



CITY OF LAWDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWDALE CITY COUNCIL REGULAR MEETING Monday, June 21, 2021 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a [Public Meeting Speaker Card](#) and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can now observe the meeting in person, with limited capacity, while strictly adhering to the [City Facilities Entry Protocols](#). Members of the public are still be able to view the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

Copies of this Agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PUBLIC SAFETY REPORT**
- D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- E. **COMMENTS FROM COUNCIL**
- F. **CONSENT CALENDAR**

Items 1 through 6, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Fiscal Year 2021-2022 Budget List of Projects Road Repair and Accountability Act of 2017- Senate Bill (SB) 1**

Recommendation: that the City Council (a) adopt Resolution No. CC-2106-024 approving the project list of streets in Exhibit A and (b) direct staff to include the additional funding necessary for these projects in the Fiscal Year 2021-2022 budget.

2. Telecom Law Firm - Second Amendment to Agreement

Recommendation: that the City Council (a) approve the Second Amendment to the agreement with Telecom Law Firm PC for an additional fee no to exceed \$25,0000 increasing the total contract sum to \$74,500 and (b) extend the agreement term to June 30, 2022.

3. Parks, Recreation and Social Services Commission Appointments to Fill Vacancies

Recommendation: that the City Council (a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 and 2 of Resolution No. CC-2106-025; and (b) the City Council adopt the resolution as amended.

4. Beautification Committee Appointment to Fill a Vacancy

Recommendation: that the City Council (a) approve the Mayor's appointment by directing staff to insert the appointee's names in Section 1 of Resolution No. CC-2106-026; and (b) the City Council adopt the resolution as amended.

5. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-2106-023, authorizing the payment of certain claims and demands in the amount of \$628,485.83.

6. Minutes of the Lawndale City Council Regular Meeting – June 7, 2021

Recommendation: that the City Council approve.

G. ADMINISTRATION

7. Letter Agreement for Continuing Operation of City Parks at School District Sites

Recommendation: that the City Council review the draft letter agreement for continuing operation of City parks at Lawndale Elementary District sites and authorize the Mayor to execute it.

H. CITY MANAGER'S REPORT

I. ITEMS FROM CITY COUNCILMEMBERS

8. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

J. CLOSED SESSION

9. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the city manager, the city attorney and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

K. ADJOURNMENT

The regular meeting scheduled to be held on July 6, 2021 was cancelled by order of the City Council on June 7, 2021.

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, July 19, 2021 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on June 21, 2021 was posted not less than 72 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: June 21, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KM*

PREPARED BY: Julian Lee, P.E, Director of Public Works Department *JL*
Kevin Moghadasi, E.I.T, Assistant Engineer *KM*

SUBJECT: Adopt Resolution No. CC-2106-024 of FY 2021-22 Budget List of Projects
Road Repair and Accountability Act of 2017 - Senate Bill 1 (SB 1)

BACKGROUND

On April 28, 2017, the Governor signed Senate Bill 1 (SB 1) (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017 (Act). To address basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local streets and road system, SB 1 increased the per-gallon fuel excise tax, the diesel fuel sales tax, and the vehicle registration fee.

The objective of the program is to address deferred maintenance on the local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities receiving Road Maintenance and Rehabilitation Account (RMRA) funds under the Act must comply with all relevant federal and state laws, regulations, policies, and procedures. The main requirements include the following:

- Prior to receiving an apportionment of RMRA funds from the Controller in a fiscal year, a city must submit to the California Transportation Commission a list of projects proposed to be funded with these funds.
- The list of projects must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement.
- The California Transportation Commission will report to the State Controller the cities that have submitted a list of projects and that are, therefore, eligible to receive an apportionment of RMRA funds for the applicable fiscal year.
- The State Controller, upon receipt of the report from the California Transportation Commission, shall apportion RMRA funds to eligible cities.
- For each fiscal year in which RMRA funds are received and expended, a city must submit documentation to the California Transportation Commission that includes a description

City Council Meeting – June 21, 2021

Adopt Resolution No. CC-2106-024 of FY 2021-22 Budget List of Projects

Road Repair and Accountability Act of 2017 - Senate Bill 1 (SB 1)

and location of each completed project, the amount of funds expended on the project, the completion date, and the estimated useful life of the improvement.

- A city receiving an apportionment of RMRA funds is required to sustain a maintenance of effort (MOE) by spending at least the annual average of its general fund expenditures during the FY 2021-22 for street, road, and highway purposes from the city's general fund. Monitoring and enforcement of the MOE requirement for RMRA funds will be carried out by the Controller.
- By July 1, 2023, cities receiving RMRA funds must follow guidelines developed by the California Workforce Development Board (Board) that address participation and investment in, or partnership with, new or existing pre-apprenticeship training programs.

STAFF REVIEW

Staff has assembled a list of streets and/or projects for the FY 2021-22 submittal to the California Transportation Commission in accordance with the RMRA funding guidelines. The list of street segments identified for repair are streets having the lowest Pavement Condition Index (PCI) as identified in the City's 2019 Pavement Management Program (PMP) Report. A PCI was established for each street segment as a method to identify its operating condition. PCI is a numerical index used as a rating mechanism, ranging from 0 for failed pavement to 100 indicating pavement in perfect condition. The use of the PCI has been adopted nationwide as a standard rating system. The program provides cost-effective maintenance strategies to maintain an acceptable level of service while optimizing available fiscal resources. The program also provides an optimized priority maintenance and rehabilitation program using cost/benefit analysis based on current available funds and projected future funding allocations.

The street segments identified and recommended for repair are shown in the attached Exhibit "A", incorporated herein by this reference. In accordance with the RMRA requirements, it is recommended that the City Council adopt the project list via resolution.

The City of Lawndale's FY 2021-22 and probable future annual RMRA allocation is estimated to be \$554,000 according to the State Department of Finance's statewide projections.

LEGAL REVIEW

The City Attorney has reviewed and approved Resolution NO.CC-2106-024 as to form.

City Council Meeting – June 21, 2021
Adopt Resolution No. CC-2106-024 of FY 2021-22 Budget List of Projects
Road Repair and Accountability Act of 2017 - Senate Bill 1 (SB 1)

FISCAL IMPACT

Revenues:

Anticipated RMRA revenues as estimated by the California Department of Finance for the City of Lawndale are as follows:

FY 2021-22\$554,000

RECOMMENDATION

Staff recommends that the City Council:

1. Adopt the attached Resolution No. CC-2106-024 approving the project list of streets as attached herein Exhibit A- Project Description/Location.
2. Direct staff to include the additional funding necessary for these projects in the upcoming FY 2021-22 budget as part of the normal budget process.

