



CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA
LAWNDALE CITY COUNCIL REGULAR MEETING
LAWNDALE PUBLIC FINANCING AUTHORITY REGULAR MEETING
Monday, November 15, 2021 - 6:30 p.m.
Lawndale City Hall Council Chamber
14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up. You are still eligible to submit comment via the [Temporary eComment Policy for Public Meetings](#), the comments will be read verbatim into the record.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the [City Facilities Entry Protocols](#). Members of the public are still be able to view the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PUBLIC SAFETY REPORT**
- D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- E. **COMMENTS FROM COUNCIL**
- F. **CONSENT CALENDAR**

Items 1 through 8, will be considered and acted upon under one motion unless a City Councilmember/Director removes individual items for further City Council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.

2. **Amendments and Additions to the Lawndale Municipal Code to Comply with the Requirements of Senate Bill 1383 (Second Readings)**
Recommendation: that the City Council (a) determine that amendments as set forth in the ordinance(s) are exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) and 15308 of the CEQA Guidelines; (b) approve the second reading and adopt Ordinance No. 1182-21, amending Chapter 3.08 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383; (c) approve the second reading and adopt Ordinance No. 1183-21, amending Chapter 8.28 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383; (d) approve the second reading and adopt Ordinance No. 1184-21, amending Chapter 15.28 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383; (e) approve the second reading and adopt Ordinance No. 1185-21, amending Chapter 17.88 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383; and (f) adopt Resolution No. CC-2111-046, amending City Council Policy No. 53-00, Purchasing Policy, to comply with the Requirements of Senate Bill 1383.

3. **Federally Funded Employment and Job Training – South Bay Workforce Investment Board Activities Summary**
Recommendation: that the City Council receive and file the report.

4. **Accounts Payable Register**
Recommendation: that the City Council adopt Resolution No. CC-2110-047, authorizing the payment of certain claims and demands in the amount of \$659,860.08.

5. **Minutes of the Lawndale City Council Regular Meeting – November 1, 2021**
Recommendation: that the City Council approve.

6. **Minutes of the Lawndale City Council Special Meeting – November 8, 2021**
Recommendation: that the City Council approve.

LAWNDALE PUBLIC FINANCING AUTHORITY

7. **Annual Report of Redevelopment Bond Payments for Fiscal Year 2020-2021**
Recommendation: that the Board of the Lawndale Public Financing Authority received and file the annual accounting of financial activities.

8. **Minutes of the Public Financing Authority Annual Meeting – September 8, 2020**
Recommendation: that the Directors approve.

G. **PUBLIC HEARINGS**

9. **Continuance of Public Hearing for an Appeal Request (Case No. 21-25 Appealing the Planning Commission’s Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard**

Recommendation: that the City Council receive information from the City Manager regarding the economic impacts of the project and continue the public hearing to a date certain for final consideration of the matter.

10. Community Services Department Refund Policy Revision

Recommendation: that the City Council (a) adopt Resolution No. 2111-048, Amending City Council Policy 28-95 and Revising Administrative Fee for Processing Community Services Department Class and Program Refunds, and (b) Approve Changes to Council Policy 28-95, Community Services Department Refund Policy.

H. ADMINISTRATION

11. City Council Standing Committee Addition

Recommendation: that the City Council review the proposed standing committee (Homelessness Issues) and direct staff on their appointment of members.

I. CITY MANAGER'S REPORT

J. ITEMS FROM CITY COUNCILMEMBERS

12. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

K. CLOSED SESSION

13. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the city manager, the city attorney and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

14. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), because there is a significant exposure to litigation in one (1) case. The facts and circumstances giving rise to exposure to litigation are unknown.

15. Public Employee Performance Evaluation

The City Council will conduct a closed session, pursuant to Government Code section 54957(b), to conduct an employee evaluation concerning the City Manager.

16. Public Employee Appointment

The City Council will conduct a closed session, pursuant to Government Code section 54957(b), to determine whether to appoint an Acting City Manager.

L. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, December 6, 2021 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on November 15, 2021 was posted not less than 72 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021
TO: Honorable Mayor and City Council
FROM: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: November 15, 2021

TO: Honorable Mayor and City Council

FROM: Kevin Chun, City Manager *Kevin Chun*

PREPARED BY: Julian Lee, Director of Public Works/City Engineer *JL*
Sean M. Moore, AICP, Director of Community Development *SMoore*
Grace Huizar, Administrative Analyst *GH*

SUBJECT: Second Reading and Adoption of Ordinance No. 1182-21, 1183-21, 1184-21, and 1185-21 of Lawndale Municipal Code to Comply with the Requirements of Senate Bill 1383

BACKGROUND

In September 2016, Governor Brown signed into law Senate Bill 1383 (SB 1383) establishing methane emissions reduction targets representing the next step in California's environmental protection strategy. Methane emissions result from the decomposition of organic waste in landfills and are a source of greenhouse gas emissions. SB 1383 directs the Department of Resources Recycling & Recovery (CalRecycle) to adopt regulations and requirements to achieve state-wide goals including a goal to reduce organic waste disposed in landfills by 75 percent by the year 2025.

Compliance with SB 1383 requires the City to develop commercial and residential organics waste collection programs, edible food recovery programs, procurement mechanisms for SB 1383-qualifying recycled content products, enforcement, and penalties of mandated organic waste diversion and jurisdictional municipal code updates aligned with the legislative mandates of SB 1383. Under SB 1383, CalRecycle has the authority to financially penalize non-compliant jurisdictions up to \$10,000 per day, per violation.

On August 19, 2019, City Council awarded an agreement to Republic Services, through a competitive request for proposal process, for the collection of solid waste, recyclables, and organic materials. The agreement's seven-year term began January 1, 2020, and addresses the organic waste collection requirements of SB 1383, and the majority of the reporting and public education and outreach requirements which will reduce the impact on City staff for complying with these requirements.

STAFF REVIEW

In order to address the mandatory organic waste requirements of SB 1383, staff developed amendments to the City's Municipal Code Chapters 3.08 (Purchasing), 8.28 (Solid Waste – Collection and Management), 15.28 (Green Building Standards Code), and 17.88 (Water-Efficient Landscaping). The

table on the following page, summarizes the SB 1383 requirements incorporated by Municipal Code chapter numbers.

Purchasing	Solid Waste – Collection and Management	Green Building Standards Code	Water Efficient Landscaping
Chapter 3.08	Chapter 8.28	Chapter 15.28	Chapter 17.88
Added Section 3.08.150 to address recycled-content paper requirements.	Amended to include: <ul style="list-style-type: none"> • Collection, contamination, monitoring, and waste stream inspection requirements; • Organic waste food generator waivers; and, • Enforcement for non-compliance with Chapter 8.28. 	Added Section 15.28.051 to address the requirement for accessible areas for recycling and organics in developments.	Updated Sections of 17.88 to incorporate requirements pertaining to compost and mulch for water-efficient landscaping.

Adoption of the proposed ordinance numbers 1182-21, 1183-21, 1184-21, and 1185-21 will assist the City in complying with SB 1383 by adopting SB 1383-compliant code provisions within Chapters 3.08, 8.28, 15.28, and 17.88.

ENVIRONMENTAL ASSESSMENT

Staff requests that the City Council determine that the proposed amendments contained in the attached ordinances are exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) and 15308 of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment and that an exemption exists for actions by local ordinance to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Furthermore, these amendments serve to address SB 1383, which is intended to protect the environment from climate pollutants, and as such, are also exempt from CEQA.

PUBLIC REVIEW

Notices of a public hearing were posted on the bulletin board outside City Hall and published in the *Daily Breeze* on October 22, 2021. As of the writing of this staff report, no comments from the public have been received concerning the proposed amendments.

PLANNING COMMISSION REVIEW

Ordinances that amend the zoning code must generally be submitted to the Planning Commission for their review and recommendation. At a public hearing held on October 13, 2021, the Planning Commission reviewed the draft ordinance and approved Resolution 21-13 recommending that the City

City Council Meeting – November 15, 2021

Second Reading and Adoption of Ordinance No. 1182-21, 1183-21, 1184-21, and 1185-21 of Lawndale Municipal Code to Comply with the Requirements of Senate Bill 1383

Council adopt the proposed amendments pertaining to Chapter 17.88 pertaining to Water-Efficient Landscaping requirements. The other proposed amendments under Chapters 3 and 15 were not subject to Planning Commission review because they do not involve changes to the City’s zoning code.

LEGAL REVIEW

The City Attorney’s office has reviewed the Ordinances and Resolution and has approved it as to form.

FISCAL IMPACT

None.

CONCLUSION

The proposed amendments are mandated under SB 1383 which requires the City to develop regulations to reduce organic waste disposed in landfills by 75 percent by the year 2025. All of the proposed amendments are consistent with the City’s General Plan and Municipal Code, and State law.

RECOMMENDATION

Staff recommends that the City Council do the following;

1. Conduct a public hearing;
2. Determine that amendments as set forth in the ordinance(s) are exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) and 15308 of the CEQA Guidelines;
3. Approve the second reading and adopt Ordinance No. 1182-21, amending Chapter 3.08 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383;
4. Approve the second reading and adopt Ordinance No. 1183-21, amending Chapter 8.28 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383;
5. Approve the second reading and adopt Ordinance No. 1184-21, amending Chapter 15.28 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383 and
6. Approve the second reading and adopt Ordinance No. 1185-21, amending Chapter 17.88 of the Lawndale Municipal Code to comply with the Requirements of Senate Bill 1383.
7. Adopt Resolution No. CC-2111-046, amending City Council Policy No. 53-00, Purchasing Policy, to comply with the Requirements of Senate Bill 1383.

Attachments:

1. Ordinance No. 1182-21
2. Ordinance No. 1183-21
3. Ordinance No. 1184-21
4. Ordinance No. 1185-21
5. Resolution No. CC-2111-046

ATTACHMENT 1
Ordinance No. 1182-21

ORDINANCE NO. 1182-21

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA ADDING
SECTION 3.08.150 TO THE LAWNSDALE MUNICIPAL CODE,
RELATING TO PURCHASING OF RECYCLED PAPER PRODUCTS.**

SUMMARY: This ordinance amends Section 3.08.150 of the Lawnsdale Municipal Code, to address mandatory organic waste disposal reduction provisions related to the purchasing of recycled paper products, as required by Senate Bill 1383.

WHEREAS, in September 2016, Governor Brown signed into law Senate Bill 1383 (SB 1383) establishing methane emissions reduction targets representing the next step in California's environmental protection strategy; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane; and

WHEREAS, the SB 1383 regulations place requirements on multiple entities including cities, residential households, commercial businesses and business owners, commercial edible food generators, haulers, self-haulers, food recovery organizations, and food recovery services, to support achievement of Statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383 will also help reduce food insecurity by requiring commercial edible food generators to arrange to have the maximum amount of their edible food, that would otherwise be disposed, be recovered for human consumption; and

WHEREAS, SB 1383 further requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 regulations; and

WHEREAS, the purpose of this ordinance is to implement such requirements set forth in SB 1383.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawnsdale finds that the recitals above are true and correct.

SECTION 2. A new Section 3.08.150 is added to the Lawnsdale Municipal Code to read, in its entirety, as follows:

“3.08.150 Procurement Requirements for City Departments, Direct Service Providers, and Vendors

A. All vendors providing Paper Products and Printing and Writing Paper shall:

1. If fitness and quality are equal, provide Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper that consists of at least 30 percent (30%), by fiber weight, postconsumer fiber instead of non-recycled products whenever recycled Paper Products and Printing and Writing Paper are available at the same or lesser total cost than non-recycled items or at a total cost of no more than 10% of the total cost for non-recycled items.
2. Provide Paper Products and Printing and Writing Paper that meet Federal Trade Commission recyclability standard as defined in 16 Code of Federal Regulations (CFR) Section 260.12.
3. Certify in writing, under penalty of perjury, the minimum percentage of postconsumer material in the Paper Products and Printing and Writing Paper offered or sold to the City. This certification requirement may be waived if the percentage of postconsumer material in the Paper Products, Printing and Writing Paper, or both can be verified by a product label, catalog, invoice, or a manufacturer or vendor internet website.
4. Certify in writing, on invoices or receipts provided, that the Paper Products and Printing and Writing Paper offered or sold to the City are eligible to be labeled with an unqualified recyclable label as defined in 16 Code of Federal Regulations (CFR) Section 260.12 (2013).
5. Provide records to the City's recordkeeping designee of all Paper Products and Printing and Writing Paper purchases within thirty (30) days of the purchase (both recycled-content and non-recycled content, if any is purchased) made by any division or department or employee of the City. Records shall include a copy (electronic or paper) of the invoice or other documentation of purchase, written certifications as required in Sections 308.150(a)(3) and 308.150(a)(4) for recycled-content purchases, purchaser name, quantity purchased, date purchased, and recycled content (including products that contain none), and if non-recycled content Paper Products or Printing and Writing Papers are provided, include a description of why Recycled-Content Paper Products or Printing and Writing Papers were not provided.
6. Maintain records required by 308.150(a)(5) for five (5) years.

B. Definitions

1. "Paper Products" include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling, or as otherwise defined in 14 CCR Section 18982(a)(51).
2. "Printing and Writing Papers" include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications, or as otherwise defined in 14 CCR Section 18982(a)(54).

3. “Recycled-Content Paper” means Paper Products and Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber, or as otherwise defined in 14 CCR Section 18982(a)(61).”

SECTION 3. This Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) of the CEQA Guidelines which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This ordinance would update the Lawndale Municipal Code in order to bring it into compliance with state law related to statewide organic waste disposal reduction and address climate change, and as such, is also exempt under CEQA Guidelines Section 15308, which exempts actions by local ordinance to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1182-21 at its regular meeting held on the 1st day of November, 2021, and duly approved and adopted said ordinance at its regular meeting held on the 15th day of November, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann-Gorman					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT 2
Ordinance No. 1183-21

ORDINANCE NO. 1183-21

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA AMENDING
CHAPTER 8.28 OF THE LAWNSDALE MUNICIPAL CODE,
RELATING TO WASTE REQUIREMENTS.**

SUMMARY: This ordinance amends Chapter 8.28 of the Lawnsdale Municipal Code, to address mandatory organic waste disposal reduction provisions related to the purchasing of recycled paper products, as required by Senate Bill 1383.

WHEREAS, in September 2016, Governor Brown signed into law Senate Bill 1383 (SB 1383) establishing methane emissions reduction targets representing the next step in California's environmental protection strategy; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane; and

WHEREAS, the SB 1383 regulations place requirements on multiple entities including cities, residential households, commercial businesses and business owners, commercial edible food generators, haulers, self-haulers, food recovery organizations, and food recovery services, to support achievement of Statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383 will also help reduce food insecurity by requiring commercial edible food generators to arrange to have the maximum amount of their edible food, that would otherwise be disposed, be recovered for human consumption; and

WHEREAS, SB 1383 further requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 regulations; and

WHEREAS, the purpose of this ordinance is to implement such requirements set forth in SB 1383.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawnsdale finds that the recitals above are true and correct.

SECTION 2. Chapter 8.28 is amended to read is amended to read, in its entirety, as set forth in Exhibit "A".

SECTION 3. This Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a

significant effect on the environment, the activity is not subject to CEQA. This ordinance would update the Lawndale Municipal Code in order to bring it into compliance with state law related to statewide organic waste disposal reduction and address climate change, and as such, is also exempt under CEQA Guidelines Section 15308, which exempts actions by local ordinance to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1183-21 at its regular meeting held on the 1st day of November, 2021, and duly approved and adopted said ordinance at its regular meeting held on the 15th day of November, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann-Gorman					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Exhibit “A”

Chapter 8.28 SOLID WASTE—COLLECTION AND MANAGEMENT

Article I. Definitions

8.28.010 Definitions.

A. “Alternative daily cover” or “ADC” has the same meaning as in Title 27 of the California Code of Regulations.

B. “Alternative intermediate cover” or “AIC” has the same meaning as in Title 27 of the California Code of Regulations.

C. “Bin” means a rigid container with hinged lids and wheels with a capacity of at least one (1) cubic yard and less than ten (10) cubic yards.

D. “Bulky items” means solid waste that cannot and/or would not typically be accommodated within a cart including specifically: furniture (including chairs, sofas, mattresses, and rugs); appliances (including refrigerators, ranges, washers, dryers, water heaters, dishwashers, plumbing, small household appliances and other similar items, commonly known as “white goods”); residential wastes (including wood waste, tree branches, scrap wood, debris from building remodeling, rocks, sod and earth); electronic equipment (including stereos, televisions, computers and monitors, VCRs, microwaves and other similar items commonly known as “brown goods” and “e-waste”); and clothing. Bulky items do not include car bodies, tires, construction and demolition debris or items requiring more than two persons to remove. Other items not specifically included or excluded above will be collected provided that they are not more than eight feet in length, four feet in width, or more than 150 pounds. In the event a question ever arises as to whether a specific item or category of items meets the definition of bulky items, city shall be responsible to determine whether said definition shall apply, which determination shall be final and binding on the parties.

E. “CalRecycle” means the State of California’s Department of Resources Recycling and Recovery, and, as this department was structured prior to January 1, 2010, the California Integrated Waste Management Board or CIWMB.

F. “California Code of Regulations” or “CCR” means the State of California Code of Regulations. CCR references in this chapter are preceded with a number that refers to the relevant Title of the CCR (e.g., “14 CCR” refers to Title 14 of CCR).

G. “Cart” means a polyethylene wheeled container with a hinged lid and wheels serviced by an automated or semi-automated solid waste collection truck with a capacity of no less than 30- and no greater than 101- gallons.

H. “City” means the city of Lawndale and all territory within its jurisdictional boundaries.

I. “City manager” means the city enforcement official, chief operating officer, executive director, or other executive in charge or their authorized person(s) who is/are partially or whole responsible for enforcing this chapter or their designee.

J. “Collect” or “collection” means to take physical possession, and to transport and remove discarded materials within and from property within the city.

K. “Commercial” refers to services performed at or for commercial premises.

L. “Commercial edible food generator” includes a tier one or a tier two commercial edible food generator or as otherwise defined in 14 CCR. For the purposes of this definition, food recovery organizations and food recovery services are not commercial edible food generators pursuant to 14 CCR.

M. “Commercial premises” means premises upon which business activity is conducted, and any other premises not defined as residential premises, including but not limited to retail sales, services, wholesale operations, manufacturing and industrial operations, but excluding residential premises upon which business activities are conducted when such activities are permitted under applicable zoning regulations and are not the primary use of the property. Notwithstanding any provision to the contrary herein, premises upon which the following uses are occurring shall be deemed to be commercial premises: assisted living facilities, convalescent homes, dormitories, extended stay motels, group residential facilities, group care facilities, hotels, and motels.

N. "Commercially generated recyclable materials" means recyclable materials generated at commercial and/or industrial property and separated by the waste generator for collection apart from refuse.

O. "Community composting" means any activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and compost on-site at any one time does not exceed one hundred (100) cubic yards and seven hundred and fifty (750) square feet, as specified in 14 CCR; or, as otherwise defined by 14 CCR.

P. "Compliance review" means a review of records by a city to determine compliance with this chapter.

Q. "Compost" has the same meaning as in 14 CCR, which stated, as of the effective date of this chapter, that compost means the product resulting from the controlled biological decomposition of organic solid wastes that are source separated from the municipal solid waste stream, or which are separated at a centralized facility.

R. "Compostable plastics" or "compostable plastic" means plastic materials that meet the ASTM D6400 standard for compostability, or as otherwise described in 14 CCR. .

S. "Container contamination" or "contaminated container" means a container, regardless of color, that contains prohibited container contaminants, or as otherwise defined in 14 CCR.

T. "Construction and demolition debris" or "C&D" means any combination of inert building material and solid waste material resulting from building, construction, alteration, repair, or demolition, as defined in 22 CCR, including asphalt, brick, stone, cement, lumber, plaster, carpeting, drywall, plastic pipe, steel, packaging and rubble resulting from construction, remodeling, repair and demolition operations on pavements or on any residential or commercial buildings or other structures. This term includes, but is not limited to, asphalt, concrete, Portland cement concrete, brick, lumber, gypsum wallboard, cardboard, and other associated packaging; roofing material, ceramic tile, carpeting, plastic pipe and steel. The material may be commingled with rock, soil, tree stumps; and other vegetative matter resulting from land clearing and landscaping for construction or land development projects.

U. "Containers" means all types of discarded materials receptacles, including carts, bins, and roll-off boxes.

V. "Customer" means the person having the care and control of any premises in the city receiving solid waste handling service from the franchisee pursuant to the terms of the franchise.

W. "Designee" means an entity that a city contracts with or otherwise arranges to carry out any of the city's responsibilities of this chapter as authorized in 14 CCR. A designee may be a government entity, a hauler, a private entity, or a combination of those entities.

X. "Discarded materials" means recyclable materials, organic materials, solid waste, and C&D placed by a generator in a collection container and/or at a location for the purposes of collection excluding excluded waste.

Y. "Disposal" means the ultimate disposition of solid waste collected at a landfill or otherwise in full regulatory compliance.

Z. "Divert/diversion" means to divert from disposal facilities or transformation facilities through source reduction, recycling, and composting, as provided in Section 41780 of California Public Resources Code as such act may be hereafter amended or superseded provided that divert or diversion shall include delivery to transformation facilities if the overall diversion achieved by the city is at a level where delivery to such facilities shall be considered diversion pursuant to the act.

AA. "Edible food" means food intended for human consumption, or as otherwise defined in 14 CCR. For the purposes of this chapter or as otherwise defined in 14 CCR, "edible food" is not solid waste if it is recovered and not discarded. Nothing in this chapter or in 14 CCR requires or authorizes the recovery of edible food that does not meet the food safety requirements of the California Retail Food Code.

BB. "Electronic waste or e-waste" means electronic equipment and includes, but is not limited to, stereos, televisions, computers and computer monitors, VCRs, cellular phones, fax machines, household copiers, computer printers, other items with electric plugs that are banned from landfilling, and other similar items commonly known as "brown goods."

CC. "Enforcement action" means an action of the city to address non-compliance with this chapter including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.

DD. "Excluded waste" means hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that facility

operator(s), which receive materials from the city and its waste generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, state, or federal law, regulation, or chapter, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by permit conditions, waste that in city, or its designee's reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose city, or its designee, to potential liability; but not including de minimis volumes or concentrations of waste of a type and amount normally found in single-family or multi-family solid waste after implementation of programs for the safe collection, processing, recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the California Public Resources Code. Excluded waste does not include used motor oil and filters, household batteries, universal wastes, and/or latex paint when such materials are defined as allowable materials for collection through the city's collection programs and the waste generator or customer has properly placed the materials for collection pursuant to instructions provided by city or its designee for collection services.

EE. "Franchise" means the special right granted by the city to an entity to provide discarded materials services within the city.

FF. "Food distributor" means a company that distributes food to entities including, but not limited to supermarkets and grocery stores, or as otherwise defined in 14 CCR.

GG. "Food facility" has the same meaning as in Section 113789 of the Health and Safety Code.

HH. "Food recovery" means actions to collect and distribute food for human consumption that otherwise would be disposed, or as otherwise defined in 14 CCR.

II. "Food recovery organization" means an entity that engages in the collection or receipt of edible food from commercial edible food generators and distributes that edible food to the public for food recovery either directly or through other entities or as otherwise defined in 14 CCR, including, but not limited to:

- (1) A food bank as defined in Section 113783 of the Health and Safety Code;
- (2) A nonprofit charitable organization as defined in Section 113841 of the Health and Safety code; and,
- (3) A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

A food recovery organization is not a commercial edible food generator for the purposes of this chapter and implementation of 14 CCR pursuant to 14 CCR.

JJ. If the definition in 14 CCR for food recovery organization differs from this definition, the definition in 14 CCR shall apply to this chapter.

KK. "Food recovery service" means a person or entity that collects and transports edible food from a commercial edible food generator to a food recovery organization or other entities for food recovery, or as otherwise defined in 14 CCR. A food recovery service is not a commercial edible food generator for the purposes of this chapter and implementation of 14 CCR.

LL. "Food scraps" means all food such as, but not limited to fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, and eggshells. Food scraps excludes fats, oils, and grease when such materials are source separated from other food scraps.

MM. "Food service provider" means an entity primarily engaged in providing food services to institutional, governmental, commercial, or industrial locations of others based on contractual arrangements with these types of organizations, or as otherwise defined in 14 CCR.

NN. "Food-soiled paper" is compostable paper material that has come in contact with food or liquid, such as, but not limited to, compostable paper plates, paper coffee cups, napkins, pizza boxes, and milk cartons.

OO. "Food waste" means all kitchen and food scraps, animal or vegetable waste that is generated during or results from the storage, preparation, cooking or handling of food stuffs; food-soiled paper; fruit waste, grain waste, dairy waste, meat, and fish waste, which has been source separated from other solid waste. food waste is a subset of organic materials and excludes hazardous materials.

PP. "Food waste self-hauler" means a self-hauler who generates and hauls, utilizing their own employees and equipment, an average of one cubic yard or more per week, or 6,500 pounds or more per quarter of their own food waste to a location or facility that is not owned and operated by that self-hauler. Food waste self-haulers are a

subset of self-haulers.

QQ. "Grocery store" means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments, or as otherwise defined in 14 CCR.

RR. "Hauler route" means the designated itinerary or sequence of stops for each segment of the city's collection service area, or as otherwise defined in 14 CCR.

SS. "High diversion organic waste processing facility" means a facility that is in compliance with the reporting requirements of 14 CCR and meets or exceeds an annual average mixed waste organic content recovery rate of 50 percent between January 1, 2022 and December 31, 2024, and 75 percent after January 1, 2025, as calculated pursuant to 14 CCR for organic waste received from the "mixed waste organic collection stream" as defined in 14 CCR; or, as otherwise defined in 14 CCR.

TT. "Hazardous material" means any hazardous or toxic substance, material or waste which is or becomes regulated by any local governmental authority, the State of California, or the United States Government. The term "hazardous material" includes, without limitation, any material or substance which is: (i) petroleum or oil or gas or any direct or derivate product or byproduct thereof; (ii) defined as a "hazardous waste," "extremely hazardous waste" or "restricted hazardous waste" under Section 25115, 25117 or 25122.7, or listed pursuant to Section 25140, of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law); (iii) defined as a "hazardous substance" under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Tanner Hazardous Substance Account Act); (iv) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Sections 25501(j) and (k) and 25501.1 of the California Health and Safety Code, Division 20, Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory); (v) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (vi) "used oil" as defined under Section 25250.1 of the California Health and Safety Code; (vii) asbestos; (viii) listed under Chapter 11 of Division 4.5 of Title 22 of the California Code of Regulations, or defined as hazardous or extremely hazardous pursuant to Chapter 10 of Division 4.5 of Title 22 of the California Code of Regulations; (ix) defined as waste or a hazardous substance pursuant to the Porter-Cologne Act, Section 13050 of the California Water Code; (x) designated as a "toxic pollutant" pursuant to the Federal Water Pollution Control Act, 33 U.S.C. Section 1317; (xi) defined as "hazardous waste" pursuant to the Federal Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, et seq. (42 U.S.C. Section 6903); (xii) defined as a "hazardous substance" pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Section 6901; (xiii) defined as "hazardous material" pursuant to the Hazardous Materials Transportation Act 29 U.S.C. Section 5101, et seq.; or (xiv) defined as such or regulated by any "Superfund" or "Superlien" law, or any other federal, state or local law, statute, ordinance, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning hazardous materials and/or oil wells and/or underground storage tanks and/or pipelines, as now, or at any time hereafter, in effect.

UU. "Hazardous waste" means all substances defined as "hazardous waste," "acutely hazardous waste" or "extremely hazardous waste" under California Health and Safety Code Sections 25117, 25110.02 and 25115, or in any amendments to or recodifications of such statutes, or identified and listed as "hazardous waste" by the U.S. Environmental Protection Agency (EPA), pursuant to the Federal Resource Conservation and Recovery Act (42 U.S.C. Section 6901 et seq.), all amendments thereto, and all rules and regulations promulgated thereunder.

VV. "Household hazardous waste" or "HHW" means material used in residences that may threaten human health or the environment when improperly discarded and which usually has one or more of the following characteristics: flammable, toxic, corrosive, and/or reactive.

WW. "Inspection" means a site visit where a city reviews records, containers, and an entity's collection, handling, recycling, or landfill disposal of recyclable materials, organic waste, solid waste or edible food handling to determine if the entity is complying with requirements set forth in this chapter, or as otherwise defined in 14 CCR.

XX. "Large event" means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day

of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event. If the definition in 14 CCR differs from this definition, the definition in 14 CCR shall apply to this chapter.

YY. "Large venue" means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this chapter and implementation of 14 CCR, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this chapter and implementation of 14 CCR, a site under common ownership or control that includes more than one large venue that is contiguous with other large venues in the site, is a single large venue. If the definition in 14 CCR differs from this definition, the definition in 14 CCR shall apply to this chapter.

ZZ. "Local education agency" means a school district, charter school, or county office of education that is not subject to the control of city or county regulations related to solid waste, or as otherwise defined in 14 CCR. "Material recovery facility" (MRF) means a permitted solid waste facility where discarded materials are sorted and/or separated for the purposes of recycling, processing or composting.

AAA. "Mixed waste" means organic waste or solid waste collected in a container that is required by 14 CCR to be taken to a high diversion organic waste processing facility.

"Mixed waste processing" means the separation and sorting of recyclables and other recoverable materials from refuse at a MRF where commingled loads of solid waste are processed.

BBB. "Multifamily dwelling unit" means any residential premises greater than four units (not including hotels or motels), irrespective of whether residence therein is transient, temporary or permanent. Multifamily dwelling units generally receive solid waste collection service through the use of shared bins, but may use carts. Service is not dependent upon unit count unless specifically stated.

CCC. "Non-compostable paper" includes but is not limited to paper that is coated in a plastic material that will not breakdown in the composting process, or as otherwise defined in 14 CCR.

DDD. "Notice of violation (NOV)" means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties, or as otherwise defined in 14 CCR.

EEE. "Organic materials" means food waste, yard waste, compostable plastic, and other organic material as defined by CalRecycle, collectively or individually.

FFF. "Organic materials container" shall be used for the purpose of storage and collection of source separated organic materials.

GGG. "Organic waste" means solid wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, paper products, printing and writing paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR. Biosolids and digestate are as defined by 14 CCR.

HHH. "Organic waste recovery" means any activity or process deemed to constitute a reduction of landfill disposal in accordance with 14 CCR.

III. "Owner" means all persons holding legal title to the real property constituting the premises to which solid waste collection service is to be provided.

JJJ. "Paper products" include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling, or as otherwise defined in 14 CCR.

KKK. "Printing and writing papers" include but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications, or as otherwise defined in 14 CCR.

LLL. "Person" means any individual, firm, company, limited liability company, association, partnership, organization, trust, estate, industry, political subdivision, governmental agency, public or private corporation, or any other entity whatsoever.

MMM. "Premises" means any land, or building in the city, or properties of any kind, or any other dwelling,

building or vacant property, including any paved or unpaved land where solid waste is generated or accumulated.

NNN. "Prohibited container contaminants" means the following: (i) discarded materials placed in the recyclable materials container that are not identified as acceptable source separated recyclable materials for the city's recyclable materials container; (ii) discarded materials placed in the organic materials container that are not identified as acceptable source separated organic materials for the city's organic materials container; (iii) discarded materials placed in the solid waste container that are acceptable source separated recyclable materials and/or source separated organic materials to be placed in city's organic materials container and/or recyclable materials container; and, (iv) excluded waste placed in any container.

OOO. "Recovered organic waste products" means products made from California, landfill-diverted recovered organic waste processed in a permitted or otherwise authorized facility, or as otherwise defined in 14 CCR.

PPP. "Recyclable materials" means solid waste that is source separated or recovered through mixed waste processing, has some potential economic value, and is set aside, handled, packaged, or offered for collection in a manner different from refuse in order to allow it to be processed for recycling.

QQQ. "Recyclable materials container" shall be used for the purpose of storage and collection of source separated recyclable materials.

RRR. "Recycled content paper" means paper products and printing and writing paper that consists of at least 30 percent, by fiber weight, postconsumer fiber, or as otherwise defined in 14 CCR.

SSS. "Recycling" means the process of separating for collection, collecting, treating and/or reconstituting recyclable materials which would otherwise be discarded without receiving compensation and returning them to the economy in the form of raw materials for new, reused, or reconstituted products. The collection, transportation or disposal of solid waste not intended for, or capable of, reuse is not recycling, and recycling does not include the use of solid waste for conversion to energy.

TTT. "Refuse" means solid waste or debris, except sewage, construction and demolition debris, recyclables, and/or organic materials placed in source-separated containers for collection.

UUU. "Remote monitoring" means the use of the internet of things (IoT) and/or wireless electronic devices to visualize the contents of recyclable materials containers, organic materials containers, and solid waste containers for purposes of identifying the quantity of materials in containers (level of fill) and/or presence of prohibited container contaminants.

VVV. "Renewable gas" means gas derived from organic waste that has been diverted from a California landfill and processed at an in-vessel digestion facility that is permitted or otherwise authorized by 14 CCR to recycle organic waste, or as otherwise defined in 14 CCR.

WWW. "Residential" refers to services performed at and for residential premises, which include both single-family and multifamily dwelling units.

XXX. "Residential premises" means premises upon which dwelling units exist, including, without limitation, single family and multi-family dwelling units, apartments, boarding or rooming houses, condominiums, mobile homes, efficiency apartments, and second units. Notwithstanding any provision to the contrary herein, premises upon which the following uses are occurring shall not be deemed to be residential premises, and rather shall be deemed to be commercial premises: assisted living facilities, convalescent homes, dormitories, extended stay motels, group residential facilities, group care facilities, hotels, motels, and any other businesses not specifically listed at which residency is transient in nature and hence should be classified as commercial premises as determined by city on a case by case bases.

YYY. "Responsible party" means the owner, property manager, tenant, lessee, occupant, or other designee that subscribes to and pays for recyclable materials, organic materials, and/or solid waste collection services for a premises in the city, or, if there is no such subscriber, the owner or property manager of a single-family premises, multi-family premises, or commercial premises. In instances of dispute or uncertainty regarding who is the responsible party for a premises, responsible party shall mean the owner of a single-family premises, multi-family premises, or commercial premises."

ZZZ. "Restaurant" means an establishment primarily engaged in the retail sale of food and drinks for on-premises or immediate consumption, or as otherwise defined in 14 CCR.

AAAA. "Roll-off box" means solid waste collection containers of 10-yards or larger.

BBBB. "Route review" means visual inspection of containers along a hauler route for the purpose of determining container contamination and may include mechanical inspection methods such as the use of cameras, or as otherwise defined in 14 CCR.

CCCC. "SB 1383" means the Short-Lived Climate Pollutants Act of 2016 (Chapter 395, Statutes of 2016), as amended, supplemented, superseded, and replaced from time to time.

DDDD. "SB 1383 regulations" or "SB 1383 regulatory" means or refers to, for the purposes of this chapter, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.

EEEE. "Sharps" means hypodermic needles, pen needles, intravenous needles, lancets, and other devices that are used to penetrate the skin for the delivery of medications.

FFFF. "Self-haul" means to act as a self-hauler.

GGGG. "Self-hauler" means a person, who hauls solid waste, organic waste or recyclable material they have generated to another person. Self-hauler also includes a landscaper, or a person who back-hauls waste. Back-haul means generating and transporting recyclable materials or organic waste to a destination owned and operated by the generator or responsible party using the generator's or responsible party's own employees and equipment, or as otherwise defined in 14 CCR.

HHHH. "Single-family dwelling unit" means each premises used for or designated as a single-family residential dwelling, including each unit of a condominium project, duplex, triplex, townhouse, apartment building, or mobile home park in which each premises receives individual discarded materials collection service using carts, and consisting of four dwelling units or less per legal parcel.

IIII. "Solid waste" means all solid wastes generated by residential, commercial, and industrial sources, and all solid waste generated at construction and demolition sites, and at treatment works for water and wastewater, which are collected and transported under the authorization of the city or are self-hauled by residents or contractors. Municipal solid waste does not include agricultural crop residues, mining waste and fuel extraction waste, forestry wastes, ash from industrial boilers, furnaces and incinerators or hazardous material, any waste which is not permitted to be disposed of at a class iii landfill and which fall within the definition of "Nonhazardous Solid Waste" set forth in 23 CCR as amended or designated Class II wastes. Materials shall be deemed "solid waste" consistent with the meaning of California Public Resources Code Section 40191, and shall be regulated as such, whether or not they may be potentially recyclable material, in either of the following instances: (a) the material is mixed or commingled with other types of solid waste such that more than 65% of the material consists of solid waste rather than recyclable materials, or (b) the payment of a fee, charge, or other consideration, in any form or amount, is directly or indirectly solicited or received from the waste generator by any person or combination of persons in exchange for collection, removal, transportation, storage, processing, handling, consulting, container rental or disposal services ("fee for service" recycling), whether or not arranged by or through a subcontractor, broker, agent, consultant, or affiliate of the provider of such service.

JJJJ. "Solid waste collector" means either the agents and employees of the city authorized to collect solid waste, or an independent person granted a franchise, permit, license or contract, or otherwise permitted by the city to collect, transport and/or dispose of solid waste from specified premises and/or locations within the city.

KKKK. "Solid waste container" shall be used for the purpose of storage and collection of solid waste.

LLLL. "Source separation" means the segregation into separate containers by the waste generator of individual components of material which otherwise would become refuse (such as glass bottles, metal cans, newspapers, plastic containers, etc.) into separate container(s) for the sole purpose of recycling of such materials.

MMMM. "Source separated organic materials" means organic materials that are source separated and placed in an organic materials container.

NNNN. "Source separated recyclable materials" means recyclable materials that are source separated and placed in a recyclable materials container.

OOOO. "State" means the State of California.

PPPP. "Supermarket" means a full-line, self-service retail store with gross annual sales of two million

dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR.”

QQQQ. “Tier one commercial edible food generator” means a commercial edible food generator that is one of the following:

- (1) Supermarket.
- (2) Grocery store with a total facility size equal to or greater than 10,000 square feet.
- (3) Food service provider.
- (4) Food distributor.
- (5) Wholesale food vendor.

If the definition in 14 CCR of tier one commercial edible food generator differs from this definition, the definition in 14 CCR shall apply to this chapter.

RRRR. “Tier two commercial edible food generator” means a commercial edible food generator that is one of the following:

- (1) Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
- (2) Hotel with an on-site food facility and 200 or more rooms.
- (3) Health facility with an on-site food facility and 100 or more beds.
- (4) Large venue.
- (5) Large event.
- (6) A state agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
- (7) A local education agency facility with an on-site food facility.

If the definition in 14 CCR of tier two commercial edible food generator differs from this definition, the definition in 14 CCR shall apply to this chapter.

SSSS. “Transformation” means incineration, pyrolysis, distillation, gasification, or biological conversion other than composting.

TTTT. “Universal waste” ” means any of the following waste that are conditionally exempt from classification as hazardous wastes pursuant to 22 CCR: (i) batteries as described in 22 CCR; (ii) thermostats as described in 22 CCR; (iii) lamps as described in 22 CCR; and (iv) cathode ray tube materials as described in 22 CCR. “Waste generator” means any person as defined by the Public Resources Code, whose act or process produced solid waste as defined in the Public Resources Code, or whose act first causes solid waste to become subject to regulation.

UUUU. “Wholesale food vendor” means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR.

VVVV. “Yard waste” means leaves, grass clippings, brush, branches, and other forms of organic materials generated from landscapes or gardens, which have been source separated from other solid waste. Yard waste is a subset of organic materials and excludes hazardous materials.

Article II. Rights and Responsibilities of Generators

8.28.020 Collection arrangements required.

A. To protect public health, safety and well-being and to prevent the spread of vectors, excepting only those persons and circumstances described in Section ~~8.28.030~~, all responsible parties, whether at a residential or commercial location or otherwise, shall make arrangements with the city’s franchised three-container collection

service for regular collection services of recyclable materials, organic materials, and solid waste and comply with the requirements of those services as described below. It is unlawful for any such person to fail, refuse or neglect to do so. An occupant of any real property within the city shall be deemed to have complied with this subsection if the owner of the premises occupied has caused to be made such appropriate arrangements for collection of discarded materials upon all portions of the premises occupied by the occupant. An owner shall be deemed to have complied with this subsection if an occupant or occupants has or have caused to be made such appropriate arrangements for collection of all discarded materials upon all portions of the premises. City shall have the right to review the number and size of a waste generator's containers to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials. The responsible parties shall adjust their service level for their collection services as requested by the city.

The minimum collection schedule for discarded materials generated on the premises shall be no less than once a week with the exception of construction and demolition debris. Upon notice from the city that additional collection is necessary for the premises, the owner, occupant, or other person in charge of the day-to-day operation of the premises shall make arrangements with the appropriate solid waste collector for collection more frequently than once a week.

B. It is unlawful and a public nuisance for any person to occupy, inhabit or conduct business on any property within the city for which appropriate arrangements have not been made and kept in full force and effect, including payment therefor, for regular discarded materials collection services, in compliance with subsection A of this section.

C. Every person having a duty, pursuant to subsection A of this section, to make or cause to be made arrangements for regular discarded materials collection services, shall be liable for payment of the appropriate service fees and charges therefor to the same extent and at the same times, whether such person has or has not made the appropriate arrangements for collection services in compliance with subsection A of this section. Whenever the fees or charges for such services have not been paid when due, owners and occupants of the property shall be jointly and severally liable for payment thereof (together with any applicable penalties and interest) irrespective of which person made the arrangements for collection services, provided that an occupant of only a portion of a parcel of real property or building shall be deemed liable only for the fees or charges, or portion thereof, attributable to collection services for waste produced or to be produced or accumulated by that occupant.

D. Owners of premises which have been unoccupied of human habitation and upon which no waste has been produced or accumulated (other than yard waste such as clippings, branches, leaves and the like, which has been promptly removed by personnel doing gardening work on the premises), for six consecutive months or more may be exempted for a period of no more than twelve months or until the property becomes occupied or produces or accumulates waste. Should the property remain vacant upon the expiration of the exemption period, the property owner may apply to the city for an additional exemption.

To request city authorization for this exception, a property owner must submit a declaration signed under penalty of perjury affirming that he or she owns the property, and that the property has been unoccupied for a minimum of six consecutive months and will remain vacant for the foreseeable future to the city's public works director. Unless the director has reason to believe that the request is untruthful, the director shall advise the property owner and the solid waste collector in writing of the exemption and its approved duration. Any property owner who has received an exemption pursuant to this subsection shall immediately notify the director in writing should the property become occupied during the exemption period. Upon expiration of the exemption or should the property become occupied, the exemption shall cease to apply and the property owner shall make arrangements with the city's franchised discarded materials collection service for regular collection services.

E. All responsible parties, whether at a residential or commercial location or otherwise, excepting only those persons and circumstances described in Section 8.28.030, shall participate in the city's three-container collection service(s) in the manner described below:

1. Place and/or direct its waste generators to place source separated organic materials, including food waste, in the organic materials container; source separated recyclable materials in the recyclable materials container; and solid waste in the solid waste container.
2. Not place and/or direct its waste generators to not place prohibited container contaminants in collection containers and not place materials designated for the organic materials containers or recyclable materials

containers in the solid waste containers.

F. Nothing in this Section prohibits a responsible party or waste generator from preventing or reducing discarded materials generation, managing organic waste on site, and/or using a community composting site pursuant to 14 CCR.

8.28.024 Requirements for multi-family premises.

A. Responsible parties of multi-family premises shall:

1. Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors for employees, contractors, tenants, and customers, consistent with city's recyclable materials container, organic materials container, and solid waste container collection service or, if self-hauling, consistent with the multi-family premises' approach to complying with self-hauler requirements in Section 8.28.162 of this chapter.

2. Annually provide information to employees, contractors, tenants, and customers about recyclable materials and organic waste recovery requirements and about proper sorting of recyclable materials, organic materials, and solid waste.

3. Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to source separate recyclable materials and organic materials and to keep source separated organic materials and source separated recyclable materials separate from each other and from solid waste (when applicable) and the location of containers and the rules governing their use at each property.

4. Provide or arrange access for city or its designee to their properties during all inspections conducted in accordance with this chapter to confirm compliance with the requirements of this chapter.

5. Accommodate and cooperate with city's remote monitoring program for inspection of the contents of containers for prohibited container contaminants, if implemented, to evaluate responsible party's compliance with Section 8.28.020A(2)(b)(2). The remote monitoring program shall involve installation of remote monitoring equipment on or in the recyclable materials containers, organic materials containers, and solid waste containers.

6. At the option of the responsible party of a multi-family premises and subject to any approval required from the city, implement a remote monitoring program for inspection of the contents of its recyclable materials containers, organic materials containers, and solid waste containers for the purpose of monitoring the contents of containers to determine appropriate levels of service and to identify prohibited container contaminants. Responsible parties may install remote monitoring devices on or in the recyclable materials containers, organic materials containers, and solid waste containers subject to written notification to or approval by the city or its designee.

7. If the responsible party of a multi-family premises wants to self-haul, meet the self-hauler requirements in Section 8.28.162 of this chapter.

8. Multi-family premises that generate two (2) cubic yards or more of total solid waste, recyclable materials, and organic materials per week (or other threshold defined by the state) that arrange for gardening or landscaping services shall require that the contract or work agreement between the owner, occupant, or operator of a multi-family premises and a gardening or landscaping service specifies that the designated organic materials generated by those services be managed in compliance with this chapter.

8.28.025 Requirements for commercial businesses.

A. Responsible parties of commercial premises shall:

1. Supply and allow access to adequate number, size and location of collection containers with sufficient labels or colors (conforming with Section 8.28.020A(3)(b)(4) below) for employees, contractors, tenants, and customers, consistent with city's recyclable materials container, organic materials container, and solid waste container

collection service or, if self-hauling, consistent with the commercial premises' approach to complying with self-hauler requirements in Section 8.28.162 of this chapter.

2. Provide containers for the collection of source separated recyclable materials and source separated organic materials in all indoor and outdoor areas where solid waste containers are provided for customers, for materials generated by that commercial business. Such containers shall be visible and easily accessible. Such containers do not need to be provided in restrooms. If a commercial business does not generate any of the materials that would be collected in one type of container, then the responsible party of the commercial business does not have to provide that particular container in all areas where solid waste containers are provided for customers. Pursuant to 14 CCR, the containers provided by the responsible party of the commercial business shall have either:

(a) A body or lid that conforms with the container colors provided through the collection service provided by city, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. The responsible party of the commercial business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

(b) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant 14 CCR, the container labeling requirements are required on new containers commencing January 1, 2022.

3. To the extent practical through education, training, inspection, and/or other measures, prohibit employees from placing materials in a container not designated for those materials per the city's recyclable materials container, organic materials container, and solid waste collection service or, if self-hauling, per the instructions of the commercial business's responsible party to support its compliance with self-hauler requirements in Section 8.28.162 of this chapter.

4. Annually inspect recyclable materials containers, organic materials containers, and solid waste containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR.

5. Annually provide information to employees, contractors, tenants, and customers about recyclable materials and organic waste recovery requirements and about proper sorting of recyclable materials, organic materials, and solid waste.

6. Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to source separate recyclable materials and organic materials and to keep source separated organic materials and source separated recyclable materials separate from each other and from other solid waste (when applicable) and the location of containers and the rules governing their use at each property.

7. Provide or arrange access for city or its designee to their properties during all inspections conducted in accordance with this chapter to confirm compliance with the requirements of this chapter.

8. Accommodate and cooperate with city's remote monitoring program for inspection of the contents of containers for prohibited container contaminants, if implemented, to evaluate responsible party's compliance with this chapter. The remote monitoring program shall involve installation of remote monitoring equipment on or in the recyclable materials containers, organic materials containers, and solid waste containers.

9. At the option of the responsible party of the commercial business and subject to any approval required from the city, implement a remote monitoring program for inspection of the contents of its recyclable materials containers, organic materials containers, and solid waste containers for the purpose of monitoring the contents of containers to determine appropriate levels of service and to identify prohibited container contaminants. Responsible parties may install remote monitoring devices on or in the recyclable materials containers, organic materials containers, and solid waste containers subject to written notification to or approval by the city or its

designee.

10. If the responsible party of a commercial business wants to self-haul, meet the self-hauler requirements in Section 8.28.162 of this chapter.

11. Responsible parties of commercial businesses that are tier one or tier two commercial edible food generators shall comply with food recovery requirements, pursuant to Section 8.28.081 of this chapter.

8.28.030 Exceptions to collection arrangements.

A. All school districts and all local, regional, state or federal governmental agencies are not required by this chapter to make arrangements with the city's franchisee for the collection, removal and/or disposal of discarded materials.

B. The following are not required to be collected by the city's franchisee:

1. All recyclable materials source separated from solid waste by the owner and/or operator of the premises from which the solid waste was generated, whereby the waste generator of the waste sells or is otherwise compensated by a collector of the recyclable materials in a manner resulting in a net payment to the owner and/or operator;

2. Recyclable materials and organic materials source separated at the premises by the owner and/or operator of the premises and donated to a youth, civic or charitable organization;

3. Containers delivered for recycling under the California Beverage Container Recycling Litter Reduction Act, Sections 14500 et seq., of the California Public Resources Code;

4. Yard waste removed from the premises by a gardener, landscaper or a tree trimming company, or similar business or occupation, as an incidental part of a total service offered by such person;

5. Construction and demolition debris;

6. The collection, removal and disposal or diversion of discarded materials by the city through city officers, agents or employees, or any other person designated by the city.

C. Commercial businesses and multi-family premises may be exempted by the city from some of the requirements to make arrangements with the city's franchisee for the collection of discarded materials, by meeting the self-hauler requirements in Section 8.28.162 of this chapter.

8.28.035. Waivers for multi-family premises and commercial premises.

A. De Minimis Waivers For Multi-Family Premises And Commercial Premises. City may waive a responsible party's obligation to comply with some or all recyclable materials and organic waste requirements of this chapter if the responsible party of the commercial business or multi-family premises provides documentation that the commercial business or multi-family premises meets one of the criteria in Sections 8.28.035A(1) and 8.28.35A(2) below. The below criteria may be met in instances including but not limited to self-hauling, on-site organics management, and/or property vacancy. For the purposes of Section 8.28.035A, the total solid waste shall be the sum of weekly container capacity measured in cubic yards for solid waste, recyclable materials, and organic materials collection service.

1. The commercial business's or multi-family premises' total solid waste collection service is two (2) cubic yards or more per week and recyclable materials and organic materials subject to collection in recyclable materials container(s) or organic materials container(s) comprises less than twenty (20) gallons per week per applicable material stream of the multi-family premises' or commercial business's total waste (i.e., recyclable materials in the recyclable materials stream are less than twenty (20) gallons per week or organic materials in the organic materials stream are less than twenty (20) gallons per week); or,

2. The commercial business's or multi-family premises' total solid waste collection service is less than two (2)

cubic yards per week and recyclable materials and organic materials subject to collection in a recyclable materials container(s) or organic materials container(s) comprises less than ten (10) gallons per week per applicable material stream of the multi-family premises' or commercial business's total waste (i.e., recyclable materials in the recyclable materials stream are less than ten (10) gallons per week or organic materials in the organic materials stream are less than ten (10) gallons per week).

B. Physical Space Waivers. The city may waive a commercial business's or multi-family premises' obligation to comply with some or all of the recyclable materials and/or organic waste collection service requirements if the city has evidence from its own staff, a hauler, licensed architect, or licensed engineer demonstrating that the premises lacks adequate space for recyclable materials containers and/or organic materials containers required for compliance with the recyclable materials and organic materials collection requirements of Section 8.28.020 as applicable.

C. Review and approval of waivers by city. Waivers shall be granted to responsible parties by city according to the following process:

1. Responsible parties of premises seeking waivers shall submit a completed application form to city manager or their designee for a waiver specifying the waiver type requested, type(s) of collection services for which they are requesting a waiver, the reason(s) for such waiver, and documentation supporting such request.

