



CITY OF LAWDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

NOTICE OF SPECIAL MEETING LAWDALE CITY COUNCIL

TO: Mayor Robert Pullen-Miles
Mayor Pro Tem Pat Kearney
Councilmember Bernadette Suarez
Councilmember Rhonda Hofmann Gorman
Councilmember Sirley Cuevas

NOTICE IS HEREBY GIVEN that the Lawndale City Council will conduct a special meeting beginning at 6:30 p.m. on Monday, June 28, 2021, in the Lawndale City Hall Council Chamber, 14717 Burin Avenue, Lawndale, California 90260.

Said special meeting shall be for the purpose of conducting the business described in the attached agenda.

Dated this 25th day of June, 2021

Robert Pullen-Miles, Mayor

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, do hereby certify, under penalty of perjury, under the laws of the State of California, that the aforementioned notice of special meeting was delivered to each member of the Lawndale City Council, and sent by e-mail to each member in the aforementioned notice at least 24 hours prior to the time set for the special meeting.

Dated this 25th day of June, 2021

Matthew Ceballos, Assistant City Clerk



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AGENDA LAWDALE CITY COUNCIL SPECIAL MEETING Monday, June 28, 2021 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the [City Facilities Entry Protocols](#). Members of the public are still be able to view the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This agenda is subject to revision up to 24 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute)
- C. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- D. **COMMENTS FROM COUNCIL**
- E. **CONSENT CALENDAR**

Items 1 through 4, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Annual Investment Policy - Fiscal Year 2021-22**
Recommendation: that the City Council adopt Resolution CC-CC-2106-027, reaffirming City Council Policy Number 80-04 pertaining to the City's Investment Policy, without revisions, changes, or edits.

REDEVELOPMENT SUCCESSOR AGENCY

2. **Minutes of the Successor Agency Meeting – June 3, 2020**
Recommendation: that the Board approves.

LAWNDALE HOUSING AUTHORITY

3. **Minutes of the Housing Authority Regular Meeting – June 3, 2020**
Recommendation: that the Commissioners approve.

LAWNDALE CABLE USAGE CORPORATION

4. **Minutes of the Cable Usage Corporation Board of Directors Meeting – June 3, 2020**
Recommendation: that the Directors approve.

F. **ADMINISTRATION**

5. **Fiscal Year 2021-2022 Appropriations Limit**
Recommendation: that the City Council adopt Resolution No. CC-2106-028, approving the Appropriations Limit for Fiscal Year 2021-22.
6. **Fiscal Year 2021-2022 Budget Workshop**
Recommendation: that the City Council (a) receive and file the budget presentation; and (b) review the proposed budget and direct staff as appropriate.

CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/LAWNDALE HOUSING AUTHORITY/ LAWNDALE CABLE USAGE CORPORATION

7. **Annual Budget for Fiscal Year 2021-2022**
Recommendation: that the City Council (a) consider the proposed changes to the budget and decide on each item; and (b) adopt Resolution No. CC-2106-029, approving the budget for fiscal year 2021-22 as amended.

G. **ADJOURNMENT**

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, July 19, 2021 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the special meeting of the City Council to be held on June 28, 2021 was posted not less than 24 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

June 21, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *km*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: **Annual Investment Policy - Fiscal Year 2021-22**

BACKGROUND

Government Code (GC) Section 53607 allows the legislative body to delegate authority to invest or reinvest funds of the City to the City Treasurer for a one-year period subject to annual renewal. GC Section 53646 states that the City Treasurer may render a statement of investment policy to be considered at a public meeting.

STAFF REVIEW

The attached Resolution CC-2106-027, A Resolution of the City Council of the City of Lawndale, California, Reaffirming Council Policy Number 80-04 Pertaining to the City's Investment Policy, is presented for the City Council's review and consideration. The City Council Policy has been reviewed and **no changes** are recommended by staff.

The Policy establishes investment authority jointly with the City Treasurer and the City Manager. It limits purchases to a five-year maturity, unless advance approval is obtained from City Council. The objective of investment decisions is to provide the highest yield possible, while safeguarding City cash assets and providing liquidity for operational needs. The Policy is conservative and follows guidelines set in the Government Code for allowable safe investment practices.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution CC-2106-027 and has approved it to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council adopt Resolution CC-2106-027, reaffirming City Council Policy Number 80-04 pertaining to the City's Investment Policy, without revisions, changes, or edits.

Attachments: Resolution CC-2106-027
Council Policy No. 80-04, Investment Policy, including Exhibits "A" and "B"

RESOLUTION NO. CC-2106-027

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
REAFFIRMING COUNCIL POLICY NO. 80-04
PERTAINING TO THE CITY'S INVESTMENT POLICY**

WHEREAS, the City Council of the City of Lawnsdale ("City") has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City Council wishes to annually reconsider its Investment Policy; and

WHEREAS, such policy will provide for the safety of City investments, and secondarily ensure liquidity and yield; and

WHEREAS, such policy will enforce strict investment guidelines with regards to investments, external portfolio managers and capital wherewithal of brokering firms; and

WHEREAS, after reviewing the existing policy, staff recommends that the City Council confirm that no changes are needed to the Investment Policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves the updated version of Policy No. 80-04, entitled " Investment Policy", as attached hereto as Exhibit "A", and incorporated herein by this reference, as if fully set forth and directs City staff to maintain said policy in the Council Policy Manual.

SECTION 2. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-027 at a special meeting of said Council held on the 28th day of June, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

COUNCIL POLICY

<p><u>SUBJECT:</u> Investment Policy</p>	<p><u>POLICY NO.:</u> 80-04</p> <hr/> <p><u>AUTHORITY:</u> a) Resolution No. CC-0406-055... b) Resolution No. CC-1308-036 c) Resolution No. CC-1407-030 d) Minute Action e) Resolution No. CC-1708-037 f) Resolution No. CC-1907-035 g) Resolution No. CC-2006-036 h) Resolution No. CC-2106-027</p>	<p><u>DATE ADOPTED:</u> a) 6/21/04 b) 8/19/13 c) 7/7/14 d) 7/18/16 e) 8/7/17 f) 7/15/19 g) 6/15/20 h) 6/28/21</p>
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PURPOSE:

The purpose of this statement is to comply with California Government Code (GC) Sections 16481.2, 53600, et seq., including 53646 and to provide clear guidelines for the prudent investment of the City of Lawndale's ("City") pooled cash assets.

OBJECTIVE:

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, which enables the City to invest its funds to the fullest extent possible. The City attempts to receive the highest yield obtainable with investments which meet the criteria established for safety and liquidity.

POLICY:

In compliance with GC Section 53600.3, the City manages its pooled cash assets under the Prudent Person Rule (Probate Code Section 16040, et seq., as defined on Exhibit "A".) This allows the City a number of investment options as long as the investment is deemed prudent, does not exceed five years to maturity (unless previously approved in advance of the investment by the City Council by resolution), and is allowable under current legislation (GC Section 53600, et seq.).

Criteria for selecting investments and the order of priority are:

1. **Safety.** Safety of principal is the foremost objective of the City. Each investment transaction shall seek to ensure that capital losses are avoided, whether from institution default, broker-dealer default or erosion of market value. The City shall seek to preserve principal by mitigating the two types of risk - credit risk and market risk.
 - A. **Credit Risk:** Credit risk, defined as the risk of loss due to failure of an issuer of a security, shall be mitigated by investing only in very safe institutions and by diversifying the funds so that the failure of any one issuer would not unduly harm the City's cash position. Investments must be limited to securities backed by the

full faith and credit of: (1) the federal government, (2) other governmental agencies, or (3) agencies and institutions with collateral, including assets and insurance, assuring similar risk.

B. **Market Risk:** The risk of market value fluctuations due to overall changes in the general level of interest rates shall be mitigated by limiting the weighted average maturity of the City's funds to no more than three years.

2. **Liquidity.** Liquidity is the second most important objective of the City. This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or accrued interest. Liquidity is an important quality especially when the need for unexpected funds occurs.
3. **Yield.** The current rate of return on an investment generally expressed as a percentage of the securities current price. The City desires to obtain the highest possible rate of return consistent with the foremost objectives of safety and liquidity.

This policy will enhance the economic status of the City by (a) safeguarding the pooled cash assets of the City and (b) ensuring that the City receives the highest possible rate of return on its money commensurate with the priority of safety. The basic premise underlying the City's investment philosophy is to ensure City cash assets are always safe and available when needed.

INVESTMENT AUTHORITY

The city treasurer and the city manager, acting jointly, are authorized to make investments on behalf of the City. Such investments shall be limited to the following instruments authorized under GC Sections 53601, 53635, 53684 and 16429.1 and further described in Exhibit "B":

1. Local Agency Investment Fund (LAIF) (state pool) demand deposits.
2. Certificates of deposit (or time deposits) placed with commercial banks and/or savings and loan companies and/or savings banks that are members of the Federal Depository Insurance Corporation (FDIC), not to exceed two hundred fifty thousand dollars (\$250,000) in any single account with the same institution to ensure security.
3. Passbook savings account demand deposits, not to exceed two hundred fifty thousand dollars (\$250,000) in any single account with the same institution.
4. Bonds, notes or other evidence of indebtedness of any local agency within the state or a department, board, agency or authority of the local agency.
5. Securities of the United States government or its agencies for which the full faith and credit of the United States is pledged for payment of principal and interest.

The following investments may only be made with the prior approval of the City Council by resolution, which approval must be renewed each year at the time of filing the annual Statement of Investment Policy:

1. Los Angeles County Treasurer's Municipal Investment Pool not to exceed 5% of the total county pool.
2. Money market mutual funds. Fund must receive the highest ranking by not less than two nationally recognized rating agencies or retain an investment advisor registered with the Securities Exchange Commission (or exempt from registration), have assets in excess of \$500,000,000, and at least five years' experience investing in instruments authorized by GC Sections 53601 and 53635.
3. Bankers' acceptances.
4. Small Business Administration loans.
5. Negotiable certificates of deposit.
6. Mortgage backed securities (GNMA, FHLMC, etc.).
7. Any investment of funds which, when aggregated with all other investments, will cause the investment in securities with a maturity greater than two years to exceed thirty percent (30%) of the total pooled City funds.

The city treasurer and the city manager shall purchase investment securities directly from the issuer or in accordance with GC Section 53601.5.

INVESTMENT OF DEBT PROCEEDS, LEASES, REVENUE BONDS OR SIMILAR TRANSACTIONS

Proceeds of indebtedness, certificates of participation, revenue bonds, leases, or similar transactions held by a third party trustee pursuant to an agreement with the trustee shall be invested as described in the applicable authorizing document.

INELIGIBLE INVESTMENTS

Investments not described herein, including, but not limited to, common stocks, commercial paper, repurchase agreements, reverse repurchase agreements, futures, options and derivatives are prohibited from use as City investment vehicles. The City also shall not make leveraged investments, investments made on margin or any other investment made possible through the use of funds borrowed exclusively for the purpose of financing investments.

SAFEKEEPING OF INVESTMENT SECURITIES

To protect against potential losses caused by the collapse of individual securities broker/dealers all securities owned by the City shall be held in third party safekeeping by the trust department of the City's bank or other designated third party trust, in the City's name and control, under the terms of a custody agreement executed by the trust institution and the City. All securities will be received and delivered using standard delivery vs. payment (DVP) procedures to ensure the transfer of securities only happens after payment has been made.

TRANSFER OF INVESTMENT FUNDS

The transferring of investment funds will be carried out by use of telephone or electronic wire transfers. Each entity with which the City does business shall receive, in writing from the city treasurer, a listing which limits transfers of funds to pre-authorized bank accounts only. The listing will also contain the names of the City staff authorized to request such transfers and will be updated, in writing, for all changes of authorized staff and bank accounts as necessary.

INSTITUTIONAL CRITERIA

The City shall transact business only with banks, savings and loans, direct issuers and registered investment securities dealers.

The purchase by the City of any investment, other than those purchased directly from the issuer, shall be purchased directly from an institution licensed by the state as a broker/dealer, as defined in Section 25004 of the Corporations Code, who is a member of the National Association of Securities Dealers, or a member of a federally regulated securities exchange, a national or state chartered bank, a federal or savings association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a primary government dealer or regional brokerage dealer by the Federal Reserve Bank.

Savings and loan and banking institutions with which the City shall deposit or invest its funds shall be financially responsible and meet, at a minimum, the following criteria:

1. The institution shall have been in business at least five (5) years.
2. Assets shall be greater than fifty million dollars (\$50,000,000).
3. Net worth to asset ratio shall be 3.5 to 1 or greater.
4. Subordinated debt shall not be considered part of net worth.
5. Deposits in certificates of deposit cannot exceed thirty percent (30%) of total portfolio.
6. Interest may be paid monthly, quarterly, semi-annually or annually and at maturity.
7. The institution shall submit audited financial statements.

REPORTING

In accordance with GC Section 53646(b), the city treasurer shall render, at least quarterly, reports to the city manager and City Council showing: (a) type of investment, (b) institution, (c) date of maturity, (d) amount of deposit, (e) current market value, (f) rate of interest on each security, and (g) such other data as the City Council may, from time to time, specify.

POLICY REVIEW

In accordance with GC Section 53646(a)(2), the city treasurer may annually render to the city manager and City Council a Statement of Investment Policy, which Council shall consider and adopt by resolution at a public meeting.

To ensure consistency with any new relevant legislation and financial trends, the city treasurer shall periodically report to the city manager and City Council proposed changes in the law and amendments to this policy for review and approval.

EXHIBIT "A"

**PRUDENT PERSON RULE
(California Probate Code)**

DIVISION 9, PART 4, CHAPTER 1, ARTICLE 2. TRUSTEE'S STANDARD OF CARE

16040. Trustee's standard of care in administering trust.

- (a) The trustee shall administer the trust with reasonable care, skill, and caution under the circumstances then prevailing that a prudent person acting in a like capacity would use in the conduct of an enterprise of like character and with like aims to accomplish the purposes of the trust as determined from the trust instrument.
- (b) The settlor may expand or restrict the standard provided in subdivision (a) by express provisions in the trust instrument. A trustee is not liable to a beneficiary for the trustee's good faith reliance on these express provisions.
- (c) This section does not apply to investment and management functions governed by the Uniform Prudent Investor Act, Article 2.5 (commencing with Section 16045).

16041. Standard of care not affected by compensation.

A trustee's standard of care and performance in administering the trust is not affected by whether or not the trustee receives any compensation.

16042. Public guardian's deposit or investment of trust property.

- (a) Notwithstanding the requirements of this article, Article 2.5 (commencing with Section 16045), and the terms of the trust, all trust funds that come within the custody of the public guardian who is appointed as trustee of the trust pursuant to Section 15660.5 may be deposited or invested in the same manner, and would be subject to the same terms and conditions, as a deposit or investment by the public administrator of funds in the estate of a decedent pursuant to Article 3 (commencing with Section 7640) of Chapter 4 of Part 1 of Division 7.
- (b) Upon the deposit or investment of trust property pursuant to subdivision (a), the public guardian shall be deemed to have met the standard of care specified in this article and Article 2.5 (commencing with Section 16045) with respect to this trust property.

EXHIBIT "B"

DESCRIPTION OF INVESTMENTS

Surplus funds of local agencies may only be invested in certain eligible securities. The City invests only in those allowable securities under GC Sections 53601, 53635, 53684 and 16429.1.

LOCAL AGENCY-INVESTMENT FUND

LAIF investments are highly liquid with deposits being wired to the City within twenty-four hours and interest compounded daily.

LAIF is a special fund in the state treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$65,000,000 for any agency. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time of the deposit. Interest is paid quarterly and deposited directly into the account on the 15th day of the month following the close of the quarter. The State keeps an amount for the reasonable costs of administration, not to exceed five percent of the quarterly earnings of the fund.

Interest rates are fairly high because of the pooling of the State surplus cash with the surplus cash deposited by local governments. This creates a multibillion-dollar money pool and allows diversified investments. In a high interest rate market, the City may produce higher yields than LAIF can, but in times of low interest rates, LAIF yields are generally higher.

CERTIFICATES OF DEPOSIT

Certificates of deposit (CDs) are saving certificates with a fixed maturity date and specified interest rate that are generally issued by commercial banks in any denomination aside from minimum investment requirements. A CD restricts access to funds until the maturity date of the investment. If the money is withdrawn before the maturity date, there is a penalty for early withdrawal. Certificates of deposit typically range from three months to five years.

Certificates of deposit are insured for up to \$250,000 when made with members of the Federal Deposit Insurance Corporation (FDIC). CDs made above this amount with any one institution should be collateralized at 110% by the institution with government securities or 150% with mortgage-backed securities. The City will not purchase CDs in an amount exceeding \$250,000 at any given institution.

PASSBOOK SAVINGS ACCOUNTS

Passbook savings accounts are demand deposits in major deposit and lending institutions that allow the investor to transfer money from checking to savings and earn short-term interest on odd amounts of money which are not available for longer investment.

Passbook savings accounts are open-ended (i.e., they have no fixed term) and funds may be withdrawn at any time with no penalties. They are also insured up to \$250,000 when made with members of the FDIC. They are among the safest investments and earn very low rates of interest. Generally, because of the high degree of flexibility and the low yield, these investments are made with convenience as the objective rather than yield and are usually for small amounts.

NOTES, BONDS AND LOANS OF LOCAL AGENCIES WITHIN THE STATE INCLUDING BOARDS AND AGENCIES OF A LOCAL AGENCY

These investments are loans directly to the City's successor to the Lawndale Redevelopment Agency and allow for a secure guaranteed rate of return that will be repaid from the Successor Agency to the Lawndale Redevelopment Agency's tax increments (property taxes). The Agency's Board (City Council) and City Council control the terms of any such loan arrangement.

U. S. TREASURY SECURITIES

U.S. Treasury securities are considered the safest of all investments and are also highly liquid.

U.S. TREASURY BILLS are direct short-term debt obligations of the United States government. They have maturity dates of one year or less and are sold in denominations of \$1,000. They are issued and traded on a discount basis and the interest is computed on a 360-day basis. They are highly liquid investment with low market risk.

U.S. TREASURY NOTES are medium-term debt obligations of the United States government with fixed interest rates paid semiannually until maturity. Notes mature between one and 10 years (typical maturities are 2, 3, 5, 7 and 10 years). They are sold in multiples of \$100 with the minimum price of \$100. Although Treasury notes have low credit risk, they are affected by interest-rate and inflation risk which makes them volatile in a changing interest rate environment.

U.S. TREASURY BONDS are marketable, fixed-interest United States government debt security with a maturity of more than 10 years (typical maturities are 15, 20 or 30 years) and interest paid semiannually. These long-term bonds are highly volatile in a changing interest rate environment and are not considered low market risk investments.

FEDERAL AGENCY SECURITIES

Federal agency securities are highly liquid and considered credit risk free. They are guaranteed directly or indirectly by the United States government. All agency obligations qualify as legal investments and are acceptable as security for public deposits. They usually provide higher yields than regular treasury issues with all of the same advantages. Examples are:

FNMA's (Federal National Mortgage Association) are used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration.

FHLB's (Federal Home Loan Bank) notes and bonds are issued by the Federal Home Loan Bank System to help finance the housing industry. The notes and bonds provide liquidity and home

mortgage credit to savings and loan associations, mutual savings banks, cooperative banks, insurance companies and mortgage lending institutions.

Other federal agency issues include Federal Intermediate Credit Bank Debentures (FICB), Federal Farm Credit Bank (FFCB), Federal Land Bank Bonds (FLB), Small Business Administration notes (SBA's), Government National Mortgage Association notes (GNMA's), Tennessee Valley Authority notes (TVA's), and Student Loan Association notes (SALLIE MAE's).

While these investments are virtually credit risk free, they must be held to maturity to receive the guaranteed principal and interest. They are subject to the same market risks as similar non-government securities and not ordinarily invested in by the City.

LOS ANGELES COUNTY POOLED SURPLUS INVESTMENTS

The Los Angeles County Pooled Surplus Investments is similar to the California LAIF. The county fund provides protection, liquidity and higher than market rates for short-term securities.

Los Angeles County manages a multi-billion dollar portfolio serving local agencies, including school districts, community college districts, special districts and cities. This pooled fund is managed by the County Treasurer and interest is competitive to money market rates. There are no restrictions to the number of transactions or dollar amount of deposits. The funds deposited by a local agency in the county pooled fund cannot be impounded or seized by any county official or agency while the funds are so deposited.

All interest, less costs to administer the fund, is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time of deposit. Interest is posted quarterly to the pool.

MUTUAL FUNDS

Money market mutual funds are another authorized investment allowing the City to maintain liquidity, receive competitive money market rates and remain diversified in pooled investments.

Mutual funds are referred to in GC Section 53601.6 as "shares of beneficial interests issued by diversified management companies registered under the Investment Company Act of 1940". The mutual fund must be restricted by its by-laws to the same investments allowed to the local agency. These investments are treasury issues, agency issues, banker's acceptances, commercial paper, certificates of deposit and negotiable certificates of deposit. The quality rating and percentage restrictions in each investment category applicable to the local agency also applies to the mutual fund.

The purchase price of shares of the mutual fund shall not include any sales commission. Investments in mutual funds and money market mutual funds cannot exceed twenty percent of the City's surplus money.

BANKERS' ACCEPTANCES

Banker's acceptances are frequently the highest in yield among short-term investments, are relatively safe and are highly liquid.

Bankers' acceptances are short-term credit arrangements that facilitates international trade transactions between two parties when they do not have an established credit relationship. It is a time draft drawn on a bank by an importer to finance purchases. By its acceptance, the bank becomes primarily liable for the payment of the draft at its maturity. Acceptances are purchased in various denominations ranging from 30 to 180 days. The interest is calculated on a 360-day discount basis similar to treasury bills. The City may invest up to forty percent of surplus money in bankers' acceptances with up to thirty percent invested in any one commercial bank (GC Section 53601(g)).

NEGOTIABLE CERTIFICATES OF DEPOSIT

Negotiable certificates of deposit (NCDs) are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit. They are liquid because they can be traded in the secondary market. However, they cannot be cashed in before maturity.

Negotiable certificates of deposit are unsecured obligations of the financial institution, bank or savings and loan, generally bought at par value with a promise to pay face value plus accrued interest at maturity or the instrument is purchased at a discount to its face value. Minimum face value is \$100,000 with maturities ranging from two weeks to one year. The City does not usually invest in NCDs.

**MINUTES OF THE MEETING OF
THE SUCCESSOR AGENCY TO
THE LAWDALE REDEVELOPMENT AGENCY
June 3, 2020**

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:08 p.m. in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California. The members met concurrently with the City Council and the governing board of the Successor Agency to the Lawndale Redevelopment Agency.

Members Present: Chair Robert Pullen-Miles, Vice Chair Bernadette Suarez
Member, Member Pat Kearney, Member Daniel Reid, Member James H. Osborne

Other Participants: Secretary Rhonda Hofmann Gorman, Executive Director Kevin M. Chun, General Counsel Tiffany J. Israel, Assistant Executive Director Sean Moore, Finance Officer Marla Pendleton

B. CEREMONIALS

Member Daniel Reid led the flag salute.

C. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

D. CONSENT CALENDAR

1. Minutes of the Successor Agency Meeting – June 17, 2019

Recommendation: that the Board approves.

A motion by Member Kearney to approve the consent calendar was seconded by Member Reid and carried by a vote of 5-0.

E. ADMINISTRATION

4. Annual Budget for Fiscal Year 2020-21

Recommendation: that the Members (a) consider and approve items 1 through 14 as listed in the staff report and incorporated into the proposed budget, and direct staff as appropriate; and (b) adopt Resolution No. CC-2006-028, approving and adopting the Citywide Budget for FY 2020-21 as amended based on direction provided by the Members in relation to items 1 through 14 as listed in the staff report.

Finance Officer Marla Pendleton provided a general review of the proposed Annual Budget for Fiscal Year 2020-21.

City Manager Kevin M. Chun added follow-up remarks with respect to the budget process and commended Finance Director and the Finance Department.

A lengthy dialogue ensued between the Members and Staff regarding adequate weekend coverage from Municipal Services Officers.

Member Kearney recommended to reducing staff uniforms budget to \$1,000. Community Services Director Mike Estes concurred.

Member Osborne inquired about potentially having Unarmed Security Service return if the budget improves. City Manager Kevin M. Chun and Community Services Director Mike Estes responded that it they would explore the possibility of a new company should funding be available.

A lengthy dialogue ensued between the Members and Staff regarding management of parks with the Lawndale Elementary School District. A preliminary notice will be prepared.

The items listed as 1 through 14 were summarized as one motion to approve as follows:

1. In accordance with Personnel Rule 3.55 and the Memorandum of Understanding between the City of Lawndale and the respective employee bargaining units, implement an economic layoff of all part-time employees. Based on operational need, rehire staff to provide essential functions not to exceed the following annual budgeted amounts: Rec Leader/ Sr Rec Leader, Rec Leader/ Sr Rec Leader, Transit Operator, and Cable TV Prod. Assistant *Staff Recommendation Approved, Member Kearney opposed the staff recommendation.*
2. Reduce the Recreation Program Uniform budget by \$1,500 from the \$3,000 request due to workforce reduction (277-510-510.500). *Staff Recommendation Amended – budget reduced by \$2000 from the \$3000 request (\$1000).*
3. Reduce full-time staff in the Community Services Department to be in line with service requirements. Specifically, eliminate the below three authorized positions and funding to realize cost savings for the full fiscal year:
 - a. Community Services Supervisor
 - b. Community Services Coordinator
 - c. Recreation Coordinator*Staff Recommendation Approved.*
4. Eliminate all travel and training budgets Citywide leaving funding for only Citywide mandatory human resources training of \$2,000 (100-150-510.610). If funding becomes available during the fiscal year, consider reinstating funding based on operational needs. *Staff Recommendation Approved.*
5. Eliminate School Crossing Guard Services. Estimated costs of \$132,405 was removed from the proposed budget (100-510-530.100). The existing contract with All City Management Services, Inc. expires on June 12, 2020. Direct staff to inform All City Management Services that the existing contract will not be renewed in Fiscal Year 2020-21. *Staff Recommendation Approved.*
6. Discontinue Unarmed Security Services for the Harold E. Hoffman Community Center, City Hall Courtyard, Veteran's Memorial Wall and surrounding parking lots. Section 2.3 of the agreement between the City of Lawndale and the Alpha and Omega Group Security Services, Inc. allows the City the option to void or amend the existing agreement to reflect unanticipated reduction in funding for any reason. Section 7.4 further requires a thirty (30) day written notice for contract termination. Direct staff to terminate the existing contract with Alpha and Omega Group Security Services, Inc. effective July 1, 2020. The \$26,000

- requested funding has been removed from the proposed budget for Fiscal Year 2020-21. *Staff Recommendation Approved.*
7. Reduce the requested funding for the Public Works Department Grounds Maintenance (100-320) to the actual amount expended in Fiscal Year 2018-19. Below are the accounts and amounts reduced in the proposed budget which results in a savings of \$37,500. *Staff Recommendation Approved.*
 8. Reduce the existing Citywide tree trimming, pruning and tree removal service contract with South Bay Landscaping, Inc. for Fiscal Year 2020-21 by \$80,000 from the current year contract amount of \$166,490. Direct the Interim Public Works Director to review the 2020 Phase II Schedule included in the service contract and perform a risk assessment to identify specific trees which can be eliminated from the current year schedule without jeopardizing public safety or altering the aesthetic look of the City. *Staff Recommendation Approved.*
 9. Reduce the budgeted funding for Senior Travel Club support from \$21,000 to \$10,000. The reduction has been incorporated into the proposed budget under the Senior Program Fund 278, Contract Services account 530.100. *Staff Recommendation Approved.*
 10. Defer the \$43,400 one-time funding budget request for contract services to establish a transition plan for identifying and establishing a plan for compliance with the 2010 Americans with Disabilities Act (ADA) Standards for Accessible Design (100-160-530.100). *Staff Recommendation Approved.*
 11. Transfer eligible costs from the Community Services Recreation and Senior Activities budgets to the newly awarded Community Development Block Grant- COVID-19 (CD BG-CV) grant and establish a \$5,000 budget for grant administrative costs (214-440-530.200). *Staff Recommendation Approved.*
 12. Provide the required one year notice to cancel the Community Recreation Program Agreements with the Lawndale Elementary School District to renovate, operate and maintain the three school district parks located at the William Green, Jane Addams and William Anderson/ Will Rogers schools. Although this action will not provide savings in Fiscal Year 2020-21, it will provide approximately \$130,000 annually in water, electricity, and grounds maintenance annually after notice is given. In addition, part-time salaries of \$120,000, if approved under recommendation 1, could be saved annually for staffing the three parks. *Staff Recommendation Amended – prior to giving formal notice, attempt to enter into negotiations with school district (suggested deadline to enter into an agreement of July 1, 2020, notice to be served if no deal reached to give back 1 or more schools).*
 13. Consider reducing the Lawndale Beat services from two routes down to one route. The Lawndale Beat is funded through Proposition A tax revenue, which is earmarked for the Local Return Program to be used by the City for developing and/or improving local public transit, paratransit and related transportation infrastructure. Estimated revenue for Fiscal Year 2020-21 is \$698,280 of which \$491,180 of appropriations was requested and included in the proposed budget for contract services to operate the two Lawndale Beat routes. If one route is eliminated, the funding will need to be reallocated into other authorized program uses. Direction is requested for this recommendation. *Staff Recommendation Approved – Direction provided to eliminate the “express route” and keep the “residential route”.*
 14. Increase the Unemployment Insurance Budget from \$50,000 to \$93,340 (100-160-525.600). *Staff Recommendation Approved.*

A motion by Member Osborne to consider and approve items 1 through 14 as listed in the staff report, subsequently amended by Members, and incorporated into the proposed budget, and direct staff as appropriate, and adopt Resolution No. CC-2006-028, approving

and adopting the Citywide Budget for Fiscal Year 2020-21 as amended based on direction provided by the Members in relation to items 1 through 14 as listed in the staff report, subsequently amended by the Members, was seconded by Member Kearney and carried by a vote of 5-0.

L. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 7:34 p.m.

Robert Pullen-Miles, Chair

ATTEST:

Erica Harbison, Secretary

Approved: 6/28/2021

**MINUTES OF THE
LAWNDALE HOUSING AUTHORITY REGULAR MEETING
June 3, 2020**

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:08 p.m. in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California. The commissioners met concurrently with the City Council, and the minutes are a reflection of the concurrent meeting.

Commissioners Present: Chairperson Robert Pullen-Miles, Vice Chairperson Bernadette Suarez, Commissioner Pat Kearney, Commissioner Daniel Reid, Commissioner James H. Osborne

Other Participants: Secretary Rhonda Hofmann Gorman, General Counsel Tiffany Israel, Finance Officer Marla Pendleton, Director of Housing Sean Moore

B. CEREMONIALS

Commissioner Reid led the flag salute.

C. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

See June 3, 2020 City Council Minutes

D. CONSENT CALENDAR

2. Minutes of the Lawndale Housing Authority Regular Meeting – November 4, 2019
Recommendation: that the Commissioners approve.

A motion by Commissioner Kearney to approve the consent calendar was seconded by Commissioner Reid and carried by a vote of 5-0.

J. ADJOURNMENT

There being no further business to conduct, the mayor adjourned the meeting at 7:34 p.m.

Robert Pullen-Miles, Chairperson

ATTEST:

Erica Harbison, Secretary

Approved: 6/28/2021

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
LAWNDALE CABLE USAGE CORPORATION
June 3, 2020**

A. CALL TO ORDER

The meeting was called to order at 6:08 p.m. in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California. The board met concurrently with the City Council and the governing boards of the successor agency to the Lawndale Redevelopment Agency, and the minutes are a reflection of the concurrent meeting.

ROLL CALL

Directors Present: President Robert Pullen-Miles, Vice President Bernadette Suarez, Director James H. Osborne, Director Pat Kearney, Director Daniel Reid

Other Participants: Secretary Rhonda Hofmann Gorman, Executive Officer Kevin M. Chun, General Legal Counsel Tiffany J. Israel, Treasurer Marla Pendleton

B. CEREMONIALS

Director Daniel Reid led the flag salute.

C. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

See June 3, 2020 City Council Minutes.

D. CONSENT CALENDAR

3. Minutes of the Cable Usage Corporation Board of Directors Meeting – June 17, 2019

Recommendation: that the Directors approve.

A motion by Director Kearney to approve the consent calendar was seconded by Director Reid and carried by a vote of 5-0.

E. ADMINISTRATION

4. Annual Budget for Fiscal Year 2020-21

Recommendation: that the Directors (a) consider and approve items 1 through 14 as listed in the staff report and incorporated into the proposed budget, and direct staff as appropriate; and (b) adopt Resolution No. CC-2006-028, approving and adopting the Citywide Budget for FY 2020-21 as amended based on direction provided by the Directors in relation to items 1 through 14 as listed in the staff report.

Treasurer Marla Pendleton provided a general review of the proposed Annual Budget for Fiscal Year 2020-21.

Executive Officer Kevin M. Chun added follow-up remarks with respect to the budget process and commended Finance Treasurer and the Finance Department.

A lengthy dialogue ensued between the Directors and Staff regarding adequate weekend coverage from Municipal Services Officers.

Director Kearney recommended to reducing staff uniforms budget to \$1,000. Community Services Director Mike Estes concurred.

Director Osborne inquired about potentially having Unarmed Security Service return if the budget improves. Executive Officer Kevin M. Chun and Community Services Director Mike Estes responded that they would explore the possibility of a new company should funding be available.

A lengthy dialogue ensued between the Directors and Staff regarding management of parks with the Lawndale Elementary School District. A preliminary notice will be prepared.

The items listed as 1 through 14 were summarized as one motion to approve as follows:

1. In accordance with Personnel Rule 3.55 and the Memorandum of Understanding between the City of Lawndale and the respective employee bargaining units, implement an economic layoff of all part-time employees. Based on operational need, rehire staff to provide essential functions not to exceed the following annual budgeted amounts: Rec Leader/ Sr Rec Leader, Rec Leader/ Sr Rec Leader, Transit Operator, and Cable TV Prod. Assistant *Staff Recommendation Approved, Director Kearney opposed the staff recommendation.*
2. Reduce the Recreation Program Uniform budget by \$1,500 from the \$3,000 request due to workforce reduction (277-510-510.500). *Staff Recommendation Amended – budget reduced by \$2000 from the \$3000 request (\$1000).*
3. Reduce full-time staff in the Community Services Department to be in line with service requirements. Specifically, eliminate the below three authorized positions and funding to realize cost savings for the full fiscal year:
 - a. Community Services Supervisor
 - b. Community Services Coordinator
 - c. Recreation Coordinator*Staff Recommendation Approved.*
4. Eliminate all travel and training budgets Citywide leaving funding for only Citywide mandatory human resources training of \$2,000 (100-150-510.610). If funding becomes available during the fiscal year, consider reinstating funding based on operational needs. *Staff Recommendation Approved.*
5. Eliminate School Crossing Guard Services. Estimated costs of \$132,405 was removed from the proposed budget (100-510-530.100). The existing contract with All City Management Services, Inc. expires on June 12, 2020. Direct staff to inform All City Management Services that the existing contract will not be renewed in Fiscal Year 2020-21. *Staff Recommendation Approved.*
6. Discontinue Unarmed Security Services for the Harold E. Hoffman Community Center, City Hall Courtyard, Veteran's Memorial Wall and surrounding parking lots. Section 2.3 of the agreement between the City of Lawndale and the Alpha and Omega Group Security

Services, Inc. allows the City the option to void or amend the existing agreement to reflect unanticipated reduction in funding for any reason. Section 7.4 further requires a thirty (30) day written notice for contract termination. Direct staff to terminate the existing contract with Alpha and Omega Group Security Services, Inc. effective July 1, 2020. The \$26,000 requested funding has been removed from the proposed budget for Fiscal Year 2020-21. *Staff Recommendation Approved.*

7. Reduce the requested funding for the Public Works Department Grounds Maintenance (100-320) to the actual amount expended in Fiscal Year 2018-19. Below are the accounts and amounts reduced in the proposed budget which results in a savings of \$37,500. *Staff Recommendation Approved.*
8. Reduce the existing Citywide tree trimming, pruning and tree removal service contract with South Bay Landscaping, Inc. for Fiscal Year 2020-21 by \$80,000 from the current year contract amount of \$166,490. Direct the Interim Public Works Director to review the 2020 Phase II Schedule included in the service contract and perform a risk assessment to identify specific trees which can be eliminated from the current year schedule without jeopardizing public safety or altering the aesthetic look of the City. *Staff Recommendation Approved.*
9. Reduce the budgeted funding for Senior Travel Club support from \$21,000 to \$10,000. The reduction has been incorporated into the proposed budget under the Senior Program Fund 278, Contract Services account 530.100. *Staff Recommendation Approved.*
10. Defer the \$43,400 one-time funding budget request for contract services to establish a transition plan for identifying and establishing a plan for compliance with the 2010 Americans with Disabilities Act (ADA) Standards for Accessible Design (100-160-530.100). *Staff Recommendation Approved.*
11. Transfer eligible costs from the Community Services Recreation and Senior Activities budgets to the newly awarded Community Development Block Grant- COVID-19 (CD BG-CV) grant and establish a \$5,000 budget for grant administrative costs (214-440-530.200). *Staff Recommendation Approved.*
12. Provide the required one year notice to cancel the Community Recreation Program Agreements with the Lawndale Elementary School District to renovate, operate and maintain the three school district parks located at the William Green, Jane Addams and William Anderson/ Will Rogers schools. Although this action will not provide savings in Fiscal Year 2020-21, it will provide approximately \$130,000 annually in water, electricity, and grounds maintenance annually after notice is given. In addition, part-time salaries of \$120,000, if approved under recommendation 1, could be saved annually for staffing the three parks. *Staff Recommendation Amended – prior to giving formal notice, attempt to enter into negotiations with school district (suggested deadline to enter into an agreement of July 1, 2020, notice to be served if no deal reached to give back 1 or more schools).*
13. Consider reducing the Lawndale Beat services from two routes down to one route. The Lawndale Beat is funded through Proposition A tax revenue, which is earmarked for the Local Return Program to be used by the City for developing and/or improving local public transit, paratransit and related transportation infrastructure. Estimated revenue for Fiscal Year 2020-21 is \$698,280 of which \$491,180 of appropriations was requested and included in the proposed budget for contract services to operate the two Lawndale Beat routes. If one route is eliminated, the funding will need to be reallocated into other authorized program uses. Direction is requested for this recommendation. *Staff Recommendation Approved – Direction provided to eliminate the “express route” and keep the “residential route”.*

14. Increase the Unemployment Insurance Budget from \$50,000 to \$93,340 (100-160-525.600).
Staff Recommendation Approved.

A motion by Director Osborne to consider and approve items 1 through 14 as listed in the staff report, subsequently amended by the Directors, and incorporated into the proposed budget, and direct staff as appropriate, and adopt Resolution No. CC-2006-028, approving and adopting the Citywide Budget for Fiscal Year 2020-21 as amended based on direction provided by the Directors in relation to items 1 through 14 as listed in the staff report, subsequently amended by Directors, was seconded by Director Kearney and carried by a vote of 5-0.

J. ITEMS FROM MEMBERS

See June 3, 2020 City Council Minutes.

L. ADJOURNMENT

There being no further business to conduct, the President adjourned the meeting at 7:34 p.m.

Robert Pullen-Miles, President

ATTEST:

Erica Harbison, Secretary

Approved: 6/28/2021



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

June 28, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

PREPARED BY: Michael Matsumoto, Financial Consultant

SUBJECT: **Fiscal Year 2021-22 Appropriations Limit**

BACKGROUND

Article XIII B of the California Constitution requires each city to annually adopt an appropriations limit for appropriations from proceeds of taxes. At the beginning of each fiscal year, the City adopts the appropriations limit and approves the inflation factors. The inflation factor for California per Capita Income and population changes (either City population growth or County population growth) are provided by the State Department of Finance each May.

STAFF REVIEW

The limit for Fiscal Year 2021-22 has been calculated using the methodology developed by the League of California Cities. The limit was calculated using City population growth and California per Capital Income growth which were provided by the California Department of Finance.

The appropriations limit for Fiscal Year 2021-22 is \$37,949,014. The City's appropriations subject to the limit is \$14,307,105. The City is well under the limit.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2106-028 and has approved it to form.

FISCAL IMPACT

None.

RECOMMENDATIONS

Staff recommends that the City Council adopt Resolution No. CC-2106-028, approving the Appropriations Limit for Fiscal Year 2021-22.

Attachment: Resolution Approving the Appropriations Limit for Fiscal Year 2021-22

RESOLUTION NO. CC-2106-28

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA APPROVING THE APPROPRIATIONS
LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

WHEREAS, The Gann Initiative or Proposition 4, also known as Article XIII B of the Constitution of the State of California, was passed by the people; and

WHEREAS, Article XIII B mandates the calculation and adoption of an annual appropriations limit on various units of government, including the City of Lawndale by adjusting the prior year's appropriation limit for changes in inflation and population; and

WHEREAS, the City's 2021-2022 limit has been calculated by the Finance Department of the City of Lawndale in compliance with all of the provisions of Article XIII B and using guidelines provided by the League of California Cities; and

WHEREAS, the City Council of the City of Lawndale desires to formally adopt that appropriations limit for the City for fiscal year 2021-2022.

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That, in accordance with Article XIII B of the Constitution of the State of California, the appropriations limit for the City of Lawndale for Fiscal Year 2021-22 is declared to be \$37,949,014, as described in Exhibit "A" attached hereto and incorporated herein, and the appropriations subject to this annual limit for fiscal year 2021-2022 total \$14,307,105.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
 County of Los Angeles) SS
 City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-28 at a regular meeting of said Council held on the 28th day of June, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

 Erica Harbison, City Clerk

APPROVED AS TO FORM:

 Gregory M. Murphy, City Attorney

**City of Lawndale
Appropriations Limit
Exhibit A**

I. Appropriation Limit:

FY 2020-2021 Adopted Limit		36,072,744
Growth/Change Factors:		
Change in City Population (a)	0.9950	
California Per Capita Income Change	<u>1.0573</u>	
Annual Adjustment Factor		1.0520135
City's FY 2021-2022 Appropriation Limit		37,949,014

II. Appropriations Subject to Limit:

FY 2021-2022 Proceeds of Tax		14,307,105
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III. Amount Under/(Over) Limit (I - II)

23,641,909

(a) Change in population and per capita income change is provided by the State of California Department of Finance.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: June 28, 2021
TO: Honorable Mayor and City Council
FROM: Matthew Ceballos Assistant City Clerk
SUBJECT: Fiscal Year 2021-2022 Budget Workshop

The proposed budget is distributed to the City Council by the Finance Department. Supporting documentation was forwarded to the City Clerk Department for this item.
Please reference Fiscal Year 2021-2022 Budget book

Copies of the budget will be available in the council chamber for public inspection during the workshop session and at the City Clerk Department during regular business hours.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

June 28, 2021

TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager
PREPARED BY: Michael Matsumoto, Financial Consultant
SUBJECT: **Budget for Fiscal Year 2021-22**

BACKGROUND

The economy has recently reopened after being shut down for over a year. Staff is cautiously optimistic that things will begin returning to normal. The Budget Subcommittee (which includes two City Councilmembers Pat Kearney and Sirley Cuevas) has reviewed the budget and recommends the City Council approve the budget for 2021-22 with some suggestions to consider and change.

General Fund

The General Fund is balanced with a surplus of \$402,801. Total revenues of \$16,228,993, transfers in of \$10,000, expenditures of \$15,156,848, and transfers out of \$679,344.

The following table compares the General Fund adjusted budget for 2020-21 and the estimated revenues for 2021-22. The most significant change is in tax revenues. Property tax has been rather stable, but the prior year estimate was reduced substantially, but revenues are indicating the property taxes remain stable. Measure L and property tax in lieu of VLF are also increasing.

	General Fund Revenues		
	Budget 2020-21	Estimated 2021-22	Change
Taxes	13,779,770	14,486,000	706,230
Licenses & Permits	589,800	463,200	(126,600)
Court & Traffic Fines	700,700	735,000	34,300
Use of Money & Property	189,406	353,793	164,387
Charges for Services	248,200	165,000	(83,200)
Other Revenue	153,037	26,000	(127,037)
Totals	<u>15,660,913</u>	<u>16,228,993</u>	<u>568,080</u>

The following table compares the General Fund division adjusted budget for 2020-21 and the proposed budget for 2021-22:

		General Fund Expenditures		
Dept #	Department	Budget	Estimated	Change
		2020-21	2021-22	
110	City Council	169,538	190,050	20,512
120	City Attorney	611,000	400,000	(211,000)
130	City Clerk	371,248	289,649	(81,599)
140	City Manager	533,258	578,470	45,212
150	Admin Services	265,744	251,000	(14,744)
160	General Ops	1,723,195	2,087,216	364,021
170	Cable	175,304	135,051	(40,253)
180	Information Svc	314,855	248,250	(66,605)
190	Finance	735,034	673,586	(61,448)
210	Public Safety	6,291,474	6,508,065	216,591
300	Municipal Svc Dept	1,132,120	1,191,109	58,989
310	PW Admin	306,621	809,859	503,238
320	PW Grounds	971,296	1,138,278	166,982
330	PW Street	551,650	356,178	(195,472)
340	PW Engineering	211,358	79,539	(131,819)
510	Comm Svc Admin	0	124,848	124,848
550	Comm Svc Special Events	0	95,700	95,700
Totals		<u>14,363,695</u>	<u>15,156,848</u>	<u>793,153</u>

Some of the more significant changes are as follows:

1. For the City Clerk, there is savings in 2021-22 because there will not be an election in this fiscal year.
2. In General Ops, the pension Unfunded Actuarial Liability (UAL) payment increased by \$102,000, the actuarially determined contributions for retiree medical increased \$93,000, and there is a \$90,000 contingency included in anticipation of changes from new labor agreements.
3. The Public Works Admin budget includes two \$284,000 amounts are budgeted for the SB1 MOE to pay for street improvements.
4. The Public Works Grounds, contract services have been increased by \$150,000 primarily to increase tree trimming costs to get the tree trimming back on pace to regularly trim the City's trees.
5. The Public Works Engineering budget has lower personnel costs, and the local roads safety plan was mostly completed during 2020-21.
6. The Community Services Administration increase is due to the addition of crossing guards for fiscal year 2021-22.
7. The Community Services Special Events were previously charged to Fund 277 as a single line item (277-510-540.100), but they have been moved to the General Fund for fiscal year 2021-22.

Each department has gone over the proposed budget, and the directors all believe their budgets are workable. Some items that need attention were discussed with the Budget Committee, and they are discussed below.

The General Fund budget is balanced with a surplus of \$402,801.

STAFF REVIEW

During the Budget Committee meetings and the City Council meeting, staff presented the proposed budget to allow the City Council to discuss the city's operational and capital expenditures and what resources can be appropriately allocated. The Budget Committee recommends the full City Council consider the following items:

1. City Council division 110 – In Fund 100, Memberships/Dues (#510.610) – The Committee suggested excluding \$6,500 to the South Bay Cities Council of Governments (COG) planner position. The \$6,500 was removed at the request of the Committee, and the Committee recommends not adding this back.
2. City Clerk division 130 – In Fund 100, Contract Services (#530.100) – The Committee wanted to understand why software maintenance costs increased from \$1,000 to \$2,000.
3. City Manager division 140 - In Fund 100, Contract Services (#530.100) – The Committee wanted the full City Council to decide whether to include or exclude \$40,000 for a Communications Consultant. The Committee did not make a recommendation one way or the other.
4. Administrative Services division 150 – In Fund 100, the following:
 - a. Citywide Staff Development (#510.605) – The Committee wanted the full City Council to decide whether to include or exclude \$10,000 for the Executive Leadership Training. The Committee did not make a recommendation one way or the other.
 - b. Contract Services #530.100) – At the request of the City Manager, full City Council can decide whether to add \$30,000 for recruitment costs to replace the Finance Director position. The Committee did not make a recommendation one way or the other.
5. Public Works Administration division 310, Fund 207 (Prop C)
 - a. The salaries and benefits for Prop C Administration were inadvertently omitted. The Committee and the Public Works Director recommend the City Council add \$237,751 to the Personnel budget for 2021-22.
 - b. Redondo Beach Boulevard (#700.277) – the proposed budget projects a deficit in Prop C in the amount of \$269,063, and the deficit will become \$506,814. The Budget Committee recommends reducing the budget for Redondo Beach Boulevard by \$600,000 to avoid overspending Prop C funds.
6. Community Development division 410 - In Fund 279, Professional Services (#530.200) – The Committee wanted to know why the budget was \$37,000, but the detail only shows \$28,000 (\$17,000 and \$11,000).
7. CDBG-CV division 440 – in fund 214, Professional Services (#530.200) – The Committee wanted to know why the amount increased from a budget of \$5,000 in 2020-21 to \$16,000 in 2021-22.
8. Community Services division 510
 - a. In Fund 206 (Prop A), the full-time salaries and benefits were inadvertently omitted. The Budget Committee recommends that \$155,000 be added to the 2021-22 budget to match the 2020-21 amended budget.

- b. Summer Day Camp and Travel Club programs – The Committee recommends a limit of staffing to five (5) part-time employees.
 - c. For an Unarmed Security Guard – The Committee wanted the full City Council to decide whether to include or exclude this in the 2021-22 budget. The Committee did not make a recommendation one way or the other.
9. Special Events division 550 – Blues Music Festival – The Committee wanted the full City Council to decide whether to have the Parks, Recreation, and Social Services Commission (PRSSC) pay for this event through their own funding, or if it should continue to be funded by the General Fund. The Committee did not make a recommendation one way or the other.
10. Fund 274 SB1 is projected to have a deficit of \$95,578 – there are two annual street improvement projects totaling \$1,098,000 proposed. The Committee did not discuss this item, but the City Council could delay some of the projects until sufficient funding becomes available.

RECOMMENDATIONS

Staff recommends that the City Council consider the proposed changes to the budget and decide on each item. Then staff recommends that the City Council adopt Resolution No. CC-2106-029, approving the budget for fiscal year 2021-22 as amended.

Attachments

1. Resolution CC-2106-029, Adopting the Annual Budget for 2021-22
2. Proposed budget for fiscal year 2021-22 (exhibit A)

RESOLUTION NO. CC-2106-029

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
ADOPTING THE ANNUAL BUDGET FOR 2021-22**

WHEREAS, the City Manager has submitted to the City Council a comprehensive Preliminary Proposed Budget for Fiscal Year 2021-22 that includes the City of Lawndale, Lawndale Housing Authority, Redevelopment Agency and Lawndale Cable Usage Corporation; and

WHEREAS, the City Manager and City Council established budgetary goals and objectives during the budget study session on June 28, 2021, and, based on input from the City Council at this work session, the City Manager has submitted to the City Council a comprehensive updated Recommended Budget for Fiscal Year 2021-22; and

WHEREAS, the City Council has considered the Recommended Budget and concurs with the proposed revenue and expenditure plan as outlined by the City Manager.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Manager's proposed annual budget for Fiscal Year 2021-22 is hereby adopted and approved as listed in "Exhibit A"

SECTION 2. That expenditures of public funds in the amount of \$29,394,088 are authorized in accordance with the programs and services outlined in said budget.

PASSED, APPROVED AND ADOPTED this 28th day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-29 at a regular meeting of said Council held on the 28th day of June, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Exhibit “A”

City of Lawndale
Citywide Fund Balance Projections
For the Fiscal Year Ending on June 30, 2021

Fund #	Fund Title	CAFR Beginning Fund Balance FY 2020-21	Projected Revenues FY 2020-21	Projected Transfers In FY 2020-21	Projected Expenditures FY 2020-21	Projected Transfers Out FY 2020-21	Reclass Adjustment FY 2020-21	Projected Increase (Use) of Funds	Projected Ending Fund Balance FY 2020-21
100	General Fund	17,220,915	16,052,855	13,300	(13,462,230)	(423,437)	(190,172)	1,990,317	19,211,232
201	Gas Tax Fund	(70,686)	676,809		(758,293)		152,171	70,686	-
202	Air Quality Management District	153,834	41,100		-			41,100	194,934
203	TDA Bikeways Fund	(1,664)	49,558		(49,558)		1,664	1,664	-
206	Prop A - Local Transit Program	1,385,579	657,364		(175,428)			481,936	1,867,514
207	Prop C - Local Transit Program	2,177,657	524,939		(453,112)			71,827	2,249,484
210	Narcotics Forfeiture Fund	54,958	350		-			350	55,308
211	State Cops Grant	102,818	157,627		(108,868)			48,759	151,577
213	CA Law Enforcement Equipment	15,468	-		(5,000)			(5,000)	10,468
214	Community Development Block Grant	204,703	430,008		(430,008)			-	204,703
215	Restricted Urban Development	6,222,722	5,500		(55,000)	(60,397)		(109,897)	6,112,825
216	Used Oil Recycling Fund	7,283	9,000		(7,000)			2,000	9,283
217	Lawndale Cable Usage Corp.	94,695	43,700		-			43,700	138,395
227	Dept of Conservation Grant	26,273	8,546		(8,910)			(364)	25,909
234	Justice Assistance Grant	-	10,752		-			10,752	10,752
236	Park Development Fund	7,441	1,235		-			1,235	8,676
240	Prop C 25 Grant	(424,339)	19,000		(25,000)			(6,000)	(430,339)
244	Measure R	1,081,895	390,480		(614,764)			(224,284)	857,612
257	Prop A - LA County Parks Maint. Grant	-	4,034		(3,951)			83	83
271	STP-L Metro Exchange	538,267	3,500		(571,720)		29,954	(538,266)	-
272	Measure M	1,243,385	443,786		(460)			443,326	1,686,711
274	SB1 Gas Tax Street Rehab	713,568	559,267		(771,228)			(211,961)	501,608
275	Measure R Grant	(20,311)	492,640		(476,905)		4,575	20,310	-
276	AB939	377,252	176,415		(89,216)			87,199	464,451
277	Community Services FD Recreation	64,561	900	177,705	(243,166)		1,807	(62,754)	1,807
278	Community Services - Sr Activities	-	-	41,248	(41,248)			-	-
279	Community Development	392,660	1,424,867		(945,994)			478,873	871,534
280	BL-AB1186	42,613	10,300		-			10,300	52,913
281	Measure A Parks Project	-	4,034		(4,034)			-	-
282	Measure W - Safe Clean Water	-	-		-			-	-
283	Solid Waste Diversion	96	191,856		-			191,856	191,952
284	Coronavirus Relief Fund(CARES Act)	(146,009)	404,974		(258,966)		1	146,009	-
285	American Rescue Plan	-	3,874,100		-			3,874,100	3,874,100
300	Lawndale Housing Authority	1,884,933	10,011	251,581	(153,339)			108,253	1,993,186
304	City Admin - Successor Agency	323,352	-	250,000	(161,580)			88,420	411,772
305	Successor Agency - Debt Services	(40,140,415)	-	2,678,404	(2,673,902)			4,502	(40,135,913)
306	Successor Agency - Disbursement FD	1,568,675	2,966,698		-	(2,928,404)		38,294	1,606,969
307	2009 TABS	2,483,200	39,476		(54,751)			(15,275)	2,467,926
			29,685,680	3,412,238	(22,603,631)	(3,412,238)	(0)	7,082,049	
						(26,015,869)			

City of Lawndale
Citywide Fund Balance Projections
For the Fiscal Year Ending on June 30, 2022

Fund #	Fund Title	Beginning Fund Balance FY 2021-22	Proposed Revenues FY 2021-22	Proposed Transfers In FY 2021-22	Proposed Expenditures FY 2021-22	Proposed Transfers Out FY 2021-22	Proposed Increase (Use) of Funds	Proposed Ending Fund Balance FY 2021-22
100	General Fund	19,211,232	16,228,993	10,000	(15,156,848)	(679,344)	402,801	19,614,033
201	Gas Tax Fund	-	744,050		(692,920)		51,130	51,130
202	Air Quality Management District	194,934	40,950		(60,000)		(19,050)	175,884
203	TDA Bikeways Fund	-	-		-		-	-
206	Prop A - Local Transit Program	1,867,514	654,500		(534,747)		119,753	1,987,267
207	Prop C - Local Transit Program	2,249,484	515,000		(3,033,547)		(2,518,547)	(269,063)
210	Narcotics Forfeiture Fund	55,308	300		-		300	55,608
211	State Cops Grant	151,577	150,800		(150,800)		-	151,577
213	CA Law Enforcement Equipment	10,468	-		(5,000)		(5,000)	5,468
214	Community Development Block Grant	204,703	752,395		(752,395)		-	204,703
215	Restricted Urban Development	6,112,825	4,500		-	(29,280)	(24,780)	6,088,045
216	Used Oil Recycling Fund	9,283	9,000		(5,000)		4,000	13,283
217	Lawndale Cable Usage Corp.	138,395	40,600		-		40,600	178,995
227	Dept of Conservation Grant	25,909	8,600		(8,400)		200	26,109
234	Justice Assistance Grant	10,752	10,000		-		10,000	20,752
236	Park Development Fund	8,676	1,200		-		1,200	9,876
240	Prop C 25 Grant	(430,339)	481,852		(475,852)		6,000	(424,339)
244	Measure R	857,612	388,000		(409,096)		(21,096)	836,516
257	Prop A - LA County Parks Maint. Grant	83	4,000		(4,000)		-	83
271	STP-L Metro Exchange	-	-		-		-	-
272	Measure M	1,686,711	438,500		(816,612)		(378,112)	1,308,599
274	SB1 Gas Tax Street Rehab	501,608	614,000		(1,211,186)		(597,186)	(95,578)
275	Measure R Grant	-	-		-		-	-
276	AB939	464,451	176,000		(235,911)		(59,911)	404,540
277	Community Services FD Recreation	1,807	170,800	367,104	(539,711)		(1,807)	-
278	Community Services - Sr Activities	-	-	56,398	(56,398)		-	-
279	Community Development	871,534	905,000		(1,219,631)		(314,631)	556,903
280	BL-AB1186	52,913	10,300		-		10,300	63,213
281	Measure A Parks Project	-	325,000		(325,000)		-	-
282	Measure W - Safe Clean Water	-	70,000		(70,000)		-	-
283	Solid Waste Diversion	191,952	10,510		(50,000)		(39,490)	152,462
284	Coronavirus Relief Fund(CARES Act)	-	-		-		-	-
285	American Rescue Plan	3,874,100	3,874,100		-		3,874,100	7,748,200
300	Lawndale Housing Authority	1,993,186	10,000	275,122	(165,020)		120,102	2,113,288
304	City Admin - Successor Agency	411,772	-	160,000	(170,050)		(10,050)	401,722
305	Successor Agency - Debt Services	(40,135,913)	-	2,796,495	(2,789,495)		7,000	(40,128,913)
306	Successor Agency - Disbursement FD	1,606,969	2,956,495		-	(2,956,495)	-	1,606,969
307	2009 TABS	2,467,926	-		(456,469)		(456,469)	2,011,457
			29,595,445	3,665,119	(29,394,088)	(3,665,119)	201,357	
						(33,059,207)		

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
GENERAL FUND						
Taxes						
100-400.110	Property Tax (AB 1197)	1,457,695	1,612,000	1,212,000	1,612,000	400,000
100-400.140	Property Transfer Tax	68,910	89,000	40,000	75,000	35,000
100-400.200	Sales Tax	3,205,785	3,002,000	3,090,770	3,170,000	79,230
100-400.201	Prepaid MTS	1,625	1,587	-	-	-
100-400.210	Measure L Transaction Tax	2,382,891	2,507,000	2,504,000	2,644,000	140,000
100-400.300	Franchise Fees	626,148	681,362	680,000	660,000	(20,000)
100-400.500	Transient Occupancy Tax	567,341	663,000	662,000	550,000	(112,000)
100-400.600	Utility Users Tax	1,675,391	1,710,000	1,641,000	1,675,000	34,000
100-400.700	Motor Vehicle In-Lieu	3,787,758	3,947,794	3,950,000	4,100,000	150,000
	Total Taxes	13,773,543	14,213,743	13,779,770	14,486,000	706,230
Licenses & Permits						
100-410.100	Business Licenses	399,025	400,000	420,000	400,000	(20,000)
100-410.101	Yard Sale Permits	919	-	1,200	1,200	-
100-410.102	Trailer Permits	128	48	-	-	-
100-410.103	Tobacco License	3,250	5,253	3,600	4,000	400
100-410.110	Dog Licenses	11,081	13,240	16,000	13,000	(3,000)
100-410.120	Alarm Permits	4,958	18,450	19,000	19,000	-
100-410.900	Late Fees - BL	14,448	150,000	130,000	14,000	(116,000)
100-423.115	Construction/Demo- Application Fee	-	12,000	-	12,000	12,000
	Total Licenses & Permits	433,809	598,991	589,800	463,200	(126,600)
Court & Traffic Fines						
100-430.200	Court Fines	55,092	25,400	55,700	30,000	(25,700)
100-430.300	Parking Citations	495,186	469,000	450,000	475,000	25,000
100-430.400	Parking Bail - DMV	221,856	224,075	195,000	230,000	35,000
	Total Court & Traffic Fines	772,134	718,475	700,700	735,000	34,300
Use of Money & Property						
100-425.100	Rental Income	-	41,017	39,406	12,264	(27,142)
100-435.100	Interest on Investments	128,448	90,508	150,000	92,000	(58,000)
100-435.200	Interest SA Advance	153,594	-	-	249,529	249,529
	Total Use of Money & Property	282,042	131,525	189,406	353,793	164,387
Charges for Service						
100-410.130	Excavation Permits	186,167	104,457	150,000	100,000	(50,000)
100-410.150	Industrial Waste Permits	41,435	42,100	40,000	40,000	-
100-423.110	PW Plan Check Fees	7,466	1,200	-	-	-
100-423.112	Small Cell Wireless Facility Fee	13,280	2,450	33,200	-	(33,200)
100-425.500	Vehicle Impound Fees	17,024	25,000	25,000	25,000	-
	Total Charges for Services	265,371	175,207	248,200	165,000	(83,200)
Other Revenue						
100-430.500	Case Fines/Payments	2,690	66,004	2,000	3,000	1,000
100-430.502	Abatement Recovery	0	-	7,700	-	(7,700)
100-440.100	Donations/Contributions	6,110	1,725	1,725	-	(1,725)
100-450.100	Miscellaneous Revenue	162,089	16,000	10,000	5,000	(5,000)
100-465.500	Reimb. of State Mandates	154	11,629	-	4,500	4,500
100-450.110	Insurance Rebate	-	1,444	-	-	-
100-465.451	Grants	-	58,500	72,000	13,500	(58,500)
100-435.300/ 490.101	Sale of City Property/ Capital Gain	1,370	59,612	59,612	-	(59,612)
	Total Other Revenue	172,413	214,914	153,037	26,000	(127,037)