ATTACHMENTS

- Resolution No. CC-2106-024
- Exhibit A - Project Description/Location
- Project Location Map

RESOLUTION NO. CC-2106-024

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
ADOPTING ITS FISCAL YEAR 2021-22 BUDGET LIST OF PROJECTS
TO BE FUNDED BY SENATE BILL 1:
THE ROAD REPAIR AND ACCOUNTABILITY ACT
AND THE APPROPRIATION OF RMRA FUNDS**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 was passed by the Legislature and signed into law by the Governor in April of 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Lawnsdale ("City") are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$554,000 in RMRA funding in fiscal year 2021-22 from SB 1; and

WHEREAS, the City used its 2019 Pavement Management Program to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate streets throughout the City this year and similar projects into the future; and

WHEREAS, the 2019 California Statewide Local Streets and Roads Needs Assessment estimated that the City's streets and roads are at a "Higher Risk" condition based on the pavement condition index in the assessment, and this revenue will help the City increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and

WHEREAS, the City's 2019 Pavement Management Report has established the City's Pavement Condition Index as a 66.6, placing it in the "at lower risk" range; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe, reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions, helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The City's Capital Improvement Program budget for fiscal year 2021-22 is adopted to incorporate the following project planned to be funded with Road Maintenance and Rehabilitation Account revenues:

Project Description/Location: Pavement Reconstruction and/or Repairs as shown in the attached Exhibit A, incorporated herein by this reference.

SECTION 3. The City's Capital Improvement Program budget for fiscal year 2021-22 will include an appropriation of RMRA funding in the City's Capital Improvement Program in the amount of \$554,000 for the above described project.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
 County of Los Angeles) SS
 City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-024 at a regular meeting of said Council held on the 21st day of June, 2021, by the following roll call vote:

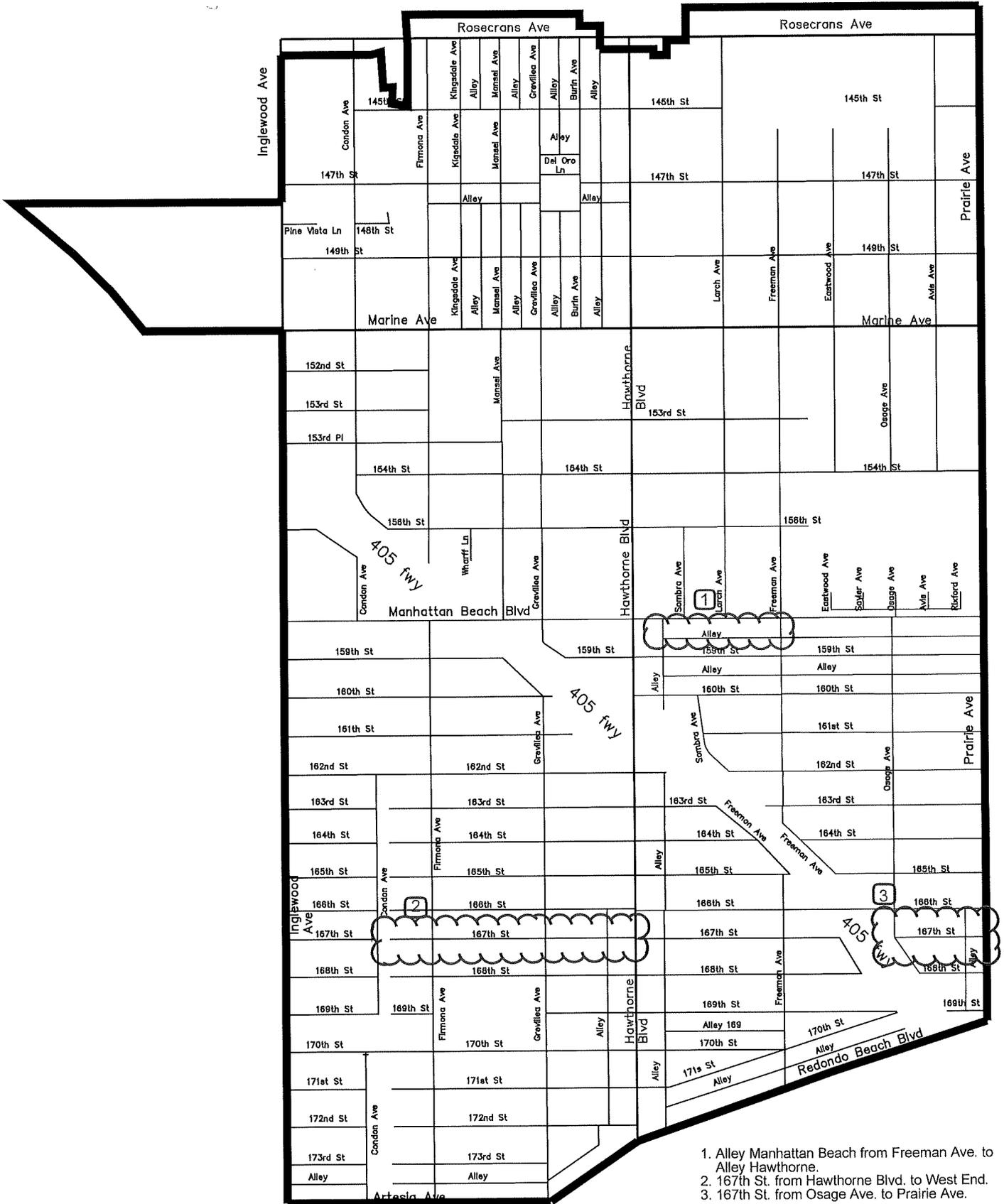
Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann-Gorman					
Sirley Cuevas					
Bernadette Suarez					

 Erica Harbison, City Clerk

APPROVED AS TO FORM:

 Gregory M. Murphy, City Attorney

PROPOSED PROJECT LOCATION MAP
FOR
SB 1- FY 2021-2022 STREET IMPROVEMENT PROJECT



1. Alley Manhattan Beach from Freeman Ave. to Alley Hawthorne.
2. 167th St. from Hawthorne Blvd. to West End.
3. 167th St. from Osage Ave. to Prairie Ave.

Exhibit "A"
Project Description/Location

SB 1- FY 2021-22		
Street Name	Construction Limits	Estimated Cost of Construction
167 th Street	From Hawthorne Blvd. to West End	\$280,000
167 th Street	From Osage Ave. to Prairie Ave.	\$154,000
Alley Manhattan Beach	From Alley Hawthorne to Freeman Ave.	\$120,000



CITY OF LAWDALE

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DATE: June 21, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *[Signature]*

PREPARED BY: Julian Lee, Director of Public Works/City Engineer *[Signature]*
Grace Huizar, Administrative Analyst *[Signature]*

SUBJECT: Approve the Second Amendment to the Contract Service Agreement with Telecom Law Firm

BACKGROUND

On September 27, 2018, the US Federal Communications Commission released a Declaratory Ruling and Third Report and FCC Order (FCC 18-133) that alters the manner and timeframe that state and local authorities may take to review small cell wireless facilities (SCWF) and eligible facilities requests (EFR) in the public rights-of-way (PROW). Further, FCC 18-133 defines SCWF and establishes limitations related to service fees that may be charged. Fees are limited to the actual and reasonable cost of providing service. These provisions also apply in a limited manner to facilities placed on private property. The FCC Order also limits the time that cities have to review and process SCWF applications.

