



CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWNDALE CITY COUNCIL REGULAR MEETING Monday, October 18, 2021 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up. You are still eligible to submit comment via the [Temporary eComment Policy for Public Meetings](#), the comments will be read verbatim into the record.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the [City Facilities Entry Protocols](#). Members of the public are still be able to view the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PUBLIC SAFETY REPORT**
 - a. L.A. County Sheriff's Department Updates
 - b. L.A. County Fire Department Updates
- D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- E. **COMMENTS FROM COUNCIL**
- F. **CONSENT CALENDAR**

Items 1 through 5, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.

2. **Approve the Plans and Specifications, and Authorization to Bid for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue, Project No. 2020-02**

Recommendation: that the City Council approve the project plans and specifications and authorize staff to solicit bids for the construction contract. The plans and specifications are filed with the City Clerk's Office.

3. **Accounts Payable Register**

Recommendation: that the City Council adopt Resolution No. CC-2110-043, authorizing the payment of certain claims and demands in the amount of \$88,912.75.

4. **Minutes of the Lawndale City Council Special Meeting – September 28, 2021**

Recommendation: that the City Council approve.

5. **Minutes of the Lawndale City Council Regular Meeting – October 4, 2021**

Recommendation: that the City Council approve.

G. **ADMINISTRATION**

6. **Change Order No. 1 for FY 2020-21 Annual Street Improvements Project**

Recommendation: that the City Council (a) approve Change Order No. 1 for FY 2020-21 Annual Street Improvement Project to Sequel Contractors Inc., in the amount of \$547,030; (b) approve Change Order No. 1 for Inspection Services for FY 2020-21 Annual Street Improvement Project to SA Associates in the amount of \$36,000; (c) approve contingency in amount of \$82,060 for Change Order No. 1 for FY 2020-21 Annual Street Improvement Project and (d) approve allocation of 2009 TAB Fund in the amount of \$600,000 to the account number 100-310-700.279 Street Improvements.

7. **Updates to the Purchasing Policy**

Recommendation: that the City Council (a) adopt Ordinance No. 1181-21 amending sections 3.08.040, 3.08.100 and 3.08.130 of Chapter 3.08, updating the purchasing/contracting thresholds and (b) adopt Resolution No. CC-2110-044, updating City Council Policy No. 53-00 incorporating the updated purchasing/contracting thresholds.

8. **Potential Cancellation of the Upcoming City Council Meetings**

Recommendation: that the City Council cancel the following City Council meetings: Monday, December 20, 2021 and Monday, January 3, 2022.

9. **Metro C Line Extension Update**

Recommendation: that the City Council receive and file the report.

H. **CITY MANAGER'S REPORT**

I. **ITEMS FROM CITY COUNCILMEMBERS**

10. **Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

J. CLOSED SESSION

11. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager Kevin M. Chun, the Assistant City Attorney Christina M. Burrows, and the City's negotiators, Assistant to the City Manager/Human Resources Director Raylette Felton and Special Counsel/Labor Attorney Katy Suttorp, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

12. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one (1) case.

13. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), because there is a significant exposure to litigation in one (1) case. The facts and circumstances giving rise to exposure to litigation are unknown.

K. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, November 1, 2021 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on October 18, 2021 was posted not less than 72 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021
TO: Honorable Mayor and City Council
FROM: Matthew Ceballos, Assistant City Clerk 
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KMC*

PREPARED BY: Julian Lee, Director of Public Works/City Engineer *JL*
Alex Chou, Associate Engineer *AC*

SUBJECT: **Approve the Plans and Specifications for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue, Project No. 2020-02**

BACKGROUND

In response to the Call for Projects in 2015 by the Los Angeles County Metropolitan Transportation Authority (Metro), the City submitted a Call for Projects grant application for the rehabilitation of Redondo Beach Boulevard between Artesia Boulevard and Prairie Avenue (Project). Metro awarded this grant to the City in 2015 in the amount of \$3,362,792 (later to be designated as Prop C 25 funding).

In 2016, the City initiated the preliminary engineering design and preparation of the project study reports. The preliminary engineering design and study includes the pavement rehabilitation of Redondo Beach Boulevard between Artesia Boulevard and Prairie Avenue, I-405 Freeway on/off ramps improvements, sidewalk and American with Disabilities Act (ADA) ramp improvements, traffic signal modification and synchronization, installation of medians, reconfiguration of traffic lanes to add bicycle lanes, replacement of old traffic signs, and reinstatement of street striping.

In October 2019, the City Council awarded the professional engineering design services to KOA Corporation, topographic survey services to Case Land Surveying, and geotechnical soil testing services to Twining, Inc.

During the course of development of the construction plans and specifications, several project components were eliminated due to conflict with other agency projects. The following items were removed from the Project:

- New and/or modified traffic signals at Hawthorne Boulevard, I-405 Freeway on-ramp, I-405 Freeway off ramp, and signal synchronization from Artesia Boulevard to Prairie Avenue. This portion of work will be completed by the County of Los Angeles Department of Public Works (LACDPW).
- New and/or modified traffic signal at Prairie Avenue. This portion of work will be completed by the LACDPW's Prairie Avenue Traffic Signal Synchronization Project.

City Council Meeting – October 18, 2021

Approve the Plans and Specification for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue, Project No. 2020-02

- Freeway ramp improvements at the terminus of the I-405 Freeway southbound ramp (Hawthorne Boulevard). This portion of work will be funded by Metro Measure M and R funds for “I-405 Auxiliary Lanes Project”.

In May 2018, the removal of the project components caused Metro to deobligate the 2015 Metro grant in the amount of \$3,362,792. Subsequently, the City negotiated with Metro to revise the project scope and funding allocation.

In May 2021, the City submitted revised project descriptions to Metro for approval. In July 2021, the Metro Board reviewed and approved the change of project description with new grant funding in the amount of \$1,322,100.

STAFF REVIEW

The project limits of the work for Redondo Beach Boulevard is between Artesia Boulevard and Prairie Avenue. Redondo Beach Boulevard is a shared roadway between the Cities of Redondo Beach, Torrance, and Lawndale. The City of Redondo Beach shares approximately 35% of Redondo Beach Boulevard between Artesia and Hawthorne Boulevard and the City of Torrance shares approximately 11% of Redondo Beach Boulevard between Prairie Avenue and Hawthorne Boulevard. The remainder belongs to the City of Lawndale. Staff reached out to the Cities of Redondo Beach and Torrance concerning the Project and they are willing to participate with the proposed pavement rehabilitation and share their proportion of construction costs.

The scope of work includes pavement rehabilitation using a 7 feet edge milling process, 4-inches of cold-in-place pavement recycling (CIR), 2-inches of asphalt rubber hot mix (ARHM) overlay, reconstruction of localized asphalt pavement failures, removal and reconstruction of damaged concrete sidewalk, curb and gutter, cross gutters, driveway approaches, installation of raised landscaped medians, installation of 4-inches of future irrigation conduit, ADA curb ramps, utility cover adjustments, reconnecting existing curb drains, installation of new water meters, replacement of traffic loops, replacement of traffic signs, thermoplastic striping and pavement markings, installation of on-street bicycle lanes, and other related appurtenances.

In July 2021, the preliminary construction plans and specifications were reviewed and supported by the Cities of Redondo Beach and Torrance. With both cities' concurrence, the final revised project plans and specifications were reviewed and approved by the staff in September 2021.

Currently, Metro and the City are working to finalize the Funding Agreement after the Metro Board's approval of the revised project. The advertisement of the Project has been approved by Metro and will proceed after authorization from the City Council.

LEGAL REVIEW

N/A

City Council Meeting – October 18, 2021

Approve the Plans and Specification for the Redondo Beach Boulevard Street Improvement Project from Artesia Boulevard to Prairie Avenue, Project No. 2020-02

FISCAL IMPACT

Full funding for this project will be available upon execution of a funding agreement with Metro. Metro will provide 65% of the construction cost with Proposition C 25 Grant funding and the City will fund the remaining 35% of the construction cost using Proposition C funds (local match). The City’s local match will also include Measure R funds from the South Bay Cities Council of Governments (SBCCOG). The exact amount of the SBCCOG’s funding will be determined after Metro finalizes the funding agreement.

The following is the breakdown of the estimated project costs:

Construction Estimate:	\$2,034,000.00
Construction Contingency (20%):	\$407,000.00
Construction Management Services	<u>\$400,000.00</u>
Total Project Cost Estimate:	\$2,841,000.00

The available project funding is as follows:

Prop C 25 Grant from Metro (65% of Construction Estimate):	\$1,322,100.00
<u>Local Match* - Prop C Fund/Measure R:</u>	<u>\$1,651,770.00</u>
Total Available Funding:	\$2,973,870.00

*A portion of the Local Match construction cost will be paid by the Cities of Redondo Beach and Torrance based on the percentage of their ownership of Redondo Beach Boulevard.

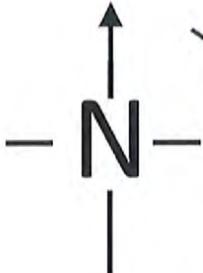
RECOMMENDATION

Staff recommends that the City Council approve the project plans and specifications and authorize staff to solicit bids for the construction contract. The plans and specifications are filed with the City Clerk’s Office.

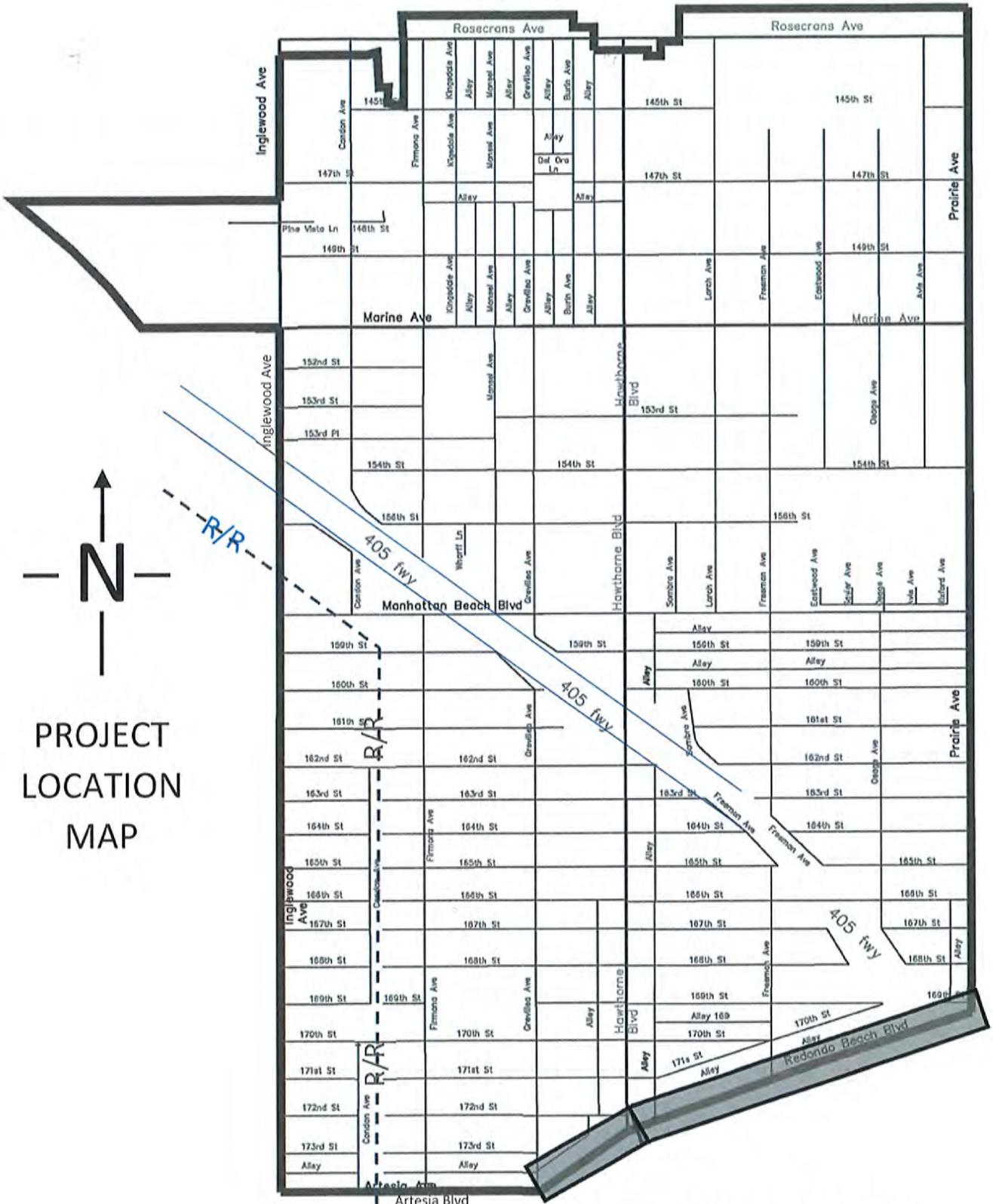
ATTACHMENT

1. Project Location Map

ATTACHMENT 1
Project Location Map



 PROJECT LOCATION MAP




 REDONDO BEACH BOULEVARD
 (ARTESIA BLVD TO PRAIRIE AVE)

RESOLUTION NO. CC-2110-043

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$88,912.75**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

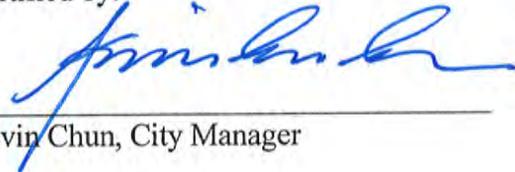
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the City Manager, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 201824 through 201877 for the aggregate total of \$88,912.75 are hereby authorized.