2. Upon waiver approval, city shall specify that the waiver is valid for three (3) years.

3. Waiver holder shall notify city if circumstances change such that commercial business's or multi-family premises' may no longer qualify for the waiver granted, in which case waiver will be rescinded.

4. Any waiver holder must cooperate with the city for compliance inspections and enforcement as stated in Sections 8.28.189 and 8.28.190.

5. Waiver holder shall reapply to the city manager or their designee for a waiver upon the expiration of the waiver period and shall submit any required documentation, and/or fees/payments as required by the city. Failure to submit a completed application shall equate to an automatic denial of said application.

6. City manager may revoke a waiver upon a determination that any of the circumstances justifying a waiver are no longer applicable.

8.28.040 Discarded materials vehicles.

A. No person shall transport discarded materials over any public street, alley, highway, right-of-way, or other public place, except in watertight vessels or tanks or in vehicles or boxes constructed of steel, galvanized iron, or some other metallic substance. Each such vessel, receptacle, tank, vehicle, or box shall, while the same contains discarded materials, be securely and tightly covered and closed in such a manner so as to prevent the contents thereof from escaping, and so as to prevent the escape of odors therefrom. Every vehicle containing any such vessel, tank, receptacle, or box shall be so loaded and driven so as to prevent the contents contained therein from falling from such vehicle or escaping therefrom.

B. Every vessel, receptacle, tank, or box shall be thoroughly cleaned and disinfected at least once each week or more frequently as necessary to avoid the creation of a nuisance.

C. Collection vehicles shall display the name of the permittee in large enough letters that the vehicle may be easily identified as belonging to a permittee. If permittee uses a vehicle displaying the name of an affiliated company, the affiliated company's name must be indicated on the permit application. Improperly identified vehicles may be treated as belonging to non-permitted collectors.

8.28.050 Cleanup responsibility.

Until discarded materials are picked up by the solid waste collector, the owner, occupant, or other person in charge of the day-to-day operation of each premises in the city, shall be responsible for the immediate cleanup of any

discarded materials that are spilled, leaked, emptied, discarded or disposed of into the environment or which has otherwise come to be located outside of the container. This cleanup responsibility includes:

A. Occupants. The owner, operator, occupant, or other person in charge of the day-to-day operation of each premises, shall immediately undertake cleanup at the point in time when a spill or release has occurred on the premises.

B. Transporters. Any person removing, collecting or transporting discarded materials, shall undertake immediate cleanup at the point in time when a spill or release has occurred due to the removal and/or transportation of any discarded materials.

C. City Cleanup Expenses. Any and all costs and expenses incurred by the city or on the city's behalf in investigating and cleaning a spill or a release of discarded materials not properly or timely cleaned under this section by the owner, occupant or transporter or other responsible party, may be assessed against such responsible persons, including all administrative expenses and legal fees and costs incurred by the city in investigating and cleaning the spill or release.

8.28.060 Container placement.

A. Location. To protect the public health, safety, and well-being, and to minimize interference with public rights-of-way, containers for residential collection shall be placed in a location acceptable to the solid waste collector, which, where appropriate, is accessible for mechanized pick-up.

B. Placement Time. To minimize interference with public rights-of-way, residential containers placed for collection adjacent to streets or public rights-of-way shall not be placed before three p.m. on the day preceding the regularly scheduled collection. Discarded materials collection may take place between the hours of six-thirty a.m. and six p.m. on the day of collection as designated by the solid waste collector.

C. Removal Time and Location. To minimize interference with public rights-of-way, residential containers placed for collection adjacent to streets or public rights-of-way shall be removed before nine a.m. on the day following the regularly scheduled collection. Containers shall be removed after collection to a location that is screened from public view and not in conflict with Section 8.24.040 of this code.

D. Bin Use Requirements. All permanent one-, two- or three-cubic-yard bins or other large collection containers shall be housed within trash container enclosures approved by the city. However, all commercial recycling bins provided to commercial or multifamily residential properties may be located outside the enclosures provided they do not obstruct drive aisles or any required parking spaces. Trash container enclosures shall be accessible to collection vehicles. No person shall place a one-, two- or three-cubic-yard bin or other commercial roll-off container in a public right-of-way for collection without first obtaining written approval from the city.

8.28.065 Container identification.

Containers provided by the franchisee for services rendered under the franchise agreement shall conform to requirements in the franchise agreement. For example, all solid waste, recyclable materials or organic materials collection containers (other than containers for construction and demolition debris) placed within the city must be labeled with the owner's name and phone number, at a minimum, and all unmarked containers shall be confiscated by the city at the owner's expense. Any containers not issued by the franchisee or a construction and demolition debris hauler shall be confiscated by the city at the owner's expense. Confiscation shall be in accordance with Section 8.28.071.

8.28.70 Use of containers.

In order to protect public health, safety and well-being and to prevent the spread of vectors, the owner, occupant, or other person in charge of the day-to-day operation of each premises within the city, shall use or cause to be used, on each premises a discarded materials storage bin or container (bin/container), in accordance with the following requirements:

- A. Accumulation. All discarded materials produced, generated, or accumulated on each premises shall be placed in a bin or container for regular collection.
- B. Overflow. A bin or container shall not be filled to a point where it is overflowing with discarded materials.
- C. Cleanliness. A bin or container shall be maintained in a safe and clean condition.
- D. Taking. A bin or container that is the property of the city or a solid waste collector shall not be permanently removed from the premises where they have been placed by the city or a solid waste collector, without the prior approval of the city or the solid waste collector.
- E. Hazardous Waste. Hazardous waste shall not be placed in any container to be used for discarded materials collection.
- F. Organic Materials and Recyclable Materials. Organic materials and recyclable materials to be collected by a solid waste collector shall be placed in the container designated for such materials by the solid waste collector.
- G. Other Requirements. Containers shall be used in accordance with the noticed requirements of the solid waste collector.
- H. Graffiti. Container owners shall remove graffiti from containers within twenty-four hours of notice by city or customer, or city may, at the owner's expense, either remove the graffiti itself, or confiscate containers in accordance with Section 8.28.071.
- I. Recyclable Materials and Organic Materials Container Stickers. In addition to any and all other identification requirements, recyclable materials and organic materials containers placed within the city shall carry a sticker indicating which materials are and are not permitted to be placed within these containers. The franchisee shall design and place these stickers on each such container prior to distribution and shall replace them when materials accepted change or stickers become worn. Stickers shall be written in both English and Spanish.

8.28.71 Confiscation of containers.

The city may confiscate containers placed in violation of this code, including Sections 8.28.060 and 8.28.070 or other applicable laws. Container owners may contact the city's public works department to recover confiscated containers. The container owner shall be responsible for all costs of confiscation and storage of the container and must reimburse the city such costs in full prior to return of the container. Container storage costs are fifty dollars per day. City shall store confiscated containers up to thirty days from the date of confiscation, after which the city may sell the same as unclaimed property, with proceeds being used to cover storage and confiscation costs. Notwithstanding the city's right to dispose of confiscated containers, the container owner shall remain liable for any and all disposal costs. The container owner shall also be liable for uncovered storage and confiscation costs or for storage and disposal costs, whether or not owner recovers containers. City shall not be liable to the violating container owner for the value of lost containers.

8.28.080 Ownership of discarded materials.

Once discarded materials are placed in the proper containers and properly placed at the designated collection location, the ownership and the right to possession of such discarded materials, including recyclable materials and organic materials, shall transfer directly from the owner, occupant and/or operator of the premises, whichever is appropriate, to the solid waste collector, except only such materials which are not waste, and which were mistakenly discarded in the container and subsequently retrieved by the owner, occupant or operator of the

premises prior to collection.

8.28.081 Requirements for commercial edible food generators.

A. Tier one commercial edible food generators must comply with the requirements of this Section commencing January 1, 2022, and tier two commercial edible food generators must comply commencing January 1, 2024, pursuant to 14 CCR.

B. Large venue or large event operators not providing food services, but allowing for food to be provided by others, shall require food facilities operating at the large venue or large event to comply with the requirements of this Section, commencing January 1, 2024.

C. Commercial edible food generators shall comply with the following requirements:

1. Arrange to recover the maximum amount of edible food that would otherwise be disposed.
2. Contract with or enter into a written agreement with food recovery organizations or food recovery services for: (i) the collection of edible food for food recovery; or, (ii) acceptance of the edible food that the commercial edible food generator self-hauls to the food recovery organization for food recovery.
3. Not intentionally spoil Edible food that is capable of being recovered by a food recovery organization or a food recovery service.
4. Allow city's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR.
5. Keep records that include the following information, or as otherwise specified in 14 CCR:
 - (a) A list of each food recovery service or organization that collects or receives its edible food pursuant to a contract or written agreement established under 14 CCR.
 - (b) A copy of all food recovery contracts or written agreements established under 14 CCR.
 - (c) A record of the following information for each of those food recovery services or food recovery organizations:
 - (i) The name, address and contact information of the food recovery service or food recovery organization.
 - (ii) The types of food that will be collected by or self-hauled to the food recovery service or food recovery organization.
 - (iii) The established frequency that food will be collected or self-hauled.
 - (iv) The quantity of food, measured in pounds recovered per month, collected or self-hauled to a food recovery service or food recovery organization for food recovery.

D. Nothing in this chapter shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).

8.28.082 Requirements for food recovery organizations and services.

A. Food recovery services collecting or receiving edible food directly from commercial edible food generators, via a contract or written agreement established under 14 CCR, shall maintain the following records, or as otherwise specified by 14 CCR:

1. The name, address, and contact information for each commercial edible food generator from which the service collects edible food.
2. The quantity in pounds of edible food collected from each commercial edible food generator per month.
3. The quantity in pounds of edible food transported to each food recovery organization per month.

4. The name, address, and contact information for each food recovery organization that the food recovery service transports edible food to for food recovery.

B. Food recovery organizations collecting or receiving edible food directly from commercial edible food generators, via a contract or written agreement established under 14 CCR, shall maintain the following records, or as otherwise specified by 14 CCR:

1. The name, address, and contact information for each commercial edible food generator from which the organization receives edible food.

2. The quantity in pounds of edible food received from each commercial edible food generator per month.

3. The name, address, and contact information for each food recovery service that the organization receives edible food from for food recovery.

C. Food recovery organizations and food recovery services that have their primary address physically located in the city and contract with or have written agreements with one or more commercial edible food generators pursuant to 14 CCR shall report to the city the total pounds of edible food recovered in the previous calendar year from the tier one and tier two commercial edible food generators they have established a contract or written agreement with pursuant to 14 CCR. The annual report shall be submitted to the city no later than January 31st of each year.

D. In order to support edible food recovery capacity planning assessments or other studies conducted by the city or its designated entity, food recovery services and food recovery organizations operating in the city shall provide information and consultation to the city, upon request, regarding existing, or proposed new or expanded, food recovery capacity that could be accessed by the city and its commercial edible food generators. A food recovery service or food recovery organization contacted by the city shall respond to such request for information within 60 days, unless a shorter timeframe is otherwise specified by the city.

E. Food recovery organizations and food recovery services that have their primary address physically located in the city and contract with or have written agreements with one or more commercial edible food generators shall include language in all agreements with tier one and tier two edible food generators located in the city identifying and describing the California Good Samaritan Act, as may be amended from time to time.

Article III. Prohibited Acts

8.28.090 Unauthorized dumping.

No person shall abandon, discard, deposit, bury, dump, dispose of or place, or cause to be abandoned, discarded, deposited, buried, dumped, disposed of or placed, any bulky items, discarded materials or hazardous waste, or barrels, containers or other closed receptacles of bulky items, discarded materials or hazardous waste on or into any property within the city, whether public or private, other than property designated or set aside for that purpose by the city or another public agency having charge thereof or except as specifically authorized and permitted under all applicable local, state and federal laws.

This section does not apply to the discarding, depositing, dumping, disposal or placement in containers, buckets and/or bins to be used for the proper containment, transportation and/or disposal of such waste material, and except for the collection, transportation and treatment, recycling and/or disposal of such waste at properly licensed and permitted solid and/or hazardous waste facilities.

8.28.100 Unauthorized scavenging.

Except as provided in Section 8.28.030, and other than the solid waste collector, an agent or employee of the city, or the owner, occupant or operator of the premises, no person shall dispose of or remove any solid waste, recyclable material or organic materials from any container in the city.

8.28.110 License, permit, franchise requirements.

Excepting only the city, a solid waste collector and those persons and/or circumstances set forth in Section 8.28.030, to protect the public health, safety and well-being, no person shall collect, remove, transport, or dispose of any solid waste, recyclable materials, bulky items, construction and demolition debris or organic materials, over any public street, alley, highway, or other public place or right-of-way, from any premises within the city, without a franchise, contract, permit, license or other written authorization from the city. No person shall construct or operate a discarded materials management enterprise or facility including, but not limited to a material recovery facility, landfill, composting facility, or buy-back recycling center, or collect any form of discarded materials in the city, without first satisfying all applicable city requirements for land use approval, business licenses, franchises, permits and any and all other approvals required under any local, state or federal law.

8.28.120 Nuisance.

To protect the public health, safety and well-being, the keeping of discarded materials or hazardous waste on any property, which is offensive, obnoxious, or unsanitary, is unlawful, and constitutes a public nuisance and may be abated in the manner provided by law for the abatement of nuisances. To protect the public health, safety and well-being and to prevent the growth and spread of vectors, it is unlawful, and a public nuisance, for any person to own, occupy, operate, inhabit, maintain or otherwise be in day-to-day control of any premises for which arrangements for the regular collection and removal of solid waste, recyclable materials and organic materials have not been made in accordance with this Chapter 8.28.

8.28.130 Unauthorized burning or burial.

To protect public health, safety and well-being, no person shall burn any discarded materials within the city, except in an approved incinerator or transformation facility or other device for which permits have been issued from authorizing regulatory agencies, including but not limited to the city and fire and air pollution control agencies, and provided that the act of burning complies with all applicable laws, rules and regulations governing such event. No person shall bury discarded materials at any place within the city, except as specifically authorized and permitted under all applicable local, state and federal laws.

8.28.140 Unauthorized disposal of bulky items.

To protect the public health, safety and well-being, to minimize interference with public rights-of-way, no person shall place any bulky items or any other large waste item not appropriate for regular collection, in, on or adjacent to any street, alley, public highway, road or other public right-of-way, or upon any public park or other public property other than property designated or set aside for that purpose by the city or another public agency having charge thereof, without prior approval and/or arrangement with the city, or the appropriate solid waste collector, for pick-up.

8.28.150 Unauthorized use of containers.

With the exception of containers placed in public areas for use of the public, no person shall enter the property of another and utilize the container on such property for disposal, without the permission of the owner, occupant, or person otherwise responsible for the container. No person shall place anything other than recyclable materials in collection containers designated for recyclable materials by the solid waste collector. No person shall place anything other than organic materials in collection containers designated for organic materials by the solid waste collector.

Article IV. Integrated Waste Management

8.28.160 Solid waste collectors.

A. City Authorization. In order to protect public health, safety and well-being, to prevent the spread of vectors, to carryout the responsibilities of the city as provided by law, and to plan for the management of vehicular traffic and mitigate adverse environmental impacts, the city council may, in its sole discretion, award one or more franchises, permits, licenses or contracts for the collection of solid waste, bulky items, recyclable materials, construction and demolition debris and/or organic materials, from all or any portion of any premises in the city, including but not limited to commercial, industrial, institutional or residential collection, whether by exclusive or non-exclusive franchise, license, permit, contract or otherwise. Such solid waste collector(s) may make arrangements directly with owners, occupants or persons otherwise responsible for the day-to-day operations on any premises within the city, for the collection, transfer, disposal, and/or recycling of solid waste, bulky items, recyclable materials, construction and demolition debris and/or organic materials.

B. Collection Categories. The city council may determine waste management collection categories, whether single- family residential, multifamily residential, commercial, industrial, institutional, special event, household hazardous waste, recyclable materials, bulk waste, organic materials, construction and demolition debris, or others, and the city council maymake or impose requirements in connection with the issuance of any franchise, license, permit or contract for a solidwaste collector.

C. Protection of Public Health and Safety. Solid waste collectors shall make arrangements with their customers specifying the manner in which integrated waste management services are to be provided, subject to the city's exercise ofits police power authority for the purposes of protecting public health, safety and well-being, and regulating the manner ofcollection to control the growth and spread of vectors and to limit sources of noise, soil, water and air pollution within the city.

8.28.161 facility operators and community composting operations requirements.

A. Owners of facilities, operations, and activities located in the city's boundaries that recover organic waste, including, but not limited to, compost facilities, in-vessel digestion facilities, and publicly owned treatment works shall, upon city request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the city shall respond within 60 days.

B. Community composting operators with operations located in the city's boundaries, upon city request, shall provide information to the city to support organic waste capacity planning, including, but not limited to, an estimate of the amount of organic waste anticipated to be handled at the community composting operation. Entities contacted by the city shall respond within 60 days.

C. Owners of facilities, operations, and activities located in the city's boundaries that receive recyclable materials, organic materials, and/or solid waste shall provide to the city on a quarterly basis copies of all reports they are required to report to CalRecycle under AB 901 and SB 1383.

8.28.162 Self-hauler requirements.

A. Every self-hauler shall source separate its recyclable materials and organic materials (materials that city otherwise requires waste generators or responsible parties to separate for collection in the city's recyclable materials and organic materials collection program) generated on-site from solid waste in a manner consistent with 14 CCR and the city's collection program. Self-haulers shall deliver their materials to facilities described in Section 8.28.162(B) below. Alternatively, Self-haulers may or choose not to source separate recyclable materials and organic materials and shall haul its solid waste (that includes recyclable materials and organic materials) to a high diversion organic waste processing facility that is approved by the city.

B. Self-haulers that source separate their recyclable materials and organic materials shall haul their source separated recyclable materials to a facility that recovers those materials; haul their source separated organic waste to a facility, operation, activity, or property that processes or recovers source separated organic waste; haul their

solid waste to a disposal facility or transfer facility or operation that processes or disposes of solid waste; and, transport manure to a facility that manages manure in conformance with 14 CCR Article 12 and such that the manure is not landfilled, used as alternative daily cover (ADC), or used as alternative intermediate cover (AIC).

C. Self-haulers that are responsible parties of commercial businesses or multi-family premises shall keep records of the amount of recyclable materials, organic waste, and solid waste delivered to each facility, operation, activity, or property that processes or recovers recyclable materials and organic waste and processes or disposes of solid waste or shall keep records of solid waste delivered to high diversion organic waste processing facilities. These records shall be subject to inspection by the city or its designee. The records shall include the following information:

(a) Delivery receipts and weight tickets from the entity accepting the recyclable materials, organic materials, and solid waste.

(b) The amount of material in cubic yards or tons transported by the waste generator or responsible party to each entity.

(c) If the material is transported to an entity that does not have scales on-site or employs scales incapable of weighing the self-hauler's vehicle in a manner that allows it to determine the weight of materials received, the self-hauler is not required to record the weight of material but shall keep a record of the entities that received the recyclable materials, organic materials, and solid waste.

D. Self-haulers shall retain all records and data required to be maintained by this Section for no less than five (5) years after the recyclable materials, organic materials, and/or solid waste was first delivered to the facility accepting the material.

E. Self-haulers that are commercial businesses or multi-family premises shall provide copies of records required by this Section to city if requested by the city manager and shall provide the records at the frequency requested by the city manager.

F. A single-family waste generator or single-family responsible party that self-hauls recyclable materials, organic waste, or solid waste is not required to record or report information in Sections 8.28.162(C) and 8.28.162(D) above.

G. Pursuant to 14 CCR, food waste self-haulers are required to maintain records and report to CalRecycle information on the tons of food waste self-hauled and the facilities or each use of such material. Food waste self-haulers shall provide to the city on a quarterly basis copies of all reports they are required to report to CalRecycle.

8.28.170 Collection operations.

To protect public health, safety and well-being, solid waste collectors shall conduct operations in accordance with the following:

A. Hours. In order to protect residents' quiet enjoyment of their homes, collection from all premises shall be made between the hours of six-thirty a.m. and six p.m. Monday through Saturday.

B. Routes and Times. Collection practices, routes and times shall be established and designed so as to minimize problems of traffic, noise, air pollution, and wear and tear on streets and rights-of-way, and other problems having the potential to adversely affect public health, safety or the environment.

C. Special Services. Collection service recipients shall be informed by the solid waste collector of the charge for special collections prior to pick-up. Service recipients shall be responsible for paying for the special collection service prior to the time of pick-up unless other arrangements for payment are made with the solid waste collector.

D. Equipment. Any truck regularly used for the collection or transportation of discarded materials within the city shall be leak-proof and equipped with a close-fitting cover, which shall be affixed in a manner that will prevent spilling, leaking, releasing, dropping, or blowing of any discarded materials upon any street or right-of-way.

E. Containers. After the removal or collection of discarded materials, all containers shall immediately be placed in an upright position after being emptied.

F. The solid waste franchisee shall conduct operations in accordance with state law as well as the franchise agreement, as may be amended from time to time.

G. In addition to the requirements of this chapter, the franchisee shall comply with all other requirements of state law as more fully set forth in the solid waste franchise agreement between the franchisee and the city, as may be amended from time to time.

H. Additional requirements for solid waste collectors.

1. Franchisee(s) and/or other solid waste collectors providing recyclable materials, organic waste, and/or solid waste collection services to waste generators within the city's boundaries shall meet the following requirements and standards as a condition of approval of its contract, agreement, permit, license, or other authorization with the city to collect recyclable materials, organic materials, and/or solid waste:

(a) Through written notice to the city annually on or before December 15th of each year, identify the facilities to which they will transport discarded materials, including facilities for source separated recyclable materials, source separated organic materials, and solid waste unless otherwise stated in the franchise agreement, contract, permit, or license, or other authorization with the city.

(b) Transport source separated recyclable materials to a facility that recovers those materials; transport source separated organic materials to a facility, operation, activity, or property that recovers organic waste as defined in 14 CCR; transport solid waste to a disposal facility or transfer facility or operation that processes or disposes of solid waste; and transport manure to a facility that manages manure in conformance with 14 CCR Article 12 and such that the manure is not landfilled, used as alternative daily cover (ADC), or used as alternative intermediate cover (AIC).

(c) Obtain approval from the city to haul organic waste, unless it is transporting source separated organic waste to a community composting site or lawfully transporting C&D in a manner that complies with 14 CCR, this Section, and Article VII of this Code.

2. Franchisee(s) and/or other solid waste collectors authorized to collect recyclable materials, organic materials, and/or solid waste shall comply with education, equipment, signage, container labeling, container color, contamination monitoring, reporting, and other requirements contained within its franchise agreement, permit, license, or other agreement entered into with city.

Article V. Grant of Franchise, Permit or License

8.28.180 Franchises, permits and licenses.

A. Fees. In accordance with Division 30, Part 1, Chapter 1 of the Public Resources Code, Sections 40000, et seq., and other applicable laws, the city may levy fees within the city for discarded materials purposes, including but not limited to implementation of an integrated waste management plan; inspection, auditing, review and planning for discarded materials or household hazardous waste collection, transfer and disposal; planning related to responses to solid or hazardous waste releases and spills; and franchise fees as permitted by law. Such fees may include, but are not limited to, fees for the cost of preparing and implementing source reduction and recycling elements, household hazardous waste elements, non-disposal facility elements and integrated waste management plans, and fees for the use of public streets, highways, public rights-of-way and other public property.

B. Authorization. Each solid waste collector providing services within the city shall obtain and maintain all appropriate licenses and all forms of authorization, permit, franchise or contract as may be required by the city council. The city shall issue franchises or permits for the collection of discarded materials kept, accumulated or produced in the city, other than construction and demolition debris. It shall be unlawful for any person to collect these materials in the city without obtaining and possessing a current, valid franchise or permit, with the exception of persons exempted under Sections 8.28.020 or 8.28.030 of this code.

The city council may, at its election, (1) waive any permit, license, franchise, or other fees for selected categories of licensees, permittees or franchisees, (2) award exclusive or non-exclusive franchises, or (3) exempt nonprofit charities registered with the attorney general of the State of California from permit and license requirements. Each solid waste collector shall comply with all applicable federal, state and local laws, regulations and requirements governing discarded materials.

Article VI. Enforcement

8.28.189 Inspections and investigations by city.

A. City representatives and/or its designated entity, including designees are authorized to conduct inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from waste generators, or source separated materials to confirm compliance with this chapter by waste generators, responsible parties of commercial businesses, responsible parties of multi-family premises, commercial edible food generators, haulers, self-haulers, food recovery services, and food recovery organizations, subject to applicable laws. This Section does not allow city to enter the interior of a private residential property for inspection. For the purposes of inspecting commercial businesses' or multi-family premises' containers for compliance with this chapter, city may conduct container inspections for prohibited container contaminants using remote monitoring, if implemented, and responsible parties of multi-family premises and commercial businesses and generators at such premises shall accommodate and cooperate with the remote monitoring pursuant to this chapter.

B. Regulated entity shall provide or arrange for access during all inspections (with the exception of residential property interiors) and shall cooperate with the city's representative or its designee during such inspections and investigations. Such inspections and investigations may include confirmation of proper placement of materials in containers, inspection of edible food recovery activities, review of required records, or other verification or inspection to confirm compliance with any other requirement of this chapter. Failure of a responsible party to provide or arrange for: (i) access to an entity's premises; (ii) installation and operation of remote monitoring equipment; or (iii) access to records for any inspection or investigation is a violation of this chapter and may result in penalties described in Section 8.28.210.

C. Any records obtained by a city during its inspections, remote monitoring, and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 et seq.

D. City representatives, its designated entity, and/or designee are authorized to conduct any inspections, remote monitoring, or other investigations as reasonably necessary to further the goals of this chapter, subject to applicable laws.

E. City shall receive written complaints from persons regarding an entity that may be potentially non-compliant with SB 1383 regulations, including receipt of anonymous complaints.

8.28.190 Enforcement – General.

Pursuant to California Penal Code Section 836.5, the chief of police, all Lawndale police officers, the director of community development and the city code enforcement officer, and their designees, are hereby authorized to enforce the provisions of this Chapter 8.28; California Penal Code Sections 374, 374a, 374.2, 374.3, 374.4, 374d, 374.7, and 375; and

California Vehicle Code Sections 23111 and 23112.

8.28.190 Enforcement – Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, and/or 8.28.162.

A. Process for enforcement of Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, 8.28.162.

1. City manager or any agent or person designated by the city manager, will monitor compliance with the chapter randomly and through compliance reviews, route reviews, investigation of complaints, and an inspection program (that may include remote monitoring). Section 8.28.189 establishes city's right to conduct inspections and investigations.

2. City may issue an official notification to notify regulated entities of its obligations under the chapter.

3. For incidences of prohibited container contaminants found in containers, city or its designee will issue a notice of contamination to any waste generator or responsible party found to have prohibited container contaminants in a container. Such notice will be provided via a cart tag or other communication immediately upon identification of the prohibited container contaminants. If the city or its designee observes prohibited container contaminants in a responsible party's containers on more than three (3) consecutive occasion(s), the city may

assess contamination processing fees or contamination penalties on the waste generator.

4. With the exception of violations of contamination of container contents addressed in Section 8.28.190(A)(3) above, city shall issue a notice of violation (NOV) requiring compliance within a maximum of 60 days of issuance of the notice.

5. Absent compliance by the respondent within the deadline set forth in the notice of violation, city shall commence an action to impose penalties, via an administrative citation and fine, pursuant to Chapter 1.08 of this code and the requirements contained in Section 8.28.210, Table 1, List of Violations. Notices shall be sent to "owner" at the official address of the owner maintained by the tax collector for the city or if no such address is available, to the owner at the address of the multi-family premises or commercial premises or to the responsible party for the collection services, depending upon available information.

8.28.200 Violation.

Except as otherwise provided in this Chapter ~~8.28~~, violations of this chapter are punishable as set forth in Chapter 1.08 of this code. In addition, in the event any violation of this chapter constitutes an imminent danger to public health, safety or the environment, the city manager or any agent or person designated by the city manager, may enter upon the premises from which the violation emanates, abate the violation and danger created to the public safety or the environment, and restore any premises affected by the alleged violation, without notice to or consent from the owner or occupant of the premises. An imminent danger shall include but is not limited to circumstances created by a disposal of solid or hazardous waste where such disposal creates a significant and immediate threat to the public health or safety, or the environment.

Violations of this chapter are deemed to be public nuisances which may be abated by administrative or civil or criminal action in accordance with the terms and provisions of this code and state law. All costs and fees incurred by the city as a result of any violation of this chapter which constitutes a nuisance, including all administrative fees and expenses and legal fees and expenses, shall become a lien against the subject premises from which the nuisance emanated, and a personal obligation against the owner, in accordance with Government Code Sections 38773.1 and 38773.5. The owner of record of the premises subject to any lien shall receive notice of the lien prior to recording, as required by Government Code Section 38773.1. The city attorney is authorized to collect nuisance abatement costs or enforce a nuisance lien in an action brought for money judgment, or by delivery to the county assessor of a special assessment against the premises in accordance with the conditions and requirements of Government Code Section 38773.5. The city may utilize any and all other remedies as otherwise provided by law to enforce the provisions of this chapter.

8.28.205 Violation – Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, and/or 8.28.162.

A violation of this chapter is punishable as an infraction pursuant to Section ~~1.08.030~~ of this code, punishable as a misdemeanor pursuant to Section ~~1.08.020~~ of this code, or punishable with an administrative citation pursuant to Section 1.11 of this code. Each day a violation of Chapter ~~8.28~~ exists, without correction, shall constitute a new and separate violation punishable as a separate infraction, misdemeanor and/or civil violation, as the case may be.

A. Penalty amounts for select administrative citations

The penalty levels for violations of Sections 8.28.020, ~~8.28.024~~, ~~8.28.025~~, ~~8.28.081~~, ~~8.28.082~~, ~~8.28.161~~, and/or ~~8.28.162~~. are as follows:

1. For a first violation, the amount of the base penalty shall be \$50 to \$100 per violation.
2. For a second violation, the amount of the base penalty shall be \$100 to \$200 per violation.
3. For a third or subsequent violation, the amount of the base penalty shall be \$250 to \$500 per violation.

B. Factors considered in determining penalty amount

The following factors shall be used to determine the amount of the penalty for each violation within the

appropriate penalty amount range pursuant to Section 8.28.210(A).

1. The nature, circumstances, and severity of the violation(s).
2. The violator's ability to pay.
3. The willfulness of the violator's misconduct.
4. Whether the violator took measures to avoid or mitigate violations of this chapter.
5. Evidence of any economic benefit resulting from the violation(s).
6. The deterrent effect of the penalty on the violator.
7. Whether the violation(s) were due to conditions outside the control of the violator.

C. Compliance deadline extension considerations

City may extend the compliance deadlines set forth in a notice of violation issued in accordance with this Section if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

1. Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;
2. Delays in obtaining discretionary permits or other government agency approvals; or,
3. Deficiencies in organic waste recycling infrastructure or edible food recovery capacity and the city is under a corrective action plan with CalRecycle pursuant to 14 CCR due to those deficiencies.

D. Appeals process

Persons receiving an administrative citation containing a penalty for an uncorrected violation may seek a review of the decision by following the process prescribed in Section 1.11.060 of this code.

E. Education period for non-compliance with Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, and/or 8.28.162.

Beginning January 1, 2022 and through December 31, 2023, city will conduct inspections, route reviews or waste evaluations, and compliance reviews, depending upon the type of regulated entity, to determine compliance with Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, and/or 8.28.162 of this chapter, and if city determines that waste generator, responsible party, self-hauler, hauler, tier one commercial edible food generator, food recovery organization, food recovery service, or other entity is not in compliance, it shall provide educational materials to the entity describing its obligations under this chapter and a notice that compliance is required by January 1, 2022, and that violations may be subject to administrative civil penalties starting on January 1, 2024. City may also conduct remote monitoring, if implemented, to determine compliance with this chapter.

F. Civil penalties for non-compliance with Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, and/or 8.28.162.

Beginning January 1, 2024, if the city determines that a waste generator, responsible party, self-hauler, hauler, tier one or tier two commercial edible food generator, food recovery organization, food recovery service, or other entity is not in compliance with this with Sections 8.28.020, 8.28.024, 8.28.025, 8.28.081, 8.28.082, 8.28.161, and/or 8.28.162. of this chapter, it shall document the noncompliance or violation, issue a notice of violation, and take enforcement action pursuant to this chapter, as needed.

G. Enforcement table

Table 1. List of Violations

Requirement	Description of Violation
Commercial business multi-family premises responsibility requirement	Responsible party for a commercial business or multi-family premises fails to provide or arrange for organic waste collection services consistent with city requirements and as

Requirement	Description of Violation
	outlined in this chapter, for employees, contractors, tenants, and customers, including supplying and allowing access to adequate numbers, size, and location of containers and sufficient signage and container color.
Organic waste generator or responsible party requirement	Organic waste generator or responsible party fails to comply with requirements pursuant to this chapter.
Hauler requirement	A hauler providing single-family, multi-family or commercial collection service fails to transport discarded materials to a facility, operation, activity, or property that recovers organic waste, as prescribed by this chapter.
Hauler requirement	A hauler providing single-family, multi-family or commercial recyclable materials, organic materials, or solid waste collection service fails to obtain applicable approval issued by the city to haul recyclable materials, organic materials, or solid waste as prescribed by this chapter.
Hauler requirement	A hauler fails to keep a record of the applicable documentation of its approval by the city, as prescribed by this chapter.
Self-hauler requirement	A waste generator or responsible party who is a self-hauler fails to comply with the requirements of this chapter.
Commercial edible food generator requirement	Tier one commercial edible food generator fails to arrange to recover the maximum amount of its edible food that would otherwise be disposed by establishing a contract or written agreement with a food recovery organization or food recovery service and/or fails to comply with other requirement of this chapter commencing Jan. 1, 2022.
Commercial edible food generator requirement	Tier two commercial edible food generator fails to arrange to recover the maximum amount of its edible food that would otherwise be disposed by establishing a contract or written agreement with a food recovery organization or food recovery service and/or fails to comply with other requirements of this chapter commencing Jan. 1, 2024.
Commercial edible food generator requirement	Tier one or tier two commercial edible food generator intentionally spoils edible food that is capable of being recovered by a food recovery organization or food recovery service.
Commercial business premises responsible party, multi-family premises responsible party, commercial edible food generator, food recovery	Failure to provide or arrange for access to an entity's premises for any inspection or investigation.

Requirement	Description of Violation
organization or food recovery service	
Recordkeeping requirements for commercial edible food generator	Tier one or tier two commercial edible food generator fails to keep records, as prescribed by Section 8.28.081 of this chapter.
Recordkeeping requirements for food recovery services and food recovery organizations	A food recovery organization or food recovery service that has established a contract or written agreement to collect or receive edible food directly from a commercial edible food generator pursuant to 14 CCR fails to keep records, as prescribed by Section 8.28.081 of this chapter.

8.28.210 Violation – Penalty.

A violation of this chapter is punishable as an infraction pursuant to Section 1.08.030 of this code, punishable as a misdemeanor pursuant to Section 1.08.020 of this code, or punishable with an administrative citation pursuant to Section 1.11 of this code. Each day a violation of Chapter 8.28 exists, without correction, shall constitute a new and separate violation punishable as a separate infraction, misdemeanor and/or civil violation, as the case may be.

8.28.215 Reward for information on the violation of Sections 8.28.090 or 8.28.140.

The city’s director of public works may offer an award for information leading to the apprehension and/or conviction of any person(s) for the violation of Section 8.28.090 or 8.28.140. Such monetary reward must be authorized and offered by resolution of the city council and shall specify (if available) the location, date, and details of the violation as well as the amount of the monetary reward being offered. Any monetary award shall be paid not later than thirty calendar days from and after the filing of a criminal complaint against the person(s) accused of violating Section 8.28.090 or 8.28.140. Except as otherwise set forth in this section, the reward process for information on violations of Section 8.28.090 or 8.28.140 shall comply with Chapter 1.10 of this code.

8.28.220 Authority.

The city manager or designee shall have the authority to enforce the provisions of this Chapter 8.28. This authority shall be in addition to the authority granted to the chief of police, community development director and code enforcement officer pursuant to this code.

8.28.230 Civil action by solid waste collector.

Nothing in this Chapter 8.28 shall be deemed to limit the right of an authorized solid waste collector or any other person to bring a civil action as may be provided by state or federal law against any person who violates this chapter, or Section 41950 of the California Public Resources Code, nor shall a criminal conviction for any violation of this Chapter

8.28 exempt any person from a civil action brought by an authorized solid waste collector or any other person.

Article VII. Construction and Demolition Debris

8.28.250 Purpose.

The purpose of this article is to promote the recycling of construction and demolition debris which is recyclable and reusable, as defined in Section 8.28.260, to protect the public health, safety, and welfare and to meet the city's obligations under state law, including Assembly Bill 939 and the California Green Building Standards Code.

8.28.260 Definition of recyclable and reusable materials.

For the purposes of this article, "recyclable and reusable construction" or "demolition debris" means and includes any material which is any of the following:

- A. Masonry building materials and similar products generally used in construction including, but not limited to, asphalt, concrete, rock, stone, and brick;
- B. Materials including all dimensional lumber, fencing, or construction wood that has not been chemically treated, creosoted, CCA pressure treated, contaminated, or painted;
- C. Plant and land-clearing debris including trees, tree parts, shrubs, stumps, logs, brush, soil or any other type of plant or yard waste that is cleared from a site for construction or other purpose;
- D. Metals, including all metal scrap such as, but not limited to, pipes, siding, window frames, doorframes and fences;
- E. Roofing materials, including wood shingles, asphalt, stone, tile and slate-based roofing materials;
- F. Other salvageable materials including, but not limited to, wallboard, doors, windows, fixtures, toilets, sinks, bathtubs and appliances;
- G. Any other construction or demolition debris that is nonhazardous and available for recycling or reuse, as identified on the approved building plans issued by the city.

8.28.270 Minimum construction and demolition debris diversion requirements.

- A. All projects subject to this article, which shall be referred to as "covered projects," must reuse, recycle, or divert from landfills or disposal sites at least sixty-five percent of all demolition and construction debris generated unless a lower rate is approved by the city as a part of the project's waste reduction and recycling plan ("WRRP") required pursuant to Section 8.28.300.
- B. Diversion may be satisfied by any of the following methods:
 - 1. Documented on-site reuse of the construction and demolition debris.
 - 2. Documented delivery of construction and demolition debris to an approved recycling facility, as described in Section 8.28.310.
 - 3. Other methods approved by the city, as set forth on the approved plans issued by the city.
- C. Nonresidential, newly constructed buildings shall reuse and/or recycle one hundred percent of plant and land-clearing debris including trees, stumps, rocks and associated vegetation and soils resulting from land clearing.
- D. Nonresidential addition and alteration projects must also divert universal waste from landfills.

8.28.280 Compliance requirements.

- A. Projects Subject to This Article. All construction, demolition, addition, alteration, and remodel projects within the city which require a building, demolition, or similar permit, and which are not otherwise excluded by Section 8.28.290 or subsection C of this section shall, at a minimum, divert the amount of construction and

demolition debris mandated by Section 8.28.270(A) or the approved WRRP for the project from landfills and are covered projects. Demolition followed by construction on the same site which requires separate permits shall be considered two separate projects. Otherwise, concurrent permits at the same site are considered one project for the purposes of this article.

B. City-Sponsored Projects. Unless specifically exempted by the city, all city-sponsored construction and demolition projects shall be subject to the requirements of this article, including threshold limits, except that the city shall be exempt from paying a security deposit. The city may exempt any city-sponsored project, including any project of the redevelopment agency or housing authority, from the requirements of this article. Nevertheless, the city may require alternative diversion requirements for any city-sponsored project that has otherwise be exempted from the requirements of this article.

C. All Other Projects. All construction, addition, alteration, and remodel projects within the city that are below the thresholds for covered projects set forth in Section 8.28.290, or which are otherwise excluded from complying with this article as the result of having an approved WRRP, are nevertheless encouraged to divert at least fifty percent of all project-related construction and demolition debris.

8.28.290 Threshold requirements.

If a project meets any of the following thresholds, it is a covered project and must meet all requirements for covered projects set forth in this article.

A. Demolition and Construction Projects. All demolition projects and all newly constructed buildings are covered projects. Nonresidential addition, alteration, and repair projects are covered projects. Residential additions and alterations which increase the building footprint area, volume, or size are all covered projects. All covered projects are subject to the diversion requirements set forth in this article and require the submittal of a waste reduction and recycling plan prior to beginning any construction, remodeling or demolition activities. Failure to comply with any of the terms of this article shall subject the building/demolition permit applicant, or any party who was obligated to obtain a permit but failed to do so, to penalties as described in this article.

B. Deconstruction/Recovery Interval for Demolition Projects. Applicants for all demolition projects shall perform deconstruction and make materials available for salvage and reuse through sale or donation, in addition to other recycling methods. Every demolition project shall be made available for deconstruction, salvage, and recovery prior to demolition. It shall be the responsibility of the applicant to recover the maximum feasible amount of designated recyclable and reusable materials prior to demolition. Recovered and salvaged designated recyclable and reusable material from every project shall be counted towards meeting the diversion requirement. Recovered or salvaged designated recyclables and reusable materials may be given away or sold on the premises, or may be taken to re-use facilities for storage or sale. Receipts from recipients shall be obtained for material given away, as well as for items sold.

C. All permits for construction, remodeling, and/or demolition issued for a covered project shall be conditioned upon compliance with this article.

8.28.300 Waste reduction and recycling plans.

A. Except as otherwise specified in this article, each applicant who applies for a building or demolition permit for a covered project shall submit a waste reduction recycling plan (WRRP) on a form to be provided by the city concurrent with his or her application for a building or demolition permit. No permit or exemption shall be issued for a covered project until a WRRP has been approved by the public works director or designee.

B. To be deemed complete, a WRRP shall contain the following information:

1. The estimated volume or weight of project waste to be generated identified by material type;
2. The maximum volume or weight of each type of material that can feasibly be diverted via reuse or recycling;
3. The vendor(s) that the applicant proposes to use to haul each type of material;
4. The volume or weight of each type of material that can be reused on site;

5. The volume or weight of each type of material that can be given away or sold on the premises;
6. The facility(ies) that each type of material will be hauled to, and the expected diversion rate per material type;
7. The estimated volume or weight of construction and demolition debris that will be disposed of as a part of the project per material type; and
8. Verification that universal waste from nonresidential addition and alteration projects will be properly disposed and diverted from landfills.

C. Because actual material weights are not available at this stage, estimates may be used. In estimating the volume or weight of materials identified in the WRRP, each applicant shall use the standardized conversion rates approved by the city for this purpose. If an applicant calculates the projected feasible diversion rate as described above, and finds that the rate does not meet the diversion goal, the applicant must submit additional information to the city which supports a request for approval of a lower diversion rate. If this documentation is not included, the WRRP shall be deemed incomplete.

D. Approval. No building or demolition permit shall be issued for any covered project unless and until the director of public works or designee has approved the WRRP. A WRRP shall not be required, however, where emergency demolition is required to protect public health or safety. The director of public works or designee shall only approve a WRRP if it is determined that all of the following conditions have been met:

1. The WRRP provides all of the information required by this article;
2. The WRRP indicates how the minimum diversion requirements of all construction and demolition debris generated by all covered projects will be diverted, or that an alternate diversion goal has been approved; and
3. The applicant has submitted the appropriate security deposit.

E. Non-approval. If the director of public works or designee determines that the WRRP is incomplete or fails to indicate how the minimum diversion requirements, or the alternative approved diversion goal, of all construction and demolition debris generated by the project will be diverted, the WRRP shall be returned to the applicant indicating either:

1. "Further explanation needed" with a statement of the type of additional information needed; or
2. "Disapproved" with a statement of reasons for the disapproval. When a WRRP has been disapproved, the director of public works, or designee, shall notify the building department to immediately stop processing the building or demolition permit application.

8.28.310 Certified recycling facilities.

A. The city may, but is not required to, approve certified recycling facilities, including facilities for recycling, composting, materials recovery and re-use facilities. Failure of the city to approve any recycling facility(ies) shall not relieve the duty to recycle construction demolition debris as required herein.

B. A facility may only be certified after the owner or operator of the facility submits documentation, satisfactory to the public works director or designee, indicating that:

1. The facility has obtained all applicable federal, state, and local permits, and is in full compliance with all applicable regulations; and
2. The percentage of waste from construction, demolition, and alteration activities that is actually diverted by such facility from landfill disposal meets a minimum percentage level determined by the city.

8.28.320 Application fee.

As a part of any application for, and prior to the issuance of, any building or demolition permit that involves the creation of construction or demolition debris, every applicant for a covered project, unless exempt, shall pay the city an application fee which will compensate the city for all expenses incurred in reviewing the applicant's WRRP and reviewing performance of the plan. The amount of such fee shall be established by a resolution of the

city council and may be modified from time to time. This fee is nonrefundable and will not be returned in the event a permit is cancelled.

8.28.330 Diversion security deposit.

Each applicant for a permit for a covered project shall concurrently remit a security deposit in the amount equal to threepercent (3%) of the first one hundred thousand dollars (\$100,000), two percent (2%) of next four hundred thousand dollars (\$400,000), one percent (1%) of the next five hundred thousand dollars (\$500,000) and one-fourth percent (.25%) for amount over one million dollars (\$1,000,000), of the estimated value of the project. The security deposit may be paid via cash, cashier's check, personal check or money order.

8.28.340 Exemptions from WRRP and security deposit requirements.

- A. Neither a WRRP nor a security deposit shall be required for any of the following types of projects:
1. Work which only requires a plumbing, electrical, or mechanical permit;
 2. A seismic tie-down project;
 3. A roofing project which does not include tearing-off of an existing roof;
 4. The installation of new fencing, but not replacement of existing fencing;
 5. The installation of pre-fabricated patio enclosures and covers when no foundation or other structural buildingmodifications are required;
 6. The installation of pre-fabricated accessories such as signs or antennas which do not require structural buildingmodifications;
 7. City-sponsored projects that have been specifically exempted by the city;
 8. Emergency demolition which is necessary to protect the public health and safety;
 9. Projects, as determined by the public works director or designee, not generating construction or demolition debris.

8.28.350 Refund of security deposit.

- A. The director of public works may authorize the refund of a security deposit which was erroneously paid orcollected, or any portion of a security deposit erroneously given in excess of the required amount.
- B. The director of public works may authorize the full refund of a security deposit when a permit application iswithdrawn or cancelled before any work has begun.
- C. The director of public works may authorize the full refund of a security deposit when the applicant has satisfactorily submitted the report required by Section 8.28.370 and that the director of public works has verified at leastthe minimum diversion requirements have been met.
- D. If the director of public works determines that the diversion requirement for a specific project has not been achieved, he or she shall determine, on a case-by-case basis whether the applicant has made a good faith effort to comply with this article. In the director of public work's sole discretion, the director of public works may authorize a partial refund of a security deposit when less than the minimum diversion requirement is met. The partial refund shall not exceedthat portion of the security deposit that is in the same ratio as the demonstrated amount of diverted waste.
- E. Any security deposit, or portion thereof, that is returned will be returned without interest.
- F. A security deposit for which a refund has not been requested will be forfeited sixty days after issuance of the certificate of occupancy or sixty days after expiration of a permit if the required WRRP has not been

completed and submitted to the city.

G. When a security deposit has been forfeited as the result of an expired permit on a suspended project, if new permits are issued for the completion of the same project within one year of the prior permit's expiration, the permittee may request that the forfeited security deposit be applied to the new permit if the permittee has retained all documentation of recycling and disposal for the entire project. Upon receipt of such a request, the decision to authorize or deny this request shall be in the sole discretion of the public works director, or designee.

8.28.360 Forfeiture and city use of security deposit.

A. If the director of public works determines that an applicant has not made a good faith effort to comply with this article, or if an applicant fails to submit the documentation required by Section 8.28.370 within the required period, the security deposit shall be forfeited.

B. Forfeited security deposits shall be used by the city for discarded materials and recycling related purposes including, but not limited to:

1. Planning, implementing, or promoting solid waste diversion programs;
2. Developing or improving the infrastructure needed to divert waste from landfills;
3. Educating generators and handlers of solid waste in the city regarding discarded materials recycling and disposal alternatives;
4. Reviewing the accuracy of solid waste collector's reports, WRRPs and other discarded materials records.

8.28.370 Reporting.

A. Within sixty days following the completion of a covered project, the applicant shall, as a condition precedent to release of its security deposit, submit to the public works director documentation of its compliance with this article or the applicable WRRP. Necessary documentation includes a final completed "construction and demolition debris recycling and disposal report summary" which lists the actual tonnage of materials removed, recycled and diverted, supported by original receipts and weight tags or other records of measurement from recycling companies, contractors and/or landfill and disposal companies (this form is included with the building permit application). Receipts and weight tags shall be used to verify whether materials generated from the site have been or are to be recycled, reused, salvaged, or otherwise disposed of.

B. If a project involves both demolition and construction, and the applicant has not met the diversion requirement for demolition, the public works director or designee may, in addition to other remedies set forth in this article, require a higher percentage of diversion for construction than that amount required by Section 8.28.270, provided that the higher percentage is no higher than the shortfall in diversion from demolition. In the alternative, the applicant may submit a letter, signed under penalty of perjury, stating that no designated recyclable or reusable materials were generated from the demolition project. This statement shall be verified by the public works director or designee.

8.28.380 Appeal—Construction and demolition debris diversion requirements.

Upon payment of an appeal fee in an amount established by a resolution of the city council, which may be amended from time to time, the applicant may appeal to the city manager a decision of the director of public works to deny an exemption or withhold all or any portion of a security deposit. Notice of appeal from the decision of the director of public works must be filed with the city manager's office within ten calendar days of the date of the decision being appealed.

The notice of appeal shall set forth in concise language the particular decision or decisions complained of and the reason why the person feels aggrieved thereby. Failure to file a notice of appeal within the time prescribed herein constitutes a waiver of any objection to the decision(s) of the director of public works and such decision(s)

shall be final; otherwise, the decision of the city manager is final.

8.28.390 Enforcement of this article.

A. Any violation of this article is punishable as a misdemeanor pursuant to Chapter 1.08 of this code.

B. In addition to the penalties herein, if violations of the provisions of this article exist in connection with a covered project requiring completion of a WRRP, the city may use various administrative measures to ensure compliance, including, but are not limited to:

1. Withholding a permit or a certificate of occupancy for a project until all violations have been corrected;
2. Issuing a stop work notice until all violations have been corrected;
3. Stopping all inspections for the project until all violations have been corrected; and
4. Applying any other civil or criminal penalties or liabilities recommended by the city attorney.

Article VIII. Effective Date

8.28.400 Effective date.

This ordinance shall be effective commencing January 1, 2022.

ATTACHMENT 3
Ordinance No. 1184-21

ORDINANCE NO. 1184-21

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA ADDING
SECTION 15.28.051 TO THE LAWNSDALE MUNICIPAL CODE,
RELATING TO ACCESSIBLE AREAS FOR RECYCLING AND ORGANICS IN
DEVELOPMENTS.**

SUMMARY: This ordinance adds Section 15.28.051 of the Lawnsdale Municipal Code, to address mandatory organic waste disposal reduction provisions related to accessible areas for recycling and organics in developments, as required by Senate Bill 1383.

WHEREAS, in September 2016, Governor Brown signed into law Senate Bill 1383 (SB 1383) establishing methane emissions reduction targets representing the next step in California's environmental protection strategy; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane; and

WHEREAS, the SB 1383 regulations place requirements on multiple entities including cities, residential households, commercial businesses and business owners, commercial edible food generators, haulers, self-haulers, food recovery organizations, and food recovery services, to support achievement of Statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383 will also help reduce food insecurity by requiring commercial edible food generators to arrange to have the maximum amount of their edible food, that would otherwise be disposed, be recovered for human consumption; and

WHEREAS, SB 1383 further requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 regulations; and

WHEREAS, the City has already adopted some sections related to CALGreen Building Standards; and

WHEREAS, the purpose of this ordinance is to implement such additional provisions related to accessible areas for recycling and organics in developments, as required by SB 1383.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawnsdale finds that the recitals above are true and correct.

