



CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWNDALE CITY COUNCIL REGULAR MEETING Monday, August 17, 2020 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

*** COVID-19 NOTICE ***

Consistent with Executive Orders from the Executive Department of the State of California and the Los Angeles County Health Official's "Safer at Home" Order, this City Council meeting will not be physically open to the public as City Councilmembers will be teleconferencing into the meeting via Webex Communications.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

How to submit Public Comment:

Members of the public may provide public comment by sending comments to the Clerk by email at cityclerk@lawndalecity.org. Please submit your written comments as early as possible, preferably prior to the start of the meeting or if you are unable to email, please call the City Clerk's Office at (310) 973-3213 by 5:30 p.m. on the date of the meeting. Email comments must identify the Agenda Item Number in the subject line of the email. The public comment period will close once the public comment time for the agenda item has concluded. The comments will be entered into the record and provided to the Council. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. Please see the [Temporary eComment Policy for Public Meetings](#).

Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PUBLIC SAFETY REPORT**
- D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- E. **COMMENTS FROM COUNCIL**
- F. **CONSENT CALENDAR**

Items 1 through 5, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.
2. **Ordinance to make all violations of the Lawndale Municipal Code subject to Administrative Citation**
Recommendation: that the City Council approve the second reading and adopt Ordinance 1174-20 to add a new chapter, Chapter 1.11, to the Lawndale Municipal Code which will make all violations of the Municipal Code subject to administrative citation.
3. **Federally Funded Employment and Job Training – South Bay Workforce Investment Board Activities Summary**
Recommendation: that the City Council receive and file the report.
4. **Accounts Payable Register**
Recommendation: that the City Council adopts Resolution No. CC-2008-043, authorizing the payment of certain claims and demands in the amount of \$808,184.64.
5. **Minutes of the Lawndale City Council Regular Meeting – August 3, 2020**
Recommendation: that the City Council approve.

G. ADMINISTRATION

6. **Authorizing the Application for and Receipt of a Permanent Local Housing Allocation Grant**
Recommendation: that the City Council (a) determine that the consideration of Resolution CC-2008-044 is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15378 of the CEQA guidelines and (b) approve Resolution No. CC-2008-004 authorizing staff to submit an application for grant funding from the Permanent Local Housing Allocation Grant Program.
7. **Update on the Use of the Best Western Hotel and the Baymont Inn as a Temporary Homeless Shelter through “Project Roomkey”**
Recommendation: that the City Council receive and file this report, and provide direction to staff as appropriate.
8. **Support of the California Citizens for Local Control**
Recommendation: that the City Council approve Resolution No. CC-2008-045 in support of the California Citizens for Local Control.

H. CITY MANAGER'S REPORT

I. ITEMS FROM CITY COUNCILMEMBERS

9. **Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

J. CLOSED SESSION

10. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case against Best Western Plus South Bay Hotel, Baymont Inn, and the County of Los Angeles.

K. ADJOURNMENT

City Hall will be closed for the Labor Day holiday on the next regular meeting date. Therefore, the next meeting of the City Council will be held at 6:30 p.m. on TUESDAY, September 8, 2020 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on August 17, 2020 was posted not less than 72 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk



CITY OF LAWNDALE
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PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 17, 2020
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *MC*
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 17, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *[Signature]*

PREPARED BY: Michael Reyes, Municipal Services Director *[Signature]*

SUBJECT: **Adoption of Ordinance 1174-20 to Make all violations of the Municipal Code Subject to Administrative Citation (2nd Reading)**

BACKGROUND

On March 2, 2020 the City Council directed staff to move forward with the adoption and implementation of an administrative citation process which would provide Municipal Service Officers, Sheriff deputies, and properly trained members of the Public Works Department the ability to issue administrative citations to residents, property owners, and businesses who violate the City of Lawndale's Municipal Code (Code).

Without this ordinance, violations of the City's Code can only be prosecuted as criminal matters, via complaints filed in criminal court, when residents, property owners and business owners fail to cure violations upon receipt of a Notice of Violation. Fines paid in connection with an administrative citation are paid to the City with the full amount retained by the City. Staff will return to the City Council to establish the fine amounts for administrative citations.

STAFF REVIEW

The hope is that a majority of the Code violations cited by the City can be resolved through the administrative process. To implement the City Council's direction, language needs to be put into the Lawndale Municipal Code authorizing the issuance of administrative citations for Code violations. The attached ordinance adds a new Chapter 1.11 to the City Code to authorize and establish the procedures for the issuance of administrative citations.

Once the staff has the ability to issue administrative citations, the general code enforcement process will be as follows: A violation such as an inoperable vehicle or overgrown vegetation will be met with an inspection and Notice of Violation, followed by a second Notice of Violation two weeks later if not corrected. Upon the responsible party's failure to comply with the second Notice of Violation, an administrative citation would be issued, followed by a second and third citation, with each citation being issued two weeks apart. After the third citation has been issued and compliance has still not been achieved, the case would then be turned over to the City Attorney's office to initiate their notice and office conference protocol, as outlined above, including criminal prosecution, if necessary. Meanwhile, when the responsible party fails to pay the applicable administrative citation fine and any interest owed, a lien can be recorded against the property or fine for the responsible party can be sent to collections.

When a violation relates to illegal construction, a process similar to that described above will be followed in that, where the violations remain, staff will issue up to two Notices of Violations, followed by the issuance of an administrative citation.

A responsible party who objects to the receipt of an administrative citation has an appeal right. The process and how to avail yourself of the process will be explained on each administrative citation. For an appeal of any code violation other than a violation of building and/or safety codes, the appeal will be considered by a hearing officer at Data Ticket, the contractor currently used by the City to administer parking ticket payments and appeals. The appeal of a violation of a building and/or safety code will be considered by a new 3 member appeals board, upon its establishment. Once a decision is rendered by the appeals board, the losing party may appeal the decision by filing a writ in Superior Court.

If the appeal board rescinds an administrative citation but the violations remain, the City has several options beyond filing a writ, as mentioned above. The City Council may consider whether to: (i) seek a court order to allow the City to abate the violation(s), (ii) seek the appointment of a receiver to repair the violations, (iii) issue a criminal citation, (iv) negotiate an agreement with the responsible parties, or (v) take no further action.

LEGAL REVIEW

The City Attorney's office has reviewed Ordinance 1174-20 and has approved it as to form.

FISCAL IMPACT

There will be minimal administrative costs associated with the implementation of this program, and these costs were approved at the March 2, 2020 City Council meeting. Moreover, staff hopes to decrease attorneys' fees spent on criminal prosecutions and to receive a small increase in fines and interest received from administrative citations.

RECOMMENDATION

Staff recommends that the City Council approve the second reading to adopt Ordinance 1174-20 to add a new chapter, Chapter 1.11, to the Lawndale Municipal Code to make all violations of the Municipal Code subject to administrative citation.

Attachment: Ordinance 1174-20

ORDINANCE NO. 1174-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA ADDING CHAPTER 1.11 TO THE LAWNSDALE MUNICIPAL CODE ESTABLISHING AN ALTERNATE PROCEDURE FOR CODE ENFORCEMENT COMPLIANCE

SUMMARY: This ordinance will provide an alternate procedure for code enforcement compliance through administrative citations for certain types of violations.

WHEREAS, Government Code section 53069.4 authorizes a city to make any violation of any ordinance enacted by the city subject to an administrative fine or penalty, and to set forth, by ordinance, administrative procedures for the imposition, enforcement, collection, and administrative review of those administrative fines or penalties; and

WHEREAS, the City Council now desires to amend the Lawnsdale Municipal Code to establish procedures for the issuance of administrative citations for certain quality of life violations of the Lawnsdale Municipal Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Lawnsdale finds that the above recitals are true and correct and incorporated herein by this reference.

SECTION 2. A new chapter 1.11 entitled "Administrative Citations" is hereby added to Title 1 "General Provisions" of the Lawnsdale Municipal Code to read, in its entirety, as follows:

"Chapter 1.11 ADMINISTRATIVE CITATIONS

- 1.11.010 – Definitions.
- 1.11.020 – Code enforcement authority.
- 1.11.030 – Administrative citations.
- 1.11.040 – Fines and penalties.
- 1.11.050 – Request for administrative citation appeals hearing.
- 1.11.060 – Procedures for administrative appeals hearings.
- 1.11.070 – Written decision on administrative appeals hearings.
- 1.11.080 – Late payment charges and collection of administrative fines and costs; lien procedure.
- 1.11.090 – Right to judicial review.

1.11.010 Definitions.

The following definitions shall govern construction of this Chapter, unless the context clearly requires otherwise:

- A. "Administrative citation" means the written notice provided to a responsible party that a violation of the Code has occurred, and is subject to assessment of a civil fine as issued by a Code Enforcement Officer as described herein.
- B. "Code" means the Lawndale Municipal Code, any City ordinance, and any code adopted by reference.
- C. "Code Enforcement Officer" means the enforcement personnel identified in Section 8.28.190, and any other officer designated by the director of municipal services. Unless otherwise authorized by the Code or California law, a Code Enforcement Officer shall have the power to issue an administrative citation as provided in this Chapter, but shall not have the power to arrest.
- D. "Hearing Officer" means the impartial person appointed by the City Manager to preside over administrative citation appeal hearings under this Chapter. A Hearing Officer shall not be an employee of the City and shall have no financial interest in the outcome of any matter over which they may preside.
- E. "Legal interest" means any ownership interest of any person as hereafter defined in real or personal property as evidenced by title or ownership documents or instruments recorded with the Los Angeles County Recorder's Office or on file with, or in possession of, any other governmental entity. "Legal interest" shall also include the property interest of lessees or tenants of real property, as well as all sublessors thereof.
- F. "Responsible party" means the person who a city official reasonably believes is causing, performing, or permitting to exist or otherwise maintaining a public nuisance, or any other suspected or actual violation of the code, and includes the owner of the real property involved, any person with a legal interest in the property, and any tenant, occupant, or user thereof, or any other person in real or apparent charge or control of said real property.

1.11.020 Code enforcement authority.

- A. This Chapter provides for an administrative remedy for violations of the Code that: (1) are transitory or immediately remediable including, without limitation, violations involving inoperable vehicles, overgrown vegetation, and junk, trash and debris; (2) pertain to business taxes, licenses and regulations set forth in Title 5 of this Code; or (3) create an immediate danger to public health or safety. This remedy may be exercised in place of, or in addition to, any other: administrative, criminal, civil, or equitable remedy, allowed by law. The City Prosecutor shall have sole discretion to determine whether a violation will be prosecuted criminally.

- B. Code Enforcement Officers are vested with the authority to gain compliance with the provisions of the Code. These powers include, but are not limited to, the power to use all judicial and administrative remedies available, including issuance of administrative citations.
- C. Any notice required under this Chapter shall be served in the manner set forth in Section 2.12.070.
 - 1. If the responsible party is not the owner of the property where the alleged violation of the Code occurred, written notice shall be served in the manner set forth in Section 2.12.070, and personally delivered or sent by United States mail to the property owner at the last known business or residence address as the same appears in the public records of the City or other records pertaining to the matter to which such notice is directed.
 - 2. When personal service or service by United States mail upon any responsible party is unsuccessful, a copy of the notice shall be posted in a conspicuous place on the property where the alleged violation of the Code occurred.
 - 3. Notice will be effective on the date of mailing. The failure of any responsible party to receive any notice served in accordance with this Section shall not affect the validity of any proceedings taken under the Code.
- D. The remedies provided by this Chapter are in addition to all other legal remedies, criminal or civil, which may be pursued by the City to address any violation of the Code. The use of administrative citations shall be at the sole discretion of the City.

1.11.030 Administrative citations.

- A. Whenever a Code Enforcement Officer determines that a violation of the Code has occurred, the Code Enforcement Officer may issue an administrative citation to each and any responsible party.
- B. To the extent the following information is reasonably available to the Code Enforcement Officer, the administrative citation shall include:
 - 1. The date and location of the violation, and the approximate time the violation occurred;
 - 2. The section of the Code violated, and a description of how the section was violated;
 - 3. The amount of the fine assessed for the Code violation and a description of the fine payment process;

4. An order to correct the Code violation described in the administrative citation, if applicable; and
 5. A description of the administrative citation appeals hearing procedure, the appeal period, and the place from which to obtain an appeal form.
- C. Upon service of an administrative citation, the responsible party shall pay the fine no later than twenty (20) days from the date of service of the administrative citation. Payment of the fine shall not excuse or discharge the failure to correct the violation, nor shall it bar further enforcement action by the City.

1.11.040 Fines and penalties.

- A. The amount of the fine associated with the administrative citation shall be assessed according to a schedule of fines adopted by the City Council. The schedule of fines may include escalating fine amounts for repeat violations occurring within specified periods of time, and fines may vary depending on the particular Code section violated. Each responsible party shall be guilty of a separate offense for each and every day during which a violation of any section of the Code or condition of approval is committed, continued or permitted by such responsible party.
- B. For purposes of establishing the maximum fine amount under Government Code section 53069.4, all violations forming the basis of an administrative citation issued under this Chapter would otherwise be a misdemeanor.
- C. The fine shall be paid to the City within twenty (20) days from the date of service of the administrative citation. Any person who fails to pay any fine imposed by the City shall also be liable for the payment of any applicable late payment charges set forth in the schedule of fines.
- D. Fine payment does not extinguish the duty to correct the violation nor does fine payment bar further enforcement action by the City.
- E. If the violation is not abated, additional, subsequent administrative citations may be issued for the same violation. Fines will accrue until the violation is properly abated to the satisfaction of the City. The amount of the fine for failure to correct the violation will increase at the rate established by the City Council.
- F. A responsible party who fails to pay any fine or other charge owed to the City under this Chapter is liable in an action brought by the City for all costs incurred in securing payment of the delinquent amount, including, but not limited to, administrative costs and attorneys' fees incurred by the City. Such collection costs are in addition to any fines and late charges accrued.