Effective Date: October 18th, 2021

Certified by:



Kevin Chun, City Manager

PASSED, APPROVED AND ADOPTED this 18th day of October, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2110-043 at a regular meeting of said Council held on the 18th day of October, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann Gorman					
Sirley Cuevas					
Bernadette Suarez					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Check Number		Aggregate Total
	Beginning	Ending	
9/30/2021	201824	201850	31,963.79
10/7/2021	201851	201877	56,948.96
Total Checks			88,912.75

*Check # 201855 is a reissuance of previously approved check # 201643.

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			88,912.75

Check Register Report

Date: 09/30/2021
 Time: 9:36 am
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
201824	09/30/2021	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES - AUGUST 2021	6,597.95
201825	09/30/2021	Printed		6369	AM-TEC SECURITY	ALARM REPAIR - CITY HALL	220.00
201826	09/30/2021	Printed		7660	ARAMSCO INC	CUSTODIAL SUPPLIES	946.87
201827	09/30/2021	Printed		1056	AT&T GLOBAL SERVICES, INC.	TELEPHONE SYSTEM MAINTENANCE	865.67
201828	09/30/2021	Printed		7520	BEST LUBE & TUNE PLUS	OIL CHANGE FOR VEHICLE # 491	81.19
201829	09/30/2021	Printed		7830	BRYAN CHANG	SECURITY DEPOSIT REFUND	240.00
201830	09/30/2021	Printed		7564	COLANTUONO, HIGHSMITH, &	LEGAL SERVICES -	5,640.26
201831	09/30/2021	Printed		0218	DEPARTMENT OF JUSTICE	FINGERPRINTING APPS(3)-AUG-21	96.00
201832	09/30/2021	Printed		7666	DOGS FOR LAW ENFORCEMENT	COUNCILMEMBER DONATION	50.00
201833	09/30/2021	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS	397.45
201834	09/30/2021	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	85.86
201835	09/30/2021	Printed		6231	GREENLAND SUPPLY INC.	IRRIGATION PARTS	756.47
201836	09/30/2021	Printed		7362	LA UNIFORMS & TAILORING	HATS FOR PWD	239.95
201837	09/30/2021	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	426.58
201838	09/30/2021	Printed		5216	POWERSTRIDE BATTERY	LESTER CHARGER 24 VOLT -	1,043.73
201839	09/30/2021	Printed		5895	RICOH USA INC	LEASE CHARGES FOR COPIERS -	1,667.51
201840	09/30/2021	Printed		7358	RK SPORTS LLC	INSTRUCTOR FEES- YOUTH SPORTS	5,100.00
201841	09/30/2021	Printed		5956	SUPERCO SPECIALTY PRODUCTS	GRAFFITI SUPPLIES	399.56
201842	09/30/2021	Printed		0458	THE SALVATION ARMY	MEALS FOR BEACH CITIES-	76.00
201843	09/30/2021	Printed		4142	TIME WARNER CABLE	INTERNET SERVICES	801.10
201844	09/30/2021	Printed		0462	TODD PIPE & SUPPLY-HAWTHORNE	TOILET PARTS	140.03
201845	09/30/2021	Printed		7831	ROBERT TORRES	PLANNING DEPOSIT REFUND	405.29
201846	09/30/2021	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FLEET SERVICES-FUEL	3,722.89
201847	09/30/2021	Printed		3062A	UNITED RENTALS	SOLAR MESSAGE BOARD FOR	217.04
201848	09/30/2021	Printed		7768	UNITED SITE SERVICES	2 PORTABLE RESTROOMS & 1	581.95
201849	09/30/2021	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	660.09
201850	09/30/2021	Printed		0493	ZUMAR INDUSTRIES, INC	NO PARKING SIGNS	504.35

Total Checks: 27	Checks Total (excluding void checks):	31,963.79
Total Payments: 27	Bank Total (excluding void checks):	31,963.79
Total Payments: 27	Grand Total (excluding void checks):	31,963.79

Check Register Report

Date: 10/07/2021

Time: 7:47 am

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
201851	10/07/2021	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	MONTHLY PEST CONTROL SERVICES	125.00
201852	10/07/2021	Printed		0115	AT & T	LONG DISTANCE SERVICES	15.55
201853	10/07/2021	Printed		7833	JAMES BARDEEN	SECURITY DEPOSIT REFUND	7,154.86
201854	10/07/2021	Printed		7785	BERICOM DESIGN	NETWORK MAINTENANCE & SUPPORT	11,900.00
201855	10/07/2021	Printed		7223	CHRISTINA CARROLL	PRSSC MEETING STIPEND	50.00
201856	10/07/2021	Printed		7223	CHRISTINA CARROLL	PRSSC MEETING STIPEND	50.00
201857	10/07/2021	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	TRAFFIC SIGNAL MAINTENANCE	27,352.57
201858	10/07/2021	Printed		0772	DEPT OF INDUSTRIAL RELATIONS	ELEVATOR INSPECTION FEE	575.00
201859	10/07/2021	Printed		5702	DIV OF THE STATE ARCHITECT	Q3 2021 CASP FEE REPORT	124.80
201860	10/07/2021	Printed		7767	ERICK ESCAMILLA	PLANNING COMMISSION STIPEND	50.00
201861	10/07/2021	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	121.30
201862	10/07/2021	Printed		7834	JP ROOFING & ASSOCIATES	SECURITY DEPOSIT REFUND	750.00
201863	10/07/2021	Printed		7801	IGNATIUS LIN	PRSSC MEETING STIPEND	100.00
201864	10/07/2021	Printed		7308	JESSICA MARTINEZ	PRSSC MEETING STIPEND	100.00
201865	10/07/2021	Printed		6428	MINUTEMAN PRESS OF GARDENA	CITY-WIDE ENVELOPES/MAILING	1,603.07
201866	10/07/2021	Printed		5560	MITSUBISHI ELECTRIC US, INC	ELEVATOR MAINTENANCE SERVICES	616.46
201867	10/07/2021	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
201868	10/07/2021	Printed		7829	PUBLIC SECTOR PERSONNEL	CLASSIFICATION AND COMPENSATIO	2,500.00
201869	10/07/2021	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	50.00
201870	10/07/2021	Printed		6810	SMOKE GUARD CALIFORNIA INC	ANNUAL SMOKE GUARD SVCS	1,200.00
201871	10/07/2021	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	9.36
201872	10/07/2021	Printed		4142	TIME WARNER CABLE	INTERNET SERVICES	1,085.59
201873	10/07/2021	Printed		7832	FRAN RAUL TORRES	SHED PERMIT APPLICATION REFUND	390.00
201874	10/07/2021	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT	785.84
201875	10/07/2021	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	54.22
201876	10/07/2021	Printed		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	35.34
201877	10/07/2021	Printed		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	100.00

Total Checks: 27

Checks Total (excluding void checks): 56,948.96

Total Payments: 27

Bank Total (excluding void checks): 56,948.96

Total Payments: 27

Grand Total (excluding void checks): 56,948.96

**MINUTES OF THE
LAWNDALE CITY COUNCIL SPECIAL MEETING
September 28, 2021**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California 90260.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas

Other Participants: City Manager Kevin M. Chun, City Attorney Gregory M. Murphy, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, Public Works Director Julian Lee

B. CEREMONIALS

Mayor Pro Tem Pat Kearney led the flag salute.

C. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

D. COMMENTS FROM COUNCIL

None.

E. ADMINISTRATION

1. Consideration of a Public Arts Program

Recommendation: that the City Council provide guidance and direction on a Public Arts Program or development of a comprehensive Public Arts Ordinance.

Community Development Director Sean Moore reported on the Consideration of a Public Arts Program and discussed the following:

- Location of public art in residential areas
- Placement of art in both commercial and industrial private/public areas
- Temporary public art
- Art on utility boxes
- Murals
- Approval process
- Develop plan

Councilmember Rhonda Hofmann Gorman inquired if the City would have jurisdiction over art on school property. Community Development Director Sean Moore responded the School District would be excluded.

Councilmember Bernadette Suarez inquired if the 1st amendment applies to the art and would it cause any repercussions. City Attorney Gregory M. Murphy responded the City Council has the right to set up a program which limits what kind of art can be displayed.

Councilmember Rhonda Hofmann Gorman requested a formal City logo to use in community art. City Manager Kevin M. Chun responded staff is in the process in setting up a request for proposals for a Communications Consultant. City Manager Kevin M. Chun noted if murals are approved, there may be a cause of proliferation and residents may take offense to part of the art.

A lengthy dialogue ensued between staff and City Council regarding murals, art on utility boxes, with the participation of the Youth Advisory Committee, limitations on the art content and a specific duration and the application process.

City Council reached a unanimous consensus to create a Public Arts Program with limitations for murals, art on utility boxes, creation of a Child Art Program, and Beautification Committee to oversee the Public Arts program with City Council's final approval.

2. Consideration of a Revised Parkway Design Policy

Recommendation: that the City Council provide guidance and direction on the revision of the Parkway Design Policy.

Public Works Director Julian Lee reported on the Consideration of a Revised Parkway Design Policy.

Mayor Pro Tem Pat Kearney requested a waiver for damages in place from property owners who work on their parkway.

Councilmember Rhonda Hofmann Gorman spoke about the responsibility and upkeep of the parkways.

Councilmember Sirley Cuevas noted pebbles are an issue with children and would like to see more plants.

Councilmember Bernadette Suarez inquired if a permit is necessary for certain parkway improvements.

City Manager Kevin M. Chun responded that a permit can be only required for significant constructions done by a contractor on the parkway.

City Council reached a unanimous consensus to include 50% permeable hardscape and 50% green landscape to the Parkway Design Policy and requested a list and visual aids of permeable hardscapes.

Councilmember Bernadette Suarez requested to place Purchasing Policy for review in the next regular meeting.

F. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 7:47 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: 10/18/2021

**MINUTES OF THE
LAWNDALE CITY COUNCIL REGULAR MEETING
October 4, 2021**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas

Other Participants: City Manager Kevin M. Chun, City Attorney Gregory M. Murphy, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, Public Works Director Julian Lee

B. CEREMONIALS

Councilmember Sirley Cuevas led the flag salute and Pastor Danny Winders, Restoration Life Church, provided the inspiration.

C. PRESENTATION

1. Dr. Stephen Nellman, Centinela Valley Union High School District Superintendent

Dr. Stephen Nellman, Centinela Valley Union High School District Superintendent, introduced himself and provided information on upcoming school construction, educational opportunities for students and staff, and upcoming activities.

D. PUBLIC SAFETY REPORT

Los Angeles County Sheriff's Department Captain Duane Allen summarized the recent law enforcement activities.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Yesika Hernandez, Resident, spoke about the dangers of second hand tobacco smoke in multi-family housing.