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
100-480.100	Operating Transfer In	25,900	13,300	125,000	10,000	(13,300)
100-480.101	Transfer from Successor Agency	950,512	-	-	-	-
GENERAL FUND TOTAL		16,675,724	16,066,155	15,785,913	16,238,993	554,780
<u>GAS TAX FUND</u>						
201-435.100	Interest on Investments	269	50	50	50	-
201-465.109	Gas Tax 2103	230,554	200,634	194,000	221,000	27,000
201-465.110	Gas Tax 2105	170,560	157,835	162,000	174,000	12,000
201-465.120	Gas Tax 2106	101,531	92,984	98,000	102,000	4,000
201-465.130	Gas Tax 2107	215,364	219,306	208,000	241,000	33,000
201-465.140	Gas Tax 2107.5	6,000	6,000	-	6,000	6,000
201-465.160	Loan Repayment	37,589	-	-	-	-
GAS TAX TOTAL		761,868	676,809	662,050	744,050	82,000
<u>AQMD FUND</u>						
202-435.100	AQMD - Interest on Investments	1,243	1,100	1,125	950	(175)
202-465.410	AQMD Allocation	41,217	40,000	40,000	40,000	-
AQMD TOTAL		42,460	41,100	41,125	40,950	(175)
<u>TDA BIKEWAYS FUND</u>						
203-465.400	Transportation Develop. Act	31,612	49,558	49,558	-	(49,558)
TDA TOTAL		31,612	49,558	49,558	-	(49,558)
<u>PROP A FUNDS</u>						
206-425.200	Local Transit-Trolley Fares	11,816	-	26,000	500	(25,500)
206-435.100	Interest on Investments	13,060	11,000	6,000	10,000	4,000
206-450.100	Misc Revenue	-	34,000	32,000	34,000	2,000
206-465.440	Proposition A Rapid Transit	687,152	612,364	634,280	610,000	(24,280)
PROP A TOTAL		712,029	657,364	698,280	654,500	(43,780)
<u>PROP C FUNDS</u>						
207-435.100	Interest on Investments	18,677	17,000	30,000	15,000	(15,000)
207-465.430	Proposition C Allocation	540,938	507,939	526,118	500,000	(26,118)
207-470.100	Other Governmental Agencies	41,000	-	-	-	-
PROP C TOTAL		600,615	524,939	556,118	515,000	(41,118)
<u>ASSET FORFEITURE FUND</u>						
210-435.100	Interest on Investments	507	350	815	300	(515)
ASSET FORFEITURE TOTAL		507	350	815	300	(515)
<u>STATE COPS GRANT FUND</u>						
211-435.100	State COPS - Interest	1,238	900	1,050	800	(250)
211-465.200	State COPS Grant	155,948	156,727	140,000	150,000	10,000
STATE COPS TOTAL		157,186	157,627	141,050	150,800	9,750

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
<u>CDBG FUND</u>						
214-450.100	Miscellaneous Revenues	(19,282)	-	-	-	-
214-460.300	CDBG	248,560	430,008	766,120	752,395	(326,886)
CDBG TOTAL		229,278	430,008	766,120	752,395	(326,886)
<u>RESTRICTED UDAG FUND</u>						
215-435.100	Interest on Investments	7,142	5,500	11,110	4,500	(6,610)
UDAG TOTAL		7,142	5,500	11,110	4,500	(6,610)
<u>USED OIL RECYCLING FUND</u>						
216-435.100	Interest on Investments	-	-	540	-	(540)
216-465.470	Used Oil Block Grant	-	9,000	9,300	9,000	(300)
USED OIL RECYCLING TOTAL		-	9,000	9,840	9,000	(840)
<u>CATV ACCESS FUND</u>						
217-425.400	CATV Access Fees	31,262	43,000	40,000	40,000	-
217-435.100	Interest - Investments	711	700	600	600	-
217-450.100	Miscellaneous Revenue	1,000	-	40	-	(40)
CATV ACCESS TOTAL		32,972	43,700	40,640	40,600	(40)
<u>DEPT OF CONSERVATION GRANT</u>						
227-466.100	Dept of Conservation Grant	8,939	8,546	8,600	8,600	-
DEPT OF CONS TOTAL		8,939	8,546	8,600	8,600	-
<u>JUSTICE ASSISTED GRANT</u>						
234-465.250	Justice Assisted Grant	-	10,752	15,000	10,000	(5,000)
JUSTICE ASSISTED GRANT TOTAL		-	10,752	15,000	10,000	(5,000)
<u>PARK DEVELOPMENT FUND</u>						
236-420.100	Park Development Fees	5,600	1,200	500	1,200	700
236-435.100	Interest - Investments	315	35	660	-	(660)
236-465.451	Grants	2,000	-	-	-	-
PARK DEV FUND TOTAL		7,915	1,235	1,160	1,200	40
<u>PROP C 25 GRANT</u>						
240-465.450	Grants	624,506	19,000	500,852	481,852	(19,000)
PROP C 25 GRANT TOTAL		624,506	19,000	500,852	481,852	(19,000)
<u>MEASURE R</u>						
244-435.100	Interest - Investments	8,812	9,000	13,480	8,000	(5,480)
244-465.441	Measure R Local	-	381,480	394,629	380,000	(14,629)
244-465.451	Grants	405,123	-	-	-	-
MEASURE R TOTAL		413,935	390,480	408,109	388,000	(20,109)
<u>LA COUNTY PARKS MAINTENANCE GRANT</u>						
257-465.451	Grants	-	4,034	3,951	4,000	49
LACPMG TOTAL		-	4,034	3,951	4,000	49

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
<u>STP-L METRO EXCHANGE</u>						
271-435.100	Interest - Investments	5,044	3,500	8,374	-	(8,374)
271-465.451	Grants	-	-	531,871	-	(531,871)
STP-L METRO EXC. TOTAL		5,044	3,500	540,245	-	(540,245)
<u>MEASURE M LOCAL RETURN</u>						
272-435.100	Interest - Investments	10,005	9,500	14,442	8,500	(5,942)
272-465.442	Measure M Local	-	434,286	447,200	430,000	(17,200)
272-465.451	Grants	455,891	-	-	-	-
MEASURE M TOTAL		465,896	443,786	461,642	438,500	-
<u>SB1 GAS TAX STREET REHAB</u>						
274-435.100	Interest - Investments	6,135	5,294	9,000	5,000	(4,000)
274-465.150	Rehabilitation	579,107	553,973	437,561	609,000	171,439
SBI GAS TAX TOTAL		585,242	559,267	446,561	614,000	167,439
<u>MEASURE R GRANT</u>						
275-450.100	Miscellaneous Revenues	90	-	-	-	-
275-465.450	MTA Grant	51,359	492,640	492,640	-	(492,640)
MEASURE R GRANT TOTAL		51,449	492,640	492,640	-	(492,640)
<u>AB-939</u>						
276-400.401	AB939 Franchise Fees	174,880	173,415	4,590	173,000	168,410
276-435.100	Interest - Investments	3,508	3,000	182,000	3,000	(179,000)
AB939 TOTAL		178,388	176,415	186,590	176,000	(10,590)
<u>COMMUNITY SERVICES FUND - RECREATION</u>						
277-424.100	Recreation Fees	200	-	-	-	-
277-424.120	Recreation Fees - Participant	56,369	-	30,000	67,300	37,300
277-424.150	Recreation Fees - Sports	6,286	-	13,167	25,250	12,083
277-425.100	Rental Income	2,400	900	1,080	1,000	(80)
277-425.101	Community Center Rental Fees	24,766	-	16,800	46,350	29,550
277-425.102	CC-Administration Fees	795	-	480	2,500	2,020
277-425.103	CC-Recreation Staff Fees	15,708	-	9,420	23,040	13,620
277-425.104	CC-Maintenance Fees	3,960	-	2,232	3,360	1,128
277-425.105	CC-Utility Fees	634	-	372	1,000	628
277-425.106	CC- Rental Insurance Fees	1,496	-	822	1,000	178
277-450.130	Merchandise Sales	322	-	-	-	-
Total Operating Revenue		112,935	900	74,373	170,800	96,427
277-480.100	Operating Transfer In	1,094,766	177,705	433,652	367,104	(66,548)
COMM SVCS - REC TOTAL		1,207,701	178,605	508,025	537,904	29,879

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
<u>COMMUNITY SERVICES - SENIOR ACTIVITIES</u>						
278-440.300	Donations-Seniors Events	3,784	-	1,900	-	(1,900)
	Total Operating Revenue	3,784	-	1,900	-	(1,900)
278-480.100	Operating Transfer In	159,349	41,248	29,818	56,398	26,580
	COMM SVCS - SR. ACT. TOTAL	163,133	41,248	31,718	56,398	24,680
<u>COMMUNITY DEVELOPMENT</u>						
279-421.100	Planning Fees - General	81,141	690,695	379,900	275,000	(104,900)
279-421.101	Planning BL Review Fee	28,581	11,333	42,800	10,000	(32,800)
279-422.100	Building Permit Fees	382,189	466,563	194,000	400,000	206,000
279-422.110	Building Plan Check Fees	248,498	233,858	701,000	220,000	(481,000)
279-423.120	Sewer Connection Fees	2,296	612	-	-	-
279-450.100	Miscellaneous Revenues	-	21,806	-	-	-
279-465.450	SB2 - Grant	-	-	-	-	-
	Total Operating Revenue	742,703	1,424,867	1,317,700	905,000	(412,700)
278-480.100	Operating Transfer In	680,280	-	-	-	-
	COMM. DEVELOPMENT TOTAL	1,422,983	1,424,867	1,317,700	905,000	(412,700)
<u>BL-SB1186</u>						
280-410.104	BL - AB1379/SB1186	8,195	10,000	8,000	10,000	2,000
280-435.100	Interest - Investments	396	300	-	300	300
	BL-SB1186 TOTAL	8,591	10,300	8,000	10,300	2,300
<u>MEASURE A</u>						
281-465.443	Measure A	-	4,034	596,638	325,000	(596,638)
281-465.451	Grants	-	-	201,853	-	(201,853)
	MEASURE A TOTAL	-	4,034	798,491	325,000	(798,491)
<u>MEASURE W</u>						
282-465.444	Measure W	-	-	230,000	70,000	(160,000)
	MEASURE W TOTAL	-	-	230,000	70,000	(160,000)
<u>SOLID WASTE DIVERSION</u>						
283-423.116	Forfeited Security Deposit	96	191,816	175,000	10,000	(165,000)
283-435.100	Interest - Investments	-	40	-	510	510
	SOLID WASTE DIVERSION TOTAL	96	191,856	175,000	10,510	(164,490)
<u>CORONAVIRUS RELIEF FUND</u>						
284-465.850	Coronavirus Relief Fund	-	404,974	405,000	-	(405,000)
	CORONAVIRUS RELIEF FUND TOTAL	-	404,974	405,000	-	(405,000)
<u>AMERICAN RESCUE PLAN</u>						
285-465.451	Grants	-	3,874,100	-	3,874,100	3,874,100
	AMERICAN RESCUE PLAN	-	3,874,100	-	3,874,100	3,874,100

Revenue Detail by Fund

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
<u>LAWDALE HOUSING AUTHORITY</u>						
300-435.100	Interest - Investments	10,827	10,000	24,600	10,000	(14,600)
300-435.200	Interest - LRA Loan	43	11	-	-	-
300-450.100	Miscellaneous Revenues	33	-	-	-	-
300-480.100	Operating Transfer In (Housing Set-Aside)	264,541	251,581	251,581	275,122	23,541
HOUSING AUTHORITY TOTAL		275,445	261,592	276,181	285,122	8,941
<u>CITY OF LAWDALE SUCCESSOR AGENCY ADMIN</u>						
304-435.100	Interest - Investments	-	-	2,760	-	(2,760)
304-435.200	Interest - LRA Loan	1,821	-	-	-	-
304-435.401	Loan Repayment	36,761	-	-	-	-
304-450.100	Miscellaneous Revenues	25,000	-	-	-	-
304-480.100	Operating Transfer In	256,839	250,000	178,042	160,000	(18,042)
ADMIN SA TOTAL		320,421	250,000	180,802	160,000	(20,802)
<u>SUCCESSOR AGENCY DEBT SERVICE</u>						
305-480.100	Operating Transfer In	2,739,859	2,678,404	2,738,706	2,796,495	57,789
LRA DEBT SERVICE TOTAL		2,739,859	2,678,404	2,738,706	2,796,495	57,789
<u>SUCCESSOR AGENCY DISBURSEMENT FUND</u>						
306-400.900	Tax Increment	2,880,710	2,966,698	2,966,698	2,956,495	(10,203)
306-435.100	Interest - Investments	-	-	700	-	(700)
SA DISBURSEMENT FD TOTAL		2,880,710	2,966,698	2,967,398	2,956,495	(10,903)
<u>2009 TABS</u>						
307-435.101	Interest-TABS	59,627	-	-	-	-
307-435.402	Bond Proceeds	-	39,476	16,228	-	(16,228)
2009 TABS TOTAL		59,627	39,476	16,228	-	(16,228)
<u>PRSSC TRUST FUND</u>						
503-435.100	Interest - Investments	999	600	-	600	600
503-450.131	Fireworks Sales	17,647	-	-	-	-
PRSSC TRUST FUND TOTAL		18,646	600	-	600	600
GRAND TOTAL - ALL FUNDS		30,689,918	33,098,519	31,481,218	33,261,164	1,266,627

PERSONNEL SUMMARY BY PROGRAM

FULL-TIME POSITIONS

POSITION:	GENERAL (100)	GAS TAX (201)	PROP A (206)	PROP C (207)	CDBG (214)	MEASURE R (244)	SB1 (274)	AB939 (276)	RECREATION FUND (277)	SENIOR ACTIVITIES (278)	COMMUNITY DEV FUND (279)	HOUSING AUTHORITY (300)	SUCCESSOR AGENCY (304)	TOTAL
<u>CITY COUNCIL (110)</u>														
Mayor	1.00													1.00
Council Members:	4.00													4.00
SUBTOTAL	5.00													5.00
<u>CITY CLERK (130)</u>														
City Clerk	1.00													1.00
Assistant City Clerk	1.00													1.00
Deputy City Clerk	1.00													1.00
SUBTOTAL	3.00													3.00
<u>CITY MANAGER (140)</u>														
City Manager	1.00													1.00
Human Resources Director	0.50													0.50
Executive Assistant	1.00													1.00
Office/Personnel Assistant	1.00													1.00
SUBTOTAL	3.50													3.50
<u>ADMINISTRATIVE SERVICES (150)</u>														
Human Resources Director	0.50													0.50
SUBTOTAL	0.50													0.50
<u>CABLE TELEVISION (170)</u>														
Cable Television Supervisor	0.50													0.50
SUBTOTAL	0.50													0.50
<u>FINANCE (190)</u>														
Director of Finance	1.00													1.00
Accounting Manager	1.00													1.00
Payroll/Accounting Specialist	0.63	0.03	0.07	0.16								0.05	0.06	1.00
Accounting Specialist	1.94		0.02	0.04										2.00
SUBTOTAL	4.57	0.03	0.09	0.20								0.05	0.06	5.00
<u>MUNICIPAL SERVICES (300)</u>														
Municipal Services Director	1.00													1.00
Municipal Services Supervisor	1.00													1.00
Administrative Assistant II	1.00													1.00
Code Enforcement Officer II	1.00													1.00
Code Enforcement Officer I	1.00													1.00
Municipal Services Officer II	2.00													2.00
Municipal Services Officer I	3.00													3.00
SUBTOTAL	10.00													10.00

PERSONNEL SUMMARY BY PROGRAM

FULL-TIME POSITIONS

POSITION:	GENERAL (100)	GAS TAX (201)	PROP A (206)	PROP C (207))	CDBG (214)	MEASURE R (244)	SB1 (274)	AB939 (276)	RECREATION FUND (277)	SENIOR ACTIVITIES (278)	COMMUNITY DEV FUND (279)	HOUSING AUTHORITY (300)	SUCCESSOR AGENCY (304)	TOTAL
PUBLIC WORKS ADMINISTRATION (310)														
Director of Public Works	0.24			0.68				0.08						1.00
Administrative Analyst	0.36			0.24			0.24	0.16						1.00
Administrative Assistant II	0.20			0.24		0.24	0.24	0.08						1.00
SUBTOTAL	0.80			1.16		0.24	0.48	0.32						3.00
PUBLIC WORKS GROUNDS (320)														
Maintenance Supervisor	0.40							0.10						0.50
Maintenance Worker III	0.40							0.10						0.50
Maintenance Worker II	1.00													1.00
Maintenance Worker I	0.90							0.10						1.00
SUBTOTAL	2.70							0.30						3.00
PUBLIC WORKS STREETS (330)														
Maintenance Supervisor	0.10	0.40												0.50
Maintenance Worker III	0.10	0.40												0.50
Public Works Inspector	0.20			0.40		0.40								1.00
Maintenance Worker II	0.40	0.80		0.40		0.24		0.16						2.00
Maintenance Worker I	0.80	1.60		0.80		0.48		0.32						4.00
SUBTOTAL	1.60	3.20		1.60		1.12		0.48						8.00
PUBLIC WORKS ENGINEERING (340)														
Associate Engineer	0.10			0.90										1.00
Assistant Engineer					0.15	0.25	0.60							1.00
SUBTOTAL	0.10			0.90	0.15	0.25	0.60							2.00
COMMUNITY DEVELOPMENT (410)														
Community Development Director											0.05	0.42	0.53	1.00
Senior Planner											0.60	0.25	0.15	1.00
Associate Planner											0.60	0.25	0.15	1.00
Administrative Assistant II											0.60	0.25	0.15	1.00
SUBTOTAL											1.85	1.17	0.98	4.00
COMMUNITY SERVICES (510)														
Community Services Director			0.28						0.62	0.10				1.00
Administrative Assistant II			0.30						0.70					1.00
Transit Driver			1.00											1.00
Senior Nutrition Specialist					0.80				0.20					1.00
SUBTOTAL			1.58		0.80				1.52	0.10				4.00
GRAND TOTAL ALL POSITIONS:	32.27	3.23	1.67	3.86	0.95	1.61	1.08	1.10	1.52	0.10	1.85	1.22	1.04	51.50

PERSONNEL SUMMARY BY DIVISION (FULL-TIME)

POSITION	2020-21 Adopted	2021-22 Proposed	Change from Prior Year
<u>CITY COUNCIL (110)</u>			
Mayor	1.00	1.00	
Council Members	4.00	4.00	
SUBTOTAL	5.00	5.00	
<u>CITY CLERK (130)</u>			
City Clerk	1.00	1.00	
Assistant City Clerk	1.00	1.00	
Deputy City Clerk	1.00	1.00	
SUBTOTAL	3.00	3.00	
<u>CITY MANAGER (140)</u>			
City Manager	1.00	1.00	
Human Resources Director	0.50	0.50	
Executive Assistant	1.00	1.00	
Office/Personnel Assistant	1.00	1.00	
SUBTOTAL	3.50	3.50	
<u>ADMINISTRATIVE SERVICES (150)</u>			
Human Resources Director	0.50	0.50	
SUBTOTAL	0.50	0.50	
<u>CABLE TELEVISION (170)</u>			
Cable Television Supervisor	1.00	0.50	(0.50)
SUBTOTAL	1.00	0.50	-0.50
<u>FINANCE (190)</u>			
Director of Finance	1.00	1.00	
Accounting Manager	1.00	1.00	
Payroll/ Accounting Specialist	1.00	1.00	
Accounting Specialist	2.00	2.00	
SUBTOTAL	5.00	5.00	
<u>MUNICIPAL SERVICES (300)</u>			
Municipal Services Director	1.00	1.00	
Municipal Services Supervisor	1.00	1.00	
Administrative Assistant II	1.00	1.00	
Code Enforcement Officer II	1.00	1.00	
Code Enforcement Officer I	1.00	1.00	
Municipal Services Officer II	2.00	2.00	
Municipal Services Officer I	3.00	3.00	
SUBTOTAL	10.00	10.00	
<u>PUBLIC WORKS ADMINISTRATION (310)</u>			
Director of Public Works	1.00	1.00	
Administrative Analyst	1.00	1.00	
Administrative Assistant II	1.00	1.00	
SUBTOTAL	3.00	3.00	

PERSONNEL SUMMARY BY DIVISION (FULL-TIME)

POSITION	2020-21 Adopted	2021-22 Proposed	Change from Prior Year
<u>PUBLIC WORKS GROUNDS (320)</u>			
Maintenance Supervisor	0.50	0.50	
Maintenance Worker III	0.50	0.50	
Maintenance Worker II	1.00	1.00	
Maintenance Worker I	1.00	1.00	
SUBTOTAL	3.00	3.00	
<u>PUBLIC WORKS STREETS (330)</u>			
Maintenance Supervisor	0.50	0.50	
Public Works Inspector	1.00	1.00	
Maintenance Worker III	0.50	0.50	
Maintenance Worker II	2.00	2.00	
Maintenance Worker I	4.00	4.00	
SUBTOTAL	8.00	8.00	
<u>PUBLIC WORKS ENGINEERING (340)</u>			
Associate Engineer	1.00	1.00	
Assistant Engineer	1.00	1.00	
SUBTOTAL	2.00	2.00	
<u>COMMUNITY DEVELOPMENT (410)</u>			
Community Development Director	1.00	1.00	
Senior Planner	1.00	1.00	
Associate Planner	1.00	1.00	
Administrative Assistant II	1.00	1.00	
SUBTOTAL	4.00	4.00	
<u>COMMUNITY SERVICES (510)</u>			
Community Services Director	1.00	1.00	
Administrative Assistant	1.00	1.00	
Senior Nutrition Specialist	1.00	1.00	
Transit Driver	1.00	1.00	
SUBTOTAL	4.00	4.00	
TOTAL FULL-TIME POSITIONS	52.00	51.50	(0.50)

Note: 1 = 40 hours per week

PERSONNEL SUMMARY BY PROGRAM

PART-TIME POSITIONS

	GENERAL (100)	GAS TAX (201)	PROP A (206)	CDBG (214)	RECREATION FUND (277)	TOTAL
CABLE TV (170)						
Cable TV Production Assistants	0.96					0.96
SUBTOTAL	0.96					0.96
MUNICIPAL SERVICES (300)						
Municipal Services Officer I	0.48					0.48
Code Enforcement Officer I	0.48					0.48
SUBTOTAL	0.96					0.96
PUBLIC WORKS GROUNDS (320)						
Maintenance Worker I	0.48					0.48
SUBTOTAL	0.48					0.48
PUBLIC WORKS STREETS (330)						
Maintenance Worker I		0.48				0.48
SUBTOTAL		0.48				0.48
COMMUNITY SERVICES ADMINISTRATION (510)						
Transit Driver			0.47			0.47
Recreation Leader				1.20	4.68	5.88
Senior Recreation Leader					0.88	0.88
SUBTOTAL			0.47	1.20	5.56	7.23
GRAND TOTAL ALL POSITIONS:	2.40	0.48	0.47	1.20	5.56	10.11

NOTE: 1 = 40 hours per week

PERSONNEL SUMMARY BY DIVISION (PART-TIME)

POSITION	2020-2021 Amended	2021-2022 Proposed	Change from Prior Year
<u>CABLE TV (170)</u> Cable TV Production Assistants	0.96	0.96	0.00
SUBTOTAL	0.96	0.96	0.00
<u>MUNICIPAL SERVICES (300)</u> Code Enforcement Officer I Municipal Services Officer II	0.00 0.00	0.48 0.48	0.48 0.48
SUBTOTAL	0.00	0.96	0.96
<u>PUBLIC WORKS GROUNDS (320)</u> Maintenance Worker I	0.00	0.48	0.48
SUBTOTAL	0.00	0.48	0.48
<u>PUBLIC WORKS STREETS (330)</u> Maintenance Worker I	0.00	0.48	0.48
SUBTOTAL	0.00	0.48	0.48
<u>COMMUNITY SERVICES ADMIN. (510)</u> Transit Driver Recreation Leaders Senior Recreation Leaders	0.47 5.38 0.47	0.47 5.88 0.88	0.00 0.50 0.41
SUBTOTAL	6.32	7.23	0.91
TOTAL PART-TIME POSITIONS	7.28	10.11	2.83

Note: 1 = 40 hours per week

DEPARTMENT EXPENDITURES

CITY COUNCIL - 110
GENERAL FUND (100-110)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-110-501.200	SALARIES - ELECTED OFFICIALS	27,000	27,900	27,000	27,000	-
100-110-505.100	FLEXIBLE BENEFITS	61,076	62,906	64,822	64,820	(2)
100-110-505.200	RETIREMENT	1,306	1,663	1,431	1,817	386
100-110-505.300	MEDICARE CONTRIBUTION	1,111	1,258	1,331	1,331	-
100-110-505.700	CITY-PAID INSURANCE	1,410	1,473	1,410	1,410	-
	SUBTOTAL	91,903	95,200	95,994	96,378	384
OPERATIONS						
100-110-510.100	OFFICE SUPPLIES	3,295	4,000	5,500	5,500	-
100-110-510.200	REPROGRAPHICS	1,197	4,100	4,650	3,200	(1,450)
100-110-510.400	SUBSCRIPTIONS/PUBLICATIONS	449	290	450	250	(200)
100-110-510.610	MEMBERSHIP/DUES	42,199	41,496	42,470	42,892	422
100-110-510.620	TRAVEL/MEETINGS	1,842	100	100	20,980	20,880
100-110-510.650	MILEAGE REIMBURSEMENT	20	-	100	100	-
100-110-530.200	PROFESSIONAL SERVICES	-	-	-	6,500	6,500
100-110-540.311	DISCRETIONARY - MAYOR	1,524	3,200	4,429	2,700	(1,729)
100-110-540.312	DISCRETIONARY - REID	1,171	-	61	-	(61)
100-110-540.313	DISCRETIONARY - OSBORNE	1,052	-	-	-	-
100-110-540.314	DISCRETIONARY - SUAREZ	2,052	1,148	5,785	2,700	(3,085)
100-110-540.315	DISCRETIONARY - KEARNEY	1,700	200	3,850	2,700	(1,150)
100-110-540.316	DISCRETIONARY - CUEVAS	-	1,776	2,700	2,700	-
100-110-540.317	DISCRETIONARY - HOFMANN	-	1,176	2,700	2,700	-
100-110-540.330	LAWNDALE HISTORIC SOCIETY	332	-	750	750	-
	SUBTOTAL	56,833	57,486	73,544	93,672	20,128
GENERAL FUND TOTAL		148,736	152,686	169,538	190,050	20,512

Budget Detail Worksheet

Dept: City Council

Program: City Council - 110

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund				
<u>Personnel</u>				
501.200	Salaries-Elected Officials	27,000	27,000	Mayor & 4 Council members @ \$450/month
505.100	Flexible Benefits	64,822	64,820	Health benefits.
505.200	Retirement	1,431	1,817	Retirement contribution for PERS.
505.300	Medicare Contribution	1,331	1,331	1.45% of salary personnel.
505.700	City-Paid Insurance	1,410	1,410	Life Insurance and AD&D.
	Subtotal	95,994	96,378	
<u>Operations</u>				
510.100	Office Supplies	5,500	5,500	Office supplies, printer ink, sympathy flowers, linens, meeting refreshments and snacks: Wreaths for Veterans Day, Memorial Day and 911 Rememberance.
510.200	Reprographics	4,650	3,200	Council name badge, Mayor letterhead, Council note cards and stationary, photo name plates, dais name plates, voting panels, Council photos/frames, supplies for recognition requests and annual employee recognition plaques, certificates, frames, service pins, city lapel pins, and misc. reprographic services.
510.400	Subscriptions/Publications	450	250	Digital/electronic Daily Breeze subscriptions.
510.610	Memberships/Dues	42,470	42,892	League of CA Cities. (LCCA)- \$13,543 So Cal Asso Gov. (SCAG)- \$3,784 Calif Contract Cities Assoc. (CCCA) - \$3,600 Centinela Youth Services. - \$6,500 League of CA Cities - LA County Div.- \$1,150 So Bay Cities Council of Gov. (SBCOG)- \$14,315 Note: Removed SBCOG - First Year Special Planner Assessment- \$6,500 based on Budget Subcommittee Recommendation
510.620	Travel/Meetings	100	20,980	CCCA Annual Municipal Seminar - 3 attendees @ \$1,700 = \$5,100 CCCA Legislative Tour - 1 attendess @ \$1,500 CCCA Fall Seminar - 2 attendees @ \$1,400 = \$2,800 LCC Annual Conference - 2 attendees @ \$1,600 = \$3,200 SCAG Annual Voting Meeting - \$1,000

Budget Detail Worksheet

Dept: City Council

Program: City Council - 110

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
				LCC Mayors and New CC Leadership Academy - 3 attendees @ \$2,000 = \$6,000
				Other travel/meetings, i.e. PTA, APWA, Rotary, CCCA LASD, CCCA LAFD, LCC - Major & Council members total \$1,380 Reestablish budget eliminated in FY 2020-21 and increase from 1-2 participants to 2-3 participants per meeting due to new City Council members.
510.650	Mileage Reimbursement	100	100	Mileage and parking fee reimbursement for attendance at various meetings.
530.200	Professional Services		6,500	Consultant services for City Council Goals/Priorities/Missions \$5,000; CC/CM Development and Accountability \$1,500.
540-311	Discretionary Funds - Mayor	4,429	2,700	\$2,700 annual allocation + FYE unexpended balance carryforward
540-312	Discretionary Funds - Reid	61	-	
540-314	Discretionary Funds - Suarez	5,785	2,700	\$2,700 annual allocation + FYE unexpended balance carryforward
540-315	Discretionary Funds - Kearney	3,850	2,700	\$2,700 annual allocation + FYE unexpended balance carryforward
540-316	Discretionary Funds - Cuevas	2,700	2,700	\$2,700 annual allocation + FYE unexpended balance carryforward
540-317	Discretionary Funds - Gorman	2,700	2,700	\$2,700 annual allocation + FYE unexpended balance carryforward
540-330	Lawndale Historic Society	750	750	Lawndale Historic Society
	Subtotal	73,544	93,672	
GENERAL FUND TOTAL		169,538	190,050	

DEPARTMENT EXPENDITURES

CITY ATTORNEY - 120

GENERAL FUND (100-120)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
	OPERATIONS					
100-120-530.300	LEGAL SERVICES	436,618	479,039	611,000	400,000	(211,000)
	SUBTOTAL	436,618	479,039	611,000	400,000	(211,000)
	GENERAL FUND TOTAL	436,618	479,039	611,000	400,000	(211,000)

CITY ATTORNEY - 120

CORONAVIRUS RELIEF FUND (284-120)

	OPERATIONS					
284-120-530.300	LEGAL SERVICES	47,540	15,683	-	-	-
	CV RELIEF FUND TOTAL	47,540	15,683	-	-	-
	ALL FUNDS TOTAL	484,158	494,722	611,000	400,000	(211,000)

Budget Detail Worksheet

Dept: City Attorney

Program: Legal Services - 120

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	100 - General Fund			
	<u>Operations</u>			
530.300	Legal Services	611,000	400,000	Services provided outside regular office hours/duties.
	GENERAL FUND TOTAL	611,000	400,000	
Fund:	284 - Coronavirus Relief Fund			
	<u>Operations</u>			
530.300	Legal Services	-	-	Coronavirus related services
	CRF TOTAL	-	-	
	PROGRAM TOTAL	611,000	400,000	

DEPARTMENT EXPENDITURES

CITY CLERK - 130
GENERAL FUND (100-130)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-130-501.100	SALARIES - FULL-TIME	148,831	185,098	190,362	195,042	4,680
100-130-501.200	SALARIES - ELECTED OFFICIALS	4,200	3,150	4,200	4,200	-
100-130-501.600	CAR ALLOWANCE	2,700	2,700	2,700	2,700	-
100-130-501.900	MANDATORY LEAVE	2,357	191	-	-	-
100-130-505.100	FLEXIBLE BENEFIT	33,210	33,484	38,893	38,892	(1)
100-130-505.200	RETIREMENT	22,306	26,239	26,912	26,815	(97)
100-130-505.300	MEDICARE CONTRIBUTION	2,849	3,251	3,537	3,604	67
100-130-505.700	CITY-PAID INSURANCE	1,049	1,132	1,194	1,195	1
	SUBTOTAL	217,502	255,245	267,798	272,449	4,651
OPERATIONS						
100-130-510.100	OFFICE SUPPLIES	846	1,000	1,200	1,200	-
100-130-510.200	REPROGRAPHICS	3,510	6,000	5,100	5,100	-
100-130-510.400	SUBSCRIPTIONS/PUBLICATION	60	500	500	500	-
100-130-510.600	STAFF DEVELOPMENT	300	200	-	1,000	1,000
100-130-510.610	MEMBERSHIP/DUES	405	250	400	400	-
100-130-510.620	TRAVEL/MEETINGS	-	-	-	500	500
100-130-510.650	MILEAGE REIMBURSEMENT	29	-	100	100	-
100-130-520.510	EQUIP MAINTENANCE	-	-	800	800	-
100-130-530.100	CONTRACT SERVICES	4,350	3,800	4,350	4,600	250
100-130-530.400	ELECTION EXPENSES	-	51,700	88,000	-	(88,000)
100-130-530.500	LEGAL ADS	2,396	3,000	3,000	3,000	-
	SUBTOTAL	11,896	66,450	103,450	17,200	(86,250)
GENERAL FUND TOTAL		229,398	321,695	371,248	289,649	(81,599)