The City Council adopted Ordinance No. 1159-19 to add section 12.60 to the Lawndale Municipal Code (LMC) to establish regulations for SCWF in the PROW.

STAFF REVIEW

On June 3, 2019 the City entered into an agreement with Telecom Law Firm (Consultant) to review application packages for completeness and adherence to applicable local, state, and federal regulations for a contract sum in the amount of \$24,500. The Consultant reviewed all administrative and major SCWF permit applications for completeness and adherence to applicable local, state and federal regulations.

On June 15, 2020 a First Amendment to the agreement was approved to extend the term for one year through June 30, 2021 and increase the total contract sum by an additional \$24,500 for a new contract sum in the amount of \$49,000.

The Consultant charges a flat fee in the amount of \$2,523.50 which includes review of the initial substantive application package and one (1) resubmittal package. The fee includes a written memorandum for the initial reviewed submittal and the first resubmittal (if necessary). Staff anticipates additional applications to be submitted in the coming fiscal year, therefore, an amendment to the agreement is required to increase the contract sum and extend the term. Staff recommends increasing the contract sum by an additional \$25,000 to include the review of additional applications through a new contract term ending June 30, 2022.

LEGAL REVIEW

The City Attorney’s Office has reviewed and approved the Second Amendment to the agreement for professional services as to form.

FISCAL IMPACT

A non-refundable flat fee of \$2,523.50 is charged by the Consultant to the City for each permit application submitted for review. This cost is paid by the permit applicants per the City’s fee schedule. Staff is estimating the annual program cost to administer and process the SCWF applications is \$25,000 plus staff time for the next fiscal year.

Staff recommends the following budget adjustment:

Increase estimated revenue:		
100-000-423.112	Small Cell Wireless Facility Fee	\$25,000
Increase appropriations:		
100-340-530.200	General Fund- Engineering- Prof Srvs	<u>\$25,000</u>
Net Change In General Fund, Fund Balance		\$0

RECOMMENDATION

Staff recommends that the City Council approve the Second Amendment to the Agreement with Telecom Law Firm PC for an additional fee not-to-exceed \$25,000 increasing the total contract sum to \$74,500 and extend the agreement term to June 30, 2022.

ATTACHMENT

- Second Amendment to Consultant Services Agreement with Telecom Law Firm PC

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR TELECOMMUNICATIONS FACILITY CONSULTING SERVICES**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT (the "Second Amendment") is made and entered into this 21st day of June, 2021, by and between the CITY OF LAWNSDALE, a municipal corporation (herein "City") and Telecom Law Firm, P.C., a California corporation (herein "Consultant").

RECITALS

WHEREAS, City and Consultant entered into that certain Agreement entitled "Contract Services Agreement for Telecommunications Facility Consulting Services" (the "Agreement") on or about June 3, 2019, and

WHEREAS, City and Consultant entered into that certain "First Amendment to Contract Services Agreement for Telecommunications Facility Consulting Services" (the "First Amendment") on or about June 15, 2020, and

WHEREAS, it is the desire of the City and the Consultant to further amend the Agreement, as set forth in this Second Amendment to extend the term for one additional year.

AMENDMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended as follows:

1. Section 2.1 of the Agreement (Contract Sum) is amended to increase the maximum contract sum by Twenty Five Thousand Dollars (\$25,000). The maximum contract sum will increase from Forty Nine Thousand Five Hundred Dollars (\$49,500) to Seventy Four Thousand Five Hundred Dollars (\$74,500).

Section 5.0 of the Agreement is amended to extend the Term for completion of services under the Agreement to June 30, 2022.

Exhibit C of the Agreement is amended to modify the flat fee and hourly fee compensation provisions as provided on Exhibit C-2 attached hereto.

MISCELLANEOUS PROVISIONS

2. Other Terms Unchanged. Subject to the foregoing amendments, the remainder of the terms in the Agreement will remain the same and are hereby ratified.

3. Authority to Execute. Each party represents and warrants that all necessary action has been taken by such party to authorize the undersigned to execute this Second Amendment and to bind the parties to the performance of its obligations.

4. Counterparts, Facsimile or other Electronic Signatures. This Second Amendment may be executed in several counterparts, each of which will be deemed an original, and all of which, when

taken together, constitute one and the same instrument. The Second Amendment will be considered executed when the signature of a party is delivered by facsimile or other electronic transmission. Such facsimile or other electronic signature will have the same effect as an original signature.

Severability. If any term, condition or covenant of this Second Amendment is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Second Amendment will not be affected and the Second Amendment will be read and construed without the invalid, void or unenforceable provision.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

Robert Pullen-Miles, Mayor

ATTEST:

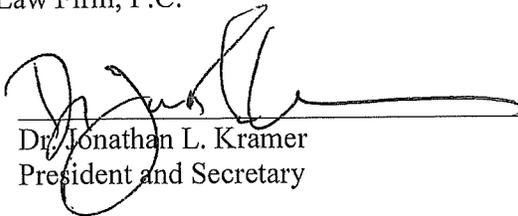
Erica Harbison, City Clerk

APPROVED AS TO FORM:
Burke, Williams & Sorensen, LLP

Gregory M. Murphy, City Attorney

CONSULTANT:
Telecom Law Firm, P.C.

By:



Dr. Jonathan L. Kramer
President and Secretary

Address: Telecom Law Firm, P.C.
Attention: Client Notices
Los Angeles, CA 90025

EXHIBIT "C-2"

SCHEDULE OF COMPENSATION

The Consultant consults with and is responsible to the City. The City is responsible payment of for Consultant invoices. Payment of Consultant's invoices is not contingent upon the City receiving any deposit or reimbursement from any party.

1. **Flat Fees:** Consultant shall perform all flat-rate services described in Exhibit A, Section A, Subsection 1 through 3 and 4)i), for a fixed fee of \$2,523.50 per project. Project hours are not reported by Consultant for flat fee portion of flat fee projects.

Due to FCC shot clock time limitations, all projects must be submitted to Consultant by the City in searchable PDF documents within one calendar day of receipt by the City from the Applicant.

Flat fee projects are billed as a single unit on the first project invoice, which is issued upon submission of Consultant's first substantive project memorandum (that can include a memo regarding an incomplete application, a project review memo, or another substantive project-related memo).

The flat fee (and any subsequent hourly fees) are fully earned by and payable to Consultant once the Consultant has provided its first substantive memorandum to the City, even when the project is subsequently cancelled, abandoned, transferred to different location. In the event that a project is tendered to the Consultant by the City but terminated for any reason prior to issuance of Consultant's first memorandum, City shall pay Consultant on the hourly basis set out in this Agreement for all time spent by Consultant on the project prior to Consultant's receipt of City's notice of termination.