1.11.050 Request for administrative citation appeals hearing.

- A. The fine associated with any administrative citation must be paid within twenty (20) days from the date of service of the administrative citation, and is not deferred if an administrative citation appeals hearing is requested pursuant to this Section.
- B. An appeal of an administrative citation must be filed within twenty (20) days from the date of service of the administrative citation in the City Clerk's Office. The appeal must set forth fully the grounds upon which the appeal is based. The administrative citation shall be final unless appealed in accordance with this Section.
- C. The City Manager, or a duly authorized designee, is authorized to develop and implement policies and procedures relating to the qualifications, appointment, and compensation of Hearing Officers and all other matters relating to conducting administrative citation appeals hearings as provided in the Code.
- D. Any person designated to serve as a Hearing Officer is subject to disqualification for bias, prejudice, interest, or for other reason or which a judge may be disqualified in a court of law. Disqualification of a Hearing Officer shall be based upon a showing of actual bias, prejudice, interest, or other reason.

1.11.060 Procedures for administrative citation appeals hearings.

- A. A requested appeal shall be heard before a Hearing Officer within thirty (30) days of the City's receipt of the appeal, unless both the City and party requesting the hearing ("Appellant") agree to a later date.
- B. The Hearing Officer shall conduct the appeal hearing in an informal manner and the formal rules of evidence and discovery shall not apply. The Hearing Officer shall consider only evidence relevant to whether a violation of the Code occurred and whether the Appellant caused or maintained the violation of the Code on the date(s) specified. No authority to issue a subpoena is provided by this section.
- C. Neither the Code Enforcement Officer nor any other City staff shall be required to attend the hearing, but may do so in their sole discretion. The administrative citation and any additional report submitted by the City shall constitute prima facie evidence of the respective facts contained in those documents. If the Appellant presents evidence to the contrary, the burden of proof shall shift to the City to support the issuance and basis of the administrative citation.
- D. A preponderance of the evidence shall be the standard of proof used by the Hearing Officer in deciding the issues at an administrative citation appeals hearing.
- E. A continuance of the hearing may be granted for good cause, or to request additional information from a Code Enforcement Officer or Appellant, prior to issuing a written decision. Failure to appear by the Appellant constitutes a forfeiture of the right to contest the fine, as well as a failure to exhaust administrative remedies.

1.11.070 Written decision on administrative appeals hearings.

- A. Within ten (10) days following the administrative citation appeals hearing, the Hearing Officer shall issue a written decision to uphold or cancel the administrative citation and shall explain the reason for the decision based on all of the testimony and evidence submitted at the hearing. The written decision shall also include information on the right of the Appellant to judicial review.
- B. The Appellant shall be served with a copy of the Hearing Officer's written decision, which shall be served in the same manner as set forth in Section 2.12.070.
- C. If the Hearing Officer determines that the administrative citation should be upheld, the fine associated with the administrative citation shall be retained by the City. If the Hearing Officer determines that the administrative citation should be canceled, the City shall promptly refund the amount of the deposited fine, together with any late fees paid for the period of time the fine was held by the City.
- D. Administrative costs incurred in connection with any violation found to exist, or for any violation which was not timely corrected, shall be assessed against the Appellant. The administrative costs shall include any and all costs incurred by the City in connection with prosecuting the violation, including, but not limited to, investigation costs, staffing costs for preparing and conducting the administrative hearing, costs for all inspections necessary to enforce compliance, and attorneys' fees incurred therewith. The decision shall specify the date by which the costs must be paid to the City.

1.11.080 Late payment charges and collection of administrative fines and costs; lien procedure.

- A. Late payment charges. Any person who fails to pay to the City on or before the due date any fine imposed pursuant to the provisions of this Chapter shall be liable for the payment of late payment charges as follows:
 - 1. For payments received within thirty (30) days after the due date, a late fee in the amount of fifty percent (50%) of the fine due.
 - 2. For payments received more than thirty (30) days after the due date, a late fee in the amount of fifty percent (50%) of the fine due, plus an additional ten percent (10%) of the overdue fine for each month the payment is overdue. The maximum late fee shall be one hundred percent (100%) of the overdue fine.
- B. Collection of fines and costs; lien procedure.
 - 1. If the responsible party fails to satisfy in full the assessed fines and costs by the time specified in the appeal hearing decision or the administrative citation, and no timely appeal of the appeal hearing decision has been filed with the Los Angeles Superior Court, the City may recover the outstanding fines and costs by imposing

a lien against the real property on which the violation occurred, as provided by law.

2. Prior to the recording of the lien with the Los Angeles County Recorder's Office, the City Council shall conduct a hearing to hear any protest or objection to the lien. The City shall serve notice of the hearing upon the owner of record of the real property, based on the last equalized assessment roll or the supplemental roll, whichever is more current. The notice of hearing shall include the time, date, and place of the hearing, and shall be served upon the owner of record by regular mail in accordance with Section 2.12.070 at least ten (10) days before the date of the hearing.
3. If the City Council determines that the lien should be imposed, the responsible party shall have forty-five (45) days to satisfy the assessed fines and costs in full. If after that time the assessed fines and costs are not paid in full, a Code Enforcement Officer shall prepare and file with the City Clerk a report stating the amount due and owing, which shall include all costs set forth in Section 1.11.070(D).
4. After the report is filed with the City Clerk, the City may cause the lien to be recorded with the Los Angeles County Recorder's Office. Once recorded, the lien shall have the force and effect and priority of a judgment lien governed by the provisions of Section 697.340 of the Code of Civil Procedure, or its successor, and may be extended as provided in Sections 683.110 to 683.220, inclusive, of the Code of Civil Procedure, or their successors.
5. The remedies set forth in this Section are not exclusive and may be used in addition to those set forth elsewhere in the Code or by law. The City may collect any past due fines and costs by use of any available legal means.

1.11.090 Right to judicial review.

- A. The Appellant may seek review of the decision by filing a notice of appeal with the Los Angeles Superior Court and serving the City Clerk with the notice of the appeal in accordance with Government Code Section 53069.4. If the Appellant fails to timely file a notice of appeal, the Hearing Officer's decision shall be deemed final."

SECTION 3. Adoption of this ordinance is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) of the CEQA Guidelines, which provides that CEQA only applies to projects that have the potential for causing a significant effect on the environment. It can be seen with certainty that there is no possibility that adoption of this ordinance, amending existing sections to the City's municipal Code to clarify the intent, will have a significant effect on the environment. Therefore, adoption of this ordinance is not subject to CEQA.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED AND ADOPTED this 17th day of August, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1174-20 at its regular meeting held on the 3rd day of August, 2020, and duly approved and adopted said ordinance at its regular meeting held on the 17th day of August, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearny					
Daniel Reid					

Rhonda Hofmann Gorman, City Clerk

Date

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

SOUTH BAY WORKFORCE INVESTMENT BOARD

11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250

Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the July 16, 2020 South Bay Workforce Investment Board of Directors Meeting Lawndale

This report summarizes the July 16, 2020, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 4th Quarter of Program Year 2019-2020. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*The South Bay Workforce Investment Board's 25th Annual Awards Ceremony will be held virtually on October 28th at 3:00 p.m. The Awards Ceremony will celebrate the outstanding accomplishments of the workforce development community during the past year and honor, employers, training providers and graduates of job and career training programs.

*COVID-19's Impact on Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. For the safety of the public and to reduce the number of people in close proximity, the One-Stop Centers continue to offer services virtually or in-person by appointment only. Complete cleaning and sanitizing at all South Bay WIB locations is ongoing and aligned with public safety priorities. The South Bay One-Stop Business & Career Centers are assisting about 60-75 laid-off workers daily during the hours of 8:00 a.m. – 11:00 a.m. with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually. Many clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team also conducts recruitment fairs via Zoom and continue to screen and refer applicants to essential service employers that are in desperate need of employees.

*Last quarter, the SBWIB received a total of 4 WARN notices from Lawndale-based employers indicating that 85 individuals were being laid off due to the

novel coronavirus. The employers include Guitar Center, Core Power Yoga, and Title Max. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to the employer and the dislocated workers.

*The California Employment Development Department (EDD) awarded the South Bay Workforce Investment Board a \$995,500 grant to provide immediate job placement and training assistance to 180 COVID-19 related displaced and laid-off workers in the South Bay region over the next year. The grant funds will enable the SBWIB to provide a variety of career services that will assist dislocated workers, and eligible veterans with transitioning rapidly into employment programs and reenter the workforce.

*Last quarter, the Department of Labor (DOR) approved the Apprenticeship Standards for the Bio-Manufacturing Technician (Production Technician) and Biomedical Equipment Technician (Biomedical Maintenance Technician) occupations. The standards have now been submitted to the Division of Apprenticeship Standards and the State's Eligible Training Provider List for approval. The following occupations will be submitted to the DOR for approval: Bio-Medical Maintenance Technician (to be approved as competency based rather than time based), Quality Assurance Specialist, and Lyophilizer Maintenance Engineering Technician.

*The South Bay Workforce Investment Board has coordinated the delivery of thousands of bags to South Bay school districts for their Grab & Go Meal Programs, the school districts assisted include Centinela Valley Union High School District and Lawndale Elementary School District. Under these programs, thousands of breakfast and lunch meals are distributed daily to students and families affected by the COVID-19 outbreak. The SBWIB procured 110,000 bags in addition to the thousands donated by Target, Kaiser, Uline, Paper Bag Distributor, Jon's Market, Staples, Alpha Express and Dine Brands.

*Last quarter, students from Hawthorne High School of Manufacturing & Engineering (HHSME) began manufacturing surgical mask extenders also known as "ear savers" in an effort to support local manufacturing needs, frontline healthcare workers, and first responders during the COVID-19 pandemic. The SBWIB introduced the school to businesses and medical partners and also provided \$2,200 to expand production of the mask

extenders and face shields. Students are overseeing production remotely through distance learning. The personal protective equipment is distributed to local hospitals and police departments. If your City's law enforcement agencies or hospitals are in need of ear savers or face shields, please contact the SBWIB at (310) 970-7700.

*The South Bay WIB, in partnership with El Camino College created and implemented a Resume Portal to facilitate the connection between community college students and paid internships. The portal launched in February and is available to job seekers and employers in all sectors throughout Los Angeles County. It is also used by the SBWIB to encourage employers to hire interns and full-time employees from an increasingly diverse talent pool. The Resume Portal is located at: <https://www.sbwib.org/resume-portal>.

*On June 17th, the SBWIB hosted it's first virtual Blueprint for Workplace Success Youth and Young Adults Job Fair. The event featured presentations from 20 professionals representing 12 local businesses including FedEx, Nike SoFi Stadium, and the California Employment Development Department. Over 350 youth and young adults registered and watched presentations over the course of the virtual event. In addition to being able to ask employer questions directly during the presentations, youth were able to submit 30 second "elevator speech" videos to showcase their skills.

*The South Bay Workforce Investment Board serves as the lead and fiscal agent under the State of California's Prison to Employment (P2E) initiative on behalf of the seven Workforce Development Boards in Los Angeles County. The P2E program will provide employment and job placement services to over 700 formerly incarcerated individuals over a two-year period. This past quarter, the region successfully enrolled 119 individuals in the P2E program.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 2 Lawndale residents in both adult and dislocated worker programs.

*South Bay One-Stop Business & Career Centers exited a total of 3 Lawndale residents with employment during the fourth quarter.

*Last quarter, the Department of Labor awarded the South Bay Workforce Investment Board Led-Coalition a \$1.3 million YouthBuild grant to support academic, occupational skills and leadership training for at-risk out-of-school

youth in the South Bay. The SBWIB YouthBuild career pathway program provides a seamless progression from education to work-based training that includes classroom instruction and occupational skills training in construction building trades at approved work sites. YouthBuild Charter School of California provides the academic skills curriculum and Habitat for Humanity manages the housing construction or rehabilitation project sites.

*One youth from the City of Lawndale was enrolled in the WIOA year-round Youth Program this quarter which makes the year-end total 2; these individuals received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in the City of Lawndale.

*The South Bay WIB in collaboration with the Department of Children and Family Services will be connecting 400 youth throughout Los Angeles County with access to the Blueprint for Workplace Success curriculum online. Upon completion, youth will receive a stipend of up to \$800. This was implemented in response to the current pandemic and to minimize the interruption of services as well as minimize potential financial hardships for disconnected youth.

*As part of the Youth at Work Jobs Program, 3 Lawndale students were recruited and enrolled for an opportunity to receive paid pre-employment training and 120 hours of paid work experience during the fourth quarter. Youth had a chance to earn up to \$1,590.

*The California Employment Development Department awarded the South Bay WIB a \$800,000 grant to provide employment recovery services to workers displaced as a result of the COVID-19 pandemic. The funding will be utilized to provide job training and placement services to 145 affected workers. Customized virtual hiring fairs with employers will be coordinated by the SBWIB Rapid Reemployment team so individuals can be placed into new jobs that align with their transferable skills.

*Our totals for the fiscal year reflect 83,297 visits to our South Bay One-Stop Business and Career Centers of which 41,565 visited the Inglewood One-Stop, where Lawndale residents and businesses are served.

*Rapid Response services were provided to 36 South Bay companies that employ 3,893 individuals who were affected by layoffs/closures during the 4th Quarter of Program Year 2019-2020 including Access Financial located in

the City of Lawndale. Staff completed virtual orientations on One-Stop services, unemployment insurance benefits, Covered CA, and financial services.

*During the 4th quarter, the South Bay One-Stop Business & Career Center reached out to 26 Lawndale-based employers which resulted in the Center successfully executing an on-the-job training contract. The employers included M3 Services, Centinela Valley Union High School District, Casa Bella Properties, and Advanced Communication and Technology. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses to market SBWIB services available to meet their hiring and business needs.

*The U.S. Department of Labor awarded a \$12 million grant to the West Los Angeles College/SBWIB led collaborative to prepare and place 5,000 individuals into pre-apprenticeship and apprenticeship roles in advanced manufacturing with a focus on the Aerospace and Bioscience industries over the next three years nationally under the Growing Advanced Manufacturing Apprenticeships Across America (GAMAAA) program. This grant was the only one awarded to a California applicant and will support training of new hires and incumbent workers. The SBWIB is tasked with placing 1,500 apprentices with assistance from partners. In addition, the South Bay WIB is generating awareness of the GAMAAA program locally, as well as with workforce and employment development organizations in other parts of the nation such as South Carolina and Florida. The partners under this initiative include El Camino College, College of the Canyons, Aerojet Rocketdyne, Bachem, Impresa Aerospace, IBM, Magnetika, Lockheed Martin, Northrop Grumman and Tesla, among others. Companies and participants interested in this opportunity may contact the SBWIB at (310) 970-7700 for additional information.