Griselda Sanchez, Community Engagement Coordinator for Fame Assistance Corporation, spoke about the effects of tobacco smoke in multi-family housing.

Ricardo Torres, Tobacco Program Director of Fame Assistance Corporation, spoke about second hand tobacco smoke and property damages in multi-family housing.

Noah Situ, intern at Fame Assistance Corporation, spoke about second hand tobacco smoke in multi-family housing.

Randall Abram, Resident, spoke about focusing on proposals to respond to the effects of second hand tobacco smoke in multi-family housing rather than the dangers.

F. COMMENTS FROM COUNCIL

The City Council responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

G. CONSENT CALENDAR

2. **Updating City Council Policy No. 77-04 (Records and Information Management), Adding Records Series and Schedule Updates**
Recommendation: that the City Council adopt Resolution No. CC-2110-041, Updating City Council Policy No. 77-04 (Records and Information Management), Adding Records Series and Schedule Updates.
3. **Accounts Payable Register**
Recommendation: that the City Council adopt Resolution No. CC-2110-040, authorizing the payment of certain claims and demands in the amount of \$273,391.21.
4. **Minutes of the Lawndale City Council Regular Meeting – September 20, 2021**
Recommendation: that the City Council approve.

A motion by Mayor Pro Tem Kearney to approve the consent calendar was seconded by Councilmember Sirley Cuevas and carried by a vote of 5-0.

H. ADMINISTRATION

5. **Purchasing Policy Discussion**
Recommendation: that the City Council provide direction to staff as necessary.

Councilmember Bernadette Suarez spoke about the current purchasing policy, in comparison to surrounding cities, and requested a more transparent and accountable tracking process with a lower purchase level.

A lengthy dialogue ensued between City Council and staff regarding lowering the City Manager award threshold to \$25,000, emergency threshold for City Manager, a vendor list with each department and a report of expenditures of over \$15,000 in the past year.

City Council came to a unanimous consensus, without objection, to direct staff to implement the following modifications to the purchasing policy: lower the City Manager award threshold to \$25,000, include an emergency provision where the City Manager award threshold can exceed \$25,000, and make each Department responsible to maintain a vendors list. The amended purchasing policy would be brought back for deliberation at the next City Council meeting.

6. Parks, Recreation and Social Services Street Pole Banner Project

Recommendation: that the City Council receive and file this report.

Community Services Director Mike Estes presented the Parks, Recreation and Social Services Street Pole Banner Project.

Councilmember Bernadette Suarez inquired about the longevity of the banners. Community Services Director Mike Estes responded that the banners will last 3-5 years.

Mayor Robert-Pullen Miles inquired if staff looked into using local vendors and if the Youth Advisory Committee can be involved in the design and art work. Community Services Director Mike Estes responded accordingly.

Mayor Pro Tem Pat Kearney inquired if the banners will be issued a warranty and will undergo staff review of the proof prior to approving. Community Services Director Mike Estes responded that the banners will be covered by a 3 year warranty and the proofs will circulate for approval, starting with staff, to City Manager, and City Council for editorial review prior to final approval.

City Council came to a unanimous consensus, without objection, to receive and file item No. 6 staff report.

I. PUBLIC HEARING

7. Appeal Request (Case No. 21-25 Appealing the Planning Commission's Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard

Recommendation: that the City Council (a) conduct a public hearing; (b) adopt the findings of fact and determinations relative to the submitted application; and (c) adopt Resolution No. CC-2110-042, denying the Special Use Permit and Development Permit.

City Attorney Gregory M. Murphy provided the process for the appeal.

Associate planner Rafael Garcia provided a PowerPoint presentation on the Appeal Request (Case No. 21-25 appealing the Planning Commission's Decision to Deny Case No. 20-17 for the Development of a New 7,779 Square Foot Express Carwash Facility on a GC (General Commercial) Zoned Property Located at 15413-15425 Hawthorne Boulevard.

Mayor Pullen-Miles inquired if the applicant can be compelled to build housing if this project is not approved. Community Development Director Sean Moore responded it can be encourage and incentivize but not forced.

Councilmember Cuevas inquired how many units the property is designated for. Community Development Director Sean Moore responded approximately 30-40 units, depending on the parking design.

The public hearing was opened at 7:50 p.m.

Nicole Kuklok-Waldman spoke in favor of the project and introduced the applicant and the project.

Bill Giles, owner of the property, spoke in favor of the car wash project.

Brad Giles, Real Estate Agent, spoke in favor of the car wash project.

Tim Berger, project applicant, spoke about the car wash development project and provided a PowerPoint presentation.

Sherri Bonstelle, applicant's attorney, spoke in favor of the car wash project and argued reasons to approve the project.

Public Testimony

Chris Miller, local car wash developer and consultant, spoke in favor of the developer and the car wash project.

Randall Abram, Resident, spoke against the car wash projects in the City.

Community Development Director Sean Moore provided a rebuttal to each issue delivered by the applicant and their team, rejecting all of their arguments.

Sherri Bonstelle, applicant's attorney, spoke about arrangements with the City and requirements of traffic study, economic study and RENA numbers.

Bill Giles, owner of the property, spoke about the upkeep of the property.

Brad Giles, Real Estate Agent, spoke about the tenants removed immediately after the violations and taking care of the property.

City Attorney Gregory M. Murphy recommended continuing the hearing to a subsequent City Council meeting to review additional evidence that was provided by the applicant.

Councilmember Hofmann-Gorman and Mayor Robert Pullen-Miles agreed with City Attorney Murphy.

Mayor Pro Tem Pat Kearney inquired how many support letters were from Lawndale residents. Bill Giles responded that one letter was from a member of the Lawndale School District for 23 years, but that the rest of the support letters were from family and friends outside of Lawndale.

Nicole Kuklok-Waldman added she met with a concerned resident and sent him copies of the plans.

A motion by Mayor Pro Tem Kearney to continue the public hearing on item No. 7 to the first meeting in November, was seconded by Councilmember Rhonda Hofmann Gorman and carried by a vote of 5-0.

J. CITY MANAGER'S REPORT

City Manager Kevin Chun announced the upcoming community Halloween Haunt event on Saturday, October 30th and noted that further information will be on all social media platforms and website.

K. ITEMS FROM CITY COUNCILMEMBERS

8. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Suarez attended a meeting with South Bay Cities Council of Governments and the grand opening/ribbon cutting ceremony of the Far Field Beer Company.

Councilmember Sirley Cuevas attended a meeting with League of California Cities and attended the grand opening/ribbon cutting ceremony of the Far Field Beer Company.

Councilmember Hofmann Gorman had nothing to report.

Mayor Pro Tem Kearney also attended the grand opening/ribbon cutting ceremony of the Far Field Beer Company.

Mayor Pullen-Miles attended the grand opening/ribbon cutting ceremony of the Far Field Beer Company, the Gardena Food, Wine and Cigar Festival, and a meeting in the City of Hawthorne with County Assessor and guest speaker Jeff Prang.

Councilmember Sirley Cuevas requested an update of the Metro C-line project.

L. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 8:57 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

Approved: 10/18/2021



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KM*

PREPARED BY: Julian Lee, Director of Public Works/City Engineer *JL*
Kevin Moghadasi, Assistant Engineer *KM*

SUBJECT: **Approve Change Order No. 1 for FY 2020-21 Annual Street Improvements Project No. 2020-7 and 2020-8**

BACKGROUND

The City's annual street improvement program provides continual preventive maintenance to extend the life of street conditions. The annual street improvement project consists of rehabilitation and preventive maintenance of City streets including pothole/base repair, crack sealing, slurry seal, and pavement overlay. Rehabilitation and maintenance work on public streets need to be coordinated with other City projects, utility company excavations and private development projects based on the current Pavement Management System (PMS).

For Fiscal Year 2020-21, staff selected several street segments with significant deteriorated pavement conditions along Manhattan Beach Boulevard service road, Eastwood Avenue, Avis Avenue, Saylor Avenue, Osage Avenue, 167th Street, and 161st Street. The City Council approved the project specifications and authorized staff to advertise the project on May 17, 2021 and awarded the construction contract to Sequel Contractor, Inc. (Sequel) for the total construction costs of \$1,193,910 (bid amount of \$973,400, \$146,010 for the contingency and \$74,500 for inspection services) on August 2, 2021.

This project is funded through the Community Development Block Grant (CDBG), Senate Bill (SB) 1 Road Maintenance and Rehabilitation Account (RMRA), Measure M funds, and the General Fund.

The details of the FY 2020-21 Annual Street Improvement Project are as follows:

Street Name	Construction Limits	Quantity
Manhattan Beach Blvd. service road	From Eastwood Ave. to Rixford Avenue	20,000 SF
Eastwood Avenue	From Manhattan Beach Blvd. to North End	8,000 SF
Saylor Avenue	From Manhattan Beach Blvd. to North End	8,000 SF
Osage Avenue	From Manhattan Beach Blvd. to North End	8,000 SF
Avis Avenue	From Manhattan Beach Blvd. to North End	8,000 SF
167 th Street	From Hawthorne Blvd. to Freeman Ave.	30,000 SF
161 st Street	From Inglewood Ave. to Grevillea Ave.	60,000 SF

STAFF REVIEW

Recently, staff discovered that there is approximately \$600,000 available in the 2009 Tax Allocation Bonds fund balance. Furthermore, the bond fund requires an immediate expenditure as the Finance Department is planning to refinance the bond debt due to current low interest rate.

In addition, staff found several residential streets that are in critical condition and in need of immediate attention. Staff preliminary surveyed the additional street segments (see Attachment #6 for the pictures of the existing conditions) and requested that Sequel provide a cost proposal for addition work on these streets.

The proposed additional street segments are along 156th Street, 165th Street, 167th Street, Condon Avenue, and Rixford Avenue. The scope of work includes cold milling and replacement of asphalt pavement overlay, reconstruction of various curb ramps to meet the requirements of the American with Disabilities Act (ADA), street striping, and other appurtenant work. On October 7, 2021, Sequel provided a cost proposal for improvement of the additional street segments in the amount of \$547,030.00. In addition, SA Associates, provided a cost proposal for additional inspection services in the amount of \$36,000.00.

The details of the additional street segments are listed in the table below:

Street Name	Construction Limits	Quantity
156th Street	From Inglewood Avenue to Condon Avenue	13,530 SF
165 th Street	From Hawthorne Boulevard to East End	30,510 SF
167 th Street	From Freeman Avenue to 168 th Street	20,250 SF
Condon Avenue	From 156 th Street to Manhattan Beach Boulevard	15,680 SF
Rixford Avenue	From Manhattan Beach Service Road to North End	8,500 SF

LEGAL REVIEW

The City’s standard construction contract, which is included in the project specifications template, has been reviewed and approved as to form by the City Attorney.