Budget Detail Worksheet

Dept.: City Clerk

Program: City Clerk - 130

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund			
<u>Personnel</u>			
501.100 Salaries - Full-Time	190,362	195,042	Assistant City Clerk; Deputy City Clerk
501.200 Salaries - Elected Officials	4,200	4,200	No increase anticipated.
501.600 Auto Allowance	2,700	2,700	Per MOU.
505.100 Flexible Benefits	38,893	38,892	Cafeteria Plan.
505.200 Retirement	26,912	26,815	Retirement costs.
505.300 Medicare Contribution	3,537	3,604	1.45% of salary.
505.700 City-Paid Insurance	1,194	1,195	LTD, Life and ADD.
Subtotal	267,798	272,449	
<u>Operations</u>			
510.100 Office Supplies	1,200	1,200	Based on historical costs
510.200 Reprographics	5,100	5,100	Provides for municipal code supplements; replaced with digital scanning consistent with tool and staff QC/QA already available. Increase records digitization and automated process.
510.400 Subscriptions/Publication	500	500	Provides for publications related to the Department's core mission.
510.600 Staff Development	-	1,000	CCAC Conference/Workshops/Seminars/Trainings
510.610 Membership/Dues	400	400	CCAC Membership and IIMC Membership
510.620 Travel & Meetings	-	500	CCAC Annual Conference
510.650 Mileage Reimbursement	100	100	City Clerk department misc. travel.
520.510 Equipment Maintenance	800	800	\$500 microfiche printer annual maintenance \$300 for unanticipated repairs (parts & labor).
530.100 Contract Services	4,350	4,600	\$1,000 municipal code website maintenance and support, \$2,000 software maintenance and improvements, \$1,000 shredding of confidential documents authorized to be destroyed, \$250 records retention annual fee, and \$350 misc. items.
530.400 Election Expenses	88,000	-	Election costs allocated by the County; greater costs due to mail-in requirements
530.500 Legal Advertising	3,000	3,000	Publication of ordinance notices and other legal notices
Subtotal	103,450	17,200	
GENERAL FUND TOTAL	371,248	289,649	

DEPARTMENT EXPENDITURES

CITY MANAGER - 140

GENERAL FUND (100-140)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-140-501.100	SALARIES - FULL-TIME	346,880	392,179	396,774	396,773	-
100-140-501.300	SALARIES -PART-TIME	33,823	-	-	-	-
100-140-501.500	LONGEVITY PAY	800	875	875	875	-
100-140-501.600	AUTO ALLOWANCE	3,450	4,950	4,950	4,950	-
100-140-501.900	MANDATORY LEAVE	6,548	718	-	-	-
100-140-505.100	FLEXIBLE BENEFIT	39,314	45,375	45,375	45,374	(1)
100-140-505.200	RETIREMENT	36,517	64,151	57,740	57,139	(601)
100-140-505.300	MEDICARE CONTRIBUTION	5,790	6,118	6,697	6,697	-
100-140-505.700	CITY-PAID INSURANCE	1,386	1,561	1,561	1,563	2
	SUBTOTAL	474,508	515,927	513,972	513,370	(600)
OPERATIONS						
100-140-510.100	OFFICE SUPPLIES	687	800	1,000	1,300	300
100-140-510.610	MEMBERSHIP/DUES	1,800	1,800	1,800	1,800	-
100-140-510.620	TRAVEL/MEETINGS	2,847	-	-	9,000	9,000
100-140-530.100	CONTRACT SERVICES	1,514	-	8,486	45,000	36,514
100-140-540.200	SPECIAL EXPENSES	3,581	-	8,000	8,000	-
	SUBTOTAL	10,429	2,600	19,286	65,100	45,814
GENERAL FUND TOTAL		484,937	518,527	533,258	578,470	45,213

CITY MANAGER - 140

CORONAVIRUS RELIEF FUND (284-140)

OPERATIONS						
284-140-501.100	SALARIES - FULL-TIME	72	-	-	-	-
284-140-501.900	MANDATORY LEAVE	2,679	-	-	-	-
284-140-580.150	COVID19 EXPENSES	32	-	-	-	-
	CV RELIEF FUND TOTAL	2,783	-	-	-	-
ALL FUNDS TOTAL		487,720	518,527	533,258	578,470	45,213

Budget Detail Worksheet

Dept.: City Manager

Program: City Manager-140

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	100 - General Fund			
	<u>Personnel Costs</u>			
501.100	Salaries-Full-Time	396,774	396,773	City Manager, Human Resources Director 50%, Executive Assistant and Office Assistant.
501.500	Longevity	875	875	Per MOU.
501.600	Auto Allowance	4,950	4,950	Auto Allowance - City Manager and HR Director 50%.
505.100	Flexible Benefit	45,375	45,374	Employee health benefits.
505.200	Retirement	57,740	57,139	Retirement contribution for PERS.
505.300	Medicare Contribution	6,697	6,697	1.45% of salary.
505.700	City-Paid Insurance	1,561	1,563	LTD, EAP, Life Insurance, ADD.
	Subtotal	513,972	513,370	
	<u>Operations</u>			
510.100	Office Supplies	1,000	1,300	Office supplies, materials and equipment.
510.610	Memberships/Dues	1,800	1,800	Membership to California City Management Foundation (CCMF), and International City Management Association (ICMA), per City Manager employment agreement.
510.620	Travel/Meetings	-	9,000	Attendance to conferences and meetings for City Manager - CJPIA, LCC City Managers Conference and CCCA - \$6,000. Attendance to conferences and meetings for Assistant to the City Manager / HR Director - CalPERS, SCPLRC, other - \$3,000.
530.100	Contract Services	8,486	45,000	Contract services for new communications consultant \$40,000. Contract services for other agency services and coalitions \$5,000.
540.200	Special Expenses	8,000	8,000	Employee programs, agency meetings, and misc. supplies, equipment or services.
	Subtotal	19,286	65,100	
	<u>GENERAL FUND TOTAL</u>	533,258	578,470	

DEPARTMENT EXPENDITURES

ADMINISTRATIVE SERVICES -150

GENERAL FUND (100-150)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-150-501.100	SALARIES - FULL-TIME	70,791	64,958	65,544	65,544	-
100-150-501.500	LONGEVITY PAY	-	75	75	75	-
100-150-501.600	AUTO ALLOWANCE	1,350	1,350	1,350	1,350	-
100-150-501.900	MANDATORY LEAVE	630	-	-	-	-
100-150-505.100	FLEXIBLE BENEFITS	6,682	6,482	6,482	6,482	-
100-150-505.200	RETIREMENT	10,990	11,501	11,113	11,014	(99)
100-150-505.300	MEDICARE CONTRIBUTION	1,139	1,067	1,121	1,121	-
100-150-505.700	CITY-PAID INSURANCE	263	263	263	264	-
	SUBTOTAL	91,847	85,696	85,948	85,850	(99)
OPERATIONS						
100-150-510.100	OFFICE SUPPLIES	645	1,004	1,400	1,500	100
100-150-510.400	SUBSCS/PUBLICATIONS	228	350	350	850	500
100-150-510.600	STAFF TRAINING AND DEVELOPMENT	38	-	-	-	-
100-150-510.605	CITY STAFF DEVELOPMENT	405	100	1,000	12,000	11,000
100-150-510.610	MEMBERSHIP/DUES	-	-	300	300	-
100-150-510.630	BENEFIT REIMBURSEMENT	1,215	2,090	3,000	3,000	-
100-150-510.800	RECRUITMENT	14,733	15,381	15,767	15,000	(767)
100-150-530.100	CONTRACT SERVICES	8,146	64,103	152,954	124,500	(28,454)
100-150-540.200	SPECIAL EXPENSES	3,235	3,000	3,164	5,000	1,836
100-150-550.200	OFFICE EQUIPMENT	-	-	-	2,500	2,500
100-150-540.350	RESTR COSTS FROM DONATIONS	-	1,349	1,725	-	(1,725)
100-150-580.150	COVID19 EXPENSES	-	136	136	500	364
	SUBTOTAL	28,645	87,513	179,796	165,150	(14,646)
GENERAL FUND TOTAL		120,492	173,209	265,744	251,000	(14,745)

ADMINISTRATIVE SERVICES -150

CORONAVIRUS RELIEF FUND (284-150)

OPERATIONS						
284-150-580.150	COVID19 EXPENSES	894	1,918	21,991	-	(21,991)
	CV RELIEF FUND TOTAL	894	1,918	21,991	-	(21,991)
ALL FUNDS TOTAL		121,386	175,127	287,735	251,000	(36,736)

Budget Detail Worksheet

Dept.: Administrative Svcs.

Program: Administrative Svcs.-150

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100-General Fund				
<u>Personnel Costs</u>				
501.100	Salaries-Full-time	65,544	65,544	50% Human Resources Director Salary.
501.500	Longevity Pay	75	75	Per MOU.
501.600	Auto Allowance	1,350	1,350	Auto Allowance- 50% HR Director
505.100	Flexible Benefits	6,482	6,482	Employee health benefits.
505.200	Retirement	11,113	11,014	Retirement contribution for PERS.
505.300	Medicare Contribution	1,121	1,121	1.45% of salary.
505.700	City-Paid Insurance	263	264	LTD, EAP, Life Insurance, ADD.
	Subtotal	85,948	85,850	
<u>Operations</u>				
510.100	Office Supplies	1,400	1,500	Various office supplies.
510.400	Subscriptions/Publications	350	850	Subscriptions to personnel/risk management publications including mandated labor posters for all City facilities. Increase for FLSA Manual \$500.
510.605	Citywide Staff Development	1,000	12,000	Central Management Team Leadership trainings \$ 10,000; City-wide staff development and mandory citywide trainings in harassment prevention, customer service, CPR and other organizational development areas \$2,000.
510.610	Memberships/Dues	300	300	Membership in labor relations (SCPLRC), risk management and other human resources associations; including MMASC, SHRM, CalPELRA membership.
510.630	Benefit Reimbursement	3,000	3,000	Employee tuition reimbursement reserve (up to \$1,800 per qualified employee), and reimbursement expenses related to employee wellness program.
510.800	Recruitment	15,767	15,000	Expenses to attract qualified candidates for potential employment opportunities.
530.100	Contract Services	152,954	124,500	Liebert Cassidy consortium \$4,500; personnel and employee relations matters \$60,000. <i>Classification/ Compensation Study</i> budget to be carried forward at FYE to perform in FY 2021-22 \$60,000.

Budget Detail Worksheet

Dept.: Administrative Svcs.

Program: Administrative Svcs.-150

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
540.200	Special Expenses	3,164	5,000	Misc. costs for department operations including employee programs and contingency \$1,500; Increase relative to Employee Recognition/Holiday Event \$3,500.
540.350	Restricted Cost from Donations	1,725		Expenses related to donations received for restricted purposes such as employee recognition and veteran's day. Unexpended balances to be carried forward at FYE.
550.200	Office Equipment		2,500	Replace HR Director's office desk and chairs (one time expense).
580.150	COVID19 Expenses	136	500	COVID19 related supplies.
	Subtotal	179,796	165,150	
GENERAL FUND TOTAL		265,744	251,000	

DEPARTMENT EXPENDITURES

CABLE TELEVISION - 170
GENERAL FUND (100-170)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-170-501.100	SALARIES - FULL-TIME	105,818	69,654	105,810	52,905	(52,905)
100-170-501.200	SALARIES - ELECTED/APPOINTED	-	-	900	900	-
100-170-501.300	SALARIES - PART-TIME	41,184	42,142	21,270	47,000	25,730
100-170-501.400	SALARIES - OVERTIME	-	356	-	-	-
100-170-501.500	LONGEVITY PAY	400	400	400	-	(400)
100-170-501.900	MANDATORY LEAVE	8,375	-	-	-	-
100-170-505.100	FLEXIBLE BENEFIT	12,964	6,482	12,964	6,482	(6,482)
100-170-505.200	RETIREMENT	10,987	5,936	11,716	5,756	(5,960)
100-170-505.300	MEDICARE CONTRIBUTION	2,127	1,574	1,728	1,543	(185)
100-170-505.700	CITY-PAID INSURANCE	386	193	386	386	-
	SUBTOTAL	182,241	126,737	155,174	114,971	(40,203)
OPERATIONS						
100-170-510.100	OFFICE SUPPLIES	-	700	700	700	-
100-170-510.610	MEMBERSHIPS/DUES	393	560	560	560	-
100-170-510.650	MILEAGE REIMBURSEMENT	-	106	500	250	(250)
100-170-520.510	EQUIPMENT MAINTENANCE	972	1,000	1,000	1,000	-
100-170-520.600	VEHICLE MAINTENANCE	-	-	250	250	-
100-170-520.610	VEHICLE FUEL	61	-	250	200	(50)
100-170-530.100	CONTRACT SERVICES	7,020	8,638	10,570	7,820	(2,750)
100-170-540.200	SPECIAL EXPENSES	1,530	200	2,300	2,300	-
	SUBTOTAL	9,975	11,204	16,130	13,080	(3,050)
CAPITAL						
100-170-550.400	OTHER EQUIPMENT	4,518	2,500	4,000	7,000	3,000
	SUBTOTAL	4,518	2,500	4,000	7,000	3,000
GENERAL FUND TOTAL		196,735	140,441	175,304	135,051	(40,253)

Budget Detail Worksheet

Dept.:	Admin/City TV	Program:	Cable Television - 170	
Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	100 - General Fund			
	<u>Personnel</u>			
501.100	Salaries - Full-Time	105,810	52,905	Cable TV Supervisor position reduced to 6 months funding in FY2021-22 and frozen until filled.
501.200	Salaries - Elected/Appointed	900	900	Cable commissioners meeting stipend.
501.300	Salaries - Part-Time	21,270	47,000	Salaries for part-time production assistants; 2,000 total projected hours (1.0 FTE)
501.500	Longevity Pay	400	-	Per MOU.
505.100	Flexible Benefits	12,964	6,482	Employee health benefits.
505.200	Retirement	11,716	5,756	Retirement contribution for PERS.
505.300	Medicare Contribution	1,728	1,543	1.45% of salary.
505.700	City-paid Insurance	386	386	LTD, EAP, Life Insurance, ADD.
	Subtotal	155,174	114,971	
	<u>Operations</u>			
510.100	Office Supplies	700	700	Provides color printer toner replacement, cable ties, tie wraps and other general office supplies needed in operations.
510.610	Memberships/Dues	560	560	SCAN / NATOA memberships for 5 commissioners and 2 staff.
510.650	Mileage Reimbursement	500	250	Mileage reimbursement for staff.
520.510	Equip. Maintenance	1,000	1,000	Video systems repair and maintenance of any systems not replaced in FY2016-17 upgrade.
520.600	Vehicle Maintenance	250	250	Maintenance of video production vehicle.
520.610	Vehicle Fuel	250	200	Video van travel and generator fuel; based on projected usage.
530.100	Contract Services	10,570	7,820	Cablecast System - Service Contract \$2,800; Adobe Creative Cloud Service post-production annual subscription \$2,120; Envato Music Subscription \$300; IEEI Annual Video Server/Archive Service Contract \$2,300 (50% reduction from \$4,600; DaVinci Resolve Editing Software Systems \$300). Decrease for Professional announcer/hosting services.

Budget Detail Worksheet

Dept.:	Admin/City TV	Program:	Cable Television - 170	
		Amended Budget	Proposed Budget	
		2020-21	2021-22	
<u>Account No.</u>	<u>Line Item</u>			<u>Description</u>
540.200	Special Expenses	2,300	2,300	DVDs \$140; Gaffer's Tape \$380; misc. connectors, adapters, hard drives, flash drives, misc. items \$1,000; Video Van washes \$780.
	Subtotal	16,130	13,080	
	Capital Outlay			
550.400	Other Equipment	4,000	7,000	Replace Panasonic Camera and <i>Two High Capacity Video Storage Drives (OWC SSD RAID)</i> .
	Subtotal	4,000	7,000	
GENERAL FUND TOTAL		175,304	135,051	

DEPARTMENT EXPENDITURES

GENERAL OPERATIONS - 160

GENERAL FUND (100-160)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-160-501.800	SICK LEAVE BUY BACK	13,650	10,966	10,886	19,583	8,697
100-160-505.200	PERS CONTRIBUTION	437,923	517,459	527,602	630,022	102,420
100-160-505.201	PARS CONTRIBUTION	-	24,980	25,000	24,980	(20)
100-160-505.202	PARS EXCESS FUND	-	29,090	29,400	33,300	3,900
100-160-505.600	RETIREE'S HEALTH BENEFIT	176,514	161,111	140,000	233,422	93,422
100-160-540.300	CONTINGENCY RESERVE	-	-	-	90,000	90,000
	SUBTOTAL	628,088	743,606	732,888	1,031,307	298,419
OPERATIONS						
100-160-510.100	OFFICE SUPPLIES	7,731	5,500	12,000	12,000	-
100-160-510.300	POSTAGE	15,179	6,508	18,000	18,000	-
100-160-515.100	TELECOMMUNICATIONS	63,621	66,200	66,200	66,200	-
100-160-515.200	ELECTRICITY	3,538	4,900	4,900	4,900	-
100-160-515.300	NATURAL GAS	5,182	5,000	8,000	8,000	-
100-160-515.400	WATER	9,863	8,300	11,600	11,600	-
100-160-520.120	BUILDING EQUIPMENT MAINT	339	-	2,000	8,000	6,000
100-160-520.500	EQUIPMENT RENTAL	36,682	36,862	37,000	37,000	-
100-160-525.200	LIABILITY INSURANCE	307,115	319,032	317,975	423,620	105,645
100-160-525.300	PROPERTY INSURANCE	90,500	98,339	109,937	97,486	(12,451)
100-160-525.400	WORKERS COMP INS PREMIUM	170,583	163,408	175,786	146,880	(28,906)
100-160-525.600	UNEMPLOYMENT INSURANCE	23,816	37,050	85,838	60,000	(25,838)
100-160-530.100	CONTRACT SERVICES	10,143	19,700	13,400	40,000	26,600
100-160-530.800	MEDICAL & HEALTH TESTING	2,297	865	3,300	6,000	2,700
100-160-545.100	DEBT SERVICE PAYMENTS	40,099	42,000	42,891	42,831	(60)
100-160-545.400	INTEREST EXPENSE	18,415	16,929	15,480	15,393	(87)
	SUBTOTAL	805,103	830,593	924,307	997,909	73,602
CAPITAL						
100-160-550.400	OTHER EQUIPMENT	-	-	66,000	58,000	(8,000)
	SUBTOTAL	-	-	66,000	58,000	(8,000)
	GENERAL FUND TOTAL	1,433,191	1,574,199	1,723,195	2,087,216	364,021

GENERAL OPERATIONS - 160

UDAG FUND (215-160)

CAPITAL						
215-160-560.100	OPERATING TRANSFERS OUT	-	-	58,000	-	(58,000)
	UDAG FUND TOTAL	-	-	58,000	-	(58,000)

GENERAL OPERATIONS - 160

CORONAVIRUS RELIEF FUND (284-160)

OPERATIONS						
284-160-525.600	UNEMPLOYMENT INSURANCE	-	38,975	-	-	-
	CV RELIEF FUND TOTAL	-	38,975	-	-	-
	ALL FUNDS TOTAL	1,433,191	1,613,173	1,781,195	2,087,216	306,021

Budget Detail Worksheet

Dept.: General Operations

Program: General Operations - 160

Account No	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	100 - General Fund			
	<u>Personnel</u>			
501.800	Sick Leave Buy Back	10,886	19,583	Sick Leave Buy Back for eligible employees based on requests submitted by annual deadline.
505.200	PERS Contribution	527,602	630,022	Required unfunded liability contribution for CalPERS based on actuary valuation. Increase \$102,420, 19.34%. Valuation based on assumption of 7% return - lower return to be deferred to future years; FY2022-23 \$704,300 plus amortization for decrease in investment return rate.
505.201	PARS Contribution	25,000	24,980	Required unfunded liability contribution for Public Agency Retirement Services (PARS) retirement enhancement plan based on 7/1/19 Actuarial Valuation.
505.202	PARS Excess Fund	29,400	33,300	Contributions required to pay excess benefits payments made from Public Agency Retirement Services (PARS) for 2% annual COLA, and changes in plan related to discount rate and retiree mortality (20 year amortization period to level expense). FY2021-22 based on \$2,775 month X 12 = \$33,300.
505.600	Retiree's Health Insurance	140,000	233,422	Premium payments for retiree health benefits based on Actuary Valuation Dated 6/30/20.
540.300	Contingency Reserve	-	90,000	MOU contingency
	Subtotal	732,888	1,031,307	
	<u>Operations</u>			
510.100	Office Supplies	12,000	12,000	Citywide office supplies including, paper, coffee service, letterhead, business cards, fax and copier supplies/maintenance.
510.300	Postage	18,000	18,000	Postage, Fed Ex usage, bulk mail permit fees, etc.
515.100	Telecommunications	66,200	66,200	Telephone system lease, maintenance and usage.
515.200	Electricity	4,900	4,900	Electricity for Civic Center complex based on historical usage/cost.
515.300	Natural Gas	8,000	8,000	Natural gas for City Hall (average monthly invoice of \$650).
515.400	Water	11,600	11,600	City Hall facility/grounds water service and Sparkletts water for breakrooms.

Budget Detail Worksheet

Dept.: General Operations

Program: General Operations - 160

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
520.120	Building Equipment Maint	2,000	8,000	Citywide first aid kits \$2,000; replace/repair doors at Cable Office \$6,000 (one-time cost).
520.500	Equipment Rental	37,000	37,000	Office equipment lease & maintenance agreements for photo copy, mail meter, and fax machines.
525.200	Liability Insurance	317,975	423,620	California Joint Power Insurance Authority (JPIA) annual contribution; includes crime and pollution legal liability, and \$108,286 retrospective adjustment.
525.300	Property Insurance	109,937	97,486	California Joint Power Insurance Authority (JPIA) annual contribution; includes property risk and earthquake damage.
525.400	Worker's Compensation	175,786	146,880	California Joint Power Insurance Authority (JPIA) annual contribution; includes general liability, WC primary, and WC excess pool deposits. Retrospective adjustment of <\$33,532> included.
525.600	Unemployment Insurance	85,838	60,000	Citywide unemployment insurance.
530.100	Contract Services	13,400	40,000	Ongoing costs for employee flex spending account administration \$1,500 and PARS administration \$8,500. New costs to implement citywide mass communications system \$30,000
530.800	Medical & Health Testing	3,300	6,000	Citywide new employee screening, first aid claims, random drug testing program, fit-for-duty exams, etc. Increase due to anticipated part-time recruitment for FY 2021-22.
545.100	Debt Service Payments	42,891	42,831	California Infrastructure and Economic Development Bank principal payment for financing Charles B Hopper Park project; outstanding principal balance \$441,377 as of 6/30/21.
545.400	Interest Expense	15,480	15,393	California Infrastructure and Economic Development Bank interest payment for financing Charles B Hopper Park project; anticipated payoff 8/1/2029.
Subtotal		924,307	997,909	

Budget Detail Worksheet

Dept.: General Operations

Program: General Operations - 160

Account No	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
	Capital			
550.400	Other Equipment	66,000	58,000	Upgrade Citywide telephone system; anticipated completion in FY 2020-21.
	Subtotal	66,000	58,000	
GENERAL FUND TOTAL		1,723,195	2,087,216	

Fund: 215- Restricted Urban Development

	Operations			
560.100	Operating Transfer Out	58,000	-	- Funding transfer for GF payment of citywide telephone system upgrade; anticipated completion in FY 2020-21.
UDAG TOTAL		58,000	-	
PROGRAM TOTAL		1,781,195	2,087,216	

DEPARTMENT EXPENDITURES

FINANCE - 190
GENERAL FUND (100-190)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-190-501.100	SALARIES - FULL-TIME	300,065	408,202	409,492	401,107	(8,385)
100-190-501.300	SALARIES - PART-TIME	2,403	-	-	-	-
100-190-501.400	SALARIES - OVERTIME	822	150	2,500	-	(2,500)
100-190-501.500	LONGEVITY PAY	380	640	640	252	(388)
100-190-501.600	AUTO ALLOWANCE	2,079	2,700	2,700	2,700	-
100-190-501.900	MANDATORY LEAVE	417	1,225	-	-	-
100-190-505.100	FLEXIBLE BENEFIT	32,718	41,073	59,247	59,245	(2)
100-190-505.200	RETIREMENT	22,378	34,910	48,043	44,796	(3,247)
100-190-505.201	PARS CONTRIBUTION	-	-	10,000	-	(10,000)
100-190-505.300	MEDICARE CONTRIBUTION	4,577	6,117	6,958	6,830	(128)
100-190-505.700	CITY-PAID INSURANCE	1,082	1,725	1,904	1,905	1
SUBTOTAL		366,920	496,742	541,484	516,836	(24,648)
OPERATIONS						
100-190-510.100	OFFICE SUPPLIES	9,082	5,000	8,000	5,000	(3,000)
100-190-510.200	REPROGRAPHICS	1,612	860	1,950	1,000	(950)
100-190-510.400	SUBSCRIP./PUBLICATIONS	16	-	100	100	-
100-190-510.600	STAFF DEVELOPMENT	-	-	-	4,000	4,000
100-190-510.610	MEMBERSHIP/DUES	430	545	500	600	100
100-190-510.620	TRAVEL/MEETINGS	-	50	50	100	50
100-190-510.650	MILEAGE REIMBURSEMENT	-	-	100	100	-
100-190-530.100	CONTRACT SERVICES	74,552	125,252	112,000	90,000	(22,000)
100-190-530.101	BANK FEES	27,790	24,000	40,000	25,000	(15,000)
100-190-530.102	PAYROLL FEES	14,985	13,000	15,000	15,000	-
100-190-530.210	TEMPORARY STAFFING	38,167	8,188	15,000	15,000	-
100-190-530.500	LEGAL ADVERTISING	494	338	100	100	-
100-190-540.200	SPECIAL EXPENSES	2	-	750	750	-
SUBTOTAL		167,130	177,234	193,550	156,750	(36,800)
GENERAL FUND TOTAL		534,050	673,976	735,034	673,586	(61,448)

Budget Detail Worksheet

Dept.: Finance

Program: Finance-190

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund			
<u>Personnel</u>			
501.100 Salary - Full Time	409,492	401,107	Salary and related paid leave for five full-time employees including a Director, Accounting Manager, Payroll/Accounting Specialist and (2) Accounting Specialists.
501.400 Salary - Overtime	2,500	-	
501.500 Longevity Pay	640	252	Per MOU.
501.600 Auto Allowance	2,700	2,700	Director Auto Allowance.
505.100 Flexible Benefits	59,247	59,245	Employee health benefits.
505.200 Retirement	48,043	44,796	Retirement contribution for PERS.
505.201 PARS Contribution	10,000	-	Included in General Operations Department Budget 160.
505.300 Medicare Contribution	6,958	6,830	1.45% of salary.
505.700 City-Paid Insurance	1,904	1,905	Employer provided life, long-term disability (LTD) and accidental death and dismemberment (AD&D) insurance.
Subtotal	541,484	516,836	
<u>Operations</u>			
510.100 Office Supplies	8,000	5,000	Provides basic office supplies such as printer ink cartridges, tape, pens, folders, binders and labels acquired through Office Depot. Also includes costs for items such as check stock, business license tags, cash register tape and check signature stamps.
510.200 Reprographics	1,950	1,000	Printing cost for budget books. Reduced number of books printed annually.
510.400 Subscriptions/Publications	100	100	Calf. Society Municipal Finance Officers.
510.600 Staff Development	-	4,000	Reinstate training budget eliminated in FY 2020-21 citywide. Funding for GFOA accounting update and technical training.
510.610 Membership/Dues	500	600	Professional membership dues; CSMFO and Cal CPA.
510.620 Travel/Meetings	50	100	
510.650 Mileage Reimbursement	100	100	Employee reimbursement for use of personal vehicles associated with City business.
530.100 Contract Services	112,000	90,000	Audit services - \$51,000 HdL Revenue Analysis and Sales Tax Recovery (based on contingency fee of 15% of recovered amount) - \$12,000 Actuary Services: PARS & GASB Evaluations - \$13,000 GovInvest Program - \$5,500

Budget Detail Worksheet

Dept.: Finance

Program: Finance-190

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
			ROPS Preparation - \$3,000
			CAFR Statistical Report - \$1,000
			GFOA Award Program Fee - \$1,000
			Other contracts - \$3,500
530.101 Bank Fees	40,000	25,000	Monthly bank and credit card processing fees.
530.102 Payroll Fees	15,000	15,000	Payroll processing/ reporting.
530.210 Temporary Staffing	15,000	15,000	Assistance during peak accounting periods, such as year-end (calendar and fiscal) due to reporting requirements.
530.500 Legal Advertisements	100	100	Unforeseen legal ads.
540.200 Special Expenses	750	750	Designated for unforeseen expenditures.
Subtotal	193,550	156,750	
GENERAL FUND TOTAL	735,034	673,586	

DEPARTMENT EXPENDITURES

INFORMATION SYSTEMS - 180

GENERAL FUND (100-180)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
OPERATIONS						
100-180-510.100	OFFICE SUPPLIES	35	-	50	50	-
100-180-510.400	SUBSCRIPTIONS/PUBLICATIONS	6,693	13,848	13,600	23,200	9,600
100-180-530.100	CONTRACT SERVICES	193,472	198,541	280,000	195,000	(85,000)
100-180-540.200	SPECIAL EXPENSES	19,695	6,205	6,205	-	(6,205)
	SUBTOTAL	219,895	218,594	299,855	218,250	(81,605)
CAPITAL						
100-180-550.400	OTHER EQUIPMENT	23,168	10,816	15,000	30,000	15,000
	SUBTOTAL	23,168	10,816	15,000	30,000	15,000
GENERAL FUND TOTAL		243,062	229,410	314,855	248,250	(66,605)

INFORMATION SYSTEMS - 180

UDAG FUND (215-180)

CAPITAL						
215-180-560.100	OPERATING TRANSFERS OUT	-	13,300	59,000	10,000	(49,000)
	SUBTOTAL	-	13,300	59,000	10,000	(49,000)
UDAG FUND TOTAL		-	13,300	59,000	10,000	(49,000)

INFORMATION SYSTEMS - 180

CORONAVIRUS RELIEF FUND (284-180)

CAPITAL						
284-180-550.400	OTHER EQUIPMENT	-	9,513	10,000	-	(10,000)
	SUBTOTAL	-	9,513	10,000	-	(10,000)
CV RELIEF FUND TOTAL		-	9,513	10,000	-	(10,000)
ALL FUNDS TOTAL		243,062	252,223	383,855	258,250	(125,605)