*98 Lawndale and Hawthorne youth received virtual assistance through the Hawthorne Teen Center during the fourth quarter.

*The SBWIB's Bio-Flex initiative continues to progress, during the 4th quarter 19 students from Dominguez Hills High School in Compton graduated from the Pre-Apprenticeship program. The program includes three Tracks, Track I: Work Readiness – Blueprint from Workplace Success. Track II: Technical Skills Training and Track III: Career Exploration. Due to the COVID-19 pandemic and schools providing instruction via distance learning, the SBWIB had to be creative with the delivery of the tracks that were normally offered in person. For Track I, the SBWIB randomly selected 3-4 students per group to conduct 45-minute mock interview sessions via Zoom. For Track III, virtual

Zoom Field Trips are provided. Last quarter, a Lab Director from BioTech LA – the Lundquist Institute began the Zoom Field Trip by providing a tour of the Lundquist Institute lab and sharing her career journey. Individuals from the PolyPeptide group also provided an overview of their company, shared their career journeys, provided a tour of their lab and answered student questions.

This concludes my oral report. A written summary, along with a report of Program Year 2019-2020's 4th quarter activities and accomplishments is being provided for your personal review.

Committees Activity Report
(Based upon the July 16, 2020, South Bay Workforce Investment Board Meeting)

***Rapid Response Summary of Activity from July 2019 – June 2020:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
36	3893	36	0

City	Number of Companies Affected	Number of Employees Affected
Inglewood	3	118
Hawthorne	3	172
Lawndale	1	12
El Segundo	6	622
Gardena	2	582
Carson	5	1133
Redondo Beach	3	59
Hermosa Beach		
Manhattan Beach	1	8
Torrance	9	2055
Lomita	1	3
Los Angeles	2	109

Youth Development Council (YDC) Committee Meeting, May 5, 2020:

The May 5, 2020, Youth Development Council meeting was called to order at 9:04 a.m. The following information was discussed or acted upon:

The Committee took action to approve the February 4, 2020 Meeting Minutes and the Youth Activity and Performance Report.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the Fit for Gold Program, the YouthBuild Program, the Youth at Work Summer Program and Special SBWIB Youth Projects and Grants.

SBWIB staff members also shared how the novel coronavirus (COVID-19) has affected youth services and programs.

Mr. Robert Chavez announced that the Blueprint for Workplace Success curriculum is now available on a digital platform and individuals receive a stipend once the training is complete.

Presidents, Superintendents and Representatives from California State University, Dominguez Hills, West Los Angeles College, El Camino College, Marymount California University, Los Angeles Southwest College, Inglewood, Hawthorne, Centinela Valley, El Segundo, Lawndale, Torrance, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:17 a.m.

One Stop Policy Committee Meeting, May 20, 2020:

The May 20, 2020, One Stop Policy Committee meeting was called to order at 9:04 a.m. The following items were discussed or acted upon.

The February 19, 2020 meeting minutes and the 3rd Quarter Summary for Classroom Training Providers Activity reports were approved.

The 3rd Quarter Self-Service Activity Report through April 30, 2020 was presented by Mr. Robert Chavez and approved unanimously by the Committee.

Mr. Michael Trogan provided the Committee with a quarterly update on programs and services offered by the South Bay Workforce Investment Board (SBWIB) for the disabled population. The Committee was informed that the Disability Employment Accelerator (DEA) Grant ended December 31, 2019, meeting its goals of 35 enrollments and 24 paid work experiences. Mr. Trogan informed the Committee that the South Bay WIB has been a part of a work group along with the other 6 LA Basin Workforce Development Boards. The work group is focused on creating a uniform strategy for ensuring that participants enrolled in activities at multiple workforce boards receive a consistent level of high quality service while reducing the documentation and paperwork burden required to participate. This strategy will be piloted across the County with the CNC Machinist Academies for individuals with disabilities. These academies are currently run by the SBWIB, Verdugo and SELACO. Mr. Trogan expressed the SWIB's interest in developing another \$1.8 million iCARE project. Under this project, the SBWIB, LAWA and the Department of Rehabilitation will identify and enroll 100 individuals with disabilities to receive work readiness, on-the-job training, and paid work experience. Due to the novel coronavirus (COVID-19) outbreak this program was placed on hold.

SBWIB One-Stop Operator Mr. Don Nakamoto provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:54 a.m.

Performance & Evaluation Committee Meeting, May 19, 2020:

The May 19, 2020, Performance & Evaluation Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon:

The February 18, 2020, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 2019/20 3rd quarter expenditure report through March 31, 2020 was approved unanimously, as well as the PY 2019/20 Self-Service and Activity report through April 30th.

Staff member Justina Munoz presented the 3rd Quarter One-Stop Centers and Service Providers Report. The Report displayed that the Torrance One-Stop Business & Career Center only achieved 72% of the quarterly enrollment goal and 68% of the positive exit rate under the Youth Program during the 3rd quarter. The Committee was informed that the Gardena One-Stop Business & Career Center and Propath, Inc. did not achieve their quarterly exit rate goals under the Dislocated Worker program. Ms. Munoz pointed out that the Inglewood One-Stop Business & Career Center only achieved 72% of their enrollment goal under the

Dislocated Worker program. The report displayed that all other quarterly enrollments, exits, and unsubsidized employment goals were met under the Adult, Youth and Dislocated Worker programs. Staff recommendations were to continue watching these programs and to issue letters of concern next quarter if the goals continue not to be met. After review and discussion, the 3rd Quarter Service Provider and Operating Cities Report was approved unanimously by the Committee.

Ms. Catherine Blaylock presented the 3rd Quarter Vendor Performance Report. Staff recommendations were to place 9 training providers on probation and to place 3 training courses on hold. SBWIB staff will send inquiry letter to the training providers that have demonstrated a placement rate less than 50%, allowing them an opportunity to work out any discrepancies. Providers that are placed on hold will not receive any more referrals until their placement numbers have improved. After a discussion the 3rd Quarter Vendor Performance Report was approved unanimously by the Committee.

The meeting was adjourned at 9:44 a.m.

Business & Economic Development Committee Meeting, July 1, 2020:

The July 1, 2020, Business, Technology and Economic Development Committee meeting was called to order at 9:03 a.m.

The Committee reviewed and approved the January 15, 2020 Meeting Minutes.

Staff member Catherine Blaylock presented the PY 19-20 4th quarter Rapid Response Activity Report. 36 companies received Rapid Response services through June 30, 2020, with a total of 3,893 employees affected by layoffs/closures. Ms. Blaylock informed the Committee, that the South Bay Workforce Investment Board (SBWIB) received numerous WARN Notices indicating that over 22,000 individuals were affected by the novel coronavirus (COVID-19). After review and discussion, the report was approved unanimously by the Committee.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that over 1,105 individuals were hired to work on a construction site or enrolled in an apprenticeship program since the program began in January of 2017.

During the meeting the Committee was also provided with updates on the Aero-Flex and Bio-Flex Pre-Apprenticeship and Apprenticeship Programs, the Employment Training Panel (ETP) Multiple Employer Contract (MEC), the Blueprint for Workplace Success curriculum, grant applications recently submitted and new funding opportunities.

The meeting was adjourned at 9:54 a.m.

Executive Committee Meetings:

The following are highlights of the May 14, 2020, June 11, 2020, and July 9, 2020, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this quarter.

During the May 14, 2020 meeting, the Executive Committee approved staff recommendations regarding the 403 (b) Plan Audit Services Request for Qualifications (RFQ). Based upon rating results, staff recommended pursuing the respondent Lance, Soll & Lunghard, LLP as the selected provider for the 403 (b) plan audit services.

Last quarter, the Committee approved Directive No, 19-02 Records Maintenance & Retention which ensures that all subrecipients, contractors, and administrative staff retain all records relative to all grants and agreements under the Workforce Innovation and Opportunity Act (WIOA) for an amount of time adequate to meet the requirements prescribed by statute and program regulations.

On June 11, 2020, the Executive Committee selected the following individuals as Vice-Chairpersons for the Standing Committees: Mr. Tod Sword for the Business, Technology & Economic Development Committee, Ms. Janice Jimenez for the Performance & Evaluation Committee, Ms. Susan Senior for the One Stop Policy Committee, and Ms. Ruthi Davis for the Youth Development Council Committee. These individuals will chair the Committee meetings in the Chairpersons absence.

Last quarter, the Executive Committee approved thirty-two (32) program waiver request forms for training providers endanger of being removed from the States ETPL list.

The Executive Committee also approved the South Bay Workforce Investment Board July 16, 2020, Meeting Agenda during the July 9th meeting.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2019-2020

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF JUNE	CUMULATIVE PY 19/20
INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	40475	778	1090	41565
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	11451	58	754	12205
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	20582	740	397	20979
CARSON BUSINESS AND CAREER CENTER	7974	1318	574	8548
TOTAL	80482	2894	2815	83297

ADULT PROGRAM (G201)

	Gardena					Inglewood					Torrance					Carson				SBWIB TOTAL	Qtr.			Year-End		
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		
I. TOTAL CLIENTS	59	51	116%	51	116%	270	260	104%	260	104%	69	74	93%	74	93%	60	65	92%	65	92%	458	450	102%	450	102%	
A. CARRIED IN	25	25		25		143	143		143		33	33		33		23	23		23		224	224		224		
B. NEW	34	26	131%	26	131%	127	117	109%	117	109%	36	41	88%	41	88%	37	42	88%	42	88%	234	226	104%	226	104%	
II. TOTAL EXITS	23					119					29					48					219					
A. UNSUBSIDIZED EMPLOYMENT	15					81					24					36					156					
B. ALSO ATTAINED CREDENTIAL	7					48					10					0					65					
C. % OF PLACEMENT		65%				68%					83%					75%					71%					
D. AVERAGE PLACEMENT WAGE		\$17.35				\$19.33					\$35.41					\$17.30					\$22.35					

Grant (201)

Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

YOUTH PROGRAM (G301)

	Gardena					Inglewood					Torrance					Carson				SBWIB TOTAL	Qtr.			Year-End		
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		
I. TOTAL CLIENTS	30	28	107%	28	107%	79	107	74%	107	74%	56	56	100%	56	100%	80	81	99%	81	99%	245	272	90%	272	90%	
A. CARRIED IN	13	13		13		36	36		36		32	32		32		53	53		53		134	134		134		
B. NEW ENROLLEES	17	15	113%	15	113%	43	71	61%	71	61%	24	24	100%	24	100%	27	28	96%	28	96%	111	138	80%	138	80%	
II. TOTAL EXITS	20					50					34					56					160					
A. UNSUBSIDIZED EMPLOYMENT	9					27					15					29					80					
B. ENT. TRAINING/POST-SECONDARY	8					13					9					16					46					
C. ATTAINED RECOGNIZED DEGREE	1					17					5					7					30					
D. AVERAGE PLACEMENT WAGE		\$14.58				\$15.44					\$33.21					\$13.88					\$19.28					
YOUTH POSITIVE EXIT RATE		85%				80%					71%					80%					79%					

Note: Torrance Youth working out of state-minimum wage difference from CA

Grant (301)

Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

DISLOCATED WORKER (G501)

	Gardena					Inglewood					Torrance					Carson				SBWIB TOTAL	Qtr.			Year-End		
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		
I. TOTAL CLIENTS	51	48	106%	48	106%	161	152	106%	152	106%	246	234	105%	234	105%	62	47	132%	47	132%	520	481	108%	481	108%	
A. CARRIED IN	27	27		27		71	71		71		147	147		147		17	17		17		262	262		262		
B. NEW	24	21	114%	21	114%	90	81	111%	81	111%	99	87	114%	87	114%	45	30	150%	30	150%	258	219	118%	219	118%	
II. TOTAL EXITS	17					52					116					34					219					
III. TOTAL UNSUBSIDIZED EMPLOYMENT	7					39					94					29					169					
A. RETRAINING	5					19					56					16					96					
ALSO ATTAINED CREDENTIAL	5					19					56					16					96					
B. CALLED BACK WITH EMPLOYER	0					0					0					0					0					
IV. % PLACEMENT (INCL. CALL BACKS)		41%				75%					81%					85%					77%					
V. % PLACEMENT (EXCL. CALL BACKS)		41%				75%					81%					85%					77%					
AVERAGE PLACEMENT WAGE		\$33.19				\$29.55					\$35.33					\$26.17					\$31.06					

Grant (501)

Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

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ADULT PROGRAM (G201)

	Gardena	Year Plan	Inglewood	Year Plan	Hawthorne	Year Plan	Lawndale	Year Plan	El Segundo	Year Plan	Redondo	Year Plan	Hermosa	Year Plan	Manhattan	Year Plan	Torrance	Year Plan	Lomita	Year Plan	Carson	Year Plan	TOTAL SBWIB	Year Plan
I. TOTAL CLIENTS	59	51	234	195	27	49	7	14	2	2	14	14	2	2	1	2	45	49	7	7	60	65	458	450
A. CARRIED IN	25	25	127	127	12	12	3	3	1	1	6	6	1	1	1	1	21	21	4	4	23	23	224	224
B. NEW	34	26	107	68	15	37	4	11	1	1	8	8	1	1	0	1	24	28	3	3	37	42	234	226
II. TOTAL EXITS	23	23	103	103	11	11	4	4	1	1	3	3	1	1	0	0	22	22	3	3	48	48	219	219
A. UNSUBSIDIZED EMPLOYMENT	15	15	67	67	9	8	4	4	1	1	3	3	1	1	0	0	18	18	2	2	36	36	156	155
ALSO ATTAINED CREDENTIAL	7		44		4		0		0		2		1		0		7		0		0		65	
B. OTHER TERMINATION	8		36		2		0		0		0		0		0		4		1		12		63	

YOUTH PROGRAM (G301)