2. **Hourly Fees:** Consultant shall perform all services described in Exhibit A, Section B and C and all other extra services not described in the Scope of Work but mutually agreed upon by City and Consultant, shall be payable on an hourly fee basis, billed in increments of six minutes (0.1) as follows:

Personnel Rate

Per Partner \$329.60

Per Associate/Of Counsel \$278.10

Per Paralegal \$206.00

Per Assistant \$123.60

3. **Annual Fee Adjustments.** The Flat Rate and Hourly Fees set out in this Exhibit "C" shall automatically increase by three percent (3%) on each anniversary of this Agreement.

4. **Expenses:** City will reimburse Consultant for all ordinary costs and expenses reasonably incurred by Consultant in performance of the services provided by Consultant to City pursuant to this Agreement.

5. The City's designated point of contact for billing queries is:



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

June 21, 2021

TO: Honorable City Council

FROM: Mayor Robert Pullen-Miles
Kevin M. Chun, City Manager

PREPARED BY: Matthew Ceballos, Assistant City Clerk

SUBJECT: **Parks, Recreation and Social Services Commission Appointments to Fill Vacancies**

BACKGROUND

On March 1, 2021, City Council adopted Resolution No. CC-2103-011 appointing five (5) members to serve on the Parks, Recreation and Social Services Commission for a term beginning March 1, 2021 and ending February 28, 2023.

Two members resigned from the Parks, Recreation and Social Services Commission, leaving vacancies for 2 unexpired terms. Commissioner David Glass resigned on April 15, 2021 and Commissioner Dan Reid resigned on April 19, 2021.

STAFF REVIEW

To be appointed to the Parks, Recreation and Social Services Commission, a person must submit a written application, must be at least 18 years of age, and must reside in the City for at least consecutive 30 days before submitting the application. Pursuant to California Government Code Section 40605, the Mayor appoints new members with the approval of the City Council.

Since the vacancies, the City received four (4) applications for appointment to the Commission.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for appointment:

Sylvia Hathaway Chavez	Ignatius Lin
------------------------	--------------

In anticipation that the Mayor would make appointments and that the City Council would approve the appointments, we have prepared Resolution No. CC-2106-025 for your consideration.

The appointment terms will begin immediately upon adoption and expire on February 28, 2023.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2106-025 and has approved it as to form.

FUNDING

Parks, Recreation and Social Services Commissioners receive a stipend of \$50 per meeting, not to exceed \$100 per month, and may be reimbursed for expenses related to their duties if approved by the City Council. As there is sufficient funding in the Community Services Department budget, no additional funding will be needed.

RECOMMENDATION

Staff recommends that: (a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 and 2 of Resolution No. CC-2106-025; and (b) the City Council adopt the resolution as amended.

Attachments: Resolution No. CC-2106-025
 Applications for Appointment to the Parks, Recreation and Social Services
 Commission

RESOLUTION NO. CC-2106-025

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
CONFIRMING APPOINTMENTS TO
THE PARKS, RECREATION AND SOCIAL SERVICES COMMISSION**

WHEREAS, pursuant to Lawndale Municipal Code Chapter 2.40, the Parks, Recreation and Social Services Commission consists of five members who have the power, except as otherwise provided by law, to: (a) advise the city council in matters pertaining to social and leisure programs for the city. The commission may make recommendations to the city council on priorities for the development and provision of social and leisure programs for the residents of Lawndale and the acquisition and operation of related facilities; (b) be responsible for assisting the city council and community services department in identifying and assessing areas of social and leisure needs, and for cooperating with other individuals and community agencies engaged in serving human needs to identify service gaps and areas of duplication within the community; (c) encourage the maximum availability of social and leisure opportunities within the community through appropriate scheduling of facilities and through the promotion of citizen participation in the development and operation of nontax-supported programs; and (d) independently act to raise funds, the commission shall be authorized to spend such funds on social and leisure items and events within the city as more fully described in Chapter 3.10 of the code; and

WHEREAS, on March 1, 2021, with the adoption of Resolution No. 2103-011, the City Council appointed 5 members of the Parks, Recreation and Social Services Commission to terms that would end February 28, 2023; and

WHEREAS, Commissioner David Glass resigned on April 15, 2021 and Commissioner Dan Reid resigned on April 19, 2021, leaving 2 vacant seats; and

WHEREAS, Parks, Recreation and Social Services commissioners serve a term beginning March 1 of each odd-numbered year and ending on February 28 of the succeeding odd-numbered year; and

WHEREAS, eligible residents have submitted applications for appointment to the Parks, Recreation and Social Services Commission to fill the vacancies; and

WHEREAS, the Mayor and City Council have reviewed the applications; and

WHEREAS, the Mayor has appointed 2 of the applicants to the Parks, Recreation and Social Services Commission and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council confirms the Mayor's reappointment of _____, to the Parks, Recreation and Social Services Commission.

SECTION 2. The City Council confirms the Mayor's appointment of _____, to the Parks, Recreation and Social Services Commission.

SECTION 3. All members of the Parks, Recreation and Social Services Commission shall serve a term of office to commence immediately and expire on February 28, 2023 unless earlier removed.

SECTION 4. Pursuant to the California Political Reform Act, all newly appointed Parks, Recreation and Social Services commissioners are required to file with the City Clerk a Statement of Economic Interests a) within 30 days of assuming office and b) all commissioners must file a Statement of Economic Interest annually while in office.

SECTION 5. Pursuant to Council Policy No. 93-09, each newly appointed commissioner must submit to a background check upon appointment.

SECTION 6. Pursuant to Council Policy No. 93-09, each commissioner will receive a stipend of \$50 per meeting attended, not to exceed \$100 per month, and may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-025 at a regular meeting of said Council held on the 21st day of June, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Respondent



2

Anonymous



12:59
Time to complete



1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Name *

Sylvia Hathaway Chavez

3. Phone Number *

415-513-7492

4. Home Address, City, & Zip Code *

4228 W 171st St, Lawndale, CA 90260

5. Email *

sylvia.hathaway@gmail.com

6. Years Lived in Lawndale *

4

7. Employer Information

Employer Name and Contact Info (Address and Phone number)

I am the Executive Director of a nonprofit women's media company called "Look What She Did" based in Los Angeles. www.lookwhatshedid.com

8. Educational Background/Degrees, Licenses or Special Certificates Held

M.A. Nonprofit Management, B.A. Theater Arts, various certifications in elementary arts education, diversity, equity and inclusion, Human Resources, conflict resolution

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

I have worked in nonprofit community arts programs for more than 15 years, and have partnered with schools, youth centers, arts organizations, and parents to bring community based arts practices to their youth. I also served on the advisory board of Theatre Bay Area, a professional service organization for the San Francisco theatre community for three years. Finally, I served on the TakePart Arts Festival committee for two years through my work with PS Arts.