FISCAL IMPACT

Funding is available in the 2009 Tax Allocation Bond fund balance for this Change Order No. 1. An appropriation in the amount of \$600,000 along with \$65,090 from Measure M Funds, already included in the original project approval, are required for Change Order No. 1. The project cost breakdown of the proposed additional street segments is as follows:

City Council Meeting – October 18, 2021
Approved Change Order No. 1 for FY 2020-21 Annual Street Improvement Project

Construction Bid Amount	\$973,400.00
Construction Contingency (15%)	\$146,010.00
Construction Inspection Services	\$74,500.00
Change Order No. 1	\$547,030.00
Additional Inspection Services Cost for Change Order No. 1	\$36,000.00
Contingency for Change Order No. 1	\$82,060.00
Total Project Cost Estimate	\$1,859,000.00

The available project funding is as follows:

SB 1 – Gas Tax (274-310-700.279)	\$533,000.00
CDBG (214-441-700.146)	\$238,683.00
General Fund (MOE) (100-310-700.279)	\$284,000.00
Measure M (272-310-700.279)	\$364,612.00
2009 TAB Bond Funds	\$600,000.00
Total Available Funding	\$2,020,295.00

RECOMMENDATION

Staff recommends that the City Council:

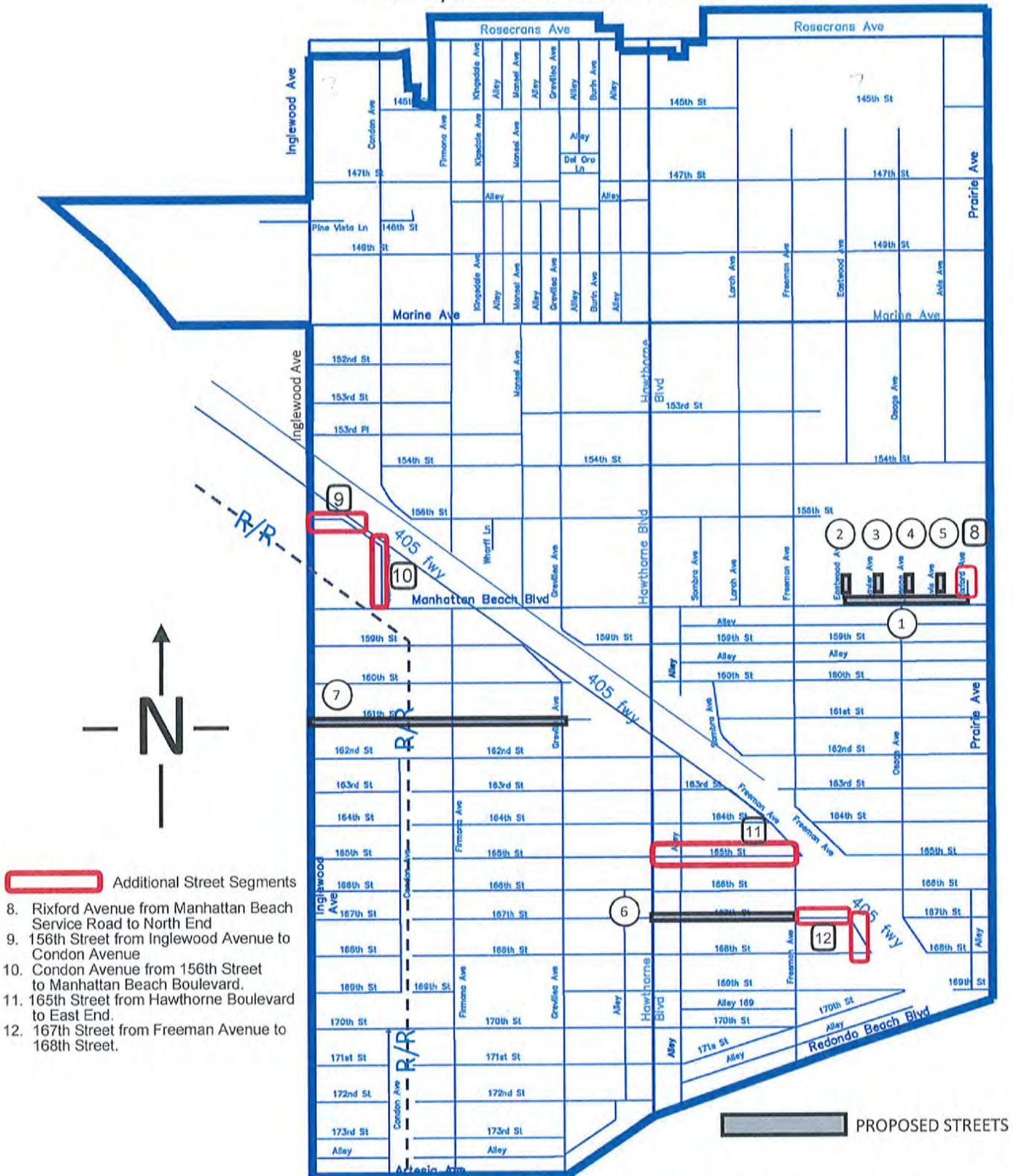
1. Approve Change Order No. 1 for FY 2020-21 Annual Street Improvement Project to Sequel Contractors Inc., in the amount of \$547,030.00;
2. Approve Change Order No. 1 for Inspection Services for FY 2020-21 Annual Street Improvement Project to SA Associates, in the amount of \$36,000.00;
3. Approve contingency in amount of \$82,060.00 for Change Order No. 1. for FY 2020-21 Annual Street Improvement Project; and
4. Approve allocation of 2009 TAB Fund in amount of \$600,000 to the account number 100-310-700.279 Street Improvements.

ATTACHMENTS

1. Project Location Map
2. Sequel Contractor Change Order No. 1 Proposal Dated October 7, 2021
3. SA Associates Change Order No. 1 Proposal Dated October 7, 2021
4. Contract Amendment No. 1 with Sequel Contractor, Inc. for the FY 2020-21 Annual Street Improvements Project.
5. Contract Amendment No. 1 with SA Associate, Inc. for additional inspection services for the FY 2020-21 Annual Street Improvements Project.
6. Condition of Additional Street Segments

ATTACHMENT 1
Project Location Map

PROJECT LOCATION MAP
FOR
FY2020/21 STREET IMPROVEMENT PROJECT



- Additional Street Segments
- 8. Rixford Avenue from Manhattan Beach Service Road to North End
- 9. 156th Street from Inglewood Avenue to Condon Avenue
- 10. Condon Avenue from 156th Street to Manhattan Beach Boulevard.
- 11. 165th Street from Hawthorne Boulevard to East End.
- 12. 167th Street from Freeman Avenue to 168th Street.

PROPOSED STREETS

1. Manhattan Beach Service Road from Rixford Avenue to Eastwood Avenue
2. Eastwood Avenue from Manhattan Beach Boulevard to the North End
3. Sayler Avenue from Manhattan Beach Boulevard to North End
4. Osage Avenue from Manhattan Beach Boulevard to North End
5. Avis Avenue from Manhattan Beach Boulevard to North End
6. 167th Street from Hawthorne Boulevard to Freeman Avenue
7. 161st Street from Inglewood Avenue to Grevillea Avenue

ATTACHMENT 2
Sequel Contractors Change Order No. 1 Proposal

CITY OF LAWNSDALE, CALIFORNIA

**PROPOSAL FOR THE
ADDITIONAL STREET SEGMENTS FOR IMPROVEMENT FOR FY
2020/21 ANNUAL STREET IMPROVEMENT PROJECT
PROJECT NO. 2021-7 AND NO. 2021-8**

TO THE CITY OF LAWNSDALE, CALIFORNIA-

All work and improvements therein described, and to furnish all labor and materials, equipment and incident insurance necessary therefor, in accordance with the specifications therefor known as **“FY 2020/21 Annual Street Improvement Project, Project No. 2021-7 and No. 2021-8”** which are on file in the office of the Engineer of the City of Lawnsdale.

Definition of Terms (for a complete definition of terms, see California Building Code, 2019. Edition.

CYCubic yard
EAEach
LFLinear foot
LSLump sum
SFSquare foot
SYSquare yard
TONTon

The contractor hereby proposes and agrees to enter into a contract to perform the additional work and improvements therein mentioned to the satisfaction of and under the supervision of the Engineer of the City of Lawnsdale, duly appointed for said work in the matter of the construction and installation of **“FY 2020/21 Annual Street Improvement Project, Project No. 2021-7 and No. 2021-8”** for the sum set forth in the following schedule:

NOTE: The estimated quantities shown herein are approximate. Payment for quantities will be made for actual materials used on the job and based on the unit costs shown below. The City reserves the right to increase or decrease the amount of any quant

CITY OF LAWNSDALE
RIXFORD AVENUE FROM MANHATTAN
BEACH BLVD. TO NORTH END
Schedule No. 4

Sequel Contractors, Inc.

Item No.	Item Description	Unit	Quantity	Unit Price	Total Amount
1	Mobilization & Demobilization	LS	1	0	0
2	Traffic Control & Public Safety	LS	1	\$6,325.00	\$6,325.00
3	<u>Grind 2-Inch Existing AC Pavement</u> and Dispose the removal Material to a legal Dump- Site	SF	8,500	\$0.26	\$2,210.00
4	<u>Construct 2"-inch thick New Conventional AC pavement over</u> Compacted base. (Type III-C2-PG64-10)	TON	110	\$80.00	\$8,800.00
5	<u>12" inch-Dig out</u> (Remove 12" of AC, AB before cold milling and overlay and construct 10"-inch thick A/C Base Course- with 2" inch Conventional AC on top)-Removable	SF	1000	\$12.00	\$12,000.00
6	Saw cut, Remove and Reconstruct 6"-Inch Integral Concrete <u>Curb and Gutter</u> SPPWC STD.Plan No.120-2	LF	50	\$49.00	\$2,450.00
7	Saw cut, Remove Existing & Construct 4" – Thick Concrete <u>Sidewalk</u> Per SPPWC- Standard Plan No.113-2	SF	500	\$8.00	\$4,000.00
8	Saw cut, Remove and Reconstruct 4"-Thick Concrete <u>Residential Driveway</u> Approach over compacted base per SPPWC STD.Plan 110-2 Type A	SF	50	\$11.00	\$550.00
9	Saw cut, Remove and Reconstruct 4"-Thick PCC Pavement <u>Curb Ramp</u> with DWS-SPPWC STD.Plan 111-5 (removable)	EA	1	\$4,800.00	\$4,800.00
10	<u>Adjust Existing Manhole</u> Rim and Cover Set to New Grade	EA	1	\$1,000.00	\$1,000.00
11	<u>Adjust Existing Water or Gas Valve</u> to New Grade	EA	1	\$800.00	\$800.00
12	Remove Concrete and replace with dirt and sod marathon type I	SF	100	\$5.00	\$500.00
Total Bid Schedule No. 4 in figures:				\$	43,435.00
Total Bid Schedule No. 4 in Words:					
Forty Three Thousand Four Hundred Thirty Five Dollars					

<p style="text-align: center;">CITY OF LAWNSDALE 167th STREET FROM FREEMAN AVENUE TO 168 STREET Schedule No. 5</p>					
Item No.	Item Description	Unit	Quantity	Unit Price	Total Amount
1	Mobilization & Demobilization	LS	1	0	0
2	Traffic Control & Public Safety	LS	1	\$12,435.00	\$12,435.00
3	Grind 2"-Inch Existing AC Pavement and Dispose the removal Material to a legal Dump-Site	SF	22,000	\$0.26	\$5,720.00
4	Construct 2"-inch thick New Conventional AC pavement over Compacted base. (Type III-C2-PG64-10)	TON	275	\$80.00	\$22,000.00
5	12" inch-Dig out (Remove 12" of AC, AB before cold milling and overlay and construct 10"-inch thick A/C Base Course- with 2" inch Conventional AC on top)-Removable	SF	200	\$12.00	\$2,400.00
6	Saw, Remove and Reconstruct 6"-Inch Integral Concrete Curb and Gutter SPPWC STD.Plan 120-2 (Removable)	LF	800	\$49.00	\$39,200.00
7	Sawcut, Remove and Reconstruct 4"-Thick Concrete Sidewalk over compacted base per SPPWC STD.Plan 112-2 and 113-2	SF	2,000	\$8.00	\$16,000.00
8	Saw cut, Remove and Reconstruct 4"-Thick Concrete Residential Driveway Approach over compacted base per SPPWC STD.Plan 110-2 Type A	SF	1,000	\$11.00	\$11,000.00
9	Grind down uplifted concrete edge to the grade on sidewalk	LF	200	\$25.00	\$5,000.00
10	Saw cut, Remove Existing & Construct Curb Ramp per SPPWC Std. Plan, includes Curb and Gutter, DWS (Detectable Waning Surface) per SPPWC St. Plan No.111-5	EA	2	\$4,800.00	\$9,600.00
11	Adjust Existing Sewer Manhole Rim and Cover to New Grade	EA	2	\$1,000.00	\$2,000.00
12	Adjust Existing Water/Gas Valve to the New Grade	EA	2	\$800.00	\$1,600.00
13	Install Thermoplastic " STOP " legend and Stop Bar per Contract Plans & Caltrans Standard Plan No. A24D, A24E	EA	3	\$1,000.00	\$3,000.00
14	Remove existing City tree and replace with new tree- 24" Box-Crape Myrtle, Standard Trunk (Removable)	EA	10	\$2,300.00	\$23,000.00

Total Bid Schedule No. 5 in figures	\$ 152,955.00
Total Bid Schedule No.5 in Words One Hundred Fifty Two Thousand Nine Hundred Fifty Five Dollars	