	Gardena	Year Plan	Inglewood	Year Plan	Hawthorne	Year Plan	Lawndale	Year Plan	El Segundo	Year Plan	Redondo	Year Plan	Hermosa	Year Plan	Manhattan	Year Plan	Torrance	Year Plan	Lomita	Year Plan	Carson	Year Plan	TOTAL SBWIB	Year Plan
I. TOTAL CLIENTS	30	28	27	41	35	47	14	17	3	2	8	10	4	4	1	1	39	37	4	4	80	81	245	272
A. CARRIED IN	13	13	0	0	23	23	12	12	1	1	6	6	3	3	0	0	20	20	3	3	53	53	134	134
B. NEW	17	15	27	41	12	24	2	5	2	1	2	4	1	1	1	1	19	17	1	1	27	28	111	138
II. TOTAL EXITS	20	20	19	19	26	26	5	5	0	0	4	4	3	3	0	0	25	25	2	2	56	56	160	160
A. UNSUBSIDIZED EMPLOYMENT	9		12		12		3		0		2		1		0		11		1		29		80	
ALSO ATTAINED CREDENTIAL	1		7		8		2		0		1		1		0		3		0		7		30	
B. ENT. TRAINING/POST-SECONDARY	8		3		10		0		0		1		1		0		7		0		16		46	
C. ATTAINED RECOGNIZED DEGREE	1		4		0		0		0		1		0		0		2		0		6		14	
D. RETURNED TO SCHOOL	0		0		0		0		0		0		0		0		0		0		0		0	
E. OTHER EXITS	2		0		4		2		0		0		1		0		5		1		5		20	

DISLOCATED WORKER (G501)

	Gardena	Year Plan	Inglewood	Year Plan	Hawthorne	Year Plan	Lawndale	Year Plan	El Segundo	Year Plan	Redondo	Year Plan	Hermosa	Year Plan	Manhattan	Year Plan	Torrance	Year Plan	Lomita	Year Plan	Carson	Year Plan	TOTAL SBWIB	Year Plan
I. TOTAL CLIENTS	51	48	110	81	33	49	7	14	11	8	52	52	14	14	23	23	139	127	18	18	62	47	520	481
A. CARRY IN	27	27	41	41	21	21	6	6	3	3	28	28	7	7	14	14	88	88	10	10	17	17	262	262
B. NEW	24	21	69	40	12	28	1	8	8	5	24	24	7	7	9	9	51	39	8	8	45	30	258	219
II. TOTAL EXITS	17	17	30	30	15	15	4	4	3	3	15	15	4	4	9	9	79	79	9	9	34	34	219	219
III. TOTAL UNSUBSIDIZED EMPLOYMENT	7	7	20	20	13	13	4	4	2	2	13	13	3	3	8	8	62	62	8	8	29	29	169	169
A. RETRAINING	5		11		7		1		0		6		1		4		41		4		16		96	
ALSO ATTAINED CREDENTIAL	5		11		7		1		0		6		1		4		41		4		16		96	
B. CALLED BACK WITH EMPLOYER	0		0		0		0		0		0		0		0		0		0		0		0	
IV. ALL OTHER TERMINATIONS	10		10		2		0		1		2		1		1		17		1		5		50	

I. TOTAL CLIENTS	44	52	31	49	43					25	14	20
A. CARRIED IN	0	0	0	0	0					0	0	0
B. NEW	44	52	31	49	43					25	14	20
II. TOTAL EXITS	0	0	0	0	0					0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0					0	0	0
OTHER TERMINATIONS	0	0	0	0	0					0	0	0
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I. TOTAL CLIENTS	35	32	21	25	0	11	40	41	28	61	44	50
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	35	32	21	25	0	11	40	41	28	61	44	50
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	23	0	82	37	36	13	1					
A. CARRIED IN	0	0	0	0	0	0	0					
B. NEW	23	0	82	37	36	13	1					
II. TOTAL EXITS	0	0	0	0	0	0	0					
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0					
OTHER TERMINATIONS	0	0	0	0	0	0	0					
I. TOTAL CLIENTS	19	34	2	0	0	7						
A. CARRIED IN	0	0	0	0	0	0						
B. NEW	19	34	2	0	0	7						
II. TOTAL EXITS	0	0	0	0	0	0						
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0						
I. TOTAL CLIENTS	219	25	14	20	580	62		920		PLANNED ENROLLMENT	PERCENT OF PLAN	
A. CARRIED IN	0	0	0	0	0	0		0		1,470	63%	
B. NEW	219	25	14	20	580	62		920				
II. TOTAL EXITS	0	0	0	0	0	0		0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0		0				
OTHER TERMINATIONS	0	0	0	0	0	0		0				
% OF PLACEMENT												
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00				

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	30	73	4	1	11					9	6	1
A. CARRIED IN	0	0	0	0	0					0	0	0
B. NEW	30	73	4	1	11					9	6	1
II. TOTAL EXITS	0	0	0	0	0					0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0					0	0	0
OTHER TERMINATIONS	0	0	0	0	0					0	0	0
I. TOTAL CLIENTS	12	1	0	2	0	10	8	6	0	0	5	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	12	1	0	2	0	10	8	6	0	0	5	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	3	0	5	2	2	11						
A. CARRIED IN	0	0	0	0	0	0						
B. NEW	3	0	5	2	2	11						
II. TOTAL EXITS	0	0	0	0	0	0						
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0						
I. TOTAL CLIENTS	0	0	0	0	0	0						
A. CARRIED IN	0	0	0	0	0	0						
B. NEW	0	0	0	0	0	0						
II. TOTAL EXITS	0	0	0	0	0	0						
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0						
I. TOTAL CLIENTS	119	9	6	1	67	0		202	PLANNED ENROLLMENT	PERCENT OF PLAN		
A. CARRIED IN	0	0	0	0	0	0		0				
B. NEW	119	9	6	1	67	0		202	490	41%		
II. TOTAL EXITS	0	0	0	0	0	0		0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0		0				
OTHER TERMINATIONS	0	0	0	0	0	0		0				
% OF PLACEMENT												
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00				

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	12	20	20	10						7		3
A. CARRIED IN	0	0	0	0						0		0
B. NEW	12	20	20	10						7		3
II. TOTAL EXITS	0	0	0	0						0		0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0						0		0
OTHER TERMINATIONS	0	0	0	0						0		0
I. TOTAL CLIENTS	4	0	6	0	2	5	22	6				
A. CARRIED IN	0	0	0	0	0	0	0	0				
B. NEW	4	0	6	0	2	5	22	6				
II. TOTAL EXITS	0	0	0	0	0	0	0	0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0				
OTHER TERMINATIONS	0	0	0	0	0	0	0	0				
I. TOTAL CLIENTS												
A. CARRIED IN												
B. NEW												
II. TOTAL EXITS												
UNSUBSIDIZED EMPLOYMENT												
OTHER TERMINATIONS												
I. TOTAL CLIENTS	0											
A. CARRIED IN	0											
B. NEW	0											
II. TOTAL EXITS	0											
UNSUBSIDIZED EMPLOYMENT	0											
OTHER TERMINATIONS	0											
I. TOTAL CLIENTS	62	7		3	45	0		117				
A. CARRIED IN	0	0		0	0	0		0				
B. NEW	62	7		3	45	0		117				
II. TOTAL EXITS	0	0		0	0	0		0				
UNSUBSIDIZED EMPLOYMENT	0	0		0	0	0		0				
OTHER TERMINATIONS	0	0		0	0	0		0				
% OF PLACEMENT				0%								
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00				
PAGE TOTALS												
									117			
									0			
									117			
									0			
									0			
									0			
									0			
									\$0.00			
										100		
											117%	

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2019 TO 06/30/20

REPORT PERIOD: 07/01/2019 TO 6/30/2020

HOMELESS INITIATIVE

	LAI/METRO NORTH WORKSOURCE CTR	UNION STATION HOMELESS SRVS	LAI/SOUTHEAST LA CRENSHAW	JVS ANTELOPE VALLEY	JVS PALMDALE		PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	87	33	54	26	11	0	211		
A. CARRIED IN	0	0	0	0	0	0	0		
B. NEW	87	33	54	26	11	0	211	250	84%
II. TOTAL EXITS	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0		
% OF PLACEMENT									
AVERAGE PLACEMENT WAGE	\$ -	\$ -	\$ -				\$ -		

The program is part of a countywide homeless initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

I. TOTAL CLIENTS	L.A. CITY COLLEGE	73	EAST L.A. COLLEGE	46	EL CAMINO /COMPTON	21	L.A. MISSION COLLEGE	22	L.A. PIERCE COLLEGE	22	L.A. SOUTHWEST COLLEGE	7	LONG BEACH CITY COLLEGE	2	WEST L.A. COLLEGE	22	City of Inglewood	0	0	0	0
A. CARRIED IN		0		0		0		0		0		0		0		0		0	0	0	0
B. NEW		73		46		21		22		22		7		2		22		0	0	0	0
II. TOTAL EXITS		0		0		0		0		0		0		0		0		0	0	0	0
UNSUBSIDIZED EMPLOYMENT		0		0		0		0		0		0		0		0		0	0	0	0
OTHER TERMINATIONS		0		0		0		0		0		0		0		0		0	0	0	0

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

I. TOTAL CLIENTS	215
A. CARRIED IN	0
B. NEW	215
II. TOTAL EXITS	0
UNSUBSIDIZED EMPLOYMENT	0
OTHER TERMINATIONS	0
% OF PLACEMENT	0%
AVERAGE PLACEMENT WAGE	\$0.00

PLANNED ENROLLMENT	PERCENT OF PLAN
157	137%

Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2019 TO 06/30/20

REPORT PERIOD: 07/01/2019 TO 6/30/2020

DPSS PROBATION PROGRAM (950J TIER I)

I. TOTAL CLIENTS	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	PAGE TOTALS	3	PLANNED ENROLLMENT	2	PERCENT OF PLAN	150%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
B. NEW	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3						
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	\$ -				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
AVERAGE PLACEMENT WAGE																							

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2019 TO 06/30/20

REPORT PERIOD: 07/01/2019 TO 6/30/2020

DPSS PROBATION PROGRAM (951J TIER II)

I. TOTAL CLIENTS	1	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	PAGE TOTALS	7	PLANNED ENROLLMENT	5	PERCENT OF PLAN	140%	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0
B. NEW	1	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0							7
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	\$ -				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
AVERAGE PLACEMENT WAGE																							

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2019 TO 06/30/20 REPORT PERIOD: 07/01/2019 TO 6/30/2020

DCFS ILP PROGRAM (006J TIER I)

	GARDENA	INGLEWOOD	INGLEWOOD POMONA	CARSON	TORRANCE CAREER CENTER	FOOTHILL	PACIFIC GATEWAY	VERDUGO	SELACO	MCS HOLLYWOOD	MCS COVINA	JVS (MARINA DEL REY)	JVS (ANTELOPE VALLEY)	SELA AREA SOCIAL SERVICES	PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	3	0	6	1	2	2	1	1	0	0	0	0	0	0	17	15	113%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	3	0	6	1	2	2	1	1	0	0	0	0	0	0	17		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT															0%		
AVERAGE PLACEMENT WAGE															\$ -		
I. TOTAL CLIENTS	1	0	0														
A. CARRIED IN	0	0	0														
B. NEW	1	0	0														
II. TOTAL EXITS	0	0	0														
UNSUBSIDIZED EMPLOYMENT	0	0	0														
TRANSFER TO OTHER AGENCY	0	0	0														
OTHER TERMINATIONS	0	0	0														
% OF PLACEMENT																	
AVERAGE PLACEMENT WAGE																	

Serving Youth in the Foster Care Independent Living Program, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2019 TO 06/30/2020 REPORT PERIOD: 07/01/2019 TO 6/30/2020

DCFS ILP PROGRAM (007J TIER II)

	GARDENA	INGLEWOOD	INGLEWOOD POMONA	CARSON	TORRANCE	FOOTHILL	PACIFIC GATEWAY	VERDUGO	SELACO Pk	HOLLYWOOD NORTH WORKSOURCE CENTER	MCS COVINA	JVS (MARINA DEL REY)	JVS (ANTELOPE VALLEY)	Lao / Sam Gabriel Valley	PAGE TOTALS	PLANNED ENROLLMENT	PERCENT OF PLAN
I. TOTAL CLIENTS	13	6	19	5	6	6	2	0	3	8	0	1	2	7	84	70	124%
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
B. NEW	13	6	19	5	6	6	2	0	3	8	0	1	2	7	87		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT															0%		
AVERAGE PLACEMENT WAGE															\$ -		
I. TOTAL CLIENTS	6	0	0	3													
A. CARRIED IN	0	0	0	0													
B. NEW	6	0	0	3													
II. TOTAL EXITS	0	0	0	0													
UNSUBSIDIZED EMPLOYMENT	0	0	0	0													
TRANSFER TO OTHER AGENCY	0	0	0	0													
OTHER TERMINATIONS	0	0	0	0													
% OF PLACEMENT																	
AVERAGE PLACEMENT WAGE																	

Serving Youth in the Foster Care Independent Living Program, between 18-21 years of age, throughout Los Angeles County.

YOUTHBUILD

REPORT PERIOD: 09/01/17 TO 6/30/2020

GRANT TERM: 09/01/2017 TO 3/31/2021

GRANT TERM: 1/01/2020 TO 3/31/2023
(Start-up Phase - 1st Cohort Planned for August 2020)

ENROLLMENTS
 EDUCATION & EMPLOYMENT
 -Education (Obtained High School Diploma)
 -Entered Employment
 ATTAINMENT OF DEGREE/CERTIFICATE
 LITERACY & NUMERACY ATTAINMENT
 RETENTION (Quarter 4)
 RECIDIVISM

YOUTHBUILD	Enrolled	Planned Services	% of Plan
	63	62	102%
24	47	51%	
22			
12			
48	50	95%	
20	58	34%	
3	3	100%	
0	0	100%	

YOUTHBUILD	Enrolled	Planned Services	% of Plan
	0	73	
0	55		
0			
0			
0	58		
0	0		
0	0		
0	0		

The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities. Outcome measures are based on qualified enrollment criteria. The SBWIB YouthBuild partnership includes two required partners the YouthBuild Charter School of California (Education) and the Habitat for Humanity of Greater Los Angeles (Housing Construction).