SECTION 2. Section 15.28.051 is added to Chapter 15.28 (Green Building Standards Code) as follows:

“15.28.051 Accessible Areas for Recycling.

As more fully described below, the Building Official, and permittees, shall ensure adequate space for recycling is incorporated into building plans as required by the California Code of Regulations, Title 23, the California Green Building Standards Code, Chapter 4 Residential Mandatory Measures, and Chapter 5 Nonresidential Mandatory Measures.

A. 4.410.2 Recycling by Occupants. Pursuant to Sections 4.408.1 and 4.410.2 of the California Green Building Standards Code, 24 CCR, Part 11, where 5 or more multifamily dwelling units are constructed on a building site, provide readily accessible area(s) that serves all buildings on the site and are identified for the depositing, storage and collection of nonhazardous materials for recycling, including (at a minimum) paper, corrugated cardboard, glass, plastics, organic waste, and metals, or meet a lawfully enacted local recycling ordinance, if more restrictive.

B. 5.410.1 Recycling by Occupants. Pursuant to Sections 5.408.1 and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11, provide readily accessible areas that serve the entire building and are identified for the depositing, storage and collection of non-hazardous materials for recycling, including (at a minimum) paper, corrugated cardboard, glass, plastics, organic waste, and metals or meet a lawfully enacted local recycling ordinance, if more restrictive.

C. 5.410.1.1 Additions. Pursuant to Sections 5.408.1 and 5.410.1.1 of the California Green Building Standards Code, 24 CCR, Part 11, all additions conducted within a 12-month period under single or multiple permits, resulting in an increase of 30 percent or more in floor area, shall provide recycling areas on site.”

SECTION 3. This Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) of the CEQA Guidelines which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This ordinance would update the Lawndale Municipal Code in order to bring it into compliance with state law related to statewide organic waste disposal reduction and address climate change, and as such, is also exempt under CEQA Guidelines Section 15308, which exempts actions by local ordinance to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1184-21 at its regular meeting held on the 1st day of November, 2021, and duly approved and adopted said ordinance at its regular meeting held on the 15th day of November, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann-Gorman					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT 4
Ordinance No. 1185-21

ORDINANCE NO. 1185-21

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA AMENDING CHAPTER 17.88 OF THE
LAWNSDALE MUNICIPAL CODE,
PERTAINING TO MODEL WATER EFFICIENCY LANDSCAPING ORDINANCE**

SUMMARY: This ordinance amends Chapter 17.88 of the Lawnsdale Municipal Code, to address mandatory organic waste disposal reduction provisions related to the MWELO (Model Water Efficient Landscape Ordinance), as required by Senate Bill 1383.

WHEREAS, in September 2016, Governor Brown signed into law Senate Bill 1383 (SB 1383) establishing methane emissions reduction targets representing the next step in California's environmental protection strategy; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane; and

WHEREAS, the SB 1383 regulations place requirements on multiple entities including cities, residential households, commercial businesses and business owners, commercial edible food generators, haulers, self-haulers, food recovery organizations, and food recovery services, to support achievement of Statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383 will also help reduce food insecurity by requiring commercial edible food generators to arrange to have the maximum amount of their edible food, that would otherwise be disposed, be recovered for human consumption; and

WHEREAS, SB 1383 further requires cities to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 regulations; and

WHEREAS, any ordinance that amends the zoning code must generally be submitted to the Planning Commission for their review and recommendation; and

WHEREAS, this ordinance amends the zoning code to incorporate the MWELO requirements under SB 1383; and

WHEREAS, at a public hearing held on October 13, 2021, the Planning Commission reviewed this ordinance and approved Resolution 21-13, recommending that the City Council adopt the ordinance; and

WHEREAS, the City Council, after notice duly given as required by law, held a public hearing on November 1, 2021 in the City Hall council chamber located at 14717 Burin Avenue, Lawnsdale, California, to consider this matter; and

WHEREAS, the purpose of this ordinance is to implement the MWELO-related requirements set forth in SB 1383 and as recommended by the Planning Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawndale finds that the recitals above are true and correct, and that the changes to the zoning code of the City of Lawndale made by this ordinance are consistent with the General Plan of the City of Lawndale

SECTION 2. Section 17.88.020, of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strike~~through, additions in ***bold and italics***):

“This chapter shall apply to all new and substantially altered or expanded existing development projects, except that the following projects shall be exempt from this chapter:

A. Development projects containing less than ~~two thousand~~ five hundred square feet of new or ***less than two thousand five hundred square feet of*** renovated irrigated landscaped area;

B. Homeowner-provided landscaping for a single-family lot or for a private yard within a multifamily development;

C. Cemeteries;

D. Registered or city-designated historic districts, sites, and structures;

E. Ecological restoration projects that do not require a permanent irrigation system;

F. Landscaping that is irrigated solely with reclaimed water or well water, where an irrigation connection to the city water is not proposed;

G. Public parks and recreation areas, golf courses, and school playgrounds.”

SECTION 3. Section 17.88.030, of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in ~~strike~~through, additions in ***bold and italics***):

“A. “Anti-drain valve” means a valve located under a sprinkler head to hold water in the system so it minimizes drainage from the lower elevation sprinkler heads.

B. “Application rate” means the depth of water applied to a given area, usually measured in inches per hour.

C. “Applied water” means the portion of water supplied by the irrigation system to the landscape.

D. “Backflow prevention device” means a safety device used to prevent pollution or contamination of the water supply due to the reverse flow of water from the irrigation system.

E. “Bubbler” means an irrigation head that delivers water to the root zone by flooding the planted area, usually measured in gallons per minute. Bubblers exhibit a trickle, umbrella, or short stream pattern.

F. “Compost” is as defined in 14 CCR Section 17896.2(a)(4), and includes product resulting from the controlled biological decomposition of organic Solid Wastes that are Source Separated from the municipal Solid Waste stream, or which are separated at a centralized facility.

FG. “Conversion factor (0.62)” means a number that converts the landscape water allowance and estimated water use from acre-inches per acre to gallons per square foot per year.

GH. “Drip emitter” means drip irrigation fittings that deliver water slowly at the root zone of the plant, usually measured in gallons per hour.

HI. “Drought-tolerant plant” means a plant that can survive without irrigation throughout the year once established, although supplemental water may be desirable during drought periods for improved appearance and disease resistance.

IJ. “Estimated landscape water use” means the annual total amount of water estimated to be needed to keep the plants in the landscape area healthy. It is based upon the local reference evapotranspiration rate, the size of the landscape area, the types of plants, and the efficiency of the irrigation system, as described in Section 17.88.070.

JK. “ET adjustment factor” means a factor applied to reference evapotranspiration, that adjusts for plant factors and irrigation efficiency, two major influences upon the amount of water that needs to be applied to the landscape. For the purpose of this chapter, the plant factor shall be 0.5 and irrigation efficiency shall be 0.625. Therefore, ET Adjustment Factor $(0.5/0.625) = 0.8$.

KL. “Evapotranspiration” means the quantity of water evaporated from adjacent soil surfaces and transpired by plants during a specific time, expressed in inches per day, month, or year.

LM. “Flow rate” means the rate at which water flows through pipes and valves (gallons per minute or cubic feet per second).

MN. “Hydrozone” means a portion of the landscaped area having plants with similar water needs that are served by a valve or set of valves with the same schedule. A hydrozone may be irrigated or nonirrigated. For example, a naturalized area planted with native vegetation that will not need supplemental irrigation once established is a nonirrigated hydrozone.

NO. “Irrigated landscaped area” means all portions of a development site to be improved with planting and irrigation. Natural open space areas shall not be included in the irrigated landscaped area.

OP. “Irrigation efficiency” means the measurement of the amount of water beneficially used by plants divided by the amount of water applied. Irrigation efficiency is derived from measurements and estimates of irrigation system characteristics and management practices. The minimum irrigation efficiency for purposes of this chapter is 0.625. Greater irrigation efficiency can be expected from well designed and maintained systems.

PQ. “Landscape area” means the parcel minus building pad(s), driveways, parking areas, impervious hardscapes such as decks and patios, and other nonporous walkways and natural areas. A natural area is one occupied by mature plants, native or acclimated plants growing on undisturbed grades, and which is not irrigated.

QR. “Maximum applied water allowance” means, for design purposes, the upper limit of annual applied water for the established landscaped area as specified in Section 17.88.070. It is based upon the area’s reference evapotranspiration, the ET adjustment factor, and the size of the landscaped area. The estimated applied water use shall not exceed the maximum applied water allowance.

RS. “Mulch” means any material such as leaves, bark, straw or other materials left loose and applied to the soil surface to reduce evaporation.

ST. “Nondrought-tolerant plant” means a plant which will require regular irrigation for adequate appearance, growth, and disease resistance.

TU. “Plant factor” means a factor that, when multiplied by reference evapotranspiration, estimates the amount of water used by plants. For purposes of this chapter, the average plant factor of low water using plants is 0.3, for moderate water using plants is 0.5, and for high water using plants is 0.7.

UV. “Precipitation rate” means the depth of water applied to a given area, usually measured in inches per hour.

VW. “Rain shutoff or rain sensing device” means a device wired to the automatic controller that shuts off the irrigation system when it rains.

WX. “Recycled water,” or “reclaimed water” or “treated sewage effluent water” means treated or recycled waste water of a quality suitable for nonpotable uses such as landscape irrigation, not intended for human consumption.

XY. “Reference evapotranspiration (ET)” means a standard measurement of environmental parameters which affect the water use of plants. ET is measured in inches per day, month, or year and is derived from measurements of evapotranspiration from a test plot of four to seven-inch tall turf in an open field that is well-watered. The historic ET for the Lawndale area is approximately forty-three inches per year.

YZ. “Spray sprinkler” means an irrigation head that sprays water through a nozzle.

ZAA. “Stream sprinkler” means an irrigation head that projects water through a gear rotor in single or multiple streams.

AAAB. “Turf” means a surface layer of earth containing mowed grass with its roots.”

SECTION 4. Section 17.88.120 of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions marked in strikethrough, additions in bold and italics):

“A. Estimated Landscape Water Use. The estimated landscape water use (ELWU) shall not exceed the maximum applied water allowance (MAWA), as determined in subsections A and B of Section 17.88.070. This standard shall not apply to developer-installed front yard landscaping on single-family lots.

B. Plant Selection. Plants selected for nonturf areas shall consist of plants that are well-suited to the microclimate and soil conditions at the project site. Plants with similar water needs shall be grouped together as much as possible.

C. Turf Limitation and Type. Turf shall be a variety with a water requirement less than or equal to tall fescue. Exceptions may be granted where turf will be added contiguous to an existing turf area. Turf shall not be installed on slopes exceeding fifteen percent, unless justified to match existing conditions or surrounding development. Developer-installed front yard landscaping on single-family lots shall be limited to fifty percent turf.

D. Mulch. After completion of all planting, all irrigated nonturf areas shall be covered with a minimum ~~two~~ **three**-inch layer of wood chip or bark to retain water, inhibit weed growth, and moderate soil temperature. Nonporous material shall not be placed under the mulch.”

SECTION 5. Section 17.88.125 is added to the Lawndale Municipal Code, as follows:

“17.88.125 Compost and Mulch.

A. Property owners or their building or landscape designers, including anyone requiring a building or planning permit, plan check, or landscape design review from the City, who are constructing a new (residential, public, institutional, or commercial) project with a landscape area greater than 500 square feet, or rehabilitating an existing landscape with a total landscape area greater than 2,500 square feet, shall comply with 23 CCR, Division 2, Chapter 2.7, Sections 492.6(a)(3)(B) (C), (D), and (G) of the Model Water Efficient Landscaping Ordinance (MWELo), including sections related to use of compost and mulch as delineated in this section.

B. The following compost and mulch use requirements that are part of the MWELo are now also included as requirements of this section. Other requirements of the MWELo are in effect and can be found in 23 CCR, Division 2, Chapter 2.7.

C. Property owners or their building or landscape designers that meet the threshold for MWELo compliance outlined in Section (a) above shall:

1. Comply with 23 CCR, Division 2, Chapter 2.7, Sections 492.6 (a)(3)(B)(C), (D) and (G) of the MWELo, which requires the submittal of a landscape design plan with a soil preparation, mulch, and amendments section to include the following:

(a) For landscape installations, compost at a rate of a minimum of four cubic yards per 1,000 square feet of permeable area shall be incorporated to a depth of six (6) inches into the soil. Soils with greater than six percent (6%) organic matter in the top six (6) inches of soil are exempt from adding compost and tilling.

(b) For landscape installations, a minimum three- (3) inch layer of mulch shall be applied on all exposed soil surfaces of planting areas except in turf areas, creeping or rooting groundcovers, or direct seeding applications where mulch is contraindicated. To provide habitat for beneficial insects and other wildlife up to five percent (5%) of the landscape area may be left without mulch. Designated insect habitat must be included in the landscape design plan as such.

(c) Organic mulch materials made from recycled or post-consumer materials shall take precedence over inorganic materials or virgin forest products unless the recycled post-consumer organic products are not locally available. Organic mulches are not required where prohibited by local fuel modification plan guidelines or other applicable local ordinances.

2. The MWELo compliance items listed in this section are not an inclusive list of MWELo requirements; therefore, property owners or their building or landscape designers that meet the threshold for MWELo compliance outlined in shall consult the full MWELo for all requirements.

D. If, after the adoption of this ordinance, the California Department of Water Resources, or its successor agency, amends 23 CCR, Division 2, Chapter 2.7, Sections 492.6(a)(3)(B) (C), (D), and (G) of the MWELo September 15, 2015 requirements in a manner that requires City to incorporate the requirements of an updated MWELo in a local ordinance, and the amended requirements include provisions more stringent than those required in this section, the revised requirements of 23 CCR, Division 2, Chapter 2.7 shall govern and be enforced.

SECTION 6. This Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) of the CEQA Guidelines which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. This ordinance would update Title 17 of the Lawndale Municipal Code in order to bring it into compliance with state law in relation to MWELo requirements, and as such, is also exempt under CEQA Guidelines Section 15308, which exempts actions by local ordinance to assure the maintenance, restoration, enhancement, or protection of the environment where the regulatory process involves procedures for protection of the environment.

SECTION 7. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 8. The City Clerk shall certify to the passage and adoption of this Ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1185-21 at its regular meeting held on the 1st day of November, 2021, and duly approved and adopted said ordinance at its regular meeting held on the 15th day of November, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann-Gorman					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

ATTACHMENT 5
Resolution No. CC-2111-046

RESOLUTION NO. CC-2111-046

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
ADOPTING AN UPDATED VERSION OF COUNCIL POLICY NO. 53-00,
INCORPORATING PURCHASING PROVISIONS IN COMPLIANCE WITH SB 1383**

WHEREAS, the City Council of the City of Lawnsdale has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City Council previously adopted a purchasing policy to establish guidelines, in addition to those set forth in the Lawnsdale Municipal Code, for the purchase of supplies, goods, and services; and

WHEREAS, the City Council has determined that there is a need to include a new policy with the procurement requirements to be in compliance with Senate Bill 1383.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves an amended and restated version of Policy No. 53-00, entitled "Purchasing Policy", a copy of which is attached hereto and incorporated herein as Exhibit "A".

SECTION 2. The City Clerk's Department is directed to replace said policy into the Council Policy Manual with this updated version.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2111-046 at a regular meeting of said Council held on the 15th day of November, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Exhibit A

COUNCIL POLICY

SUBJECT: Purchasing Policy	POLICY NO.: 53-00	DATE ADOPTED: 10/2/00
	AUTHORITY: Resolution No. CC-0009-96 Resolution No. CC-1806-027 Resolution No. CC-1811-046 Resolution No. CC-2110-044 <u>Resolution No. CC-2111-046</u>	6/25/18 11/5/18 10/18/21 <u>11/1/21</u>

PURPOSE:

Lawndale Municipal Code (LMC) Section 3.08 establishes a complete legal framework for the purchasing system, elements of which are delineated in this Council Policy.

The purchasing system establishes procedures for the purchase of supplies, services and equipment; it secures acquisitions at the lowest possible price commensurate with quality required; it creates financial controls; it clearly defines authority for the purchasing function; and it seeks to ensure the quality of purchases.

POLICIES:

- I. The City’s purchasing operation shall obtain goods, services, and contracts at the best quality and lowest price through an open, fair and competitive process.
- II. Excluded from this Policy is the purchase of supplies, services and equipment that are included within the specification of a “Public Works” construction project. Such acquisitions are subject to the regulations contained in the California Public Contract Code.
- III. The City Manager is the City’s purchasing officer and has ultimate administrative oversight of all purchases. The City Manager may delegate day to day administrative authority to the Finance Director to carry out all purchasing functions as Finance is the appropriate department for this measure.
- IV. Exceptions to bidding for supplies and equipment may be permitted by the purchasing officer in the following situations: emergency, sole source, cooperative purchasing, or for fuel purchase, per LMC Section 3.08.110. Each exception must be documented in a writing signed by the purchasing officer.
- V. Every procurement, whether by contract or otherwise must also include a payment voucher and purchase requisition initiated by the applicable department head.
- VI. Whenever a funding source (i.e., special revenue funds, grants) imposes stricter purchasing requirements than the City’s purchasing regulations, the stricter requirements must be followed.
- VII. The City utilizes local preference for purchases. Purchases from Lawndale vendors are strongly encouraged where competitive prices and quality exist. With all specifications and

conditions equal except price, a preference will be given to in-city vendors equal to 1% of the quoted price when General Fund monies are used. The rationale for the preference is that 1% of the sales tax on most acquisitions returns to the City's General Fund as revenue.

VIII. The City must procure or purchase products that contain minimum recycled content and recyclability in accordance with and follows the Senate Bill 1383 requirements on product recyclability and recordkeeping.

PROCEDURES:

1. City Council Award (City Council Award: \$greater than \$15,000)
 - a. Formal bidding procedures and a written contract are required for purchase of goods and services in amounts greater than \$15,000.
 - b. See LMC Section 3.08.120 and 3.08.130.
 - c. The lowest bidder able to provide the required goods and/or services will be recommended to the City Council for contract award. In the case of service contracts, factors other than price may be used in determining contract award.
 - d. Following award, a purchase order must be delivered to the finance department.

2. City Manager May Award after Bidding: (Between >\$5,000 and \$15,000)
 - a. Three formal bids are required for purchase of goods and three proposals for services in amounts between >\$5,000 and up to \$15,000.
 - b. See LMC Section 3.08.120 and 3.08.130.
 - c. The lowest bidder able to provide the required goods will be recommended to the City Council for contract award. In the case of service contracts, factors other than price may be used in determining contract award.
 - d. Requires a written contract which may be approved by the City Manager if funds have been appropriated for this use.
 - e. Following approval, a purchase order must be delivered to the finance department.
 - f. During a state of emergency or unforeseen catastrophe the City Manager Award limit may be up to \$50,000.

3. Department Head May Award after Bidding: Between >\$1,000 and \$5,000
 - a. Three bids are required for the purchase of goods and services in amounts of >\$1,000 and up to \$5,000.
 - b. See LMC Sections 3.08.120 and 3.08.130 regarding formal bids.
 - c. Award is to the lowest bidder able to provide the required goods. In the case of service contracts, factors other than price may be used in determining contract award.
 - d. Requires a written agreement for services, purchase order for goods, which may be approved by the Department Head when authorized in writing by the City Manager and if funds have been appropriated for this use.
 - e. Following approval, a purchases order must be delivered to the finance department.

4. Department Award No Formal Bidding Required: \$1,000 or Less

- a. Three formal bids are not required for purchase of goods and services in amounts up to \$1,000. However, obtaining informal bids (e.g. from internet) is still an advisable practice.
- b. The applicable Department Head can approve any payment voucher for \$1,000 or less when funds have been appropriated for this use.
- c. No purchase order is required. However, a Payment Voucher with the matching invoice must be submitted and signed by the department director.

REGULATIONS FOR PROCUREMENTS OF PROPERTY OR SERVICES UTILIZING FEDERAL FUNDING:

- A. This section will apply to the awarding of sub-grants and contracts by the City for projects using federal grant funding. This includes the award of sub-grants and contracts by the City stemming from state, county, or other non-federal government entity grants originating as federal grants.
- B. Procurement Standards.
 1. The City has these standards to ensure contractors perform in accordance with the terms, conditions and specifications of their contracts or purchase orders.
 2. The City has a written conflict of interest code which governs the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer or agent of the City will participate in selection, or in the award or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:
 - a. The employee, officer or agent;
 - b. Any member of his or her immediate family;
 - c. His or her partner; or
 - d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in or a tangible personal benefit from a firm considered for award.
 3. The City's officers, employees or agents will not solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. A conflict does not arise where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. Disciplinary action will be applied to any violations of these standards by officers, employees, or agents of the City.
 4. The City will not enter into a contract with a non-Federal entity that has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, unless the non-Federal entity maintains written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest mean due to relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.
 5. The City will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economic purchase.

Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

6. The City will consider entering into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

7. The City will consider using Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

8. The City will consider using value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure its essential function is provided at the overall lower cost.

9. The City will maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection and the basis for the contract price.

10. The City will use time and material type contracts only:

- a. After a determination is made that no other contract is suitable; and
- b. If the contract includes a ceiling price such that the contractor exceeds at their own risk.

11. The City alone will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the City of any contractual responsibilities under its contracts.

C. Competition.

1. The City will conduct procurement transactions in a manner providing full and open competition. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors developing or drafting specifications, requirements, statements of work, or invitations for bids or requests for proposals are excluded from competing for such procurements.

2. The City will not use statutorily or administratively imposed in-state or local geographical preferences in the evaluation of bids or proposals, unless applicable Federal statutes expressly require or encourage geographic preference. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

3. All procurement solicitations must:

- a. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description will not, in competitive

procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product, or service to be procured, and when necessary, will set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equal description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerors will be clearly stated; and

- b. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

4. The City will ensure prequalified lists of persons, firms, or products that are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. The City will not preclude potential bidders from qualifying during the solicitation period.

D. Methods of Procurement to be followed. The City will use one of the following methods of procurement:

1. Procurement by Micro-Purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and adjusted periodically for inflation. As of the date of this policy, the micro-purchase threshold is \$3,500.

2. Procurement by Small Purchase Procedures. Small purchase procedures are relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the simplified acquisition threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908 and periodically adjusted for inflation. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources. As of the date of this policy, the simplified acquisition threshold is \$150,000. For purchases exceeding fifty thousand (\$50,000), City Council approval is required.

3. Procurement by Sealed Bids (Formal Advertising). Bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.

- a. For sealed bidding to be feasible, the following conditions should be present:
 - (1) A complete, adequate, and realistic specification or purchase description is available;
 - (2) Two or more responsible bidders are willing and able to compete effectively for the business; and
 - (3) The procurement lends itself to a firm-fixed-price contract and the selection of the successful bidder can be made principally based on price.
- b. If sealed bids are used, the following requirements apply:

- (1) The invitation for bids will be publicly advertised and bids will be solicited from an adequate number of known suppliers, providing them sufficient time prior to the date set for opening the bids;
- (2) The invitation for bids, which will include any specifications and pertinent attachments, will define the items or services for the bidder to properly respond;
- (3) All bids will be publicly opened at the time and place prescribed in the invitation for bids;
- (4) A firm-fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs will be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
- (5) If there is a sound documented reason, any or all bids may be rejected.

4. Procurement by Competitive Proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- a. Requests for proposals will be publicized and identify all evaluation factors including relative importance. Any response to publicized requests for proposals must be honored to the maximum extent practical;
- b. Proposals will be solicited from an adequate number of qualified sources;
- c. The City will conduct technical evaluations of the proposals received and for selecting awardees;
- d. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
- e. The City may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances applies:

- a. The item is available only from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in a written request from the City; or
- d. After solicitation of multiple sources, competition is determined inadequate.

6. Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

- a. The City will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- b. Affirmative steps include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subsections 6.b.(1) through (6) of this section.

7. Contracts Cost and Price.

- a. The City will perform a cost or price analysis in every procurement action exceeding the simplified acquisition threshold including contract modifications. The method and degree of analysis will be dependent on the facts surrounding each procurement situation. As a starting point, the City will make independent estimates before receiving bids or proposals.
- b. Costs or prices based on estimated costs for contracts under the Federal award will be allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the City under Subpart E – Cost Principles of Title 2, Subtitle A, Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
- c. The cost plus a percentage of cost and percentage of construction cost methods of contracting will not be used.

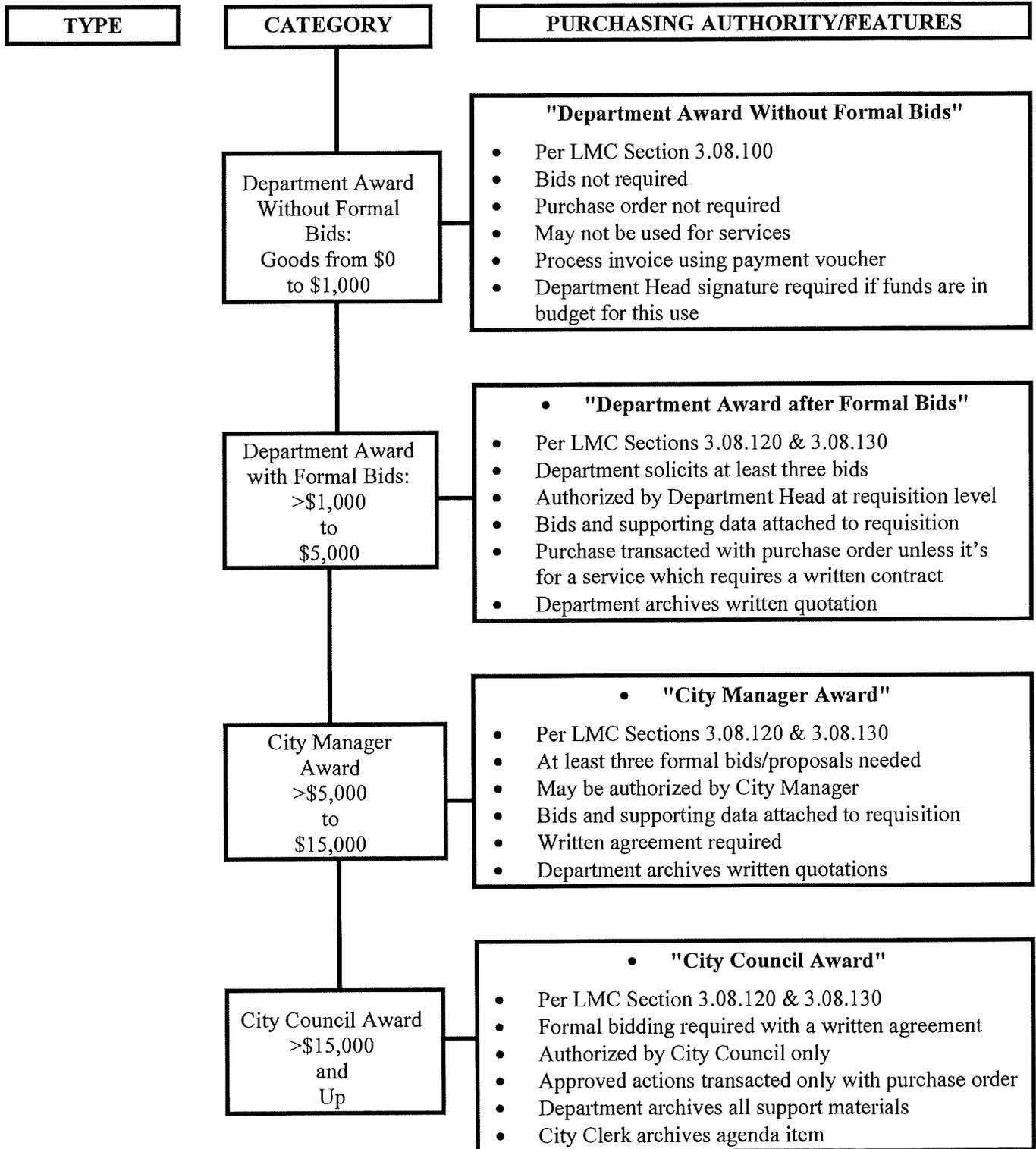
8. Federal Awarding Agency or Pass-Through Entity Review.

- a. The City will make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for purchase.
- b. The City will make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposal or invitations for bids, or independent cost estimates when:
 - (1) The City's procurement procedures or operation fails to comply with the procurement standards of Title 2, Subtitle A, Part 200, Subsection 200.324;
 - (2) The procurement is expected to exceed the simplified acquisition threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the simplified acquisition threshold, specifies a "brand name" product;

- (4) The proposed contract is more than the simplified acquisition threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed modification changes the scope of a contract or increases the contract amount by more than the simplified acquisition threshold.
 - c. The City may be exempted from the pre-procurement review in subsection 8.b. above if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards set forth in Title 2, Subtitle A, Part 200, or the City self-certifies compliance with such standards if self-certification is permitted by the Federal awarding agency or pass-through entity.
- 9. Bonding Requirements. The City will require bid guarantees, performance bonds, and payment bonds consistent with Title 2, Part 200, Section 200.325 of the Code of Federal Regulations.
- 10. Contract Provisions. The City's contracts will contain the provisions in Appendix II to Title 2, Subtitle A, Part 200 – Contract Provisions for non-Federal Entity Contracts Under Federal Awards, as applicable.

LAWNDALE PURCHASING POLICY OVERVIEW

These are general guidelines for acquisition of supplies, equipment, operating and maintenance services, and construction projects other than "Public Works Projects". The evaluation and selection procedures for certain goods and services may vary on a case-by-case basis.



SOUTH BAY WORKFORCE INVESTMENT BOARD
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Quarterly Summary of the
October 21, 2021 South Bay Workforce Investment Board of Directors
Meeting
Lawndale

This report summarizes the October 21, 2021, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 1st Quarter of Program Year 2021-2022. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*The South Bay Workforce Investment Board's 26th Annual Awards Ceremony will be held at the magnificent SoFi Stadium located in the City of Inglewood on December 8, 2021. The reception will begin at 5pm followed by the program at 7pm. The Awards Ceremony will celebrate the outstanding accomplishments of the workforce development community during the past year and honor, employers, training providers and graduates of job and career training programs. Mayor James T. Butts, Jr. will be the Keynote Speaker and Los Angeles Rams Owner/Chairman Stan Kroenke will be honored during the event with our prestigious Esther Williams Award of Excellence. Please email info@sbwib.org if you are interested in attending.

*Last quarter, the South Bay WIB enrolled a total of 9 Los Angeles County Department of Public Social Services General Relief Opportunities for Work (GROW) youth ages 18-24 into the TAYportunity program. So far, 6 participants were enrolled in pre-apprenticeships and another 2 participants were enrolled in construction apprenticeships.

*The South Bay WIB has created a new online self-paced and interactive training course on Customer Service utilizing its successful Blueprint for Workplace Success model. The training includes a mix of lessons and exercises, has pre- and post-assessments, and a comprehension quiz for each module. There are a total of 10 lessons/modules that cover: what

customers want, first impressions, positive attitudes, communication skills, listening, customer service over the phone, handling difficult customers, last impressions, traits of ideal employees, and developing a customer service plan. The online Customer Service training is available to all South Bay cities for employee training at no cost for one year. Cities interested in the Customer Service training program should connect with the SBWIB at (310) 970-7700.

*COVID-19's Impact on Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. For the safety of the public and to reduce the number of people in close proximity, the One-Stop Centers continue to offer services virtually or in-person with a reduced amount of individuals allowed in the Center at one time. Complete cleaning and sanitizing at all South Bay WIB locations is ongoing and aligned with public safety priorities. Each South Bay One-Stop Business & Career Center continues to assist about 25-30 laid-off workers daily during the hours of 8:00 a.m. – 11:00 a.m. with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually or in-person. Clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team also has resumed conducting recruitment fairs in-person however, the virtual option via Zoom remains available. The Job Development team will continue to screen and refer applicants to essential service employers that are in desperate need of employees.

*Rapid Response services were provided to 3 South Bay companies that employ 48 individuals who were affected by layoffs/closures during the 1st Quarter of Program Year 2021-2022. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to employers and dislocated workers.

*Last quarter, the SBWIB enrolled 13 individuals in the statewide National Dislocated Worker Employment Recovery grant (NDWG) making the total number enrolled 142. Under this program, 177 displaced workers will be provided with job training and placement services. California Employment

Development Department (EDD) awarded the South Bay WIB the NDWG Employment Recovery grant to assist workers displaced as a result of the COVID-19 pandemic.

*Under the Bridge-to-Work program, the SBWIB has partnered with iFoster to assist the State of California with the Vaccine For All roll-out program. Under the Program, TAY (Transitional Age Youth) AmeriCorps Members (Peer Navigators) ensure that the vaccine roll-out happens with equity and prioritizes the most vulnerable populations. The Peer Navigators are trained then hired to staff a virtual Call Center to assist community health clinics with conducting outreach, scheduling vaccination appointments, sharing resources and answering community member questions. Eligible foster care youth will be trained through the AmeriCorps program and will earn close to \$6,000, \$1,300 in scholarships, as well as receive a tablet, hotspot and other swag items. The participants will also be considered for permanent employment once their paid internship ends.

*Last quarter, the South Bay WIB successfully exceeded the enrollment goal of 143 dislocated workers under the Trade and Economic Transition Grant. Under this grant, dislocated workers that have been laid off due to economic conditions are provided with job training and employment services. So far, 99 individuals have exited the program with employment.

*The SBWIB received a \$50,000 grant from the Howmet Aerospace Foundation to expand the Pre-Apprenticeship program in the aerospace, bioscience and information technology industries over the next year. Last quarter, the SBWIB exceeded expectations of the current grant by 230% with 10 Bio-Flex and 13 Aero-Flex pre-apprentices completing the program. One of the pre-apprentice graduates was recently hired by Sling Pilot Academy through an apprenticeship program. 9 aerospace pre-apprentices were enrolled in the El Camino College's Machine Tool Technology program. At least four of the nine pre-apprenticeship graduates were hired by Northrop Grumman into apprenticeships.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 4 Lawndale residents in the WIOA (Workforce Innovation and Opportunity Act) adult and dislocated worker programs.

*South Bay One-Stop Business & Career Centers exited a total of 3 Lawndale residents with employment during the first quarter.

*The South Bay WIB's Virtual Learning Ambassadors (VLAs) program assists South Bay School Districts that are providing instruction and supportive services virtually. Under the VLA program, high school students are paid to support K-12 students, teachers, and parents with adapting to a virtual presence during COVID-19. The Virtual Learning Ambassadors (VLA) are paid interns ages 16-24. The VLAs receive 20 hours of paid training on several online platforms such as Google Classroom, Canvas, Schoology, Edgenuity, Google Meets, Acellus Learning Accelerator, Zoom, and more online or in-person at the SBWIB's Hawthorne Teen Center, Inglewood Teen Center, or YouthBuild site. The VLAs receive up to \$1,500 of paid work experience for delivering a minimum of 120 hours of virtual services.

*This past quarter, the Los Angeles Basin Regional Planning Unit (LABRPU) successfully enrolled 22 additional individuals in the State of California's Prison to Employment (P2E) Program. The South Bay Workforce Investment Board serves as the lead and fiscal agent under the (P2E) initiative on behalf of the seven Workforce Development Boards in Los Angeles County apart of the LABRPU. The P2E program will provide employment and job placement services to over 700 formerly incarcerated individuals over a two-year period. The program has already exceeded its enrollment goal of 705 individuals with over 1,440 individuals receiving services. The PY 2021-22 first quarter totals reflect that 479 individuals have complete the program with unsubsidized employment.

*2 youth from the City of Lawndale were enrolled in the WIOA year-round Youth Program last quarter; these individuals received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in the City of Lawndale.

*The SBWIB continues to assist the Centinela Valley Union High School District (CVUHSD) with career pathway opportunities and connecting with local businesses to serve as guest speakers, advisory board members, host company tours, and provide internship opportunities. So far, the SBWIB coordinated 34 guest speakers, 26 advisory board members, 3 virtual company tours, and 43 internship opportunities.

*As part of the Youth at Work Jobs Program, 4 Lawndale students were recruited and enrolled for an opportunity to receive paid pre-employment training and 120 hours of paid work experience during the first quarter. Youth had a chance to earn up to \$1,590.

*The South Bay One-Stop Business & Career Center held 6 virtual recruitment fairs during the 1st quarter with various employers including; Urth Café, worldwide Inc., the Southern California Gas Company, Amazon, 7-11 and SpaceX. Over 225 job seekers attended the recruitment fairs resulting in 45 individuals being offered employment.

*The West Los Angeles College/SBWIB led collaborative continues to work with a wide range of employers to prepare and place 5,000 individuals into pre-apprenticeship and apprenticeship roles in advanced manufacturing with a focus on the aerospace and bioscience industries, over a three-year period. The U.S. Department of Labor awarded the Collaborative a \$12 million grant under the Growing Advanced Manufacturing Apprenticeships Across America (GAMAAA) program to support the training of new hires and incumbent workers nationally. Locally, the Collaborative is tasked with placing 1,500 apprentices. The Program Year 2021-22 first quarter totals reflect that a total of 791 individuals have been enrolled in an apprenticeship and a total of 467 individuals have been enrolled in a pre-apprenticeship. Employer partners under this initiative include Aerojet Rocketdyne, Peterson CAT, Triumph Gear Systems, Bachem Americas, Magnetika, the Airplane Factory, Challenge Manufacturing, and Northrop Grumman, among others. Companies and participants interested in this opportunity may contact the SBWIB at (310) 970-7700 for additional information.

*Our 1st quarter totals reflect 14,519 individuals received services through our South Bay One-Stop Business and Career Centers of which 7,638 received services through the Inglewood One-Stop. The Inglewood location provides services to the residents and businesses of Lawndale, Hawthorne, Inglewood, and El Segundo.

*Applications are currently being accepted for enrollment into the SBWIB's YouthBuild career pathway program. The program is open to at-risk out-of-school youth ages 16-24. The SBWIB's YouthBuild program provides a seamless progression from education to work-based training that includes classroom instruction leading to a high school diploma and occupational skills training in construction building trades at approved

work sites. YouthBuild Charter School of California provides the academic skills curriculum and Habitat for Humanity manages the housing construction or rehabilitation project sites. Please contact the SBWIB YouthBuild site at (310) 225-3060 for additional information.

*On September 14th, the Centinela Valley Union High School District in collaboration with the SBWIB hosted the District's 5th Annual Community Partner Breakfast and Academy Expo at the Centinela Valley Center for the Arts. More than 50 South Bay area employers and community partners were in attendance. During the outdoor event, students staffed exhibits and answered questions regarding the exposure and real-world learning opportunities they are receiving by participating in one of the District's 12 academies.

*The Hawthorne Teen Center continues to provide programs and services to Lawndale and Hawthorne youth virtually and in-person. 154 youth received assistance during the 1st quarter. The Center has resumed providing educational and enrichment programming in-person including workshops in a safe socially distanced environment.

*During the 1st quarter, the South Bay One-Stop Business & Career Center reached out to 23 Lawndale-based employers which resulted in the Center successfully executing 1 on-the-job training contract. The employers included Best Buy, the Centinela Valley Union High School District, the Lawndale School District and Marshalls. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses to market SBWIB services available to meet their hiring and business needs.

A written summary, along with a report of Program Year 2021-2022's 1st quarter activities and accomplishments is being provided for your personal review.

Thank you,

Jan Vogel
SBWIB Executive Director

Committees Activity Report
(Based upon the October 21 2021, South Bay Workforce Investment Board Meeting)

***Rapid Response Summary of Activity from July 2021 – September 2021:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
3	48	3	0

City	Number of Companies Affected	Number of Employees Affected
Carson	1	3
El Segundo		
Gardena	1	8
Hawthorne		
Hermosa Beach	1	6
Inglewood		
Lawndale		
Lomita		
Los Angeles		
Manhattan Beach	1	6
Redondo Beach		
Torrance	1	26

Youth Development Council (YDC) Committee Meeting, August 3, 2021:

The August 3, 2021, Youth Development Council meeting was called to order at 9:04 a.m. The following information was discussed or acted upon:

The Committee took action to approve the May 4, 2021 Meeting Minutes and the Youth Activity and Performance Report.

Dr. Anissa McNeil, Chief Executive Officer of the Education Works Consulting Firm, Inc. provided the Committee with a brief presentation on the Mental Health and Social Justice Clinic. Under the Clinic, licensed therapists provide mental health evaluations and therapy to meet community mental health needs. The Clinics are located throughout Southern California including Los Angeles, the San Gabriel Valley and San Diego. Part of the Mental Health and Social Justice Clinic includes an Anti-Human Trafficking Task Force that focuses on assisting foster care youth in the South Bay and surrounding areas. This Task Force is implemented in partnership with the Los Angeles County District Attorney's Office, the Inglewood Police Department and other local community organizations including the South Bay WIB.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the YouthBuild Program, the Youth at Work Summer Program, the Virtual Learning Ambassadors Program and Special Youth Projects and Grants.

Presidents, Superintendents and Representatives from California State University, Dominguez Hills, West Los Angeles College, Los Angeles Southwest College, El Camino College, El Segundo, Lawndale, Hawthorne, Centinela Valley, Los Angeles Unified School District – Local District South, Redondo Beach, Torrance, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:15 a.m.

One Stop Policy Committee Meeting, August 18, 2021:

The August 18, 2021, One Stop Policy Committee meeting was called to order at 9:03 a.m. The following items were discussed or acted upon.

The May 19, 2021 meeting minutes and the 4th Quarter Summary for Classroom Training Providers Activity reports were approved.

The PY 20-21 1st Quarter Self-Service Activity Report through July 31, 2021 was presented by Mr. Robert Chavez and approved unanimously by the Committee.

During the meeting, the Committee was presented with the proposed South Bay WIB AJCC (America's Job Center of California) Comprehensive & Affiliate Certification process and timeline. Local Boards must independently and objectively evaluate the AJCCs in their Local Area once every three years. The WIOA (Workforce Innovation and Opportunity Act) Joint Final Rule outlines three key requirements for AJCC certification: 1) effectiveness of the AJCC, 2) physical and programmatic accessibility for individuals with disabilities, and 3) continuous improvement. The South Bay Workforce Investment Board's certification process will be conducted during Program Year 2021 – 2022 and will take effect January 1, 2022. After review and discussion, the One-Stop Policy Committee unanimously approved the AJCC Comprehensive & Affiliate Certification Process and Timeline.

For the disability services update Mr. Michael Trogan reported that the South Bay WIB will be working with the Department of Rehabilitation (DOR) and Helix Opportunity to develop a digital accessibility apprenticeship program. Under the digital accessibility apprenticeship program individuals with disabilities will receive digital accessibility training and paid work experience, completion results in the obtainment of industry recognized certifications.

Mr. David Baquerizo, SBWIB One-Stop Operator provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:58 a.m.

Performance & Evaluation Committee Meeting, August 17, 2021:

The August 17, 2021, Performance & Evaluation Committee meeting was called to order at 9:00 a.m. The following items were discussed or acted upon:

The May 18, 2021, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 2020-21 4th quarter expenditure report through June 30, 2021 was approved unanimously, as well as the Self-Service and Activity report through July 31, 2021.

Staff member Justina Munoz presented the 4th Quarter One-Stop Centers and Service Providers Report. Ms. Munoz was enthused to report that the South Bay One-Stop Centers and Service Providers successfully met

pretty much all of their enrollment, exit and wage goals. Ms. Munoz pointed out that the Gardena One-Stop Business and Career Center met 67% of the 75% planned employment rate under the Adult Program. The Committee was also informed that the Torrance One-Stop Business and Career Center was 2% away from reaching the Youth Program positive exit goal of 70%. Staff recommendations were to continue closely monitoring the exits to ensure that the goals are met. After review and discussion, the 4th Quarter Service Provider and Operating Cities Report was approved unanimously by the Committee.

Ms. Laura Bischoff presented the 4th Quarter Vendor Performance Report. Staff recommendations were to place 41 training providers on probation and to place another 41 training courses on hold. Letters of concern were sent to the training providers allowing them an opportunity to work out any discrepancies. Providers that are placed on hold will not receive any more referrals until their placement numbers have improved. After discussion, the 4th Quarter Vendor Performance Report was approved unanimously by the Committee.

The meeting was adjourned at 9:32 a.m.

Business & Economic Development Committee Meeting, October 6, 2021:

The October 6, 2021, Business, Technology and Economic Development Committee meeting was called to order at 9:02 a.m.

The Committee reviewed and approved the July 7, 2021 Meeting Minutes.

Staff member Laura Bischoff presented the PY 21-22 1st quarter Rapid Response Activity Report. 3 companies received Rapid Response services through September 30, 2021, with a total of 48 employees affected by layoffs/closures. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that over 1,220 individuals were hired to work on a construction site or enrolled in an apprenticeship program since the program began in January of 2017.

Mr. Michael Trogan provided a brief update on the SBWIB's healthcare initiatives including the new dental assistant training program and the apprenticeship program in the areas of specialty nursing, certified nursing assistant, phlebotomy and clinical laboratory science.

Mr. Chris Cagle was enthused to announce that the South Bay WIB has created a self-paced customer service training course that is delivered online using the successful Blueprint for Workplace Success model. Mr. Cagle noted that the SBWIB is offering this course to South Bay cities at no cost for employee training for up to a year.

During the meeting the Committee was also provided with updates on the Aero-Flex and Bio-Flex Pre-Apprenticeship and Apprenticeship Programs, the South Bay Broadband Fiber Optic Network, Enhanced Business Services, the Employment Training Panel (ETP) Multiple Employer Contract (MEC), other special projects and new funding opportunities.

The meeting was adjourned at 10:07 a.m.

Executive Committee Meetings:

The following are highlights of the August 12, 2021 and October 14, 2021, Executive Committee Meetings:

The September 9, 2021 Executive Committee meeting was canceled due to the anticipated lack of a quorum.

The Executive Committee approved all committee reports and meeting minutes this quarter.

During the August 12th meeting, the Committee unanimously approved Resolution No. WR 21-02 amending two sections of the South Bay Workforce Investment Board (SBWIB) Bylaws regarding who serves as ex-officio members of the SBWIB, Inc. Board of Directors and how Bylaw resolutions are presented and voted on by the Board.

Last quarter, the Executive Committee was presented with proposals from non SBWIB members interested in joining an SBWIB Standing Committee. After review and discussion, the Executive Committee unanimously approved the appointment and reappointment slate of non SBWIB members to the Standing Committees.

Ms. Justina Munoz presented the Committee with Directive No. 21-01: 70% LLSIL & Poverty Guidelines for 2021, Directive No. 21-02: Incident Reporting, and Directive No. 21-03: Allowable Costs & Prior Written Approval. After review and discussion, the Directives were unanimously approved by the Executive Committee.

Last quarter, the Committee approved Mr. Jamin Gallman's nomination to appoint Ms. Carissa Bailey, Conferences & Events Specialist at SpaceX as his alternate on the South Bay Workforce Investment Board (SBWIB).