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I became a homeowner in Lawndale for the first time and greatly want to give back to my community. Additionally, in my previous job with PS Arts, I managed the arts education programs in LESD and had a wonderful experience working with district leadership. The families and children in Lawndale children are the best, and I always believed they deserved more. Now that I'm a parent, I'm looking at ways to make our neighborhood more family-friendly as well.

11. Optional additional information (biography, resume, experience, etc.)

Check out Sylvia Hathaway Chavez's profile on LinkedIn
<https://www.linkedin.com/in/sylviahchavez>

12. References (include name and phone number)

Laura Poppiti, Laura.poppit@gmail.com

Signature

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following:

a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying;

b) that I have not served as a Councilmember in less than a year (Planning and Parks only);

c) that any or all information on this form may be verified;

d) that this document is a public record subject to disclosure under the Public Records Act; and

e) that, if I am appointed, I will be required to submit to a background check by the City.

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment. *

By checking this box you affirm the statement above.

14. Full Name (Signature) *

Sylvia Hathaway Chavez



Respondent



6

Anonymous



1859:50

Time to complete



1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Name *

Ignatius Lin

3. Phone Number *

424-262-0447

4. Home Address, City, & Zip Code *

4513 W. 163rd Street, Lawndale, CA 90260

5. Email *

ignatius@ignatiuslin.com

6. Years Lived in Lawndale *

6.5

7. Employer Information

Employer Name and Contact Info (Address and Phone number)

TSIB - the movie Inc., 22750 Hawthorne Blvd., Torrance, CA 90505, 424-398-9664

8. Educational Background/Degrees, Licenses or Special Certificates Held

Bachelor degree in economics

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

School Site Council, Chapman Elementary, 2019-2021

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

My background as a parent and in operational management come in very handy in this commissioner role. I've lived in Lawndale for almost 7 years. I take my two young children to the parks almost daily, and before Covid, I took my daughter to classes at the community center. I've come to know the concerns and needs of the many families who use Lawndale's facilities. Moreover, I have experience in managing facility and resources in my work, which I believe translates well to the requirement for this position. I really want to help make the city

services great for our families and senior citizens, and I am ready to be a team player on the commission.

11. Optional additional information (biography, resume, experience, etc.)

12. References (include name and phone number)

Candy Royce 310-947-4378

Signature

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following:

a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying;

b) that I have not served as a Councilmember in less than a year (Planning and Parks only);

c) that any or all information on this form may be verified;

d) that this document is a public record subject to disclosure under the Public Records Act; and

e) that, if I am appointed, I will be required to submit to a background check by the City.

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By checking this box you affirm the statement above.

14. Full Name (Signature) *

Ignatius Lin





CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

June 21, 2021

TO: Honorable City Council

FROM: Mayor Robert Pullen-Miles
Kevin M. Chun, City Manager 

PREPARED BY: Matthew Ceballos, Assistant City Clerk 

SUBJECT: **Beautification Committee Appointment to Fill a Vacancy**

BACKGROUND

On March 1, 2021, City Council adopted Resolution No. CC-2103-010 appointing four (4) members to serve on the Beautification Committee for a term beginning March 1, 2021 and ending February 28, 2023.

The Beautification Committee has had vacancies for 3 unexpired terms since the new terms began on March 1, 2021.

STAFF REVIEW

To be appointed to the Beautification Committee, a person must submit a written application, must be at least 18 years of age, and must reside in the City for at least consecutive 30 days before submitting the application. Pursuant to California Government Code Section 40605, the Mayor appoints new members with the approval of the City Council.

Since the vacancy, the City received one (1) application for appointment to the Committee.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for appointment:

Luvia Diaz

In anticipation that the Mayor would make appointment and that the City Council would approve the appointment, we have prepared Resolution No. CC-2106-026 for your consideration.

The appointment terms will begin immediately upon adoption and expire on February 28, 2023.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2106-026 and has approved it as to form.

City Council Meeting – June 21, 2021
Beautification Committee Appointments 2021-2023, Vacancy

FUNDING

None.

RECOMMENDATION

Staff recommends that: (a) the City Council approve the Mayor’s appointment by directing staff to insert the appointee’s names in Section 1 of Resolution No. CC-2106-026; and (b) the City Council adopt the resolution as amended.

Attachments: Resolution No. CC-2106-026
 Application for Appointment to the Beautification Committee

RESOLUTION NO. CC-2106-026

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA,
CONFIRMING APPOINTMENTS TO
THE BEAUTIFICATION COMMITTEE**

WHEREAS, the City Council established, by Resolution No. CC-0103-26, the 7-member Beautification Committee (“Committee”) of the City of Lawnsdale; and

WHEREAS, with the adoption of Resolution No. CC-2103-010 the City Council appointed the current four Committee members to a term that ends on February 28, 2023; and

WHEREAS, all committee members are appointed by the Mayor, with the approval of the City Council, for a term commencing on March 1 of each odd numbered year and terminating on February 28 of the succeeding odd numbered year; and

WHEREAS, the City Council desires to fill the three vacancies; and

WHEREAS, eligible residents have submitted applications for appointment to the Committee; and

WHEREAS, the Mayor and City Council have reviewed the application; and

WHEREAS, the Mayor has appointed one (1) of the applicants on the Committee and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor’s appointment of _____, to the Beautification Committee.

SECTION 2. The member of the Committee shall serve a term of office to commence on immediately and expire on February 28, 2023, unless earlier removed.

SECTION 3. Pursuant to Council Policy No. 93-09, a newly appointed committee member must submit to a background check upon appointment.

SECTION 4. Members of the Beautification Committee shall serve without compensation, unless the City Council, by resolution or otherwise, provides, but may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-026 at a regular meeting of said Council held on the 21st day of June, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Bernadette Suarez					
Rhonda Hofmann Gorman					
Sirley Cuevas					

Erica Harbison, City Clerk

APPROVED AS TO FORM:

Gregory M. Murphy, City Attorney

Respondent



7

Anonymous



12:08
Time to complete



1. Applying for Appointment to (check all boxes that apply, you can select more than one): *

- Planning Commission
- Parks, Recreation & Social Services Commission
- Beautification Committee
- Senior Citizen Advisory Committee
- Media and Technology Advisory Committee
- Personnel Board

2. Name *

Luvia Diaz

3. Phone Number *

310 5292437

4. Home Address, City, & Zip Code *

4114 west 160th st Lawndale ca 90260

5. Email *

QjQ2bonita@gmail.com

6. Years Lived in Lawndale *

8

7. Employer Information

Employer Name and Contact Info (Address and Phone number)

Retired from Lawndale school district

8. Educational Background/Degrees, Licenses or Special Certificates Held

Early childhood educator for 18 years

9. List any other committees/commissions or organizations (professional, technical, community, services) on which you have served/belonged, and the year(s) of service:

Spearheaded and help with sharefest community work day for my preschool classroom at Jane Addams (Classroom now closed) for 10 years

10. State why you wish to serve and why you believe you are qualified for the position (attach optional additional documents such as a resume or bio).