CONSTRUCTION WORKFORCE PILOT (CALTRANS)

GRANT TERM: 9/1/2018 TO 8/31/2020

REPORT PERIOD: 09/01/2018 TO 6/30/2020

Enrollment into Construction Pre-Apprentice Program Training
 Completion of Construction Pre-Apprentice Program Training
 Placements

CALTRANS	Enrolled	Year Plan	% of Plan
	122	125	98%
116	100	116%	
55	63	87%	

Pilot project with Caltrans to connect classroom training in construction, supportive services and job development activities; co-enrollment with WIOA programs to maximize services and outcomes.

SCROC (Unrestricted Non-WIOA services)

GRANT TERM: 7/1/2019 TO 6/30/2020

REPORT PERIOD: 7/01/2019 TO 5/31/2020

REFERRALS (100%)
 PENDING INTAKE/ASSESSMENT (100%)
 ENROLLMENTS (100%)
 ENROLLED INTO EDUCATION OR TRAINING
 ATTAINMENT OF CREDENTIAL/CERTIFICATE
 ENTERED EMPLOYMENT RATE
 AVERAGE WAGE AT PLACEMENT

SCROC	Enrolled	Year Plan	% of Plan
	20	20	100%
20	20		
13	75	17%	
13	50	26%	
12	50	24%	
1	1	100%	
\$	16.00		

Provide services to 75 Enrollments (non WIOA) to include case management, file maintenance, assessment, and Blue print.

Chancellor Apprenticeship Initiative (CAI #1) – West LA College (Aero-Flex Apprenticeship)

GRANT TERM: 06/01/2016 TO 12/31/2020

REPORT PERIOD: 06/01/2016 - 6/30/2020

APPRENTICESHIP ENROLLMENTS

CAI #1- WLA RA	Enrolled	Program Plan	% of Plan
	16	20	80%

Assist the District in creating a new apprenticeship training program (Aerospace Engineering) registered by the Division of Apprenticeship Standards and assist West LA College in the enrollment of 19 apprentices. Note: Apprenticeship Program is two years long.

Chancellor Apprenticeship Initiative (CAI #3) – EL Camino College (Aero-Flex Apprenticeship)

GRANT TERM: 07/18/2018 TO 12/31/2021

REPORT PERIOD: 07/18/2018 - 6/30/2020

**DOL APPRENTICE ENROLLMENTS
DAS APPRENTICE ENROLLMENTS**

CAI - ECC RA	Enrolled	Program Plan	% of Plan
	13	0	0%
0	25	0%	

Assist the District in creating a new apprenticeship training program (Aerospace Technician) registered by the Division of Apprenticeship Standards and assist El Camino in the enrollment of 25 apprentices. **The Apprenticeship Program has already been approved by the Department of Labor and is currently being approved by the Division of Apprenticeship Standards. Once it is approved enrolments in DAS can begin.

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 01/01/2020 TO 12/31/2022

REPORT PERIOD: 01/1/2020 TO 6/30/2020

APPRENTICESHIP ENTOLLMENTS

CAI - ECC BIO-FLEX RA	Enrolled	Program Plan	% of Plan
	0	50	0%

Assist the District in the enrollment of 50 apprentices into the Bio-Flex program.

BOS Mark Ridley Thomas (Bio-Flex)

GRANT TERM: 10/01/2018 TO 12/31/2020

REPORT PERIOD: 10/01/2018 TO 6/30/2020

PRE-APPRENTICESHIP ENROLLMENTS (100%)
ATTAINMENT OF CREDENTIAL/CERTIFICATE
PENDING COMPLETION

MRT BIO-FLEX	Enrolled	Program Plan	% of Plan
	75	50	150%
75	50	150%	
0			

Grant funds received from the District Supervisor Mark Ridley-Thomas to develop Bio-Flex Apprenticeship career pathways and to address employer-defined occupational needs within the Bioscience sector.

Workforce Accelerator 7.0 (Bio-Flex Pre-Apprenticeship)

GRANT TERM: 05/01/2019 TO 09/30/2020

REPORT PERIOD: 05/01/19 TO 6/30/2020

PARTICIPANTS SERVED
PRE-APPRENTICE ENROLLMENTS
ATTAINMENT OF CREDENTIAL/CERTIFICATE

WAF 7.0	Enrolled	Program Plan	% of Plan
	13	50	26%
0	25	0%	
0	20	0%	

Registering a new Bioscience apprenticeship training program with the Division of Apprenticeship Standards and assist in the enrollment of 25 pre-apprentices.

DOL Scaling Apprenticeship Grant (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 07/15/2019 TO 07/14/2023

REPORT PERIOD: 07/15/2019 TO 6/30/2020

PRE-APPRENTICESHIP ENROLLMENTS
APPRENTICESHIP ENROLLMENTS
TOTAL PROGRAM PLAN

DOL RA & PA	Enrolled	Program Plan	% of Plan
		0	0
	0	0	
		1230	0%

** Contract pending from West LA College

Nationwide 4 year grant given by the United States Department of Labor. The goal is to recruit and enroll 5,000 pre-apprentices and apprentices. SBWIB along with El Camino College and College of the Canyons are responsible for 1,230 of these enrollments.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 08/01/2018 TO 07/31/2020

REPORT PERIOD: 08/01/2018 TO 6/30/2020

EMPLOYER PARTNERS
ENROLLMENTS (100%)
RETENTION IN EMPLOYMENT
AVERAGE WAGE AFTER EMPLOYMENT

ETP - MEC 1	Enrolled	Program Plan	% of Plan
		15	15
	541	373	145%
	234	97	241%
	\$ 35.85		

GRANT TERM: 12/29/2019 TO 12/22/2021

REPORT PERIOD: 12/29/2019 TO 6/30/2020

ETP - MEC 2	Enrolled	Program Plan	% of Plan
		3	15
	62	272	23%
	0	0	

To reimburse training costs to employers from the Employment Training Panel Fund. Two concurrent grant awards.

ARCONIC FOUNDATION

GRANT TERM: 10/01/2019 TO 06/30/2020

REPORT PERIOD: 10/01/19 TO 6/30/2020

**BUSINESS ENGAGEMENT
ENROLLMENTS
ATTAINMENT OF CREDENTIAL/CERTIFICATE**

Arconic	Enrolled	Program Plan	% of Plan
	4	4	100%
5	10	50%	
3	8	38%	

To assess, enroll and graduate ten (10) individuals in the Aero-Flex Pre-Apprenticeship Program and to engage four (4) new businesses to support Aero-Flex through work based learning. **Extension has been granted due to COVID-19.

LACYJ WDACS

GRANT TERM: 11/04/2019 TO 06/30/2020

REPORT PERIOD: 11/04/2016 TO 6/30/2020

**ENROLLMENTS
ATTAINMENT OF CREDENTIAL/CERTIFICATE
ENTERED INTO EMPLOYMENT**

LACYJ WDACS	Enrolled	Program Plan	% of Plan
	0	15	0%
0	15	0%	
0	15	0%	

To enroll fifteen (15) youth into the Bio-Flex or Aero-Flex Pre-Apprenticeship Program, graduate the youth and place them into unsubsidized employment in partnership with the Rio Hondo AJCC.

INVEST LA COUNTY PROBATION GRANT
GRANT TERM: 7/1/2019 TO 6/30/2020

REPORT PERIOD: 7/1/2019 TO 6/30/2020

	INVEST	Enrolled	Year Plan	% of Plan
		ENROLLMENTS	24	120
ENROLLED INTO TRAINING	3	72	4%	
TRAINING COMPLETION	0	61	0%	
UNSUBSIDIZED PLACEMENTS	2	58	3%	
TRAINING RELATED PLACEMENTS	0	10	0%	
RETENTION SERVICES (2ND QUARTER)	0	57	0%	
RETENTION SERVICES (4TH QUARTER)	0	54	0%	

Provide employment readiness services to 50 participants to include BluePrint Workplace for Success training, interviews and job referrals, and referrals to training at ECC.

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2019 TO 6/30/2020

REPORT PERIOD: 7/01/19 TO 6/30/2020

	Youth at Work	Enrolled	Plan	% of Grant Plan
		TOTAL ENROLLMENTS	305	347
CALWORKS	91	127		
NCC (Low Income)	117	109		
FOSTER YOUTH	40	51		
PROBATION YOUTH	12	15		
SYSTEM INVOLVED YOUTH (New)	45	45		

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

FAMILIES FIRST

GRANT TERM: 7/1/2019 TO 6/30/2020

REPORT PERIOD: 7/01/19 TO 6/30/2020

	PY19-20	Enrolled	Year Plan	% of Plan
		ORIENTATIONS/WORKSHOPS	47	10
INDIVIDUAL MEETINGS	62	20	310%	
JOB REFERRALS / INTERVIEWS	129	15	860%	
JOB READINESS / RESUME COMPLETION	34	20	170%	

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

CALIFORNIA VIOLENCE INTERVENTION & PREVENTION (CaVIP)

GRANT TERM: 5/01/2018 TO 4/30/2020

FINAL CLOSE-OUT

REPORT PERIOD: 05/01/2018 TO 6/30/2020

	Enrolled	Year	% of
		Plan	Plan
REFERRALS (100%)	148	148	100%
RISK ASSESSMENT (100%)	37	37	100%
PENDING INTAKE/PARENT APPT. (100%)	0	0	
ENROLLMENTS (100%)	102	100	102%
INTEVENTION WORKSHOPS/WORK READINESS PREPARATION	75	50	150%
PAID WORK EXPERIENCE, INTERNSHIP OR OJT	63	50	126%
FOLLOW-UP SERVICES FOR 12 MONTHS	75	80	94%

This project will provide services to Inglewood youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide preventive and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)

GRANT TERM: 7/01/2019 TO 3/31/2021

REPORT PERIOD: 07/01/2019 TO 6/30/2020

	Enrolled	Year	% of
		Plan	Plan
ENROLLMENTS (100%)	56	100	56%
ENROLLED INTO EDUCATION OR TRAINING (65%)	31	65	48%
ATTAINMENT OF CREDENTIAL/CERTIFICATE (60%)	3	60	5%
EXIT RATE (100%)	10	10	100%
ENTERED EMPLOYMENT RATE (80%)	9	9	100%
EMPLOYMENT RETENTION (70%)	0	70	0%
AVERAGE WAGE AT EMPLOYMENT	\$ 23.13		

This project will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades.

CALIFORNIA CAREER PATHWAYS GRANTS
GRANT TERM: 09/01/2019 TO 8/31/2020

REPORT PERIOD: 09/01/2019 TO 6/30/2020

- OPPORTUNITIES OFFERED
- COMPANY TOURS
- GUEST SPEAKERS
- INTERNSHIP
- EVENT VENDORS

Centinela Valley Union High School District (CVUHSD)	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan
	76	21	362%	84	90%
24	7	369%	26	92%	
21	7	323%	26	81%	
4	8	53%	30	13%	
111	27	415%	107	104%	
*Internships to resume Fall 2020 (pending COVID-19)					

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2019 TO 6/30/2020

REPORT PERIOD: 07/01/2019 TO 6/30/2020

- ENROLLMENTS
- EMPLOYMENT
- EMPLOYMENT RATE - 2ND QRT AFTER EXIT
- EMPLOYMENT RATE - 4TH QRT AFTER EXIT
- WAGE AT EMPLOYMENT

Homeless LA Rise	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan
	11	7	157%	26	42%
7	7	100%	20	36%	
0	0		20	0%	
0	0		12	0%	
\$	15.40				

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

BSCC Youth Reinvestment Program

GRANT TERM: 10/01/2019 TO 3/31/2022

REPORT PERIOD: 10/01/2019 TO 6/30/2020

- REFERRALS (100%)
- RISK ASSESSMENT (100%)
- PENDING INTAKE/PARENT APPT. (100%)
- ENROLLMENTS (100%)
- INTEVENTION WORKSHOPS/WORK READINESS PREPARATION
- PAID WORK EXPERIENCE, INTERNSHIP OR OJT
- FOLLOW-UP SERVICES FOR 12 MONTHS

YOUTH REINVESTMENT	Enrolled	Year Plan	% of Plan
	7	150	5%
0	75	0%	
1	0		
3	150	2%	
2	75	3%	
2	75	3%	
0	150	0%	

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice,

HOME REHABILITATION AND REPAIRS PROGRAM (HRRP)

GRANT TERM: 7/01/2019 TO 6/30/2020

REPORT PERIOD: 07/01/2019 TO 6/30/2020

- HOME REPAIR PROJECTS
- HOME REPAIR COMPLETIONS
- CLEARED HOME REPAIR APPLICATIONS BY CDBG
- PENDING HOME REPAIR APPLICATIONS/INTAKE/INQUIRIES

HRRP	Enrolled	Year Plan	% of Plan
	8	10	80%
5	10	50%	
8			
1			

**Projects temporarily suspended due to COVID-19

The HRRP program provides residential home repairs to 8-10 eligible low income homeowners residing in the 2nd District and Athens-Westmont area that includes Inglewood and Lennox. Repairs promote and eliminate unhealthy and unsafe living conditions. Funding is sponsored by the Los Angeles Community Development Block Grants.

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2019 TO 8/14/2020

REPORT PERIOD: 08/15/2019 TO 6/30/2020

- FULL-TIME ENROLLMENTS (TEACHERS AIDES)
- QUARTEROTIME ENROLLMENTS (YOUTHBUILD MEMBERS)
- NATIONAL SERVICE EVENTS
- SCHOLARSHIP ATTAINMENT

AmeriCorps	Enrolled	Year Plan	% of Plan
	4	4	100%
18	40	45%	
1	5	20%	
0	44	0%	

* 1 TA dropped due to medical

The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

25% WIOA DISLOCATED WORKER ADDITIONAL ASSISTANCE GRANT

GRANT TERM: 10/01/18 TO 5/31/20

REPORT PERIOD: 10/01/2018 TO 6/30/2020

	SBWIB TOTALS	Grant Plan	
I. TOTAL CLIENTS			181
A. ENROLLED		161	89%
B. NEW		0	
C. TRAINING		86	
D. OJT		5	
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		78	
III. TOTAL UNSUBSIDIZED EMPLOYMENT		65	
A. RETRAINING		41	
ALSO ATTAINED CREDENTIAL		41	
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)		83%	
V. % PLACEMENT (EXCL. CALL BACKS)		83%	
AVERAGE PLACEMENT WAGE		\$ 21.98	

3/2020 - Received a one month grant extension through May 31, 2020. The South Bay Rapid Reemployment project has been approved to assist 181 dislocated workers and veterans who have been laid off or separated from military to receive employment and job training services. Dislocated workers have been identified from selected employers faced with substantial layoffs or closure.