During the October 14th meeting, the Executive Committee also approved the SBWIB October 21, 2021, Meeting Agenda.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2021-2022

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF SEPTEMBER	CUMULATIVE PY 21/22
INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	5401	3570	2237	7638
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	1806	914	1008	2814
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	1192	422	1372	2564
CARSON BUSINESS AND CAREER CENTER	1164	708	339	1503
TOTAL	9563	5614	4956	14519

ADULT PROGRAM (G201)

	Gardena				Δ	Inglewood				Δ	Torrance				Δ	Carson				Δ	SBWIB TOTAL	Qtr.		Year-End	%	Δ			
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan			Plan	% Plan				Plan	% Plan	Plan
I. TOTAL CLIENTS	36	25	143%	47	77%		55	74	75%	31%		64	66	97%	123	52%		17	17	100%	47	36%	172	182	95%	395	44%		
A. CARRIED IN	18	18		18			39	39		39		47	47		47			7	7		7		111	111		111			
B. NEW	18	7	248%	29	62%	8	16	35	46%	139	12%	11	17	19	89%	76	22%	5	10	100%	40	25%	5	61	71	86%	284	21%	29
II. TOTAL EXITS	1						15					13											38						
A. UNSUBSIDIZED EMPLOYMENT	1				1		10				6		11				3					0		31				10	
B. ALSO ATTAINED CREDENTIAL	0				0		9			9		5		0			0					0		17				9	
C. % OF PLACEMENT							67%					85%											82%						
D. AVERAGE PLACEMENT WAGE	\$16.25						\$18.25					\$16.59											\$18.97						

Grant (201)
 Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

YOUTH PROGRAM (G301)

	Gardena				Δ	Inglewood				Δ	Torrance				Δ	Carson				Δ	SBWIB TOTAL	Qtr.		Year-End	%	Δ				
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan			Plan	% Plan				Plan	% Plan	Plan	% Plan
I. TOTAL CLIENTS	30	16	185%	29	103%		36	45.8	79%	111	32%		52	44	120%	78	67%		9	9	106%	28	32%	127	114	111%	246	52%		
A. CARRIED IN	12	12		12			24	24		24		32		32		32			2	2		2		70	70		70			
B. NEW ENROLLEES	18	4	424%	17	106%	7	12	22	55%	87	14%	6	20	12	174%	46	43%	2	7	7	108%	26	27%	3	57	44	130%	176	32%	18
II. TOTAL EXITS	11						21					33											70							
A. UNSUBSIDIZED EMPLOYMENT	5				4		9			8		11		9			4					1		29				22		
B. ENT. TRAINING/POST-SECONDARY	6				4		8			8		17		11			1					1		32				24		
C. ATTAINED RECOGNIZED DEGREE	6				4		14			11		8		6			1					1		29				22		
D. AVERAGE PLACEMENT WAGE	\$15.45						\$16.69					\$15.41											\$16.00							
YOUTH POSITIVE EXIT RATE	100%						81%					85%											87%							

Grant (301)
 Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

DISLOCATED WORKER (G501)

	Gardena				Δ	Inglewood				Δ	Torrance				Δ	Carson				Δ	SBWIB TOTAL	Qtr.		Year-End	%	Δ				
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan			Plan	% Plan				Plan	% Plan	Plan	% Plan
I. TOTAL CLIENTS	25	26	98%	42	60%		74	86.8	85%	155	48%		170	175	97%	239	71%		38	39	99%	64	59%	307	325	94%	500	61%		
A. CARRIED IN	20	20		20			64	64		64		153		153		153			30	30		30		267	267		267			
B. NEW	5	6	91%	22	23%	3	10	23	44%	91	11%	0	17	22	79%	86	20%	7	8	9	94%	34	24%	4	40	58	69%	233	17%	14
II. TOTAL EXITS	4						12					22											47							
III. TOTAL UNSUBSIDIZED EMPLOYMENT	4				3		8			4		19		9			5					4		36				20		
A. RETRAINING	1				1		5			4		9		2			2					1		17				8		
ALSO ATTAINED CREDENTIAL	1				1		5			4		9		2			2					1		17				8		
B. CALLED BACK WITH EMPLOYER	0						0					0					0						0		0					
IV. % PLACEMENT (INCL. CALL BACKS)	100%						67%					86%											77%							
V. % PLACEMENT (EXCL. CALL BACKS)	100%						67%					86%											77%							
AVERAGE PLACEMENT WAGE	\$17.75						\$24.26					\$39.65											\$25.61							

Grant (501)
 Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

ADULT PROGRAM (G201)

	Gardena			Inglewood			Hawthorne			Lawndale			El Segundo			Redondo			Hermosa			Manhattan			Torrance			Lomita			Carson			TOTAL SBWIB	Year Plan	Year Δ
	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year															
I. TOTAL CLIENTS	36	47		38	93		12	57		4	20		1	8		21	35		2	5		0	6		35	68		6	9		17	47		172	395	
A. CARRIED IN	18	18		27	27		10	10		2	2		0	0		16	16		1	1		0	0		25	25		5	5		7	7		111	111	
B. NEW	18	29	8	11	66	8	2	47	2	2	18	0	1	8	1	5	19	2	1	4	0	0	6	0	10	43	3	1	4	0	10	40	5	61	284	29
II. TOTAL EXITS	1	1		13	13		2	2		0	0		0	0		2	2		1	1		0	0		8	8		2	2		9	9		38	38	
A. UNSUBSIDIZED EMPLOYMENT	1	1	1	9	9	5	1	1	0	0	0	0	0	0	0	1	1	1	1	1	0	0	0	0	7	7	1	2	2	1	9	9	0	31	31	10
ALSO ATTAINED CREDENTIAL	0	0	0	9	9	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5	0	2	2	0	3	3	0	17	17	9
B. OTHER TERMINATION	0	0	0	4	4	3	1	1	0	0	0	0	0	0	0	1	1	1	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	7	7	5

YOUTH PROGRAM (G301)

	Gardena			Inglewood			Hawthorne			Lawndale			El Segundo			Redondo			Hermosa			Manhattan			Torrance			Lomita			Carson			TOTAL SBWIB	Year Plan	Year Δ
	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year															
I. TOTAL CLIENTS	30	29		32	64		3	32		1	10		0	5		13	19		3	4		4	5		30	46		2	4		9	28		127	246	
A. CARRIED IN	12	12		23	23		1	1		0	0		0	0		7	7		2	2		2	2		19	19		2	2		2	2		70	70	
B. NEW	18	17	7	9	41	4	2	31	2	1	10	0	0	5	0	6	12	1	1	2	0	2	3	0	11	27	1	0	2	0	7	26	3	57	176	18
II. TOTAL EXITS	11	11		18	18		2	2		1	1		0	0		9	9		1	1		2	2		20	20		1	1		5	5		70	70	
A. UNSUBSIDIZED EMPLOYMENT	5	4	4	6	6	5	2	2	1	1	1	0	0	0	0	3	2	2	0	0	1	1	1	6	6	5	1	1	1	4	1	1	1	29	29	22
ALSO ATTAINED CREDENTIAL	6	4	4	11	11	10	2	2	1	1	1	0	0	0	0	5	5	0	0	0	0	0	0	3	3	1	0	0	0	1	1	1	1	29	29	24
B. ENT. TRAINING/POST-SECONDARY	6	4	4	8	8	8	0	0	0	0	0	0	0	0	0	3	3	3	1	1	1	1	1	12	7	0	0	0	0	1	0	0	0	32	32	24
C. ATTAINED RECOGNIZED DEGREE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D. RETURNED TO SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. OTHER EXITS	0	0	0	4	4	4	0	0	0	0	0	0	0	0	0	3	3	3	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	9	9	9

DISLOCATED WORKER (G501)

	Gardena			Inglewood			Hawthorne			Lawndale			El Segundo			Redondo			Hermosa			Manhattan			Torrance			Lomita			Carson			TOTAL SBWIB	Year Plan	Year Δ
	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year	Year Plan	Year Δ	Year															
I. TOTAL CLIENTS	25	42		52	87		9	39		8	17		5	12		48	67		12	18		20	27		77	109		13	18		38	64		307	500	
A. CARRY IN	20	20		44	44		8	8		7	7		5	5		43	43		11	11		18	18		70	70		11	11		30	30		267	267	
B. NEW	5	22	3	8	43	0	1	31	0	1	10	0	0	7	0	5	24	3	1	7	1	2	9	0	7	39	2	2	7	1	8	34	4	40	233	14
II. TOTAL EXITS	4	4		9	9		3	3		0	0		0	0		5	5		4	4		1	1		10	10		2	2		9	9		47	47	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	4	4	3	6	6	3	2	2	1	0	0	0	0	4	0	5	5	4	3	3	0	1	1	1	9	9	4	1	1	0	5	5	4	36	40	20
A. RETRAINING	1	1	1	3	3	3	2	2	1	0	0	0	0	0	0	2	0	0	3	0	0	1	1	3	3	1	0	0	0	2	1	1	1	17	17	8
ALSO ATTAINED CREDENTIAL	1	1	1	3	3	3	2	2	1	0	0	0	0	0	0	2	0	0	3	0	0	1	1	3	3	1	0	0	0	2	1	1	1	17	17	8
B. CALLED BACK WITH EMPLOYER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
IV. ALL OTHER TERMINATIONS	0	0	0	3	3	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	1	0	0	1	1	1	1	11	11	2

I. TOTAL CLIENTS	1	6	7	8	1				3	5	9	0
A. CARRIED IN	0	0	0	0	0				0	0	0	0
B. NEW	1	6	7	8	1			3	5	9	0	
II. TOTAL EXITS	0	0	0	0	0			0	0	0	0	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0			0	0	0	0	
OTHER TERMINATIONS	0	0	0	0	0			0	0	0	0	
	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	
I. TOTAL CLIENTS	4	10	0	6	0	0	4	0	0	10	18	3
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	4	10	0	6	0	0	4	0	0	10	18	3
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	3	5	6	13	4	0	4					0
A. CARRIED IN	0	0	0	0	0	0	0					0
B. NEW	3	5	6	13	4	0	4					0
II. TOTAL EXITS	0	0	0	0	0	0	0					0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0					0
OTHER TERMINATIONS	0	0	0	0	0	0	0					0
I. TOTAL CLIENTS	2	5	0	0	0	0	0	0	0	0	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	2	5	0	0	0	0	0	0	0	0	0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0
ENROLLMENT GOALS	585	85	76	41	616	95	189	563	2250			
I. TOTAL CLIENTS	23	5	9	0	59	3	0	35				
A. CARRIED IN	0	0	0	0	0	0	0	0				
B. NEW	23	5	9	0	59	3	0	35				
II. TOTAL EXITS	0	0	0	0	0	0	0	0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0				
OTHER TERMINATIONS	0	0	0	0	0	0	0	0				
% OF PLACEMENT												
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
									PAGE TOTALS			
									141	68		
											2,250	6%

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	0	2	16	3						0		1	
A. CARRIED IN	0	0	0	0						0		0	
B. NEW	0	2	16	3						0		1	
II. TOTAL EXITS	0	0	0	0						0		0	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0						0		0	
OTHER TERMINATIONS	0	0	0	0						0		0	
I. TOTAL CLIENTS	1	0	0	0	14								
A. CARRIED IN	0	0	0	0	0								
B. NEW	1	0	0	0	14								
II. TOTAL EXITS	0	0	0	0	0								
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0								
OTHER TERMINATIONS	0	0	0	0	0								
I. TOTAL CLIENTS	0	0	6	0									
A. CARRIED IN	0	0	0	0									
B. NEW	0	0	6	0									
II. TOTAL EXITS	0	0	0	0									
UNSUBSIDIZED EMPLOYMENT	0	0	0	0									
OTHER TERMINATIONS	0	0	0	0									
I. TOTAL CLIENTS	0												
A. CARRIED IN	0												
B. NEW	0												
II. TOTAL EXITS	0												
UNSUBSIDIZED EMPLOYMENT	0												
OTHER TERMINATIONS	0												
ENROLLMENT GOALS	38	7		3	52								
I. TOTAL CLIENTS	21	0		1	15					43			
A. CARRIED IN	0	0		0	0					0			
B. NEW	21	0		1	15					43			
II. TOTAL EXITS	0	0		0	0					0			
UNSUBSIDIZED EMPLOYMENT	0	0		0	0					0			
OTHER TERMINATIONS	0	0		0	0					0			
% OF PLACEMENT				0%									
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00		\$0.00	\$0.00					\$0.00			
										PAGE TOTALS	43		
											0		
											43	14	
											100		43%

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2021 TO 06/30/22

REPORT PERIOD: 07/01/2021 TO 9/30/2021

HOMELESS INITIATIVE

ENROLLMENT GOALS

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

II. TOTAL EXITS

UNSUBSIDIZED EMPLOYMENT

OTHER TERMINATIONS

% OF PLACEMENT

AVERAGE PLACEMENT WAGE

METRO NORTH WORKSOURCE CENTER	60	Δ	0	Δ								
I. TOTAL CLIENTS	11		3		1		6		4		0	
A. CARRIED IN	0		0		0		0		0		0	
B. NEW	11	6	3	0	1	0	6	2	4	2	0	
II. TOTAL EXITS	0		0		0		0		0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0		0	
OTHER TERMINATIONS	0		0		0		0		0		0	
% OF PLACEMENT												
AVERAGE PLACEMENT WAGE	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	

PAGE TOTALS	25	Δ
	0	
	25	10
	0	
	\$ -	

PLANNED ENROLLMENT	300
PERCENT OF PLAN	8%

The program is part of a countywide homeless initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

GRANT PERIOD: 07/01/2021 TO 06/30/22

REPORT PERIOD: 07/01/2021 TO 9/30/21

TSE CAN

I. TOTAL CLIENTS

A. CARRIED IN

B. NEW

II. TOTAL EXITS

UNSUBSIDIZED EMPLOYMENT

TRANSFER TO OTHER AGENCY

OTHER TERMINATIONS

% OF PLACEMENT

AVERAGE PLACEMENT WAGE

INGLEWOOD	6	6	0	0	9	9	3	3	2	5	5	3	3	2	0
A. CARRIED IN	0		0		0		0		0			0		0	
B. NEW	6		0		9		3		2			3		2	
II. TOTAL EXITS	0		0		0		0		0			0		0	
UNSUBSIDIZED EMPLOYMENT	0		0		0		0		0			0		0	
TRANSFER TO OTHER AGENCY	0		0		0		0		0			0		0	
OTHER TERMINATIONS	0		0		0		0		0			0		0	
% OF PLACEMENT															
AVERAGE PLACEMENT WAGE															

PAGE TOTALS	30	
	0	
	30	30
	0	
	\$ -	

PLANNED ENROLLMENT	45
PERCENT OF PLAN	67%

The program is part of a countywide initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient. Program services will include paid work experience, Planned Enrollments are based on individual need and available funds.

I. TOTAL CLIENTS	L.A. CITY COLLEGE	1	Δ	EAST L.A. COLLEGE	2	Δ	EL CAMINO /COMPTON	0	Δ	L.A. MISSION COLLEGE	16	Δ	L.A. PIERCE COLLEGE	9	Δ	L.A. SOUTHWEST COLLEGE	0	Δ	LONG BEACH CITY COLLEGE	0	Δ	WEST L.A. COLLEGE	3	Δ		0	Δ		0	Δ		0	Δ
A. CARRIED IN		0			0			0			0			0			0			0			0			0			0			0	
B. NEW		1	0		2	2		0	0		16	1		9	9		0	0		0	0		3	3		0	0		0	0		0	0
II. TOTAL EXITS		0			0			0			0			0			0			0			0			0			0			0	
UNSUBSIDIZED EMPLOYMENT		0			0			0			0			0			0			0			0			0			0			0	
OTHER TERMINATIONS		0			0			0			0			0			0			0			0			0			0			0	

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

ENROLLMENT GOALS

I. TOTAL CLIENTS	31	Δ
A. CARRIED IN	0	
B. NEW	31	15
II. TOTAL EXITS	0	
UNSUBSIDIZED EMPLOYMENT	0	
OTHER TERMINATIONS	0	
% OF PLACEMENT	0%	
AVERAGE PLACEMENT WAGE	\$0.00	

PAGE TOTALS	31	Δ
	0	
	31	15
	0	
	0	
	0%	

PLANNED ENROLLMENT	159
PERCENT OF PLAN	19%

Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2021 TO 6/30/2022

REPORT PERIOD: 07/01/2021 TO 9/30/2021

DCFS ILP PROGRAM (006L TIER I)

ENROLLMENT GOALS	GARDENA	INGLEWOOD	INGLEWOOD POMONA	CARSON	TORRANCE CAREER CENTER	FOOTHILL	PACIFIC GATEWAY	VERDUGO	SELACO	MCS HOLLYWOOD	MCS COVINA	JVS (MARINA DEL REY)	JVS (ANTELOPE VALLEY)	SELA AREA SOCIAL SERVICES	PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	1	0	0	0	0	0	1	0	0	0	0	0	2	16	13%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	0	1	0	0	0	0	0	1	0	0	0	0	0	2		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT															0%		
AVERAGE PLACEMENT WAGE															\$ -		
I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
TRANSFER TO OTHER AGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT																	
AVERAGE PLACEMENT WAGE																	

Serving Youth in the Foster Care Independent Living Program, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2021 TO 06/30/2022

REPORT PERIOD: 07/01/2021 TO 9/30/2021

DCFS ILP PROGRAM (007L TIER II)

ENROLLMENT GOALS	GARDENA	INGLEWOOD	INGLEWOOD POMONA	CARSON	TORRANCE	FOOTHILL	PACIFIC GATEWAY	VERDUGO	SELACO PIC	HOLLYWOOD NORTH WORKSOURCE CENTER	MCS COVINA	JVS (MARINA DEL REY)	JVS (ANTELOPE VALLEY)	Lao / San Gabriel Valley	PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	0	1	2	0	0	0	0	4	0	0	0	0	0	8	70	11%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	0	1	2	0	0	0	0	4	0	0	0	0	0	8		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT															0%		
AVERAGE PLACEMENT WAGE															\$ -		
I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
TRANSFER TO OTHER AGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT																	
AVERAGE PLACEMENT WAGE																	

Serving Youth in the Foster Care Independent Living Program, between 18-21 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2021 TO 06/30/22

REPORT PERIOD: 07/01/2021 TO 9/30/2021

DPSS PROBATION PROGRAM (950L TIER I)

ENROLLMENT GOALS	INGLEWOOD	INGLEWOOD (POMONA)	HOLLYWOOD WORKSOURCE CTR	FOOTHILL	PACIFIC GATEWAY	HUBCITIES	SELA AREA SOCIAL-SERVICES	YOUTH POLICY INSTITUTE										PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	100%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT																		0%		
AVERAGE PLACEMENT WAGE																		\$ -		

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2021 TO 07/31/21

REPORT PERIOD: 07/01/2021 TO 9/30/2021

DPSS PROBATION PROGRAM (951L TIER II)

ENROLLMENT GOALS	INGLEWOOD	INGLEWOOD (POMONA)	HOLLYWOOD WORKSOURCE CTR	FOOTHILL	PACIFIC GATEWAY	HUB CITIES	SELA AREA SOCIAL-SERVICES	YOUTH POLICY INSTITUTE	IMCS SAN GABRIEL VALLEY	SELACO								PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2	2	29%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2	7	
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT																		0%		
AVERAGE PLACEMENT WAGE																		\$ -		

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

YOUTHBUILD

GRANT TERM: 1/01/2020 TO 3/31/2023

REPORT PERIOD: 07/01/2020 TO 9/30/2021

	Enrolled	Planned Services	% of Plan	Δ
	YOUTHBUILD	23	73	32%
PENDING ENROLLMENTS	2			
ENROLLMENTS				
EDUCATION & EMPLOYMENT	0	55		
-Education (Obtained High School Diploma)	3			0
-Entered Employment	1			0
ATTAINMENT OF DEGREE/CERTIFICATE	0	58		
LITERACY & NUMERACY ATTAINMENT	0	0		
RETENTION (Quarter 4)	0	0		
RECIDIVISM	0	0		
<i>**Open enrollment process</i>				

The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities. Outcome measures are based on qualified enrollment criteria. The SBWIB YouthBuild partnership includes two required partners the YouthBuild Charter School of California (Education) and the Habitat for Humanity of Greater Los Angeles (Housing Construction).

HOME REHABILITATION AND REPAIRS PROGRAM (HRRP) - 2ND DISTRICT

GRANT TERM: 7/01/2021 TO 6/30/2022

REPORT PERIOD: 07/01/2021 TO 9/30/2021

	Enrolled	Year Plan	% of Plan	Δ
	HRRP	0	10	0%
HOME REPAIR PROJECTS	0	10	0%	0
HOME REPAIR COMPLETIONS	3			0
CLEARED HOME REPAIR APPLICATIONS BY CDBG	3			0
PENDING HOME REPAIR APPLICATIONS/INTAKE/INQUIRIES				

The HRRP program provides residential home repairs to 8-10 eligible low income homeowners residing in the 2nd District and Athens-Westmont area that includes Inglewood and Lennox. Repairs promote and eliminate unhealthy and unsafe living conditions. Funding is sponsored by the Los Angeles Community Development Block Grants.

Chancellor Apprenticeship Initiative (CAI #3) – EL Camino College (Aero-Flex Apprenticeship)

GRANT TERM: 07/18/2018 TO 12/31/2021

REPORT PERIOD: 07/18/2018 TO 9/30/2021

DAS APPRENTICE ENROLLMENTS

CAI #3 - ECC AERO-FLEX RA	Enrolled	Program Plan	% of Plan	Δ
	30	25	120%	

Assist El Camino in creating new apprenticeship programs (Aerospace Technician) registered by the Division of Apprenticeship Standards and assist El Camino in the enrollment of 25 apprentices. **The Apprenticeship Program is now approved by the Department of Labor (DOL) and the Division of Apprenticeship Standards (DAS).

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 01/01/2020 TO 12/31/2022

REPORT PERIOD: 01/1/2020 TO 9/30/2021

APPRENTICESHIP ENROLLMENTS

CAI #4 - ECC BIO-FLEX RA	Enrolled	Program Plan	% of Plan	Δ
	2	50	4%	

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs. **The Apprenticeship Program has been approved by the Department of Labor and the Division of Apprenticeship Standards (DAS) and enrollment can now begin. Program soon to include Healthcare/Laboratory training.

HOWMET FOUNDATION - NEW GRANT

GRANT TERM: 9/21/2021 TO 8/31/2022

REPORT PERIOD: 9/21/2021 TO 9/30/2021 (START-UP)

	Enrolled	Program Plan	% of Plan	Δ
Arconic	0	8	0%	0
SCHOOLS INVOLVED	0	10	0%	0
BUSINESS ENGAGEMENT	0	30	0%	0
ENROLLMENTS	0	24	0%	0
ATTAINMENT OF CREDENTIAL/CERTIFICATE				

Enroll and graduate ten (10) individuals from the Aero-Flex or Bio-flex Pre-Apprenticeship programs and to engage four (4) new businesses to support the Pre-Apprenticeship through work based learning.

GROW TAYPORTUNITY APPRENTICESHIP PROGRAM

GRANT TERM: 7/01/2021 TO 06/30/2022

REPORT PERIOD: 7/01/2021 TO 9/30/2021

	Enrolled	Program Plan	% of Plan	Δ
GROW TAYportunity	7	15	47%	1
PRE-APPRENTICESHIP ENROLLMENTS	0	25	0%	0
APPRENTICESHIP ENROLLMENTS - Aero-Flex and Bio-Flex	2	35	6%	2
APPRENTICESHIP ENROLLMENTS - Construction				

Enroll participants 18-24 years old into pre-apprentices and or apprenticeship training programs in either Aero-Flex or Bio Flex or Construction.

DOL Scaling Apprenticeship Grant - West LA College (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 07/15/2019 TO 07/14/2023

REPORT PERIOD: 07/15/2019 TO 9/30/2021

	DOL RA & PA	Enrolled	Program Plan	% of Plan	Δ
APPRENTICESHIP ENROLLMENTS					
SBWIB APPRENTICESHIP ENROLLMENTS		48	1240	4%	0
OTHER PROJECT PARTNER APPRENTICESHIP ENROLLMENTS		743	3760	20%	0
TOTAL APPRENTICE ENROLLMENTS		791	5000	16%	
APPRENTICESHIP COMPLETIONS					
SBWIB APPRENTICE COMPLETIONS		2			0
OTHER PARTNER APPRENTICE COMPLETIONS		28			0
TOTAL PROJECT APPRENTICE COMPLETIONS		30			
PRE-APPRENTICESHIP ENROLLMENTS					
OTHER PARTNER PRE-APPRENTICESHIP ENROLLMENTS		467			0

Nationwide 4 year grant provided by the United States Department of Labor through WLAC. The goal is to recruit and enroll 5,000 apprentices. SBWIB is responsible for 1,240 apprenticeship enrollments. SBWIB pre-apprenticeship enrollments an allowable expense, but not a deliverable; 49 enrollments coming from Peterson CAT, Bachem Americas, and Space Vector Corporation next month.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 12/29/2019 TO 12/22/2021

REPORT PERIOD: 12/29/2019 TO 9/30/2021

	ETP - MEC 2	Enrolled	Program Plan	% of Plan	Δ
EMPLOYER PARTNERS		23	15	153%	0
ENROLLMENTS (100%)		496	272	182%	0
RETENTION IN EMPLOYMENT		131	272	48%	0
AVERAGE WAGE AFTER EMPLOYMENT		\$ 40.98			

Training reimbursement for employers from Employment Training Panel Fund. Currently applying for renewal grand for \$600,000.

LACYJ WDACS

GRANT TERM: 7/1/2021 TO 06/30/2022

REPORT PERIOD: 7/1/2021 TO 9/30/2021

LACYJ WDACS	Enrolled	Program Plan	% of Plan	Δ
	ENROLLMENTS	0	10	0%
ATTAINMENT OF CREDENTIAL/CERTIFICATE	0	10	0%	0
ENTERED INTO EMPLOYMENT	0	10	0%	

ENROLLMENTS
ATTAINMENT OF CREDENTIAL/CERTIFICATE
ENTERED INTO EMPLOYMENT

To enroll ten (10) youth ages 18-24 into the Aero-Flex Pre-Apprenticeship Program, graduate the youth and place them into unsubsidized employment.

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2021 TO 6/30/2022

REPORT PERIOD: 7/01/2021 TO 9/30/2021

Youth at Work	Enrolled	Year Plan	% of Plan	Δ
	TOTAL ENROLLMENTS	188	366	51%
CALWORKS	20	123		1
OUSY	129	162		14
FOSTER YOUTH	17	24		2
PROBATION YOUTH	0	12		0
SYSTEM INVOLVED YOUTH (New)	22	45		5

TOTAL ENROLLMENTS
CALWORKS
OUSY
FOSTER YOUTH
PROBATION YOUTH
SYSTEM INVOLVED YOUTH (New)

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

INVEST LA COUNTY PROBATION GRANT

GRANT TERM: 7/1/2020 TO 6/30/2021
REPORT PERIOD: 7/1/2020 TO 9/30/2021
(Outcome reporting only from enrolled/trained)

GRANT TERM: 7/1/2021 TO 6/30/2022
REPORT PERIOD: 7/1/2021 TO 9/30/2021

- ENROLLMENTS
- ENROLLED INTO TRAINING
- TRAINING COMPLETION
- UNSUBSIDIZED PLACEMENTS
- TRAINING RELATED PLACEMENTS
- RETENTION SERVICES (2ND QUARTER)
- RETENTION SERVICES (4TH QUARTER)

INVEST YEAR 2	Enrolled	Year Plan	% of Plan	Δ
	44	120	37%	0
29	72	40%	0	
9	61	15%	0	
30	58	52%	0	
9	10	90%	0	
0	57	0%		
0	54	0%		

INVEST YEAR 3	Enrolled	Year Plan	% of Plan	Δ
	12	120	10%	4
8	72	11%	4	
0	61	0%	0	
5	58	9%	3	
0	10	0%	0	
0	57	0%		
0	54	0%		

Provide work-based learning services to 120 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

FAMILIES FIRST

GRANT TERM: 7/1/2021 TO 6/30/2022

REPORT PERIOD: 7/01/2021 TO 9/30/2021

- ORIENTATIONS/WORKSHOPS
- INDIVIDUAL MEETINGS
- JOB REFERRALS / INTERVIEWS
- JOB READINESS / RESUME COMPLETION

PY22-22	Enrolled	Year Plan	% of Plan	Δ
	8	50	16%	2
11	50	22%	6	
124	50	248%	35	
2	50	4%	1	

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

SECTOR GRANT - FRIENDS OUTSIDE OF LOS ANGELES

GRANT TERM: 01/01/2021 TO 12/31/2021

REPORT PERIOD: 01/01/2021 TO 9/30/2021

	Sector Grant - FOLA	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan	Δ
PENDING ENROLLMENTS							
COMPLETION OF ASSESSMENT(S)		10	20	50%	40	25%	0
ENROLLMENT		6	20	30%	40	15%	2
ENROLLMENT INTO TRAINING		5	12	42%	24	21%	2

SBWIB is being contracted by FOLA to provide career pathways case management for recently released prisoners into short-term vocational training and assisting them as they need to become employable and remain employed. Funding by the Los Angeles County, Office of Diversion and Reentry.

VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)

GRANT TERM: 7/01/2019 TO 3/31/2021

REPORT PERIOD: 07/01/2019 TO 9/30/2021

(Reporting Exits & Employment through September 30, 2021)

	VEAP - SBWIB	Enrolled	Year Plan	% of Plan	Δ
ENROLLMENTS (100%)		100	100	100%	
ENROLLED INTO EDUCATION OR TRAINING (65%)		66	65	102%	
ATTAINMENT OF CREDENTIAL/CERTIFICATE (60%)		31	60	52%	0
EXIT RATE (100%)		73	73	100%	0
ENTERED EMPLOYMENT RATE (80%)		58	58	100%	0
EMPLOYMENT RETENTION (70%)		0	70	0%	
AVERAGE WAGE AT EMPLOYMENT		\$ 26.25			

GRANT TERM: 4/01/2021 TO 3/31/2023

REPORT PERIOD: 4/01/2021 TO 9/30/2021

	VEAP - AATA (SBWIB Sub-contractor)	Enrolled	Year Plan	% of Plan	Δ
		0	75	0%	0
		0	68	0%	0
		0	68	0%	0
		0	75	0%	0
		0	60	0%	0
		0	42	0%	

* 1st training cohort targeted to begin September/October 2021

The VEAP project(s) will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades. Additionally, SBWIB has partnered with AATA to provide employment and training services as a sub-contractor.

CALIFORNIA CAREER PATHWAYS GRANTS
GRANT TERM: 09/01/2020 TO 12/31/2021

REPORT PERIOD: 09/01/2020 TO 9/30/2021

- OPPORTUNITIES OFFERED
- COMPANY TOURS
- GUEST SPEAKERS
- INTERNSHIP
- EVENT VENDORS

Centinela Valley Union High School District (CVUHSD)	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan	Δ
	132	86	153%	86	153%	0
3	4	75%	4	75%	0	
60	32	188%	32	188%	0	
43	50	86%	50	86%	0	
167	50	334%	50	334%	52	

7/2021-Grant extended to 12/31/2021. SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

EL CAMINO COLLEGE CAREER PATHWAYS
GRANT TERM: 09/08/2021 TO 12/31/2021

REPORT PERIOD: 09/08/2021 TO 9/30/2021

- STUDENT ENGAGEMENTS
- RECRUITING EVENTS
- PLACEMENTS AND INTERNSHIPS

EL CAMINO COLLEGE	Activities	Year Plan	% Plan
	0	48	0%
0	12	0%	
9	30	30%	

SBWIB will provide work-based learning and job placement support to El Camino College. SBWIB will outreach to employers, engage in work based learning activities, internships, hiring and recruitment activities.

BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) YOUTH REINVESTMENT PROGRAM
GRANT TERM: 10/01/2019 TO 2/28/2023

REPORT PERIOD: 10/01/2019 TO 9/30/2021

- REFERRALS (100%)
- PENDING INTAKE/PARENT APPT. (100%)
- RISK ASSESSMENT (100%)
- ENROLLMENTS (100%)
- INTEVENTION WORKSHOPS/WORK READINESS PREPARATION
- PAID WORK EXPERIENCE, INTERNSHIP OR OJT
- FOLLOW-UP SERVICES FOR 12 MONTHS

YOUTH REINVESTMENT	Enrolled	Year Plan	% of Plan	Δ
	116	150	77%	
0	0			
22	75	29%	0	
110	150	73%	0	
92	75	123%	24	
86	75	115%	23	
39	150	26%	2	

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide intervention and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2019 TO 8/14/2022

REPORT PERIOD: 08/15/2019 TO 9/30/2021

	Enrolled	Year	% of	Δ
		Plan	Plan	
AmeriCorps				
FULL-TIME ENROLLMENTS (TEACHERS AIDES)	4	4	100%	
QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)	32	88	36%	0
NATIONAL SERVICE EVENTS / IN-SERVICE	14	40	35%	0
SCHOLARSHIP ATTAINMENT	4	40	10%	0

* 1 TA dropped due to medical

** Activities impacted by COVID-19

8/2021-New Year Allotment and Goals. The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities. New funds awarded for continuation of services for year three (agreement pending).

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2021 TO 6/30/2022

REPORT PERIOD: 07/01/2021 TO 9/30/2021

	Activities	Qrt.	%	Year	% of	Δ
		Plan	Plan	Plan	Plan	
Homeless LA Rise Year 3						
ENROLLMENTS	7	8	90%	31	23%	2
EMPLOYMENT	5	6	91%	22	23%	0
EMPLOYMENT RATE - 2ND QRT AFTER EXIT	0			20	0%	
EMPLOYMENT RATE - 4TH QRT AFTER EXIT	0			12	0%	
WAGE AT EMPLOYMENT	\$ 18.61					

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

HARBOR FREIGHT TOOLS FOR SCHOOLS

GRANT TERM: 2/21/2021 TO 1/20/2022

REPORT PERIOD: 7/01/2021 TO 9/30/2021

HARBOR FREIGHT	Enrolled	Year Plan	% of Plan	Δ
	ENROLLMENTS	20	20	100%
COMPLETION OF MCS PRE-APPRENTICESHIP CERTIFICATE	20	16	125%	0
COMPLETION OF PAID WORK EXPERIENCE/INTERNSHIP	0	16	0%	0
EMPLOYMENT	0	8	0%	0

This project will provide the Multi Core Craft Curriculum Pre-Apprenticeship Construction Training to 20 youth aged 18-24. Enrolled youth will also be provided with support services including stipends, a paid work experience assignment and job placement services into Apprentiship level employment into the Construction trades.

WORKFORCE ACCELERATOR 9.0

GRANT TERM: 8/01/2021 TO 12/31/2022

REPORT PERIOD: START-UP

WAF 9.0	Enrolled	Year Plan	% of Plan	Δ
	ENROLLMENTS (100%)	0	75	0%
CREDENTIAL ATTAINED (85%)	0	64		0
APPRENTICES (100%)	0	15		0
EMPLOYMENT AT EXIT (80%)	0	60		0

This project is in partnership with SELACO, Health Impact and the Hosptial Association to train or place into apprenticeship 75 under presented individuals in the healthcare field. Occupations include: Speciality Nursing, CNA, Clinical Laboratory and Phlebotomy

TRADE & ECONOMIC TRANSITION NDWG (TET)

GRANT TERM: 10/01/18 TO 9/30/21

REPORT PERIOD: 10/01/2018 TO 9/30/2021

	SBWIB TOTALS	Grant Plan	Δ
I. TOTAL CLIENTS		143	
A. ENROLLED		146	102%
B. NEW		0	0
C. TRAINING		85	0
D. OJT		17	0
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		118	2
III. TOTAL UNSUBSIDIZED EMPLOYMENT		99	2
A. RETRAINING		48	1
ALSO ATTAINED CREDENTIAL		48	1
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)		84%	
V. % PLACEMENT (EXCL. CALL BACKS)		84%	
AVERAGE PLACEMENT WAGE		\$ 32.32	

8/2020 - One year grant extension due to COVID-19, 6/2020 - Additional funding (\$100,000) and enrollments (13) awarded due to successful performance. The South Bay TET project has been approved to assist 150 dislocated workers that have been laid off due to economic conditions to receive employment and job training services.

COVID NDWG EMPLOYMENT RECOVERY GRANT

GRANT TERM: 4/10/2020 TO 3/31/2022

REPORT PERIOD: 04/10/2020 TO 9/30/2021

	SBWIB TOTALS	Grant Plan	Δ
I. TOTAL CLIENTS		177	
A. ENROLLED		142	80%
B. NEW		13	13
C. TRAINING		50	2
D. OJT		15	0
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		63	7
III. TOTAL UNSUBSIDIZED EMPLOYMENT		52	4
A. RETRAINING		19	3
ALSO ATTAINED CREDENTIAL		19	3
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)		83%	
V. % PLACEMENT (EXCL. CALL BACKS)		83%	
AVERAGE PLACEMENT WAGE		\$ 24.20	

The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 177 displaced workers as a result of the COVID-19 pandemic.

QUARTERLY REPORTING

PRISON TO EMPLOYMENT

REPORT PERIOD: 12/01/2019 TO 9/30/2021

GRANT PERIOD: 12/01/2019 TO 3/31/2022

	SBWIB		LA CITY		LA COUNTY		FOOTHILL		PACIFIC GATEWAY		SELACO		VERDUGO		TOTALS		PLANNED	PERCENT OF PLAN
TOTAL PLANNED ENROLLMENTS	35	Δ	282	Δ	269	Δ	28	Δ	35	Δ	28	Δ	28	Δ			705	
I. TOTAL CLIENTS																		
A. Individual Direct Services	63	1	741	14	532	7	26	0	19	0	46	0	13	0	1440	22	400	360%
B. Supportive Services & Earn and Learn	58	0	218	7	317	17	17	0	30	0	39	0	1	0	680	24	305	223%
II. ACTIVITIES																		
SUBSIDIZED EMPLOYMENT	8	1	234	4	209	11	6	0	0	0	11	0	0	0	468	16		
Transfer to Other Agency													0	0	0	0		
TRAINING	26	1	162	5	127	5	13	0	12	0	15	1	7	0	362	12	305	119%
CREDENTIAL OBTAINED	24	5	134	0	101	0	12	0	6	0	13	0	5	0	295	5	233	127%
UNSUBSIDIZED EMPLOYMENT	26	4	222	13	194	13	1	0	6	0	26	0	4	1	479	31	422	114%

Prison to Employment is a regional employment and training program to assist formerly incarcerated individuals. On behalf of the LA Basin, SBWIB serves as the fiscal agent and program lead on behalf of the seven Workforce Boards in Los Angeles County.

Teen Center Attendance Report

July 1, 2021 July 31, 2021

Inglewood Teen Center	New	Returning	Total
Inglewood	1	7	8
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	1	7	8

September 1, 2021- September 30, 2021

Inglewood Teen Center	New	Returning	Total
Inglewood	8	42	50
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	8	42	50

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	8	29	37
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	8	29	37

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	1	43	44
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	1	43	44

August 1, 2021- August 31, 2021

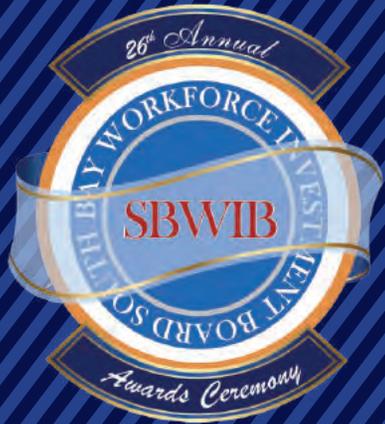
Inglewood Teen Center	New	Returning	Total
Inglewood	0	8	8
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	8	8

QUARTER TOTAL	
Inglewood Teen Center	66
Hawthorne Teen Center	154

Hawthorne Teen Center	New	Returning	Total
Inglewood	5	1	6
Hawthorne	4	63	67
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	9	64	73

SBWIB's 26th ANNUAL AWARDS CEREMONY SOFI STADIUM

Wednesday, December 8, 2021



Reception: 5:00 - 7:00 pm
Program: 7:00 - 8:30 pm
Event Location:
SoFi Stadium, Inglewood, CA

Attendees are required to show proof of vaccination or a negative test within 72 hours of the event. All are required to wear a face mask.



Presenting Sponsorship
\$10,000

- 8 tickets & VIP tour of SoFi Stadium the day of event
- 1 Presenting banner
- 2 full page program journal advertisement
- Logo recognition on program journal back cover
- Name recognition in program journal
- Product/Service advertising in newsletter
- Logo displayed and verbal recognition during event
- Service/logo advertising on SBWIB website for a year with link to company website
- Online display of promo sponsor video up to 30 sec. (provided by sponsor)

Platinum Sponsorship
\$7,000

- 6 tickets & VIP tour of SoFi Stadium the day of event
- 1 full page program journal advertisement
- Logo recognition on program journal back cover
- Name recognition in program journal
- Product/Service advertising in newsletter
- Logo displayed and verbal recognition during event
- Service/logo advertising on SBWIB website for a year with link to company website

Gold Sponsorship
\$3,500

- 4 tickets & VIP tour of SoFi Stadium the day of event
- Half page program journal advertisement
- Name recognition in program journal
- Product/Service advertising in newsletter
- Logo displayed and verbal recognition during event
- Service/logo advertising on SBWIB website for a year with link to company website

• Silver Sponsorship - \$2,000

- 2 tickets
- Logo displayed and verbal recognition during event
- Logo on event web page with link to company website
- Name recognition in program journal
- Logo to appear in SBWIB newsletter

• Individual Seats - \$150

To become a sponsor or to purchase a ticket please visit our website at www.sbwib.org
Or call (310) 970-7700 or email info@sbwib.org



SBWIB's 26th ANNUAL AWARDS CEREMONY SOFI STADIUM

Join the SBWIB and South Bay business partners to congratulate and award participants who have successfully made it through various SBWIB programs, got training and found employment; also, to acknowledge and thank our many businesses, training providers and community partners.

Proceeds generated from the event go towards sustaining and funding various youth-oriented programs and events, including the Inglewood and Hawthorne Teen Centers and the Blueprint for Workplace Success program.

Sincerely,

Jan Vogel
CEO
South Bay Workforce Investment Board, Inc.

Wednesday, December 8, 2021

SoFi Stadium, Inglewood, CA

Reception: 5:00 - 7:00 pm - Program: 7:00 - 8:30 pm

Contact Information

Name _____

Title _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone (day) _____ Fax _____

E-mail _____

Sponsorship level Presenting - \$10,000 Platinum - \$7,000 Gold - \$3,500
 Silver - \$2,000 Individual - \$150

Artwork Contact: _____

Payment:

Check (make payable to "SBWIB, Inc")

Online payment option available through PayPal at www.SBWIB.org

 New! Ticket purchases, donations & sponsorship payments accepted in Bitcoin or most any other Crypto - please call for deposit address.

Guest List- Please provide the names of attendees by email to info@sbwib.org

Note: If sponsorship includes VIP SoFi Stadium tour, guest will be required to arrive by 4:15 PM and RSVP must be received by November 17, 2021.

Federal Tax ID #01-0611872.

Return reply form by mail, email or fax to: SBWIB, Inc.

11539 Hawthorne Boulevard, Fifth Floor, Hawthorne, CA 90250

Phone: (310) 970-7700 ~ Fax: (310) 970-7711 ~ Email: info@sbwib.org

Form available online www.sbwib.org

All Sponsorships will receive digital media and online recognition.

****Artwork print deadline for program journal & website: Tuesday, November 9, 2021**

Program Journal Advertisement Specs

2 Full Page - 8.5" H x 11" W Full Page - 8.5" H x 5.5" W

Half Page - 4.26" H x 5.5" W

Camera ready artwork must be bleed and in CMYK.

Submit artwork and company logo in high resolution (300 dpi) PDF or EPS

with fonts outlined to info@sbwib.org.



FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: Jan Vogel 310-970-7700

September 22, 2021

**South Bay Workforce Investment Board Partners With
Centinela Valley Union High School District to Present
5th Annual Community Partner Breakfast and Academy Expo**

HAWTHORNE – Centinela Valley Union High School District in cooperation with the South Bay Workforce Investment Board (SBWIB) hosted the 5th Annual Community Partner Breakfast and Academy Expo, September 14th at the Centinela Valley Center for the Arts on the campus of Lawndale High School.

More than 50 South Bay area community partners, city staff and business representatives attended the outdoor event along with faculty advisors, instructors, and students.

This program, kicked off by Superintendent Dr. Stephen W. Nellman, “is very important to the school district because we want the community to become familiar with these twelve academies and support their work,” stated SBWIB Executive Director Jan Vogel. “The development of these academies stems from needs in the community and prepares students for careers in their area of interest,” he added.

The academies are designed to provide students exposure to a variety of industries and offer real-world learning opportunities. Students develop skills needed for their careers and are guided along pathways leading to jobs and higher education.

Students from Hawthorne, Lawndale, and Leuzinger High Schools and Lloyde Continuation School staffed exhibits and answered questions. Featured were the Academy of Cinematic Arts, Biomedical Careers Academy, Culinary Careers Academy, Environmental Careers Academy, Marine Science Academy, Multimedia Careers Academy, School of Criminal Justice, School of Manufacturing & Engineering, and Technical Arts and Design Academy. In addition, three technical training career pathway offerings are available to students including Commercial Music Pathway, Entrepreneurship Pathway and Wood Tech Academy.

The SBWIB operates four One Stop Business & Careers Centers within the South Bay area providing adult, youth, and business services at no cost to the public, plus two Teen Centers in Inglewood and Hawthorne and a YouthBuild program in Lennox. For more information, please call (310) 970-7700 or visit SBWIB.org.

#



Photo caption - South Bay Workforce Investment Board partners with Centinela Valley Union High School District to present their 5th Annual Community Partner Breakfast and Academy Expo at Lawndale High School.



PRESS RELEASE

July 26, 2021

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

**South Bay Workforce Investment Board Re-Opens
For In-Person Visits At Their
One-Stop Business and Career Centers and Youth Centers**

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) has re-opened its four One-Stop Business and Career Centers, a teen center and YouthBuild Center that serve adults and youth in 11 South Bay cities reports SBWIB Executive Director Jan Vogel.

“We are extremely proud to have the public returning for in-person employment and vocational training services, including access to computers for job searching, taking typing tests and receiving resume writing assistance at our One-Stop Centers in Inglewood, Torrance, Carson and Gardena,” he said. Mr. Vogel further noted that appointments are encouraged, but not required and all services will continue to be offered virtually as needed. For in person visits face masks will be required for the time being.

The State of California Employment Development Department will also continue to offer virtual services to the public by telephone or email. Individuals needing unemployment assistance should contact the Inglewood One-Stop at 424-419-4343, press option 7, or by email at WSBInglewoodinfo@edd.gov, or the Torrance One-Stop Center at 310-782-2101, press option 1, email at WSBTorranceinfo@edd.gov

The Hawthorne Teen Center is now open from 3 pm to 6 pm on Tuesdays and Thursdays, and the Inglewood Teen Center will resume operations next month when schools re-open for in person classes.

The SBWIB YouthBuild Center in Lennox is also open to the public Monday through Friday 7:30 am to 4 pm and is accepting enrollments for its High School Diploma program and Career Pathway exploration models with an emphasis on careers in construction. For further information regarding YouthBuild call 310-225-3060.

The SBWIB receives guidance from Los Angeles County related to COVID; if orders are issued in the future regarding precautionary measures that are necessary, the SBWIB will amend its policies and may return to providing remote only services. Visit www.sbwib.org for further information about SBWIB’s no cost services and the locations of all SBWIB centers.

#



www.sbwib.org

RE-OPENED For in Person Visits Face masks are required

South Bay One-Stop Business & Career Centers



Business Services

- Hiring Support
- Recruitment Services
- Customized Training
- Rapid Response
- Layoff Aversions
- Apprenticeships

Adult Services

- Job Placement
- On-the-Job Training
- Veteran Transition
- Apprenticeship
- Career Pathways 180
- Dislocated Worker

Youth Services

- Teen Centers
- Pre-Apprenticeship
- College Preparation
- Blueprint for Workplace Success Training

Inglewood One-Stop

110 S. La Brea Ave.
Inglewood, CA 90301
(310) 680-3700

Torrance One-Stop

1220 Engracia Ave.
Torrance, CA 90501
(310) 680-3830

Gardena One-Stop

16801 S. Western Ave.
Gardena, CA 90247
(310) 538-7070

Carson One-Stop

801 E. Carson St.
Carson, CA 90745
(310) 680-3870



**A WORKFORCE
DEVELOPMENT BOARD**

No Cost Services

Hawthorne Teen Center

3901 W El Segundo Blvd,
Hawthorne, CA 90250
(310) 970-7002

SBWIB YouthBuild

5021 Lennox Blvd,
Lennox, CA 90304
(310) 225-3060



**America's JobCenter
of California**

This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS: 1-800-735-2822 or 310-680-3700.

YB YOUTH BUILD

SBWIB YOUTHBUILD

**Earn
While You
Learn**



**Available
Paid
Internships**

Empower Yourself and Build A Stronger Community

Are you between the **ages of 16 and 24 years old** and want to get your high school diploma, prepare for college, AND receive leadership skills and job training?

Call: (310) 225-3060 OR Text: (725) 222 – 3692 to apply now and secure your future!!!

Are you interested in:

- ▶ Learning the skills necessary to enter the workforce and go to college?
- ▶ Continuing your education after high school and completing college?
- ▶ Pre-Apprenticeship Opportunities?

Receive:

- ▶ Job readiness and training in construction
- ▶ College readiness skills
- ▶ Leadership development/life skills training
- ▶ Job placement and college placement

You may be eligible for an AmeriCorps Educational Scholarship of up to \$1,638.

Current Youth Build Members: Refer a participant who ENROLLS and receive a \$50 stipend or gift card

To register, scan the QR Code or visit tinyurl.com/svde9bjk



CONTACT US

Address: 5021 Lennox Blvd., Lennox, CA 90304

Hours: 7:30am – 4:00pm

Email: sbwibyouthbuild@sbwib.org

Website: sbwib.org/youthbuild

Instagram/Facebook: @SBWIBYB



A WORKFORCE
DEVELOPMENT BOARD



America's **JobCenter**
of California™

YB YOUTH BUILD

SBWIB YOUTHBUILD

Gana \$\$
Mientras
Aprendes



Pasantías
Pagadas
Disponibles

Empodérate y Construye Una Comunidad Más Fuerte

¿Tienes entre **16 y 24 años de edad** y deseas obtener tu diploma de escuela secundaria, prepararte para la universidad y recibir habilidades de liderazgo y capacitación laboral?

¡¡¡Llame: (310) 225-3060 o envíe un mensaje de texto: (725) 222-3692 para solicitar ahora y asegurar su futuro!!!

Te interesa:

- ¿Aprender las habilidades necesarias para ingresar a la fuerza laboral e ir a la universidad?
- ¿Continuar tu educación después de la secundaria y completando la universidad?
- ¿Oportunidades de Pre-aprendizajes?

Recibe:

- Preparación laboral y capacitación en construcción
- Habilidades de preparación universitaria
- Desarrollo de liderazgo / capacitación en habilidades para la vida
- Colocación laboral y colocación universitaria

Puedes ser elegible para una beca educativa de AmeriCorps de hasta \$1,638

Miembros actuales de Youth Build: Recomiende a un participante que se INSCRIBA y reciba un estipendio de \$ 50 o una tarjeta de regalo

Para registrarse, escanee el código QR o visite tinyurl.com/svde9bjk



Contactanos

Dirección: 5021 Lennox Blvd., Lennox, CA 90304

Horas: 7:30am - 4:00pm

Correo electrónico: sbwibyouthbuild@sbwib.org

Sitio web: sbwib.org/youthbuild

Instagram/Facebook: @SBWIBYB



A WORKFORCE
DEVELOPMENT BOARD



America's JobCenter
of California™

Este proyecto está financiado en parte (75%) por una subvención de \$1,300,000 otorgada bajo los programas YouthBuild de la Administración del Departamento de Trabajo-Emplo y Capacitación de EE. UU. Este programa es un empleador que ofrece igualdad de oportunidades. Ayudas y servicios auxiliares disponibles a pedido llamando por adelantado al CRS 1-800-735-2922.

RESOLUTION NO. CC-2111-047

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$659,860.08**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

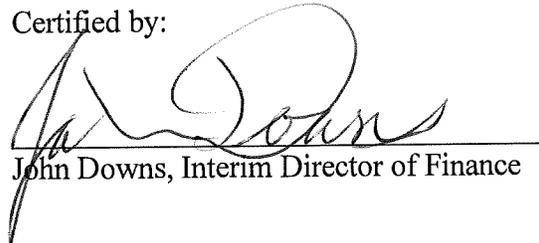
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Interim Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 201930 through 201997 for the aggregate total of \$659,860.08 are hereby authorized.