I see the beauty of Lawndale, I'm a teacher and always will be I want to make sure that our children, families and everyone that lives in Lawndale have the opportunity to have a safe, wonderful and beautiful place that they can be proud. I love to help the community to be involved in the decision making and hands on to make our small but beautiful city a wonderful place to live.

11. Optional additional information (biography, resume, experience, etc.)

I'm a retired teacher from the Lawndale school district, I've taught children for the Lawndale community for 18 years. I'm a gardener at heart, I love animals. I love to give children and families the opportunity to learn, be involved and be inspired by opportunities that the city might have.

12. References (include name and phone number)

Blanca Águilar (310) 347-7372 Claudia Maldonado +1 (562) 360-5632

Signature

13. I understand, acknowledge, and agree that my digital submission of this application serves to certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following:

- a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying;
- b) that I have not served as a Councilmember in less than a year (Planning and Parks only);
- c) that any or all information on this form may be verified;
- d) that this document is a public record subject to disclosure under the Public Records Act; and
- e) that, if I am appointed, I will be required to submit to a background check by the City.

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment. *

By checking this box you affirm the statement above.

14. Full Name (Signature) *

Luvia Diaz



RESOLUTION NO. CC-2106-023

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$628,485.83**

THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Finance Director, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 201297 through 201350 for the aggregate total of \$628,485.83 are hereby authorized.

Effective Date: June 21th, 2021

Certified by:



Michael Matsumoto, Financial Consultant

PASSED, APPROVED AND ADOPTED this 21st day of June, 2021.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawnsdale)

I, Erica Harbison, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2106-023 at a regular meeting of said Council held on the 21st day of June, 2021, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Pat Kearney, Mayor Pro Tem					
Rhonda Hofmann Gorman					
Sirley Cuevas					
Bernadette Suarez					

Erica Harbison, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
6/3/2021		201297	201329	37,110.37
6/10/2021		201330	201350	591,375.46
Total Checks				628,485.83

*The batch for Check# 201330 - 201349 was printed on 6/09/2020. Emergency check#201350 for U.S. Postal Service (mailed out illegal fireworks flyers) was printed separately on 6/10/2021.

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00

Total Audited Claims and Demands Paid **628,485.83**

Check Register Report

Date: 06/02/2021
 Time: 4:42 pm
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
201297	06/03/2021	Printed		2207	ASAP SIGN & BANNER	US & CITY FLAGS FOR CITY HALL	214.99
201298	06/03/2021	Printed		7223	CHRISTINA CARROLL	PRSSC MEETING STIPEND	50.00
201299	06/03/2021	Printed		6459	CASC ENGINEERING & CONSULTING	NPSSC PERMIT COMPLIANCE SVCS	2,792.50
201300	06/03/2021	Printed		0615	CLEANSTREET	STREET SWEEPING CITYWIDE	18,243.50
201301	06/03/2021	Printed		7564	COLANTUONO, HIGHSMITH, &	SCE COALITION SHARE OF COSTS	113.95
201302	06/03/2021	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	MAY 2021-INS PRE-TAX/POST TAX	2,516.04
201303	06/03/2021	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE THRU APR 2021	1,375.95
201304	06/03/2021	Printed		0216	DELTA DENTAL	MAY 2021 DENTAL INSURANCE-REG	2,051.14
201305	06/03/2021	Printed		0389	DELTA DENTAL INS	MAY 2021 DENTAL PREMIUM	150.28
201306	06/03/2021	Printed		0220	DEPARTMENT OF TRANSPORTATION	SIGNALS & LIGHTING BILLING	462.22
201307	06/03/2021	Printed		7676	ENERGIZE ELECTRIC	ELECTRICAL INSPECTION FOR CITY	375.00
201308	06/03/2021	Printed		7767	ERICK ESCAMILLA	PLANNING COMMISSION STIPEND	50.00
201309	06/03/2021	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	95.12
201310	06/03/2021	Printed		7783	MAC UMER KHAN	REFUND FOR OVERPAYMENT	50.00
201311	06/03/2021	Printed		0337	MANAGED HEALTH NETWORK	EMPLOYEE ASSIST PROGRAM MAY	91.96
201312	06/03/2021	Printed		0338	MANERI SIGN COMPANY	NO PARKING SIGNS	413.44
201313	06/03/2021	Printed		7308	JESSICA MARTINEZ	PRSSC MEETING STIPEND	50.00
201314	06/03/2021	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
201315	06/03/2021	Printed		5560	MITSUBISHI ELECTRIC & ELECT, I	ELEVATOR MAINTENANCE-COMMUNITY	616.46
201316	06/03/2021	Printed		1140	PACIFIC TIRE SERVICE	2 FIX FLATS ON P.W. FORD ESCAP	310.00
201317	06/03/2021	Printed		7764	NI KAL S. PRICE	PLANNING COMMISSION STIPEND	50.00
201318	06/03/2021	Printed		5895	RICOH USA INC	LEASE AND USAGE CHARGES FOR CO	2,142.66
201319	06/03/2021	Printed		2051	MADONNA SITKA	PLANNING COMMISSION STIPEND	50.00
201320	06/03/2021	Printed		6759	SMARTHIRE	BACKGROUND CHECK	112.50
201321	06/03/2021	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
201322	06/03/2021	Printed		0458	THE SALVATION ARMY	MEALS FOR BEACH CITIES	109.00
201323	06/03/2021	Printed		2002	THE STANDARD, UNIT 22	LIFE,AD&D,LTD INSURANCE PREM	1,557.20
201324	06/03/2021	Printed		4142	TIME WARNER CABLE	SPECTRUM ENTERPRISE TV	330.51
201325	06/03/2021	Printed		4526	URBAN RESTORATION GROUP	GRAFFITI REMOVAL SUPPLIES	525.42
201326	06/03/2021	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM MAY 2021	832.49
201327	06/03/2021	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	1,125.87
201328	06/03/2021	Printed		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	50.00
201329	06/03/2021	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	102.17