CITY OF LAWDALE
156TH STREET FROM INGLEWOOD AVE. TO CONDON AVE.
AND CONDON AVENUE FROM 156TH STREET TO
MANHATTAN BEACH BOULEVARD

Schedule No. 6

Item No.	Item Description	Unit	Quantity	Unit Price	Total Amount
1	Mobilization & Demobilization	LS	1	0	0
2	Traffic Control & Public Safety	LS	1	\$13,545.00	\$13,545.00
3	<u>Grind 2"-Inch Existing AC Pavement</u> and Dispose the removal Material to a legal Dump-Site	SF	30,000	\$0.26	\$7,800.00
4	<u>Construct 2"-inch thick New Conventional AC pavement over</u> Compacted base. (Type III-C2-PG64-10)	TON	375	\$80.00	\$30,000.00
5	<u>12" inch-Dig out</u> (Remove 12" of AC, AB before cold milling and overlay and construct 10"-inch thick A/C Base Course- with 2" inch Conventional AC on top)	SF	200	\$12.00	\$2,400.00
6	Saw cut, Remove and Reconstruct <u>6"-Inch Integral Concrete Curb and Gutter</u> SPPWC STD.Plan 120-2 (Removable)	LF	1,000	\$49.00	\$49,000.00
7	Saw cut, Remove and Reconstruct <u>4"-Thick Concrete Sidewalk</u> over compacted base per SPPWC STD.Plan 112-2 and 113-2	SF	1,500	\$8.00	\$12,000.00
8	Saw cut, Remove and Reconstruct <u>4"-Thick Concrete Residential Driveway</u> Approach over compacted base per SPPWC STD.Plan 110-2 Type A	SF	1,000	\$11.00	\$11,000.00
9	<u>Grind down uplifted</u> concrete edge to the grade on sidewalk	LF	200	\$25.00	\$5,000.00
10	Saw cut, Remove Existing & Construct <u>Curb Ramp</u> per SPPWC Std. Plan, includes Curb and Gutter, DWS (Detectable Waning Surface) per SPPWC St. Plan No.111-5	EA	2	\$4,800.00	\$9,600.00
11	<u>Adjust Existing Sewer Manhole</u> Rim and Cover to New Grade	EA	1	\$1,000.00	\$1,000.00
12	<u>Adjust Existing Water/Gas Valve</u> to the New Grade	EA	2	\$800.00	\$1,600.00
13	<u>Saw cut, Remove and Reconstructs 8"- thick Cross Gutter Per</u> SPPWC Standard Plans 122-2	SF	120	\$22.00	\$2,640.00
14	Install Thermoplastic " <u>STOP</u> " legend and <u>Stop Bar</u> per Contract Plans & Caltrans Standard Plan No. A24D, A24E	EA	2	\$1,000.00	\$2,000.00

Total Bid Schedule No. 6 in figures	\$ 147,585.00
Total Bid Schedule No.6 in Words One Hundred Forty Seven Thousand Five Hundred Eight Five Dollars	

CITY OF LAWDALE
165TH STREET FROM HAWTHORNE BLVD. TO EAST END
Schedule No. 7

Item No.	Item Description	Unit	Quantity	Unit Price	Total Amount
1	Mobilization & Demobilization	LS	1	0	0
2	Traffic Control & Public Safety	LS	1	\$15,235.00	\$15,235.00
3	Grind 2"-Inch Existing AC Pavement and Dispose the removal Material to a legal Dump-Site	SF	32,000	\$0.26	\$8,320.00
4	Construct 2"-inch thick New Conventional AC pavement over Compacted base. (Type III-C2-PG64-10)	TON	400	\$80.00	\$32,000.00
5	12" inch-Dig out (Remove 12" of AC, AB before cold milling and overlay and construct 10"-inch thick A/C Base Course- with 2" inch Conventional AC on top)	SF	600	\$12.00	\$7,200.00
6	Saw cut, Remove and Reconstruct 6"-Inch Integral Concrete Curb and Gutter SPPWC STD.Plan 120-2 (Removable)	LF	500	\$49.00	24,500.00
7	Saw cut, Remove and Reconstruct 4"-Thick Concrete Sidewalk over compacted base per SPPWC STD.Plan 112-2 and 113-2	SF	2,000	\$8.00	\$16,000.00
8	Saw cut, Remove and Reconstruct 4"-Thick Concrete Residential Driveway Approach over compacted base per SPPWC STD.Plan 110-2 Type A	SF	2,000	\$11.00	\$22,000.00
9	Grind down uplifted concrete edge to the grade on sidewalk	LF	100	\$25.00	\$2,500.00
10	Saw cut, Remove Existing & Construct Curb Ramp per SPPWC Std. Plan, includes Curb and Gutter, DWS (Detectable Waning Surface) per SPPWC St. Plan No.111-5	EA	5	\$4,800.00	\$24,000.00
11	Adjust Existing Sewer Manhole Rim and Cover to New Grade	EA	4	\$1,000.00	\$4,000.00
12	Adjust Existing Water/Gas Valve to the New Grade	EA	3	\$800.00	\$2,400.00
13	Saw cut, Remove and Reconstructs 8"- thick Cross Gutter and Spandrel Per SPPWC Standard Plans 122-2	SF	850	\$22.00	\$18,700.00
14	Install Thermoplastic " STOP " legend and Stop Bar per Contract Plans & Caltrans Standard Plan No. A24D, A24E	EA	2	\$1,000.00	\$2,000.00
15	Install Thermoplastic Right Turn Arrow legend per Contract Plans & Caltrans Standard Plan No. A24A	EA	1	\$1,200.00	\$1,200.00

16	<u>Remove existing City tree</u> and replace with new tree- 24" Box-Crape Myrtle, Standard Trunk (Removable)	EA	10	\$2,300.00	\$23,000.00
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Total Bid Schedule No. 7 in figures	\$ 203,055.00
Total Bid Schedule No. 7 in Words	
<u>Two Hundred Three Thousand Fifty Five Dollars</u>	

CITY OF LAWNSDALE
152ND STREET FROM FIRMONA AVE. TO CONDON AVE.

~~Schedule No. 8~~

Item No.	Item Description	Unit	Quantity	Unit Price	Total Amount
1	Mobilization & Demobilization	LS	1	_____	_____
2	Traffic Control & Public Safety	LS	1	_____	_____
3	<u>Grind 2"-Inch Existing AC Pavement</u> and Dispose the removal Material to a legal Dump-Site	SF	20,000	_____	_____
4	<u>Construct 2"-inch thick New Conventional AC pavement over</u> Compacted base. (Type III-C2-PG64-10)	TON	250	_____	_____
5	<u>12" inch-Dig out</u> (Remove 12" of AC, AB before cold milling and overlay and construct 10"-inch thick A/C Base Course- with 2" inch Conventional AC on top)	SF	100	_____	_____
6	Saw cut, Remove and Reconstruct <u>6"-Inch Integral Concrete Curb and Gutter</u> SPPWC STD.Plan 120-2 (Removable)	LF	150	_____	_____
7	Saw cut, Remove and Reconstruct <u>4"-Thick Concrete Sidewalk</u> over compacted base per SPPWC STD.Plan 112-2 and 113-2	SF	1,000	_____	_____
8	Saw cut, Remove and Reconstruct <u>4"-Thick Concrete Residential Driveway</u> Approach over compacted base per SPPWC STD.Plan 110-2 Type A	SF	500	_____	_____
9	<u>Grind down uplifted</u> concrete edge to the grade on sidewalk	LF	20	_____	_____
10	Saw cut, Remove Existing & Construct <u>Curb Ramp</u> per SPPWC Std. Plan, includes Curb and Gutter, DWS (Detectable Waning Surface) per SPPWC St. Plan No.111-5	EA	4	_____	_____
11	<u>Adjust Existing Sewer Manhole</u> Rim and Cover to New Grade	EA	2	_____	_____
12	<u>Adjust Existing Water/Gas Valve</u> to the New Grade	EA	2	_____	_____
13	<u>Saw cut, Remove and Reconstructs 8"- thick Cross Gutter and Spandrel Per</u> SPPWC Standard Plans 122-2	SF	800	_____	_____
14	Install Thermoplastic " <u>STOP</u> " legend and <u>Stop Bar</u> per Contract Plans & Caltrans Standard Plan No. A24D, A24E	EA	2	_____	_____
15	<u>Remove existing City tree</u> and replace with new tree- 24" Box-Crape Myrtle, Standard Trunk (Removable)	EA	1	_____	_____

Total Bid Schedule No. 8 in figures	\$ _____
Total Bid Schedule No. 8 in Words	

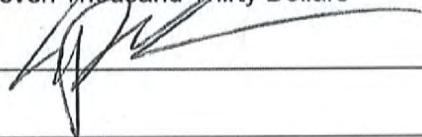
Total Bid Schedule No. 4, No. 5, No. 6, No. 7, and No. ~~8~~ in figures:

\$547,030.00

Total Bid Schedule No. 4, No. 5, No. 6, No. 7, and No. ~~8~~ in words:

Five Hundred Forty Seven Thousand Thirty Dollars

Signature of Bidder: _____



Dated: 10/7/21

ATTACHMENT 3
SA Associates Change Order No. 1 Proposal



October 7, 2021

Kevin Moghadasi,
City of Lawndale
Public Works Department
4722 Manhattan Beach Boulevard
Lawndale, CA 90260

Project: Construction Inspection Services for FY 2020/21 Annual Street Improvement Project

Subject: Proposal for Additional Construction Inspection Services

Dear Kevin:

In accordance with your request, we are pleased to submit our proposal to provide additional Construction Inspection Services for the FY 2020/21 Annual Street Improvement Project for Additional Bid Schedules.

The additional work includes the following:

	Construction Cost	Number of Calendar Days	Number of Working Days
Bid Schedule 4	\$44,635	5	4
Bid Schedule 5	\$154,705	10	7
Bid Schedule 6	\$149,310	10	7
Bid Schedule 7	\$254,588	12	9
TOTALS	\$555,238	37	27

Our fee to provide the additional construction inspection services will be \$36,000.

Please call me if you have any questions,

Thank you,

Shahnawaz Ahmad, P.E.
President

ATTACHMENT 4
Contract Amendment No. 1 with Sequel Contractors

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR FY 2020/21 ANNUAL STREET IMPROVEMENT PROJECT
PROJECT NUMBER 2021-7 AND 2021-8**

This first AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "first Amendment") is made and entered into this ____ day of October, 2021__, by and between the CITY OF LAWNSDALE, a municipal corporation ("City"), and Sequel Contractors, Inc. ("Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for FY 2020/21 Annual Street Improvement Project, Project Number 2021-7 and 2021-8 (the "Agreement") on or about August 5, 2021, and

WHEREAS, City has determined that it has bond fund that must be expended on the street improvement.

WHEREAS, City and Contractor negotiated an additional scope of services to be performed pursuant to the terms and conditions of the Agreement and to be compensated with the available Bond fund.

WHEREAS, it is the desire of the City and Contractor to amend the Agreement, as set forth in this first Amendment, to reflect the additional scope of work and additional compensation that have been negotiated.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

SECTION 1. Article I of the Agreement is amended to add thereto the scope of work set forth in "Exhibit A, Change Order Number 1 for FY 2020/21 Annual Street Improvement Project." to the first Amendment, which exhibit is incorporated herein by this reference as if set forth in full.

SECTION 2. Article III of the Agreement is amended to increase the the maximum contract sum by Five Hundred Forty-Seven Thousand and Thirty Dollars (\$547,030) to account for Change Order number 1 for FY 2020/21 Annual Street Improvement Project. The maximum contract sum will increase from Nine Hundred Seventy-Three Thousand and Four Hundred dollars (\$973,400.00) to 1,520,430 One Million Five Hundred Twenty Thousand and Four Hundred Thirty dollars (\$1,520,430).

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this first Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This first Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The First Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.
4. Severability. If any term, condition, or covenant of this first Amendment is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this first Amendment will not be affected and the First Amendment will be read and construed without the invalid, void, or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONTRACTOR:
SEQUEL CONTRACTOR INC.