Effective Date: November 15th, 2021

Certified by:


John Downs, Interim Director of Finance

PASSED, APPROVED AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2111-047 at a regular meeting of said Council held on the 15th day of November, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann Gorman					
Sirley Cuevas					
Bernadette Suarez					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
10/28/2021		201930	201959	592,055.59
11/4/2021		201960	201997	67,804.49
Total Checks				659,860.08

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			659,860.08

Check Register Report

10/28/2021

Date: 10/28/2021
 Time: 11:02 am
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
201930	10/28/2021	Printed		0103	ADVANCED AUTO BODY	BODY REPAIR -PWD VEHICLE #504	1,730.46
201931	10/28/2021	Printed		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	10,279.50
201932	10/28/2021	Printed		7470	ARAMARK REFRESHMENT SVCS LLC	COFFEE FOR PWD	83.58
201933	10/28/2021	Printed		7803	LOLITA BIERKE	PLANNING DEPOSIT REFUND	1,608.28
201934	10/28/2021	Printed		4333	CALIF BLDG STANDARDS COMMISSIO	SURCHARGE QTR ENDING 9-30-2021	115.00
201935	10/28/2021	Printed		7223	CHRISTINA CARROLL	PRSSC MEETING STIPEND	50.00
201936	10/28/2021	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	OCT. 2021-INS PRE-TAX/POST TAX	2,516.04
201937	10/28/2021	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE THRU	1,325.59
201938	10/28/2021	Printed		0216	DELTA DENTAL	OCT. 2021 DENTAL INSURANCE-REG	2,051.14
201939	10/28/2021	Printed		0389	DELTA DENTAL INS	OCT. 2021 DENTAL PREMIUM	125.93
201940	10/28/2021	Printed		6531	DARREN DOERSCHEL P	SYSTEM INTEGRATION CONSULTING	3,990.00
201941	10/28/2021	Printed		2888	EDWARD MACEO EDWARDS	DJ SERVICE- HALLOWEEN EVENT	600.00
201942	10/28/2021	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	84.55
201943	10/28/2021	Printed		7801	IGNATIUS LIN	PRSSC MEETING STIPEND	50.00
201944	10/28/2021	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES -	501,442.78
201945	10/28/2021	Printed		0308	LOS ANGELES COUNTY	TRAFFIC ENFORCEMENT	16,996.38
201946	10/28/2021	Printed		0337	MANAGED HEALTH NETWORK	EMPLOYEE ASSIST PROGRAM	89.87
201947	10/28/2021	Printed		7308	JESSICA MARTINEZ	PRSSC MEETING STIPEND	50.00
201948	10/28/2021	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	261.91
201949	10/28/2021	Printed		4533	SOUTH BAY LANDSCAPING INC	ANNUAL TREE TRIMMING SERVICES	19,420.50
201950	10/28/2021	Printed		6034	SOUTH COAST MECHANICAL INC	VFD HVAC REPAIR FOR CITY HALL	4,385.38
201951	10/28/2021	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	2,924.00
201952	10/28/2021	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	759.74
201953	10/28/2021	Printed		1739	STREET DECOR, INC.	HOLIDAY BANNERS & BRACKETS	14,455.88
201954	10/28/2021	Printed		2002	THE STANDARD, UNIT 22	LIFE,AD&L, LTD INSURANCE PREM	1,515.40
201955	10/28/2021	Printed		4142	TIME WARNER CABLE	SPECTRUM ENTERPRISE TV	330.89
201956	10/28/2021	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL-ADDITIONAL	3,292.53
201957	10/28/2021	Printed		3062A	UNITED RENTALS	PROPANE REFILL - PWD FORKLIFT	26.39
201958	10/28/2021	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM OCTOBER 2021	798.55
201959	10/28/2021	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	695.32

Total Checks: 30

Checks Total (excluding void checks):

592,055.59

Total Payments: 30

Bank Total (excluding void checks):

592,055.59

Total Payments: 30

Grand Total (excluding void checks):

592,055.59

Check Register Report

Date: 11/04/2021
 Time: 8:18 am
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
201960	11/04/2021	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	MONTHLY PEST CONTROL SERVICES	215.00
201961	11/04/2021	Printed		0115	AT & T	LONG DISTANCE SERVICES	15.22
201962	11/04/2021	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	11,900.00
201963	11/04/2021	Printed		7520	BEST LUBE & TUNE PLUS	OIL CHANGE VEHICLE #476	52.19
201964	11/04/2021	Printed		0142	BOULEVARD FLORIST	SYMPATHY FLOWERS FROM RPM	249.71
201965	11/04/2021	Printed		7836	BUCKNAM INFRASTRUCTURE GROUP	PROJECT KICK-OFF MEETING	572.00
201966	11/04/2021	Printed		0163	CAPITAL OF SOUTH BAY INC.	ELECTRICAL SENSOR & BALLAST	470.03
201967	11/04/2021	Printed		7806	SYLVIA CHAVEZ	PRSSC MEETING STIPEND	50.00
201968	11/04/2021	Printed		7564	COLANTUONO, HIGHSMITH, &	SCE COALITION SHARE OF COSTS -	101.37
201969	11/04/2021	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	TRAFFIC SIGNAL MAINTENANCE	3,314.81
201970	11/04/2021	Printed		7838	NELIDA ESPINOZA	MULTI-SPORT CLASS REFUND	90.00
201971	11/04/2021	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	120.31
201972	11/04/2021	Printed		7808	CYNTHIA GARCIA	SPORTBALL - CLASS FEE REFUND	75.00
201973	11/04/2021	Printed		3377	H F & H CONSULTANTS, LLC	SOLID WASTE CONSULTING SERVICE	11,078.75
201974	11/04/2021	Printed		2191	HR DIRECT	SERVICE PINS - 2021	180.56
201975	11/04/2021	Printed		0329	L.A. COUNTY ASSESSOR'S OFFICE	UPDATE PARCEL MAP FEE	6.00
201976	11/04/2021	Printed		7801	IGNATIUS LIN	PRSSC MEETING STIPEND	50.00
201977	11/04/2021	Printed		0308	LOS ANGELES COUNTY	TRAFFIC ENFORCEMENT	30,463.96
201978	11/04/2021	Printed		4779	LUCILLE SMITH ELEM SCHOOL PTA	DONATION FROM PAT KEARNEY	160.00
201979	11/04/2021	Printed		7308	JESSICA MARTINEZ	PRSSC MEETING STIPEND	50.00
201980	11/04/2021	Printed		7839	FRANCO MIRANDA	PLANNING DEPOSIT REFUND	999.36
201981	11/04/2021	Printed		5560	MITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICES	616.46
201982	11/04/2021	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREEMPLOY PHYSICAL/DRUG SCREEN	70.00
201983	11/04/2021	Printed		1140	PACIFIC TIRE SERVICE	TIRE REPAIR #476	25.00
201984	11/04/2021	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY CHARGES FOR COVERALLS	149.40
201985	11/04/2021	Printed		4457	Q PRESS	BLUE FESTIVAL POSTCARDS 2021	645.23
201986	11/04/2021	Printed		5895	RICOH USA INC	USAGE CHARGES FOR COPIER-	828.30
201987	11/04/2021	Printed		1071	SHOETERIA INC.	STEEL TOE WORK BOOTS FOR P.W.D	270.00
201988	11/04/2021	Printed		2193-A	SOUTH BAY FORD FLEET & TRUCKS	REPLACE TIRE CAP #512	62.86
201989	11/04/2021	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	11.21
201990	11/04/2021	Printed		5956	SUPERCO SPECIALTY PRODUCTS	GRAFFITI SUPPLIES	1,120.11
201991	11/04/2021	Printed		0458	THE SALVATION ARMY	MEALS FOR BEACH CITIES-	73.00
201992	11/04/2021	Printed		4142	TIME WARNER CABLE	INTERNET SERVICES	1,556.18
201993	11/04/2021	Printed		7828	TREE CASE MANAGEMENT	SITE INSPECTION/REPORT	1,787.50
201994	11/04/2021	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT	177.88
201995	11/04/2021	Printed		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	31.07
201996	11/04/2021	Printed		7768	UNITED SITE SERVICES	PORTABLE RESTROOM RENTAL	116.02
201997	11/04/2021	Printed		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	50.00

Total Checks: 38

Checks Total (excluding void checks): 67,804.49

Total Payments: 38

Bank Total (excluding void checks): 67,804.49

Check Register Report

Date: 11/04/2021
Time: 8:18 am
Page: 2

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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Total Payments: 38

Grand Total (excluding void checks): 67,804.49

**MINUTES OF THE
LAWNDALE CITY COUNCIL REGULAR MEETING
November 1, 2021**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas

Other Participants: City Manager Kevin M. Chun, City Attorney Gregory M. Murphy, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, Public Works Director Julian Lee

B. CEREMONIALS

Mayor Pro Tem Pat Kearney led the flag salute and Pastor Max Youell, Restoration Life Church, provided the inspiration.

C. PRESENTATIONS

1. Senator Steven Bradford's Office - Legislative Update

Senator Steven Bradford, 35th State Senate District, provided his annual legislative update.

Mayor Robert Pullen-Miles spoke in favor of the Senator's Legislative Update relating to SB 796, SB 694, and SB 26.

D. PUBLIC SAFETY REPORT

Captain Allen summarized the recent law enforcement activities.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

Gary Adams, Resident, spoke about being a victim of a crime and inadequate service from Los Angeles Sheriff Department. Mr. Adams went on and spoke of disorder at RJ's Building Supply.

Jose Felix Padilla, Resident and Business Owner, spoke about tickets he's received on his business property and feels he's being harassed and targeted to sell his business.

Noah Situ, Fame Assistance Corporation Intern, announced a virtual event which focuses on tobacco-smoke in multi-family housing.

Randal Abram, Resident, spoke about the Associate Planner and Director of Community Development leaving the City and void in the Department, he went on to express his sadness to see them leave.

Antonio Andrade, Resident, spoke about tickets issued by parking citation officer 1560 and the officers approach in issuing the tickets.

F. COMMENTS FROM COUNCIL

Councilmember Bernadette Suarez requested Gary Adams communicate with LASD, requested staff start up again with the pre-pandemic protocol to clean-up the streets near RJ's Building Supply and would like an update on the empty lot on Manhattan Beach Boulevard and Hawthorne Boulevard.

Councilmember Sirley Cuevas also requested an update on the corner empty lot, staff to manage the RJ's Building Supply area and responded she did receive the email from Pam London.

Councilmember Rhonda Hofmann Gorman confirmed she read the email from Pam London and expressed Director Sean Moore will be missed.

Mayor Pro Tem Pat Kearney noted he's also seen the parked trucks around RJ's Building Supply and has delivered the information to Municipal Services Department for citations. Mayor Pro Tem Kearney inquired on the update on the vacant corner lot and Director of Community Development Sean Moore responded accordingly.

Mayor Robert Pullen-Miles noted he's noticed the trucks and would like a different approach than only issuing a citation. Mr. Pullen-Miles requested a follow up text message from Jose Padilla and he added the Director of Community Development will be missed and commended his work. Mayor Robert Pullen-Miles spoke about customer service and professionalism makes all the difference from our parking enforcement officers.

G. CONSENT CALENDAR

Items 2 through 5, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

2. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**

Recommendation: that the City Council approve.

3. **Updates to the Purchasing Policy (2nd Reading)**

Recommendation: that the City Council approve the second reading and adopt Ordinance No. 1181-21 amending sections 3.08.040, 3.08.100 and 3.08.130 of Chapter 3.08, updating the purchasing/contracting thresholds.

4. **Accounts Payable Register**

Recommendation: that the City Council adopt Resolution No. CC-2110-045, authorizing the payment of certain claims and demands in the amount of \$1,359,479.48.

5. Minutes of the Lawndale City Council Regular Meeting – October 18, 2021

Recommendation: that the City Council approve.

Councilmember Bernadette Suarez noted a correction for item G5, Councilmember Rhonda Hofmann Gorman provided the flag salute.

A motion by Mayor Pro Tem Kearney to approve the consent calendar with the minor correction to the name in item G5, was seconded by Councilmember Suarez and carried by a vote of 5-0.

H. PUBLIC HEARINGS

6. Continuance of Public Hearing for an Appeal Request (Case No. 21-25 Appealing the Planning Commission's Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard

Recommendation: that the City Council (a) direct staff to return with a resolution approving the project as-is; or (b) direct staff to return with a resolution denying the project; or (c) direct staff and the appellant to perform needed studies and negotiations and bring a resolution of approval (with conditions) back for adoption.

Community Development Director Sean Moore provided the report for the above item.

The public hearing continued at 7:28 p.m.

Applicants spoke about the public hearing item and presented follow up items City Council requested.

Gary Adams, Resident, spoke in opposition of the project and wanted it denied.

Randal Abram, Resident, spoke in opposition of the project and wanted it denied.

Jose Padilla, Resident and Business Owner, spoke about the vacant property and wants it to generate revenue for the City.

Bill Giles, owner of the property, noted the property hasn't generated any income and also sent well wishes to Director of Community Development Director Sean Moore.

City Manager Kevin M. Chun spoke about economic development and land use decision making. City Manager Chun recommended the item be tabled for further research.

Councilmember Bernadette Suarez inquired who would give the presentation on the economic impact information. City Manager Chun responded staff would follow the purchasing policy to hire a consultant. Councilmember Suarez expressed her concern on ongoing continuance of the item.

Councilmember Rhonda Hofmann Gorman would like to table the item to gather further economic impact information.

Councilmember Sirley Cuevas would also like to receive more information on the economic impact but also wants to make a decision in the immediate future.

Mayor Robert Pullen-Miles does not wish to prolong the decision but would like staff and City Council to look at the financial economic development and traffic and noise study.

City Council reached a unanimous consensus to continue the Public Hearing on item No. 6 to November 15, 2021 and have a decision to the applicant by the first City Council meeting of 2022 year.

7. Amendments and Additions to Municipal Code to Comply with the Requirements of Senate Bill 1383 (First Readings)

Recommendation: that the City Council (a) conduct a public hearing (b) determine that amendments as set forth in the ordinance(s) are exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) and 15308 of the CEQA Guidelines (c) request for a reading by title only Ordinance No. 1182-21 and move to introduce the ordinance by title only (d) request for a reading by title only Ordinance No. 1183-21 and move to introduce the ordinance by title only (e) request for a reading by title only Ordinance No. 1184-21 and move to introduce the ordinance by title only and (f) request for a reading by title only Ordinance No. 1185-21 and move to introduce the ordinance by title only.

Public Works Director Julian Lee introduced Debbie Morris with HF&H Consultants who provided a PowerPoint Presentation.

The public hearing was opened at 8:12 p.m.

Gary Adams, Resident, supports a recycling program with multiple containers for individual materials.

The public hearing was closed at 8:19 p.m.

Councilmember Suarez inquired about the outreach of this change. Director of Public Works Julian Lee responded accordingly.

Councilmember Cuevas inquired how proper recycling can be enforced. Presenter Debbie Morris responded the cans will be audited and neighbors can report any issues. Councilmember Cuevas inquired if the outreach will be in multiple languages for the community.

Public Works Director Julian Lee responded in the affirmative that outreach will consist of various languages.

Councilmember Bernadette Suarez noted several renters may not receive all of the material and inquired what other sort of outreach will take place.

HF&H Consultants Debbie Morris responded mailings will be sent to both the billing address and service address for renters.

A lengthy dialogue ensued between staff and City Council regarding the process of issuance of civil penalties and the appeal method, penalties be charged to the landlord or the tenants, the penalty fee amount, and notifications.

Councilmember Sirley Cuevas inquired if composting resources will be available to the residents.

HF&H Consultants Debbie Morris responded Los Angeles County discontinued the composting workshops due to the pandemic and uncertain when it will come back again.

Mayor Robert Pullen-Miles added that the City can partner with an Environmental Charter High School for composting or information.

A motion by Councilmember Suarez City Council to determine that amendments as set forth in the ordinances are exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3) and 15308 of the CEQA Guidelines, a reading by title only Ordinance No. 1182-21 and move to introduce the ordinance by title only, a reading by title only Ordinance No. 1183-21 and move to introduce the ordinance by title only, a reading by title only Ordinance No. 1184-21 and move to introduce the ordinance by title only and , a reading by title only Ordinance No. 1185-21 and move to introduce the ordinance by title only, was seconded by Councilmember Sirley Cuevas and carried by a vote of 5-0.

I. ADMINISTRATION

8. Updated Illegal Fireworks Suppression Plan for 2022

Recommendation: that the City Council receive and file the proposed Illegal Fireworks Suppression Plan for 2022.

Municipal Services Director Michael Reyes reported on the updated Illegal Fireworks Suppression Plan for 2022.

Councilmember Rhonda Hofmann Gorman inquired status on the citations issued in 2021.

Municipal Services Director Michael Reyes responded there were 35 citations issued and some have been appealed and others are pending.

Councilmember Rhonda Hofmann Gorman inquired on progressive penalty fees and would like to see fees as high as legally possible. Municipal Services Director Michael Reyes responded staff is working on a policy and has seen other cities go as high as \$5,000 as a penalty fee.

Councilmember Rhonda Hofmann Gorman inquired if staff has considered adjusting parking enforcement officers schedule to work around the illegal fireworks plan and the Sheriffs schedules.

Municipal Services Director Michael Reyes responded staff is working on issuing parking citations for vehicles blocking the driveways and the vehicles blocking the addresses to the homes.

Councilmember Rhonda Hofmann Gorman requested enforcement all year round, specifically during the New Year's holiday and other celebration days. Municipal Services Director Michael Reyes responded that the Sherriff's Department and staff can issue illegal fireworks citations outside of the 4th of July holiday.

Councilmember Sirley Cuevas requested staff include fees for the fireworks manufacturers to assist in paying for Sheriff's services.

Councilmember Bernadette Suarez inquired on the process when neighbors report a resident.

Municipal Services Director Michael Reyes responded it something can be looked into with the City Attorney for the legalities.

Mayor Robert Pullen-Miles inquired if the manufacturers pay a business license. Municipal Services Director Michael Reyes responded the city does not and staff can look into it.

Mayor Pro Tem Pat Kearney inquired if fees for parking citations will be used to pay enforcement next year. Municipal Services Director Michael Reyes responded all fees go into the City's General Fund.

Mayor Pro Tem Pat Kearney noted he'd also like to include a fee for the firework manufacturers in the plan.

Public Comment

Randal Abram, Resident, spoke about the 2021 Fireworks Suppression plan.

City Council came to a unanimous consensus to receive and file the proposed Illegal Fireworks Suppression Plan for 2022

9. Waiver of Transient Occupancy Tax Late Remittance Penalty for the Best Western Plus South Bay Hotel

Recommendation: that the City Council receive and file report.

City Manager Kevin M. Chun reported on waiver of Transient Occupancy Tax Late Remittance Penalty for the Best Western Plus South Bay Hotel.

Mayor Pro Tem Pat Kearney is opposed to the waiver of late Transient Occupancy Tax from Best Western Plus South Bay Hotel.

Councilmember Bernadette Suarez approved of the Transient Occupancy Tax waiver this time.

Councilmember Sirley Cuevas inquired when the fee will be paid and when was it due. City Manager Kevin Chun responded it was due the week before and the owner of Best Western Plus South Bay Hotel expect to pay within a week.

Councilmember Sirley Cuevas recommends not allowing it to go over one week.

Councilmember Rhonda Hofmann Gorman requested notice to Best Western Plus South Bay Hotel of a one-time waiver.

Councilmember Bernadette Suarez inquired if the approval of waiver is under the City Managers approval authority. City Attorney Gregory M. Murphy responded the City Manager is authorized to make the decision and report it to City Council.

City Council came to a general consensus, without objection, to receive and file Waiver of Transient Occupancy Tax Late Remittance Penalty for the Best Western Plus South Bay Hotel.

J. CITY MANAGER'S REPORT

City Manager Kevin Chun commended all staff for the hard work and success of the Halloween Haunt event. City Manager Chun invited all to the Coffee with A Cop event inside Target in Lawndale on Wednesday November 10, 2021 and Field of Honor during November 10-11, 2021 at City Hall in honor of all Veterans. City Manager Chun added that City Departments will be closed on November 11, 2021, Veterans Day. City Manager Chun went on to introduce and welcomed Interim Finance Director John Downs and sent well wishes to Community Development Director Sean Moore on his departure.

K. ITEMS FROM CITY COUNCILMEMBERS

10. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Suarez attended Hawthorne High School and Leuzinger High School Mayor's Cup game and the Halloween Haunt event. Councilmember Suarez noted there was a large safe attendance. Councilmember Suarez wished Community Development Director Sean Moore well.

Councilmember Sirley Cuevas attended the virtual West Basin Municipal Water District, the Halloween Haunt event and commended all staff for the hard work. Councilmember Cuevas inquired if staff will touch base with the Lawndale Elementary School District regarding the contracts for City parks. Community Services Director Mike Estes responded they staff can begin the conversation with the school district. Councilmember Cuevas requested an inspection of the playground in William Green Park for reported metal sticking out. Mr. Estes responded staff will take a look right away. Councilmember Sirley Cuevas went on commending Community Development Director Sean Moore for the hard work. Councilmember Cuevas requested placement of a Closed Session for City Manager Performance Evaluation.

Councilmember Hofmann Gorman attended a meeting with Metro, a meeting with Providence Health System, and the Halloween Haunt event. Councilmember Hofmann Gorman commended the Lawndale High School football team for the undefeated season and Leuzinger High School for the Mayor's Cup victory. Councilmember Hofmann Gorman welcomed the community to the Veterans Field of Honor display and also commended Community Development Director Sean Moore for all he's done for the City in his position.

Mayor Pro Tem Kearney attended the Halloween Haunt event and the California Contract Cities Association meeting. Mayor Pro Tem Kearney sent well wishes to the departing Community Development Director Sean Moore.

Mayor Pullen-Miles attended the Los Angeles County City Selection Committee meeting, the Halloween Haunt event, Cal State Dominguez Hills Economic Forecast meeting, the Mayor's Cup game, and the Sanitation District of Los Angeles County meeting. Mayor Pullen-Miles went on and reported he attended the In-N-Out lunch event for City Staff and added a request for repair of the canopy in Hopper Park, Mayor Pullen-Miles went on to note that he attended a meeting with Metro and Westwood Builders and lastly spoke of Community Development Director Sean Moore's positive performance in the City and his departure.

Community Development Director Sean Moore thanked all of City Council for the support to him and his department.

L. CLOSED SESSION

At 9:35 p.m. the City Council entered into Closed Session.

11. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), because there is a significant exposure to litigation in one (1) case. The facts and circumstances giving rise to exposure to litigation are unknown.

At 10:24 p.m. the City Council entered back into open session.

City Attorney Gregory M. Murphy reported that the City Council met in Closed Session to discuss the item listed on the Closed Session agenda. The City Council was updated on the item and there was no reportable action taken.

M. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 10:27 p.m. in memory of Raymond Rapp, Senior Citizen Advisory Committee Member and father of City Clerk Erica Harbison. Councilmember Hofmann Gorman with Mayor Robert Pullen-Miles shared a few words in Mr. Rapp's memory.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: 11/15/2021

**MINUTES OF THE
LAWNDALE CITY COUNCIL SPECIAL MEETING
November 8, 2021**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:01 p.m. in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California 90260.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas

Other Participants: City Manager Kevin M. Chun, City Attorney Gregory M. Murphy, Assistant City Clerk Matthew Ceballos

B. CEREMONIALS

Councilmember Suarez led the flag salute.

C. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

D. COMMENTS FROM COUNCIL

None.

E. CLOSED SESSION

At 6:03 p.m. the City Council entered into Closed Session.

1. Public Employee Performance Evaluation

The City Council will hold a closed session, pursuant to Government Code section 54957(b), to conduct an employee evaluation concerning the City Manager.

At 8:03 p.m. the City Council entered back into Open Session.

City Attorney Gregory M. Murphy reported that the City Council met in Closed Session to discuss the item listed on the Closed Session agenda. The City Council was updated on the item and there was no reportable action taken.

F. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 8:04 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: 11/15/2021

DRAFT



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *Kevin M. Chun*

PREPARED BY: John P. Downs, CPA, Interim Director of Finance *John P. Downs*

SUBJECT: Annual Accounting of Lawndale Public Financing Authority Financial Activities

BACKGROUND

The Lawndale Public Financing Authority established under the Joint Exercise of Powers Agreement (the "Agreement"), dated August 3, 2009, between the City of Lawndale and the Lawndale Redevelopment Agency ("LRA"), requires an annual accounting of financial activities within a reasonable time after the close of each Fiscal Year. (Article VI, Section 6.02 of the Agreement). The Authority was created for the sole purpose of issuing bonds for financing capital projects including the Community Center located at 14700 Burin Avenue, road improvements (sidewalk, pavement, curb and gutter), park and open space improvements (lights and playground) and new park and open space improvements (lights and playground) and new park acquisition and improvements.

On November 1, 2009, \$20,545,000 of Tax Allocation Bonds, Series 2009, were issued. Interest rates range from 2% to 5.6% with interest payable semiannually of February 1 and August 1 and principal maturing annually on August 1. Debt service payments are annually included on the Lawndale Recognized Obligation Payment Schedule ("ROPS") and funded through the Successor Agency to the former Lawndale Redevelopment Agency, pursuant to Assembly Bill 1X26.

STAFF REVIEW

For the fiscal year ended June 30, 2021, debt service of \$1,296,325 (\$320,000 principal and \$976,325 interest) was paid and the same amount was received from the Successor Agency. The outstanding principal on the debt changed as follows:

Outstanding Tax Revenue Bond Balance, 7/1/20	\$18,125,000
Principal Payment, 8/1/20	<u>320,000</u>
Outstanding Tax Revenue Bond Balance, 6/30/21	\$17,805,000

City Council Meeting – November 15, 2021
 Receive and file FY 2020-21 Annual Accounting Activities of LPFA

The debt service schedule is as follows:

Year Ending June 30,	Principal	Interest	Total
2022	335,000	961,987	1,296,987
2023	350,000	946,137	1,296,137
2024	370,000	928,575	1,298,575
2025	385,000	909,700	1,294,700
2026	405,000	888,938	1,293,938
2027-2031	2,405,000	4,072,613	6,477,613
2032-2036	3,650,000	3,259,850	6,909,850
2037-2041	4,910,000	2,077,351	6,987,351
2042-2045	4,995,000	567,738	5,562,738
Total	\$ 17,805,000	\$ 14,612,888	\$ 32,417,888

The \$1,296,987 debt service payment for fiscal year ended June 30, 2022 is included in the approved annual ROPS to be received from the Successor Agency during the year. In addition, both the revenue and debt service payments are included in the Successor Agency to the LRD section of the Adopted Budget for Fiscal Year 201-2022.

COMMISSION REVIEW

N/A

LEGAL REVIEW

N/A

FISCAL IMPACT

The \$1,296,987 debt service payment for fiscal year ended June 30, 2022 is included in the approved annual ROPS to be received from the Successor Agency during the year.

RECOMMENDATION

Staff recommends that the Board of the Lawndale Public Financing Authority receive and file the annual accounting of financial activities.

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
LAWNDALE PUBLIC FINANCING AUTHORITY MEETING
September 8, 2020**

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:33 p.m. in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California. *The board met concurrently with the City Council, minutes order and numbering reflect the concurrent meeting.*

Members Present: Chair Robert Pullen-Miles, Vice-Chair Bernadette Suarez, Director Pat Kearney, Director Daniel Reid, Director James H. Osborne

Other Participants: Secretary Rhonda Hofmann Gorman, Executive Director Kevin M. Chun, Legal Counsel Alondra Espinosa, Treasurer Marla Pendleton

B. CEREMONIALS

Vice-Chair Bernadette Suarez led the flag salute.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

No public comment provided.

E. COMMENTS FROM DIRECTORS

No comments from the Directors.

F. CONSENT CALENDAR

9. **Annual Report of Redevelopment Bond Payments for Fiscal Year 2019-2020**
Recommendation: that the Directors receive and file the report.

10. **Minutes of the Public Financing Authority Annual Meeting – June 28, 2020**
Recommendation: that the Directors approve.

A motion by Director Kearney to approve the consent calendar was seconded by Director Reid and carried by a vote of 5-0.

H. ITEMS FROM DIRECTORS

None.

J. ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:14 p.m.

Robert Pullen-Miles, Chair

ATTEST:

Erica Harbison, Secretary

Approved: 11/15/2021

DRAFT



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *Kevin M. Chun*

REVIEWED BY: Jared Chavez, Senior Planner *JC*

SUBJECT: **Continuance of Public Hearing for an Appeal Request (Case No. 21-25) Appealing the Planning Commission's Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard**

BACKGROUND

At its meeting on October 4, 2021, the City Council opened the public hearing, took in public testimony and continued this item requesting approval of a Special Use Permit and Development Permit to construct a 7,779 square foot, single story express car wash facility. At its meeting on November 1, 2021, the City Council received additional information from City staff, the applicant, and the public. The City Manager then requested a continuance to provide the City Council with additional information about the economic impacts of the project, not just to the project site but to the Hawthorne Boulevard Specific Plan area and in particular to the block on which the project site is found.

During the meeting, the City Manager shall provide such information as has been able to be gathered and shall seek a further continuance so that the information can be fully assessed and presented to the City Council for its final determination on this matter.

STAFF ANALYSIS

Staff previously provided an analysis for City Council to consider the potential range of alternatives, including approval of the project, denial of the project, and revision of the project to include conditions of approval to mitigate impacts and potentially eliminate the negative findings previously made by the Planning Commission.

At this time, Staff believes that a continuance is warranted to allow for the collection of and presentation of additional information to the City Council regarding the economic impacts of the project due to the importance of these impacts to the Council's ultimate findings in this matter.

COMMISSION REVIEW

The Planning Commission conducted its public hearing on Case No. 20-17 on July 28, 2021. All evidence was heard at the public hearing, including input from Lawndale residents and property owners within the vicinity of the Project. After fully considering and analyzing all the information presented,

the Planning Commission concluded that necessary findings for approval of the Project could not be made and adopted Resolution No. 20-15, denying the Project (Attachment “D”).

LEGAL REVIEW

The City Attorney has reviewed and approved the concept of continuing the meeting for the gathering and presentation of additional factual input.

RECOMMENDATION

Staff recommends that the City Council receive information from the City Manager regarding the economic impacts of the project and continue the public hearing to a date certain for final consideration of the matter.

Attachments:

- A. Architectural Plans
- B. Photographs of Site
- C. Department and Agency Comments
- D. Planning Commission Resolution No. 20-15
- E. Appeal Application
- F. Housing Element - Sites Inventory
- G. City Council Staff Report (dated October 4, 2021)
- H. City Council Staff Report (dated November 1, 2021)
- I. Public Hearing Notice

Attachment "A"
Architectural Plans

Project Narrative

LAWDALE EXPRESS CAR WASH HAS BEEN DESIGNED TO ADDRESS AND ELIMINATE THE PROBLEMS FOUND AT SIMILAR CAR WASHES. OUR CURRENT DESIGN INCORPORATES THE EXPERIENCE AND RESEARCH FROM OVER 100 CAR WASHES.

WHILE MOST OTHER EXPRESS CAR WASHES HAVE 18-22 VACUUM STALLS, OUR SITE DESIGN INCLUDES (32) VACUUM SPACES. APPROX. 50% MORE THAN MOST OTHERS. WE BELIEVE HAVING 50% MORE VACUUMS ESSENTIALLY ELIMINATES ANY WAITING AND/OR CONGESTION WHILE EXITING THE CAR WASH TUNNEL OR IN THE SELF VACUUMING AREAS.

OUR VACUUM HAS A ONE-WAY TRAFFIC WHICH ENHANCES THE TRAFFIC FLOW THROUGH THE VACUUM AREA. TO FURTHER AID THE CUSTOMER EXPERIENCE, WE WILL INCORPORATE SMALL GREENED LIGHTS ALONG THE VACUUM CANOPIES ABOVE EACH VACUUM STALL. EACH LIGHT WILL SHOW GREEN FOR AVAILABLE OR RED IF THE VACUUM SPACE IS OCCUPIED. THIS WILL FURTHER HELP CUSTOMERS QUICKLY LOCATE AVAILABLE VACUUM STALLS AS THEY ENTER THE VACUUMING AREA.

WE PROPOSE A COMPLETELY AUTOMATED SERVICE WITH MINIMUM GUIDANCE FROM EMPLOYEES. THERE WILL BE ONE PERSON WATCHING THE SELF-PAYMENT AREA AND ONE PERSON AIDING THE CUSTOMER GUIDE THEIR OWN VEHICLE INTO THE TUNNEL FOR WASHING. DURING BUSY TIMES, THERE WILL ALSO BE A THIRD PERSON ROAMING THE SELF-VACUUMING AREA TO ANSWER QUESTIONS OR OFFER CUSTOMER SUPPORT. THE SITE HAS BEEN DESIGNED WITH THREE REGULAR EMPLOYEE PARKING SPACES ALONG WITH (32) VACUUM SPACES THAT MEET THE REQUIREMENTS OF A STANDARD PARKING SPACE.

EACH VACUUM STALL SHALL BE STRIPED AT NINE FEET WIDE JUST LIKE A NORMAL PARKING STALL. IN ADDITION TO THIS NINE FEET, WE HAVE ALLOWED FOR (36) INCHES BETWEEN FOR ADDITIONAL SPACE FOR NEIGHBORING VEHICLE DOORS TO SWING OPEN.

WE ARE PROPOSING TO USE TOP OF THE LINE CENTRAL VACUUM EQUIPMENT FOR THIS SITE WHICH IS OVER 15 DB QUIETER COMPARED TO THE INDUSTRY STANDARD VACUUM EQUIPMENT. IN ADDITION, THE VEHICLE DRYING IS DONE AT THE END OF THE TUNNEL TOWARDS THE STREET AND AWAY FROM ANY NEIGHBORING PROPERTIES. THE ACTUAL VACUUM MOTORS WHERE NORMAL NOISE COMES FROM ARE TUCKED AWAY INSIDE THE BUILDING WITHIN THE EQUIPMENT ROOM AND NOT OUT IN THE OPEN LIKE OTHER CAR WASHES. THE VACUUMS AT THE PARKING SPACES ARE JUST THE SOUND OF WHIRRING AIR SIMILAR TO A CENTRAL VACUUM SYSTEM INSIDE A HOME. UNLIKE OTHER CAR WASHES ALL EQUIPMENT IS LOCATED WITHIN THE WALLS OF THE BUILDING TO REDUCE NOISE AS MUCH AS POSSIBLE.

SECTION 5.3 OF THE ACOUSTIC REPORT DETAILS THE PROJECT DESIGN FEATURES:

1. TUNNEL IS 180 FEET LONG
2. EXIT OPENING IS 9 FEET TALL BY 10 FEET WIDE
3. BLOWERS ASSUME A 12 BLOWER IFC STEALTH SYSTEM OR EQUIVALENT
4. 8FT CMU 4-SIDED WALL ENCLOSURE

MD ACOUSTICS, LLC QUALIFICATIONS:

- MD HAS AN ACOUSTIC LAB IN GILBERT ARIZONA WHERE WE TEST AND DESIGN THESE SYSTEMS FOR MANUFACTURERS AS IT RELATES TO ACOUSTICS
- MD CONDUCTS OVER 150 CAR WASH NOISE STUDIES ACROSS THE UNITED STATES ANNUALLY.
- THEY CURRENTLY ARE UNDER CONTRACT TO WORK WITH INTERNATIONAL DRYING CORPORATION TO TEST THEIR BLOWER SYSTEMS AND HAVE WORKED WITH MANY CAR WASH EQUIPMENT COMPANIES INCLUDING MACHIEL, PROTOVEST, AERODYNY, SONNY'S, ETC.
- THEY HAVE WORKED WITH THE DEPARTMENT OF DEFENSE ON OTHER ACOUSTIC PROJECTS AS WELL AS WORK WITH OTHER GOVERNING MUNICIPALITIES IN DEVELOPING THEIR NOISE ELEMENTS AS IT RELATES TO THE GENERAL PLANS. MD IS CURRENTLY PROVIDING ACOUSTIC SERVICES DIRECTLY FOR THE CITIES OF SAN JACINTO, SAN MARCOS, GLENDALE, AND FRESNO.

Proposed Car Wash For:
Lawndale Express Car Wash
 15413 Hawthorne Blvd., Lawndale, CA 90260



Project Information

OWNER: LUX AIR JET CENTERS
 1658 S. LITCHFIELD ROAD
 GOODYEAR, AZ 85338
 (623) 932-1200

CONTACT: TIMOTHY E. BERGER, MANAGING PARTNER
 (480) 203-4023
 tberger@luxairjetcenters.com

PROJECT ADDRESS: 15413 HAWTHORNE BLVD., LAWDALE, CA 90260

ARCHITECT: ANDRESEN ARCHITECTURE INC.
 17087 ORANGE WAY
 FONTANA, CA 92335
 (909) 355-6688
 doug.andresen@aalfirm.com

APH: 4079-018-004, 005, 006 & 007

ZONING: GC - HAWTHORNE BLVD. SPECIFIC PLAN

OCCUPANCY: GROUP S-1 / B

CONSTRUCTION: TYPE I-B

FIRE SPRINKLERS: REQUIRED. PROVIDE AN NFPA 13 SPRINKLER SYSTEM. FIRE SPRINKLER CONTRACTOR SHALL SUBMIT DETAILED PLANS AND CALCULATION TO THE FIRE AGENCY FOR APPROVAL PRIOR TO INSTALLATION.

PROJECT DESCRIPTION: REMOVABLE OF EXISTING SITE IMPROVEMENTS. NEW EXPRESS CARWASH WITH 180 TUNNEL AND SITE IMPROVEMENTS.

LEGAL DESCRIPTION: LOTS 3, 4 AND 5 IN BLOCK 65 OF LAWDALE ACRES, IN THE CITY OF LAWDALE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 17 PAGE 73 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

LOT AREA: 54,370 SF

BUILDING FOOTPRINT: 7,778 SF

NET LOT AREA: 46,591 SF

LANDSCAPE AREA: 7,125 SF (15.9% > 14% MIN.)

HARDSCAPE AREA: 39,466 SF

LOT COVERAGE: 7,778 SF = 14.3% < 50% MAX.
 13,189 SF = 24.2%

BUILDING CANOPIES 5,410 SF:

BUILDING HEIGHT: 30'-0" < 50'-0" MAX.

EMPLOYEES: 3 MAX. PER SHIFT

PARKING: REQUIRED PROPOSED

EMPLOYEE (NON-VACUUM): 3

(VVACUUMS)(7,778 / 250): 32 (INCLUDING 1 ACCESSIBLE SPACE)

UTILITIES: GOLDEN STATE WATER COMPANY (800) 355-4033

SEWER: LA COUNTY DEPT. OF PUBLIC WORKS (800) 252-2652

GAS: SOUTHERN CALIFORNIA GAS CO. (800) 427-2200

ELECTRICITY: SOUTHERN CALIFORNIA EDISON (800) 654-8123

TRASH: REPUBLIC SERVICES (800) 299-4596

Hawthorne Blvd.



Site Plan - Existing



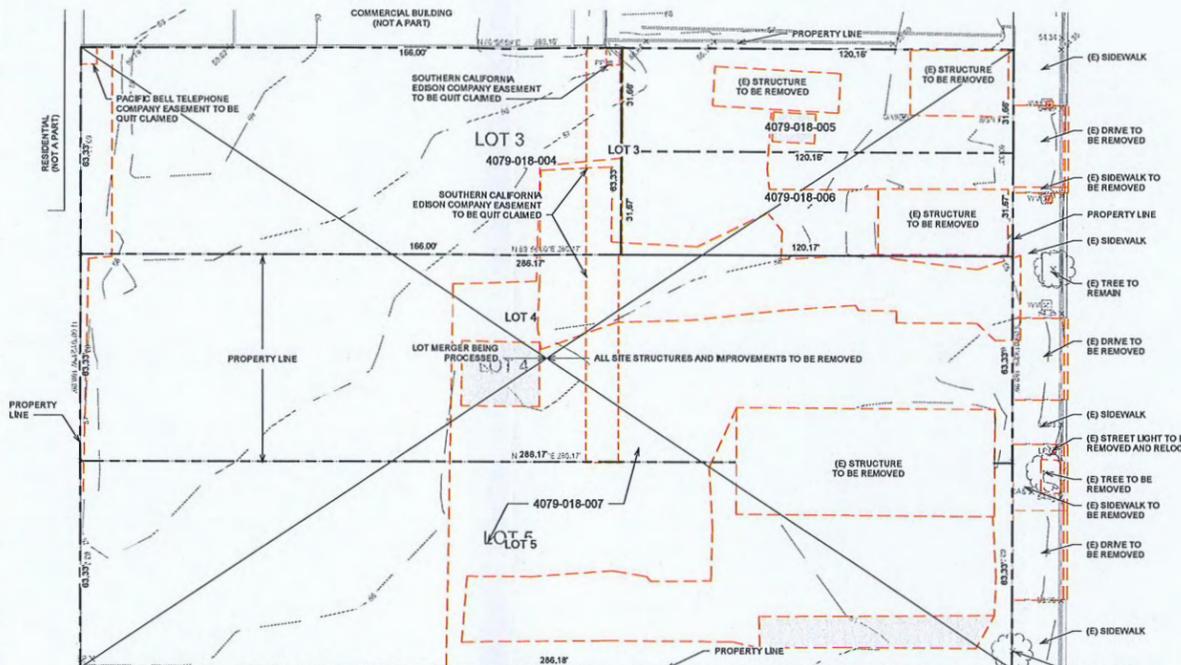
North View



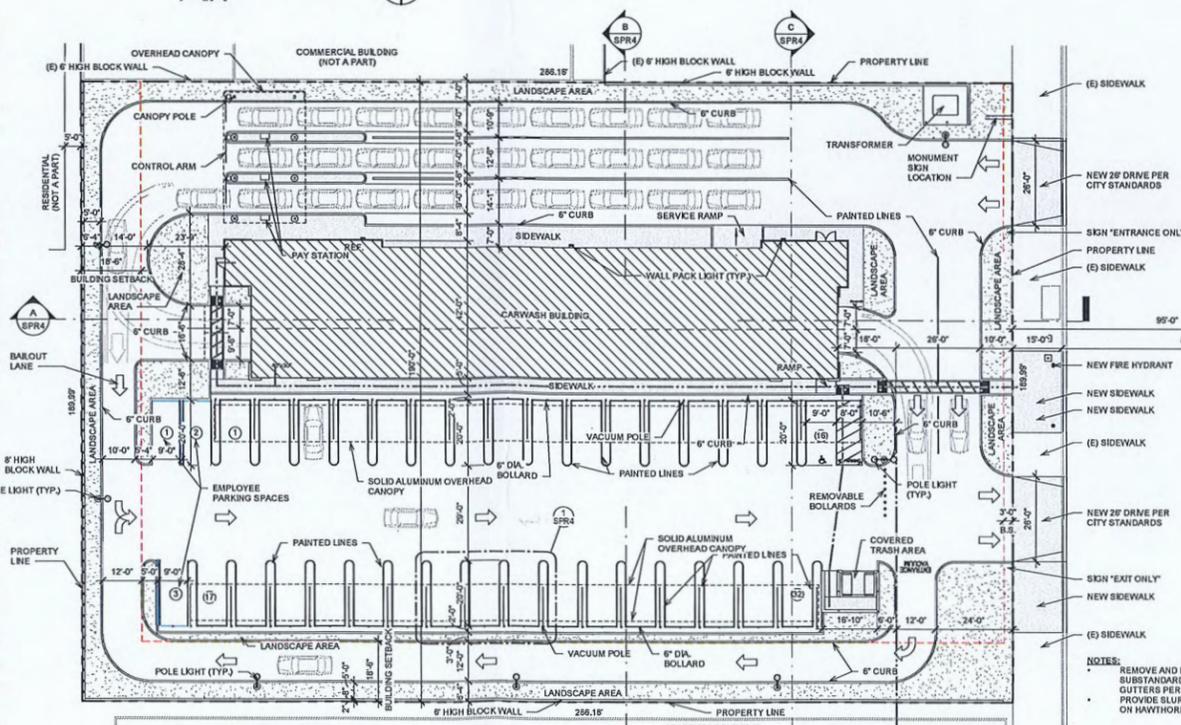
Site View



South View



Site Plan - Existing
 1" = 20'-0"



Site Plan - Proposed
 1" = 20'-0"

Area Schedule - SPR Conditioned		Area Schedule - SPR Non-Conditioned	
Name	Area	Name	Area
Office Area	862 SF	Equipment Area	1747 SF
Public Restroom	85 SF	Carwash Tunnel	4885 SF
Grand total	747 SF	Equipment Handling	320 SF
		Grand total	7032 SF

Sequence of Drawings - SPR		
No.	Description	
SPR1	Site Plan	
SPR2	Floor Plan	
SPR3	Elevations	
SPR4	Sections & 3d Views	
SPR5	Roof Plan	
1 of 1	Grading Plan	
1 of 1	Preliminary Landscape Plan	
E-1	Site Lighting Photometric Study	



Vicinity Map

SPR #19-88 / CASE # 20-17

Proposed Car Wash For:
Lawndale Express Car Wash
 15413 Hawthorne Blvd., Lawndale, CA 90260

20 Jan. 2020	13 April 2020
19-3601	26 Aug. 2020
	29 Sept. 2020

20 Jan. 2020

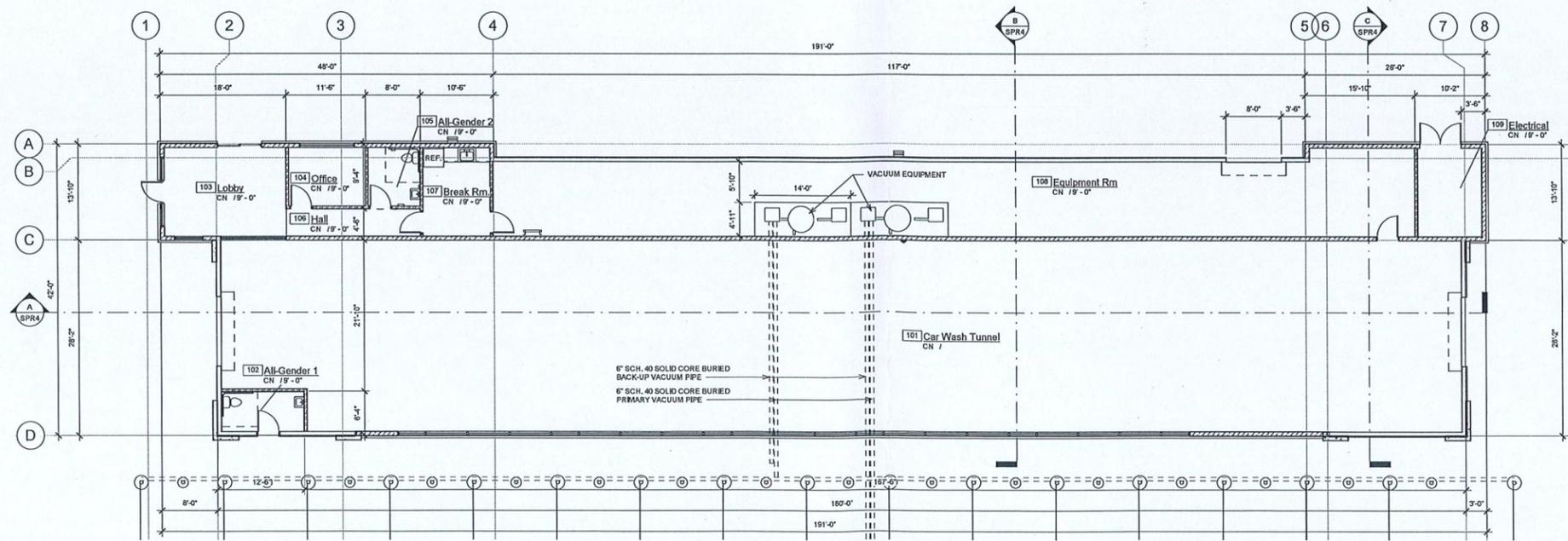
19-3601



Site Plan **SPR1**

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Material Legend			
Mark	Designation	Manufacturer	Material: Comments
M1	STUCCO - MAIN COLOR	DJAN EDWARDS	FOSSIL® D6825
M2	STUCCO - ACCENT COLOR 1	DJAN EDWARDS	FUSILUX D6827
M3	STUCCO - ACCENT COLOR 2	DJAN EDWARDS	BARWOOD GRAY D6760
M4	FASCIA/TRIM/DOORS COLOR	DJAN EDWARDS	WEATHERED BROWN D6758
M5	STONE VENEER	BORAL	DESERT SHADOW® STACKED STONE

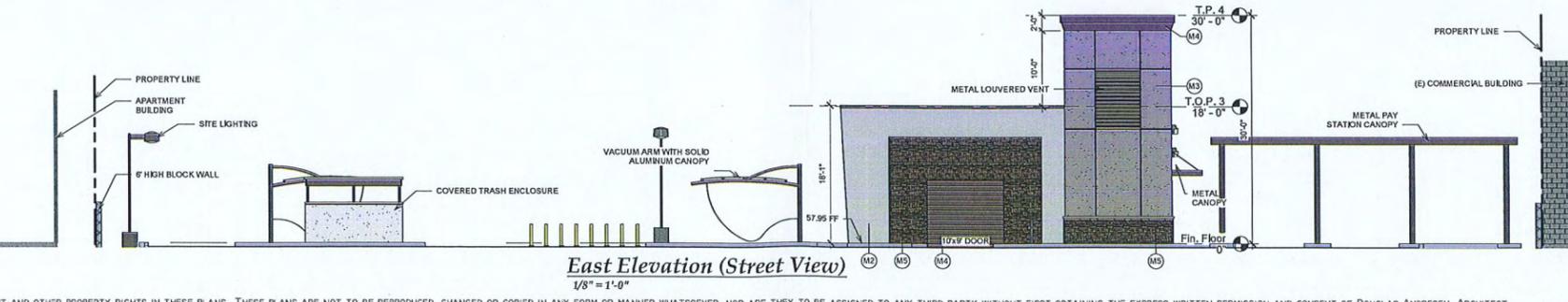
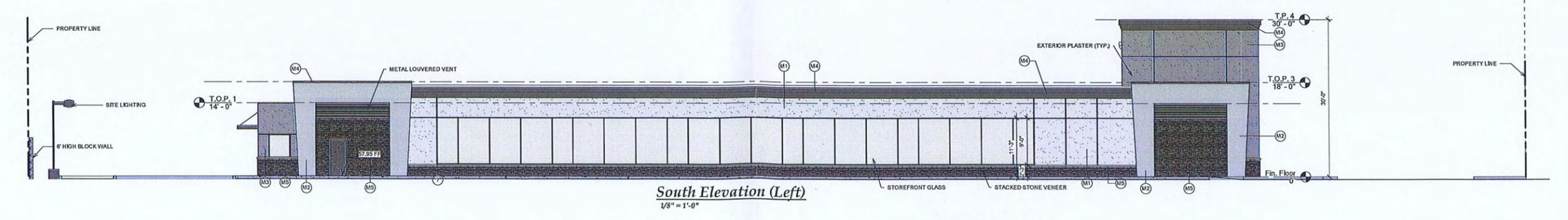
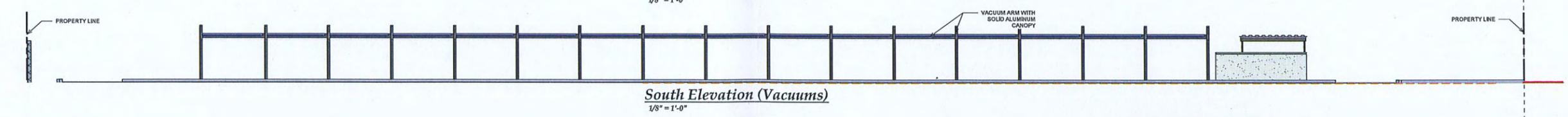
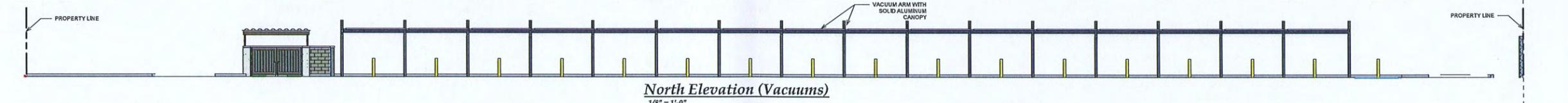
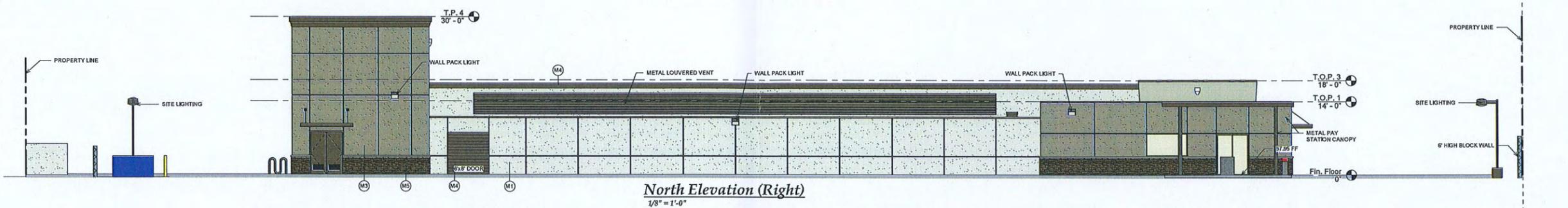
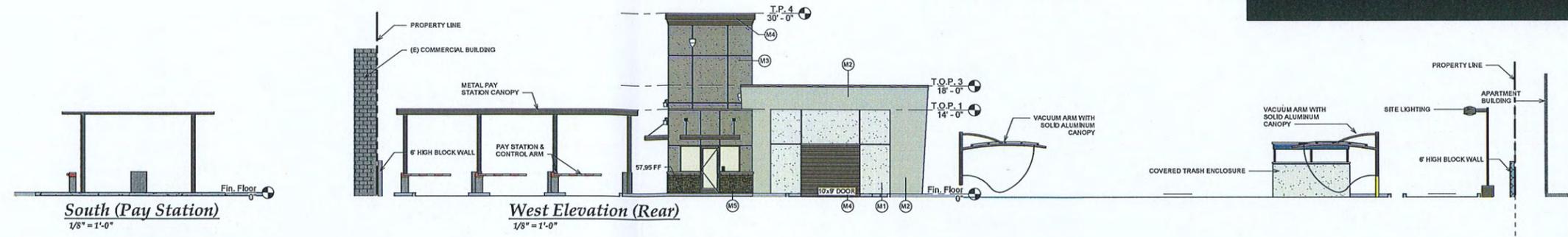
SPR #19-88 / CASE # 20-17

Proposed Car Wash For:		
Lawndale Express Car Wash		
15413 Hawthorne Blvd., Lawndale, CA 90260		
20 Jan. 2020	13 April 2020	
	29 Sept. 2020	
19-3601		

SPR - Floor Plan
1/8" = 1'-0"

Floor Plan **SPR2**

Mark	Designation	Manufacturer	Material Comments
M1	STUCCO - MAIN COLOR	DUNN EDWARDS	'PROSSA' DEC225
M2	STUCCO - ACCENT COLOR 1	DUNN EDWARDS	'MUSLIT' 82627
M3	STUCCO - ACCENT COLOR 2	DUNN EDWARDS	'BARNWOOD GRAY' DETE20
M4	FASCIA/TRIM/DOORS COLOR	DUNN EDWARDS	'WEATHERED BROWN' DEC155
M5	STONE VENEER	BOVAL	'DESERT SHADOW' STACKED STONE