Budget Detail Worksheet

Dept.: Information Systems

Program: Information Systems - 180

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund				
Operations				
510.100	Office Supplies	50	50	Provides for miscellaneous software programs to aid in network management.
510.400	Subscriptions/Pub	13,600	23,200	Network firewall \$3,600; Disaster recovery system \$6,600; desktop antivirus \$2,000; Website SSL \$200; website maintenance contract \$4,800; LogMeIn remote access \$1,200; Microsoft Office 365 \$3,900; and other misc programs \$900.
530.100	Contract Services	280,000	195,000	Contract network support \$150,000 (1,628 hours); Tyler Tech Accounting Software \$10,000; Online CitizenServe Software \$35,000.
540.200	Special Expenses	6,205	-	
	Subtotal	299,855	218,250	
Capital				
550.400	Other Equipment	15,000	30,000	Equipment replacement costs for computer equipment, printers, keyboards, monitors, network backup tapes and other related items as needed citywide \$20,000; computer upgrade at Community Center - Computer Lab.
	Subtotal	15,000	30,000	
GENERAL FUND TOTAL		314,855	248,250	
Fund: 215 - Restricted Urban Development				
Operations				
560.100	Operating Transfer Out	59,000	10,000	Upgrade required for nonsupported computer operating system at Community Center - Computer Lab.
UDAG TOTAL		59,000	10,000	
Fund: 284 - Coronavirus Relief Fund				
Operations				
550.400	Other Equipment	10,000	-	Coronavirus IT related expenses.
UDAG TOTAL		10,000	-	
PROGRAM TOTAL		383,855	258,250	

DEPARTMENT EXPENDITURES

PUBLIC SAFETY - 210
GENERAL FUND (100-210)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
OPERATIONS						
100-210-520.510	EQUIPMENT MAINTENANCE	695	820	800	1,000	200
100-210-525.200	LIABILITY INSURANCE	577,156	591,932	589,168	617,773	28,605
100-210-530.700	COUNTY SHERIFF SERVICES	5,436,337	5,621,153	5,635,198	5,869,292	234,094
100-210-530.701	4TH OF JULY SUPPRESSION	9,410	20,000	39,500	20,000	(19,500)
100-210-530.702	YOUTH DAY PARADE	-	-	26,808	-	(26,808)
	SUBTOTAL	6,023,598	6,233,905	6,291,474	6,508,065	216,591
GENERAL FUND TOTAL		6,023,598	6,233,905	6,291,474	6,508,065	216,591

PUBLIC SAFETY - 211
STATE COPS GRANT(211-210)

OPERATIONS						
211-210-525.200	LIABILITY INSURANCE	11,880	102,818	11,000	14,945	3,945
211-210-530.700	COUNTY SHERIFF SERVICES	108,000	6,050	110,000	135,855	25,855
	SUBTOTAL	119,880	108,868	121,000	150,800	29,800
STATE GRANT FUND TOTAL		119,880	108,868	121,000	150,800	29,800

PUBLIC SAFETY - 213
CA LAW ENFORCEMENT EQUIPMENT (213-210)

OPERATIONS						
213-210-550.400	OTHER EQUIPMENT	-	5,000	5,000	5,000	-
	SUBTOTAL	-	5,000	5,000	5,000	-
STATE EQUIP GRANT FUND TOTAL		-	5,000	5,000	5,000	-

PUBLIC SAFETY - 234
JUSTICE ASSISTED GRANT (234-210)

OPERATIONS						
234-210-530.700	COUNTY SHERIFF SERVICES	-	-	15,000	-	(15,000)
	SUBTOTAL	-	-	15,000	-	(15,000)
JAG GRAND TOTAL		-	-	15,000	-	(15,000)

PUBLIC SAFETY - 284
CORONAVIRUS RELIEF FUND (284-210)

OPERATIONS						
284-210-530.700	COUNTY SHERIFF SERVICES	59,500	27,570	-	-	-
	CV RELIEF FUND TOTAL	59,500	27,570	-	-	-
ALL FUNDS TOTAL		6,202,978	6,375,343	6,432,474	6,663,865	231,391

Budget Detail Worksheet

Dept.: Public Safety

Program: Police Services - 210

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund			
Operations			
520.510 Equipment Maintenance	800	1,000	Vehicle washing, laser certification and maintenance of other equipment as necessary.
525.200 Liability Insurance	589,168	617,773	11% of County Sheriff services contract.
530.700 County Sheriff Services	5,635,198	5,869,292	General and specialized public safety services. 3.5% increase.
530.701 4th of July Suppression	39,500	20,000	4th of July Suppression.
530.702 Youth Day Parade	26,808	-	Youth Day Parade; FY2021-22 moved budget to new General Fund Special Events Dept 550 budget.
GENERAL FUND TOTAL	6,291,474	6,508,065	
Fund: 211 - State COPS Grant			
Operations			
525.200 Liability Insurance	11,000	14,945	County Sheriff services contract.
530.700 County Sheriff Services	110,000	135,855	Funds specified for use of additional deputy/no relief.
COPS GRANT FUND TOTAL	121,000	150,800	
Fund: 213 - CA Law Enforcement Equipment			
Operations			
550.400 Other Equipment	5,000	5,000	Automated license plate reader.
CALEE FUND TOTAL	5,000	5,000	
Fund: 234 - Justice Assisted Grant			
Operations			
530.700 County Sheriff Services	15,000	-	Youth Day Parade; FY2021-22 moved budget to new General Fund Special Events Dept 550 budget, JAG grant unable to support Youth Day Parade and 4th of July Suppression costs.
JAG TOTAL	15,000	-	

Budget Detail Worksheet

Dept.: Public Safety

Program: Police Services - 210

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
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Fund: 284 - Coronavirus Relief Fund

Operations

530.700 County Sheriff Services - Coronavirus related services

CRF TOTAL

PROGRAM TOTAL **6,432,474** **6,663,865**

DEPARTMENT EXPENDITURES

MUNICIPAL SERVICES - 300

GENERAL FUND (100-300)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	ADOPTED BUDGET 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL							
100-300-501.100	SALARIES - FULL-TIME	704,588	711,191	735,507	735,507	742,312	6,805
100-300-501.300	SALARIES - PART-TIME	71,403	-	-	-	55,280	55,280
100-300-501.400	SALARIES - OVERTIME	548	296	2,700	2,700	2,700	-
100-300-501.500	LONGEVITY PAY	1,600	2,550	2,550	2,550	2,550	-
100-300-501.600	AUTO ALLOWANCE	8,102	2,700	2,700	2,700	2,700	-
100-300-501.900	MANDATORY LEAVE	3,274	12,907	-	-	-	-
100-300-505.100	FLEXIBLE BENEFITS	124,241	129,640	129,643	129,643	129,640	(3)
100-300-505.200	RETIREMENT	78,750	83,330	85,639	85,639	85,192	(447)
100-300-505.300	MEDICARE CONTRIBUTION	11,838	10,727	12,733	12,733	13,634	901
100-300-505.700	CITY-PAID INSURANCE	3,998	3,998	3,998	3,998	4,001	3
	SUBTOTAL	1,008,343	957,340	975,470	975,470	1,038,009	62,538
OPERATIONS							
100-300-510.100	OFFICE SUPPLIES	3,516	3,079	3,400	3,400	3,600	200
100-300-510.200	REPROGRAPHICS	435	300	1,000	1,000	1,000	-
100-300-510.500	UNIFORMS	3,953	2,301	4,000	4,000	4,000	-
100-300-510.600	STAFF DEVELOPMENT	-	-	-	-	1,000	1,000
100-300-510.610	MEMBERSHIP/DUES	535	500	500	500	500	-
100-300-520.100	MAINTENANCE SUPPLIES	950	-	-	-	-	-
100-300-520.130	JANITORIAL SUPPLIES	24	-	150	150	200	50
100-300-520.510	EQUIPMENT MAINTENANCE	335	376	500	500	500	-
100-300-520.600	VEHICLE MAINTENANCE	1,806	3,424	3,500	3,500	3,500	-
100-300-520.610	VEHICLE FUEL	8,609	8,356	9,000	9,000	10,000	1,000
100-300-530.100	CONTRACT SERVICES	78,087	77,598	96,000	96,000	96,000	-
100-300-530.200	PROFESSIONAL SERVICES	6,769	7,208	8,100	8,100	600	(7,500)
100-300-540.170	ABATEMENT COSTS	7,700	10,000	25,000	25,000	15,000	(10,000)
100-300-540.200	SPECIAL EXPENSES	5,463	1,490	2,500	2,500	7,700	5,200
100-300-540.400	SPECIAL EVENTS	5,743	-	2,500	2,500	-	(2,500)
100-300-550.100	OFFICE FURNITURE	3,000	1,500	500	500	1,500	1,000
	SUBTOTAL	126,926	116,131	156,650	156,650	145,100	(11,550)
CAPITAL							
100-300-550.400	OTHER EQUIPMENT	-	-	-	-	8,000	8,000
	SUBTOTAL	-	-	-	-	8,000	8,000
	GENERAL FUND TOTAL	1,135,270	1,073,471	1,132,120	1,132,120	1,191,109	58,988

MUNICIPAL SERVICES - 300

AIR QUALITY MANAGEMENT DISTRICT FUND (202-300)

CAPITAL							
202-300-550.300	VEHICLES	24,504	-	-	-	-	-
	SUBTOTAL	24,504	-	-	-	-	-
	AQMD FUND TOTAL	24,504	-	-	-	-	-

MUNICIPAL SERVICES - 300
CORONAVIRUS RELIEF FUND (284-300)

OPERATIONS							
284-300-501.100	SALARIES - FULL-TIME	2,560	91	-	-	-	-
284-300-501.900	MANDATORY LEAVE	26,237	-	-	-	-	-
284-300-580.150	COVID19 EXPENSES	66	-	-	-	-	-
CV RELIEF FUND TOTAL		28,863	91	-	-	-	-
ALL FUNDS TOTAL		1,188,637	1,073,562	1,132,120	1,132,120	1,191,109	58,988

Budget Detail Worksheet

Dept: Municipal Services

Program: Municipal Services - 300

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund				
<u>Personnel</u>				
501.100	Salaries - Full-Time	735,507	742,312	Full time salary for 10 Municipal Services staff.
501.300	Salaries - Part-Time	-	55,280	Add back part-time weekend staff: Code Enforcement and Municipal Svcs Officers (parking & animal control); 2,000 hours total (1 FTE).
501.400	Salaries - Overtime	2,700	2,700	Overtime for scheduled and unscheduled events and assignments, including the annual Pet Fair.
501.500	Longevity Pay	2,550	2,550	Per MOU.
501.600	Auto Allowance	2,700	2,700	Auto Allowance
505.100	Flexible Benefits	129,643	129,640	Employee health benefits.
505.200	Retirement	85,639	85,192	Retirement contribution for PERS.
505.300	Medicare	12,733	13,634	1.45% of salary personnel.
505.100	City-Paid Insurance	3,998	4,001	LTD, EAP, Life Insurance, ADD.
	Subtotal	975,470	1,038,009	
<u>Operations</u>				
510.100	Office Supplies	3,400	3,600	Office supplies based on historical cost
510.200	Reprographics	1,000	1,000	Printing costs for Administrative Citations, 72-Hour Parking Warning Notice, and other required forms and flyers.
510.500	Uniforms	4,000	4,000	Costs for employee uniforms: pants, jacket, shirts, boots belts, hats, and other necessary items.
510.600	Staff Development	-	1,000	Includes training and seminars for all municipal services staff, and certification classes.
510.610	Membership/Dues	500	500	Membership for employees for appropriate professional organizations.
520.130	Janitorial Supplies	150	200	Includes animal control cleaning supplies and additional items as needed.
520.510	Equipment Maintenance	500	500	Animal control equipment
520.600	Vehicle Maintenance	3,500	3,500	Routine department vehicle maintenance.
520.610	Vehicle Fuel	9,000	10,000	Fuel for department vehicles; increase usage and cost anticipated in FY2021-22.
530.100	Contract Services	96,000	96,000	Contract costs for SPCA \$78,000; County Animal Control; \$12,000; veterinarian services \$6,000.

Budget Detail Worksheet

Dept: Municipal Services

Program: Municipal Services - 300

<u>Account No.</u>	<u>Line Item</u>	<u>Amended Budget 2020-21</u>	<u>Proposed Budget 2021-22</u>	<u>Description</u>
530.200	Professional Services	8,100	600	Hearing officer for contested parking citations (\$25 per hearing when exceeding more than five contested citations in a month; estimate 24 per year). Decrease due to Dept migrating from CityView Permitting system to Online CitizenServe system.
540.170	Abatement Costs	25,000	15,000	For Code Enforcement receivership or abatement costs.
540.200	Special Expenses	2,500	7,700	Supports Beautification Committee events: Home awards, Holiday decorating contest, Clean up week; banners, flyers, gift certificates \$3,400. Annual cost allocation for Office of Disaster Management for Area G (approximately \$4,300).
540.400	Special Events	2,500	-	Costs associated with special events such as National Night Out.
550.100	Office Furniture	500	1,500	Replacement of front office desks.
	Subtotal	156,650	145,100	
	Capital			
550.400	Other Equipment	-	8,000	Surveillance camera.
	Subtotal	-	8,000	
GENERAL FUND TOTAL		1,132,120	1,191,109	

DEPARTMENT EXPENDITURES

PUBLIC WORKS ADMINISTRATION - 310

GENERAL FUND (100-310)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-310-501.100	SALARIES - FULL-TIME	101,435	37,433	54,834	95,370	40,536
100-310-501.300	SALARIES - PART-TIME	6,178	-	-	20,280	20,280
100-310-501.400	SALARIES - OVERTIME	1,111	-	500	-	(500)
100-310-501.500	LONGEVITY	426	12,355	55	214	159
100-310-501.600	AUTO ALLOWANCE	-	136	-	648	648
100-310-501.900	MANDATORY LEAVE	7,863	-	-	-	-
100-310-505.100	FLEXIBLE BENEFIT	20,072	6,573	2,593	12,964	10,371
100-310-505.200	RETIREMENT	10,805	3,918	1,642	12,260	10,618
100-310-505.300	MEDICARE	1,721	547	253	1,904	1,651
100-310-505.700	CITY -PAID INSURANCE	626	177	77	420	343
	SUBTOTAL	150,237	61,139	59,954	144,059	84,105
OPERATIONS						
100-310-510.100	OFFICE SUPPLIES	3,143	3,500	3,500	3,500	-
100-310-510.200	REPROGRAPHICS	1,594	4,000	5,600	5,000	(600)
100-310-510.400	SUBSCRIP/PUBLICATIONS	-	800	1,000	1,000	-
100-310-510.600	STAFF DEVELOPMENT	125	-	-	3,500	3,500
100-310-510.610	MEMBERSHIP/DUES	940	1,000	1,200	1,200	-
100-310-510.620	TRAVEL/MEETINGS	44	-	-	1,500	1,500
100-310-510.650	MILEAGE REIMB	23	100	200	200	-
100-310-520.510	EQUIPMENT MAINT	-	-	1,500	1,500	-
100-310-530.100	CONTRACT SERVICES	10,857	11,000	12,300	14,400	2,100
100-310-530.200	PROFESSIONAL SERV	2,500	-	-	45,000	45,000
100-310-540.200	SPECIAL EXPENSES	17,129	20,000	20,083	21,000	917
	SUBTOTAL	36,355	40,400	45,383	97,800	52,417
CAPITAL						
100-310-700.263	INGLWD AVE CORR WIDE PHASE III	950,512	-	-	-	-
100-310-700.270	RM&R-VARIOUS STREETS	-	60,000	60,000	-	(60,000)
100-310-700.271	RM&R-VARIOUS ALLEYS	-	141,284	141,284	-	(141,284)
100-310-700.279	STREET IMPROVEMENT 20/21	-	-	-	284,000	284,000
100-310-700.280	STREET IMPROVEMENT 21/22	-	-	-	284,000	284,000
	SUBTOTAL	950,512	201,284	201,284	568,000	366,716
GENERAL FUND TOTAL		1,137,103	302,823	306,621	809,859	503,238

PUBLIC WORKS ADMINISTRATION - 310

GAS TAX FUND (201-310)

OPERATIONS						
201-310-530.100	CONTRACT SERVICES	8,114	-	-	20,000	20,000
201-310-530.200	PROFESSIONAL SERVICES	25,105	1,000	1,000	110,000	109,000
	SUBTOTAL	33,219	1,000	1,000	130,000	129,000
GAS TAX FUND TOTAL		33,219	1,000	1,000	130,000	129,000

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
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PUBLIC WORKS ADMINISTRATION - 310

TDA ARTICLE 3 FUND (203-310)

CAPITAL						
203-310-700.125	FY 2021-22 SIDEWALK RECON	33,276	49,558	49,558	-	-
	SUBTOTAL	33,276	49,558	49,558	-	-
	TDA FUND TOTAL	33,276	49,558	49,558	-	-

PUBLIC WORKS ADMINISTRATION - 310

PROP A FUND (206-310)

CAPITAL						
206-310-700.229	BUS SHELTERS	34,545	4,600	200,000	195,400	(4,600)
	SUBTOTAL	34,545	4,600	200,000	195,400	(4,600)
	PROP A FUND TOTAL	34,545	4,600	200,000	195,400	(4,600)

PUBLIC WORKS ADMINISTRATION - 310

PROP C FUND (207-310)

PERSONNEL						
207-310-501.100	SALARIES - FULL-TIME	64,443	100,202	104,657	-	(104,657)
207-310-501.300	SALARIES - PART-TIME	3,742	-	-	-	-
207-310-501.400	SALARIES - OVERTIME	26	3	-	-	-
207-310-501.500	LONGEVITY	292	230	230	-	(230)
207-310-501.600	AUTO ALLOWANCE	-	1,800	1,800	-	(1,800)
207-310-505.100	FLEXIBLE BENEFIT	11,476	12,979	18,367	-	(18,367)
207-310-505.200	RETIREMENT	7,034	11,942	21,114	-	(21,114)
207-310-505.300	MEDICARE CONTRIBUTION	1,013	1,472	2,469	-	(2,469)
207-310-505.700	CITY -PAID INSURANCE	342	531	640	-	(640)
	SUBTOTAL	88,367	129,159	149,277	-	(149,277)
OPERATIONS						
207-310-530.100	CONTRACT SERVICES	-	15,000	15,000	15,000	-
207-310-530.200	PROFESSIONAL SERVICES	90,870	46,000	60,000	60,000	-
	SUBTOTAL	90,870	61,000	75,000	75,000	-
CAPITAL						
207-310-700.146	FY 16/17 ST IMPROV	-	93,518	93,518	-	(93,518)
207-310-700.151	INGLEWD AVE -PHASE I	85,286	50,000	289,086	239,086	(50,000)
207-310-700.230	TSSP PRAIRIE AVE. NORTH to MBB	-	-	75,000	75,000	-
207-310-700.263	INGLEWD AVE-PHASE III	52,950	-	-	-	-
207-310-700.277	RBB/PRAIRE-ARTESIA	-	-	1,251,770	2,251,770	1,000,000
	SUBTOTAL	138,236	143,518	1,709,374	2,565,856	856,482
	PROP C FUND TOTAL	317,473	333,677	1,933,651	2,640,856	707,205

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
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PUBLIC WORKS ADMINISTRATION - 310
RESTRICTED URBAN DEVELOPMENT FD (215-310)

OPERATIONS						
215-310-530.200	PROFESSIONAL SVCS	80,983	55,000	95,000	-	(95,000)
	SUBTOTAL	80,983	55,000	95,000	-	(95,000)
URBAN DEVL P FD TOTAL		80,983	55,000	95,000	-	(95,000)

PUBLIC WORKS ADMINISTRATION - 310
USED OIL RECYCLING GRANT (216-310)

OPERATIONS						
216-310-540.200	SPECIAL EXPENSES	8,430	7,000	9,100	5,000	(4,100)
	SUBTOTAL	8,430	7,000	9,100	5,000	(4,100)
USED OIL RECYCLING GRANT		8,430	7,000	9,100	5,000	(4,100)

PUBLIC WORKS ADMINISTRATION - 310
DEPT OF CONSERVATION GRANT (227-310)

OPERATIONS						
227-310-540.500	SPECIAL EXPENSES	8,546	8,910	8,512	8,400	(112)
	SUBTOTAL	8,546	8,910	8,512	8,400	(112)
DOC GRANT TOTAL		8,546	8,910	8,512	8,400	(112)

PUBLIC WORKS ADMINISTRATION - 310
PROP C 25 GRANTS (240-310)

CAPITAL						
240-310-700.151	INGLEWD AVE -PHASE I	95,148	25,000	500,852	475,852	(25,000)
240-310-700.263	INGLEWD AVE-PHASE III	649,877	-	-	-	-
	SUBTOTAL	745,026	25,000	500,852	475,852	(25,000)
PROP C 25 GRANT TOTAL		745,026	25,000	500,852	475,852	(25,000)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
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PUBLIC WORKS ADMINISTRATION - 310

MEASURE R (244-310)

<u>PERSONNEL</u>						
244-310-501.100	SALARIES - FULL-TIME	12,661	42,889	47,018	45,308	(1,710)
244-310-501.300	SALARIES - PART-TIME	76	-	-	-	-
244-310-501.400	SALARIES - OVERTIME	290	-	1,900	-	(1,900)
244-310-501.500	LONGEVITY	77	320	320	256	(64)
244-310-501.600	AUTO ALLOWANCE	-	-	-	-	-
244-310-505.100	FLEXIBLE BENEFIT	2,752	9,680	10,371	8,297	(2,074)
244-310-505.200	RETIREMENT	1,320	4,484	5,222	4,957	(265)
244-310-505.300	MEDICARE CONTRIBUTION	206	664	837	781	(56)
244-310-505.700	CITY -PAID INSURANCE	80	291	309	247	(62)
	SUBTOTAL	17,462	58,328	65,977	59,846	(6,131)
<u>CAPITAL</u>						
244-310-700.146	STREET IMPROV	6,449	188,375	188,375	-	(188,375)
244-310-700.270	RM&R VARIOUS STREETS	39,465	133,308	133,308	-	(133,308)
244-310-700.272	GREVILLEA AVE (MMB/MARINE)	-	202,107	210,363	-	(210,363)
244-310-700.280	STREET IMPROVEMENT 21/22	-	-	-	266,000	266,000
	SUBTOTAL	45,913	523,790	532,046	266,000	(532,046)
	MEASURE R TOTAL	63,376	582,118	598,023	325,846	(538,177)

PUBLIC WORKS ADMINISTRATION - 310

STP-L METRO EXCHANGE (271-310)

<u>PERSONNEL</u>						
271-310-501.100	SALARIES - FULL-TIME	13,510	19,233	-	-	-
271-310-505.100	FLEXIBLE BENEFIT	1,674	2,456	-	-	-
271-310-505.200	RETIREMENT	1,343	2,022	-	-	-
271-310-505.300	MEDICARE	192	269	-	-	-
271-310-505.700	CITY -PAID INSURANCE	48	70	-	-	-
	SUBTOTAL	16,767	24,049	-	-	-
<u>CAPITAL</u>						
271-310-700.264	TRAFF SIGNAL-MARINE/OSAGE AVE	1,318	547,671	547,671	-	(547,671)
	SUBTOTAL	1,318	547,671	547,671	-	(547,671)
	STP EXCHANGE TOTAL	18,085	571,720	547,671	-	(547,671)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
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PUBLIC WORKS ADMINISTRATION - 310

MEASURE M LOCAL RETURN (272-310)

PERSONNEL						
272-310-501.100	SALARIES - FULL-TIME	-	261	-	-	-
272-310-505.100	FLEXIBLE BENEFIT	-	158	-	-	-
272-310-505.200	RETIREMENT	-	27	-	-	-
272-310-505.300	MEDICARE	-	3	-	-	-
272-310-505.700	CITY -PAID INSURANCE	-	9	-	-	-
	SUBTOTAL	-	460	-	-	-
CAPITAL						
272-310-700.279	STREET IMPROVEMENTS 20/21	-	-	364,612	364,612	-
272-310-700.280	STREET IMPROVEMENT 21/22	-	-	-	452,000	452,000
	SUBTOTAL	-	-	364,612	816,612	-
MEASURE M TOTAL		-	460	364,612	816,612	-

PUBLIC WORKS ADMINISTRATION - 310

SB1 GAS TAX STREET REHAB (274-310)

PERSONNEL						
274-310-501.100	SALARIES - FULL-TIME	45,259	64,660	93,885	35,602	(58,283)
274-310-501.400	SALARIES - OVERTIME	202	-	500	-	(500)
274-310-501.500	LONGEVITY	-	158	158	132	(26)
274-310-505.100	FLEXIBLE BENEFIT	6,632	10,958	14,909	6,223	(8,686)
274-310-505.200	RETIREMENT	3,137	5,662	8,606	3,888	(4,718)
274-310-505.300	MEDICARE	705	926	1,580	608	(972)
274-310-505.700	CITY -PAID INSURANCE	181	264	444	185	(259)
	SUBTOTAL	56,116	82,629	120,082	46,638	(73,444)
CAPITAL						
274-310-700.264	TRAFF SIGNAL MARINE/OSAGE	-	134,127	134,127	-	(134,127)
274-310-700.270	RM&R - VARIOUS STREETS	418,885	-	-	-	-
274-310-700.271	RM&R - ALLEY'S	189,198	-	-	-	-
274-310-700.273	FREEMAN/154TH - MARINE	-	165,000	165,000	-	(165,000)
274-310-700.274	159TH/GREVILLEA - FIRMONA	-	100,000	100,000	-	(100,000)
274-310-700.275	GREVILLEA/167TH - 159TH	-	274,061	274,061	-	(274,061)
274-310-700.276	160TH/FREEMAN - CUL SAC	-	15,000	15,000	-	(15,000)
274-310-700.279	STREET IMPROVEMENT 20/21	-	-	533,000	533,000	-
274-310-700.280	STREET IMPROVEMENT 21/22	-	-	-	565,000	565,000
	SUBTOTAL	608,083	688,188	1,221,188	1,098,000	(123,188)
SBI GAS TAX TOTAL		664,199	770,817	1,341,270	1,144,638	(196,632)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
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PUBLIC WORKS ADMINISTRATION - 310

MEASURE R GRANT (275-310)

PERSONNEL						
275-310-501.100	SALARIES - FULL-TIME	12,791	19,233	31,741	-	(31,741)
275-310-505.100	FLEXIBLE BENEFIT	1,507	2,456	3,889	-	(3,889)
275-310-505.200	RETIREMENT	1,293	2,022	3,501	-	(3,501)
275-310-505.300	MEDICARE	181	269	517	-	(517)
275-310-505.700	CITY -PAID INSURANCE	43	70	116	-	(116)
	SUBTOTAL	15,815	24,050	39,764	-	(39,764)
CAPITAL						
275-310-700.127	TRAFF SIG (MBB/HAWTHOR)	360	452,855	452,855	-	(452,855)
	SUBTOTAL	360	452,855	452,855	-	(452,855)
	MEASURE R GRANT TOTAL	16,175	476,905	492,619	-	(492,619)

PUBLIC WORKS ADMINISTRATION - 310

AB939 (276-310)

PERSONNEL						
276-310-501.100	SALARIES - FULL-TIME	-	-	-	31,030	31,030
276-310-501.500	LONGEVITY PAY	-	-	-	56	56
276-310-501.600	AUTO ALLOWANCE	-	-	-	216	216
276-310-505.100	FLEXIBLE BENEFIT	-	-	-	4,148	4,148
276-310-505.200	RETIREMENT	-	-	-	4,002	4,002
276-310-505.300	MEDICARE CONTRIBUTION	-	-	-	523	523
276-310-505.700	CITY-PAID INSURANCE	-	-	-	135	135
	SUBTOTAL	-	-	-	40,111	40,111
OPERATIONS						
276-310-530.100	CONTRACT SERVICES	101,934	89,216	89,216	130,600	41,384
	SUBTOTAL	101,934	89,216	89,216	130,600	41,384
	AB939 TOTAL	101,934	89,216	89,216	170,711	81,495

PUBLIC WORKS ADMINISTRATION - 310

Measure W (282-310)

PERSONNEL						
282-310-501.100	SALARIES - FULL-TIME	-	-	20,999	-	(20,999)
282-310-501.500	LONGEVITY	-	-	38	-	(38)
282-310-501.600	AUTO ALLOWANCE	-	-	-	-	-
282-310-505.100	FLEXIBLE BENEFIT	-	-	3,241	-	(3,241)
282-310-505.200	RETIREMENT	-	-	2,321	-	(2,321)
282-310-505.300	MEDICARE	-	-	352	-	(352)
282-310-505.700	CITY -PAID INSURANCE	-	-	96	-	(96)
	SUBTOTAL	-	-	27,047	-	(27,047)
Operations						
282-310-530.100	CONTRACT SERVICES	-	-	202,954	-	(202,954)
282-310-530.200	PROFESSIONAL SVCS	-	-	-	70,000	70,000
	SUBTOTAL	-	-	202,954	70,000	(132,954)
	MEASURE W GRANT	-	-	230,001	70,000	(160,001)
	ALL FUNDS TOTAL	3,262,369	3,278,803	6,767,706	6,793,174	(642,974)

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund				
<u>Personnel</u>				
501.100	Salaries - Full-Time	54,834	95,370	Allocated salary cost for holiday and leave usage not charged as direct project costs for PW Director, Administrative Analyst
501.300	Salaries - Part-Time	-	20,280	Administrative Assistant.
501.400	Salaries - Overtime	500	-	Overtime for scheduled and unscheduled events.
501.500	Longevity Pay	55	214	Per MOU.
501.600	Auto Allowance	-	648	Allocation of PW Director auto allowance.
505.100	Flexible Benefit	2,593	12,964	Employee health benefits.
505.200	Retirement	1,642	12,260	Retirement contribution for PERS.
505.300	Medicare	253	1,904	1.45% of salary personnel.
505.700	City-Paid Insurance	77	420	LTD, EAP, Life Insurance, ADD.
	Subtotal	59,954	144,059	
<u>Operations</u>				
510.100	Office Supplies	3,500	3,500	Provides for needed office supplies such as writing instruments, filing, mailing and storage supplies.
510.200	Reprographics	5,600	5,000	Printing cost for parking permits on Hawthorne Blvd \$2,000; maps, and other miscellaneous needs.
510.400	Subscriptions/Publications	1,000	1,000	Local & State resources.
510.600	Staff Development	-	3,500	Reinstate training which was eliminate citywide in FY 2020-21; Funding for trainings, conferences, workshops and seminars.
510.610	Membership/Dues	1,200	1,200	APWA and other City and County associations.
510.620	Travel/Meetings	-	1,500	Local meetings, trainings, and workshops.
510.650	Mileage Reimbursement	200	200	For use of personal vehicles for official business usage.
520.510	Equipment Maintenance	1,500	1,500	Office equipment repairs and maintenance.
530.100	Contract Services	12,300	14,400	City View Permit System \$11,000; OPRA Work Order System \$2,400; SmartSheet \$1,000.
530.200	Professional Services	-	45,000	Citywide American Disability Access (ADA) Transition Plan \$45,000.
540.200	Special Expenses	20,083	21,000	SWRCB Annual Fee \$19,000; City event for National Public Works Week, and other unforeseen expenses \$3,000.
	Subtotal	45,383	97,800	

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
	Capital			
700.270	RM&R-Various Streets	60,000	-	SB1 Maintenance of Effort (MOE)
700.271	RM&R-Various Alleys	141,284	-	SB1 Maintenance of Effort (MOE)
700.279	Street Improvements 20/21	-	284,000	SB1 Maintenance of Effort (MOE)
700.280	Street Improvements 21/22	-	284,000	SB1 Maintenance of Effort (MOE)
	Subtotal	201,284	568,000	
GENERAL FUND TOTAL		306,621	809,859	

Fund: 201 - Gas Tax

Operations

530.100	Contract Services	-	20,000	Provides for traffic signal maintenance, street striping and street legend work.
530.200	Professional Services	1,000	110,000	Pavement Management System Plan \$90,000; consultant support services \$20,000 - includes design services, construction management, plan check reviews, and geotechnical services.
	Subtotal	1,000	130,000	
GAS TAX FUND TOTAL		1,000	130,000	