By: _____
Name: Thomas S. Pack
Title: President

By: _____
Name: Michael A. Mahler
Title: Secretary

Address: 13546 Imperial Highway,
Santa Fe Springs, CA

EXHIBIT "A"

2) Change Order Number 1 for FY 2020/21 Annual Street Improvement Project

ATTACHMENT 5
Contract Amendment No. 1 with SA Associates

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR CONSTRUCTION INSPECTION SERVICES
FOR FY 2020/21 ANNUAL STREET IMPROVEMENT PROJECT**

This first AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "first Amendment") is made and entered into this ____ day of _____, 2021, by and between the CITY OF LAWNSDALE, a municipal corporation ("City") and Sequel Contractor, Inc., ("Contractor").

RECITALS

WHEREAS, City and Contractor entered into that certain Agreement entitled "Contract Services Agreement for Construction Inspection Services for FY 2020/21 Annual Street Improvement Project, Project Number 2021-7 and 2021-8 (the "Agreement") on or about August 5, 2021, and

WHEREAS, City has determined that it has bond fund that must be expended on the street improvement.

WHEREAS, City and Contractor negotiated an additional scope of services to be performed pursuant to the terms and conditions of the Agreement and to be compensated with the available Bond fund.

WHEREAS, it is the desire of the City and Contractor to amend the Agreement, as set forth in this first Amendment, to reflect the additional scope of work and additional compensation that have been negotiated.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

SECTION 1 of the Agreement (Services of Contractor) is amended to add thereto the scope of work set forth in "Exhibit A, Construction Inspection Services for Change Order Number 1 for FY 2020/21 Annual Street Improvement Project." to the first Amendment, which exhibit is incorporated herein by this reference as if set forth in full.

SECTION 2 of the Agreement (Compensation) is amended to increase the the maximum contract sum by Thirty-Six Thousand Dollars (\$36,000) to account for Construction Inspection Services for Change Order number 1 for FY 2020/21 Annual Street Improvement Project. The maximum contract sum will increase from Seventy-Four Thousand and Five Hundred dollars (\$74,500.00) to One Hundred –Ten Thousand and Five Hundred dollars (\$110,500.00).

MISCELLANEOUS PROVISIONS

1. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.
2. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this first Amendment and to bind the parties to the performance of its obligations.
3. Counterparts, Facsimile or other Electronic Signatures. This first Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when taken together, constitute one and the same instrument. The first Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.
4. Severability. If any term, condition, or covenant of this first Amendment is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this first Amendment will not be affected and the first Amendment will be read and construed without the invalid, void, or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

**CONTRACTOR:
SA ASSOCIATES**

By: _____
Name: Shahnawaz Ahmad
Title: President

By: _____
Name: Shahnawaz Ahmad
Title: Secretary

Address: 1130 W. Huntington Drive, Unit 12
Arcadia, CA 91007

EXHIBIT "A"

**Construction Services for Change Order Number 1
For FY 2020/21 Annual Street Improvement Project**

ATTACHMENT 6
Condition of Additional Street Segments

Rixford Avenue from Manhattan Beach Service Road to North End



Rixford Avenue from Manhattan Beach Service Road to North End



156th Street from Inglewood Avenue to Condon Avenue
Condon Avenue from 156th Street to Manhattan Beach Boulevard



165th Street from Hawthorne Boulevard to East End



167th Street from Freeman Avenue to 168th Street





CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

October 18, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager 
PREPARED BY: Matthew Ceballos, Assistant City Clerk 
SUBJECT: **Updates to the Purchasing Policy**

BACKGROUND

On April 6, 1960, the City Council adopted Ordinance No. 11, providing the regulations and procedures for the purchase and sale of supplies, services and equipment.

On July 7, 1969, the City Council adopted Ordinance No. 185, increasing the threshold for the purchase and sale of supplies, services and equipment.

On October 2, 1978, the City Council adopted Ordinance No. 348, for the purchase and sale of supplies, services and equipment.

On October 2, 2000 and October 16, 2000, the City Council adopted City Council Policy 53-00, creating the Purchasing Policy, and adopted Ordinance No. 882-00, amending the purchasing policy by increasing the purchasing thresholds and clarifying the regulations and procedures for the purchase and sale of supplies, services and equipment.

On June 25, 2018, November 5, 2018, and December 3, 2018, the City Council amended City Council Policy 53-00, increasing the limits to the Purchasing Policy and adopted Ordinance No. 1148-18, amending and restating the purchasing policy by increasing the purchasing thresholds and clarifying the regulations and procedures for the purchase and sale of supplies, services and equipment.

On October 4, 2021, City Council directed staff to review the purchasing policy and incorporate changes based on City Council recommendations.

Below is a chart tracking the approval thresholds (purchasing authority up to):

City Council Meeting – October 18, 2021
Update to the Purchasing Policy

	Department Award (No Quotes)	Department Award (Min. 3 Quotes)	City Manager Award (Min. 3 Quotes)	City Council Award (Formal Bidding/RFP)
1960 Purchasing Policy	N/A	N/A	\$2000 <i>\$100 or less (no quote/bid)</i>	>\$2,000
1969 Purchasing Policy	N/A	N/A	\$3,500 <i>\$100 or less (no quote/bid)</i>	>\$3,500
1978 Purchasing Policy	N/A	N/A	\$5,000	>\$5,000
2000 Purchasing Policy	\$300	\$2,500	\$10,000	>\$10,000
2018 Purchasing Policy	\$999.99	\$4,999.99	\$49,999.99	>\$49,999.99

STAFF REVIEW

At the October 4, 2021 meeting, the City Council came to a consensus to modify the purchasing policy, as listed below:

- Lower the “City Manager Award” threshold to \$25,000, to keep in line with surrounding cities.
- Each Department to be responsible for maintaining a vendor/bidder list.
- Ensure emergency authority to City Manager to award over the proposed \$25,000 threshold.

A City Council initiated survey of comparative surrounding cities had the following “City Manager Award” threshold:

Manhattan Beach	Lomita	Redondo Beach	Carson	Hawthorne
\$25,000	\$25,000	\$35,000	\$25,000	\$25,000

The proposed contracting/purchasing thresholds are as follows:

	Department Award (No Quotes)	Department Award (Min. 3 Quotes)	City Manager Award (Min. 3 Quotes)	City Council Award (Formal Bidding/RFP)
2021 Purchasing Policy (Proposed)	\$1000	\$5,000	\$25,000	\$50,000

*amounts changed to whole numbers for clarity and consistency

Staff has incorporated the modifications into a draft Ordinance No. 1181-21 and Resolution No. CC-2110-044 (Purchasing Policy).

City Council Meeting – October 18, 2021
Update to the Purchasing Policy

LEGAL REVIEW

The City Attorney's office has reviewed Ordinance No. 1181-21 and Resolution No. CC-2110-044 and has approved it to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council (a) adopt Ordinance No. 1181-21 amending sections 3.08.040, 3.08.100 and 3.08.130 of Chapter 3.08, updating the purchasing/contracting thresholds; and (b) adopt Resolution No. CC-2110-044, updating City Council Policy No. 53-00 incorporating the updated purchasing/contracting thresholds.

- Attachments:
1. Ordinance No. 1181-21
 2. Resolution No. CC-2110-044 (Redline City Council Policy No. 53-00)

Attachment 1

ORDINANCE NO. 1181-21

ORDINANCE NO. 1181-21

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LAWNDALE, CALIFORNIA, AMENDING SECTIONS 3.08.040, 3.08.100
AND 3.08.130 OF CHAPTER 3.08 OF THE LAWNDALE MUNICIPAL
CODE PERTAINING TO PURCHASING**

SUMMARY: This ordinance amends purchasing code for the city adjusting purchasing limits

WHEREAS, the City's purchasing codes are set forth in Lawndale Municipal Code ("LMC") chapter 3.08; and

WHEREAS, LMC chapter 3.08 has been updated from time to time to keep purchasing practices transparent and consistent; and

WHEREAS, the City Council desires to update various purchasing threshold amounts set forth in LMC chapter 3.08 to increase purchasing transparency and align with similar organization's best practices.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 3.08.040 (K) of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions in ~~strikethrough~~, additions in ***bold and italics***):

3.08.040 Purchasing officer—General powers and duties.

The purchasing officer is the head of and has supervision of the purchasing department. The purchasing officer shall have authority to:

K. Maintain a bidders' list, vendors' catalog file and records needed for the efficient operation of the purchasing department. ***The maintenance and record of the bidders' list or vendors catalog file shall be the responsibility of each department, independent of the purchasing department.***

SECTION 2. Section 3.08.100 of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions in ~~strikethrough~~, additions in ***bold and italics***):

3.08.100 Department award without formal bids.

Purchases of supplies and equipment in amounts up to ~~nine hundred ninety-nine dollars and ninety-nine cents~~ ***one thousand dollars (\$1,000)*** may be made with purchase order and do not require three formal bids. This section does not apply to contracts for services. (Ord. 1148-18 § 1)

SECTION 3. Section 3.08.130(A)(B)(C) of the Lawndale Municipal Code is amended to read, in its entirety, as follows (deletions in ~~strike through~~, additions in ***bold and italics***):

3.08.130 Contract award thresholds.

A. After complying with a formal bidding or proposal process required, contracts for the purchase of supplies, equipment, and service in amounts up to ~~four thousand nine hundred ninety-nine dollars and ninety-nine cents~~ ***five thousand dollars (\$5000)*** may be executed by the applicable department head if sufficient funds have been appropriated for this use.

B. After complying with a formal bidding or proposal process required, contracts for the purchase of supplies, equipment, and service in amounts up to ~~forty-nine thousand nine hundred ninety-nine dollars~~ ***twenty-five thousand dollars (\$25,000)*** may be executed by the City Manager if sufficient funds have been appropriated for this use. ***During a state of emergency or unforeseen catastrophe the twenty-five thousand dollars (\$25,000) limit may be exceeded.***

C. After complying with a formal bidding or proposal process required, the recommendation for award of any contracts for the purchase of supplies, equipment, and service in amounts of ~~fifty thousand dollars~~ ***more than twenty-five thousand dollars (\$25,000)*** or more must be presented to the City Council.

SECTION 2. The City Council finds and determines that ordinance is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where, as here, it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The foregoing amendments to the Lawndale Municipal Code would only update the City's codes such that it can be seen with certainty that there is no possibility that this ordinance will have a significant effect on the environment.

SECTION 3. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1181-21 at its regular meeting held on the 18th day of October, 2021, and duly approved and adopted said Ordinance at its regular meeting held on the ___ day of _____, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearny, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

Date

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Attachment 2

RESOLUTION NO. CC-2110-004

RESOLUTION NO. CC-2110-004

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
ADOPTING AN UPDATED VERSION OF COUNCIL POLICY NO. 53-00,
PERTAINING TO PURCHASING**

WHEREAS, the City Council of the City of Lawnsdale has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City Council previously adopted a purchasing policy to establish guidelines, in addition to those set forth in the Lawnsdale Municipal Code, for the purchase of supplies, goods, and services; and

WHEREAS, the City Council has determined that there is a need to update policy threshold amounts, to increase purchasing transparency and align with similar organization's best practices.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves an amended and restated version of Policy No. 53-00, entitled "Purchasing Policy", a copy of which is attached hereto and incorporated herein as Exhibit "A".

SECTION 2. The City Clerk's Department is directed to replace said policy into the Council Policy Manual with this updated version.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 18th day of October, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2110-044 at a regular meeting of said Council held on the 18th day of October, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Exhibit A

COUNCIL POLICY

<u>SUBJECT:</u> Purchasing Policy	<u>POLICY NO.:</u> 53-00	<u>DATE ADOPTED:</u> 10/2/00
	<u>AUTHORITY:</u> Resolution No. CC-0009-96 Resolution No. CC-1806-027 Resolution No. CC-1811-046 <u>Resolution No. CC-2110-044</u>	6/25/18 11/5/18 <u>10/18/21</u>

PURPOSE:

Lawndale Municipal Code (LMC) Section 3.08 establishes a complete legal framework for the purchasing system, elements of which are delineated in this Council Policy.

The purchasing system establishes procedures for the purchase of supplies, services and equipment; it secures acquisitions at the lowest possible price commensurate with quality required; it creates financial controls; it clearly defines authority for the purchasing function; and it seeks to ensure the quality of purchases.