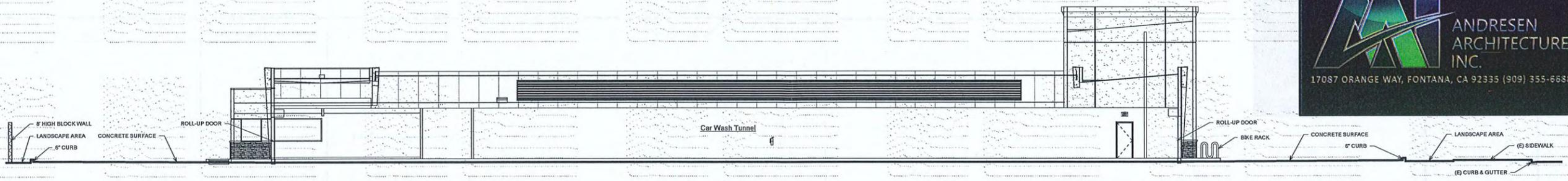


SPR #19-88 / CASE # 20-17

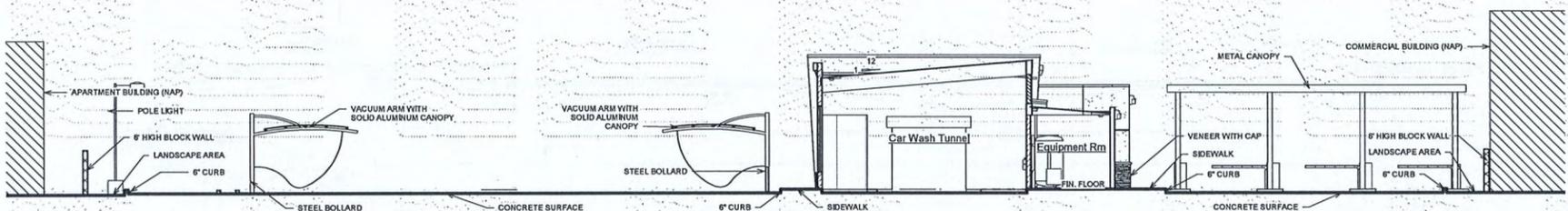
Proposed Car Wash For:		
Lawndale Express Car Wash		
15413 Hawthorne Blvd., Lawndale, CA 90260		
20 Jan. 2020	26 Aug. 2020	
19-3601	29 Sept. 2020	

Elevations SPR3

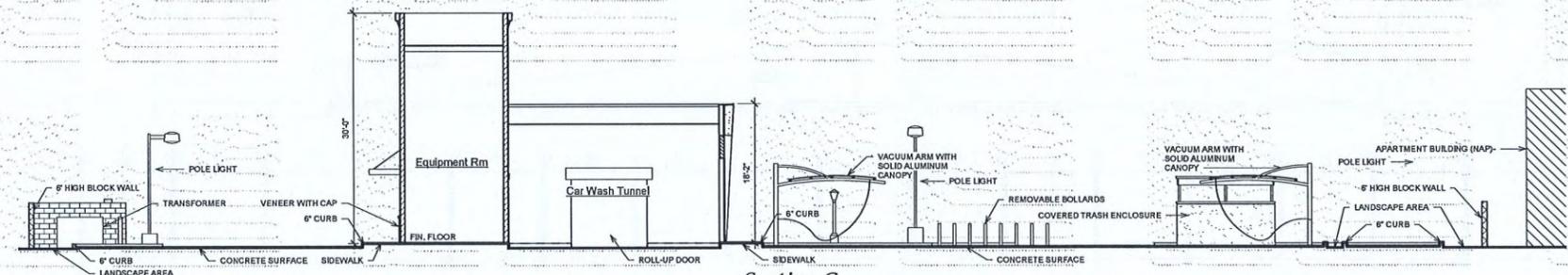
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Section A
1/8" = 1'-0"



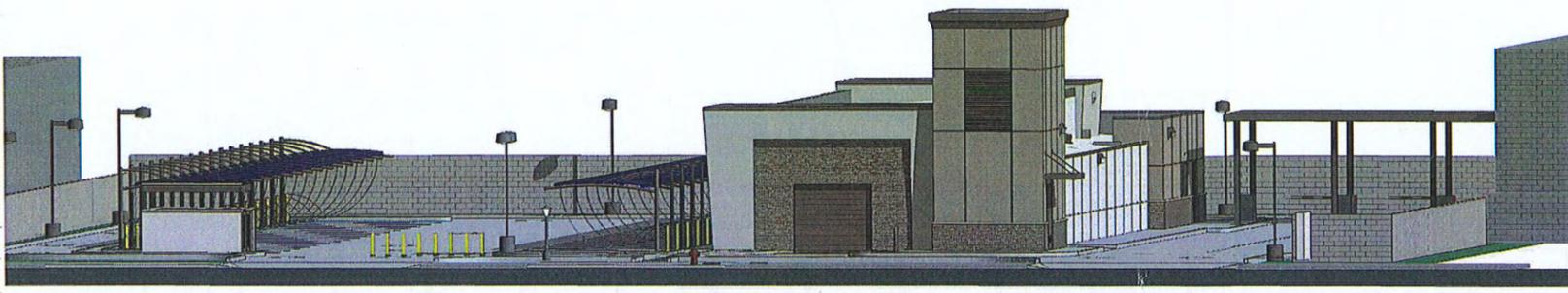
Section B
1/8" = 1'-0"



Section C
1/8" = 1'-0"



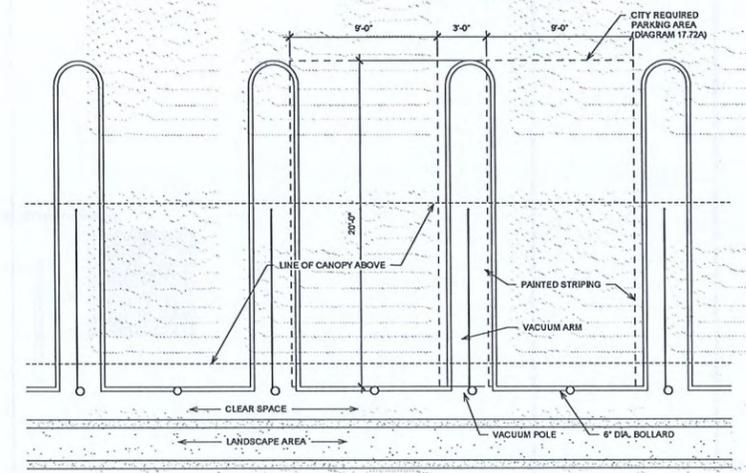
Vacuum Canopy



Northeast Street View



Southeast Street View



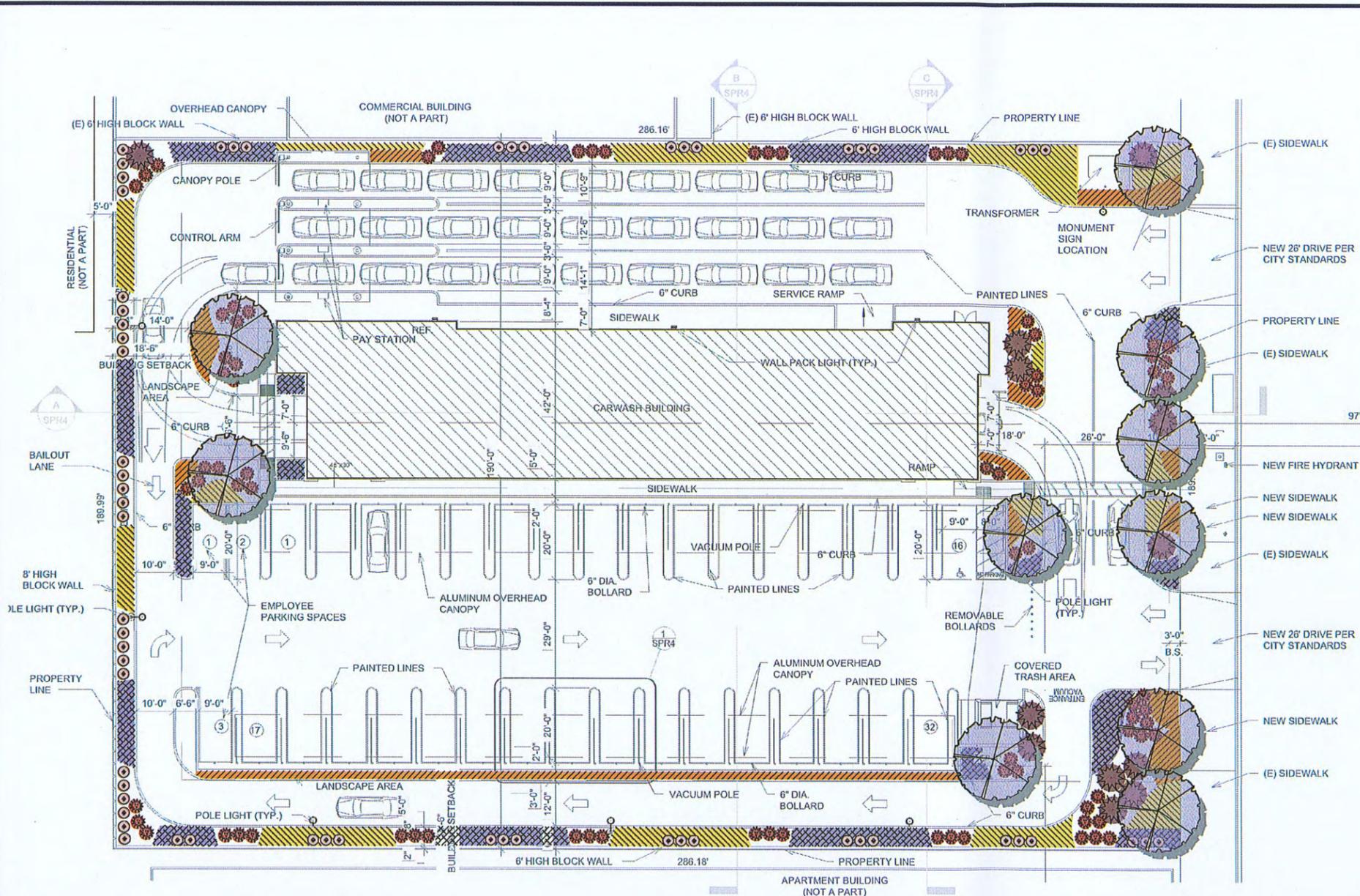
1 Typ. Vacuum Parking Space
1/4" = 1'-0"

SPR #19-88 / CASE # 20-17

Proposed Car Wash For:		
Lawndale Express Car Wash		
15413 Hawthorne Blvd., Lawndale, CA 90260		
20 Jan. 2020	13 April 2020	
19-3601	26 Aug. 2020	
	29 Sept. 2020	

Sections & 3d Views

SPR4



PLANTING NOTES

ROOT BARRIER:
Use Linear Root Barrier when tree is within 5' min. distance adjacent to hardscape areas. Root Barriers shall be installed per detail. Root Barrier shall extend the expected length of tree canopy or shown per plan.

PLANT QUALITY REQUIREMENTS
All plant materials shall be full vigorous & healthy nursery stock - including the top of plant and the root system. All plant materials shall meet the current American Standard For Nursery Stock (ANSI Z60.1-2004) the Landscape Architect must be contacted regarding all plant materials as they arrive on-site, prior to their installation. The Landscape Architect shall approve plant materials for installation on-site or shall be sent representative photographs of same. The Landscape Architect reserves the right to reject unacceptable plant materials. A representative sample of the botanical name tags, furnished by the nursery stock supplier, shall remain attached to the plants until final inspection.

Unacceptable conditions for plants in general:
Plant materials that are the incorrect species.
Plants materials with apparent fungal disease (mildew, rust, black-spot, etc.).
Plants that are defoliated due to stress or disease. Foliage that is chlorotic, wind or frost burned, or in any other way damaged.

Unacceptable conditions for root systems:
Plants with exposed roots, girdled roots, overgrown or undersized root systems will be considered unacceptable.

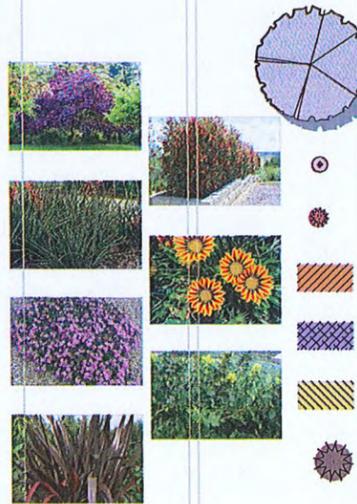
SOIL AMENDMENTS, TESTING AND PREPARATION
After completion of fine grade and prior to soil preparation, the contractor shall document sample locations and provide agronomic soils test for planted areas (1 test per 150 ft of linear planter). Contractor shall submit test results to the Project Landscape Architect and amend the soil per soil lab recommendations.

PLANT INSTALLATIONS AT EXISTING TREE ROOTS
All plant material shall be installed per size listed in plant legend; however, if Contractor is having hard time installing 15 or 5 gallon plant material within existing tree roots, Contractor may reduce plant container size to 1 gallon at the problem areas only with written permission from Client and or Landscape Architect.

MULCH
A minimum of 3" layer of medium grind wood bark mulch shall be applied to all shrub and unplanted areas and a minimum of 2" mulch shall be applied to groundcover areas. Submit samples to Landscape Architect for approval prior to installation.

TOTAL LOT AREA: 54,370 S.F.
BUILDING FOOTPRINT: 7,779 S.F.
NET LOT AREA: 46,591 S.F.
LANDSCAPE AREA: 7,803 S.F.
LANDSCAPE IS 16.7% OF NET LOT AREA

PLANT PALETTE



PLANT NAME	WUCOLS	SIZE	CONT.	Q1
CERCIS canadensis EASTERN REDBUD	Mod.	25'-35' TALL & WIDE	36" Box	1
CALLISTEMON viminalis 'Slim' SLIM BOTTLEBRUSH	Low	8-10- TALL, 3'-4' WIDE	5 Gallon	
HESPERALOE parviflora RED YUCCA	V. Low	3'-4' TALL & WIDE	5 Gallon	
GAZANIA rigens TREASURE FLOWER	Low	0.5'-1' TALL & WIDE	1 Gallon	
LANTANA montevidensis TRAILING LANTANA	Low	1'-2' TALL, 3'-5' WIDE	1 Gallon	
MAHONIA repens CREEPING MAHONIA	Low	1' TALL, 1'-2' WIDE	1 Gallon	
PHORMIUM tenax 'Autropurpureum' BRONZE NEW ZEALAND FLAX	Low	7'-8' TALL & WIDE	5 Gallon	

Note: All landscaped areas shall be sufficiently landscaped to the satisfaction of the Community Development Director

PRELIMINARY WATER USE CALCULATIONS

Reference Eto 43.81 Conservation Factor 0.45
 Maximum Allowable Water Allocation Equation:
 MAWA = (Eto) (0.62) [(ETAF x LA) + ((1-ETAF)xSLA)] (non residential)

Eto	0.62	ETAF	LA	1-ETAF	SLA	MAWA
43.81	0.62	0.45	7803	0.55	0	95,376

Estimated Total Water Use Equation:
 ETWU = Eto x 0.62 x ETAF x LA 79,072 ETWU

HYDROZONE MATRIX

ZONE	HYDROZONE BASIS	S.F.	%TOTAL	PLANT TYPE	PLANT FACTOR	IRRIGATION EFFICIENCY	Eto	0.62	ETAF	LA	ETWU	IRRIGATION METHOD
	SHRUBS	7740	99%	LOW	0.30	0.81	43.81	0.62	0.37	7740	77,864.97	Dripline
	TREES	90	1%	MODERATE	0.40	0.81	43.81	0.62	0.49	90	1,207.21	Dripline
ETWU											79,072	
Total Landscape											7,830	

Note: Landscape to be installed with low-volume drip irrigation and automatic, weather sensing irrigation controller.



Urban Ecosystem Solutions
UES
 LandscapeDynamics.net
 Landscape Dynamics
 URBAN | ECOSYSTEM | SOLUTIONS
 Landscape Architecture - Consulting
 Water Management - Certified Associate
 (951) 264-4331
 DESIGN PROJECT MANAGER
 Greg Zelt
 gregz@landscape-dynamics.net
 (951) 264-4332

Preliminary Landscape Plan
 Lawndale Express Car Wash
 15413 Hawthorne Blvd., Lawndale, CA

DIGAUBERT
 DIAL TOLL FREE
 1-800-227-2600
 AT LEAST THREE DAYS
 BEFORE YOU DIG
 UNDERGROUND SERVICE ALERT OF
 SOUTHERN CALIFORNIA



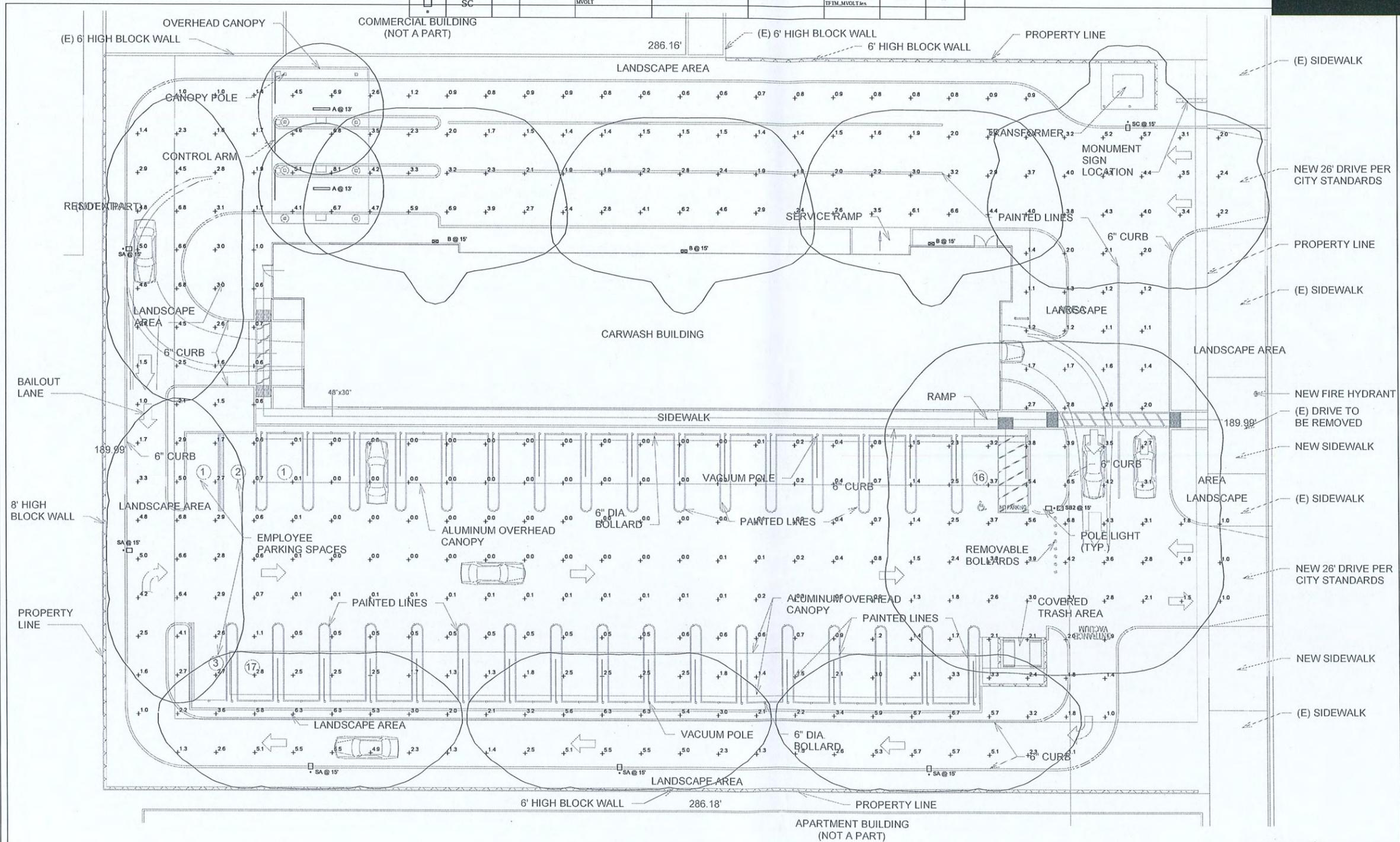
Preliminary Landscape Plan

Aug. 10, 2020

PLOT DATE: 6/18/2020 10:02 AM

Symbol	Label	Quantity	Manufacturer	Catalog Number	Description	Lamp	Filename	Light Loss Factor	Wasting
⌋	A	2	Regal Lighting	B510LED 4 HT VLO WT40 120-277V-FL	IP66, IK05, WET LISTED 4FT LINEAR SURFACE	LED	B510LEDHITVLOW 140120-277V-FL-5.mxd	0.9	30
⊠	B	3	Lithonia Lighting	WDG3 LED P2 70CRI R4 40K	WDG3 LED WITH P2 PERFORMANCE PACKAGE, 400K, 70CRI, TYPE 4 OPTIC	LED B1 UG G2	WDG3_LED_P2_70 CRI_R4_40K.mxd	0.95	59 2761
□	SA	5	Lithonia Lighting	DSX0 LED P5 40K BLC MVOLT	DSX0 LED P5 40K BLC MVOLT	LED B1 UG G2	DSX0_LED_P5_40K_BLC_MVOLT.mxd	0.95	89
□	SB2	1	Lithonia Lighting	DSX0 LED P5 40K 13W MVOLT	DSX0 LED P5 40K 13W MVOLT	LED B4 UG G3	DSX0_LED_P5_40K_13W_MVOLT.mxd	0.95	178
□	SC	1	Lithonia Lighting	DSX0 LED P5 40K 1FTM MVOLT	DSX0 LED P5 40K 1FTM MVOLT	LED B2 UG G2	DSX0_LED_P5_40K_1FTM_MVOLT.mxd	0.95	89

Statistics						
Description	Symbol	Avg	Max	Min	Max/Mh	Avg/Mh
Footcandle	+	2.2 fc	8.1 fc	0.0 fc	N/A	N/A

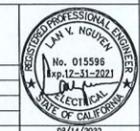


SITE LIGHTING PHOTOMETRIC STUDY
SCALE: 1"=10'-0"

1

RPM
Engineers, Inc.
110 Sycamore
7074, CA 92384
Tel: 949-450-1229 ext. 208
Fax: 949-450-1454
Contact: Ian Nguyen
e-mail: ian@rpm.com

Proposed Car Wash For:
Lawndale Express Car Wash
15413 Hawthorne Blvd, Lawndale, CA 90260
20 Jan. 2020
19-3601

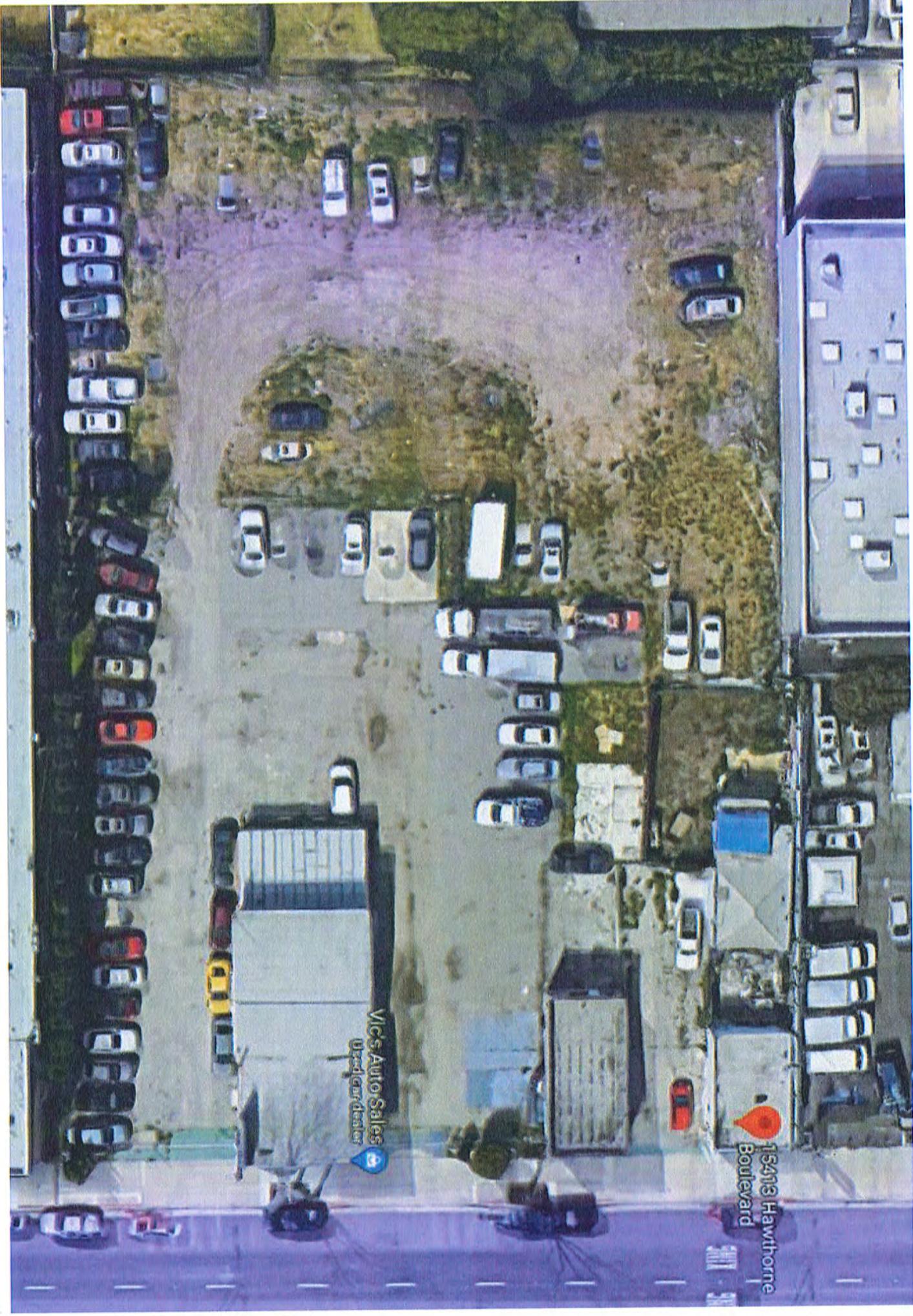


SITE LIGHTING
PHOTOMETRIC STUDY

E-1

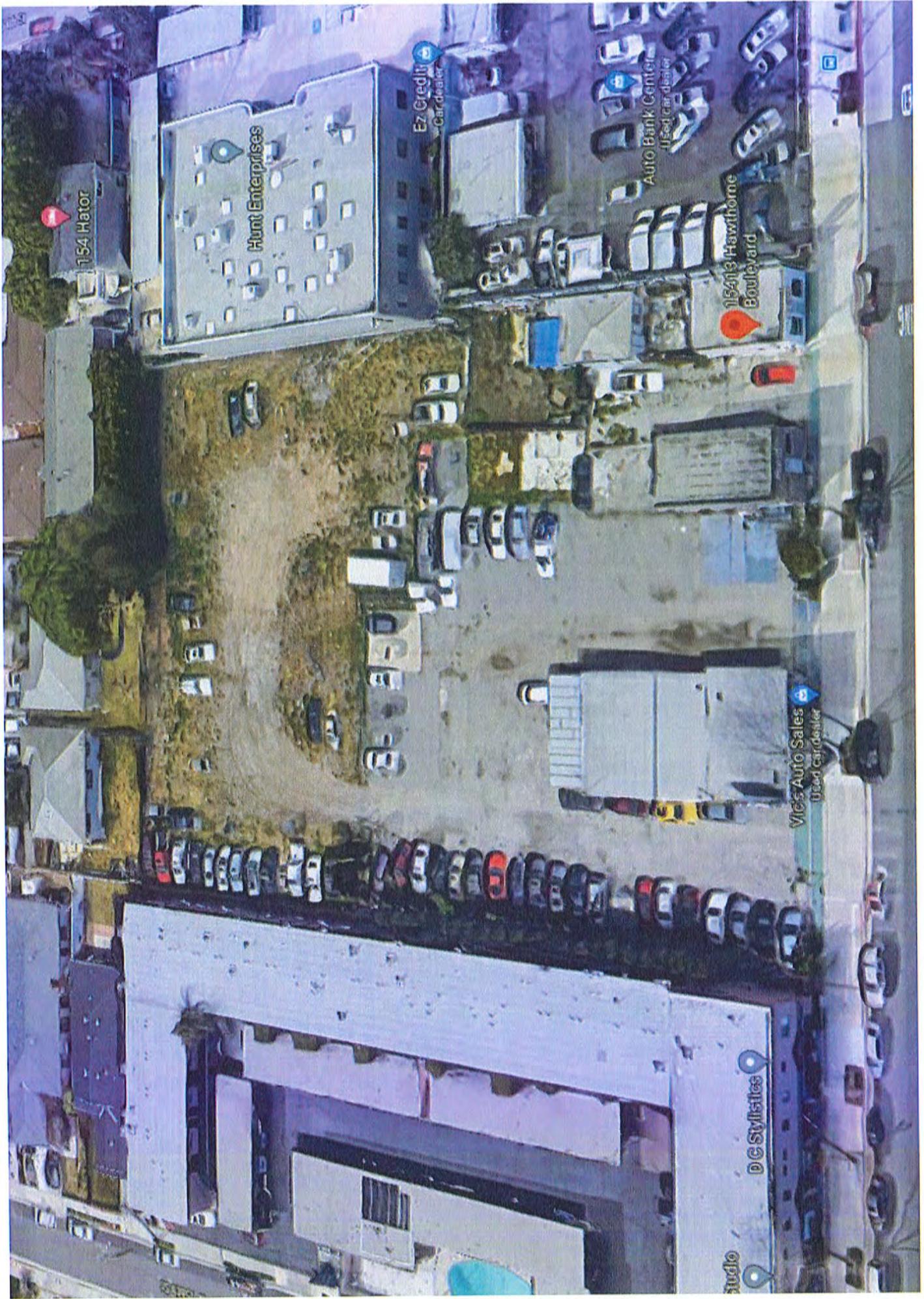
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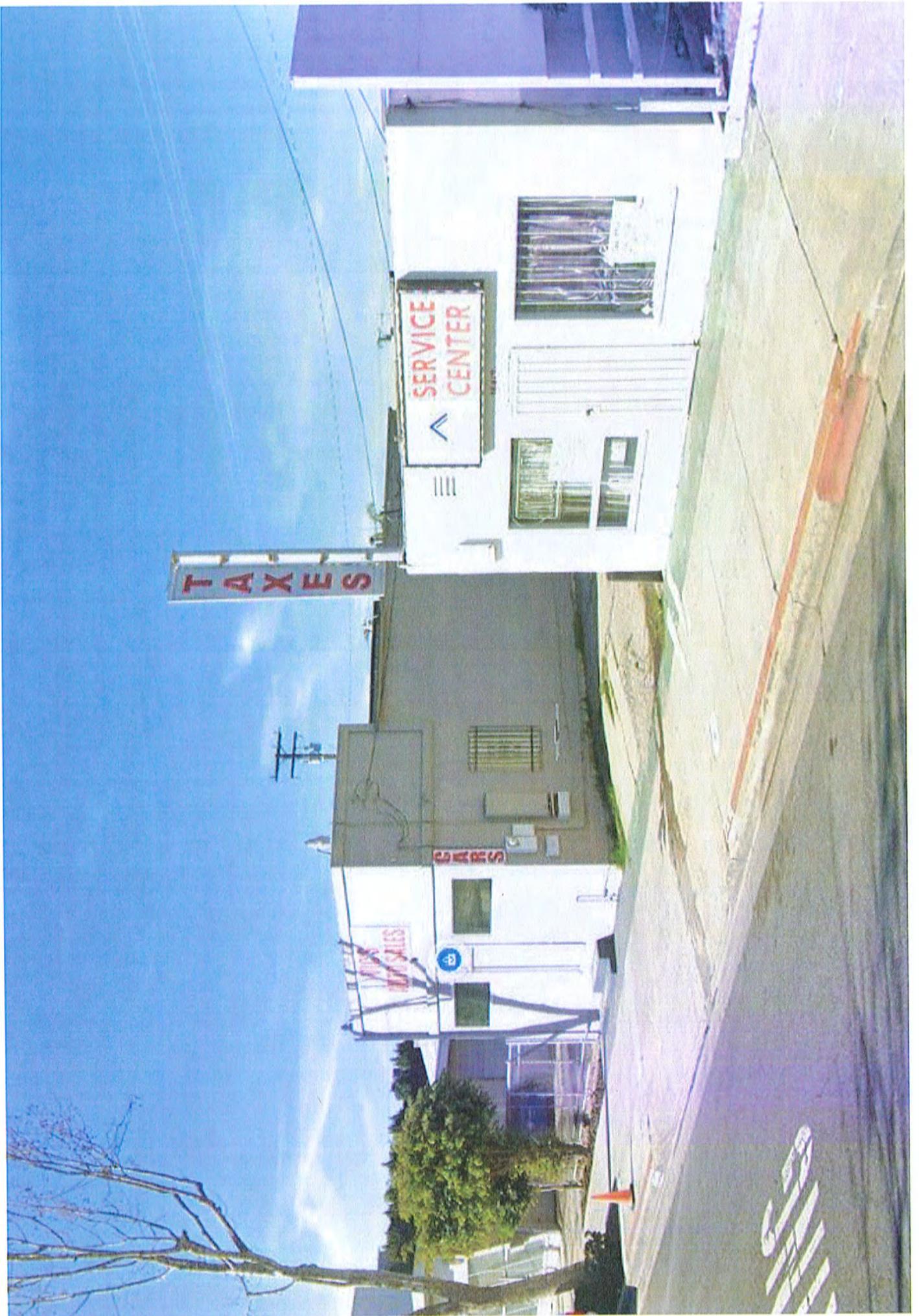
Photographs of Site

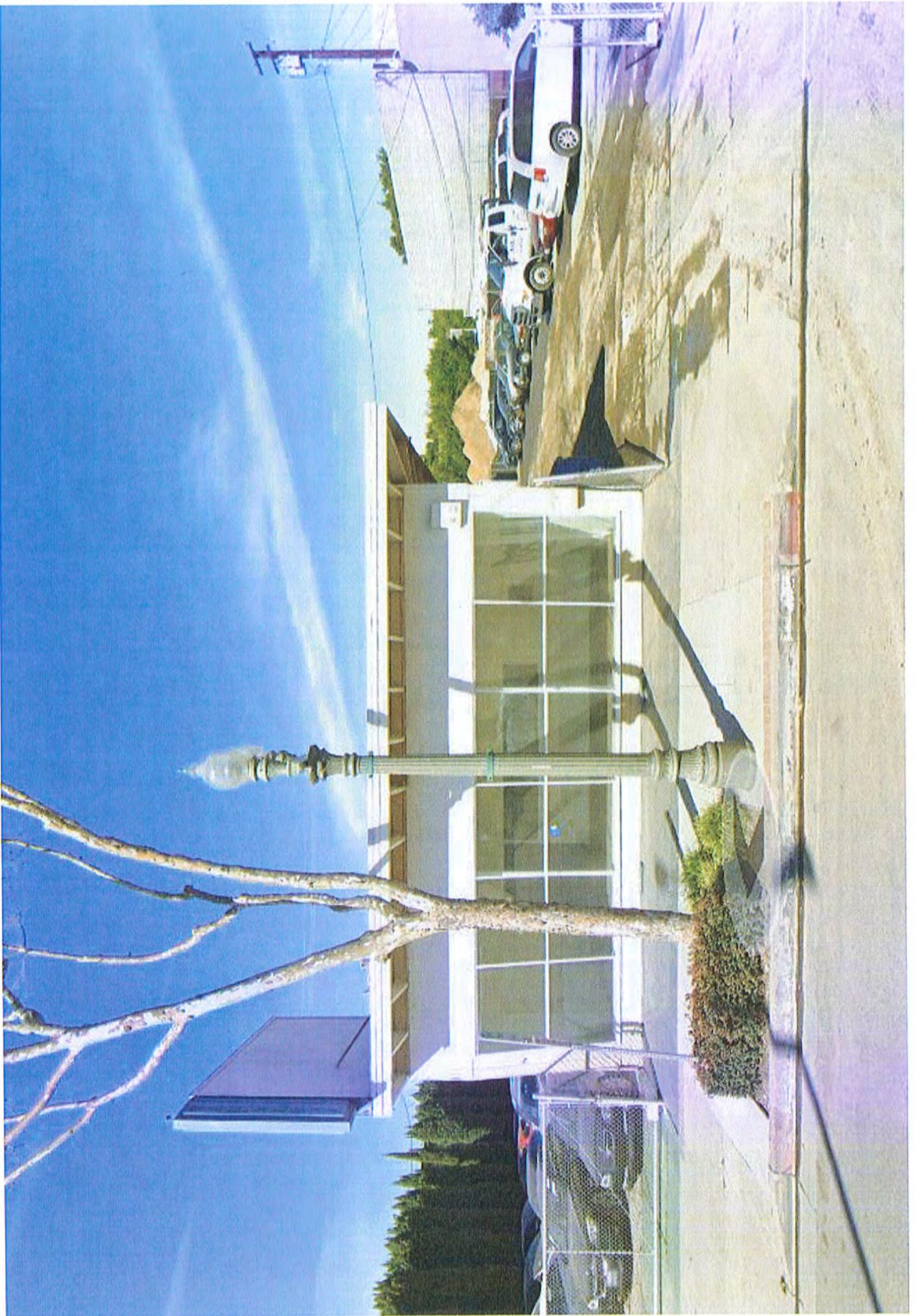


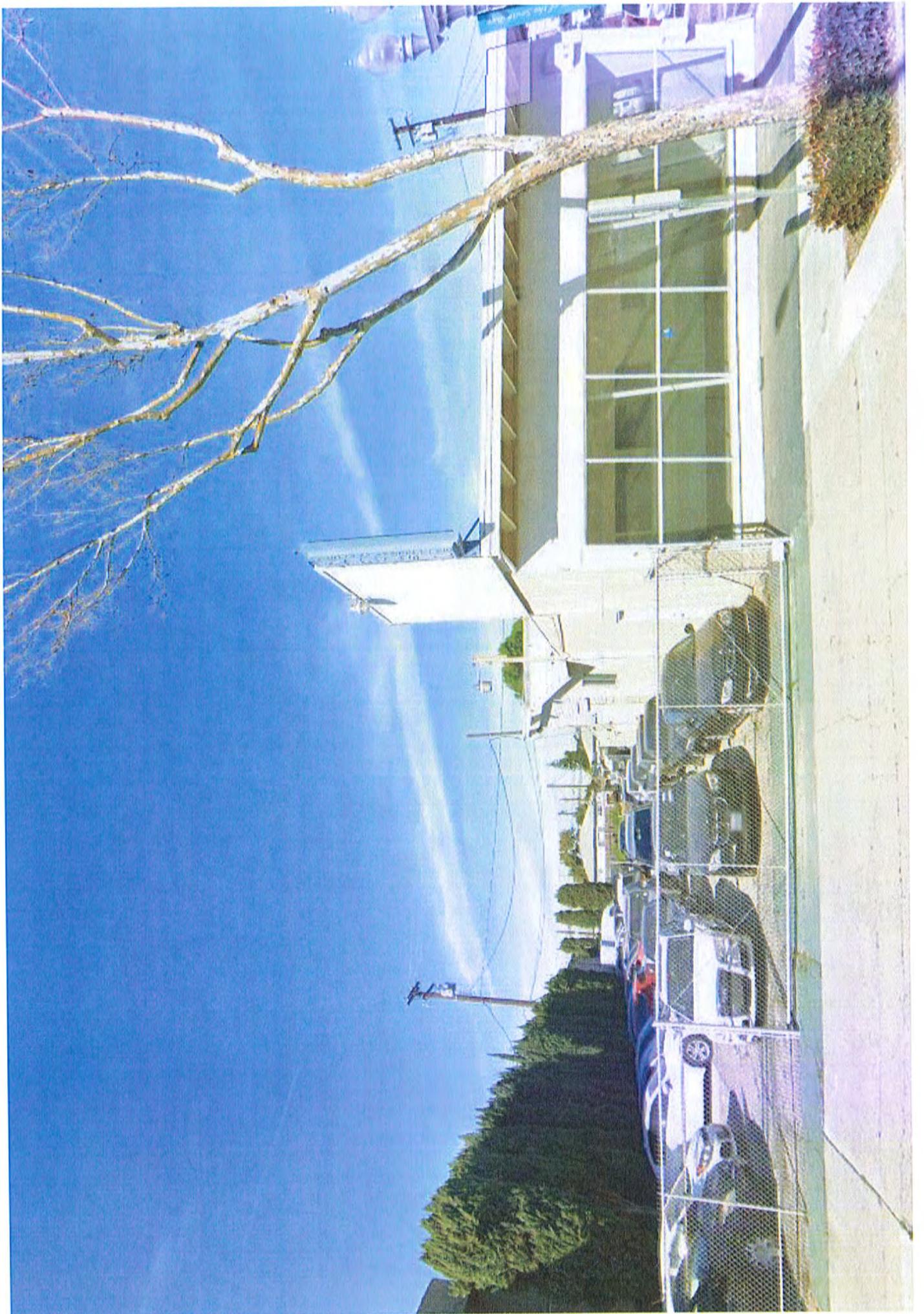
15413 Hawthorne
Boulevard

Vic's Auto Sales
Used car dealer









Attachment "C"

Department and Agency Comments



14717 BURIN AVENUE • LAWDALE, CALIFORNIA 90260 • (310) 973-3230 • FAX (310) 970-2183

DEPARTMENT/AGENCY TRANSMITTAL RESPONSE

Project: CASE NO. 20-17; SPECIAL USE PERMIT, LOT MERGER, PRELIMINARY ENVIRONMENTAL ASSESSMENT AND DEVELOPMENT PERMIT FOR THE DEVELOPMENT OF A 7,936 SQUARE FOOT EXPRESS CAR WASH FACILITY WITH QUEUING, CANOPIES, PAVED PARKING LOT AND LANDSCAPING LOCATED AT 15413 HAWTHORNE BOULEVARD IN THE CITY OF LAWDALE.

Our department/agency has no comments, concerns and/or conditions regarding the above-mentioned project.

Our department has attached our comments, concerns and/or conditions regarding the above-mentioned project.

Our comments, concerns and/or conditions regarding the above-mentioned project are:

Name: Timothy Chen Date: 7/8/20

Position: Associate Civil Engineer

Department: LA Co Public Works

Agency: Building & Safety



14717 BURIN AVENUE • LAWDALE, CALIFORNIA 90260 • (310) 973-3230 • FAX (310) 970-2183

DEPARTMENT/AGENCY TRANSMITTAL RESPONSE

Project: CASE NO. 20-17; SPECIAL USE PERMIT, LOT MERGER, PRELIMINARY ENVIRONMENTAL ASSESSMENT AND DEVELOPMENT PERMIT FOR THE DEVELOPMENT OF A 7,936 SQUARE FOOT EXPRESS CAR WASH FACILITY WITH QUEUING, CANOPIES, PAVED PARKING LOT AND LANDSCAPING LOCATED AT 15413 HAWTHORNE BOULEVARD IN THE CITY OF LAWDALE.

- Our department/agency has no comments, concerns and/or conditions regarding the above-mentioned project.
- Our department has attached our comments, concerns and/or conditions regarding the above-mentioned project.
- Our comments, concerns and/or conditions regarding the above-mentioned project are:

See attached letter and instructions to work with New Business Department.

Name: Michael Carbajal Date: 7/13/2020

Position: Operations Engineering Technician

Department: Southwest District

Agency: Golden State Water Company



**Golden State
Water Company**
A Subsidiary of American States Water Company

July 13, 2020

Rafael Garcia
City of Lawndale
Community Development Department
14717 Burin Avenue
Lawndale, CA 90260

Dear Rafael Garcia,

After reviewing the City of Lawndale SUP No. 20-17 located at 15413 Hawthorne Boulevard, Lawndale, Golden State Water Company (GSWC) do not have comments or questions about the project as proposed.

The following are information for the applicant to use:

1. The Architecture plans (SPR1 – SPR4) show construction of a car wash facility at above reference project address. The applicant shall contact GSWC for fire flow tests once LA County Fire Department has issued their fire protection requirements on the aforementioned project. I have attached a LA County Fire Prevention Division Form 196 for the applicant to use.
2. A copy of GSWC's water system Atlas Map is attached.
3. If applicant decide to install new meter(s) for the units, the applicant shall contact GSWC to initiate application for new service installation. Below are general guidelines for water service applications.
 - a. For new service installation with meter size larger than 2-inch and/or system upgrade, the applicant is to request a cost estimate and project review prior to construction. A cost estimate is needed to evaluate system modifications to provide adequate supply to the project. To set up new service or for a cost estimate please contact Ms. Julia Rivas, New Business Administrator. A \$1,500 deposit will be required to determine what modifications are needed to the system. A copy of New Service Installation Application form is included for the applicant to use. Ms. Rivas is located at our Via Verde office located at:

Golden State Water Company
160 E. Via Verde
San Dimas, CA 91773
(909) 305-5427 x349



**Golden State
Water Company**

A Subsidiary of American States Water Company

- b. For new service installation with meter size of 2-inch diameter and below, the applicant is to request an Application for New Service Installation. A copy of New Service Installation Application form is included for the applicant to use. The forms are available and application can be submitted at our CSA office located at:

Golden State Water Company
1600 W Redondo Beach Blvd, Suite 101
Gardena, CA 90247
(310) 767-8200

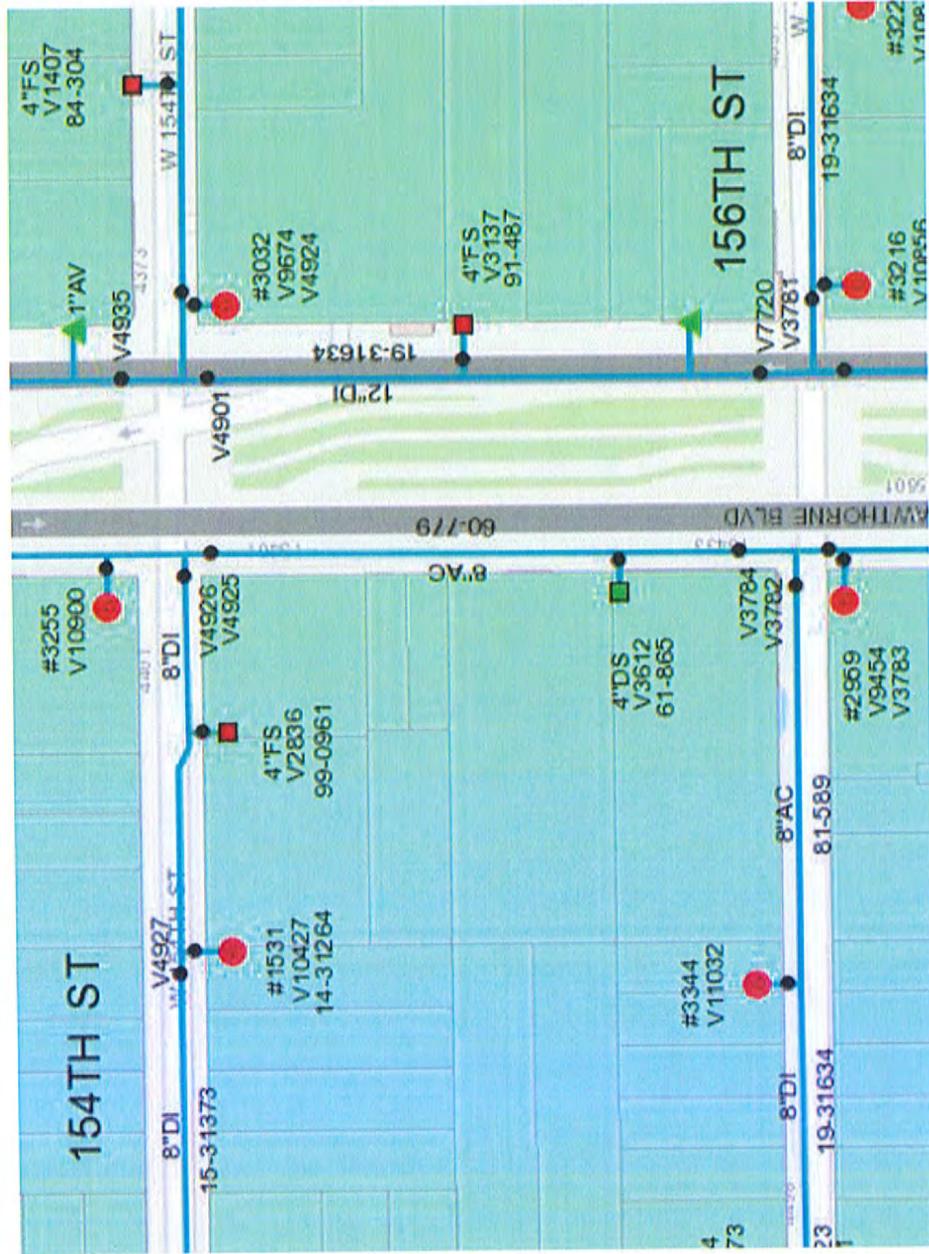
Sincerely,

Joseph Zhao, PE, PhD
Operations Engineer

Cc: Joseph Salcido – GSWC Southwest Water Operations Superintendent
Julia Rivas – GSWC New Business Administrator

Encl: Attachment A - Water System Atlas Map
Attachment B - LA County Fire Prevention Division Form 196
Attachment C
C. 1 New Business Department Application for Water Service (larger than 2-inches)
C. 2 Application for New Service Installation (2-inches and below)

Appendix A: GSWC Water System Map





Golden State
Water Company

A Subsidiary of American States Water Company

Attachment B - LA County Fire Prevention Division Form 196



FORM 196
Rev. 04/03

COUNTY OF LOS ANGELES FIRE DEPARTMENT FIRE PREVENTION DIVISION

Fire Prevention Engineering
5823 Rickenbacker Road
Commerce, CA 90040
Telephone (323) 890-4125 Fax (323) 890-4129

Information on Fire Flow Availability for Building Permit

For All Buildings Other Than Single Family Dwellings (R-3)

INSTRUCTIONS:

Complete parts I, II (A) when:

Verifying fire flow, fire hydrant location and fire hydrant size.

Complete parts I, II (A), & II (B) when:

For buildings equipped with fire sprinkler systems, and/or private on-site fire hydrants.