TRADE & ECONOMIC TRANSITION NDWG (TET)

GRANT TERM: 10/01/18 TO 9/30/20

REPORT PERIOD: 10/01/2018 TO 6/30/2020

	SBWIB TOTALS	Grant Plan	
I. TOTAL CLIENTS			150
A. ENROLLED		136	91%
B. NEW		0	
C. TRAINING		77	
D. OJT		18	
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		58	
III. TOTAL UNSUBSIDIZED EMPLOYMENT		51	
A. RETRAINING		21	
ALSO ATTAINED CREDENTIAL		21	
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)		88%	
V. % PLACEMENT (EXCL. CALL BACKS)		88%	
AVERAGE PLACEMENT WAGE		\$ 31.66	

6/2020 - Additional funding (\$100,000) and enrollments (20) awarded due to successful performance. The South Bay TET project has been approved to assist 150 dislocated workers that have been laid off due to economic conditions to receive employment and job training services.

EMERGENCY ADDITIONAL ASSISTANCE GRANT - COVID

GRANT TERM: 4/01/2020 TO 3/31/2021

REPORT PERIOD: 04/01/2020 TO 6/30/2020

	SBWIB TOTALS	Grant Plan	
I. TOTAL CLIENTS			180
A. ENROLLED		37	21%
B. NEW		0	
C. TRAINING		0	
D. OJT		15	
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		0	
III. TOTAL UNSUBSIDIZED EMPLOYMENT		0	
A. RETRAINING		0	
ALSO ATTAINED CREDENTIAL		0	
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)			
V. % PLACEMENT (EXCL. CALL BACKS)			
AVERAGE PLACEMENT WAGE		\$ -	

The South Bay Emergency Additional Assistance project has been approved to assist 180 dislocated workers identified from selected employers faced with substantial layoffs or closure, veterans and individuals displaced as a result of the COVID-19 pandemic.

COVID NDWG EMPLOYMENT RECOVERY GRANT

GRANT TERM: 4/10/2020 TO 3/31/2022

REPORT PERIOD: 04/10/2020 TO 6/30/2020

	SBWIB TOTALS	Grant Plan	
I. TOTAL CLIENTS			177
A. ENROLLED		0	0%
B. NEW		0	
C. TRAINING		0	
D. OJT		0	
E. Pre-Apprenticeship/Apprenticeship		0	
II. TOTAL EXITS		0	*Start-up in June 2020 - pending budget approval
III. TOTAL UNSUBSIDIZED EMPLOYMENT		0	
A. RETRAINING		0	
ALSO ATTAINED CREDENTIAL		0	
B. CALLED BACK WITH EMPLOYER		0	
IV. % PLACEMENT (INCL. CALL BACKS)			
V. % PLACEMENT (EXCL. CALL BACKS)			
AVERAGE PLACEMENT WAGE		\$ -	

The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 177 displaced workers as a result of the COVID-19 pandemic.

PRISON TO EMPLOYMENT

REPORT PERIOD: 12/01/2019 TO 6/30/2020

GRANT PERIOD: 12/01/2019 TO 03/31/22

	SBWIB	LA CITY	LA COUNTY	FOOTHILL	PACIFIC GATEWAY	SELACO	VERDUGO	TOTALS	PLANNED	PERCENT OF PLAN
TOTAL PLANNED ENROLLMENTS	35	282	269	28	35	28	28		705	
I. TOTAL CLIENTS										
A. Individual Direct Services	0	150	0	0	8	12	0	170	400	43%
B. Supportive Services & Earn and Learn	0	62	0	0	0	12	0	74	305	24%
II. ACTIVITIES										
SUBSIDZED EMPLOYMENT	0	0	0	0	0	0	0	0		
Transfer to Other Agency								0		
TRAINING	0	0	0	0	0	0	0	0	305	
CREDENTIAL OBTAINED	0	0	0	0	0	0	0	0	233	
UNSUBSIDZED EMPLOYMENT	0	0	0	0	0	0	0	0	422	

Prison to Employment is a regional employment and training program to assist formerly incarcerated individuals. On behalf of the LA Basin, SBWIB serves as the fiscal agent and program lead on behalf of the seven Workforce Boards in Los Angeles County.

Teen Center Attendance Report -4th Quarter

April 1, 2020- April 30, 2020

Inglewood Teen Center	New	Returning	Total
Inglewood	0	69	69
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	69	69

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	37	37
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	0	37	37

May 1, 2020- May 31, 2020

Inglewood Teen Center	New	Returning	Total
Inglewood	0	70	0
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	70	70

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	2	2
Hawthorne	0	30	30
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	0	32	32

June 1, 2020- June 30, 2020

Inglewood Teen Center	New	Returning	Total
Inglewood	0	40	40
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	40	40

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	27	0
Lawndale	0	0	0
Gardena	0	2	0
Torrance	0	0	0
TOTAL	0	29	29

QUARTER TOTAL VISITS	Qrater 1	Quarter 2	Quarter 3	Quarter 4	Total
Inglewood Teen Center	191	233	195	179	798
Hawthorne Teen Center	159	146	135	98	538

Join Us to Virtually Celebrate



Save the Date

Wednesday, October 28, 2020

3:00 p.m.

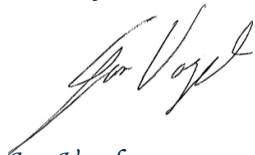
The 25th Annual Awards Ceremony

The South Bay Workforce Investment Board's 25th Annual Awards Ceremony provides an opportunity to honor our dedicated partners and customers who continually strive for success, by recognizing their excellence and achievements.

Proceeds generated from the event go towards sustaining and funding various youth-oriented programs and events, including the Inglewood and Hawthorne Teen Centers, the Blueprint for Workplace Success program, the South Bay Promise and the Fit for Gold program.

Please attend virtually and support the work and accomplishments made by our clients, students and partners.

Sincerely,

A handwritten signature in black ink, appearing to read "Jan Vogel". The signature is fluid and cursive, with a long, sweeping underline that extends to the left.

Jan Vogel

CEO

South Bay Workforce Investment Board, Inc.



Are You Between 14-24 years old and Looking For A Job?



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 - 14-24 years of age
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 - May be required to register for Selective Service, if male and 18 years of age and older
- * Other eligibility requirements may apply

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@LACountyWDACS

Los Angeles County- Workforce Development, Aging & Community Services is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Youth@Work is partially funded by the U.S. Department of Labor.

BIOCOMMUNIQUE ARTICLE

[Home \(https://www.biocom.org/\)](https://www.biocom.org/) / [Corporate Newsletter \(https://www.biocom.org/corporate-newsletter/\)](https://www.biocom.org/corporate-newsletter/) / BioCommunique Article

Los Angeles Biotech Community Receives Funding for Workforce Development

Published on July 23rd, 2020 | Los Angeles | Author: SBWIB

Social Share:

Bioscience employers throughout California may now take advantage of training funds provided through a \$12 million grant from the U.S. Department of Labor. Awarded to the South Bay Workforce Investment Board (SBWIB)/West Los Angeles College collaborative with Biocom Institute as an instrumental partner, this grant provides funding to help develop your biotech/biomanufacturing workforce pipeline and to upskill or cross-train current employees.

Take advantage of the "Scaling Apprenticeship Through Sector-Based Strategies" grant, your strategic business plan for training and development benefits from a proven, highly innovative, and non-traditional pre-apprenticeship and apprenticeship model. Employers see higher retention rates, while the candidate realizes a true career pathway. Per person training costs of up to \$1,500 may be reimbursed to participating employers. Companies with their qualified internal apprenticeship programs may be included.

The SBWIB's Bio-Flex Initiative (<https://www.sbwib.org/bioflex>) was established in 2018, led by Supervisor Mark Ridley Thomas as part of a regional effort to support Los Angeles County's vision to become a global leader in Bioscience. The Supervisor provided a \$100,000 seed grant with additional funding from other partners and resources.

Our initial task was to bring together a diverse Advisory Board with leaders from multiple sectors-incubator to manufacturing, along with education and industry organizations to determine skill gaps and priority occupations; then to vet the development of Bio-Flex Pre-Apprenticeship and Apprenticeships. From the start, we have centered our outreach to potential candidates who might otherwise have challenges in accessing career opportunities in this vibrant, well-paying, strong career pathway industry.

Bio-Flex Apprenticeships may be customized to individual employer's needs and/or current training/hiring strategies; whether an exploratory pre-apprenticeship where hiring is not required; utilizing full apprenticeship; and-or combining the two where the employer/pre-apprentice relationship wants to expand. SBWIB handles the administrative paperwork, allowing the employers to focus on their business objectives.

The SBWIB has over 1,000 slots for apprentice enrollments and reimbursement, open to companies throughout California and, in a case by case basis, nationwide. Eligible occupations include those in Bioscience, Advanced Manufacturing, Aerospace, and related IT.

Bio-Flex Registered Apprenticeships include great middle-skill occupations: Bio Manufacturing Technician and Bio Maintenance-Equipment Technician. We soon will register Quality Assurance Technician and Lyophilizer-Mechanical Engineering Technician.

As an employer-driven program, other 'in-need' occupations may be added. The acquisition of multiple grants allows funding and support for up to four years—plenty of time to onboard, collaborate, and benefit.

For further information on how employers can participate contact Deborah Shepard, Special Projects Career Pathways Coordinator, at 310-970-7700, info@sbwib.org (<mailto:info@sbwib.org>) or dshepard@sbwib.org (<mailto:dshepard@sbwib.org>).





PRESS RELEASE

July 21, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

**SOUTH BAY WORKFORCE INVESTMENT BOARD PRESENTS
VIRTUAL BLUEPRINT FOR SUCCESS CAREER FAIR
MATCHING YOUNG ADULTS WITH POTENTIAL EMPLOYERS**

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) conducted its first of a series of Virtual Career Fairs, June 17, 2020, that attracted more than 350 high school and college age young adults who listened to representatives from 12 employers and other professionals who were looking to hire local youth for a variety of positions. The Zoom-based webinar lasted five hours and included ten 30-minute sessions with 75-95 youth attending each session.

Included among the participating employers were LA Conservation Corps, Fed-Ex, So-Fi Stadium, Public Allies LA, Nike, California Employment Development Department, Allied Universal and a variety of other home health care and manufacturing firms. Some of the employers gave 15 minute presentations on their businesses and what the qualifications are that job seekers should have. Question and answer dialogue filled the remainder of the sessions.

In the days leading up to the webinar, students were asked to submit a 30-second elevator style video pitch saying why they should be hired and their qualifications. The video clips were shown during the course of the webinar. Participating employers were asked to select the best video and the winner would receive a \$200 gift card. Erica Tabares, a 20 - year old film production major at El Camino College, was named the winner.

“Due to the ongoing quarantine and safe distancing restrictions caused by COVID-19, several of our participating employers have paused or delayed their hiring processes,” SBWIB Executive Director Jan Vogel noted. “However, many of the employers were hiring and the youth that were offered positions will hopefully finish the hiring process soon and start working,” he added.

The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. During the current pandemic crisis, individuals and business operators needing services must call ahead to schedule an appointment. For further information, please call (310) 970-7700. All of the student video pitches may be viewed on the www.sbwib.org website and future virtual career fair events will also be posted.

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www.sbwib.org

Photo caption: The South Bay Workforce Investment Board conducted its first Virtual Career Fair on June 17, 2020, that attracted more than 350 high school and college age young adults who listened to representatives from 12 employers and other professionals who were looking to hire local youth for a variety of positions. The Zoom-based webinar lasted five hours and included ten 30-minute sessions with 75-95 youth attending each session.





PRESS RELEASE

July 08, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

Local Youth Graduate and Earn High School Diplomas Through South Bay Workforce Investment Board's YouthBuild Program

HAWTHORNE – Students graduating from the South Bay Workforce Investment Board (SBWIB) YouthBuild Program were honored in June with a drive-in graduation ceremony conducted at the YouthBuild Lennox campus.

The YouthBuild Program enables 16-24 year olds who did not finish high school, to have a second chance to earn their diploma or G.E.D. and gain occupational skills training in construction as well as leadership development. They also completed college readiness and career development courses and had access to licensed counselors to discuss personal issues and develop success plans.

The Class of 2020 consists of 20 graduates who returned to the campus one by one by appointment with a limited number of family members and friends attending the ceremony along with YouthBuild faculty and staff members (safe distancing and compliance observed).

“During these most trying times, we could not be more proud of these young adults and the entire YouthBuild staff and faculty who made this possible,” said SBWIB Jan Vogel. “Many of the graduates have already set their sights even higher and enrolled in local community colleges and trade schools this Fall.”

Key partners in the SBWIB YouthBuild program include Century Center for Economic Opportunity CCEO, YouthBuild Charter School of CA and Habitat of Humanity of Greater Los Angeles.

The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. During the current pandemic crisis, individuals and business operators needing services must call ahead to schedule an appointment. For further information, please call (310) 970-7700.

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www.sbwib.org

Photo caption: Local youth gain their high school diplomas through South Bay Workforce Investment Board's YouthBuild Program. Graduates were honored the last week of June with a drive-in graduation ceremony conducted at the YouthBuild Lennox campus.





www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB

PRESS RELEASE

June 11, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

**South Bay Workforce Investment Board Receives
\$800,000 Grant to Provide COVID-19 Employment Recovery
Services Throughout the Region**

HAWTHORNE – The California Employment Development Department (EDD) has awarded the South Bay Workforce Investment Board (SBWIB) an \$800,000 grant to provide employment recovery services, including job training and placement for workers displaced as a result of the COVID-19 pandemic over the next 24 months.

A minimum of 145 affected workers, who are unlikely to return to their previous occupations, will receive services. Those individuals will be placed into jobs with new employers aligning with their transferable skills.

Customized hiring fairs with employers will be coordinated as rapid reemployment is critical for most of them. SBWIB will encourage and coordinate job recruitments and on-line/virtual hiring events.