Fund: 203 - TDA Article 3

Capital

700.125	RMRA - Alley's & Streets	49,558	-	
	Subtotal	49,558	-	
TDA FUND TOTAL		49,558	-	

Fund: 206 - Proposition A

Capital

700.229	Bus Shelters	200,000	195,400	
	Subtotal	200,000	195,400	
PROP A FUND TOTAL		200,000	195,400	

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 207- Prop C				
Personnel				
501.100	Salaries - Full-Time	104,657	-	Allocated salary of PW Director, Administrative Analyst and Administrative Assistant.
501.500	Longevity Pay	230	-	Per MOU.
501.600	Auto Allowance	1,800	-	Allocation of PW Director auto allowance.
505.100	Flexible Benefit	18,367	-	Employee health benefits.
505.200	Retirement	21,114	-	Retirement contribution for PERS.
505.300	Medicare	2,469	-	1.45% of salary personnel.
505.700	City-Paid Insurance	640	-	LTD, EAP, Life Insurance, ADD.
	Subtotal	149,277	-	
Operations				
530.100	Contract Services	15,000	15,000	Traffic studies and surveys as needed.
530.200	Professional Services	60,000	60,000	Misc. traffic studies and other design services as needed for projects.
	Subtotal	75,000	75,000	
Capital				
700.146	FY 16/17 St Improv	93,518	-	
700.151	Inglewood Ave - Phase I	289,086	239,086	
700.263	Inglewood Ave - Phase III	75,000	75,000	
700.230	TSSP Prairie Ave North to MBB	-	-	Traffic Signal Interconnect Project
700.277	RB Blvd/Prairie-Artesia	1,251,770	2,251,770	Engineer cost estimate for project \$2.3m; \$1.3m to be carried forward from prior year account 700.277 plus an additional \$1m appropriations required. Approval obtained for use of funding to avoid lapsing of funds; must be fully spent by end of FY 2021-22.
	Subtotal	1,709,374	2,565,856	
	PROP C FUND TOTAL	1,933,651	2,640,856	
Fund: 215 - UDAG				
Operations				
530.200	Professional Services	95,000	-	
	Subtotal	95,000	-	
	UDAG TOTAL	95,000	-	

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	216-Used Oil Recycling Grant			
	Operations			
540.200	Special Expenses	9,100	5,000	Used Oil OPP11.
	Subtotal	<u>9,100</u>	<u>5,000</u>	
	USED OIL RECYLING GRANT TOTAL	9,100	5,000	
Fund:	227-Dept of Conservation Grant			
	Operations			
540.500	Special Expenses	8,512	8,400	Beverage Container Recycling Receptacles.
	Subtotal	<u>8,512</u>	<u>8,400</u>	
	DOC GRANT TOTAL	8,512	8,400	
Fund:	240 - Prop C 25 Grant			
	Capital			
700.151	Inglewood Ave - Phase I	500,852	475,852	Estimated project completion December 2021; unexpended balance to be carried forward from FY 2020-21 to FY 2021-22.
	Subtotal	<u>500,852</u>	<u>475,852</u>	
	PROP C 25 GRANT TOTAL	500,852	475,852	
Fund:	244 - Measure R			
	Personnel			
501.100	Salaries - Full-Time	47,018	45,308	Allocated salary of Administrative Assistant.
501.400	Salaries - Over-Time	1,900	-	
501.500	Longevity Pay	320	256	Per MOU.
505.100	Flexible Benefit	10,371	8,297	Employee health benefits.
505.200	Retirement	5,222	4,957	Retirement contribution for PERS.
505.300	Medicare	837	781	1.45% of salary personnel.
505.700	City-Paid Insurance	309	247	LTD, EAP, Life Insurance, ADD.
	Subtotal	<u>65,977</u>	<u>59,846</u>	

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
	Capital			
700.146	Street Improv	188,375	-	Street improvements.
700.270	RM&R - Various Streets	133,308	-	Street improvements.
700-272	Grevillea Avenue (MBB/Marine)	210,363	-	Street improvements.
700.280	Street Improvements 21/22	-	266,000	Street improvements.
	Subtotal	532,046	266,000	
MEASURE R TOTAL		598,023	325,846	

Fund: 271 - STPL Metro Exchange

	Capital			
700.264	Traffic Signal-Marine/Osage Ave	547,671	-	Street improvements.
	Subtotal	547,671	-	
STP EXCHANGE TOTAL		547,671	-	

Fund: 272-Measure M Local Return

	Capital			
700.279	Street Improvements 20/21	364,612	364,612	Street improvements.
		-	452,000	Street projects - Kingsdale, Alley 145, Alley 147
700.280	Street Improvements 21/22			
	Subtotal	364,612	816,612	
MEASURE M TOTAL		364,612	816,612	

Fund: 274-SBI Gas Tax Street Rehab

	Personnel			
501.100	Salaries - Full-Time	93,885	35,602	Allocated salary of Administrative Analyst and Administrative Assistant.
501.400	Salaries - Overtime	500	-	
501.500	Longevity Pay	158	132	Per MOU.
505.100	Flexible Benefit	14,909	6,223	Employee health benefits.
505.200	Retirement	8,606	3,888	Retirement contribution for PERS.
505.300	Medicare	1,580	608	1.45% of salary personnel.
505.700	City-Paid Insurance	444	185	LTD, EAP, Life Insurance, ADD.
	Subtotal	120,082	46,638	

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
	Capital			
700.264	TRAFF SIGNAL MARINE/OSAGE	134,127	-	
700.270	RM&R - Various Streets	-	-	Street improvements
700-271	RM&R - Alley's	-	-	Street improvements
700-272	Freeman/154th to Marine	165,000	-	Street improvements
700-273	159th/Grevillea to Firmona	100,000	-	Street improvements
700-274	Grevillea/167th to 159th	274,061	-	Street improvements
700-275	160th/Freeman to Cul De Sac	15,000	-	Street improvements
700.279	Street Improvements 20/21	533,000	533,000	Street improvements
700.280	Street Improvements 21/22	-	565,000	Street improvements
	Subtotal	1,221,188	1,098,000	
SBI GAS TAX TOTAL		1,341,270	1,144,638	

Fund: 275-Measure R Grant

	Personnel			
501.100	Salaries - Full-Time	31,741	-	
505.100	Flexible Benefit	3,889	-	Employee health benefits.
505.200	Retirement	3,501	-	Retirement contribution for PERS.
505.300	Medicare	517	-	1.45% of salary personnel.
505.700	City-Paid Insurance	116	-	LTD, EAP, Life Insurance, ADD.
	Subtotal	39,764	-	
	Capital			
700-127	Traffic Sig (MMB/Hawthorne)	452,855	-	Street improvements
	Subtotal	452,855	-	
MEASURE R GRANT TOTAL		492,619	-	

Fund: 276 - AB939

	Personnel			
501.100	Salaries - Full-Time	-	31,030	Allocated salary of PW Director and Administrative Analyst.
501.500	Longevity Pay	-	56	Per MOU.
501.600	Auto Allowance	-	216	Allocation of PW Director auto allowance.
505.100	Flexible Benefit	-	4,148	Employee health benefits.
505.200	Retirement	-	4,002	Retirement contribution for PERS.
505.300	Medicare	-	523	1.45% of salary personnel.
505.700	City-Paid Insurance	-	135	LTD, EAP, Life Insurance, ADD.
	Subtotal	-	40,111	

Budget Detail Worksheet

Dept.: PUBLIC WORKS

Program: Public Works Administration - 310

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
	Operations			
530.100	Contract Services	89,216	130,600	Solid Waste Consulting Services \$81,600; Biennial Audit \$49,000 (Audit costs to be reimbursed by Republic Services).
	Subtotal	<u>89,216</u>	<u>130,600</u>	
	AB939 TOTAL	<u>89,216</u>	<u>170,711</u>	

Fund: 282 - Measure W

	Personnel			
501.100	Salaries - Full-Time	20,999	-	Allocated salary of PW Director and Administrative Analyst.
501.500	Longevity Pay	38	-	Per MOU.
501.600	Auto Allowance	-	-	Allocation of PW Director auto allowance.
505.100	Flexible Benefit	3,241	-	Employee health benefits.
505.200	Retirement	2,321	-	Retirement contribution for PERS.
505.300	Medicare	352	-	1.45% of salary personnel.
505.700	City-Paid Insurance	96	-	LTD, EAP, Life Insurance, ADD.
	Subtotal	<u>27,047</u>	<u>-</u>	
	Operations			
530.100	Contract Services	202,954	-	
530.200	Professional Services	-	70,000	NPDES Compliance Services Contract Year 4 of 5 year extension \$55,000; Coordinated Integrated Monitoring Program \$20,000.
	Subtotal	<u>202,954</u>	<u>70,000</u>	
	PROGRAM TOTAL:	<u>230,001</u>	<u>70,000</u>	
	ALL FUNDS TOTAL:	<u>6,767,706</u>	<u>6,793,174</u>	

DEPARTMENT EXPENDITURES

PUBLIC WORKS GROUNDS & FACILITIES (320)

GENERAL FUND (100-320)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-320-501.100	SALARIES - FULL-TIME	214,470	188,033	191,954	174,971	(16,983)
100-320-501.300	SALARIES - PART-TIME	20,250	-	-	21,280	21,280
100-320-501.400	SALARIES - OVERTIME	3,952	298	9,680	-	(9,680)
100-320-501.500	LONGEVITY PAY	1,304	800	800	720	(80)
100-320-501.900	MANDATORY LEAVE	9,289	-	-	-	-
100-320-505.100	FLEXIBLE BENEFIT	39,657	34,235	38,893	35,003	(3,890)
100-320-505.200	RETIREMENT	21,170	18,161	19,604	17,598	(2,006)
100-320-505.300	MEDICARE CONTRIBUTION	3,925	3,085	3,359	3,364	5
100-320-505.700	CITY-PAID INSURANCE	1,357	1,138	1,157	1,042	(115)
	SUBTOTAL	315,374	245,751	265,447	253,978	(11,469)
OPERATIONS						
100-320-510.100	OFFICE SUPPLIES	32	600	600	600	-
100-320-510.500	UNIFORMS	5,659	6,000	6,000	6,000	-
100-320-510.600	STAFF DEVELOPMENT	2,023	-	-	3,000	3,000
100-320-515.200	ELECTRICITY	121,316	120,000	122,900	125,000	2,100
100-320-515.300	NATURAL GAS	15,130	11,015	15,780	16,000	220
100-320-515.400	WATER	90,356	132,944	110,000	120,000	10,000
100-320-520.100	MAINTENANCE SUPPLIES	29,913	19,500	19,500	40,000	20,500
100-320-520.120	BUILDING EQUIP. MAINT.	17,835	26,000	27,000	28,000	1,000
100-320-520.200	SMALL TOOLS	1,859	5,000	5,250	5,000	(250)
100-320-520.300	GROUNDS MAINTENANCE	26,476	30,000	30,000	45,000	15,000
100-320-520.310	PLANTS & MATERIALS	1,429	5,000	5,000	10,000	5,000
100-320-520.500	EQUIPMENT RENTAL	1,563	3,750	3,750	5,000	1,250
100-320-520.510	EQUIPMENT MAINT	12,375	14,000	14,075	19,000	4,925
100-320-520.600	VEHICLE MAINTENANCE	30,402	5,000	5,000	12,000	7,000
100-320-520.610	VEHICLE FUEL	7,489	10,000	10,000	10,000	-
100-320-530.100	CONTRACT SERVICES	319,134	276,994	276,994	428,700	151,706
100-320-530.200	PROFESSIONAL SERVICES	-	-	-	5,000	5,000
100-320-530.210	TEMPORARY SERVICES	-	-	1,000	1,000	-
100-320-540.200	SPECIAL EXPENSES	2,529	10,000	10,000	5,000	(5,000)
100-320-550.500	BUILDING IMPROVEMENTS	-	34,000	34,000	-	(34,000)
100-320-580.150	COVID19 EXPENSES	-	9,000	9,000	-	(9,000)
	SUBTOTAL	685,518	718,803	705,849	884,300	178,451
GENERAL FUND TOTAL		1,000,892	964,554	971,296	1,138,278	166,982

PUBLIC WORKS GROUNDS & FACILITIES (320)

UDAG FUND (215-320)

OPERATIONS						
215-320-540.200	SPECIAL EXPENSE	11,981	-	-	-	-
	SUBTOTAL	11,981	-	-	-	-
UDAG FUND TOTAL		11,981	-	-	-	-

PUBLIC WORKS GROUNDS & FACILITIES (320)

AB939 FUND (276-320)

<u>PERSONNEL</u>						
276-320-501.100	SALARIES - FULL-TIME	-	-	-	21,546	21,546
276-320-501.500	LONGEVITY PAY	-	-	-	80	80
276-320-505.100	FLEXIBLE BENEFIT	-	-	-	3,889	3,889
276-320-505.200	RETIREMENT	-	-	-	2,184	2,184
276-320-505.300	MEDICARE CONTRIBUTION	-	-	-	370	370
276-320-505.700	CITY-PAID INSURANCE	-	-	-	116	116
	SUBTOTAL	-	-	-	28,185	28,185
AB939 FUND TOTAL		-	-	-	28,185	28,185

PUBLIC WORKS GROUNDS & FACILITIES (320)

CORONAVIRUS RELIEF FUND (284-320)

<u>OPERATIONS</u>						
284-320-520.300	GROUNDS MAINTENANCE	-	-	60,000	-	(60,000)
284-320-580.150	COVID19 EXPENSES	3,960	6,043	-	-	-
	CV RELIEF FUND TOTAL	3,960	6,043	60,000	-	(60,000)
ALL FUNDS TOTAL		1,016,833	970,596	1,031,296	1,166,462	106,982

Budget Detail Worksheet

Dept: Public Works

Program: PW Grounds - 320

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	100 - General Fund			
	<u>Personnel</u>			
501.100	Salaries - Full-Time	191,954	174,971	Allocated salaries for Maintenance Supervisor and Maintenance Worker I, II, and III - 2.3 FTE.
501.100	Salaries - Part-Time	-	21,280	Salary for part-time Maintenance Worker for weekend special events.
501.400	Salaries - Overtime	9,680	-	Overtime paid for community and special events.
501.500	Longevity Pay	800	720	Per MOU.
505.100	Flexible Benefit	38,893	35,003	Employee health benefits.
505.200	Retirement	19,604	17,598	Retirement contribution for PERS.
505.300	Medicare	3,359	3,364	1.45% of salary personnel.
505.700	City-Paid Insurance	1,157	1,042	LTD, EAP, Life Insurance, ADD.
	Subtotal	265,447	253,978	
	<u>Operations</u>			
510.100	Office Supplies	600	600	Provides for office supplies such as, writing instruments, binders, and file folders.
510.500	Uniforms	6,000	6,000	Uniform Contract \$2,400; footwear (two pairs per employee per year) \$3,300; caps and t-shirts \$300.
510.600	Staff Development	-	3,000	Trainings and workshops.
515.200	Electricity	122,900	125,000	SCE electricity usage at City and park facilities.
515.300	Natural Gas	15,780	16,000	SoCal Gas usage at City facilities.
515.400	Water	110,000	120,000	Water irrigation for City and park grounds.
520.100	Maintenance Supplies	19,500	40,000	Custodial supplies \$22,000; graffiti supplies \$5,000; buffing & waxing Community Center floors \$2,000; keys and pad locks \$1,000; cleaning supplies related to COVID \$10,000.
520.120	Building Equipment Maint.	27,000	28,000	Repairs & maintenance including, HVAC, elevators, alarm system, fire sprinkler inspections, and other building repairs.
520.200	Small Tools	5,250	5,000	Replace tools as needed.
520.300	Grounds Maint.	30,000	45,000	Facility lighting; new 6-inch irrigation pressure regulator for street medians; irrigation repairs; fencing repairs; pest control; other misc repairs & maintenance as needed.

Budget Detail Worksheet

Dept: Public Works

Program: PW Grounds - 320

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
520.310	Plants & Materials	5,000	10,000	Soil, fertilizer, plants and ground cover for facility planters and medians with an emphasis on Hawthorne Blvd medians for city beautification.
520.500	Equipment Rental	3,750	5,000	Rental cost for equipment required to perform field work, installation of holiday decorations, and support City special events.
520.510	Equipment Maintenance	14,075	19,000	Maintenance of generator, pressure washer, backflows, backhoe, power tools and other services as needed.
520.600	Vehicle Maintenance	5,000	12,000	Vehicle maintenance and repair cost such as, flat tires, smog checks, oil changes, engine maintenance, towing services and other repairs as incurred.
520.610	Vehicle Fuel	10,000	10,000	Regular gas, diesel, and CNG for vehicles and power tools. Purchasing CNG offsite at retail prices.
530.100	Contract Services	276,994	428,700	Portion of Landscape Maintenance Contract \$142,300; Tree Trimming Contract \$194,300 {original contract amount of \$166,490 plus a 3 year plan to catch-up on incomplete tasks in FY2020-21}; Tree Inventory Services \$8,000; Elevator Maintenance Contract \$7,800; Alarm System Contract Services \$3,700; OPRA Work Order System \$2,400; LACDPW Industrial Waste Inspections \$50,000 {Changed from the Streets division}, and other services as needed (\$20,000);
530.200	Professional Services	-	5,000	Architectural, arboreal & horticultural services required reporting for tree removal.
530.210	Temporary Services	1,000	1,000	Temporary services to provide maintenance staff assistance as needed.
540.200	Special Expenses	10,000	5,000	Unforeseen incidental expenses.
550.500	Building Improvements	34,000	-	Sliding doors
580.150	COVID19 Expenses	9,000	-	COVID19 related supplies
	Subtotal	705,849	884,300	
GENERAL FUND TOTAL		971,296	1,138,278	

Budget Detail Worksheet

Dept: Public Works

Program: PW Grounds - 320

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 276 - AB979			
Personnel			
501.100 Salaries - Full-Time	-	21,546	Allocated salaries for Maintenance Supervisor and Maintenance Worker I, II, and III - 2.3 FTE.
501.500 Longevity Pay	-	80	Per MOU.
505.100 Flexible Benefit	-	3,889	Employee health benefits.
505.200 Retirement	-	2,184	Retirement contribution for PERS.
505.300 Medicare	-	370	1.45% of salary personnel.
505.700 City-Paid Insurance	-	116	LTD, EAP, Life Insurance, ADD.
Subtotal	-	28,185	
AB939 TOTAL	-	28,185	
Fund: 283 Coronavirus Relief Fund			
Operations			
520.300 Grounds Maintenance	60,000	-	
Subtotal	60,000	-	
UDAG TOTAL	60,000	-	
ALL FUNDS TOTAL:	1,031,296	1,166,462	

DEPARTMENT EXPENDITURES

PUBLIC WORKS STREET MAINTENANCE - 330

GENERAL FUND (100-330)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	ADOPTED BUDGET 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL							
100-330-501.100	SALARIES - FULL-TIME	63,776	187,881	233,227	233,227	85,019	(148,209)
100-330-501.400	SALARIES - OVERTIME	-	991	12,220	12,220	-	(12,220)
100-330-501.500	LONGEVITY PAY	300	1,107	1,107	1,107	400	(707)
100-330-501.900	MANDATORY LEAVE	11,496	-	-	-	-	-
100-330-505.100	FLEXIBLE BENEFIT	16,205	39,929	47,767	47,767	18,150	(29,617)
100-330-505.200	RETIREMENT	5,969	18,913	24,292	24,292	8,168	(16,124)
100-330-505.300	MEDICARE CONTRIBUTION	1,186	2,987	4,090	4,090	1,502	(2,589)
100-330-505.700	CITY-PAID INSURANCE	483	1,170	1,421	1,421	540	(881)
	SUBTOTAL	99,414	252,979	324,125	324,125	113,776	(210,347)
OPERATIONS							
100-330-515.200	ELECTRICITY	19,774	20,000	18,000	18,000	20,000	2,000
100-330-515.400	WATER	83,130	65,000	100,600	100,600	100,000	(600)
100-330-520.320	LANDSCAPE MAINT	90,480	91,000	92,000	92,000	95,000	3,000
100-330-520.600	VEHICLE MAINTENANCE	-	4,925	-	4,925	-	(4,925)
100-330-530.100	CONTRACT SERVICES	74,121	24,000	27,000	7,000	22,400	15,400
100-330-540.200	SPECIAL EXPENSES	1,079	5,000	5,000	5,000	5,000	-
	SUBTOTAL	268,583	209,925	242,600	227,525	242,400	14,875
GENERAL FUND TOTAL		367,998	462,904	566,725	551,650	356,176	(195,472)

PUBLIC WORKS STREET MAINTENANCE - 330

GAS TAX FUND (201-330)

PERSONNEL							
201-330-501.100	SALARIES - FULL-TIME	295,511	194,652	158,585	188,585	169,730	(18,855)
201-330-501.300	SALARIES - PART TIME	24,157	-	-	-	24,620	24,620
201-330-501.400	SALARIES - OVERTIME	9,739	1,159	7,780	7,780	7,000	(780)
201-330-501.500	LONGEVITY PAY	1,873	705	705	705	630	(75)
201-330-505.100	FLEXIBLE BENEFIT	56,881	40,052	30,408	30,408	27,370	(3,038)
201-330-505.200	RETIREMENT	28,754	18,860	15,464	15,464	13,920	(1,544)
201-330-505.300	MEDICARE CONTRIBUTION	4,979	2,988	2,604	2,604	2,340	(264)
201-330-505.700	CITY-PAID INSURANCE	1,764	1,277	905	905	810	(95)
	SUBTOTAL	423,459	259,693	216,450	246,450	246,420	(30)
OPERATIONS							
201-330-515.200	ELECTRICITY	17,467	16,000	23,000	23,000	20,000	(3,000)
201-330-520.400	STREET MAINTENANCE	13,488	13,500	13,500	13,500	20,000	6,500
201-330-520.600	VEHICLE MAINTENANCE	776	4,000	4,000	4,000	6,000	2,000
201-330-520.610	VEHICLE FUEL	10,490	8,500	8,500	8,500	8,500	-
201-330-530.100	CONTRACT SERVICES	322,918	425,600	351,600	425,600	243,000	(182,600)
201-330-530.200	PROFESSIONAL SERVICES	9,795	20,000	20,000	-	14,000	14,000
201-330-540.200	SPECIAL EXPENSES	942	10,000	10,000	10,000	5,000	(5,000)
	SUBTOTAL	375,875	497,600	430,600	484,600	316,500	(168,100)
GAS TAX FUND TOTAL		799,334	757,293	647,050	731,050	562,920	(168,130)

PUBLIC WORKS STREET MAINTENANCE - 330

AQMD FUND (202-330)

CAPITAL							
202-330-550.300	VEHICLES	-	-	75,000	150,000	60,000	(90,000)
	SUBTOTAL	-	-	75,000	150,000	60,000	(90,000)
	AQMD FUND TOTAL	-	-	75,000	150,000	60,000	(90,000)

PUBLIC WORKS STREET MAINTENANCE - 330

PROP C FUND (207-330)

PERSONNEL							
207-330-501.100	SALARIES - FULL-TIME	59,740	73,655	85,438	85,438	68,599	(16,839)
207-330-501.400	SALARIES - OVERTIME	7,031	683	9,600	9,600	-	(9,600)
207-330-501.500	LONGEVITY PAY	88	400	400	400	320	(80)
207-330-505.100	FLEXIBLE BENEFIT	14,299	16,890	19,446	19,446	15,557	(3,889)
207-330-505.200	RETIREMENT	5,786	6,944	8,579	8,579	6,373	(2,206)
207-330-505.300	MEDICARE CONTRIBUTION	903	1,065	1,527	1,527	1,225	(302)
207-330-505.700	CITY-PAID INSURANCE	434	491	579	579	463	(116)
	SUBTOTAL	88,280	100,128	125,569	125,569	92,536	(33,033)
OPERATIONS							
207-330-530.100	CONTRACT SERVICES	-	-	60,000	60,000	181,000	121,000
	SUBTOTAL	-	-	60,000	60,000	181,000	121,000
	PROP C TOTAL	88,280	100,128	185,569	185,569	273,536	87,967

PUBLIC WORKS STREET MAINTENANCE - 330

MEASURE R FUND (244-330)

PERSONNEL							
244-330-501.100	SALARIES - FULL-TIME	-	-	-	-	41,159	41,159
244-330-501.500	LONGEVITY PAY	-	-	-	-	192	192
244-330-505.100	FLEXIBLE BENEFIT	-	-	-	-	9,334	9,334
244-330-505.200	RETIREMENT	-	-	-	-	3,824	3,824
244-330-505.300	MEDICARE CONTRIBUTION	-	-	-	-	735	735
244-330-505.700	CITY-PAID INSURANCE	-	-	-	-	278	278
	SUBTOTAL	-	-	-	-	55,522	55,522
	PROP C TOTAL	-	-	-	-	55,522	55,522

PUBLIC WORKS ADMINISTRATION - 330

AB939 (276-330)

PERSONNEL							
276-330-501.100	SALARIES - FULL-TIME	-	-	-	-	27,440	27,440
276-330-501.500	LONGEVITY PAY	-	-	-	-	128	128
276-330-505.100	FLEXIBLE BENEFIT	-	-	-	-	6,223	6,223
276-330-505.200	RETIREMENT	-	-	-	-	2,549	2,549
276-330-505.300	MEDICARE CONTRIBUTION	-	-	-	-	490	490
276-330-505.700	CITY-PAID INSURANCE	-	-	-	-	185	185
	SUBTOTAL	-	-	-	-	37,015	37,015
	AB939 TOTAL	-	-	-	-	37,015	37,015

PUBLIC WORKS STREET MAINTENANCE - 330

SOLID WASTE DIVERSION FUND (283-330)

OPERATIONS							
283-330-540.505	STREET LITTER MAINT.	-	-	-	-	50,000	50,000
	SUBTOTAL	-	-	-	-	50,000	50,000
	PROP C TOTAL	-	-	-	-	50,000	50,000
ALL FUNDS TOTAL		1,255,613	1,320,324	1,474,344	1,618,269	1,395,171	(223,098)

Budget Detail Worksheet

Dept: PUBLIC WORKS

Program: PW Street Maintenance - 330

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund			
501.100 Salaries - Full-Time	233,227	85,019	Allocated salaries for Maintenance Supervisor, Public Works Inspector and Maintenance Worker I, II, and III.
501.400 Salaries - Overtime	12,220	-	Overtime paid for community and special events.
501.500 Longevity award	1,107	400	Per MOU.
505.100 Flexible Benefit	47,767	18,150	Employee health benefits.
505.200 Retirement	24,292	8,168	Retirement contribution for PERS.
505.300 Medicare	4,090	1,502	1.45% of salary personnel.
505.700 City-Paid Insurance	1,421	540	LTD, EAP, Life Insurance, ADD.
Subtotal	324,125	113,778	
<u>Operations</u>			
515.200 Electricity	18,000	20,000	Based on historical use.
515.400 Water	100,600	100,000	Based on historical use.
520.320 Landscape Maintenance	92,000	95,000	Portion of Landscape Maintenance Contract Amendment Year 3 of 3 - \$95,000
520.600 Vehicle Maintenance	4,925	-	Vehicle maintenance and repair cost such as, flat tires, smog checks, oil changes, engine maintenance, towing services and other repairs as incurred.
530.100 Contract Services	7,000	22,400	OPRA \$2,400; facility sign replacement \$10,000; crack sealing \$10,000.
540.200 Special Expenses	5,000	5,000	Certified Unified Program Agency (CUPA) Permit and misc expenses.
Subtotal	227,525	242,400	
<u>GENERAL FUND TOTAL</u>	<u>551,650</u>	<u>356,178</u>	

Fund: 201- Gas Tax

<u>Personnel</u>			
501.100 Salaries - Full-Time	188,585	169,730	Allocation of salaries including Maintenance Supervisor, Inspector, and Maintenance Worker I, II and III.
501.300 Salaries - Part-Time	-	24,620	Salary for part-time Maintenance Worker for weekend graffiti removal.
501.400 Salaries - Overtime	7,780	7,000	For off-scheduled work, emergencies and special events.