POLICIES:

- I. The City's purchasing operation shall obtain goods, services, and contracts at the best quality and lowest price through an open, fair and competitive process.
- II. Excluded from this Policy is the purchase of supplies, services and equipment that are included within the specification of a "Public Works" construction project. Such acquisitions are subject to the regulations contained in the California Public Contract Code.
- III. The City Manager is the City's purchasing officer and has ultimate administrative oversight of all purchases. The City Manager may delegate day to day administrative authority to the Finance Director to carry out all purchasing functions as Finance is the appropriate department for this measure.
- IV. Exceptions to bidding for supplies and equipment may be permitted by the purchasing officer in the following situations: emergency, sole source, cooperative purchasing, or for fuel purchase, per LMC Section 3.08.110. Each exception must be documented in a writing signed by the purchasing officer.
- V. Every procurement, whether by contract or otherwise must also include a payment voucher and purchase requisition initiated by the applicable department head.
- VI. Whenever a funding source (i.e., special revenue funds, grants) imposes stricter purchasing requirements than the City's purchasing regulations, the stricter requirements must be followed.
- VII. The City utilizes local preference for purchases. Purchases from Lawndale vendors are strongly encouraged where competitive prices and quality exist. With all specifications

and conditions equal except price, a preference will be given to in-city vendors equal to 1% of the quoted price when General Fund monies are used. The rationale for the preference is that 1% of the sales tax on most acquisitions returns to the City's General Fund as revenue.

PROCEDURES:

1. City Council Award (City Council Award: ~~\$50,000~~ greater than ~~\$25,000~~ or more)
 - a. Formal bidding procedures and a written contract are required for purchase of goods and services in amounts greater than ~~\$50,000~~ \$25,000.
 - b. See LMC Section 3.08.120 and 3.08.130.
 - c. The lowest bidder able to provide the required goods and/or services will be recommended to the City Council for contract award. In the case of service contracts, factors other than price may be used in determining contract award.
 - d. Following award, a purchase order must be delivered to the finance department.

2. City Manager May Award after Bidding: (Between ~~>\$5,000~~ and ~~\$49,999.99~~ \$25,000 ~~25,000~~)
 - a. Three formal bids are required for purchase of goods and three proposals for services in amounts between ~~>\$5,000~~ and up to ~~\$25,000~~ \$49,999.
 - b. See LMC Section 3.08.120 and 3.08.130.
 - c. The lowest bidder able to provide the required goods will be recommended to the City Council for contract award. In the case of service contracts, factors other than price may be used in determining contract award.
 - d. Requires a written contract which may be approved by the City Manager if funds have been appropriated for this use.
 - e. Following approval, a purchase order must be delivered to the finance department.
 - f. During a state of emergency or unforeseen catastrophe the \$25,000 limit may be exceeded.

3. Department Head May Award after Bidding: Between ~~>\$1,000~~ and ~~\$4,999.99~~ \$5,000 ~~5,000~~)
 - a. Three bids are required for the purchase of goods and services in amounts of ~~>\$1,000~~ and up to ~~\$5,000~~ \$4,999.99.
 - b. See LMC Sections 3.08.120 and 3.08.130 regarding formal bids.
 - c. Award is to the lowest bidder able to provide the required goods. In the case of service contracts, factors other than price may be used in determining contract award.
 - d. Requires a written agreement for services, purchase order for goods, which may be approved by the Department Head when authorized in writing by the City Manager and if funds have been appropriated for this use.
 - e. Following approval, a purchases order must be delivered to the finance department.

4. Department Award No Formal Bidding Required: ~~\$999.99~~ \$1,000 ~~1,000~~ or Less
 - a. Three formal bids are not required for purchase of goods and services in amounts up to ~~\$1,000~~ \$999.99. However, obtaining informal bids (e.g. from internet) is still an advisable practice.

- b. The applicable Department Head can approve any payment voucher for ~~\$1,000,999.99~~ or less when funds have been appropriated for this use.
- c. No purchase order is required. However, a Payment Voucher with the matching invoice must be submitted and signed by the department director.

REGULATIONS FOR PROCUREMENTS OF PROPERTY OR SERVICES UTILIZING FEDERAL FUNDING:

- A. This section will apply to the awarding of sub-grants and contracts by the City for projects using federal grant funding. This includes the award of sub-grants and contracts by the City stemming from state, county, or other non-federal government entity grants originating as federal grants.
- B. Procurement Standards.
 - 1. The City has these standards to ensure contractors perform in accordance with the terms, conditions and specifications of their contracts or purchase orders.
 - 2. The City has a written conflict of interest code which governs the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer or agent of the City will participate in selection, or in the award or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:
 - a. The employee, officer or agent;
 - b. Any member of his or her immediate family;
 - c. His or her partner; or
 - d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in or a tangible personal benefit from a firm considered for award.
 - 3. The City's officers, employees or agents will not solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. A conflict does not arise where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. Disciplinary action will be applied to any violations of these standards by officers, employees, or agents of the City.
 - 4. The City will not enter into a contract with a non-Federal entity that has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, unless the non-Federal entity maintains written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest mean due to relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.
 - 5. The City will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economic purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

6. The City will consider entering into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

7. The City will consider using Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

8. The City will consider using value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure its essential function is provided at the overall lower cost.

9. The City will maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection and the basis for the contract price.

10. The City will use time and material type contracts only:

- a. After a determination is made that no other contract is suitable; and
- b. If the contract includes a ceiling price such that the contractor exceeds at their own risk.

11. The City alone will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the City of any contractual responsibilities under its contracts.

C. Competition.

1. The City will conduct procurement transactions in a manner providing full and open competition. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors developing or drafting specifications, requirements, statements of work, or invitations for bids or requests for proposals are excluded from competing for such procurements.

2. The City will not use statutorily or administratively imposed in-state or local geographical preferences in the evaluation of bids or proposals, unless applicable Federal statutes expressly require or encourage geographic preference. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

3. All procurement solicitations must:

- a. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description will not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material,

product, or service to be procured, and when necessary, will set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equal description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerors will be clearly stated; and

- b. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

4. The City will ensure prequalified lists of persons, firms, or products that are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. The City will not preclude potential bidders from qualifying during the solicitation period.

D. Methods of Procurement to be followed. The City will use one of the following methods of procurement:

1. Procurement by Micro-Purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and adjusted periodically for inflation. As of the date of this policy, the micro-purchase threshold is \$3,500.

2. Procurement by Small Purchase Procedures. Small purchase procedures are relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the simplified acquisition threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908 and periodically adjusted for inflation. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources. As of the date of this policy, the simplified acquisition threshold is \$150,000. For purchases exceeding fifty thousand (\$50,000), City Council approval is required.

3. Procurement by Sealed Bids (Formal Advertising). Bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.

- a. For sealed bidding to be feasible, the following conditions should be present:
 - (1) A complete, adequate, and realistic specification or purchase description is available;
 - (2) Two or more responsible bidders are willing and able to compete effectively for the business; and
 - (3) The procurement lends itself to a firm-fixed-price contract and the selection of the successful bidder can be made principally based on price.
- b. If sealed bids are used, the following requirements apply:
 - (1) The invitation for bids will be publicly advertised and bids will be solicited from an adequate number of known suppliers, providing them sufficient time prior to the date set for opening the bids;

- (2) The invitation for bids, which will include any specifications and pertinent attachments, will define the items or services for the bidder to properly respond;
- (3) All bids will be publicly opened at the time and place prescribed in the invitation for bids;
- (4) A firm-fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs will be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
- (5) If there is a sound documented reason, any or all bids may be rejected.

4. Procurement by Competitive Proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- a. Requests for proposals will be publicized and identify all evaluation factors including relative importance. Any response to publicized requests for proposals must be honored to the maximum extent practical;
- b. Proposals will be solicited from an adequate number of qualified sources;
- c. The City will conduct technical evaluations of the proposals received and for selecting awardees;
- d. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
- e. The City may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances applies:

- a. The item is available only from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in a written request from the City; or
- d. After solicitation of multiple sources, competition is determined inadequate.

6. Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

- a. The City will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- b. Affirmative steps include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subsections 6.b.(1) through (6) of this section.

7. Contracts Cost and Price.

- a. The City will perform a cost or price analysis in every procurement action exceeding the simplified acquisition threshold including contract modifications. The method and degree of analysis will be dependent on the facts surrounding each procurement situation. As a starting point, the City will make independent estimates before receiving bids or proposals.
- b. Costs or prices based on estimated costs for contracts under the Federal award will be allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the City under Subpart E – Cost Principles of Title 2, Subtitle A, Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
- c. The cost plus a percentage of cost and percentage of construction cost methods of contracting will not be used.

8. Federal Awarding Agency or Pass-Through Entity Review.

- a. The City will make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for purchase.
- b. The City will make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposal or invitations for bids, or independent cost estimates when:
 - (1) The City's procurement procedures or operation fails to comply with the procurement standards of Title 2, Subtitle A, Part 200, Subsection 200.324;
 - (2) The procurement is expected to exceed the simplified acquisition threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the simplified acquisition threshold, specifies a "brand name" product;

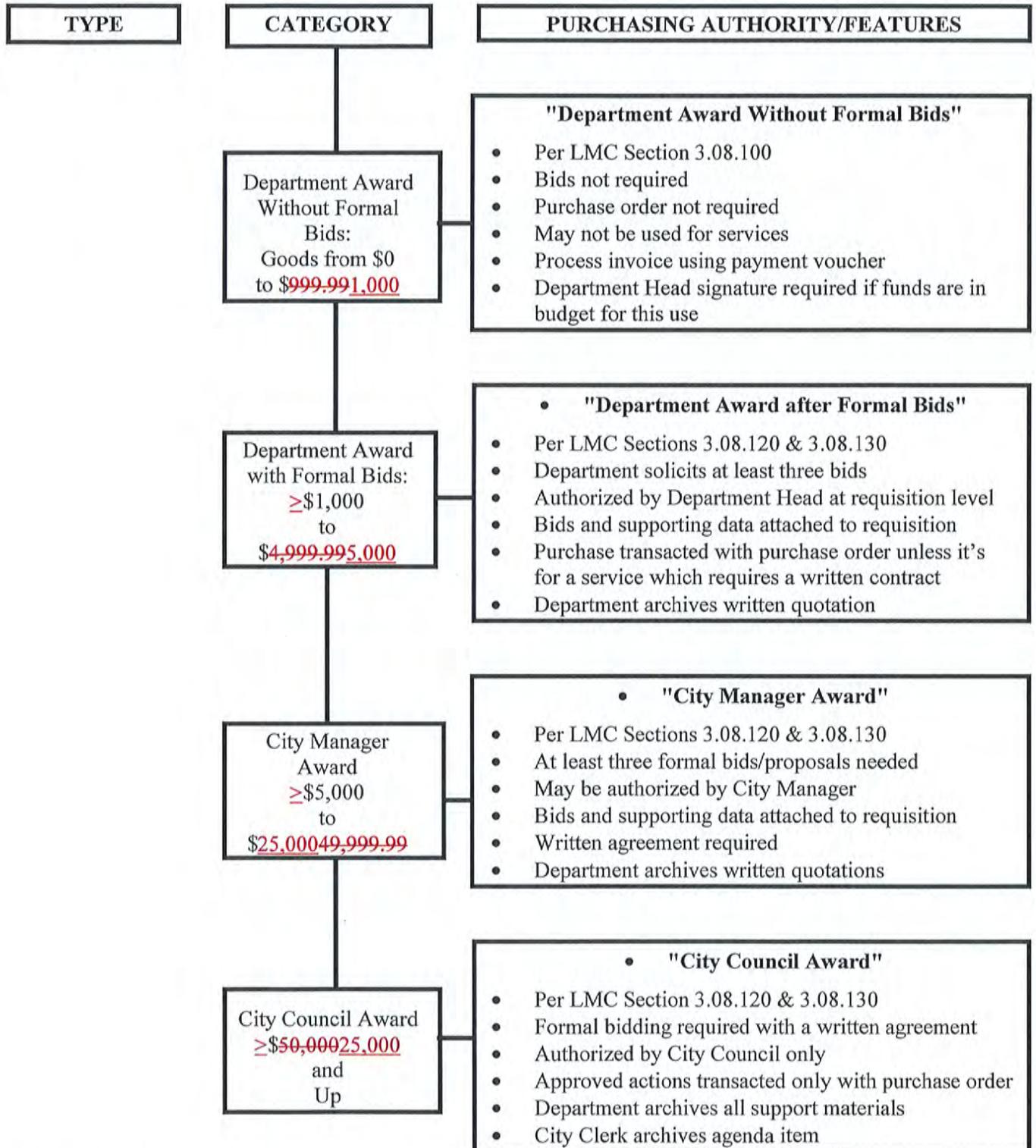
- (4) The proposed contract is more than the simplified acquisition threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed modification changes the scope of a contract or increases the contract amount by more than the simplified acquisition threshold.
- c. The City may be exempted from the pre-procurement review in subsection 8.b. above if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards set forth in Title 2, Subtitle A, Part 200, or the City self-certifies compliance with such standards if self-certification is permitted by the Federal awarding agency or pass-through entity.