Total Checks: 33 **Checks Total (excluding void checks): 37,110.37**

Total Payments: 33 **Bank Total (excluding void checks): 37,110.37**

Total Payments: 33 **Grand Total (excluding void checks): 37,110.37**

Check Register Report

Date: 06/10/2021
 Time: 12:55 pm
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
201330	06/10/2021	Printed		0115	AT & T	LONG DISTANCE SERVICES	15.73
201331	06/10/2021	Printed		0613	BERICOM IT & DESIGN	INFORMATION AND TECH SERVICES	11,902.00
201332	06/10/2021	Printed		7766	BURKE, WILLIAMS &	LEGAL SERVICES - APRIL 2021	67,923.00
201333	06/10/2021	Printed		1288	EWING IRRIGATION PRODUCTS INC	IRRIGATION PARTS	806.33
201334	06/10/2021	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	113.54
201335	06/10/2021	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	180.16
201336	06/10/2021	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES	494,322.29
201337	06/10/2021	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	2,388.97
201338	06/10/2021	Printed		4931	PERRY MAILING SERVICES	MAILING & LETTER SHOP SVCS	970.92
201339	06/10/2021	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY CHARGES FOR COVERALLS	174.96
201340	06/10/2021	Printed		7575	ROGERS, ANDERSON, MALODY &	TOT AGREED UPON PROCEDURE	5,000.00
201341	06/10/2021	Printed		6379	SHI	ANYCONNECT APEX FIX SMS-1	277.97
201342	06/10/2021	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	9.35
201343	06/10/2021	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	773.94
201344	06/10/2021	Printed		4582	STATE CONTROLLER'S OFFICE	2020 OFFSETS PROGRAM	974.63
201345	06/10/2021	Printed		4142	TIME WARNER CABLE	INTERNET SERVICES	1,607.90
201346	06/10/2021	Printed		7752	TORRANCE AUTO REPAIR	VEHICLE MAINTENANCE	59.00
201347	06/10/2021	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	609.88
201348	06/10/2021	Printed		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	549.98
201349	06/10/2021	Printed		3672-MSD	U.S. BANK	CREDIT CARD PAYMENT	414.91
201350	06/10/2021	Printed		0469	U.S. POSTAL SERVICE	POSTAGE FOR ILLEGAL FIREWORK	2,300.00

Total Checks: 21 Checks Total (excluding void checks): 591,375.46

Total Payments: 21 Bank Total (excluding void checks): 591,375.46

Total Payments: 21 Grand Total (excluding void checks): 591,375.46

**MINUTES OF THE
LAWNDALE CITY COUNCIL REGULAR MEETING
June 7, 2021**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Pat Kearney, Councilmember Bernadette Suarez, Councilmember Rhonda Hofmann Gorman, Councilmember Sirley Cuevas

Other Participants: City Clerk Erica Harbison, City Manager Kevin M. Chun, City Attorney Gregory M. Murphy, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, Public Works Director Julian Lee

B. CEREMONIALS

Councilmember Mayor Pro Tem Pat Kearney led the flag salute.

C. PUBLIC SAFETY REPORT

Captain Duane Allen summarized the recent law enforcement activities.

Councilmember Hofmann Gorman inquired about the fireworks enforcement. Captain Allen responded to the inquiry.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Adaora & Kelechi Okoro, Resident and Sr. Project Manager with Edison International, spoke of the limited street parking due to residents owning multiple vehicles and not using their garages and carports.

Frank Flores, Resident, inquired if the City Council meetings will continue to be televised.

Randall Abram, Resident, spoke of the illegal fireworks warning signs and letters to homeowners.

Pam London, Resident, spoke about staff and the City's management.

Johnny London, Resident, spoke about the decisions of City Council, staff and management.

E. COMMENTS FROM COUNCIL

The City Council responded generally to the comments, but did not request placement of any issues on a future meeting agenda. There was a lengthy discussion between City Council and staff regarding components of the fireworks suppression plan.

F. CONSENT CALENDAR

1. Operation of City Parks at School District Sites

Recommendation: that the City Council receive and file report.

2. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-2106-021 authorizing the payment of certain claims and demands in the amount of \$216,757.66

3. Minutes of the Lawndale City Council Regular Meeting – May 17, 2021

Recommendation: that the City Council approve.

Mayor Pro Tem Kearney inquired about the language in item one, suggesting a change be made to the term of the proposed agreement to two years.

A motion by Mayor Pro Tem Kearney to approve the consent calendar with the minor correction to the term language in item 1, Operation of City Parks at School District Sites, was seconded by Councilmember Cuevas and carried by a vote of 5-0.

G. PUBLIC HEARING

4. Proposed Building and Safety Permit Fees for FY 2021-22

Recommendation: that the City Council (a) conduct a public hearing to receive testimony regarding the City's Building Code Fee Schedule and (b) adopt Resolution No. CC-2106-022 revised fee schedule for Building and Safety Permit Fees for FY 2021-22.

Community Development Director Sean Moore reported on the Proposed Building and Safety Permit Fees for FY 2021-22.

Mayor Pullen-Miles opened and closed the public hearing immediately at 7:08 p.m., there being no one wishing to testify.

Mayor Pro Tem Kearney inquired if the multiplier changes would be annually.

Community Development Director Sean Moore responded it would not change while also noting that other cities have higher multipliers. Director Moore added the City just finalized the fee study update and it is in line with the fee study consultant recommended.

A motion by Councilmember Cuevas to adopt Resolution No. CC-2106-022, a revised fee schedule for Building and Safety Permit Fees for Fiscal Year 2021-22, was seconded by Councilmember Suarez and carried by a vote of 5-0

H. ADMINISTRATION

5. Potential Cancellation of the Upcoming City Council Meeting

Recommendation: that the City Council cancel the following City Council meeting:
Tuesday, July 6, 2021.

A motion by Mayor Pro Tem Kearney to cancel the City Council meeting: Tuesday, July 6, 2021, was seconded by Councilmember Cuevas and carried by a vote of 5-0.

I. CITY MANAGER'S REPORT

City Manager Kevin Chun noted that City Hall and City Facilities are open for in-person services while adhering to COVID restrictions. City Manager Chun added that June 21st will be the first, resumed, in-person City Council meeting and anticipates presenting the Fiscal Year 2021-2022 Budget during that meeting. City Manager Chun further announced that Los Angeles County will hold a vaccine clinic at the Herold E. Hofmann Community Center on June 11th at 9:00 a.m.

J. ITEMS FROM CITY COUNCILMEMBERS

6. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Suarez spoke on public comments and requested they remain professional and polite.

Councilmember Cuevas commended the Sheriff's and Lieutenant Lio for a ride-along and Deputy Kimberly Fermin. Councilmember. Cuevas added she attended, on June 3rd, a general meeting with Los Angeles County League of California Cities.

Councilmember Hofmann Gorman expressed her gratitude towards the outcome of the meeting with California Department of Transportation (Caltrans) and looks forward to changes. Councilmember Hofmann Gorman explained many ways a resident can report use of illegal fireworks. Councilmember Hofmann Gorman added an announcement for the City's Pet Licensing Clinic on Saturday, June 12th and invited Municipal Services Director Michael Reyes to provide the event details. Director Reyes spoke briefly about the event.

Mayor Pro Tem Kearney inquired when Council will receive budget books and City Manager Chun responded that he would have a better idea once the consultant came on board and provide an update the week of June 14th.