PROJECT INFORMATION (To Be Completed By Applicant)

PART I

Building Address: _____

City or Area: _____

Nearest Cross Street: _____

Distance of Nearest Cross Street: _____

Applicant: _____ Telephone: () _____

Address: _____

City: _____

Occupancy (Use of Building): _____ Sprinklered: Yes No

Type of Construction: _____

Square Footage: _____ Number of Stories: _____

Present Zoning: _____

Applicant's Signature

Date

PART II-A

**INFORMATION ON FIRE FLOW AVAILABILITY
(To be completed by Water Purveyor)**

Location _____

_____ Hydrant Number _____

Distance from _____ Size of Hydrant _____ Size of _____
 Nearest Property Line _____ Water main _____

Static PSI _____ Residual PSI _____ Orifice size _____ Pitot _____

Fire Flow at 20 PSI _____ Duration _____ Flow Test Date / Time _____

Location _____

_____ Hydrant Number _____

Distance from _____ Size of _____
 Nearest Property Line _____ Water main _____

Static PSI _____ Residual PSI _____ Orifice size _____ Pitot _____

Fire Flow at 20 PSI _____ Duration _____ Flow Test Date / Time _____

Location _____

_____ Hydrant Number _____

Distance from _____ Size of _____
 Nearest Property Line _____ Water main _____

Static PSI _____ Residual PSI _____ Orifice size _____ Pitot _____

Fire Flow at 20 PSI _____ Duration _____ Flow Test Date / Time _____

PART II-B SPRINKLERED BUILDINGS/PRIVATE FIRE HYDRANTS ONLY

Detector Location (check one) Above Grade Below Grade Either

Backflow Protection Required (Fire Sprinklers/Private Hydrant) (check one) Yes No

Minimum Type of Protection Required (check one) Single Check Detector Assembly

Double Check Detector Assembly Reduced Pressure Principle Detector Assembly

Golden State Water Company _____
Water Purveyor

Signature

Date

Title

This Information is Considered Valid for Twelve Months

Fire Department approval of building plans shall be required prior to the issuance of a Building Permit by the jurisdictional Building Department. Any deficiencies in water systems will need to be resolved by the Fire Prevention Division only prior to this department's approval of building plans.

PROJECT ADDRESS :



Golden State
Water Company
A Subsidiary of American States Water Company

Attachment C.1

New Business Department Application for Water Service (larger than 2-inches)

APPLICATION FOR WATER SERVICE

GENERAL INFORMATION (Type or print clearly in ink)

Applicant's Name: (Responsible party for contract execution and funding)		
Mailing Address:		
City:	State:	Zip Code:
Telephone No:	Email Address:	
Contact Name (if different from Applicant):		
Telephone No:	Email Address:	
Project Name:		
Service Address or Location:		
City:	State:	Zip Code:
What is being constructed at this location:		
Desired Completion Date for Work:		

WATER SERVICE (Select as appropriate)

Classification ¹	Lateral Size (Available Size:1",2",4",6",8",10",12")	Quantity
<input type="checkbox"/> Domestic		
<input type="checkbox"/> Commercial		
<input type="checkbox"/> Industrial		
<input type="checkbox"/> Irrigation (Landscaping)		
<input type="checkbox"/> Reuse Existing Services (if any)		
<input type="checkbox"/> Abandon Existing Service (if any)		

FIRE PROTECTION (Select as appropriate. See Applicant's Checklist Item No. 3. Fire Protection for requirements)

Public	
<input type="checkbox"/> Public Fire Hydrant	Quantity _____
Fire Flow requirements _____ gpm @ 20psi for a duration of _____ hours.	
Private (Fire service size required)	
<input type="checkbox"/> Private On Site Fire Hydrant	<input type="checkbox"/> Fire Sprinkler System
Fire Service Size _____	Quantity _____
Fire Flow requirements _____ gpm @ 20psi for a duration of _____ hours.	

PLAN PREPARATION (Select one)

<input type="checkbox"/> GSWC	<input type="checkbox"/> Applicant's Consultant (Requires GSWC review and approval)
Provide water plans per GSWC's standards for GSWC to review. Please visit www.gswater.com/about-gswc/contractor for CAD requirements and sample plans.	

¹Provide house number to each unit, store, or building if 2 or more services – Prepare Service Survey Report

BIDDING PROCESS (Select one)

Available Bid options. THREE COMPETITIVE BIDS ARE REQUIRED. Class A or C-34 License classification required for qualification with Golden State Water Company (select one):

- GSWC solicits project bids and manages project for Applicant using GSWC-qualified contractors.
- Install & Convey (I&C) – Applicant solicits bids directly from GSWC-qualified contractors.

Upon written request, Golden State Water Company (GSWC) may allow the Applicant to use their contractor to Install & Convey (I&C) the requested facilities. Applicant must submit the request for I&C with their Contractor's contact information. The I&C contractor is responsible for obtaining all applicable construction permits and must be an approved contractor by GSWC's Procurement Department.

NON-REFUNDABLE APPLICATION DEPOSIT ²

A non-refundable deposit of **\$2,500** applies for application review and plan checking.

Project Type	Description
Type 1	All Services 2" or less on existing water mains - Contact Local GSWC CSA
Type 2 ³	Fire Hydrant, Fire or Domestic Service Larger than 2" on existing water mains
Type 3a ⁴	Main Extension – 100' or less to Serve Individuals per CPUC Rule No.15
Type 3b ⁴	Main Extension – To Serve Subdivisions, Tracts, Housing Projects, Individual Development, Commercial Buildings, or Shopping Centers per CPUC Rule No.15
Type 4 ⁴	Water Supply Assessment or Tariff Map Extension Required

APPLICANT'S CHECKLIST

The following items are required with your submittal in order for GSWC to process your request for service. All boxes must be completed or marked N/A. Incomplete submittals will be rejected by GSWC.

Examples of required submittal documents are available at www.gswater.com/about-gswc/contractor

1. Complete GSWC's Application for Water Service.
2. Anticipated Size and Demand of Water Service (Requested on Application and shown on Site/Plot Plan):
 - Domestic
 - Commercial
 - Industrial
 - Irrigation (Landscaping)
 - Abandon Existing Services (if any)
 - Reuse Existing Services (if any)
 - Service Survey Report (if 2 or more services)
Please visit www.gswater.com/about-gswc/contractor for Service Survey Report
3. Fire Protection (approved by Fire Department/Agency):
 - Fire Flow Availability form (pdf copy)
Signed by GSWC with a current date: Los Angeles County area, valid for 6 months. All other areas, valid for 1 year.
 - Public Fire Hydrant:
 - Approved Written Fire Flow Requirements for Public Hydrant (pdf copy)
 - Stamped Plans of Required Public Fire Hydrant Location (pdf copy)
 - Fire Service:
 - Anticipated Size (requested on Application and shown on Site /Plot Plan)
 - Approved Written Fire Flow Requirements for Private On-site Fire Hydrant (pdf copy)
 - Stamped plans of Private On-site Fire Hydrants and/or Fire Sprinkler System (pdf copy)
4. Location Map:
 - Tract Map, Parcel Map, or Assessor's Parcel Map showing subject property and cross street

²Total cost will be determined upon completion of project.

³Preliminary Cost Estimate (PCE) available upon request.

⁴Additional design deposit may be required, if applicable, the additional amount will be conveyed in a PCE.

APPLICANT'S CHECKLIST

5. Plans (with written Permitting Agency's conditions of approval):

- Site/Plot Plan (mark approximate location of fire hydrant, fire, domestic, and/or irrigation service) on GSWC's CAD Standard drawing format, including utilities in public right-of-way.
- Provide copy of all plans in electronic format (AUTOCAD and pdf)
Please visit www.gswater.com/about-gswc/contractor for detailed CAD requirements.

Improvement plans for new development including Subdivisions, Tracts, Housing Projects, Individual Development, Commercial Buildings, or Shopping Centers (provide additional items):

- Sanitary Sewer Design
- Grading Plans
- Storm Drain Plans
- Landscaping Plans

Note: Permitting Agency's approved plans will be required prior to finalization of water plans.

- 6. Non-Refundable Application Deposit Check made payable to "GSWC".
- 7. Supplemental Water – Santa Maria Customer Service area only
Contact Operations Engineer at (805) 349-7407 in the Santa Maria CSA Office

The **Applicant's** signature acknowledges to have read the *New Business Narrative*, completed application, and that **financial responsibility of fees and for services rendered** will be paid by, or excess deposit refunded to, the applicant.

Print Name: _____ Date: _____

Signature of Applicant: _____

Submit completed application and required submittal documents electronically on a USB flash drive to the New Business Department address. Use same naming convention as listed on the Applicant's Checklist for all required items.

INCOMPLETE APPLICATIONS WILL BE REJECTED AND RETURNED TO THE APPLICANT

CONTACT INFORMATION

<p>Mr. Robert N. Hanford, P.E. New Business Manager RHanford@gswater.com</p>	<p>Ms. Heather Cole x 348 New Business Contract Administrator Heather.Cole@gswater.com</p>	<p>Ms. Julia Rivas x 349 New Business Contract Administrator JRivas@gswater.com</p>
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For all questions, please call or contact one of the following:

Ms. Heather Cole

Service Areas:

Coastal District: Cypress Ridge, Los Osos, Edna Valley, Santa Maria, Lake Marie, Nipomo, Orcutt, Sisquoc, and Tanglewood.

Northern District: Arden Cordova, Arden Manor, Gold River, Rancho Cordova, Sacramento, Bay Point, and Clearlake.

Foothill District: Claremont, Montclair, Pomona, Upland, San Dimas, Charter Oaks, Covina, Glendora, La Verne, Walnut, Arcadia, El Monte, Irwindale, Monrovia, Monterey Park, Rosemead, San Gabriel, and Temple City.

Mtn./Desert District: Barstow, Calipatria, Niland, Morongo Valley, Apple Valley, Lucerne Valley, and Wrightwood.

Ms. Julia Rivas

Service Areas:

Central District: Artesia, Cerritos, Downey, Hawaiian Gardens, La Mirada, Lakewood, Long Beach, Norwalk, Whittier, Bell, Bell Gardens, Cudahy, Hollydale, Huntington Park, Paramount, Santa Fe Springs, South Gate, Willowbrook, and Culver City.

Southwest District: Athens, Carson, Compton, Del Aire, El Camino Village, El Segundo, Gardena, Gardena Heights, Hawthorne, Inglewood, Lawndale, Lennox, Redondo Beach, and Torrance.

Orange County District: Buena Park, Cypress, Garden Grove, La Palma, Los Alamitos, Rossmoor, Seal Beach, Stanton, Cowan Heights, Lemon Heights, Orange, Placentia, Santa Ana, and Yorba Linda.

CROSS-CONNECTION CONTROL CHECKLIST FOR NEW WATER SERVICE

Applicant's Name:		
Mailing Address:		
City:	State:	Zip Code:
Telephone No:	Email Address:	
Contact Name (if different from Applicant):		
Telephone No:	Email Address:	
Water Use Survey:		Height or No. Stories
Type of Facility:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
	<input type="checkbox"/> Industrial	<input type="checkbox"/> Multi-Story Building
What type of business will be at this location?		
<small>(If the kind of business has not yet been determined, a review for appropriate backflow protection will be required prior to the activation of the service, upon determination of the business activities.)</small>		
For Domestic and/or Dedicated Irrigation Services, is there or will there be:		
Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	any equipment that uses water for cooling, heating, or recirculation (i.e. cooling tower or steam boiler?)
<input type="checkbox"/>	<input type="checkbox"/>	any aspirators on site?
<input type="checkbox"/>	<input type="checkbox"/>	any chemicals used or stored on site?
<input type="checkbox"/>	<input type="checkbox"/>	any water wells or booster pumps on site?
<input type="checkbox"/>	<input type="checkbox"/>	reclaimed/recycled water on site?
<input type="checkbox"/>	<input type="checkbox"/>	any water storage tanks or reservoirs on site?
<input type="checkbox"/>	<input type="checkbox"/>	a pool, spa, decorative pond or fountain?
<input type="checkbox"/>	<input type="checkbox"/>	facilities for pumping, injecting or spreading fertilizers, pesticides or other substances?
<input type="checkbox"/>	<input type="checkbox"/>	sewage lift stations or gray water systems?
Notes or comments: _____		
For All Fire Services, will:		
Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	the fire system be looped with water supplied by two or more fire services that are inter-connected?
<input type="checkbox"/>	<input type="checkbox"/>	the fire system contain any chemicals, such as antifreeze or rust inhibitors?
<input type="checkbox"/>	<input type="checkbox"/>	the facility have hydrants on site, stand pipes or pumper connections?
<input type="checkbox"/>	<input type="checkbox"/>	there be any pump onsite for the fire system?
<input type="checkbox"/>	<input type="checkbox"/>	the fire system also be supplied by an auxiliary source of water (i.e. pond, reservoir, storage tank)?
<input type="checkbox"/>	<input type="checkbox"/>	the fire system be dual use (domestic and fire)?
Residential Dual Use Service (Domestic and Fire Sprinklers):		
Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Will the fire service be a flow-through system (connected at the end of the system to a point of use such as a toilet, dishwasher or other fixture to prevent water from becoming stagnant)?
<input type="checkbox"/>	<input type="checkbox"/>	If the fire system is a closed system (not flow-through), will the fire system be construction of material certified to NSF/NASI standard 61 (marked NSF-61 or NSF-pw)? If yes, what will the primary material be?
Notes or comments: _____		
<p>Note: Answering YES to either of the Dual-Use questions above may trigger an exemption to the requirements for backflow protection for residential dual use applications. For details or questions regarding the Cross-Connection Control Checklist for New Water Service, please contact the Water Quality Department at waterquality@gswater.com.</p> <p>All required backflow assemblies will be installed within 5 feet of the point of connection per GSWC's standards. Any deviation from this requires approval from GSWC's Water Quality Department.</p>		



Golden State
Water Company
A Subsidiary of American States Water Company

Attachment C.2

Application for New Service Installation (2-inches and below)



Application for New Service Installation
Southwest District
1600 W Redondo Beach Blvd, Suite 101
Gardena, California 90247
Tel: (310) 767-8200 FAX: (310) 436-6065

Customer or Business Name: _____

Driver's License #: _____ SSN or Fed Tax ID: _____

New Service Street Address: _____

Customer Mailing Address: _____

Customer Home Phone: _____ Cell Phone: _____

Customer Email Address: _____

Contact Person Name: _____ Phone: _____

New Service Will Provide Water To:

- Single Family Home
- More than one residential unit. Number of Units: _____
- Commercial Property. Type of Business: _____
- Manufacturing. Product Manufactured: _____
- Irrigation
- Fire Service
- Other. Explain _____

Customer Signature _____ Date: _____

To Be Completed by Customer

AMERICAN STATES WATER COMPANY

Residential Water Meter Sizing Worksheet

(5/8 thru 2 inch Meters)



Name: _____
 Address: _____
 Phone No.: _____

Dwelling Information: No. Bedrooms: _____ Lot Size: _____ APN: _____
 No. Bathrooms: _____ Dwelling SF: _____ Lot No. _____

Type of Dwelling: Single Family Town Home/Condominium Multifamily

AWWA M22 Fixture Values (Second Edition 2004)		Residential		
Indoor Uses:	Fill in all shaded areas	Fixture Value	No. of Fixtures	Total FV
Lavatory/Bar Faucet (Combination Hot & Cold Water Faucet)		1.5		0
Bathtub (With or Without Shower Over)		8		0
Bidet		2		0
Clothes Washing Machine (Indicate Total Number of Machines)		6		0
Dishwasher (Total Number of Machines)		2		0
Utility Faucet (Combination Hot & Cold Water Faucet)		4		0
Kitchen Faucet (Combination Hot & Cold Water Faucet)		2.2		0
Shower Head (Combination Hot & Cold Shower System)		2.5		0
Flush Toilet (1.6 GPF Tank Style)		4		0
Total Indoor FV's:				0
Outdoor Uses:				
Lawn Sprinklers (max no. of heads per station)		1.5		0
Hose bibs Connections (ea):				
1/2-inch		5		0
3/4-inch		9		0
1-inch		12		0
Subtotal Outdoor FV's:				0
Flow Design Chart		No. of Dwellings		
Meter Selection	Maximum Peak Flow Rate	0	X	1
Size	Flow Rate	0 FV's		
5/8" x 3/4" meter	22 gpm	Peak Demand @ 60 psi Recommended meter size: 5/8 inch		
3/4" x 3/4" meter	33 gpm			
1" meter	55 gpm			
1-1/2" meter	110 gpm			
2" meter	176 gpm			
		0 gpm		

Prepared By: _____ Date: _____
 Approved By: _____ Date: _____
 Comments: _____
 Notes: _____



**LOS ANGELES COUNTY
SANITATION DISTRICTS**
Converting Waste Into Resources

Robert C. Ferrante
Chief Engineer and General Manager

1955 Workman Mill Road, Whittier, CA 90601-1400
Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998
(562) 699-7411 • www.lacsd.org

July 22, 2020

Ref. DOC 5784676

Mr. Rafael Garcia, Associate Planner
Community Development Department
City of Lawndale
14717 Burin Avenue
Lawndale, CA 90260

Dear Mr. Garcia:

Comment Letter for Case No. 20-17

The Los Angeles County Sanitation Districts (Districts) received the letter and plans for the subject project forwarded by your office on July 9, 2020. The proposed project is located within the jurisdictional boundary of District No. 5. We offer the following comments regarding sewerage service:

1. The wastewater flow originating from the proposed project will discharge to a local sewer line, which is not maintained by the Districts, for conveyance to the Districts' JOA-1A South Hawthorne-Warfield Avenue Extension Trunk Sewer, located in 156th Street at Hawthorne Boulevard. The Districts' 21-inch diameter trunk sewer has a capacity of 3.4 million gallons per day (mgd) and conveyed a peak flow of 0.9 mgd when last measured in 2017.
2. The wastewater generated by the proposed project will be treated at the Joint Water Pollution Control Plant located in the City of Carson, which has a capacity of 400 mgd and currently processes an average flow of 261.1 mgd.
3. The expected increase in average wastewater flow from the project site, described in the plan as a 7,936 square-foot tunnel car wash, is 20,450 gallons per day, after the structures on the project site are demolished. For a copy of the Districts' average wastewater generation factors, go to www.lacsd.org, under Services, then Wastewater Program and Permits, select Will Serve Program, and scroll down to click on the [Table 1, Loadings for Each Class of Land Use](#) link.
4. The Districts are empowered by the California Health and Safety Code to charge a fee to connect facilities (directly or indirectly) to the Districts' Sewerage System or to increase the strength or quantity of wastewater discharged from connected facilities. This connection fee is a capital facilities fee that is used by the Districts to upgrade or expand the Sewerage System. Payment of a connection fee will be required before this project is permitted to discharge to the Districts' Sewerage System. For more information and a copy of the Connection Fee Information Sheet, go to www.lacsd.org, under Services, then Wastewater (Sewage) and select Rates & Fees. In determining the impact to the Sewerage System and applicable connection fees, the Districts will determine the user category (e.g. Condominium, Single Family home, etc.) that best represents the actual or anticipated use of the parcel(s) or facilities on the parcel(s) in the development. For more specific information regarding the connection fee application procedure and fees, the developer should contact the Districts' Wastewater Fee Public Counter at (562) 908-4288, extension 2727.

5. In order for the Districts to conform to the requirements of the Federal Clean Air Act (CAA), the capacities of the Districts' wastewater treatment facilities are based on the regional growth forecast adopted by the Southern California Association of Governments (SCAG). Specific policies included in the development of the SCAG regional growth forecast are incorporated into clean air plans, which are prepared by the South Coast and Antelope Valley Air Quality Management Districts in order to improve air quality in the South Coast and Mojave Desert Air Basins as mandated by the CCA. All expansions of Districts' facilities must be sized and service phased in a manner that will be consistent with the SCAG regional growth forecast for the counties of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial. The available capacity of the Districts' treatment facilities will, therefore, be limited to levels associated with the approved growth identified by SCAG. As such, this letter does not constitute a guarantee of wastewater service, but is to advise the developer that the Districts intend to provide this service up to the levels that are legally permitted and to inform the developer of the currently existing capacity and any proposed expansion of the Districts' facilities.

If you have any questions, please contact the undersigned at (562) 908-4288, extension 2717 or at araza@lacsdsd.org.

Very truly yours,



Adriana Raza
Customer Service Specialist
Facilities Planning Department

AR:dc

cc: A. Schmidt
A. Howard



14717 BURIN AVENUE • LAWDALE, CALIFORNIA 90260 • (310) 973-3230 • FAX (310) 970-2183

DEPARTMENT/AGENCY TRANSMITTAL RESPONSE

Project: CASE NO. 20-17; SPECIAL USE PERMIT, LOT MERGER, PRELIMINARY ENVIRONMENTAL ASSESSMENT AND DEVELOPMENT PERMIT FOR THE DEVELOPMENT OF A 7,936 SQUARE FOOT EXPRESS CAR WASH FACILITY WITH QUEUING, CANOPIES, PAVED PARKING LOT AND LANDSCAPING LOCATED AT 15413 HAWTHORNE BOULEVARD IN THE CITY OF LAWDALE.

- Our department/agency has no comments, concerns and/or conditions regarding the above-mentioned project.
- Our department has attached our comments, concerns and/or conditions regarding the above-mentioned project.
- Our comments, concerns and/or conditions regarding the above-mentioned project are:

See attachment dated 7/20/2020.

Name: Alex Chou Date: 7/20/2020

Position: Associate Engineer

Department: P.W.

Agency: City of Lawndale



Public Works Department Plan Review Comment Checklist

Project Address: 15413 Hawthorne Boulevard **Project Valuation:** _____

Date: 7/20/2020 **Reviewer:** Alex Chou

Architect or **Owner**

1st check **2nd check** **3rd check** **4th check**

Applicant:

Mr. Doug Andresen
Andersen Architecture Inc.
17087 Orange Way, Fontana, CA 92335
(909) 355-6688
doug.andresen@aaifirm.com

Project Description:

Case 20-17:
Special use permit, lot merger, preliminary environmental assessment and development permit for the development of a 7,936 square foot express car wash facility with queuing, canopies, paved parking lot, and landscaping located at 15413 Hawthorne Boulevard

The Public Works Department has reviewed the subject project and has the following comments. If you have any questions, please contact the Public Works Department at (310) 973-3260. The applicant shall provide own responding comments to each item below:

1. Pay of all applicable fees and plan check fees with Public Works Department.
2. The applicant shall provide documentation that lots composing the property were legally tied together to the satisfaction of the Department of Public Works/Engineering Division. After reviewing the documents, the Department of Public Works /Engineering Division require the submission and recordation of a Parcel Map or Lot Merger.
3. The applicant shall provide a copy of property deed or title reports within 6 months old to the Department of Public Works/Engineering Division.
4. The applicant shall provide a soils report.
5. The applicant shall submit topo plans show all existing condition within private property, existing features, existing buildings, trees, dimensions, and any existing easements.
6. The applicant shall submit street plans show all existing condition within public right-of-way, curb/gutter, driveway, trees, dimensions, utilities, signs, striping, and proposed improvements.



Public Works Department Plan Review Comment Checklist

7. The applicant shall submit offsite improvement plans for review and approval. The offsite improvement plans include but not limited to propose utilities service connections, concrete work, pavement work, striping, and signs.
8. The applicant shall submit a grading and drainage plan prepared and signed by a registered Civil Engineer. Submit a "Final Grading and Drainage Certificate" signed by the California registered engineer, stating that the project was constructed according to the approved grading/drainage plan and that the project drains to the street and does not block the cross-lot drainage from adjacent property.
9. The applicant shall provide a proposed staging plan, haul route map, and off street parking during construction. The applicant must designate a construction staging area on the site. Any construction activity that may require closing the roadway shall be discussed and mitigated in the staging plan.
10. Remove and replace all existing driveway approaches. All new driveway approaches shall be commercial driveway and comply with the Americans with Disabilities Act (ADA) and completed per satisfaction to the City Engineer.
11. Relocate water meter(s) and/or other utilities outside of driveway approach area.
12. Remove and replace damaged and substandard sidewalk along the frontage of the property. All new sidewalk shall comply with the Americans with Disabilities Act (ADA) and completed per satisfaction to the City Engineer.
13. Remove and replace damaged and substandard curb & gutter along the frontage of the property and completed per satisfaction to the City Engineer.
14. The applicant shall provide slurry seal surface treatment Type II from edge of gutter to edge of median of Hawthorne Boulevard fronting the property from property line to property line per satisfaction to the City Engineer.
15. Provide Los Angeles County Sanitation District letter of approval/fee receipt for sewer connection fee.
16. The applicant shall pay necessary sewer connection fees.
17. The applicant shall submit proposed sewer impact study prepared by the engineer.
18. The applicant shall obtain sewer connection permit from the Public Works Department for proposed new sewer lateral. All new sewer lateral must be minimum of six inch diameter vitrified clay pipe within the public right-of-way. The applicant shall provide a copy of sewer video inspection to the Public Works Department prior to the final sign off.



Public Works Department Plan Review Comment Checklist

19. All new proposed utilities shall be constructed underground.
20. All existing utilities shall be constructed underground if any modifications are proposed for the electrical service panel.
21. All SCE vaults and structures shall be placed underground on owner's property.
22. The applicant shall obtain approval from SCE for the easement abandonment. The applicant shall provide a copy of recorded abandon SCE easement to the Department of Public Works.
23. The applicant shall obtain approval from SCE for maintenance access easements. The applicant shall provide a copy of recorded new easements to the Department of Public Works.
24. Replace survey markers and monuments damaged or destroyed during construction. Developer/Owner's surveyor is responsible for filing Corner Records with the Los Angeles County Surveyor for all monuments disturbed as part of construction.
25. Obtain permit from the Engineering Division is required for all off-site improvements.
26. The applicant shall provide a copy of LA County Fire Department clearance letter to the Department of Public Works.
27. All required water meters, meter service changes and/or fire protection lines shall be installed by the developer. Any new water meters shall be installed in parkways. All existing water meter to be abandon shall be remove per Golden State Water Company and replace with new sidewalk per satisfaction to the City Engineer.
28. This development is subject to the City's Standard Urban Stormwater Mitigation Plan Ordinance (SUSMP). The applicant shall provide a copy of approved SUSMP letter to the Department of Public Works.
29. The applicant shall prepare onsite water recycling system. The applicant shall submit a copy of approved water recycling system to the Department of Public Works.
30. The applicant shall provide a copy of approved storm water pollution prevention plan (SWPPP) to the Department of Public Works.
31. The applicant shall provide a copy of approved best management practice plan (BMP) to the Department of Public Works.



Public Works Department Plan Review Comment Checklist

32. This project is subject to the City of Lawndale's Construction and Demolition Ordinance. Building permits and/or demolition permits shall not be issued until developer/project owner contacts the Department of Public Works, Engineering Division for further information.
33. The applicant shall provide a copy of surveyor's certification letter to the City Engineer, certifying that monuments were not disturbed during construction. Otherwise, the applicant is responsible to replace survey monuments damaged or destroyed during construction. Developer/Owner's surveyor is responsible for filing Corner Records with the Los Angeles County Surveyor for all monuments disturbed as part of construction.
34. Remove all existing USA utility pavement markings from sidewalk and street prior to final completion of the project.
35. The applicant shall apply for a change of address permit prior to the final sign off.
36. Prior to issuance of C of O permit, the applicant shall replace to the satisfaction of the City Engineer, any damaged street improvements, such as sidewalk, curb and gutter and driveway. The required ultimate street improvements shall be subject to the review and approval of the City Engineer. All service lines shall be in operation.
37. The applicant shall submit traffic impact analyst report prepared by California licensed traffic/civil engineer.
38. The applicant shall submit corner sight distance study for ingress and egress proposed driveways.
39. The applicant shall provide parking study prepared by California licensed traffic/civil engineer.
40. No final sign off shall be given until all conditions of approval from the Department of Public Works have been completed.

Lot Merger Conditions:

41. The applicant shall provide \$3,045 plan check fee for reviewing Lot Merger.
42. The applicant shall submit (2) copies of title report (less than 6 months old) of all the affected properties.
43. The applicant shall submit (2) copies of the Grant Deed of all affected parcels.



Public Works Department Plan Review Comment Checklist

44. The applicant shall submit (2) copies of current recorded Parcel or Tract Map and any prior recorded maps.
45. The applicant shall submit (2) copies of an Alta Land Survey indicating all boundaries of parcel, all land improvements, all easements, all right-of-ways, and all utilities. The survey must be conducted by a California Registered Engineer or California licensed Land Surveyor.
46. The applicant shall submit (2) copies of the exhibits and plat map before and after the Lot Merger. The legal description and plat map shall have parcel numbers, bearings and distances, directions, easements, utilities, name and address of the property owner, and wet seal stamp and signature by a California Registered Engineer or California licensed Land Surveyor.
47. The applicant shall submit a notarized Lot Merger Certificate signed by all owners.
48. The applicant shall be responsible to record the approved Lot Merger document with the County of Los Angeles. No Building Permit will be issued until the final documents are recorded with the County Register/Recorder.



14717 BURIN AVENUE • LAWDALE, CALIFORNIA 90260 • (310) 973-3230 • FAX (310) 970-2183

DEPARTMENT/AGENCY TRANSMITTAL RESPONSE

Project: CASE NO. 20-17; SPECIAL USE PERMIT, LOT MERGER, PRELIMINARY ENVIRONMENTAL ASSESSMENT AND DEVELOPMENT PERMIT FOR THE DEVELOPMENT OF A 7,936 SQUARE FOOT EXPRESS CAR WASH FACILITY WITH QUEUING, CANOPIES, PAVED PARKING LOT AND LANDSCAPING LOCATED AT 15413 HAWTHORNE BOULEVARD IN THE CITY OF LAWDALE.

- Our department/agency has no comments, concerns and/or conditions regarding the above-mentioned project.
- Our department has attached our comments, concerns and/or conditions regarding the above-mentioned project.
- Our comments, concerns and/or conditions regarding the above-mentioned project are:

SEE ATTACHED

Name: Sgt ALAN HEALEY Date: 7/7/20

Position: TRAFFIC SERGEANT

Department: LOS ANGELES COUNTY SHERIFF DEPT

Agency: LASD - TRAFFIC

RECEIVED
AUG 03 2020
BY: _____



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALE OF JUSTICE



ALEX VILLANUEVA, SHERIFF

July 7, 2020

Mr. Rafael Garcia, Associate Planner
Community Development Department
14717 Burin Avenue
Lawndale, California 90260

On July 5, 2020, the Los Angeles County Sheriff's Department received a Department/Agency transmittal response requesting our input on project #20-17; Special use permit, Lot Merger, Preliminary Environmental Assessment and Development permit for the development of a 7,936 square foot express car wash facility with queuing, canopies, paved parking lot and landscaping located at 15413 Hawthorne Boulevard in the City of Lawndale.

The Los Angeles County Sheriff's Department, Lawndale Traffic Office, has comments and/or concerns regarding the above mentioned project.

1. We would recommend drive (E) be an exit only to prevent any cross traffic collisions between vehicles exiting the covered vacuum area or the carwash building exit.
2. The driveway of the southwest corner of the property be increased from 10' to 12' to reduce the likely hood of vehicle collisions with the concrete curb during a turning movement.

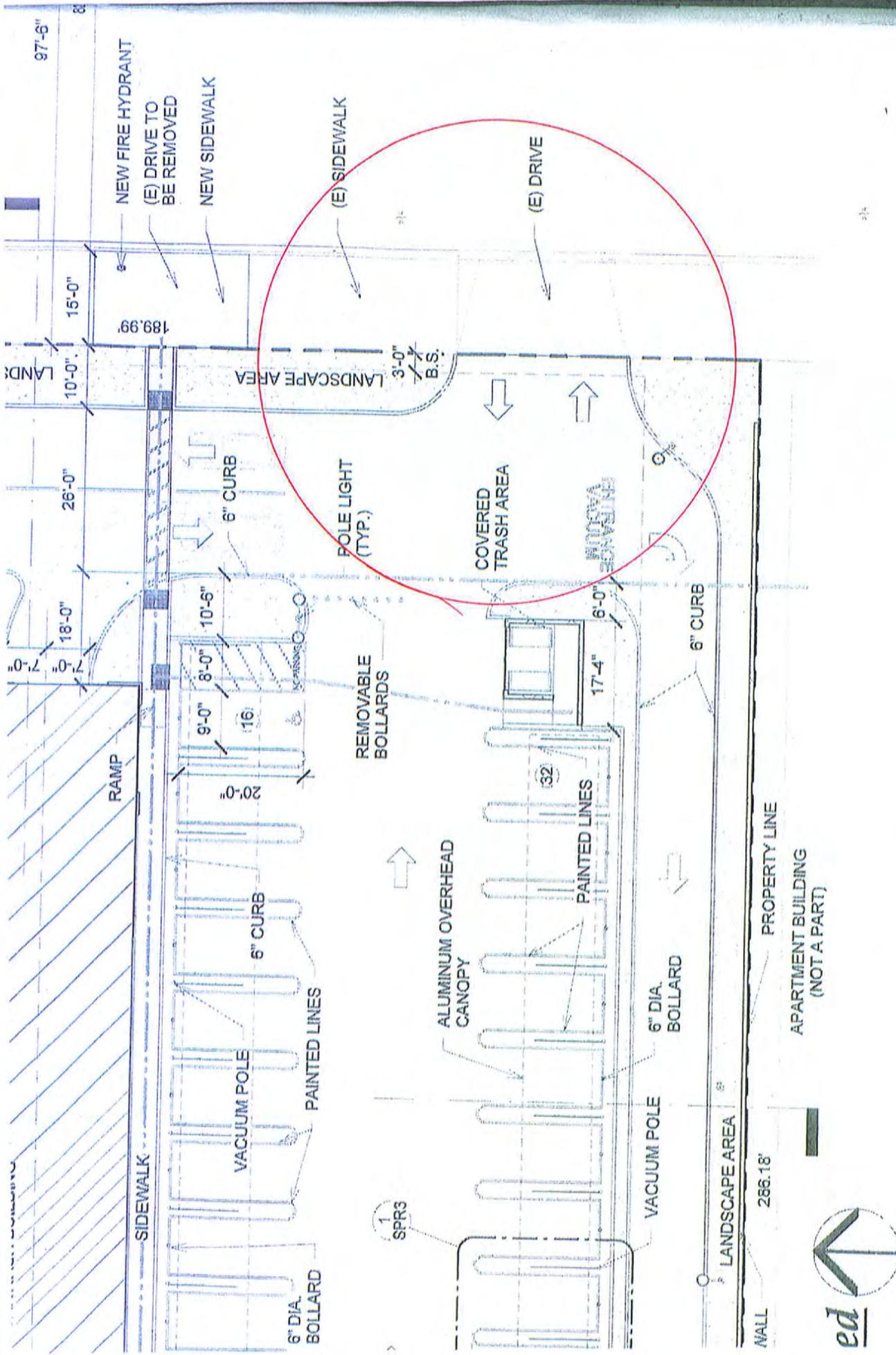
Sincerely,

Alan Healey

Sergeant, Los Angeles County Sheriff's Department

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —



TO BE ASSIGNED TO ANY THIRD PARTY WITHOUT FIRST OBTAINING THE EXPRESS WRITTEN PERMISSION AND CONSENT OF DOUGLAS ANDRESEN.

Attachment "D"

Planning Commission Resolution No. 20-15

RESOLUTION NO. 20-15

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LAWDALE, CALIFORNIA, PERTAINING TO CASE NO. 20-17: SPECIAL USE PERMIT AND DEVELOPMENT PERMIT TO DEVELOP A SINGLE STORY, 7,779 SQUARE FOOT EXPRESS CAR WASH FACILITY ON A GC (GENERAL COMMERCIAL) ZONED LOT LOCATED AT 15413-15425 HAWTHORNE BOULEVARD

WHEREAS, an application was filed by Timothy E. Berger (“Applicant”) seeking approval of a Special Use Permit and Development Permit (collectively, “Case No. 20-17”) for the construction and development of a single story 7,779 square foot express carwash facility (“Project”), located at 15413-15425 Hawthorne Boulevard (“Subject Property”); and

WHEREAS, the Property is zoned GC (General Commercial); and

WHEREAS, pursuant to Lawndale Municipal Code (“LMC”) Section 17.28.020, the approval of a Special Use Permit (“SUP”) is required for the construction of any carwash facility in any commercial zone; and

WHEREAS, the Subject Property is located within the Hawthorne Boulevard Specific Plan area and the land use and development standards of the Hawthorne Boulevard Specific Plan (“HBSP”) therefore apply to the Project; and

WHEREAS, the HBSP requires Planning Commission approval of a Development Permit for the construction of any new building per Table 2-1 (Revised June, 2001), “Applicability of Development Permit,” of the Hawthorne Boulevard Specific Plan; and

WHEREAS, pursuant to Section C of Chapter 6 of the HBSP, when a project is subject to both a Development Permit and a SUP, both permits will be processed concurrently; and

WHEREAS, the HBSP and LMC Section 17.56.280 provides requirements for carwashes in commercial zones; and

WHEREAS, Case No. 20-17 was properly noticed for a public hearing before the Planning Commission on July 14, 2021; and

WHEREAS, on July 14, 2021, the Planning Commission opened the public hearing, but continued the public hearing to the meeting on July 28, 2021; and

WHEREAS, evidence was heard and presented from all persons interested in affecting said proposal, from all persons protesting the same and from members of the City Staff and the Planning Commission having reviewed, analyzed and studied said proposal.

**NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF
LAWNDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1: The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2: Pursuant to the special use permit requirements in LMC §17.28.014, the Planning Commission has analyzed the findings that each must be made before the granting of the special use permit, and finds as follows:

Special Use Permit (pursuant to LMC Section 17.28.014):

A. The granting of a Special Use Permit will not be detrimental to the public health or welfare or injurious to the property or improvements in such zone or vicinity.

Finding cannot be made. The State has identified the existence of a housing crisis within California and has recently enacted new housing legislation that identifies the existence of a housing crisis and attempts to combat issues pertaining to housing access and affordability. This includes the adoption of SB 330 (Housing Crisis Act of 2019), AB 1763 (Planning and zoning: density bonuses: affordable housing), AB 1485 (Housing development: streamlining), AB 101 (Housing Development and Financing), AB 68 (Land use: accessory dwelling units), SB 13 (Accessory dwelling units), AB 671 (Accessory dwelling units: incentives), AB 2753 (Density bonuses: density bonus application), AB 3194 (Housing Accountability Act: project approval), SB 828 (Land use: housing element), SB 35 (Streamline Approval Process), AB 72 (Enforce Housing Element Law), AB 1397 (Adequate Housing Element Sites) and SB 166 (No Net Loss).

The City has experienced the effects of this housing crisis and due to its unique situation as a smaller, urbanized City with limited vacant lands, has limited opportunity and vacant land to address the housing crisis. Lawndale is an older urbanized City with limited development opportunities on vacant lands.

The City's existing opportunities to provide for housing have the capacity to yield only 425 units. However, the regional housing needs assessment ("RHNA"), which identifies the need for housing within each jurisdiction, identifies the upcoming need for the City to provide the capacity to yield 2,497 housing units. The RHNA allocation increase in housing units for this sixth cycle is more than six-times greater in comparison to the previous cycle. The City's vacant sites do not have the capacity to meet the City's current and upcoming share (i.e. 2,497 housing units for the sixth cycle allocation) of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. Many of these sites are occupied by small businesses with large parking areas and are located along Hawthorne Boulevard. The development of an express carwash on the subject site would preclude the site from accommodating any housing to meet the future housing needs of the community and eliminate a site identified in the Housing Element's Site

Inventory of a site that is approximately 54,370 square feet in area and can accommodate up to 41 residential units at a density of 1 unit per 1,320 square feet, from potential housing development. This project will also be located nearby an existing car wash. The City currently contains a total of four carwashes within the city's boundaries.

The proposed project is not consistent with this finding because the proposed project compromises overall public health and is injurious to achieving the required RHNA housing units and threatens the City's ability to provide for the housing needs of its growing population, especially where the City does have additional capacity of developable land. It is critical to maintain the sites identified as part of the Housing Element sites inventory in order to meet the future housing needs of the community and failure to do so threatens the City's ability to address its housing needs and the existing housing crisis. Developing the site with a carwash development would be inconsistent with this finding because it would remove the sites explicitly identified as part of the sites inventory list that are suitable for providing adequate housing to meet existing and future needs of the community.

- B. The use applied for at the location indicated is proper for an approved Special Use Permit.

Finding can be made. Carwashes are allowed in the GC zone with approval of a Special Use Permit. The General Commercial zoning district is intended to provide a broad range of commercial activity including general retail, restaurants, service commercial, personal service, lodging and office uses.

- C. The site for the proposed use is adequate in size and shape to accommodate said use, and all yard, spaces, walls, fences, parking, loading, landscaping, and other features required to adjust said use with the land and uses in the neighborhood.

Finding can be made. The proposed carwash is located in the General Commercial zoning district which allows for a wide variety of commercial uses including carwashes with approval of a Special Use Permit. The site is 54,370 square feet in area and will comply with setbacks, provide walls, parking, queuing lanes and landscaping throughout.

- D. The site abuts streets and highways adequate in width and pavement type to carry the kind of traffic generated by the proposed use.

Finding can be made. The site abuts Hawthorne Boulevard along the east. Hawthorne Boulevard is oriented in a north-south direction and contains six travel lanes, a center median area used for parking and some parallel parking opportunities along the sidewalks. Hawthorne Boulevard serves as a primary transportation route, a corridor of economic activity and a community focal point for the City. Hawthorne Boulevard will be able to adequately accommodate the traffic generated by the proposed use.

E. The granting of such special use permit is consistent with the City's General Plan.

Finding cannot be made. The proposed use is not consistent the General Plan Land Use Element Policy 6.g, Goal 7 as well as Housing Element Goals 1 and 2.

Land Use Element

Policy 6g: The City shall protect, encourage and where feasible, provide housing opportunities for low and moderate income households, as well as for the homeless.

The site has been identified as an underutilized site as part of the housing inventory of the City's Housing Element (2013-2021). The underutilized sites inventory identifies sites that are suitable for redevelopment into higher density residential uses. Lawndale is an older urbanized City with limited development opportunities on vacant lands. As such, the City has limited capacity to meet the City's current (i.e. 381 housing units) and upcoming share (i.e. 2,497 housing units) of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. The project is not consistent with this land use policy because it is proposing to develop the site as a carwash development which would preclude it from potentially providing future housing needs for low and moderate income households.

Land Use Goal 7: Encourage the establishment of commercial development which contributes positively to the City image and identity as well as generates revenues and employment opportunities.

Most of the revenue generated by carwashes is not taxable because it is a service based business operation. The sale of services where no tangible personal property is transferred or where the transfer of property is incidental, are not subject to sales and use taxes in the State of California (California Department of Tax and Fee Administration, Publication 61, 2018). The use provides no other tangible benefits to the community or surrounding residents while lacking compatibility to the surrounding land uses. Furthermore, the express carwash is designed to operate in a largely automated format with few staff. Very few, if any, employment opportunities will result from the approval of the project.

Housing Element

The site has been identified as an underutilized site as part of the housing inventory of the City's Housing Element (2013-2021). The underutilized sites inventory identifies sites that are developed with existing commercial, manufacturing and/or residential uses that are suitable for redevelopment into higher density residential uses. Lawndale is an older urbanized City with limited development opportunities on vacant lands. As such, the City has limited capacity to meet the City's current and upcoming share of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. Many of these sites are occupied by small

businesses with large parking areas and are located along Hawthorne Boulevard. Similarly, the existing site is improved with underutilized commercial buildings where an automotive use to be operated. The project is not consistent with the following Housing Element Goals:

Goal 1: Assist in the provision of adequate housing that meets the existing and future needs of the community. Establish a balanced approach to meeting the housing needs of both renter- and owner-households.

The development of an express carwash on the subject site would preclude the site from accommodating any housing to meet the future housing needs of the community and is inconsistent with Goal 1's purpose to provide for adequate housing that meets the existing and future needs of the community. The site is approximately 54,370 square feet in area and can accommodate up to 41 residential units at a density of 1 unit per 1,320 square feet. Developing the site with a carwash development would be inconsistent with the General Plan's Housing Element because it would remove sites explicitly identified as part of the sites inventory list that are suitable for providing adequate housing to meet existing and future needs of the community.

Goal 2: Provide adequate housing sites through appropriate land use, zoning, and specific plan designations to accommodate the City's Share of regional housing needs.

The site has been identified as an underutilized site as part of the housing inventory of the City's Housing Element (2013-2021). The underutilized site is ideal for redevelopment into a higher density residential development. Lawndale is an older urbanized City with limited development opportunities on vacant properties. As such, the City has limited capacity to meet the City's current and upcoming share of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. Developing the subject property as a carwash development would preclude the site from being utilized as a future housing site.

Section 3: Pursuant to the Development Permit requirements in Chapter 6 of the Hawthorne Boulevard Specific Plan, the Planning Commission has analyzed the findings that each must be made before the granting of the development permit, and finds as follows:

- 1) The Project is consistent with the development stands and design guidelines of the Hawthorne Boulevard Specific Plan.

Finding can be made. The Project has met the development standards for setbacks, landscaping, lot coverage site configuration, and building requirements for the General Commercial zone, it has also satisfied the design guidelines by having a well-articulated mass and bulk, a significant amount of landscaping, and use of contemporary façade material types that provide texture to exterior walls. The

overall height of the project will also comply with the height requirements of the HBSP.

- 2) The project will not interfere with the use and enjoyment of neighboring existing or future developments, and will not create traffic or pedestrian hazards.

Finding can be made. The proposed carwash is allowed with approval of a Special Use Permit. The subject property is sufficient to accommodate the use of the facilities and will not negatively impact the surrounding neighborhood. The project is located on Hawthorne Boulevard, which is a major thoroughfare that can adequately accommodate the traffic generated by the project.

- 3) The Project maintains and enhances the attractive and orderly development contemplated by the Hawthorne Boulevard Specific Plan.

Finding can be made. The project meets all of the development standards and design guidelines. The project improves the aesthetic appeal of Hawthorne Boulevard, because the existing buildings will be replaced with a new more attractive development. The building is designed to have a contemporary aesthetic and its façade materials provide an improved exterior. The project, as proposed, will comply with the Hawthorne Boulevard Specific Plan requirements for new developments.

- 4) The Project provides a desirable environment for its occupants, community residents, and visiting public through good aesthetic use of materials, texture and color.

Finding can be made. The building is designed to have a contemporary modern architectural style and is enhanced with a well-articulated roof. The façade will be improved with stucco and accented by cultured stone veneer. These design features produce a better aesthetic in comparison to the existing buildings which exist on the site.

- 5) The Project would not be detrimental to the public, health, safety, or welfare, or materially injurious to the properties or improvements in the vicinity.

Finding cannot be made. The State has identified the existence of a housing crisis within California and has recently enacted new housing legislation that identifies the existence of a housing crisis and attempts to combat issues pertaining to housing access and affordability. This includes the adoption of SB 330 (Housing Crisis Act of 2019), AB 1763 (Planning and zoning: density bonuses: affordable housing), AB 1485 (Housing development: streamlining), AB 101 (Housing Development and Financing), AB 68 (Land use: accessory dwelling units), SB 13 (Accessory dwelling units), AB 671 (Accessory dwelling units: incentives), AB 2753 (Density bonuses: density bonus application), AB 3194 (Housing Accountability Act: project approval), SB 828 (Land use: housing element), SB 35 (Streamline Approval

Process), AB 72 (Enforce Housing Element Law), AB 1397 (Adequate Housing Element Sites) and SB 166 (No Net Loss).

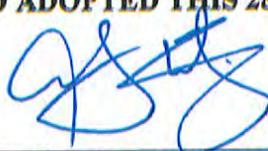
The housing crisis presents unique challenges to the City of Lawndale. The City of Lawndale is an older urbanized City with limited development opportunities on vacant lands. As discussed in the City's current Housing Element, the City has been largely built out, and previous housing growth has primarily been satisfied through single-family infill such as allowing the majority of residential lots in the community to have more than one housing unit. The Housing Element further identifies how housing development in the future will likely need to take place as mixed-use development as part of the revitalization project along Hawthorne Boulevard and various other infill and underutilized parcels throughout the community.

The current Housing Element, which addressed the previous RHNA planning period for the fifth cycle, identified how the City had to accommodate a total of 381 residential units and how the City only had approximately 19.6 acres of developable land on 29 parcels with the capacity to yield 425 units. However, the City's upcoming regional housing needs assessment allocation for the 6th housing cycle for the City is 2,497 housing units.

This severe increase in housing units needed to accommodate basic housing needs, combined with the City's limited opportunities for growth on vacant lands, threatens the City's ability to provide for the housing needs of its growing population, especially where the City does have additional capacity of developable land. The City's vacant sites do not have the capacity to meet the City's current and upcoming share (i.e. 2,497 housing units for the sixth cycle allocation) of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. The development of an express carwash on the subject site would preclude the site from accommodating any housing to meet the future housing needs of the community and eliminate a site identified in the Housing Element's Site Inventory of a site that is approximately 54,370 square feet in area and can accommodate up to 41 residential units at a density of 1 unit per 1,320 square feet, from potential housing development, and exacerbate the existing housing crisis within the City.

Section 4: The Planning Commission hereby denies this Project in its entirety based on the findings of fact.

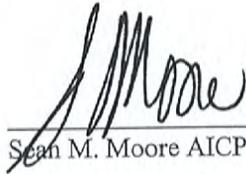
PASSED, APPROVED AND ADOPTED THIS 28th DAY OF JULY 2021



John Martinez, Chairperson

I, Sean M. Moore, AICP, Community Development Director for the City of Lawndale, California, do hereby certify that the foregoing **Resolution No. 20-15** was duly approved and adopted by the Planning Commission of the City of Lawndale at a regular meeting of said Commission held on the **28th day of July 2021** by the following roll call vote:

AYES: Martinez, Smith, Sitka, Price, Escamilla
NOES:
ABSENT:
ABSTAIN:



Sean M. Moore AICP, Community Development Director

Attachment "E"
Appeal Application



14717 BURIN AVENUE • LAWNDALKE CALIFORNIA • (310) 973-3200 • (310) 970-2183

Case Number: 21-25
Date Filed: 8/11/2021

COMMUNITY DEVELOPMENT DEPARTMENT APPLICATION FOR APPEALS

Project Address: 15413-15425 Hawthorne Blvd.
Legal Description (Assessor's Parcel Number): 4079-018 • 004,005, 006, 007
Project Description: 7,779 s.s. Express Car Wash Facility on GC Zoned Property

Property Owner (s) Name (s): Roy Giles
Property Owner's Address: 7329 Alverstone Ave., Los Angeles, 90045
Phone Number: 310.905.9124 Fax Number: N/A E-mail: rncgiles@att.net
Contact Person Name (representative of property owner): Katherine Hennigan
Contact Persons Address: 555 W. Fifth St., Suite 3500, Los Angeles, CA 90013
Phone Number: 213.986.2131 Fax Number: N/A E-mail: kate@collaborate-la.com

Owner Authorization for Contact Person: I hereby authorize the above-listed individual to act on my behalf in all matters relevant to this application.

x Bill Giles
(Owner's Signature)

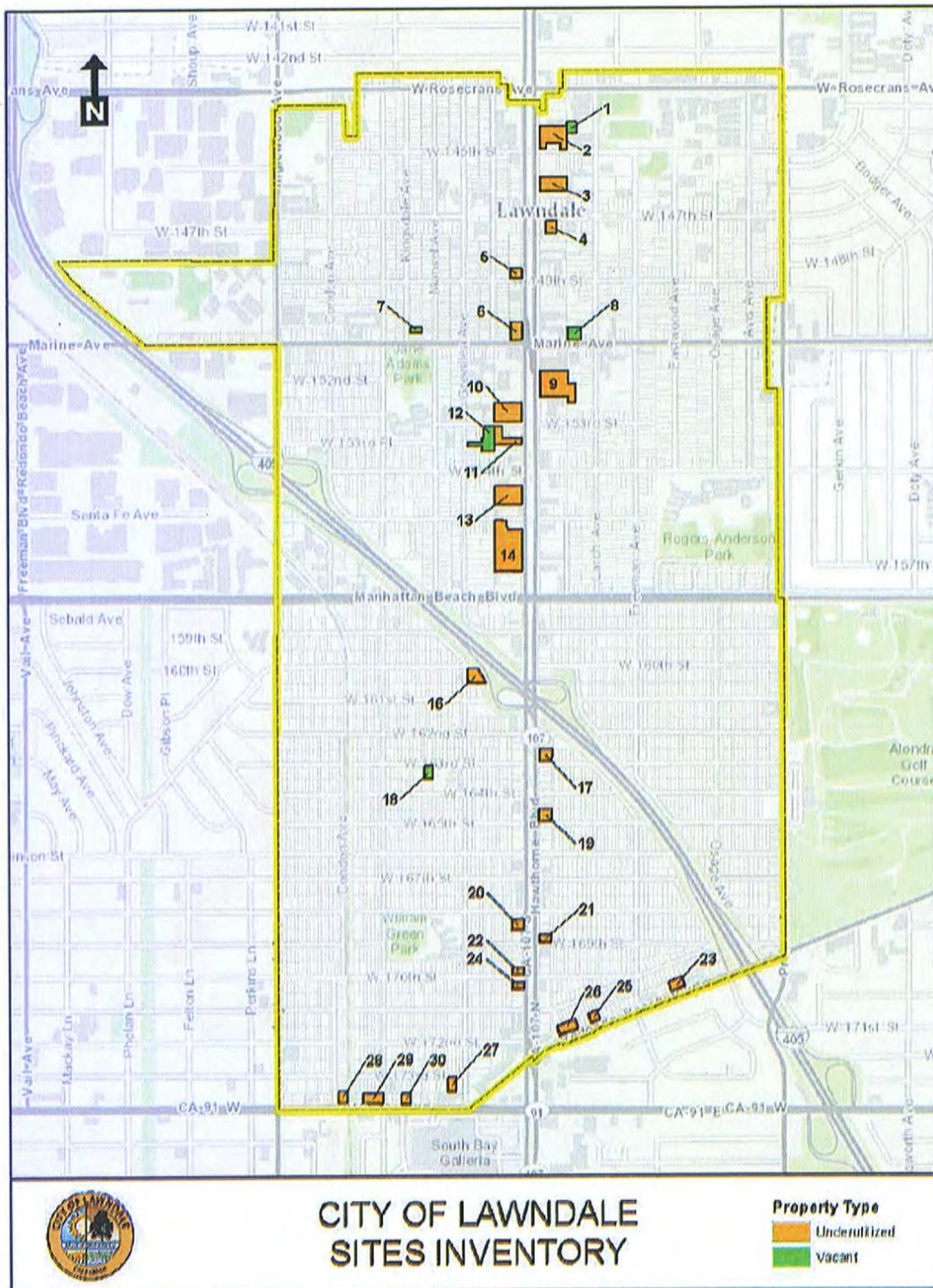
Materials Certification: I certify that the information and exhibits herewith, including the accuracy of the mailing radius information submitted are true and correct to the best of my knowledge:

x Jimmy E. Berger
(Applicant's Signature)

Attachment "F"

Housing Element Sites Inventory

Figure 7: Lawndale Sites Inventory



Vacant Sites

The inventory of vacant residential and commercial land is limited to less than two acres. Of this acreage, 1.7 acres are zoned to allow residential uses at a maximum allowable density of 33.0 units per acre (average density at 26.4 units per acre). The remaining small vacant site is zoned R-2 and can accommodate up to 17.4 units per acre (average density at 13.9 units per acre). The combined capacity of the vacant 1.94 acres, given existing land use controls and zoning standards, is at least 47 new dwelling units (see Appendix A).