Since March, there have been a growing number of large employers filing a layoff notice with the SBWIB in the South Bay region. Those companies facing mass job dislocation and closures has impacted over 21,000 workers in the area and includes many industry sectors such as manufacturing, transportation, and entertainment. Many other small businesses and those referred to as non-essential have been forced to close due to the recent Stay Home Order.

“We have extensive experience in administering national dislocated worker and emergency programs,” said SBWIB Executive Director Jan Vogel. “Our capabilities and knowledge of how to service this targeted population is demonstrated by our successful management of these projects in the past and I am hopeful we will be able to re-employ all of these people quickly,” he added.

SBWIB serves 11 South Bay communities through its four South Bay One-Stop Business and Career Centers in Inglewood, Gardena, Carson and Torrance. Visit www.sbwib.org for a complete listing of no cost services available to businesses and job seekers.

#

LOCAL NEWS • News

South Bay Workforce Investment Board receives \$1.3 million to help at-risk youth



The South Bay Workforce Investment Board was awarded \$1.3 million in YouthBuild grant funds, along with its partners, YouthBuild Charter School of California and Habitat For Humanity of Greater Los Angeles, the U.S. Department of Labor announced in a statement Friday, June 12. (Courtesy of South Bay Workforce Investment Board)

By **HUNTER LEE** | hlee@scng.com |

PUBLISHED: June 15, 2020 at 12:04 p.m. | UPDATED: June 15, 2020 at 12:05 p.m.

The South Bay Workforce Investment Board has received \$1.3 million from the federal government to fund academic, occupational skills and leadership training for at-risk and out-of-school youth in the area.

The U.S. Department of Labor announced the award late last week.

The investment board's partners, YouthBuild Charter School of California and Habitat for Humanity of Greater Los Angeles, were also part of the award.

Participants in the investment board's YouthBuild program are low income, and have either been in the juvenile justice system or have aged out of foster care. The program, according to a [press release](#) from the investment board, provides a career pathway for participants from education to work-based training.

YouthBuild Charter School of California will run the academic curriculum that will help participants receive a high school diploma, according to the release.

The youth will also take part in low-income housing construction or rehabilitation projects across the greater Los Angeles area. The projects, in areas that need more affordable housing, will be at sites Habitat for Humanity manages.

"We are grateful to once again be recognized by the U.S. Department of Labor with this much needed grant award," Jan Vogel, the investment board's executive director, said in a Friday, June 12, statement. "After they complete occupational skills training and earn industry-recognized certifications, these YouthBuild participants will be able to secure good paying jobs and get on a path to self-sufficiency."

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NEWS

South Bay Workforce Investment Board

FOR IMMEDIATE RELEASE

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250

June 12, 2020

Contact: Jan Vogel 310-970-7700

U.S. DEPARTMENT OF LABOR AWARDS \$1.3 MILLION YOUTHBUILD GRANT TO SOUTH BAY WORKFORCE INVESTMENT BOARD LED - COALITION TO SUPPORT ACADEMIC, OCCUPATIONAL SKILLS AND LEADERSHIP TRAINING FOR OUT-OF-SCHOOL YOUTH

HAWTHORNE – The U.S. Department of Labor announced the award of \$1.3 million in YouthBuild grant funds to the South Bay Workforce Investment Board (SBWIB) and its partners, YouthBuild Charter School of California and Habitat For Humanity of Greater Los Angeles. The funds will support academic, occupational skills and leadership training for at-risk out-of-school youth in South Bay communities. All youth will engage in low-income housing construction or rehabilitation projects in Los Angeles County regions that are in dire need of livable, affordable housing. YouthBuild Charter School of California will also conduct the academic skills curriculum that will enable participants to successfully earn a high school diploma.

“We are grateful to once again be recognized by the U.S. Department of Labor with this much needed grant award,” said Jan Vogel, SBWIB Executive Director. “After they complete occupational skills training and earn industry-recognized certifications, these YouthBuild participants will be able to secure good paying jobs and get on a path to self-sufficiency,” he concluded.

The SBWIB YouthBuild career pathway program provides a seamless progression from education to work-based training that includes classroom instruction and occupational skills training in construction building trades for youth ages 16 to 24 at approved work sites managed by Habitat for Humanity. The YouthBuild participants are low income, have either been in the juvenile justice system, or have aged out of foster care and have dropped out of high school or are otherwise at-risk of failing to reach key educational and career milestones.

Following the construction training students may continue their pathway in construction or if interested, pursue other jobs and will be provided options to explore careers in aerospace manufacturing or bioscience through a newly designed pre apprenticeship program offered at the SBWIB called, Aero-Flex and Bio-Flex. Students choosing to enter the program will earn certificates from the SBWIB and the Society of Manufacturing Engineer’s ToolingU program.

SBWIB serves South Bay communities through its four South Bay One-Stop Business and Career Centers in Inglewood, Gardena, Carson and Torrance. Visit www.sbwib.org for a complete listing of no cost services available to businesses and job seekers. Contact the YouthBuild team at (310) 225-3060 for application information.

#



Mark Ridley-Thomas
Supervisor, Second District

Fortifying the Pipeline for LA County's Bioscience Workforce



(Left to Right) Bio-Flex Graduates Emily Soriano, Vera Hutchings, Gabriel Sianez, and Andrea Morando

Nineteen high school students from Compton Manuel Dominguez High School graduated from the Bio-Flex Pre-apprenticeship program, created to expose and offer high school and college students' hands-on experience at a Bioscience company. The program is a flexible, yet structured career pathway for the next generation of Bioscience workers in LA County. So far, more than 75 students have graduated from the Bio-Flex program after being placed with companies such as Takeda, Oak Crest Institute of Science, Protomer Technologies, and Pasadena Bio Collaborative Incubator.

"Thank you for giving me this amazing opportunity to be a part of the Bio-Flex program. I see myself working in the forensic science department in the near future and I would like to thank



Mark Ridley-Thomas

Supervisor, Second District



they work.” – Bio-Flex Graduate Vera Hutchings

In 2015, in a motion authored by Supervisor Ridley-Thomas, he directed the County of Los Angeles to study key industries for job growth and economic development. The result was the development of a Countywide Bioscience initiative that included the formation of the Bio-Flex program to create pre-apprenticeship and registered apprenticeship training opportunities for underrepresented communities.



Bio-Flex Graduate Vera

Hutchings

“Bio and life sciences have seen tremendous growth over the past several years, particularly in LA, where the industry outpaced the economy during the last economic slowdown,” said David J. Whelan, Chief Executive Officer of BioscienceLA, the regional innovation catalyst seeded by the Bioscience Initiative. “Today, as we weather both healthcare and economic crises, the industry is poised for significant expansion, which will create numerous new jobs in the LA region, which will in turn require new training and development programs. We are building the future of health innovation today through programs like Bio-Flex.”

In a partnership that includes the South Bay Workforce Investment Board (SBWIB), and the County of Los Angeles Workforce Development, Aging, and Community Services Department (WDACS), El Camino College, West Los Angeles College, the Los Angeles Economic Development Corporation, Cal State Dominguez Hills, BioCom, RxRS Foundation, and Training Funding Partners, this innovative workforce pipeline program has worked to increase diversity in the Bioscience sector by training the next generation for bioscience jobs that include lab coat careers as well as manufacturing careers such as production, equipment and quality control technician.

“I am grateful to have been in this Bio-Flex program! If you’re looking to soon be employed, I recommend this program as it strengthened my skills and confidence! This program has opened up my eyes even more in this field which I seek to pursue.” – Bio-Flex Graduate Gabriel Sianez



Mark Ridley-Thomas

Supervisor, Second District



succeed in the life science field. This year's student program concluded with a virtual career day featuring a remote tour of the new BioLabs at The Lundquist Institute, along with a discussion on career pathways and a tour from the PolyPeptide Group, a company that manufactures and develops peptide active pharmaceutical ingredients (APIs) in Torrance.



Bio-Flex Graduate

Gabriel Sianez

The Compton High School teacher who leads the class, Dr. Olushina Oshinuga, said "The students who participated and completed the Bio-Flex program saw the great opportunity presented, and they were not afraid to go after it. They were determined to succeed."

"I want to thank Supervisor Mark Ridley-Thomas and the South Bay Workforce Investment Board for giving me the opportunity to be a part of the Bio-Flex Program. My knowledge has increased so much day by day, especially helping me be prepared for an actual job interview. I had so much fun and gained greater knowledge. Thank you." – Bio-Flex Graduate Andrea Morando



Bio-Flex Graduate Andrea Morando

Recently, SBWIB received approval from the United States Department of Labor to register two apprenticeship occupations, Bio-Manufacturing/Production Technician and Biomedical Equipment Technician. A Bio-Manufacturing/Production Technician or Assistant works in the lab and adheres to standard operating procedures to safely mix, inspect, and test bio-medical goods. The Biomedical Equipment Technician inspects and tests malfunctioning medical or related equipment, following manufacturers' specifications and using test and analysis instruments.



Mark Ridley-Thomas

Supervisor, Second District



company that manufactures API's as well as innovative biochemicals for research purposes. Bachem has expressed interest in taking on an apprentice along with many other employers such as Thermo Fisher Scientific, Freudenberg Medical, Sakura, Takeda, Oak Crest Institute, Protomer Technologies and Pasadena Bio Collaborative Incubator.

"It has been a pleasure to work with the Office of Supervisor Mark Ridley-Thomas to set up the Bio-Flex program. These new apprenticeship models will provide so many fantastic career opportunities for young people throughout our community for years to come," said Jan Vogel, SBWIB Executive Director.

Youth interested in an exciting bioscience career should visit the Bio-Flex website <https://www.sbwib.org/bioflex> for more information and apply for an apprenticeship using the South Bay WIB's [resume portal](https://www.sbwib.org/resume-portal).

Share this entry





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RESOURCES

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RESEARCH AND REPORTS

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BIO-FLEX INITIATIVE EXPANDS ACCESS TO THE BIOSCIENCES INDUSTRY

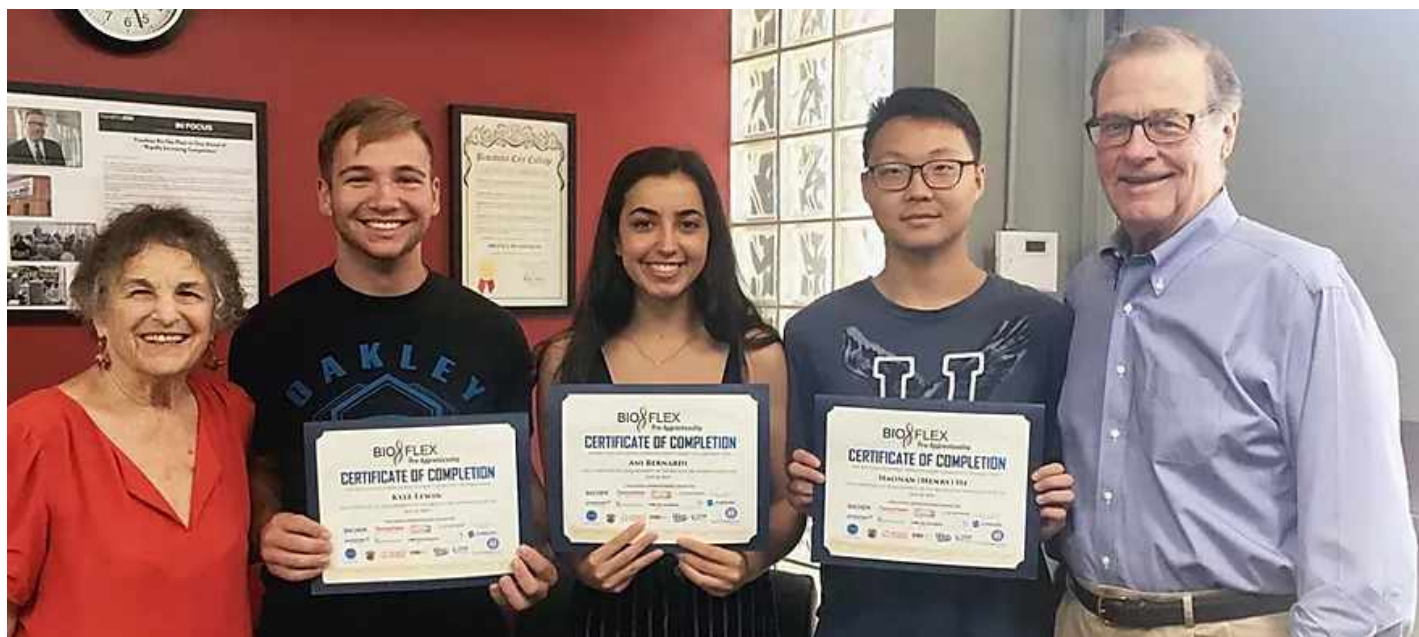
[Home](https://caihub.foundationccc.org/) ([Https://Caihub.Foundationccc.Org/](https://caihub.foundationccc.org/)) [Newsletters](https://caihub.foundationccc.org/newsletters) ([Https://Caihub.Foundationccc.Org/Newsletters](https://caihub.foundationccc.org/newsletters)) / April 2020 / Bio-Flex Initiative Expands Access To The Biosciences Industry ([Https://Caihub.Foundationccc.Org/Newsletters/April-2020/Bio-Flex-Initiative-Expands-Access-To-The-Biosciences-Industry](https://caihub.foundationccc.org/newsletters/april-2020/bio-flex-initiative-expands-access-to-the-biosciences-industry))

Bio-Flex Initiative Expands Access to the Biosciences Industry

In January 2020, El Camino College and West Los Angeles College secured a grant from the California Apprenticeship Initiative (CAI) to support their newest pre-apprenticeship and apprenticeship programs—Bio-Flex—designed to train incumbent workers and attract new employees to the biosciences industry. Both programs aspire to connect employers to a diverse workforce by offering job seekers who are interested in exploring careers in biosciences a comprehensive career pathway.