Budget Detail Worksheet

Dept: PUBLIC WORKS

Program: PW Street Maintenance - 330

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
501.500	Longevity award	705	630	Per MOU.
505.100	Flexible Benefit	30,408	27,370	Employee health benefits.
505.200	Retirement	15,464	13,920	Retirement contribution for PERS.
505.300	Medicare	2,604	2,340	1.45% of salary personnel.
505.700	City-Paid Insurance	905	810	LTD, EAP, Life Insurance, ADD.
	Subtotal	246,450	246,420	
	Operations			
515.200	Electricity	23,000	20,000	Street lights and signals expenditures. Based on historical use.
520.400	Street Maintenance	13,500	20,000	Supplies for graffiti abatement \$6,000; asphalt repairs \$6,000; new and replacement street signs \$8,000.
520.600	Vehicle Maintenance	4,000	6,000	Tire maintenance, auto body work, oil changes.
520.610	Vehicle Fuel	8,500	8,500	Regular gas, diesel, and CNG for vehicles and power tools. Purchasing CNG offsite at retail prices.
530.100	Contract Services	425,600	243,000	Street Sweeping Contract - Year 2 of 3 \$219,000;; LACDPW Catch Basin Cleanout \$1,000; Underground Service Alerts \$2,000; Bridge Soffit Lighting \$6,000; Concrete/Pavement Repair \$10,000; Other Contract Services as needed \$5,000. Costs for Industrial Waste Inspections moved to Grounds Division - Dept 320. Cost for traffic signal accident and other repairs and maintenance for freeway ramps moved to Prop C Fund 207 \$121,000.
530.200	Professional Services	-	14,000	Engineering services and studies.
540.200	Special Expenses	10,000	5,000	Miscellaneous permits, licenses, and expenses for traffic control.
	Subtotal	484,600	316,500	
	GAS TAX FUND TOTAL	731,050	562,920	

Fund: 202 - AQMD

	Capital			
550.300	Vehicles	150,000	60,000	Replacement vehicles
	Subtotal	150,000	60,000	
	AQMD FUND TOTAL	150,000	60,000	

Budget Detail Worksheet

Dept: PUBLIC WORKS

Program: PW Street Maintenance - 330

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 207 - Proposition C			
501.100	85,438	68,599	Salary allocation for Maintenance Worker I
501.400	9,600	-	
501.500	400	320	Per MOU.
505.100	19,446	15,557	Employee health benefits.
505.200	8,579	6,373	Retirement contribution for PERS.
505.300	1,527	1,225	1.45% of salary personnel.
505.700	579	463	LTD, EAP, Life Insurance, ADD.
Subtotal	125,569	92,536	
Operations			
530.100	60,000	181,000	Provides for traffic signal maintenance, street striping and street legend work for major corridors \$60,000; LACDPW Traffic Signal Accident Repairs \$71,000; LACDPW Traffic Signal Maintenance \$40,000; CalTrans Traffic Signal Maintenance for Freeway Ramps \$10,000. Increase \$121,000 relates to costs moved from Gas Tax Fund 201.
Subtotal	60,000	181,000	
PROP C TOTAL	185,569	273,536	

Fund: 244 - Measure R

501.100	-	41,159	Salary allocation for Maintenance Worker I
501.500	-	192	Per MOU.
505.100	-	9,334	Employee health benefits.
505.200	-	3,824	Retirement contribution for PERS.
505.300	-	735	1.45% of salary personnel.
505.700	-	278	LTD, EAP, Life Insurance, ADD.
Subtotal	-	55,522	
MEASURE R TOTAL	-	55,522	

Budget Detail Worksheet

Dept: PUBLIC WORKS

Program: PW Street Maintenance - 330

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 276 - AB939			
<u>Personnel</u>			
501.100 Salaries - Full-Time	-	27,440	Allocated salary of PW Director and Administrative Analyst.
501.500 Longevity Pay	-	128	Per MOU.
505.100 Flexible Benefit	-	6,223	Employee health benefits.
505.200 Retirement	-	2,549	Retirement contribution for PERS.
505.300 Medicare	-	490	1.45% of salary personnel.
505.700 City-Paid Insurance	-	185	LTD, EAP, Life Insurance, ADD.
Subtotal	-	37,015	
AB939 TOTAL	-	37,015	
Fund: 283 - Solid Waste Diversion			
<u>Operations</u>			
540.505 Street Litter Maintenance	-	50,000	Trash receptacles (25 @ \$2,000 each)
Subtotal	-	50,000	
PROP C TOTAL	-	50,000	
ALL FUNDS TOTAL:	1,618,269	1,395,171	

DEPARTMENT EXPENDITURES

PUBLIC WORKS ENGINEERING - 340

GENERAL FUND (100-340)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
100-340-501.100	SALARIES - FULL-TIME	19,391	47,170	47,322	10,581	(36,741)
100-340-501.300	SALARIES - PART-TIME	4,645	-	-	-	-
100-340-501.400	SALARIES - OVERTIME	65	-	-	-	-
100-340-501.900	MANDATORY LEAVE	277	-	-	-	-
100-340-505.100	FLEXIBLE BENEFIT	5,009	7,649	9,075	1,296	(7,779)
100-340-505.200	RETIREMENT	2,278	3,952	4,668	1,151	(3,517)
100-340-505.300	MEDICARE	552	788	689	172	(517)
100-340-505.700	CITY-PAID INSURANCE	179	262	154	39	(115)
	SUBTOTAL	32,396	59,821	61,908	13,239	(48,669)
OPERATIONS						
100-340-510.100	OFFICE SUPPLIES	421	500	500	500	-
100-340-510.200	REPROGRAPHICS	592	950	1,000	1,000	-
100-340-510.400	SUBSCRIPTIONS/PUBLICATIONS	320	500	500	500	-
100-340-510.600	STAFF DEVELOPMENT	-	-	-	3,500	3,500
100-340-510.610	MEMBERSHIP/DUES	-	200	200	200	-
100-340-510.620	TRAVEL/MEETINGS	15	-	-	500	500
100-340-510.650	MILEAGE REIMBURSEMENT	-	120	150	100	(50)
100-340-530.200	PROFESSIONAL SERVICES	7,542	32,000	64,000	40,000	(24,000)
100-340-530.210	TEMPORARY SERVICES	-	800	1,000	3,000	2,000
100-340-540.200	SPECIAL EXPENSES	874	1,500	2,100	2,000	(100)
100-340-700.278	LOCAL ROAD SAFETY PLAN STUDY	-	65,000	80,000	15,000	(65,000)
	SUBTOTAL	9,764	101,570	149,450	66,300	(83,150)
GENERAL FUND TOTAL		42,160	161,391	211,358	79,539	(131,819)

PUBLIC WORKS ENGINEERING - 340

PROPOSITION C FUND (207-340)

PERSONNEL						
207-340-501.100	SALARIES - FULL-TIME	25,804	15,392	31,741	95,229	63,488
207-340-501.300	SALARIES - PART TIME	4,411	-	-	-	-
207-340-505.100	FLEXIBLE BENEFIT	2,730	2,024	3,889	11,668	7,779
207-340-505.200	RETIREMENT	2,626	1,616	3,501	10,361	6,860
207-340-505.300	MEDICARE CONTRIBUTION	432	214	517	1,550	1,033
207-340-505.700	CITY-PAID INSURANCE	78	61	116	347	231
	SUBTOTAL	36,082	19,307	39,764	119,155	79,391
PROP C FUND TOTAL:		36,082	19,307	39,764	119,155	79,391

PUBLIC WORKS ENGINEERING - 340

RESTRICTED URBAN DEVELOPMENT FD (215-340)

OPERATIONS

215-340-560.100	OPERATING TRANSFER OUT	-	-	8,000	-	(8,000)
	SUBTOTAL	-	-	8,000	-	(8,000)
URBAN DEVL P. FD TOTAL		-	-	8,000	-	(8,000)

PUBLIC WORKS ENGINEERING - 340

MEASURE R (244-340)

PERSONNEL

244-340-501.100	SALARIES - FULL-TIME	19,236	25,889	22,326	22,326	-
244-340-501.400	SALARIES - OVERTIME	97	-	-	-	-
244-340-505.100	FLEXIBLE BENEFIT	2,809	3,853	3,241	3,241	-
244-340-505.200	RETIREMENT	1,412	2,413	1,726	1,695	(31)
244-340-505.300	MEDICARE CONTRIBUTION	298	381	371	371	-
244-340-505.700	CITY -PAID INSURANCE	85	109	96	97	-
	SUBTOTAL	23,936	32,646	27,760	27,728	(31)
MEASURE R FUND TOTAL:		23,936	32,646	27,760	27,728	(31)

PUBLIC WORKS ADMINISTRATION - 340

SB1 GAS TAX STREET REHAB (274-340)

PERSONNEL

274-340-501.100	SALARIES - FULL-TIME	-	-	-	53,581	53,581
274-340-505.100	FLEXIBLE BENEFIT	-	-	-	7,778	7,778
274-340-505.200	RETIREMENT	-	326	-	4,067	4,067
274-340-505.300	MEDICARE CONTRIBUTION	-	51	-	890	890
274-340-505.700	CITY -PAID INSURANCE	-	34	-	232	232
	SUBTOTAL	-	411	-	66,548	66,548
SBI GAS TAX TOTAL		-	411	-	66,548	66,548
ALL FUNDS TOTAL		102,178	213,755	286,882	292,970	6,089

Budget Detail Worksheet

Dept: Public Works

Program: Engineering - 340

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 100 - General Fund			
<u>Personnel</u>			
501.100 Salaries - Full-Time	47,322	10,581	Associate Engineer salary allocation.
505.100 Flexible Benefit	9,075	1,296	Employee health benefits.
505.200 Retirement	4,668	1,151	Retirement contribution for PERS.
505.300 Medicare	689	172	1.45% of salary personnel.
505.700 City-Paid Insurance	154	39	LTD, EAP, Life Insurance, ADD.
Subtotal	61,908	13,239	
<u>Operations</u>			
510.100 Office Supplies	500	500	Provides for writing instruments, filing supplies and equipment such as plan racks.
510.200 Reprographics	1,000	1,000	Provides for reproduction of project specifications, maps, and scanning services.
510.400 Subscriptions/Publications	500	500	Provides for Auto Cad subscription, industry publications and journals.
510.600 Staff Development	-	3,500	Conferences, workshops, and P.E. prep courses.
510.610 Membership/Dues	200	200	Provides for memberships for industry associations.
510.620 Travel/Meetings	-	500	Conferences and workshops.
510.650 Mileage Reimbursement	150	100	Provides reimbursement for use of personal vehicles for official business usage.
530.200 Professional Services	64,000	40,000	Provides for contract legal review service for Small Cell Wireless Facility Applications which are fully reimbursed \$25,000; Design & Survey services \$15,000.
530.210 Temporary Services	1,000	3,000	Provides for inspection services as needed (third party inspectors).
540.200 Special Expenses	2,100	2,000	Provides for unforeseen engineering related expenses.
700.278 LRSP Study	80,000	15,000	Local Road Safety Plan Study
Subtotal	149,450	66,300	
GENERAL FUND TOTAL	211,358	79,539	

Budget Detail Worksheet

Dept: Public Works

Program: Engineering - 340

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
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Fund: 207- Proposition C

Personnel

501.100	Salaries - Full-Time	31,741	95,229	Associate Engineer salary allocation.
505.100	Flexible Benefit	3,889	11,668	Employee health benefits.
505.200	Retirement	3,501	10,361	Retirement contribution for PERS.
505.300	Medicare	517	1,550	1.45% of salary personnel.
505.700	City-Paid Insurance	116	347	LTD, EAP, Life Insurance, ADD.
	Subtotal	39,764	119,155	

PROP C FUND TOTAL: 39,764 119,155

Fund: 215 - UDAG

Personnel

560.100	Operating Transfer Out	8,000	-	LRSP Study
	Subtotal	8,000	-	

UDAG FUND TOTAL: 8,000 -

Fund: 244- Measure R

Personnel

501.100	Salaries - Full-Time	22,326	22,326	Assistant Engineer salary allocation.
505.100	Flexible Benefit	3,241	3,241	Employee health benefits.
505.200	Retirement	1,726	1,695	Retirement contribution for PERS.
505.300	Medicare	371	371	1.45% of salary personnel.
505.700	City-Paid Insurance	96	97	LTD, EAP, Life Insurance, ADD.
	Subtotal	27,760	27,728	

MEASURE R FUND TOTAL: 27,760 27,728

Budget Detail Worksheet

Dept: Public Works

Program: Engineering - 340

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
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Fund: 274- SB1 Gas Tax Street Rehab

Personnel

501.100	Salaries - Full-Time	-	53,581	Assistant Engineer salary allocation.
505.100	Flexible Benefit	-	7,778	Employee health benefits.
505.200	Retirement	-	4,067	Retirement contribution for PERS.
505.300	Medicare	-	890	1.45% of salary personnel.
505.700	City-Paid Insurance	-	232	LTD, EAP, Life Insurance, ADD.
	Subtotal	-	66,548	

SB1 GAS TAX FUND TOTAL: - **66,548**

ALL FUNDS TOTAL 286,882 292,970

DEPARTMENT EXPENDITURES

COMMUNITY DEVELOPMENT - 410

RESTRICTED URBAN DEVELOPMENT FD (215-410)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
OPERATIONS						
215-410-560.100	OPERATING TRANS OUT	97,954	47,097	47,097	19,280	(27,817)
	SUBTOTAL	97,954	47,097	47,097	19,280	(27,817)
URBAN DEVL P FD TOTAL		97,954	47,097	47,097	19,280	(27,817)

COMMUNITY DEVELOPMENT - 410

COMMUNITY DEVELOPMENT (279-410)

PERSONNEL						
279-410-501.100	SALARIES - FULL-TIME	130,184	160,537	159,576	167,983	8,407
279-410-501.200	SALARIES - ELECTED/APPOINTED	3,462	3,200	6,000	6,000	-
279-410-501.400	SALARIES - OVERTIME	190	450	2,500	10,000	7,500
279-410-501.500	LONGEVITY AWARD	-	8	8	8	-
279-410-501.600	AUTO ALLOWANCE	135	135	135	135	-
279-410-501.900	MANDATORY LEAVE	4,229	-	-	-	-
279-410-505.100	FLEXIBLE BENEFITS	29,782	24,272	23,984	23,983	-
279-410-505.200	RETIREMENT	18,724	11,957	12,977	13,388	411
279-410-505.203	PENSION/OPEB EXPENSE	274,342	-	-	-	-
279-410-505.300	MEDICARE CONTRIBUTION	2,028	2,500	2,669	2,791	122
279-410-505.700	CITY-PAID INSURANCE	567	738	721	721	-
	SUBTOTAL	463,643	203,798	208,570	225,009	16,440
OPERATIONS						
279-410-510.100	OFFICE SUPPLIES	2,198	6,500	6,500	10,000	3,500
279-410-510.400	SUBSCRIPTIONS/PUBLICATIONS	-	-	500	500	-
279-410-510.600	STAFF DEVELOPMENT	-	-	-	4,000	4,000
279-410-510.610	MEMBERSHIP/DUES	1,402	2,100	2,100	2,400	300
279-410-510.620	TRAVEL/MEETINGS	2,649	-	-	4,000	4,000
279-410-510.640	COMMISSION DEVELOPMENT	-	1,500	1,500	1,600	100
279-410-510.650	MILEAGE REIMBURSEMENT	-	700	700	900	200
279-410-530.100	CONTRACT SERVICES	131,090	225,000	674,000	519,000	(155,000)
279-410-530.200	PROFESSIONAL SERVICES	12,763	37,000	37,000	37,000	-
279-410-530.210	TEMPORARY SERVICES	-	-	4,000	5,000	1,000
279-410-530.300	LEGAL SERVICES	26,070	96,079	-	70,522	70,522
279-410-530.500	LEGAL ADVERTISEMENT	6,289	8,000	8,000	10,000	2,000
279-410-530.600	BUILDING/SAFETY SERVICES	354,571	365,318	268,000	328,000	60,000
279-410-540.200	SPECIAL EXPENSES	29,649	-	827,920	1,700	(826,220)
	SUBTOTAL	566,681	742,197	1,830,220	994,622	(835,598)
COMMUNITY DEVL P FD TOTAL		1,030,323	945,994	2,038,790	1,219,631	(819,159)

COMMUNITY DEVELOPMENT - 410

CORONAVIRUS RELIEF FUND (284-410)

OPERATIONS						
284-410-545.325	SMALL BUSINESS GRANTS	-	155,000	167,000	-	(167,000)
	CV RELIEF FUND TOTAL	-	155,000	167,000	-	(167,000)
ALL FUNDS TOTAL		1,128,277	1,148,091	2,252,887	1,238,911	(1,013,976)

Budget Detail Worksheet

Dept: Community Dev. **Program:** Planning and Building Adm. - 410

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund:	215- Restricted Urban Devlp			
	Operations			
560.100	Operating Transfer Out	47,097	19,280	20% Housing Set Aside SA Loans
	Subtotal	47,097	19,280	
UDAG TOTAL:		47,097	19,280	

Fund: 279 - Community Development

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
	Personnel			
501.100	Salaries - Full-Time	159,576	167,983	Allocated salary cost for Com Dev Director, Senior Planner, Associate Planner and Admin. Asst. II.
501.200	Salaries - Elected/Appointed	6,000	6,000	Stipend of \$50 per member per Commission meeting.
501.400	Salaries - Overtime	2,500	10,000	Provides for overtime for personnel to attend hearings or work on projects as needed (General Plan and HBSP updates).
501.500	Longevity Award	8	8	Per MOU.
501.600	Auto Allowance	135	135	Auto Allowance
505.100	Flexible Benefits	23,984	23,983	Employee health benefits.
505.200	Retirement	12,977	13,388	Retirement contribution for PERS.
505.300	Medicare Contributions	2,669	2,791	1.45% of salary personnel.
505.700	City-Paid Insurance	721	721	LTD, EAP, Life Insurance, ADD.
	Subtotal	208,570	225,009	
510.100	Office Supplies	6,500	10,000	Provides for needed office supplies, equipment, notebooks \$5000, bookcases, storage files; office furniture (office chairs) \$3000, replacing planning/building permit files and other Dept. needs \$2000.
510.400	Subscriptions/Publications	500	500	Provides for APA and other related books, journals, publications and subscriptions to assist staff and grant writing.
510.600	Staff Development	-	4,000	Provides for needed training for CEQA, Map Act, state law changes \$2000, GIS; and supervisor training, planning practices and techniques \$2000.
510.610	Membership/Dues	2,100	2,400	Provides for staff and Commissioner memberships in the APA and other planning organizations.

Budget Detail Worksheet

Dept: Community Dev.

Program: Planning and Building Adm. - 410

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
510.620	Travel/Meetings	-	4,000	Provides for attendance at local conferences, local chapter Director's meetings \$2000; Amercian Planning Association conferences, and other related state conferences, lodging, traveling costs, and meetings \$2000.
510.640	Commission Development	1,500	1,600	Provides for Commission requests, travel & training.
510.650	Mileage Reimbursement	700	900	Provides reimbursement for use of private vehicle for City business since Department does not have a vehicle; request based upon historical usage.
530.100	Contract Services	674,000	519,000	Subscription and license fees for GIS mapping software \$25,000. General Plan/HBSP Updates/DIF Study \$494,000.
530.200	Professional Services	37,000	37,000	Anticipated consulting services needed for dispute resolution \$17,000 and CityView Permitting \$11,000.
530.210	Temporary Services	4,000	5,000	Provides for filling of positions during sick, vacation and other absences.
530.300	Legal Services	-	70,522	Attorney fees
530.500	Legal - Advertising	8,000	10,000	Provides for required legal notices for public hearings.
530.600	Building and Safety	268,000	328,000	Provides for contract services for plan checks plus inspections, and additional support staff when needed (Plan Checker
540.200	Special Expenses			

	827,920.00	1,700.00	Final public hearing to adopt the DIF study.
Subtotal	1,830,220	994,622	

COMM DEV FUND TOTAL	2,038,790	1,219,631
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Fund: 284 - Coronavirus Relief Fund

Operations

545.325	Small Business Grants	167,000	-	Business Grants
	Subtotal	167,000	-	

CRF TOTAL:	167,000	-
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ALL FUNDS TOTAL	2,252,887	1,238,911
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DEPARTMENT EXPENDITURES

CDBG - SENIOR ACTIVITIES - 423

CDBG (214-423)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
214-423-501.100	SALARIES - FULL-TIME	44,387	10,000	-	-	-
214-423-501.400	SALARIES - OVERTIME	25	-	-	-	-
	SUBTOTAL	44,412	10,000	-	-	-
OPERATIONS						
214-423-530.200	PROFESSIONAL SERVICES	4,033	4,600	4,600	-	(4,600)
	SUBTOTAL	4,033	4,600	4,600	-	(4,600)
	SENIOR NUTRITION TOTAL	48,444	14,600	4,600	-	(4,600)

CDBG - GREVILLEA AVE RESURFACING

CDBG (214-438)

PERSONNEL						
214-438-501.100	SALARIES - FULL-TIME	6,850	-	-	-	-
214-438-501.400	SALARIES - OVERTIME	40	-	-	-	-
	SUBTOTAL	6,891	-	-	-	-
OPERATIONS						
214-438-530.100	CONTRACT SERVICES	8,889	-	-	-	-
214-438-530.200	PROFESSIONAL SERVICES	543	-	-	-	-
	SUBTOTAL	9,431	-	-	-	-
CAPITAL						
214-438-700.146	GREVILLEA AVE RESURFACING	164,681	-	-	-	-
	SUBTOTAL	164,681	-	-	-	-
	STREET IMPROV TOTAL	181,003	-	-	-	-

CDBG - STREET IMPROVEMENTS FY 2019-20

CDBG (214-439)

PERSONNEL						
214-439-501.100	SALARIES - FULL-TIME	4,080	7,491	9,400	-	(9,400)
214-439-505.100	FLEXIBLE BENEFIT	-	411	550	-	(550)
214-439-505.200	RETIREMENT	-	210	280	-	(280)
214-439-505.300	MEDICARE CONTRIBUTION	-	45	60	-	(60)
214-439-505.700	CITY-PAID INSURANCE	-	13	20	-	(20)
	SUBTOTAL	4,080	8,169	10,310	-	(10,310)
OPERATIONS						
214-439-530.100	CONTRACT SERVICES	1,255	4,600	4,600	-	(4,600)
214-439-530.200	PROFESSIONAL SERVICES	17,520	6,500	6,500	-	(6,500)
	SUBTOTAL	18,775	11,100	11,100	-	(11,100)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
CAPITAL						
214-439-700.146	STREET IMPROV	-	278,999	278,999	-	(278,999)
	SUBTOTAL	-	278,999	278,999	-	(278,999)
	STREET IMPROV TOTAL	22,855	298,268	300,409	-	(300,409)

CDBG-CV 1011-19 SR ACTIVITIES

CDBG (214-440)

PERSONNEL						
214-440-501.100	SALARIES - FULL-TIME	9,977	28,718	-	28,485	28,485
214-440-501.300	SALARIES - PART-TIME	5,112	21,792	59,079	37,553	(21,526)
214-440-501.500	LONGEVITY	-	28,719	-	120	120
214-440-505.100	FLEXIBLE BENEFIT	-	5,973	-	10,371	10,371
214-440-505.200	RETIREMENT	-	1,835	-	2,171	2,171
214-440-505.300	MEDICARE CONTRIBUTION	-	364	-	1,110	1,110
214-440-505.700	CITY-PAID INSURANCE	-	161	-	309	309
	SUBTOTAL	15,088	87,562	59,079	80,119	21,040
OPERATIONS						
214-440-530.100	CONTRACT SERVICES	-	-	15,000	-	(15,000)
214-440-530.200	PROFESSIONAL SERVICES	1,636	12,578	5,000	16,000	11,000
214-440-540.410	SENIOR ACTIVITIES	-	-	27,900	-	(27,900)
	SUBTOTAL	1,636	12,578	47,900	16,000	(31,900)
	STREET IMPROV TOTAL	16,725	100,140	106,979	96,119	(10,860)

CDBG - STREET RESURFACING FY 2020-21

CDBG (214-441)

PERSONNEL						
214-441-501.100	SALARIES - FULL-TIME	-	-	16,656	16,164	(492)
	SUBTOTAL	-	-	16,656	16,164	(492)
OPERATIONS						
214-441-530.100	CONTRACT SERVICES	-	6,000	17,000	11,000	(6,000)
214-441-530.200	PROFESSIONAL SERVICES	-	11,000	10,508	-	(10,508)
	SUBTOTAL	-	17,000	27,508	11,000	(16,508)
CAPITAL						
214-441-700.146	STREET IMPROV	-	-	238,683	238,683	-
	SUBTOTAL	-	-	238,683	238,683	-
	STREET IMPROV TOTAL	-	17,000	282,847	265,847	(17,000)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
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CDBG - STREET IMPROVEMENT FY 2021-22

CDBG (214-442)

OPERATIONS						
214-442-530.100	CONTRACT SERVICES	-		-	11,000	11,000
214-442-530.200	PROFESSIONAL SERVICES	-		-	32,690	32,690
	SUBTOTAL	-		-	43,690	43,690
CAPITAL						
214-442-700.146	STREET IMPROV	-		-	346,739	346,739
	SUBTOTAL	-		-	346,739	346,739
	STREET IMPROV TOTAL	-		-	390,429	390,429
	CDBG FUND TOTAL	269,027	430,008	694,835	752,395	57,560

Budget Detail Worksheet

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Dept:	Community Development			Program: 423 - Senior Nutrition
Fund:	214 - CDBG Fund			
	Personnel			
501.100	Salaries - Full-Time	-	-	CSD Senior Nutrition Staff; Budget moved to Street Projects due to inability to expend and to avoid loss of funding.
	Subtotal	<u>-</u>	<u>-</u>	
	Operations			
530.200	Professional Services	4,600	-	Admin. Services
	Subtotal	<u>4,600</u>	<u>-</u>	
	PROGRAM TOTAL	<u>4,600</u>	<u>-</u>	
Dept:	Community Development			Program: 439 - Street Improvements
Fund:	214 - CDBG Fund			FY 2019-20 Projects
	Personnel			
501.100	Salaries - Full-Time	10,310	-	Allocated salary for Assistant Engineer.
	SUBTOTAL	<u>10,310</u>	<u>-</u>	
	Operations			
530.100	Contract Services	4,600	-	Labor Compliance.
530.200	Professional Services	6,500	-	Admin Services.
	Subtotal	<u>11,100</u>	<u>-</u>	
	Capital			
700.146	Eastwood Ave /149th Street	278,999	-	Street Improvements FY 2019-20 Projects.
	Subtotal	<u>278,999</u>	<u>-</u>	
	PROGRAM TOTAL	<u>300,409</u>	<u>-</u>	
Dept:	Community Development			Program: 440 - CDBG-CV 1011-19 Sr. Activities
Fund:	214 - CDBG Fund			
	Personnel			
501.100	Salaries - Full-Time	-	28,485	Salary for Senior Nutrition Specialist for Senior Lunch Program.
501.300	Salaries - Part-Time	59,079	37,553	Salary for part-time Recreation Leader staff for Senior Lunch Program. Assumes 5 days week for entire FY; total hours 2,504 hours(1.2 FTE)
501.500	Longevity	-	120	Longevity pay
505.100	Flexible Benefit	-	10,371	Employee health benefits.
505.200	Retirement	-	2,171	Retirement contribution for PERS.
505.300	Medicare	-	1,110	1.45% of salary personnel.
505.700	City-Paid Insurance	-	309	LTD, EAP, Life Insurance, ADD.
	SUBTOTAL	<u>59,079</u>	<u>80,119</u>	

DEPARTMENT EXPENDITURES

LAWNDALE HOUSING AUTHORITY- 610

LAWNDALE HOUSING AUTHORITY (300-610)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
300-610-501.100	SALARIES - FULL-TIME	137,543	123,208	125,731	125,730	(1)
300-610-501.400	SALARIES - OVERTIME	79	141	-	-	-
300-610-501.500	LONGEVITY AWARD	-	79	79	80	1
300-610-501.600	AUTO ALLOWANCE	1,053	1,053	1,053	1,050	(3)
300-610-505.100	FLEXIBLE BENEFITS	15,579	15,175	15,428	15,430	2
300-610-505.200	RETIREMENT	12,812	11,123	14,811	14,810	(1)
300-610-505.300	MEDICARE CONTRIBUTION	2,117	1,947	2,107	2,110	3
300-610-505.700	CITY-PAID INSURANCE	552	513	514	510	(4)
	SUBTOTAL	169,734	153,239	159,723	159,720	(3)
OPERATIONS						
300-610-510.100	OFFICE SUPPLIES	-	-	1,000	500	(500)
300-610-510.200	REPROGRAPHICS	-	-	500	250	(250)
300-610-510.300	POSTAGE	-	-	250	250	-
300-610-510.400	SUBSCRIPTIONS/PUBLICATIONS	-	-	250	-	(250)
300-610-530.100	CONTRACT SERVICES	-	-	4,100	4,100	-
300-610-530.200	PROFESSIONAL SERVICES	3,100	100	100	100	-
300-610-540.200	SPECIAL EXPENSES	-	-	500	100	(400)
	SUBTOTAL	3,100	100	6,700	5,300	(1,400)
HOUSING AUTHORITY TOTAL		172,834	153,339	166,423	165,020	(1,403)

Budget Detail Worksheet

Dept: Redevelopment

Program: Housing Authority - 610

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Fund: 300 - Lawndale Housing Authority				
<u>Personnel</u>				
501.100	Salaries - Full-Time	125,731	125,730	CCD Director, Senior Planner, Associate Planner and Admin. Assistant.
501.500	Longevity	79	80	Longevity Benefit.
501.600	Auto Allowance	1,053	1,050	Car Allowance for CMT.
505.100	Flexible Benefits	15,428	15,430	Cafeteria Plan.
505.200	Retirement	14,811	14,810	Retirement contribution to PERS.
505.300	Medicare Contributions	2,107	2,110	1.45% of salary.
505.700	City-Paid Insurance	514	510	LTD & AD&D.
	Subtotal	159,723	159,720	
<u>Operations</u>				
510.100	Office Supplies	1,000	500	Miscellaneous supplies related to Housing programs on behalf of RDA.
510.200	Reprographics	500	250	Provides for reproduction of documents, maps and exhibits.
510.300	Postage	250	250	Provides for the required mailing of notices and information related to Housing programs.
510.400	Subscriptions	250	-	Provides for affordable housing related books, journals and subscriptions; request based upon historical usage.
530.100	Contract Services	4,100	4,100	Annual Audit (\$4,100).
530.200	Professional Services	100	100	Ameri National loan fees.
540.200	Special Expenses	500	100	Provides for funds to cover unexpected costs from Executive Director, Attorney or Housing Authority initiated projects; request based upon anticipated costs.
	Subtotal	6,700	5,300	
PROGRAM TOTAL		166,423	165,020	

DEPARTMENT EXPENDITURES

CITY ATTORNEY - 120

SUCCESSOR AGENCY - REDEVELOPMENT FUND (304-120)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
OPERATIONS						
304-120-530.320	LITIGATION	3,547	41	9,000	1,000	(8,000)
	SUBTOTAL	3,547	41	9,000	1,000	(8,000)
CITY ATTORNEY TOTAL		3,547	41	9,000	1,000	(8,000)

LRA ADMINISTRATION - 610

SUCCESSOR AGENCY - REDEVELOPMENT FUND (304-610)

PERSONNEL						
304-610-501.100	SALARIES - FULL-TIME	192,435	124,601	126,841	126,840	(1)
304-610-501.400	SALARIES - OVERTIME	47	85	-	-	-
304-610-501.500	LONGEVITY AWARD	-	108	108	110	2
304-610-501.600	AUTO ALLOWANCE	2,043	1,512	1,512	1,510	(2)
304-610-505.100	FLEXIBLE BENEFITS	20,349	13,678	13,872	13,870	(2)
304-610-505.200	RETIREMENT	21,488	12,077	17,090	17,090	-
304-610-505.300	MEDICARE CONTRIBUTION	2,944	1,982	2,127	2,130	3
304-610-505.700	CITY-PAID INSURANCE	864	497	492	500	8
	SUBTOTAL	240,171	154,539	162,042	162,050	8
OPERATIONS						
304-610-530.100	CONTRACT SERVICES	6,118	7,000	7,000	7,000	-
304-610-560.100	OPERATING TRANSFER	-	-	-	-	-
	SUBTOTAL	6,118	7,000	7,000	7,000	-
LRA ADMIN. TOTAL		246,289	161,539	169,042	169,050	8
LRA FUND TOTAL		249,835	161,580	178,042	170,050	(7,992)

DEBT SERVICE 610

SUCCESSOR AGENCY - LRA DEBT SERVICE FUND (305-610)

OPERATIONS						
305-610-545.100	DEBT SERVICE PAYMENTS	-	394,944	394,944	412,680	17,736
305-610-545.400	INTEREST EXPENSE	1,486,336	1,021,055	1,021,055	1,001,208	(19,847)
305-610-545.210	LRA REIMBURSEMENT	-	1,257,903	1,257,903	1,375,608	117,705
305-610-590.101	BOND DISCOUNT	4,234	-	-	-	-
	SUBTOTAL	1,490,570	2,673,902	2,673,902	2,789,495	115,593
DEBT SERVICE FUND TOTAL		1,490,570	2,673,902	2,673,902	2,789,495	115,593

DISBURSEMENT FUND 610

SUCCESSOR AGENCY - DISBURSEMENT FUND (306-610)

OPERATIONS						
306-610-560.100	OPERATING TRANSFER	-	2,928,404	2,851,944	2,956,495	104,551
	SUBTOTAL	-	2,928,404	2,851,944	2,956,495	104,551
DISBURSEMENT FUND TOTAL		-	2,928,404	2,851,944	2,956,495	104,551

Budget Detail Worksheet

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Dept: Redevelopment			Program: City Attorney - 120
Fund: 304 - Successor Agency - Redevelopment			
<u>Operations</u>			
530.320 Legal Services - Litigation	9,000	1,000	Legal services for LRA.
Subtotal	9,000	1,000	
<u>PROGRAM TOTAL</u>			
	9,000	1,000	
Dept: Redevelopment			Program: 610 - LRA Administration
Fund: 304 - Successor Agency - Redevelopment			
<u>Personnel</u>			
501.100 Salaries - Full-Time	126,841	126,840	Salaries for all employees charged to Successor Agency (Community Development and Finance).
501.500 Longevity Award	108	110	Per MOU.
501.600 Auto Allowance	1,512	1,510	Allocation of auto allowance Community Development Director.
505.100 Flexible Benefits	13,872	13,870	Employee health benefits.
505.200 Retirement	17,090	17,090	Retirement contribution for PERS.
505.300 Medicare Contributions	2,127	2,130	1.45% of salary personnel.
505.700 City-Paid Insurance	492	500	LTD, EAP, Life Insurance, ADD.
Subtotal	162,042	162,050	
<u>Operations</u>			
530.100 Contract Services	7,000	7,000	Annual redevelopment agency audit required by state law \$4,500 and SEC Disclosures \$2,500.
560.100 Operating Transfer Out	-	-	Previous FY unused cash balance to be applied to debt service payments to be paid from Fund 305.
Subtotal	7,000	7,000	
<u>PROGRAM TOTAL</u>			
	169,042	169,050	

Budget Detail Worksheet

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Dept:	Redevelopment			Program: Debt Service - 610
Fund:	305 - Successor Agency - Debt Service			
	Operations			
545.100	Debt Service Payments	394,944	412,680	Principal payment for 2009 Tax Allocation Bonds \$335,000 and California Infrastructure and Economic Development Bank loan for Hawthorne Blvd. project \$77,680.
545.400	Interest Expense	1,021,055	1,001,208	Interest payment for 2009 Tax Allocation Bonds \$961,988 and California Infrastructure and Economic Development Bank loan for Hawthorne Blvd. project \$39,220.
545.210	LRA Reimbursement	1,257,903	1,375,608	Reimbursement of advances from the City of Lawndale for 2000 & 2001 cooperative agreements/ loans.
PROGRAM TOTAL		2,673,902	2,789,495	