Mayor Pullen-Miles attended a food drive with L.A. County Supervisor Holly Mitchell and Restoration of Life Church. Mayor Pullen-Miles attended the Caltrans meeting and reiterated how essential it was for Caltrans to manage and clean their properties. The Mayor inquired if there will be an opportunity to hold the Blues Festival and City Manager with Director of Community Services responded it will be presented in the budget for approval and will be different, based on the County and States guidelines.

K. CLOSED SESSION

At 7:33 p.m. the City Council entered into closed session.

7. Conference with Legal Counsel – Existing Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(1), to confer with legal counsel regarding litigation to which the City is a party. The title of such litigation is as follows: Lawndale vs. Metropolitan Transportation Authority; Case Number 20STCP02875; L.A. County Superior Court.

At 7:56 p.m. the City Council entered back into open session.

City Attorney Gregory M. Murphy reported that the City Council met in Closed Session to discuss the item listed on the Closed Session agenda. A settlement agreement with Caltrans and Los Angeles County Metropolitan Transportation was accepted and approved by City Council by a vote of 4-1, with Councilmember Kearney voting No.

The general terms of the settlement agreement are as follows:

Caltrans agreed to certain project construction equipment standards (meeting Tier 3 Motor Vehicle Emission and Fuel Standards program), enhance project landscaping, have City representatives on the project development team, landscaping will be installed and maintained by Caltrans, City branding by Caltrans, the City's drainage facilities will be addressed in the final design phase. If Los Angeles County Metropolitan Transportation (Metro) continues with the Green Line extension it will include an Environmental Impact Report in exchange that the City agrees to dismiss the lawsuit.

L. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 8:00 p.m.

ATTEST:

Robert Pullen-Miles, Mayor

Erica Harbison, City Clerk

Approved: 06/21/2021



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

June 21, 2021

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

PREPARED BY: Gregory M. Murphy, City Attorney

SUBJECT: **Letter Agreement for Continuing Operation of City Parks at School District Sites**

BACKGROUND

As part of the adoption of the Fiscal Year 2020-21 budget, the City Council directed that City staff terminate its three agreements with Lawndale Elementary School District (LESD) under which the City operates parks at three LESD-owned sites. The agreements each required a one-year notice of termination, and so each was due to expire in July of this year.

At the City Council meeting of May 17 of this year, the City Council again considered the operation of the City's parks and direction was given to staff and the City Attorney's office. Specifically, the City Council directed that the pending termination of the agreements under which the City operates parks at three school sites be delayed if possible and a new temporary agreement be put in place to allow time for the City and LESD to determine whether they could negotiate a new agreement for the continued operation and upkeep of the parks on terms acceptable to both parties.

The City Attorney's office has agreed in concept with the LESD legal counsel on the format of a brief and simple letter agreement that will carry out the City Council's direction. The letter agreement is attached to this report. The key terms of the letter agreement begin at the bottom of page 1. First, the parties would agree to extend the termination of the existing agreements for two years, until June 30, 2023. Second, the parties would agree to continue operating the parks under the terms of the existing agreements while they negotiate in good faith regarding the future operation of the parks. Third, the parties accept that a termination of this extension period may be made on 60 days' notice if either party believes that the negotiations have reached the point where they are unlikely to lead to a new agreement for future operations.

LEGAL REVIEW

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council review the draft letter agreement for continuing operation of City parks at Lawndale Elementary School District sites and authorize the Mayor to execute it.

Attachments:

Draft Letter Agreement between the City of Lawndale and the Lawndale Elementary School District Regarding Recreational Agreements



June 21, 2021

Lawndale School District
4161 W. 147th
Lawndale, CA 90260
Attn: Associate Superintendent, Business
Services

Constance J. Schwindt
Atkinson, Andelson, Loya, Ruud, & Romo
12800 Center Court Drive
Suite 300
Cerritos, CA 90703

Letter of Agreement between the City of Lawndale and the Lawndale
Elementary School District Regarding Recreational Agreements

Dear Ms. Schwindt:

This letter shall memorialize the agreement between the City of Lawndale ("City") and the Lawndale Elementary School District ("District"). When referred to collectively, the City and the District are referred to as the "Parties."

The Parties entered into certain Community Recreation Program Agreements ("Agreements") for the use of recreational areas commonly known as the Jane Addams Park, the Rogers/Anderson Park, and the William Green Park on real property owned by the District commonly known as the William Anderson Elementary School, Will Rogers Middle School, Jane Addams Middle School, William Green Elementary School (together "Recreational Areas"). Per Section 6.1 of the Agreements, either party may terminate the Agreements by giving the other party one year's prior written notice. On June 30, 2020 the City issued a written notice of termination to the District communicating the Agreements would terminate on June 30, 2021. However, the Parties now desire to negotiate the terms and conditions of a new agreement for the use of the Recreational Areas, and maintain the current terms. Accordingly, the Parties would like to extend the wind-down period of the existing Agreements.

Notwithstanding the City's notice of termination dated June 30, 2020 the Parties through their respective counsels, agree that the existing Agreements will terminate on **June 30, 2023**, and not on June 30, 2021.

As consideration for the foregoing, the Parties agree that the existing Agreements shall remain in full force and effect, and thereby the Parties must comply with all the terms and conditions of the Agreements for the additional two-year period. As further consideration, the Parties agree to negotiate in good faith a new agreement

Lawndale School District
Constance J. Schwindt
June 21, 2021
Page 2

for the future operation and maintenance of the Recreational Areas. The Parties agree and acknowledge that each party, in its sole discretion based on a determination that negotiations have broken down and are unlikely to lead to a new agreement, may advance the termination date by providing the other party a sixty-day written notice. Upon the expiration of that sixty days, the Agreements will terminate.

Except as stated herein, all provisions of the Agreements shall remain in full force and effect. This letter agreement may be executed in one or more counterparts, each of which shall be deemed to constitute an original, but of which when taken together, shall constitute one and the same instrument.

Please execute this letter agreement in the space provided below to indicate your agreement to the foregoing, and deliver your signed counterpart to the undersigned. The signed letter agreement will be binding upon signature and return to the undersigned.

[Signature Page Follows]

AGREED AND ACCEPTED:

City of Lawndale

By: _____

Name: Robert Pullen- Miles

Title: Mayor

Date: _____

ATTEST:

By: _____

Name: Erica Harbison

Title: City Clerk

Lawndale Elementary School District

By: _____

Name: _____

Title: _____

Date: _____

GMM:AE
Enclosure

cc: Kevin Chun, City Manager
Erica Harbison, City Clerk
Gregory M. Murphy, City Attorney



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: June 21, 2021
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *mc*
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: June 21, 2021

TO: Honorable Mayor and City Council

FROM: Matthew R. Ceballos, Assistant City Clerk *MRC*

SUBJECT: Conference with Labor Negotiator - Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees

No public documents were forwarded to the City Clerk Department for this item.