9. Bonding Requirements. The City will require bid guarantees, performance bonds, and payment bonds consistent with Title 2, Part 200, Section 200.325 of the Code of Federal Regulations.

10. Contract Provisions. The City's contracts will contain the provisions in Appendix II to Title 2, Subtitle A, Part 200 – Contract Provisions for non-Federal Entity Contracts Under Federal Awards, as applicable.

LAWNDALE PURCHASING POLICY OVERVIEW

These are general guidelines for acquisition of supplies, equipment, operating and maintenance services, and construction projects other than "Public Works Projects". The evaluation and selection procedures for certain goods and services may vary on a case-by-case basis.





CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

October 18, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *[Signature]*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *[Signature]*
SUBJECT: **Potential Cancellation of the Upcoming City Council Meetings**

BACKGROUND

The Christmas Eve and Christmas Day Holiday, as well as New Year's Day Holiday are soon approaching. As such, the City Council may wish to cancel the following meetings that are near the City Holidays:

- Monday, December 20, 2021
- Monday, January 3, 2022

STAFF REVIEW

A review of upcoming agenda items by staff found no pressing agenda items for the meetings listed above. At this time, cancelling the meetings will not present any impacts to operations or City business. If cancelled, staff would ensure that necessary business is addressed at meetings prior to or following the proposed cancelled meetings and plan accordingly.

If unforeseen urgent business needs to be addressed, a special meeting could always be called, should the scheduled meetings be cancelled.

Please note, the City has traditionally cancelled the meeting prior to the Thanksgiving Holiday (Monday, November 15, 2021) but due to timelines of administrative items, this meeting will need to take place.

LEGAL REVIEW

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council cancel the following City Council meetings: Monday, December 20, 2021 and Monday, January 3, 2022.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

October 18, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager 
SUBJECT: **Staff Update on the Metro C Line Extension Project**

BACKGROUND

The Metro C Line Extension project is the proposed light rail extension of the existing Green Line that currently terminates at the Redondo Beach Station, west of Lawndale on Marine Avenue. The proposed C Line would provide light rail service from the Redondo Beach Station to the proposed Torrance Transit Center, approximately five miles to the southeast in the City of Torrance. As proposed, the C Line would run through portions of the Cities of Redondo Beach, Lawndale, and Torrance. See the attached Metro map.

The timeline for beginning and completing construction of the project is unclear at this time, but the project is currently in the environmental review process. Metro is preparing a Draft Environmental Impact Report (DEIR) that is expected to be released for public review in the spring of 2022. At that time, details of the project will be published in the DEIR, including design alternatives, potential project impacts, and proposed mitigations. The public will then be invited to provide comments on the DEIR for consideration in the final Environmental Impact Report (EIR).

Alignment Alternatives in Lawndale

Within Lawndale, Metro is currently studying two alignment alternatives for the C Line. Alternative 1 would use the existing Metro-owned right-of-way paralleling Condon Avenue beginning at Artesia Boulevard on the south. The rail line would then run north crossing Manhattan Beach Boulevard and then across Inglewood Avenue diagonally to the west City limits. The major portion of Alternative 1 in Lawndale would be through a residential neighborhood in the southwestern quadrant of the City (also known as the "Condon Avenue Corridor").

Alternative 2 would run through the center of Hawthorne Boulevard beginning at Redondo Beach Boulevard on the south, and then run north to I-405 Freeway. The alignment would then parallel the south side of the freeway to the northwest into the City of Redondo Beach. Alternative 2 would run adjacent to Lawndale's commercial and industrial districts, and residential neighborhoods abutting the south side of the I-405 Freeway.

Impacts in Lawndale

While Metro is considering the two alignment alternatives in Lawndale, Alternative 1 appears to be the more favorable as Metro already owns this right-of-way, and therefore, it is seemingly the more cost

effective alternative. If Alternative 1 is ultimately selected by Metro as its preferred alternative, there will be substantial community impacts depending on the project design elements.

With Alternative 1, the City has numerous concerns if the C Line were built completely at-grade (street level), including:

- Pedestrian and vehicle safety related to potential at-grade crossings at 170th Street, 162nd Street, 161st Street, 160th Street, 159th Street, Manhattan Beach Boulevard, and Inglewood Avenue.
- Traffic circulation interruptions at these street intersections with at-grade crossings.
- Noise, vibration, and visual impacts to residents along the Condon Avenue Corridor as well as the potential diminished quality of life and devaluation of property values.
- Impacts to the Westwood Building Materials business at the northeast corner of Manhattan Beach Boulevard and Inglewood Avenue.
- Acquisition of private properties through eminent domain.
- Loss of recreational opportunity within the existing Condon Avenue Corridor greenbelt.

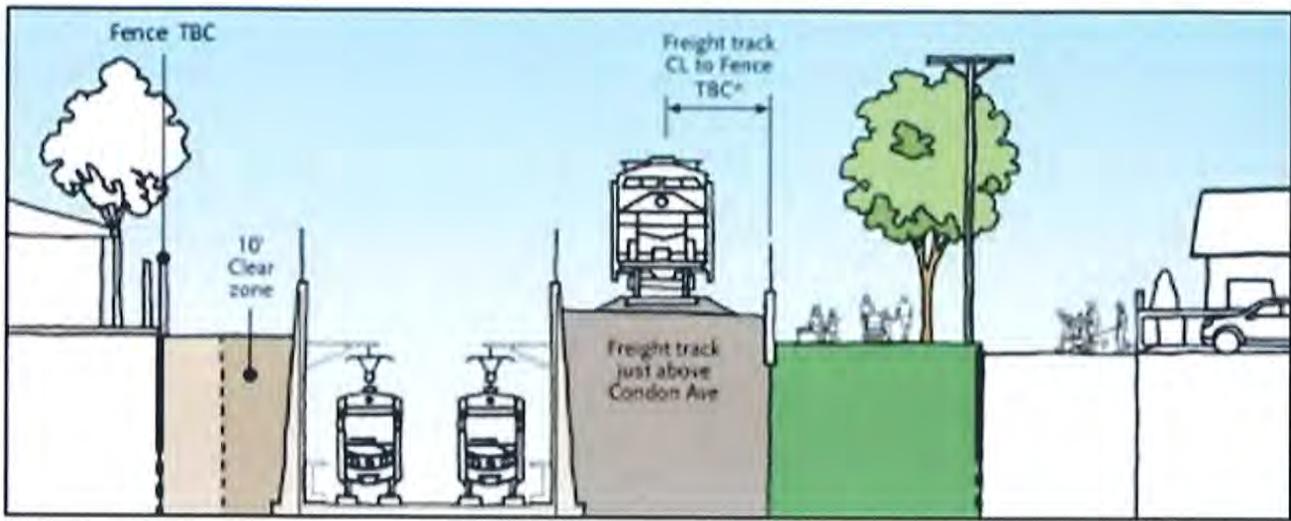
Though a freight line currently operates within the Condon Avenue Corridor, the C Line would present significantly more impacts as it would run every 6-7 minutes in each direction during peak hours, versus a few times per day with the freight line.

City Position/Coordination with Metro

The City has held firm in its position that it opposes the C Line project because of the many impacts it would have in the community without providing any redeeming benefits to our residents and businesses. However, considering the likelihood that the project will move forward as part of a regional light rail network in Los Angeles County, the City has positioned itself to ensure that the project is designed in a manner that provides the best design and mitigations to protect the community. Since March of this year, monthly meetings have been held between a City Council subcommittee (Mayor Pullen-Miles and City Councilmember Hofmann Gorman), City staff, and Metro staff to discuss City questions and concerns (as mentioned above), develop potential solutions, and generally maintain an open line of communication to share information and avoid miscommunication/misinformation.

As a result of these monthly meetings, the City has been able to voice its concerns about the project and work with Metro to discuss potential solutions/design alternatives/mitigation measures to help protect the community from anticipated C Line impacts. Most notably, the City has been clear with Metro that an at-grade rail line with at-grade street crossings were unacceptable, and insisted at a minimum that a “trench option” be considered. This option would place the C Line below grade, within a trench, allowing the rail line to pass through Lawndale along the Condon Avenue Corridor without impacting local streets (i.e., the C Line would cross under streets eliminating the potential for pedestrian or vehicle collisions at street intersections). The trench option may also help to mitigate noise, vibration, visual, and traffic impacts to residents.

Based on these discussions, Metro’s engineering staff worked on a trench option and has deemed it to be a viable option to be considered as part of the DEIR. Metro has stated that this option would keep the C Line completely in a trench, below grade, except for crossing Artesia Boulevard on the south end. See Metro’s conceptual cross section below.



In addition, the City has also been able to work with Metro to preserve the Westwood Building Materials business. There was a concern that the C Line would impact the property that Westwood leases from Metro on the northwest side of their location. Westwood depends on this leased property to maintain their current business operations. Fortunately, Metro has been able to design the C Line around Westwood in a way in which the leased property will not be impacted, and Westwood will continue to be able to use it. Of course, developing a solution for this concern was highly important to the City as Westwood is one of the Lawndale’s oldest and most productive businesses.

While the City still has many concerns with this project, the goal is to continue working with Metro to ensure that the C Line impacts are fully mitigated and Lawndale residents and businesses are protected to the best extent possible.

Metro Community Outreach

Metro has conducted outreach to the community to provide information on the C Line project and to solicit community input. In early 2021, Metro held a series of community scoping meetings as part of the DEIR development. Unfortunately, because of the COVID-19 pandemic, these scoping meetings were conducted virtually via video teleconferencing which was less than ideal and did not allow for in-person participation. Because the pandemic is ongoing, Metro still is only able to provide community outreach virtually. Their current effort to help residents better understand the project is a self-guided virtual walking tour. Metro recently sent out flyers to all residents and businesses in Lawndale inviting them to take this virtual walking tour. The public can access the virtual walking tour online at metro.net/projects/green-line-extension/. It provides virtual walks by video along the alignments for both Alternatives 1 & 2 in Lawndale to help the community understand where the C Line will be physically situated.

While the virtual walking tour is a good-faith effort by Metro to provide information to the public, it is not as effective as face-to-face interactions with our community members. At the appropriate time, when Metro is able to provide in-person outreach events, the City will work with Metro to ensure that multiple

City Council Meeting – October 18, 2021
Staff Update on the Metro C Line Extension Project

events are held in Lawndale to allow residents and businesses opportunities to attend, learn about the project, and have their concerns heard and addressed.

As more information about the project becomes available from the monthly meetings with Metro, staff will provide an update the City Council again.

LEGAL REVIEW

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council receive and file this report.

Attachment:

C Line (Green) Extension to Torrance Transit Project, Study Area Map

C Line (Green) Extension to Torrance Transit Project Study Area





CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021
TO: Honorable Mayor and City Council
FROM: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021

TO: Honorable Mayor and City Council

FROM: Matthew Ceballos, Assistant City Clerk *MC*

SUBJECT: Conference with Labor Negotiator - Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees

No public documents were forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021

TO: Honorable Mayor and City Council

FROM: Matthew Ceballos, Assistant City Clerk *MC*

SUBJECT: Conference with Legal Counsel – The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in 1 cases.

No public documents were forwarded to the City Clerk Department for this item.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: October 18, 2021

TO: Honorable Mayor and City Council

FROM: Matthew Ceballos, Assistant City Clerk *MC*

SUBJECT: Conference with Legal Counsel – The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), because there is a significant exposure to litigation in 1 case. The facts and circumstances giving rise to exposure to litigation are unknown.

No public documents were forwarded to the City Clerk Department for this item.