Dept:	Redevelopment			Program: Debt Service - 610
Fund:	306 - Successor Agency - Disbursement Fund			
	Operations			
560.100	Operating Transfer Out	2,851,944	2,956,495	Transfer of Tax Incremental Revenue from Successor Agency to Disbursement Fund for payment of City loans and debt Service \$2,809,816 and reimburse City for administrative costs \$167,000.
PROGRAM TOTAL		2,851,944	2,956,495	

DEPARTMENT EXPENDITURES

PUBLIC WORKS BOND PROJECT SERVICES
 SUCCESSOR AGENCY - REDEVELOPMENT FUND (307-340)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
PERSONNEL						
307-340-501.100	SALARIES - FULL-TIME	14,900	23,726	12,599	-	(12,599)
307-340-501.500	LONGEVITY AWARD	33	23	23	-	(23)
307-340-505.100	FLEXIBLE BENEFIT	2,000	3,090	1,945	-	(1,945)
307-340-505.200	RETIREMENT	1,476	2,484	1,392	-	(1,392)
307-340-505.300	MEDICARE CONTRIBUTION	197	334	211	-	(211)
307-340-505.700	CITY -PAID INSURANCE	80	94	58	-	(58)
	SUBTOTAL	18,686	29,751	16,228	-	(16,228)
	ENGINEERING TOTAL	18,686	29,751	16,228	-	(16,228)

LRA ADMINISTRATION - 610

SUCCESSOR AGENCY - REDEVELOPMENT FUND (307-610)

PERSONNEL						
307-610-505.100	FLEXIBLE BENEFIT	119	-	-	-	-
307-610-505.200	RETIREMENT	76	-	-	-	-
307-610-505.300	MEDICARE CONTRIBUTION	10	-	-	-	-
Capital						
307-610-700.115	COMMUNITY CENTER COMPLEX	32,797	-	-	-	-
307-610-700.146	SRTEET IMPROVEMENTS	-	-	2,999	-	(2,999)
307-610-700.151	INGLEWOOD AVE CORR WIDE-PHASE I	132,598	25,000	481,469	456,469	(25,000)
307-610-700.221	CLOSURE OF MOBILE HM PK	38,078	-	-	-	-
307-610-700.263	INGLEWOOD AVE CORR WIDE-PHASE II	588,336	-	-	-	-
	SUBTOTAL	792,013	25,000	484,468	456,469	(27,999)
	LRA ADMIN. TOTAL	792,013	25,000	484,468	456,469.00	(27,999)
	LRA FUND TOTAL	810,699	54,751	500,696	456,469.00	(44,227)

Budget Detail Worksheet

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
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Dept: Redevelopment **Program:** 340 - Public Works Engineering
Fund: 307- Bond Projects - Redevelopment

Personnel

501.100	Salaries - Full-Time	12,599	- Salaries for Bond related projects.
501.400	Longevity Pay	23	- Per MOU.
501.600	Auto Allowance	-	- Car allowance for CMT.
505.100	Flexible Benefit	1,945	- Monthly benefits include cafeteria for mid-management and classified employees.
505.200	Retirement	1,392	- Retirement cost.
505.300	Medicare	211	- Employer paid share @ 1.45% of salary.
505.700	City-Paid Insurance	58	- Life Insurance, ADD, LTD.
PROGRAM TOTAL		16,228	-

Dept: Redevelopment **Program:** 610 - LRA Administration
Fund: 307- Bond Projects - Redevelopment

700.146	Grevillea Ave Resurfacing	2,999	- Bond projects
700.151	Ingled Ave Corr Wnd Phase I	481,469	456,469 Bond projects
700.221	Closure of Mobile Home Prk	-	- Bond projects
700.263	Ingled Ave Corr Wnd Phase III	-	- Bond projects
PROGRAM TOTAL		484,468	456,469

BOND PROJECTS FUND TOTAL **500,696** **456,469**

DEPARTMENT EXPENDITURES

COMMUNITY SERVICES PROGRAMS - 510

GENERAL FUND (100-510)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
OPERATIONS						
100-510-530.100	CONTRACT SERVICES	81,433	-	-	124,848	-
	SUBTOTAL	81,433	-	-	124,848	-
GENERAL FUND TOTAL		81,433	-	-	124,848	-

COMMUNITY SERVICES PROGRAMS - 510

PROP A FUND (206-510)

PERSONNEL						
206-510-501.100	SALARIES - FULL-TIME	118,463	92,359	115,294	-	(115,294)
206-510-501.300	SALARIES - PART-TIME	20,979	13,961	22,569	22,569	(22,569)
206-510-501.400	SALARIES - OVERTIME	624	2	-	-	-
206-510-501.500	LONGEVITY AWARD	586	544	544	-	(544)
206-510-501.600	AUTO ALLOWANCE	702	756	756	-	(756)
206-510-505.100	FLEXIBLE BENEFIT	21,193	17,259	21,650	-	(21,650)
206-510-505.200	RETIREMENT	13,018	11,855	14,353	-	(14,353)
206-510-505.300	MEDICARE CONTRIBUTION	2,200	1,686	2,036	327	(2,036)
206-510-505.700	CITY-PAID INSURANCE	652	571	684	-	(684)
	SUBTOTAL	178,416	138,992	177,886	22,897	(177,886)
OPERATIONS						
206-510-510.200	REPROGRAPHICS	2,000	-	2,000	2,000	-
206-510-520.600	VEHICLE MAINTENANCE	1,709	1,948	10,000	10,000	-
206-510-520.610	VEHICLE FUEL	4,545	1,680	15,000	5,000	(10,000)
206-510-530.100	CONTRACT SERVICES	409,878	25,000	489,168	295,450	(193,718)
206-510-540.200	SPECIAL EXPENSES	1,983	3,208	2,012	4,000	1,988
	SUBTOTAL	420,115	31,836	518,180	316,450	(201,730)
PROP A FUNDS TOTAL		598,531	170,828	696,066	339,347	(379,616)

COMMUNITY SERVICES PROGRAMS - 510

PARK DEVELOPMENT (236-510)

OPERATIONS						
236-510-550.510	PARK IMPROVEMENTS	33,647	-	-	-	-
PARK DEVELOPMENT TOTAL		33,647	-	-	-	-

COMMUNITY SERVICES PROGRAMS - 510

PROP A GRANT (257-510)

OPERATIONS						
257-510-520.120	BUILDING MAINTENANCE	-	3,951	3,951	4,000	49
PROP A GRANT TOTAL		-	3,951	3,951	4,000	49

COMMUNITY SERVICES PROGRAMS - 510

RECREATION FUND (277-510)

PERSONNEL						
277-510-501.100	SALARIES - FULL-TIME	270,701	130,152	129,253	132,185	2,932
277-510-501.200	SALARIES - CC /APPOINTED	2,800	4,850	6,000	6,000	-
277-510-501.300	SALARIES - PART-TIME	451,752	31,000	119,588	177,874	58,286
277-510-501.400	SALARIES-OVERTIME	2,791	-	3,000	-	(3,000)

277-510-501.500	LONGEVITY PAY	496	278	278	278	-
277-510-501.600	AUTO ALLOWANCE	1,810	1,674	1,674	1,674	-
277-510-501.900	MANDATORY LEAVE	94,213	748	-	-	-
277-510-505.100	FLEXIBLE BENEFIT	45,342	23,201	19,706	19,705	-
277-510-505.200	RETIREMENT	31,901	18,717	17,510	17,541	31
277-510-505.300	MEDICARE CONTRIBUTION	12,245	2,471	2,258	4,879	2,621
277-510-505.700	CITY-PAID INSURANCE	1,544	709	674	674	-
SUBTOTAL		915,596	213,800	299,941	360,811	60,870

OPERATIONS

277-510-510.100	OFFICE SUPPLIES	4,438	2,911	6,000	6,000	-
277-510-510.200	REPROGRAPHICS	14,126	5,900	16,600	36,000	19,400
277-510-510.300	POSTAGE	5,640	2,145	5,790	9,250	3,460
277-510-510.500	UNIFORMS	2,347	-	1,000	1,000	-
277-510-510.610	MEMBERSHIP/DUES	195	-	150	-	(150)
277-510-510.640	COMMISSION DEVELOPMENT	-	-	250	250	-
277-510-510.650	MILEAGE REIMBURSEMENT	-	100	100	300	200
277-510-515.300	NATURAL GAS	235	200	300	300	-
277-510-515.400	WATER	6,882	5,892	6,500	6,500	-
277-510-520.510	EQUIPMENT MAINT.	4,037	-	8,000	8,000	-
277-510-530.100	CONTRACT SERVICES	90,264	1,514	80,744	83,300	2,556
277-510-540.100	COMMUNITY EVENTS	70,228	7,800	42,500	-	(42,500)
277-510-540.120	RECREATION ACTIVITIES	25,582	-	37,800	27,000	(10,800)
277-510-540.200	SPECIAL EXPENSES	3,382	2,904	2,350	1,000	(1,350)
SUBTOTAL		227,355	29,366	208,084	178,900	(29,184)

RECREATION PROGRAMS	1,142,950	243,166	508,025	539,711	31,686
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COMMUNITY SERVICES PROGRAMS - 510

SENIOR ACTIVITIES FUND (278-510)

PERSONNEL

278-510-501.100	SALARIES - FULL-TIME	79,591	22,299	13,109	13,109	-
278-510-501.400	SALARIES-OVERTIME	1,808	-	2,000	-	(2,000)
278-510-501.500	LONGEVITY PAY	678	40	40	40	-
278-510-501.600	AUTO ALLOWANCE	188	270	270	270	-
278-510-501.900	MANDATORY LEAVE	2,887	-	-	-	-
278-510-505.100	FLEXIBLE BENEFIT	24,877	11,701	1,296	1,296	-
278-510-505.200	RETIREMENT	11,329	4,915	2,225	2,206	(19)
278-510-505.300	MEDICARE CONTRIBUTION	1,974	597	225	225	-
278-510-505.700	CITY-PAID INSURANCE	679	370	53	53	-
SUBTOTAL		124,011	40,192	19,218	17,198	(2,019)

OPERATIONS

278-510-530.100	CONTRACT SERVICES	25,546	-	10,538	23,700	13,162
278-510-540.100	COMMUNITY EVENTS	320	-	-	-	-
278-510-540.410	SENIOR ACTIVITIES	13,256	1,056	1,962	15,500	13,538
SUBTOTAL		39,122	1,056	12,500	39,200	26,700

SENIOR PROGRAMS	163,133	41,248	31,718	56,398	24,681
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COMMUNITY SERVICES PROGRAMS - 510

MEASURE A PARKS PROJECT (281-510)

OPERATIONS

281-510-550.400	OTHER EQUIPMENT	-	-	81,000	-	(81,000)
281-510-550.500	BUILDING IMPROVEMENTS	-	-	150,000	-	(150,000)
281-510-580.200	MEAS A COMM-BASED CAT1	-	-	286,059	150,000	(136,059)
281-510-580.210	MEAS A NEIGH PKS CAT2	-	-	212,272	150,000	(62,272)
281-510-580.220	MAINTENANCE & SERVICING	-	4,034	69,161	25,000	(44,161)
SUBTOTAL		-	4,034	798,491	325,000	(473,491)

MEASURE A TOTAL	-	4,034	798,491	325,000	(473,491)
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COMMUNITY SERVICES PROGRAMS - 510

CORONAVIRUS RELIEF FUND (284-510)

CAPITAL					
284-510-501.900	MANDATORY LEAVE	2,470	4,173	-	-
	SUBTOTAL	2,470	4,173	-	-
MEASURE A TOTAL		2,470	4,173	-	-
ALL FUNDS TOTAL		2,022,164	467,400	2,038,252	1,389,303

Budget Detail Worksheet

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Dept:	Community Services			Program: Community Services -510
Fund:	100 - General Fund			
	Operations			
530.100	Contract Services	-	124,848	Contract Services for Crossing Guards
	GENERAL FUND TOTAL:	-	124,848	
Dept:	Community Services			Program: Community Services -510
Fund:	206 - Prop A			
	Personnel			
501.100	Salaries-Full-Time	115,294		- Full salary for Special Transit Operator and allocation of Director and Admin Assistant salaries.
501.300	Salaries-Part-Time	22,569	22,569	Part-time transit driver for meal delivery and back-up for special transit; 980 hours per year (0.5 FTE).
501.500	Longevity Award	544		- Per MOU
501.600	Auto Allowance	756		- Auto Allowance
505.100	Flexible Benefits	21,650		- Employee health benefits.
505.200	Retirement	14,353		- Retirement contribution for PERS.
505.300	Medicare Contribution	2,036	327	1.45% of salary personnel.
505.700	City-Paid Insurance	684		- LTD, EAP, Life Insurance, ADD.
	Subtotal	177,886	22,897	
	Operations			
510.200	Reprographics	2,000	2,000	Marketing and advertising materials for the Lawndale Beat and Lawndale Special Transit transportation services.
520.600	Vehicle Maintenance	10,000	10,000	Maintenance cost of department vehicles.
520.610	Vehicle Fuel	15,000	5,000	Vehicle fuel for department vehicles including special transit bus and meal delivery vans.
530.100	Contract Services	489,168	295,450	Contract costs for Lawndale Beat operator and vehicle; reduced from two to one route (Fixed-Route Transportation Service) due to pandemic and reduction in passenger use.
540.200	Special Expenses	2,012	4,000	
	Subtotal	518,180	316,450	
	PROP A TOTAL:	696,066	339,347	
Dept:	Community Services			Program: Community Services -510
Fund:	257 - Prop A GRANT			
	Operations			
	Building Maintenance	3,951	4,000	
	PROP A GRANT TOTAL:	3,951	4,000	

Budget Detail Worksheet

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
Dept:	Community Services			Program: Recreation Programs
Fund:	277 - Recreation Programs			
	Personnel			
501.100	Salaries-Full-Time	129,253	132,185	Allocation of salaries for Director of Community Services (62%) and Administrative Assistant II (70%).
501.200	Salaries-Elected/Appointed	6,000	6,000	Parks, Recreation and Social Services Commission stipends. Five (5) members x \$50 per meeting x 24 meetings.
501.300	Salaries-Part-Time	119,588	177,874	Salaries for part-time recreation staff for Community Center office reception, facility reservations, park monitoring, youth recreation programs, special events and monitoring community center during facility rental events. Projected total hours 10,154 for FY 2021-22 (4.9 FTE).
501.400	Salaries-Overtime	3,000	-	Overtime for full-time staff working special event programs.
501.500	Longevity Pay	278	278	Per MOU.
501.600	Auto Allowance	1,674	1,674	Auto Allowance
505.100	Flexible Benefits	19,706	19,705	Employee health benefits.
505.200	Retirement	17,510	17,541	Retirement contribution for PERS.
505.300	Medicare Contribution	2,258	4,879	1.45% of salary.
505.700	City-Paid Insurance	674	674	LTD, EAP, Life Insurance, ADD.
	Subtotal	299,941	360,811	
	Operations			
510.100	Office Supplies	6,000	6,000	Supplies for office use.
510.200	Reprographics	16,600	36,000	Increase due to mailing of four rather than two newsletters to all Lawndale resident and business addresses.
510.300	Postage	5,790	9,250	Postage costs for four quarterly newsletter mailings plus one youth day parade notification mailer to all Lawndale resident and business addresses \$9,000. Annual permit for reduced bulk mail fees \$250.
510.500	Uniforms	1,000	1,000	Uniforms for part-time senior services and parks and recreation staff. Funds necessary for hiring throughout fiscal year.
510.610	Membership/Dues	150	-	Costs eliminated due to reduction in full-time staff.
510.640	Commission Development.	250	250	Funds for Parks, Recreation and Social Services Commission member apparel.

Budget Detail Worksheet

Account No. Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
510.650 Mileage Reimb.	100	300	Necessary mileage for parks and recreation staff performing roving park supervision, facility opening and closing. Funds increased due to operational change utilizing roving staff as opposed to onsite supervision.
515.300 Natural Gas	300	300	Based on historical actual costs.
515.400 Water	6,500	6,500	Based on historical actual costs.
520.510 Equipment Maintenance	8,000	8,000	Funding for unanticipated repair items at the Lawndale Community Center such as fitness room, office machines and other facility components.
530.100 Contract Services	80,744	83,300	Funding for youth sports officials contract for youth basketball \$10,000; Unarmed Security \$45,000; Bollinger Gym Use Fees \$21,500; LA County permit fees for wading pool and community center kitchen \$800; Mail House Fees \$5,000. Removed requested appropriations for YD Parade security (budgeted under Public Safety Dept) \$13,000; ASCAP annual music licensing fee \$370 (budgeted under Dept 550 Special Events) and computer lab filter subscription \$900 (budgeted under IT Dept 180).
540.100 Community Events	42,500	-	Moved to new General Fund Special Events Dept 550 to track costs by event.
540.120 Recreational Activities	37,800	27,000	Funding for: youth sports uniforms \$5,000; Summer Day Camp Equipment and Supplies \$12,000; youth sports equipment \$4,000; youth sports awards \$5,000; first aid supplies for parks \$1,000.
540.200 Special Expenses	2,350	1,000	Funding for: AED replacement cartridges \$1,000.
Subtotal	208,084	178,900	
REC. PROGRAMS TOTAL	508,025	539,711	

Dept: Community Services
Fund: 278 - Senior Programs

Program: Senior Programs

Personnel

501.100 Salaries-Full-Time	13,109	13,109	Allocation (10%) of Director of Community Services salary.
501.400 Salaries-Overtime	2,000	-	No anticipated overtime in FY 2021-22
501.500 Longevity Pay	40	40	Per MOU.
501.600 Auto Allowance	270	270	Auto Allowance
505.100 Flexible Benefits	1,296	1,296	Employee health benefits.
505.200 Retirement	2,225	2,206	Retirement contribution for PERS.
505.300 Medicare Contribution	225	225	1.45% of salary.

Budget Detail Worksheet

Account No.	Line Item	Amended Budget 2020-21	Proposed Budget 2021-22	Description
505.700	City-Paid Insurance	53	53	LTD, EAP, Life Insurance, ADD.
	Subtotal	19,218	17,198	
	Operations			
530.100	Contract Services	10,538	23,700	Senior travel club support \$10,000; community center kitchen pest control services \$2,500; rental of portable restroom at McKenzie Gardens \$1,200; Senior Fitness Classes \$10,000.
540.100	Community Events	-	-	Moved to new Special Event Dept 550 under General Fund.
540.410	Senior Activities	1,962	15,500	Senior events and activities \$9,000; case management \$5,600; meals-on-wheels \$1,600; commodities \$900 (funding at 50% - 75% pre-pandemic service level). Removed requested budget for meals-on-wheels \$1,600 (covered by CDBG-CV grant)
	Subtotal	12,500	39,200	
	SENIOR PROGRAMS TOTAL	31,718	56,398	
Dept:	Community Services		Program:	Measure A Parks Program
Fund:	281 - Measure A			
	Capital			
550.400	Other Equipment	81,000		- Restricted Capital Improvement Funds to be carried forward and used in FY 2021-22 for Security Video Camera Replacement
550.500	Building Improvements	150,000		- Restricted Capital Improvement Funds to be carried forward and used in FY 2021-22 for Com Center maintenance (paint, carpet, door replacement)
580.200	Meas A Comm-Based Cat1	286,059	150,000	Restricted Capital Improvement Funds to be carried forward and used within 5 years; plan to use \$150,000 in FY21-22 for Com Center maintenance (paint, carpet, door replacement)
580.210	Meas A Comm-Based Cat2	212,272	150,000	Restricted Capital Improvement Funds to be carried forward and used within 5 years.
580.220	Maintenance & Servicing	69,161	25,000	Restricted Capital Improvement Funds to be carried forward and used within 5 years; plan to use \$25,000 in FY21-22 for Com Center window cleaning contract.
	Subtotal	798,491	325,000	
	MEASURE A TOTAL	798,491	325,000	
	ALL FUNDS TOTAL	2,038,252	1,389,303	

DEPARTMENT EXPENDITURES

SPECIAL EVENTS - 550

GENERAL FUND (100-550)

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2019-20	PROJECTED ACTUAL 2020-21	AMENDED BUDGET 2020-21	PROPOSED BUDGET 2021-22	CHANGE FROM PRIOR YEAR
OPERATIONS						
100-550-540.720	ANGEL TREE LIGHTING	-	-	-	10,000	10,000
100-550-540.725	BLUES (MUSIC) FESTIVAL	-	-	-	10,000	10,000
100-550-540.730	COMMUNITY BIKE EVENT	-	-	-	-	-
100-550-540.735	EASTER EGG HUNT	-	-	-	6,000	6,000
100-550-540.740	FIELD OF HONOR	-	-	-	5,000	5,000
100-550-540.745	HALLOWEEN HAUNT	-	-	-	8,000	8,000
100-550-540.750	HEALTH, SAFETY AND PET FAIR	-	-	-	4,000	4,000
100-550-540.755	MEMORIAL DAY EVENT	-	-	-	3,000	3,000
100-550-540.760	NATIONAL NIGHT OUT	-	-	-	4,500	4,500
100-550-540.761	NEIGHBORHOOD WATCH	-	-	-	2,000	2,000
100-550-540.762	NIGHT MARKET	-	-	-	-	-
100-550-540.763	PUBLIC SAFETY OUTREACH	-	-	-	2,000	2,000
100-550-540.770	VOLUNTEER/SPONSORSHIP EVENT	-	-	-	-	-
100-550-540.775	YOUTH DAY PARADE	-	-	-	39,200	39,200
100-550-540.780	YOUTH IN GOVERNMENT DAY	-	-	-	2,000	2,000
	SUBTOTAL	-	-	-	95,700	95,700
GENERAL FUND TOTAL		-	-	-	95,700	95,700

Budget Detail Worksheet

Account No.	Line Item	Historical Budget 2020-21	Adopted Budget 2021-22	Description
Dept:	Special Events and Contributions			Program: Special Events/ Contributions - 550
Fund:	100 - General Fund			
	<u>Operations</u>			
540.720	Angel Tree Lighting Event	7,000	10,000	Sythetic Skating Rink \$5,000; Snow Sled Run \$3,000; Trackless Train \$650; Face Painters \$600; Disc Jockey \$500; Miscellaneous Expenses \$250.
540.750	Blues (Music) Festival	9,000	10,000	Bands \$4,500; Marketing/Advertising \$750; Sound System \$3,000; Portable Restrooms \$500; Chair Rental \$500; Miscellaneous \$750.
540.730	Community Bike Ride	-	-	No funding required.
540.735	Easter Egg Hunt	3,000	6,000	Bulk Candy \$450; Candy Filled Eggs \$1,700; Arts and Crafts Supplies \$400; Face Painters \$1,200; Balloon Artists \$1,000; Balloon Arches \$600; Miscellaneous \$650. Cost increase is to host event in two rather than one park location. Cost for candy filled eggs is for one location.
540.740	Field of Honor	5,000	5,000	Field of Honor is an event leading up to Veterans Day in which hundreds of American Flags, both purchased and donated from previous years, will be displayed in the Civic Center Plaza in a uniform presentation to honor Veterans. The flags will be illuminated throughout the night and costs include security, rental of lighting equipment, County deposit fees, and promotional fees for banners and advertising.
540.745	Halloween Haunt	6,500	8,000	Trick or Treat Trail \$5,000; Disc Jockey \$500; Face Painters \$600; Arts and Crafts Supplies \$200; Costume Contest and Pumpkin Decorating Contest Prizes \$500; Pumpkins \$500; Miscellaneous \$700.
540.750	Health, Safety and Pet Fair	9,000	4,000	Children's Activities \$500; Disc Jockey \$500; Stage Entertainment \$600; Face Painters \$600; Street Banners \$1,300; Miscellaneous \$500.
540.755	Memorial Day Event	3,000	3,000	Continental Breakfast \$1,500; Balloon Arches \$250; Sound System Rental \$300; Site Decorations \$200; Miscellaneous \$750.
540.760	National Night Out	1,520	4,500	National Night Out is a public safety outreach event which includes food and craft vendors, community groups, live music and emergency personnel with their emergency vehicles in a county fair-like outing open to the community.

540.761	Neighborhood Watch	-	2,000	Community outreach to distribute information materials and serve refreshments throughout the year to encourage and support neighborhood watch groups in the community.
540.762	Night Market	-	-	Night market planned one night per month beginning in Spring to be operated by outside contractor. Costs to be determined and brought back to City Council once program has been fully developed.
540.763	Public Safety Outreach	-	2,000	Four scheduled community outreach/LASD events that will happen each season. These events will include taco night, coffee with a cop events, and other type of gatherings with law enforcement and community members to increase interaction with police and the community in non-emergent events.
540.770	Volunteer Sponsorship Event	5,500	-	No event until FY 2022-23 due to no volunteer opportunities
540.775	Youth Day Parade	41,208	39,200	Recruitment Mailers \$250; Entry Confirmation Mailers \$100; Rental Cars \$1,000; Awards \$1,600; Street Banners \$1,300; Face Painters \$600; Rental Truck \$300; Portable Restrooms/Handwashing Stations \$650; Participant Water and Snacks \$800; Vehicle Signage \$350; Volunteer Food Cards \$400; Sound System Rental \$900; Public Address Announcer \$300; Permit Envelopes for Bulk Mailing \$750; Supplemental Special Event Insurance \$1,200; Advertising/Marketing \$500; Tables and Chairs Rental \$500; Miscellaneous \$500. Sheriff contract services for day of the event \$27,200 (reflects 1.45% increase in contract rate).
540.780	Youth In Government Day	2,000	2,000	Continental Breakfast and Lunch for Students and School Staff \$1,000; Award certificates for students \$50; Site Decorations \$100; Momento for Participating Students \$400; Miscellaneous \$450.

GENERAL FUND TOTAL:	92,728	95,700
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Matches Line item schedule? YES

Description	Carryover	FY 21/22	FY 22/23	FY 23/24	Details
Inglewood Avenue - Phase 1					
207 - Prop C <u>207-310-700.151</u>	\$239,086				
240 - Prop C25 Grant <u>240-310-700.151</u>	\$475,852				
307 - 2009 TAB <u>307-610-700.151</u>	\$456,468				
Inglewood Avenue Total	\$1,171,406				
Redondo Beach Blvd (Hawthorne Blvd - Artesia Blvd)	\$1,251,770	\$1,000,000			
207 - Prop C <u>207-310-700.277</u>					
FY20/21 Street Improvement Project					161st Street (Inglewood Ave to Firmona Ave), 167th Street (Hawthorne Blvd to Freeman Ave), Manhattan Beach Blvd (Rixford Ave to Eastwood Ave), Eastwood Avenue (Manhattan Beach Blvd to Cul De Sac), Sayler Avenue (Manhattan Beach Blvd to Cul De Sac), Osage Avenue (Manhattan Beach Blvd to Cul De Sac) & Avis Avenue (Manhattan Beach Blvd to Cul De Sac)
214 - CDBG <u>214-441-700.146</u>	\$238,683				
274 - SB1 <u>274-310-700.279</u>	\$533,000				
272 - Measure M <u>272-310-700.279</u>	\$364,612				
100 - General Fund MOE <u>100-310-700.279</u>	\$284,000				
FY20/21 Street Improvement Project Total	\$1,420,295				
FY21/22 Street Improvement Project					167th Street (Hawthorne Blvd - Cul-de-Sac), 167th Street (Osage Ave - Prairie Ave), 169th Street (Grevillea Ave - Hawthorne Blvd), Kingsdale Ave (Rosecrans Ave - Marine Ave), Alley Manhattan Beach (Alley Hawthorne - Freeman Ave), Alley 145 (Burin Ave - Hawthorne Blvd), Alley 147 (Kingsdale Ave - Mansel Ave), Alley 161 (Sombra Ave - Prairie Ave), Alley 173 (Inglewood Ave - Condon Ave), Alley Burin (Alley 147 - Marine Ave), Alley Mansel (Alley 147 - 149th St), & Alley Grevillea (166th St - 169th St)
214 - CDBG <u>214-442-700.146</u>		\$346,739			
274 - SB1 <u>274-310-700.280</u>		\$565,000			
272 - Measure M <u>272-310-700.280</u>		\$452,000			
244 - Measure R <u>244-310-700.280</u>		\$266,000			
100 - General Fund MOE <u>100-310-700.280</u>		\$284,000			
FY21/22 Street Improvement Project Total		\$1,913,739			
FY22/23 Street Improvement Project					152nd Street (Condon Ave - Firmona Ave), 156th Street (Inglewood Ave - Condon Ave), 165th Street (Hawthorne Blvd - Cul-de-Sac), Eastwood Ave (154th St - Cul-de-Sac), Grevillea Ave (Manhattan Beach Blvd - 159th St), Mansel Ave (145th St - 147th St), Alley 145 (Kingsdale Ave - Mansel Ave), Alley 159 (Alley Hawthorne - Freeman Ave), & Alley 169 (Alley Hawthorne - Freeman Ave)
214 - CDBG			\$289,000		
274 - SB1			\$547,000		
272 - Measure M			\$450,000		
244 - Measure R			\$536,000		
100 - General Fund MOE			\$284,000		
FY21/22 Street Improvement Project Total			\$2,106,000		
FY23/24 Street Improvement Project					153rd Street (Inglewood Ave - Firmona Ave), 166th Street (Grevillea Ave - Hawthorne Blvd), 163rd Street (Firmona Ave - Grevillea Ave), Condon Ave (Marine Ave - 156th St), Firmona Ave (Rosecrans Ave - Marine Ave & 156th St - Cul-de-Sac), Jefferson Ave (Rosecrans Ave - N/Rosecrans), Alley 147 (Mansel Ave - Grevillea Ave, Firmona Ave - Kingsdale Ave, & Alley Burin - Hawthorne Blvd), Alley 160 (Sombra Ave - Prairie Ave),
214 - CDBG				\$250,000	
274 - SB1				\$544,000	
207 - Prop C				\$111,000	
272 - Measure M				\$446,000	

Description	Carryover	FY 21/22	FY 22/23	FY 23/24	Details
244 - Measure R				\$520,000	Alley Hawthorne (Manhattan Beach - 160th St & 168th St - 171st St), & Alley Mansel (Rosecrans Ave - 145th St)
100 - General Fund MOE			\$284,000		
FY21/22 Street Improvement Project Total				\$2,155,000	
Street Improvements Total	\$3,843,471	\$2,913,739	\$2,106,000	\$2,155,000	
Prarie Avenue TSSP (Matching Fund) 207 - Prop C <u>207-310-700.230</u>	\$75,000				
Redondo Beach Blvd TSSP (Matching Fund) 207 - Prop C			\$140,000		
Traffic Improvements Total	\$75,000	\$0	\$140,000	\$0	
Pavement Management System/Plan 201 - Gax Tax		\$90,000			
Facility Need Assessment & Feasibility Study 100 - General Fund			\$100,000		
Traffic Management Plan 207 - Prop C			\$80,000		
Urban Forest Management Plan 100 - General Fund				\$80,000	
Integrated Water Master Plan (Recycled/Stormwater) 282 - Measure W				\$80,000	
Strategy/Planning Total	\$0	\$90,000	\$180,000	\$160,000	
PWD CIP TOTAL	\$3,918,471	\$3,003,739	\$2,426,000	\$2,315,000	
100 - General Fund	\$284,000	\$284,000	\$384,000	\$364,000	
201 - Gax Tax	\$0	\$90,000	\$0	\$0	
207 - Prop C	\$1,565,856	\$1,000,000	\$220,000	\$111,000	
214 - CDBG	\$238,683	\$346,739	\$289,000	\$250,000	
244 - Measure R	\$0	\$266,000	\$536,000	\$520,000	
272 - Measure M	\$364,612	\$452,000	\$450,000	\$446,000	
274 - SB1	\$533,000	\$565,000	\$547,000	\$544,000	
240 - Prop C25 Grant & 307 TAB	\$932,320	\$0	\$0	\$0	
282 - Measure W	\$0	\$0	\$0	\$80,000	