Underutilized Sites

A total of 24 underutilized sites on 16.05 acres of commercial and residential land have been identified in the City's sites inventory. Although some portions of each of these sites are developed with existing commercial, manufacturing, and/or residential uses, these sites are ripe for redevelopment into higher density residential uses. An estimated minimum 378 new dwelling units can be accommodated on the selected underutilized sites. It should be noted, however, that the underutilized sites identified in the 2013-2021 Housing Element represent a very small percentage of total underutilized parcels in the City zoned to accommodate up to 33.0 dwelling units per acre.

Status/Zoning	# of Parcels	Total Acreage	Max. Density	Realistic Density	Net Unit Capacity	Income Level
Vacant						
C-M	1	0.42	33.0	26.4	11	Lower
R-3	3	1.28	33.0	26.4	33	Lower
R-2	1	0.24	17.4	13.9	3	Above Moderate
<i>Subtotal</i>	<i>5</i>	<i>1.94</i>				<i>Lower Income: 44 units Above Moderate Income: 3 units Total: 47 units</i>
Underutilized						
GC	3	4.71	33.0	26.4	121	Lower
	2	4.37			114	Moderate
	8	3.04			70	Above Moderate
NC	9	3.27	33.0	26.4	64	Above Moderate
R-3-P	1	0.26	33.0	26.4	5	Above Moderate
R-2	1	0.40	17.4	13.9	4	Above Moderate
<i>Subtotal</i>	<i>24</i>	<i>16.05</i>				<i>Lower Income: 121 units Moderate Income: 114 units Above Moderate: 143 units Total: 378 units</i>
Total	29	17.99			425 units	

Attachment "G"

City Council Staff Report (dated October 4, 2021)



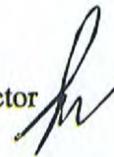
CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 4, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

REVIEWED BY: Sean M. Moore, AICP, Community Development Director 

PREPARED BY: Rafael Garcia, Associate Planner 

SUBJECT: **Public Hearing for an Appeal Request (Case No. 21-25) Appealing the Planning Commission's Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard**

BACKGROUND

At its meeting of July 28, 2021, the Planning Commission adopted Resolution No. 20-15 (Attachment "D") denying Case No. 20-17, requesting approval of a Special Use Permit and Development Permit to construct a 7,779 square foot, single story express car wash facility. The proposed car wash included an express car wash tunnel, three lanes for vehicle queuing, 35 parking stalls, vacuums, and a wide variety of landscaping throughout. The project was to be located at 15413-15425 Hawthorne Boulevard within the GC (General Commercial) zone (the "Project").

Fourteen days after the Planning Commission's decision, on August 11, 2021, the applicant, Timothy Berger, filed a timely appeal of the Planning Commission's decision (Attachment "E"). The Appellant's grounds for filing the appeal are that the project is compatible and consistent with the findings that are required to be made. Accordingly, pursuant to Section 17.12.130 of the Lawndale Municipal Code (LMC) the City Clerk was required to, and did, agendize this hearing within 60 days of the filing of the appeal.

Although the hearing before the City Council is part of an appeal process, it is a de novo hearing. This means the City Council reviews and makes a decision on the Project, as if no prior Planning Commission hearing had been held. All aspects of the Planning Commission's prior action, including the decision to deny the application, are reviewable by the City Council. Upon conclusion of the appeal hearing, and any continuances of the hearing, the City Council may affirm, reverse, or modify the Planning Commission's action.

EXECUTIVE SUMMARY

Original Case: Case No. 20-17: Special Use Permit and Development Permit for a new express carwash facility.

Applicant: Timothy E. Berger
1658 S. Litchfield Road, Building No. 110
Goodyear, AZ 85338

Property Owner: Roy Giles/Roy J. Giles Trust
7239 Alverstone Avenue
Los Angeles, CA 90045

Location: 15413-15425 Hawthorne Boulevard (“Property”)

APN: 4079-018-005, 4079-018-006, 4079-018-004, 4079-018-007

Zone: GC (General Commercial) Zone and within the Hawthorne Boulevard Specific Plan

Site: Site frontage: 189.99 ft. (along Hawthorne Boulevard)
Site depth: 266.18 ft.
Area: 54,370 sq. ft.

Project Description:

The Applicant is seeking approval of a Special Use Permit and Development Permit to construct a 7,779 square foot, single story express car wash facility. The proposed car wash includes a 180 foot express car wash tunnel, three vehicle queuing lanes that will queue 10 vehicles in each lane, 35 parking stalls, 3 of which will be for employees, 32 vacuums stalls, and a wide variety of landscaping throughout.

The Property currently consists of multiple lots which are proposed to be merged into a single lot as part of the Project, totaling to 54,370 square feet in size. The site is largely undeveloped, but does contain a total of three commercial buildings oriented towards Hawthorne Boulevard, one of which used to operate as a used car dealer as well as a lumber yard and another which is currently operating as income tax services office. The existing buildings are proposed to be demolished in order to accommodate the new car wash facility project.

General Plan:

The City’s General Plan designates the Property as “commercial,” to provide the community with a wide variety of retail shops, restaurants, services and office uses to meet the daily needs of residents.

Zoning Code:

The Property is zoned GC (General Commercial). The zone allows for the construction of a carwash with approval of a Special Use Permit by the Planning Commission.

STAFF REVIEW

Project Description and Analysis:

Most of the building would be used to accommodate the car wash tunnel, but would include sufficient room to completely enclose all of the car wash equipment and would also include a small office, lobby and public restrooms. The south half of the lot would be improved with a vacuum queuing lane for vehicles exiting the car wash tunnel, as well as a total of 35 stalls with canopies to provide shade for customers vacuuming. The vacuum lane would be designed to only allow one-way traffic which would enhance traffic flow through the vacuum area. To further improve the onsite vehicle circulation the project would incorporate small green and red lights along the vacuum canopies above each vacuum stall to assist customers in finding available vacuum stalls. The applicant is also proposing a completely automated service with minimum guidance from employees. There would be one person overseeing the self-payment area and one person assisting customers in order to guide their vehicles into the wash tunnel. During busy times, there would also be a third staff person roaming the self-vacuuming area to answer questions or offer customer support. The project has been designed with parking spaces and vacuum spaces that meet the requirements of a standard parking space.

Compliance with Development Standards:

The project conforms to the development standards of the GC (General Commercial) Zone as part of the Hawthorne Boulevard Specific Plan (HBSP) which sets forth requirements for carwashes. The following matrix identifies the development standards and proposed development characteristics:

Development Standards	Required	Proposed	Compliance
Lot Size	10,000 sq. ft. minimum lot size	54,370 sf	Yes
Lot Coverage	90% of total lot area	24.2%	Yes
Front Yard Setback	3 feet (per HBSP)	54 feet	Yes
Side Yard Setback	3 feet street side 0 interior side	49’-4” feet. North Side 18’-6” feet. South Side	Yes
Rear Yard Setback	0 feet (per HBSP)	18’-6” feet	Yes
Height	50 feet or four (4) stories (per HBSP)	30 ft.	Yes
Parking	1 space for every 250 square feet of gross floor area (32 stalls required).	35 total stalls are provided. 3 of the stalls will be designated for employee parking.	Yes
Landscaping	7% total	15.9%	Yes

The General Commercial Zone allows for the development of carwashes with the approval of a Special Use Permit. The zone requires lots to be a minimum of 10,000 square feet in lot area and allows development to have a height of up to 50 feet or 4 stories. The proposed project consists of a single story carwash on a site totaling 54,320 square feet. The applicant is proposing to merge all of the lots in order to comply with the minimum lot area and height requirements. The proposed lot coverage is 24.2 percent (including vacuum canopies), which is significantly less than the maximum 90 percent lot coverage allowed pursuant to the Hawthorne Boulevard Specific Plan.

Parking:

The Lawndale Municipal Code (LMC) does not prescribe a parking standard for carwash uses; however, the Director of Community Development can apply an analogous parking standard to assure that sufficient parking is provided on the site. The project would be required to provide one parking stall for every 250 square feet of gross floor area which equates to 32 required stalls. The project is proposing to provide a total of 35 parking spaces, consisting of 32 vacuum off-street parking spaces and 3 parking spaces for onsite staff. This business model greatly reduces the need to have additional onsite parking, in that much of the service is automated and operates unmanned with few staff members.

Building Design:

The Applicant has incorporated design features into the building to provide sufficient interest on the building elevations that are visible from the public right-of-way. The design for the building facade includes components of the modern contemporary architectural style typical in Southern California. The Applicant has provided architectural interest and detail to break up the buildings, particularly along the front elevations, using such design features/elements as:

- Varying the planes of the exterior walls.
- Articulating the different parts of the building façade by use of colors.
- Avoiding blank walls.
- Varying the roof height.
- Establishing a prominent entrance.
- Incorporating various paint colors to the pop out walls.
- Single story development to reduce bulk and massing along Hawthorne Blvd.

As illustrated in the attached building elevation of this staff report, the proposed building elevations are consistent with the HBSP architectural requirements and guidelines.

Floor Plan:

The interior of the single-story building would include a 180-foot-long carwash tunnel to house the automated washing equipment in a self-contained manner. It would also include a mechanical equipment room to house all of the equipment and vacuums to eliminate any noise impacts on the surrounding properties. The balance of the interior space would be designated for a small lobby, office, breakroom and two restrooms.

Landscaping:

The project proposes a total of 15.9 percent of the gross site area to be landscaped. Staff would require the applicant to increase the landscaping to 20 percent in order to adequately screen and landscape the entire site. The landscaping proposed is as follows:

- 7,125 sq. ft. of live landscaping including parking lot landscaping areas.
- The front of the site facing Hawthorne Boulevard landscaped with a total of (8) 36-inch box trees as well as a variety of landscaping.

Hours of Operation:

Hours of operation limited to 7:00 am to 7:00 pm every day of the week.

Driveway Access and Onsite Circulation:

The proposed Project would be accessed from Hawthorne Boulevard. All traffic would enter and exit through the Hawthorne Boulevard entrance on the north side of the site and exist on the south side.

Trash Enclosure:

A trash enclosure is included and would be setback approximately 42 feet as measured from the front property line. It would include landscaping to screen it from view and would be designed to conform to the LMC.

Development Permit:

Chapter 6, Section C, Subsection 6d of the HBSP “Development Review and Approval” outlines the criteria a project must meet for the approval of a development permit. Based on staff’s review of the Project, as shown on the plans and conditions, the Project does not meet all of the criteria for a development permit as outlined on the attached resolution. Specifically, staff cannot recommend that the Project would not be detrimental to the public health, safety, or welfare, or materially injurious to the properties or improvements in the vicinity, for the reasons as discussed in further detail in the Special Use Permit discussion below.

Special Use Permit:

Lawndale Municipal Code Section 17.28.014 requires that the City make certain findings before the City may approve Special Use Permits. However, staff cannot recommend approval based upon its review of the findings required under LMC Sections 17.28.014. A and E. These findings require that the City find that the proposed project will not be detrimental to the public health or injurious to the community and find that the project is consistent with the City’s General Plan. Staff’s review indicates that the proposed project is not consistent with the Special Use Permit findings because the proposed project compromises overall public health and is injurious to achieving the required regional housing needs assessment (RHNA) housing units. Staff’s review further indicates that the proposed project is not consistent with the General Plan, because the proposed project does not help to achieve the overall intent of the Land Use and Housing elements. The purpose of the goals and policies identified is to provide for adequate housing that meets the existing and future needs of the community. Developing the site with a carwash development would be inconsistent with the General Plan because it would

remove the sites explicitly identified as part of the Housing Element’s inventory of suitable and adequate housing to meet existing and future needs of the community.

Detriment to Public Health or Injurious to the Community:

The State of California has identified the existence of a housing crisis within the state. In the last several years the California Legislature has enacted new housing legislation that has acknowledged the existence of a state housing crisis and attempted to combat issues pertaining to housing access and affordability. This includes the adoption of SB 330 (Housing Crisis Act of 2019), AB 1763 (Planning and zoning: density bonuses: affordable housing), AB 1485 (Housing development: streamlining), AB 101 (Housing Development and Financing), AB 68 (Land use: accessory dwelling units), SB 13 (Accessory dwelling units), AB 671 (Accessory dwelling units: incentives), AB 2753 (Density bonuses: density bonus application), AB 3194 (Housing Accountability Act: project approval), SB 828 (Land use: housing element), SB 35 (Streamline Approval Process), AB 72 (Enforce Housing Element Law), AB 1397 (Adequate Housing Element Sites) and SB 166 (No Net Loss). The purpose of this legislation is to provide a renewed focus on the housing crisis and the threat it presents to citizens of California.

The housing crisis presents unique challenges to the City of Lawndale. The City of Lawndale is an older urbanized City with limited development opportunities on vacant lands. As discussed in the City’s current Housing Element, the City is largely built out, and previous housing growth has primarily been satisfied through single-family infill such as allowing the majority of residential lots in the community to have more than one housing unit. The Housing Element further identifies how housing development in the future will likely need to take place as “mixed-use development as part of the revitalization project along Hawthorne Boulevard and various other infill and underutilized parcels throughout the community.” (Lawndale Housing Element, Page 2). The current Housing Element, which addressed the previous RHNA planning period for the fifth cycle, identified how the City had to accommodate a total of 381 residential units. The breakdown was as follows:

Very-Low Income Units:	96
Low Income Units:	57
Moderate Income Units:	62
Above-Moderate Income Units:	166
Total Units:	381

The City had identified approximately 19.6 acres of developable land on 29 parcels with the capacity to yield 425 units, which was sufficient to address the housing needs at the time. However, SCAG’s proposed RHNA allocation for the 6th housing cycle for the City was a total allocation of 2,497 housing units. The unit breakdown is as follows:

Very-Low Income Units:	732
Low Income Units:	311
Moderate Income Units:	371
Above-Moderate Income Units:	1,083
Total Units:	2,497

The RHNA allocation increase in housing units for the sixth cycle is more than six-times greater in comparison to the previous cycle. This significant increase in housing units needed to accommodate basic housing needs, combined with the City’s limited opportunities for growth on vacant lands, threatens the City’s ability to provide for the housing needs of its growing population, especially where the City does have additional capacity of

developable land. Due to these unique circumstances, the City must rely on recycling of current underutilized properties for residential development and the City cannot afford to lose any more capacity to develop housing. Therefore, it is critical to maintain the sites identified as part of the Housing Element sites inventory to meet the future housing needs of the community.

The proposed Project location is one that has been identified as part of the housing inventory of the City's Housing Element. Developing the site with a carwash would remove one of the few sites explicitly identified as part of the sites inventory list that are suitable for providing adequate housing to meet existing and future needs of the community, and as a new use, would prevent the site from being used as housing for the foreseeable future. As such, approval of this Project would be detrimental to public health and safety because it would exacerbate the existing housing crisis within the City.

Consistency with the General Plan - Land Use Element:

Lawndale Municipal Code Section 17.28.014.E. requires the Planning Commission's make findings that a project is consistent with the City's General Plan before approving a special permit. Staff's review indicates that the proposed use is not consistent the General Plan Land Use Element Policy 6.g and Goal 7.

Policy 6g: "The City shall protect, encourage and where feasible, provide housing opportunities for low and moderate income households, as well as for the homeless."

The site has been identified as an underutilized site as part of the housing inventory of the City's Housing Element (2013-2021). The underutilized sites inventory identifies sites that are suitable for redevelopment into higher density residential uses. Lawndale is an older urbanized City with limited development opportunities on vacant lands. As such, the City has limited capacity to meet the City's current (i.e., 381 housing units) and upcoming share (i.e., 2,497 housing units) of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. The project is not consistent with this land use policy because it is proposing to develop the site as a carwash which would preclude it from potentially providing future housing needs for low and moderate income households.

Land Use Goal 7: "Encourage the establishment of commercial development which contributes positively to the City image and identity as well as generates revenues and employment opportunities."

Most revenue generated by carwashes is not taxable, in that, it is a service based business operation. The sale of services where no tangible personal property is transferred or where the transfer of property is incidental, are not subject to sales and use taxes in the State of California (California Department of Tax and Fee Administration, Publication 61, 2018). The use provides no other tangible benefits to the community or surrounding residents while lacking compatibility to the surrounding land uses. Furthermore, the proposed express carwash is designed to operate in a largely automated format with few staff. Very few, if any, employment opportunities would result from the approval of the project.

Consistency with the General Plan - Housing Element:

The site has been identified as an underutilized site as part of the housing inventory of the City's Housing Element (2013-2021). The underutilized sites inventory identifies sites that are developed with existing commercial, manufacturing and/or residential uses that are suitable for redevelopment into higher density residential uses. As noted above, Lawndale is an older urbanized City with limited development opportunities on vacant lands. As such, the City has limited capacity to meet the City's current and upcoming share of the

regional housing need and the City must rely on recycling of current underutilized properties for residential development. Many of these sites are occupied by small businesses with large parking areas and are located along Hawthorne Boulevard. Similarly, the existing site is improved with underutilized commercial buildings where an automotive business used to exist. With this in mind, staff’s review indicates that the project is not consistent with the following Housing Element Goals:

Goal 1: “Assist in the provision of adequate housing that meets the existing and future needs of the community. Establish a balanced approach to meeting the housing needs of both renter- and owner-households.”

The development of an express carwash on the subject site would preclude the site from accommodating any future housing needs of the community, and therefore, is inconsistent with Goal 1. The site is 54,370 square feet in area and can accommodate up to 41 residential units at a density of 1 unit per 1,320 square feet. Developing the site with a carwash would be inconsistent with the General Plan’s Housing Element because it would remove the sites explicitly identified as part of the sites inventory list that are suitable for providing adequate housing to meet existing and future needs of the community.

Goal 2: “Provide adequate housing sites through appropriate land use, zoning, and specific plan designations to accommodate the City’s Share of regional housing needs.”

The site has been identified as an underutilized site as part of the housing inventory of the City’s Housing Element (2013-2021). The underutilized site is ideal for redevelopment into a higher density residential development. Lawndale is an older urbanized City with limited development opportunities on vacant properties. As such, the City has limited capacity to meet the City’s current and upcoming share of the regional housing need and the City must rely on recycling of current underutilized properties for residential development. Developing the subject property as a carwash would preclude the site from being utilized as a future housing site.

COMMISSION REVIEW

The Planning Commission conducted its public hearing on Case No. 20-17 on July 28, 2021. All evidence was heard at the public hearing, including input from Lawndale residents and property owners within the vicinity of the Project. After fully considering and analyzing all the information presented, the Planning Commission concluded that necessary findings for approval of the Project could not be made and adopted Resolution No. 20-15, denying the Project (Attachment “D”).

LEGAL REVIEW

The City Attorney has reviewed and approved as to form Resolution No. CC-2110-042.

RECOMMENDATION

IT IS RECOMMENDED THAT the City Council take the following action:

- 1) Conduct a public hearing;
- 2) Adopt the findings of fact and determinations relative to the submitted application;
- 3) Adopt Resolution No. CC-2110-042 denying the Special Use Permit and Development Permit.

City Council Meeting – October 4, 2021

Public Hearing for an Appeal Request (Case No. 21-25 Appealing the Planning Commission's Decision)

Attachments:

- A. Architectural Plans
- B. Photographs of Site
- C. Department and Agency Comments
- D. Planning Commission Resolution No. 20-15
- E. Appeal Application
- F. Resolution No. CC-2110-042
- G. Housing Element - Sites Inventory

Attachment "H"

City Council Staff Report (dated November 1, 2021)



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 1, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

PREPARED BY: Sean M. Moore, AICP, Director of Community Development 

SUBJECT: **Continuance of Public Hearing for an Appeal Request (Case No. 21-25) Appealing the Planning Commission's Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard**

BACKGROUND

At its meeting on October 4, 2021, the City Council opened the public hearing, received public testimony and continued this item requesting approval of a Special Use Permit and Development Permit to construct a 7,779 square foot, single story express car wash facility. During the meeting the appellant and several of his representatives spoke favorably in support of the project. One resident spoke against the carwash project indicating that there was a proliferation of carwashes in the City and insufficient housing. The proposed car wash included an express car wash tunnel, three lanes for vehicle queuing, 35 parking stalls, vacuums, and a wide variety of landscaping throughout. The project is located at 15413-15425 Hawthorne Boulevard.

The Appellant's grounds for filing the appeal are that the project is compatible and consistent with the findings that are required to be made. Although the hearing before the City Council is part of an appeal process, it is a De Novo hearing. This means the City Council reviews and makes a decision on the Project, as if no prior Planning Commission hearing had been held. All aspects of the Planning Commission's prior action, including the decision to deny the application, are reviewable by the City Council. Upon conclusion of the appeal hearing, and any continuances of the hearing, the City Council may affirm, reverse, or modify the Planning Commission's action.

STAFF ANALYSIS

Staff has provided an analysis for the City Council to consider for the potential range of alternatives:

Approve Project:

The City Council may approve the project as proposed by the appellant. The approval will be for the Special Use Permit and the Development Permit and will allow the appellant to move forward with submitting to Building and Safety for plan check. The design and paint color design will have to be consistent with the plans/concept drawings that were presented to staff for review, in that, the design/color scheme that was presented by the appellant is inconsistent with the requirements of the

Deny Project:

The City Council may affirm the Planning Commission’s decision to deny the project. The decision of the City Council upon an appeal is final and conclusive. Chapter 6, Section C, Subsection 6d of the Hawthorne Boulevard Specific Plan (“HBSP”) “Development Review and Approval” outlines the criteria a project must meet for the approval of a development permit. Based on staff’s review of the Project, as explained more fully in the Staff Report of October 4 (attached as Exhibit H), the Project does not meet all of the criteria for a development permit as outlined on the attached resolution.

Lawndale Municipal Code Section 17.28.014 requires that the City make certain findings before the City may approve Special Use Permits. As stated in the Staff Report of October 4, staff cannot recommend approval based upon its review of the findings required under LMC Sections 17.28.014. A and E. These findings require that the City find that the proposed project will not be detrimental to the public health or injurious to the community and find that the project is consistent with the City’s General Plan. Staff’s review indicates that the proposed project is not consistent with the Special Use Permit findings because the proposed project compromises overall public health and is injurious to achieving the required regional housing needs assessment (RHNA) housing units.

Staff’s review further indicates that the proposed project is not consistent with the General Plan, because the proposed project does not help to achieve the overall intent of the Land Use and Housing elements. The purpose of the goals and policies identified is to provide for adequate housing that meets the existing and future needs of the community. Developing the site with a carwash development would be inconsistent with the General Plan because it would remove sites explicitly identified as part of the Housing Element’s inventory of suitable and adequate housing to meet existing and future needs of the community. In addition, issues relevant to the General Plan’s Economic Element arose at the City Council hearing of October 4. In response to comments from the appellant’s representatives, staff raised issues about whether the project could comply with the Economic Element’s requirement that commercial projects be revenue-positive for the City. At this time, based on the lack of sales tax arising from carwash operations, it does not appear that this requirement could be met.

Approve Project With Conditions:

The City Council may direct staff and the appellant to modify the project and bring the request back to the City Council for adoption with conditions of approval. The revisions may include conducting all of the studies that were originally requested including providing an economic/fiscal impact and land uses analysis, traffic study and performing a peer review for the noise study that was submitted for review, as well as negotiating a development agreement that would provide some type of financial benefit in lieu of taxes in order that the project would comply with the Economic Element. This would provide the City with additional information to mitigate project impacts prior to formal adoption of a resolution of approval.

COMMISSION REVIEW

The Planning Commission conducted its public hearing on Case No. 20-17 on July 28, 2021. All evidence was heard at the public hearing, including input from Lawndale residents and property owners within the vicinity of the Project. After fully considering and analyzing all the information presented, the Planning Commission concluded that necessary findings for approval of the Project could not be made and adopted Resolution No. 20-15, denying the Project (Attachment “D”).

LEGAL REVIEW

The City Attorney has reviewed and approved as to form Resolution No. CC-2110-042.

RECOMMENDATION

Staff recommends that the City Council conduct a public hearing and take one of the following actions:

1. Direct staff to return with a resolution approving the project as-is; or
2. Direct staff to return with a resolution denying the project; or
3. Direct staff and the appellant to perform needed studies and negotiations and bring a resolution of approval (with conditions) back for adoption.

Attachments:

- A. Architectural Plans
- B. Photographs of Site
- C. Department and Agency Comments
- D. Planning Commission Resolution No. 20-15
- E. Appeal Application
- F. Resolution No. CC-2110-042
- G. Housing Element - Sites Inventory
- H. City Council Staff Report (dated October 4, 2021)
- I. Public Hearing Notice

Attachment "I"

Public Hearing Notice

Daily Breeze

1771 S. Lewis Street
Anaheim, CA 92805
310-543-6635

5007749

CITY OF LAWDALE/COMMUNITY DEVELOPMENT
DEPT
ACCOUNTS PAYABLE
14717 BURIN AVENUE
LAWDALE, CA 90260

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
County of Los Angeles**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of THE DAILY BREEZE, a newspaper of general circulation, printed and published in the City of Torrance*, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of County of Los Angeles, State of California, under the date of June 10, 1974, Case Number SWC7146. The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

09/24/2021

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Torrance, California
On this 24th day of September, 2021.

Pauline Fernandez

Signature

*The Daily Breeze circulation includes the following cities: Carson, Compton, Culver City, El Segundo, Gardena, Harbor City, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Long Beach, Manhattan Beach, Palos Verdes Peninsula, Palos Verdes, Rancho Palos Verdes, Rancho Palos Verdes Estates, Redondo Beach, San Pedro, Santa Monica, Torrance and Wilmington.

Legal No. 0011489982

**PUBLIC NOTICE
CITY OF LAWDALE
CITY COUNCIL
CASE NO: 21-25**

Notice is hereby given that at 6:30 p.m. on Monday, October 4, 2021 the Lawndale City Council will hold a public hearing in the City Council Chambers located at 14717 Burin Avenue, Lawndale, CA to review the following proposal:

CASE NO. 21-25: PUBLIC HEARING FOR AN APPEAL REQUEST (CASE NO. 21-25) APPEALING THE PLANNING COMMISSION'S DECISION TO DENY CASE NO. 20-17 FOR THE DEVELOPMENT OF A NEW 7,779 SQUARE FOOT EXPRESS CAR WASH FACILITY ON A GC (GENERAL COMMERCIAL) ZONED PROPERTY LOCATED AT 15413-15425 HAWTHORNE BOULEVARD

The files for this proposal are available for review Monday through Thursday, 7:00 a.m. to 6:00 p.m., in the Community Development Department offices located at 14717 Burin Avenue, Lawndale, California. Any grounds for opposing this project must be made at the time of the meeting or made in written correspondence. If you challenge this matter in court, you may be limited to raising only those issues that you or someone else raised during the meeting.

The City of Lawndale's contact person is Rafael Garcia, Associate Planner, Community Development Department at (310) 973-3240.

Pub Sep 24, 2021
(1) DB (11489982)

Daily Breeze

1771 S. Lewis Street
Anaheim, CA 92805
310-543-6635

CITY OF LAWNSDALE/COMMUNITY
DEVELOPMENT DEPT
ACCOUNTS PAYABLE
14717 BURIN AVENUE
LAWNSDALE, CA 90260

Account Number: 5007749

Ad Order Number: 0011489982

Customer's Reference RGarcia@lawnsdalecity.org
/ PO Number:

Publication: Daily Breeze

Publication Dates: 09/24/2021

Amount: \$266.24

Payment Amount: \$0.00

Invoice Text: PUBLIC NOTICE
CITY OF LAWNSDALE
CITY COUNCIL
CASE NO: 21-25

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Pub Sep 24, 2021 (11)DB(11489982)



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

November 15, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager 
PREPARED BY: Mike Estes, Director of Community Services 
SUBJECT: Community Services Department Refund Policy Revision

BACKGROUND

Council Policy 28-95, Community Services Department Refund Policy, was initially adopted by the Lawndale City Council on September 25, 1995. In general, Council Policy 28-85 addresses refund requests for participants in Community Services Department classes, programs and activities. Council Policy 28-95 was last revised on February 19, 2013 to change the refund amount for qualifying refunds from 10% of the registration fee, or \$10.00, whichever amount was lower, to a flat fee of \$5.00.

STAFF REVIEW

On April 5, 2021, the City Council adopted the City's new Schedule of User and Regulatory Fees, or commonly known as the Master Fee Schedule, which took effect on July 1, 2021. Included in the new Schedule of User and Regulatory Fees was an increase in the processing fees (formerly administrative fees) for qualifying refunds from a flat fee of \$5.00 to a flat fee of \$15.00 per transaction. (Please see attached pages extracted from the City's new Schedule of User and Regulatory Fees justifying the fee change.)

Parents of program participants who are minors, or adult participants, may continue to seek a refund by submitting a written request to the Community Services Department for each respective program as follows:

3. **Contracts Classes and Programs:**
No later than the start of the second class for contract recreation classes.
4. **Youth Sports Leagues:**
No later than the start of the second weekend of games and contingent upon the Community Services Department receiving the participant's complete and undamaged uniform.
5. **Youth Camps:**
No later than four (4) business days before the start the camp.
6. **Recreation Field Trips and Excursions:**
No later than two (2) business days prior to the start of said field trip, or excursion that is not part of a camp program. Refunds are contingent upon the Community Services Department, or the individual seeking a refund, finding a replacement participant for said trip or excursion.

7. Senior Travel Club:

Prior to the deadline established by the contracting tour company for said excursion. Refund requests beyond the contracting tour company's deadline will only be honored if a replacement can be found.

Individuals submitting a refund request outside of the above-mentioned time frames for each respective category of classes or programs will not be eligible for a refund from the City.

In addition, the following changes are being included in the policy revisions with the goal of aligning the policy with current Community Services Department operations and/or the City's new Schedule of User and Regulatory Fees:

1. Written Request Required:

For classes and programs cancelled by the City, Community Services staff will automatically process the refund to be paid via City check and mailed to the appropriate payee via United States Postal Service (USPS).

2. Payment:

Refund checks shall be processed through the City's standard warrant process within three (3) weeks from date of written request or date at which City cancels the class or program. Classes or programs paid via the City's third party registration system will be refunded as a credit to the payee's credit or debit card used for said transaction unless card is no longer valid in which case the refund will be processed as mentioned in item 1, Written Request Required.

4. Youth Sports Leagues:

If the respective child's uniform has been used, washed or has been blemished in any way, the City will not be obligated to return the fee paid by the City for said uniform.

8. Electronic Payments:

Refunds approved for classes, programs, field trips, camps or sports leagues paid through the City's third party, web-based registration system, will not be refunded processing or convenience fees assessed by the City's third party registration system vendor.

9. Facility Reservations:

No later than 30 days before rental date = 100% refund, plus \$15.00 City processing fee.
Between 15 and 30 days before rental date = 50% refund, plus \$15.00 City processing fee.
Less than 15 days before rental date = No refund provided; no City processing fee.

10. Administrative Fee:

The City shall retain \$15.00 per transaction* as a processing fee in connection with a refund sought for a class or program unless the class or program is cancelled by the City. The term "Administrative Fee" has been changed to "Processing Fee" to match the terminology used in the Schedule of User and Regulatory Fees adopted by the City Council on April 5, 2021.

*A transaction is defined as one payment regardless of number of participants registered.

Appeals Process:

City staff is suggesting that the appeals process does not change and remains in the policy as follows:
“Refund requests denied by the Community Services Department may be appealed to the Parks, Recreation and Social Services Commission at a regularly scheduled commission meeting. The Parks, Recreation, and Social Services Commission may waive the administrative fee or authorize a transfer to another class or program if circumstances warrant and it is in the best interest of the City”.

LEGAL REVIEW

The City Attorney’s office has reviewed (a) CC-2111-048, Amending City Council Policy 28-95 revising the Administrative Fee for Processing Community Services Department Class and Program Refunds, and (b) City Council Policy 28-95 Community Services Department Refund Policy and has approved each to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council:

- (a) Adopt Resolution No. 2111-048, Amending City Council Policy 28-95 Revising the Administrative Fee for Processing Community Services Department Class and Program Refunds, and
- (b) Approve Changes to Council Policy 28-95, Community Services Department Refund Policy.

Attachments:

1. CC-2111-048, Amending City Council Policy 28-95 revising the Administrative Fee for Processing Community Services Department Class and Program Refunds;
2. Council Policy 28-85, Community Services Department Refund Policy;
3. Council Policy 28-85, Community Services Department Refund Policy, Redline Version
4. Schedule of User and Regulatory Fees, New Refund Fee for Youth Sports and Camp: and
5. Schedule of User and Regulatory Fees, New Time Windows for Facility Rental Reservation Cancellation Fees

RESOLUTION NO. CC-2111-048

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AMENDING CITY COUNCIL POLICY 28-95 REVISING
THE ADMINISTRATIVE FEE FOR PROCESSING COMMUNITY
SERVICES DEPARTMENT CLASS AND PROGRAM REFUNDS**

WHEREAS, the City Council of the City of Lawndale has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City Council has determined there is a need to revise the Community Services Department Refund Policy related to qualifications for refunds pertaining to classes and programs offered by the Community Services Department; and

WHEREAS, the Community Services Department Refund Policy was last revised on February 19, 2013 to change the refund amount for Community Services Department classes and programs from 10% of the respective class and program fee, or \$10.00 whichever is the lesser amount, to a flat fee of \$5.00 per transaction for approved refund requests; and

WHEREAS, pursuant to the existing Community Services Department Refund Policy, refund requests approved by the Community Services Department include an administrative fee of \$5.00 to be deducted from any qualifying refund request approved the Community Services Department; and

WHEREAS, the existing Community Services Department Refund Policy has been an effective and fair policy for a long time, and one that does not need substantial revisions; and

WHEREAS, a number of policy changes are being suggested with the goal of updating the policy to make it reflective of the Community Services Department's current operations; and

WHEREAS, On April 5, 2021, the City Council approved CC-2104-017 adopting the City's new Schedule of User and Regulatory Fees (Master Fee Schedule) which increased the administrative fee for processing qualifying Community Services Department refunds to \$15.00 to take effect on July 1, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. City Council Policy No. 28-95, "Community Services Department Refund Policy", attached hereto and incorporated herein as Exhibit "A" is hereby adopted and all previous versions of Policy No. 28-95 are hereby rescinded.

SECTION 2. The City Clerk Department is directed to enter said policy into the Council Policy Manual.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 15th day of November, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2111-048 at a regular meeting of said Council held on the 15th day of November 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann-Gorman					
Bernadette Suarez					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

COUNCIL POLICY

<u>SUBJECT:</u> Community Services Department Refund Policy	<u>POLICY NO.:</u> 28-95	<u>DATE ADOPTED:</u> a) 9/25/95 b) 2/19/13 c) 11/15/21
	<u>AUTHORITY:</u> a) Resolution No. CC-9509-78 b) Resolution No. CC-1302-010 c) Resolution No. CC-2111-048	

PURPOSE:

To establish a policy for refunds for any class, program or excursion offered by the Community Services Department of the City of Lawndale.

PROCEDURE:

It shall be the policy of the City Council that when City staff in the Community Services Department issue a refund, the following process shall be followed:

1. **Written Request Required:** All refund requests must be submitted in writing to the Community Services Department using the City's Refund Request form and must be approved by the department head. For classes and programs cancelled by the City, Community Services Department staff will automatically process the refund to be paid via City check and mailed to the appropriate payee via United States Postal Service (USPS).
2. **Payment:** Refund checks shall be processed through the City's standard warrant process within three (3) weeks from date of written request or date at which City cancels the class or program. Classes or programs paid via the City's third party registration system will be refunded as a credit to the payee's credit or debit card used for said transaction unless card is no longer valid in which case the refund will be processed as mentioned in item 1, Written Request Required.
3. **Contract Classes and Programs:** Refunds for contract classes, not including youth sports leagues or camps, will be issued only if a written request is submitted no later than the start of the second meeting of class or program. For classes or programs with less than three meetings, written requests must be submitted no less than 48 hours in advance of the initial scheduled class or program.
4. **Youth Sports Leagues:** Refunds for youth sports leagues must be submitted in writing no later than the start of the respective league's second weekend of games and will be contingent upon the child's complete and undamaged uniform being returned at the time the request is submitted. If said the child's uniform has been used, washed or has been blemished in any way, the City will not be obligated to return the fee paid by the City for said uniform.
5. **Youth Camps:** Refunds for youth camps must be submitted in writing no later than four (4) business days before the start of the camp. Refunds for camps which include a field trip will be contingent upon the Community Services Department finding a replacement participant for the

field trip. In cases in which the Community Services cannot find a replacement, or there is no waiting list to draw from, the City will not be obligated to return the fee for the field trip.

6. Recreational Field Trips and Excursions: All refunds for recreational field trips or excursions that are not part of a camp must be submitted in writing two (2) city business days prior to the departure date of the trip. Refunds will be contingent upon the Community Services Department, or the individual seeking a refund, finding a replacement participant for the field trip or excursion.
7. Senior Travel Club: Refunds for Senior Travel Club trips must be submitted in writing to the Club President prior to the deadline established by the contracting tour company for that excursion. Refund requests submitted later than the deadline will be issued only if a replacement participant is found. For refund requests submitted after the deadline for overnight trips in which lodging fees have been paid, lodging fees will only be refunded if a replacement participant is found. If a single replacement is found where double occupancy lodging fees have been paid, the lodging fees will only be partially refunded.
8. Electronic Payments: Refunds approved for classes, programs, field trips, camps or sports leagues paid through the City's third party, web-based registration system, will not be refunded processing or convenience fees assessed by the City's third party registration system vendor.
9. Facility Reservations:
No later than 30 days before rental date = 100% refund, plus \$15.00 processing fee.
Between 15 and 30 days before rental date = 50% refund, plus \$15.00 processing fee.
Less than 15 days before rental date = No refund provided; no processing fee.
10. Processing Fee: The City shall retain \$15.00 per transaction* as a processing fee in connection with a refund sought for a class or program unless the class or program is cancelled by the City. For classes and/or programs cancelled by the City, written refund requests are not necessary and the participant will receive a full refund.
*A transaction is defined as one payment regardless of number of participants registered.
11. Appeals: Refund requests denied by the Community Services Department may be appealed to the Parks, Recreation and Social Services Commission at a regularly scheduled commission meeting. The Parks, Recreation, and Social Services Commission may waive the administrative fee or authorize a transfer to another class or program if circumstances warrant and it is in the best interest of the City.

COUNCIL POLICY

SUBJECT: Community Services Department Refund Policy	POLICY NO.: 28-95	DATE ADOPTED: a) 9/25/95 b) 2/19/13 c) 11/15/21
	AUTHORITY: a) Resolution No. CC-9509-78 b) Resolution No. CC-1302-010 c) Resolution No. CC-2111-048	

PURPOSE:

To establish a policy for refunds for any class, program or excursion offered by the Community Services Department of the City of Lawndale.

PROCEDURE:

It shall be the policy of the City Council that when City staff in the Community Services Department issue a refund, the following process shall be followed:

- Written Request Required: All refund requests must be submitted in writing to the Community Services Department using the City's Refund Request form and must be approved by the department head. For classes and programs cancelled by the City, Community Services Department staff will automatically process said the refund to be paid via City check and mailed to said the appropriate payee via United States Postal Service (USPS).
- Payment: Refund checks shall be processed through the City's standard warrant process within three (3) weeks from date of written request or date at which City cancels the class or program. four (4) to six (6) weeks and will be mailed to the payee. Classes or programs paid via the City's third party registration system will be refunded as a credit to the payee's credit or debit card used for said transaction unless card is no longer valid in which case said the refund will be processed as mentioned in item 1, Written Request Required.
- Contract Classes and Programs: Refunds for contract classes, not including youth sports leagues or camps, will be issued only if a written request is submitted no later than the start of the second meeting of class or program. For classes or programs with less than three meetings, written requests must be submitted no less than 48 hours in advance of the initial scheduled class or program.
- Youth Sports Leagues: Refunds for youth sports leagues must be submitted in writing no later than the start of the respective league's second weekend of games and will be contingent upon the child's complete and undamaged uniform being returned at the time the request is submitted. If said the child's participant's uniform has been used, washed or has been blemished in any way, the City will not be obligated to return the fee paid by the City for said uniform.
- Youth Camps: Refunds for youth camps must be submitted in writing no later than four (4) city-business days before the start of the camp. Refunds for camps which include a field trip

will be contingent upon the Community Services Department finding a replacement participant for the field trip. In cases in which the Community Services cannot find a replacement, or there is no waiting list to draw from, the City will not be obligated to return said the fee for the field trip.

6. Recreational Field Trips and Excursions: All refunds for recreational field trips or excursions that are not part of a camp must be submitted in writing two (2) city business days prior to the departure date of the trip. Refunds will be contingent upon the Community Services Department, or the individual seeking a refund, finding a replacement participant for the field trip or excursion.
7. Senior Travel Club: Refunds for Senior Travel Club trips must be submitted in writing to the Club President prior to the deadline established by the contracting tour company for that excursion. Refund requests submitted later than the deadline will be issued only if a replacement participant is found. For refund requests submitted after the deadline for overnight trips in which lodging fees have been paid, lodging fees will only be refunded if a replacement participant is found. If a single replacement is found where double occupancy lodging fees have been paid, the lodging fees will only be partially refunded.
8. Electronic Payments: Refunds approved for classes, programs, field trips, camps or sports leagues paid through the City's third party, web-based registration system, will not be refunded processing or convenience fees assessed by the City's third party registration system vendor.
- ~~89.~~ Facility Reservations: ~~Refunds for facility reservations cancelled by the applicant must be submitted in writing no less than five (5) business days in advance of the scheduled usage.~~
No later than 30 days before rental date = 100% refund, plus \$15.00 processing fee.
Between 15 and 30 days before rental date = 50% refund, plus \$15.00 processing fee.
Less than 15 days before rental date = No refund provided; no processing fee.
- ~~109.~~ Processing Administrative Fee: The City shall retain \$15.00 per transaction*—as an administrative processing fee in connection with a refund sought for a class or program unless the class or program is cancelled by the City. For classes and/or programs cancelled by the City, written refund requests are not necessary and the participant will receive a full refund.
*A transaction is defined as one payment regardless of number of participants registered.
101. Appeals: Refund requests denied by the Community Services Department may be appealed to the Parks, Recreation and Social Services Commission at a regularly scheduled commission meeting. The Parks, Recreation, and Social Services Commission may waive the administrative fee or authorize a transfer to another class or program if circumstances warrant and it is in the best interest of the City.

City of Lawndale
SCHEDULE OF USER AND REGULATORY FEES

YOUTH SPORTS AND DAY CAMP FEES

Activity Description	Resident	Non-Resident	Charge Basis	Note
YOUTH SPORTS FEES				
1 Youth Basketball	\$60	\$85	per season	
2 Youth Soccer	\$60	\$85	per season	
3 Youth Sports Volunteer Coach Discount	50%	50%	per season	
SUMMER DAY CAMP FEES				
1 Summer Day Camp (M - Th)	\$100	\$140	per week	
2 Summer Day Camp Field Trips and Transportation	Actual Cost of field trip plus \$10 Bus Fee	Actual Cost of field trip plus \$10 Bus Fee	per field trip	
REGISTRATION REFUND PROCESSING FEE				
1 Registration Refund Processing Fee (applicable fee for sports programs, camp, class, club, excursion fees, etc.)	\$15	\$15	per refund processed	

City of Lawndale
SCHEDULE OF USER AND REGULATORY FEES

FACILITY RENTAL RESERVATION CANCELLATION FEES

Activity Description	Fee	Charge Basis	Note
Facility/Field Rental Cancellation Fees / Refund Policy			
1 Refund Processing Fee (applies to all refunds processed for facility rentals)	\$15	per refund processed	
2 Cancellation Fee			
a) Cancellation Notice Received Less than 15 days before rental	100% of fees due, no refund provided	per cancellation	
b) Cancellation Notice Received 15-30 days before rental	50% of fees due, 50% refund provided	per cancellation	
c) Cancellation Notice Received 30-days before rental	0% of fees due, 100% refund provided; processing fee still applies	per cancellation	

Daily Breeze

1771 S. Lewis Street
Anaheim, CA 92805
310-543-6635

5052005

CITY OF LAWNSDALE/COMMUNITY SERVICE
DEPARTMENT
ACCOUNTS PAYABLE
14717 BURIN AVENUE
LAWNSDALE, CA 90260

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA County of Los Angeles

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of THE DAILY BREEZE, a newspaper of general circulation, printed and published in the City of Torrance*, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of County of Los Angeles, State of California, under the date of June 10, 1974, Case Number SWC7146. The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

11/05/2021, 11/10/2021

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Torrance, California
On this 10th day of November, 2021.

Pauline Fernandez

Signature

*The Daily Breeze circulation includes the following cities: Carson, Compton, Culver City, El Segundo, Gardena, Harbor City, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Long Beach, Manhattan Beach, Palos Verdes Peninsula, Palos Verdes, Rancho Palos Verdes, Rancho Palos Verdes Estates, Redondo Beach, San Pedro, Santa Monica, Torrance and Wilmington.

Legal No. **0011499745**

CITY OF LAWNSDALE NOTICE OF PUBLIC HEARING BEFORE THE CITY COUNCIL

NOTICE IS HEREBY GIVEN that the Lawndale City Council will conduct a public hearing on Monday, November 15th, 2021 at 6:30 p.m. at the City Hall council chamber located at 14717 Burin Avenue, Lawndale, California to consider a revision of administrative fees for refunds for recreation classes and programs processed by the Community Services Department.

The files for this proposal are available for review Monday through Thursday, 7 am to 6 pm in the Community Services Department offices located at 14700 Burin Ave. If you challenge the nature of the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to the public hearing.

For further information regarding this matter, please contact Mike Estes, City of Lawndale, Community Services Department at (310) 973-3272, or via email at mestes@lawndalecity.org.

**Pub Nov 5, 10, 2021
Daily Breeze #11499745**



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

November 15, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *Kevin M. Chun*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: **City Council Standing Committee Addition**

BACKGROUND

From time to time, the City Council appoints its various members to subcommittees. These temporary advisory committees are composed solely of less than a quorum of the City Council, serves a limited or single purpose (that is not perpetual), and are dissolved once its specific task is completed. Subcommittees with continuing subject matter jurisdiction or formal action of the City Council would be considered "Standing Committees".

The current listing of Subcommittees and Standing Committees is as follows:

Business Revitalization Standing Committee

Mayor Robert Pullen-Miles
Councilmember Bernadette Suarez
(Appointed 1/19/2021)

City/School District Standing Committee

Mayor Pro Tem Pat Kearney
Councilmember Rhonda Hofmann Gorman
(Appointed 1/19/2021)

Billboard Subcommittee

Mayor Pro Tem Pat Kearney
Councilmember Rhonda Hofmann Gorman
(Appointed 1/19/2021)

City/School District Park Maintenance and Joint Use Subcommittee

Mayor Pro Tem Pat Kearney
Councilmember Sirley Cuevas
(Appointed 1/19/2021)

City Council Meeting – November 15, 2021
City Council Subcommittees

FY 21-22 Budget Subcommittee

Mayor Pro Tem Pat Kearney
Councilmember Sirley Cuevas
(Appointed 1/19/2021)

Metro C Line (Green) Extension Project Subcommittee

Mayor Robert Pullen-Miles
Councilmember Rhonda Hofmann Gorman
(Appointed 3/15/2021)

Caltrans Maintenance Standing Committee

Mayor Robert Pullen-Miles
Councilmember Rhonda Hofmann Gorman
(Appointed 9/20/2021)

Teen Center Subcommittee

Mayor Robert Pullen-Miles
Councilmember Bernadette Suarez
(Appointed 9/20/2021)

STAFF REVIEW

Staff is seeking direction from City Council on the addition of one Standing Committee and the appointment of members.

Homelessness Issues Standing Committee

Continued dialogue and planning on a number of issues regarding homelessness in Lawndale, including but not limited to interim housing, homeless services, and cleanup in the City.

Please note if the City Council creates or sustains a subcommittee, irrespective of its composition, which have either: (1) a continuing subject matter jurisdiction; or (2) a meeting schedule fixed by ordinance, resolution, or formal action of the City Council, these would be considered “standing committees” subject to the Brown Act, even if it comprises less than a quorum.

LEGAL REVIEW

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council review the proposed standing committee and direct staff on their appointment of members.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021
TO: Honorable Mayor and City Council
FROM: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021

TO: Honorable Mayor and City Council

FROM: Matthew Ceballos, Assistant City Clerk *MC*

SUBJECT: Conference with Labor Negotiator - Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees

No public documents were forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021

TO: Honorable Mayor and City Council

FROM: Matthew Ceballos, Assistant City Clerk *mc*

SUBJECT: Conference with Legal Counsel – The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), because there is a significant exposure to litigation in one (1) case. The facts and circumstances giving rise to exposure to litigation are unknown.

No public documents were forwarded to the City Clerk Department for this item.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *MC*
SUBJECT: Public Employee Performance Evaluation – City Manager

No public documents were forwarded to the City Clerk Department for this item.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: November 15, 2021
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk 
SUBJECT: Public Employee Appointment – Acting City Manager

No public documents were forwarded to the City Clerk Department for this item.