El Camino and West Los Angeles College designed Bio-Flex with employers, educators, and industry partners, including the South Bay Workforce Investment Board (SBWIB). The partners built on their experience of creating a flexible pre-apprenticeship program for the aerospace industry—the Aero-Flex Pre-Apprenticeship program (AFPA). Using the employer directed AFPA as a model, they developed a three-track pathway for the Bio-Flex Pre-Apprenticeship that includes work readiness skills training, industry-specific occupational skills training, on-the-job training (OJT), and work-based learning experiences. At the end of eight weeks, the result is a stackable, industry-

recognized credential for each of the three training modules completed. Individuals who want to pursue a career in biosciences can receive paid work experience with options for enrollment into the Bio-Flex Apprenticeship Program or secondary education.



Dr. Wendie Johnston and Robert C. Bishop, Ph.D., of the Pasadena Bio Collaborative Incubator with students who completed the Bio-Flex program.

The partners, who received the grant in January, have already made significant progress on the Bio-Flex program. After the first three months, they have submitted standards for registering the apprenticeship and two occupations—Production Technician and Maintenance Technician—with the U.S. Department of Labor (USDOL). Next, they will file these two occupations with the California Division of Apprenticeship Standards (DAS), as they work on a third occupation – Quality Assurance Specialist. Once these three occupations are registered, the program intends to enroll 50 apprentices from all over California. Local apprentices can enroll in the El Camino program, while distance learners can enroll by tailoring the flexible program to fit the skills training available in their region.

The “Flex Model” first began with AFPA in 2016. With the support of earlier CAI grants, El Camino and West Los Angeles College helped develop employer-driven pre-apprenticeship and apprenticeship curricula that would meet the workforce development needs of the aerospace engineering industry, participating manufacturers, and apprentices. At the end of the program, students receive a certificate from USDOL and DAS, may also receive a certificate or degree from the college, and employers have a highly skilled and trained workforce.

The design process of both the Aero-Flex and Bio-Flex programs has been a collaboration between colleges and industry partners, facilitated by SBWIB, which supported the colleges in the grant writing process and matched employers with OJT skills and classroom training. “We only want to work on things that are needed by the employers, because that ensures that the individual is likely to be hired,” says Chris Cagle, the Regional Affairs Manager for SBWIB, “We want to be nimble in that way and we’re always moving and adjusting with the market so we can act quickly.”

Moving forward, the Bio-Flex team hopes to add two new apprenticeship programs for additional sectors: Energy-Flex and Health-Flex. Energy-Flex would train individuals who are working with existing energy technologies on newer, carbon-free emission technologies. Similarly, Health-Flex would provide labor and delivery training and other healthcare training as directed by employers. The same "Flex Model" will roll over to these industries and would also include Pre-Apprenticeship and registered Apprenticeship occupations.

In This Issue

- ✓ [State Center Community College District's Employer Engagement Expands to Europe \(/Newsletters/April-2020/State-Center-Community-College-Districts-Employer-Engagement-Expands-to-Europe\)](/Newsletters/April-2020/State-Center-Community-College-Districts-Employer-Engagement-Expands-to-Europe)
- ✓ [Bio-Flex Initiative Expands Access to the Biosciences Industry \(/Newsletters/April-2020/Bio-Flex-Initiative-Expands-Access-to-the-Biosciences-Industry\)](/Newsletters/April-2020/Bio-Flex-Initiative-Expands-Access-to-the-Biosciences-Industry)
- ✓ [The Bookshelf: Building Apprenticeships and Pre-Apprenticeships \(/Newsletters/April-2020/The-Bookshelf-Building-Apprenticeships-and-Pre-Apprenticeships\)](/Newsletters/April-2020/The-Bookshelf-Building-Apprenticeships-and-Pre-Apprenticeships)
- ✓ [Tips from the Field \(/Newsletters/April-2020/Tips-from-the-Field\)](/Newsletters/April-2020/Tips-from-the-Field)
- ✓ [Announcements \(/Newsletters/April-2020/Announcements\)](/Newsletters/April-2020/Announcements)
- ✓ ["In Case You Missed It" \(/Newsletters/April-2020/-In-Case-You-Missed-It\)](/Newsletters/April-2020/-In-Case-You-Missed-It)

(<https://foundationccc.org/>)

(<http://cccco.edu/>)



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD
SBWIB

PRESS RELEASE

May 18, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

South Bay Workforce Investment Board Partners with Local Businesses to Support School Districts' Grab and Go Lunch Program for Students

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) is spearheading a drive to furnish bags for local school districts' Grab and Go Lunch Programs for students.

The Centinela Valley Union High School District turned to SBWIB near the end of April for assistance when it began experiencing problems in procuring bags for its daily food distribution program. The SBWIB immediately solicited the support of area markets and retailers and in a short time the effort resulted in 15,000 bags being donated to the district. Target has committed to making weekly bag donations.

The SBWIB followed up with its own procurement of 110,000 bags, of which 60,000 went to Centinela, and 25,000 each to the Lawndale and Hawthorne School Districts. Among the corporate participants providing bags are Target, Kaiser, Uline, Paper Bag Distributor, Jon's Market, Staples, Alpha Express and Dine Brands.

"Never have our partnerships with businesses and educators been more vital than now during this current COVID-19 crisis," noted SBWIB Executive Director Jan Vogel. "We can get through this together as we face a variety of challenges," he concluded.

SBWIB observes safe and sanitary practices in the delivery of services to its clients at our South Bay Business and Career Centers serving South Bay communities while encouraging virtual workshops, conferencing and social distancing in partnership with EDD and onsite AJCC partners. For further information, telephone 310-970-7700 or visit www.sbwib.org and www.sbwib.org/covid-19-resources

#



PRESS RELEASE

May 7, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

South Bay Workforce Investment Board Assists Hawthorne High School Students with COVID-19 Personal Protective Equipment Project for Healthcare Workers

HAWTHORNE – The School of Manufacturing & Engineering at Hawthorne High School turned to the South Bay Workforce Investment Board (SBWIB) in March for support in its project to produce surgical mask extenders called, “Ear Savers” for frontline healthcare workers throughout the Los Angeles/South Bay region. After exploring ways they could use their engineering labs and equipment to help cope with the COVID-19 crisis, the school learned about the injuries healthcare workers were sustaining due to irritation behind their ears caused by prolonged use of facemasks for up to 12 hours per shift.

The SBWIB introduced the school to the business and medical partners within the Bio-Flex Consortium that the SBWIB helped establish in 2018 and also channeled \$2,200 to the school from funds provided by Los Angeles County Supervisor Mark Ridley-Thomas to provide much-needed materials to expand production of the mask extenders as well as face shields.

In keeping with Distance Learning, the students monitor the production and maintenance of materials remotely to optimize quality and quantity of their products. The extenders are 3D printed in a material called Onyx, a nylon material with carbon fiber. So far more than 400 have been distributed to Kaiser Permanente in Harbor City, Long Beach Memorial and Centinela Hospital.

Bio-Flex is a bioscience initiative designed to build a workforce pipeline of bioscience and healthcare professionals in the Los Angeles region providing good paying jobs while supporting the industry. Partnerships include many stakeholders in education, school districts, employers, associations and workforce boards. Visit the Bio-Flex website at www.sbwib.org/bioflex

“We are supporting the high school with this project to encourage innovation and ensure that the youth have the support they need to remain inspired and motivated to stay on a solid career path,” said SBWIB Executive Director Jan Vogel.

As the students continue to ramp up production, deliveries of the mask extenders will go to Torrance Memorial Hospital, Providence Little Company of Mary Hospital and the Hawthorne Police Department.

SBWIB observes safe and sanitary practices in the delivery of services to its clients at our South Bay Business and Career Centers serving South Bay communities while encouraging virtual workshops, conferencing and social distancing in partnership with EDD and onsite AJCC partners. For further information, telephone 310-970-7700 or visit www.sbwib.org and www.sbwib.org/covid-19-resources

#

RESOLUTION NO. CC-2008-043

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$808,184.64**

THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

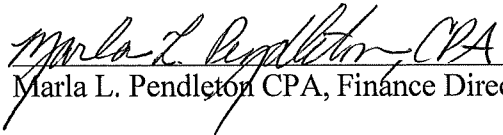
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Finance Director, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 199988 through 200045 for the aggregate total of \$808,184.64 are hereby authorized.

Effective Date: August 17, 2020

Certified by:


Marla L. Pendleton CPA, Finance Director

PASSED, APPROVED AND ADOPTED this 17th day of August, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2008-043 at a regular meeting of said Council held on the 17th day of August, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
James H. Osborne					

Rhonda Hofmann Gorman, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
7/30/2020	199988	200013	715,189.29	
8/6/2020	200014	200045	92,995.35	
Total Checks				808,184.64

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			808,184.64

Check Register Report

Date: 07/30/2020
 Time: 12:00 pm
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
199988	07/30/2020	Printed		0372C	AT & T - CALNET3	PHONE CHARGES	1,806.13
199989	07/30/2020	Printed		0615	CLEANSTREET	STREET SWEEPING SVCS- CONTRACT	18,243.50
199990	07/30/2020	Printed		7564	COLANTUONO, HIGHSMITH, &	LEGAL SERVICES	164.05
199991	07/30/2020	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	INSURANCE PRE & POST TAX	2,305.77
199992	07/30/2020	Printed		7577	DE NOVO PLANNING GROUP	GENERAL PLAN UPDATE	114,919.80
199993	07/30/2020	Printed		0216	DELTA DENTAL	INSURANCE PREMIUMS	2,739.88
199994	07/30/2020	Printed		0389	DELTA DENTAL INS	INSURANCE PREMIUM	147.91
199995	07/30/2020	Printed		0217	DEPT OF ANIMAL CARE & CONTROL	ANIMAL CONTROL SVCS-AFTER HOUR	266.69
199996	07/30/2020	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	84.32
199997	07/30/2020	Printed		3377	H F & H CONSULTANTS, LLC	AB939 CONSULTING SERVICES	7,381.50
199998	07/30/2020	Printed		5746	INTL ELECTRONIC ENTERPRISES IN	CABLECAST SYSTEM	2,800.00
199999	07/30/2020	Printed		7562	KOFF & ASSOCIATES INC	RECRUITMENT	5,000.00
200000	07/30/2020	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES	516,994.15
200001	07/30/2020	Printed		0337	MANAGED HEALTH NETWORK	EMPLOYEE ASSIST PROGRAM	94.05
200002	07/30/2020	Printed		7592	MILAD INC	CONST & DEMO DEBRIS DEP REFUND	18,372.50
200003	07/30/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	515.80
200004	07/30/2020	Printed		5068	QUADIENT LEASING USA, INC	3RD QTR LEASE - MAIL MACHINE	712.16
200005	07/30/2020	Printed		5895	RICOH USA INC	EQUIPMENT RENTAL SVCS	740.07
200006	07/30/2020	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES- JUNE 2020	36.97
200007	07/30/2020	Printed		0444	SPCA LA	ANIMAL SHELTERING SERVICES	6,265.00
200008	07/30/2020	Printed		2002	THE STANDARD, UNIT 22	INSURANCE PREMIUMS	1,575.50
200009	07/30/2020	Printed		4142	TIME WARNER CABLE	CABLE BROADCAST - CITY HALL	396.56
200010	07/30/2020	Printed		7563	TUFF SHED INC	TUFF SHED 12X20	6,475.01
200011	07/30/2020	Printed		3672-CMD	U.S. BANK	CREDIT CARD PAYMENT	250.50
200012	07/30/2020	Printed		0479	VISION SERVICE PLAN	VISION COBRA	1,026.47
200013	07/30/2020	Printed		7409	WILLDAN FINANCIAL SERVICES	DEVELOPMENT IMPACT FEE STUDY	5,875.00

Total Checks: 26

Checks Total (excluding void checks): 715,189.29

Total Payments: 26

Bank Total (excluding void checks): 715,189.29

Total Payments: 26

Grand Total (excluding void checks): 715,189.29

Check Register Report

Date: 08/06/2020
 Time: 8:25 am
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
200014	08/06/2020	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	MONTHLY PEST CONTROL	250.00
200015	08/06/2020	Printed		1056	AT&T GLOBAL SERVICES, INC.	CONTRACT SERVICE & MAINTENANCE	865.67
200016	08/06/2020	Printed		7520	BEST LUBE AND TUBE PLUS	VEHICLE MAINTENANCE	66.00
200017	08/06/2020	Printed		0163	CAPITAL OF SOUTH BAY INC.	LIGHTING SUPPLIES	108.60
200018	08/06/2020	Printed		7223	CHRISTINA CARROLL	PRSSC MEETING STIPEND	50.00
200019	08/06/2020	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	BUILDING AND SAFETY SERVICES	70,308.65
200020	08/06/2020	Printed		3886	SIRLEY CUEVAS	PLANNING COMMISSION STIPEND	50.00
200021	08/06/2020	Printed		7593	BAIJU DIVAKARAN	RESERVATION DEP REFUND	1,690.00
200022	08/06/2020	Printed		7228	GARDENA AUTO BODY PLUS	VEHICLE REPAIR	303.01
200023	08/06/2020	Printed		4796	ERICA HARBISON	PRSSC MEETING STIPEND	50.00
200024	08/06/2020	Printed		6051	INFANTE BROS LAWNMOVER SHOP	TOOLS	220.49
200025	08/06/2020	Printed		0329	L.A. COUNTY ASSESSOR'S OFFICE	MAPS	15.00
200026	08/06/2020	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
200027	08/06/2020	Printed		1050	UFFE MOLLER	PLANNING COMMISSION STIPEND	50.00
200028	08/06/2020	Printed		7227	OCCUPATIONAL HEALTH CENTERS	COVID-19 CLEARANCE (MR)	185.00
200029	08/06/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	310.35
200030	08/06/2020	Printed		7392	ONLINE SOLUTIONS LLC	SUBSCRIPTION & SETUP FEES	10,412.50
200031	08/06/2020	Printed		7594	DEAN REUTER	CONST & DEMO DEBRIS DEP REFUND	750.00
200032	08/06/2020	Printed		7241	CARLA L ROSE-PRYOR	PLANNING COMMISSION STIPEND	50.00
200033	08/06/2020	Printed		6698	SHIRLEY RUDOLPH	PRSSC MEETING STIPEND	100.00
200034	08/06/2020	Printed		2051	MADONNA SITKA	PRSSC MEETING STIPEND	50.00
200035	08/06/2020	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
200036	08/06/2020	Printed		0346	SPARKLETTIS	BOTTLE WATER SERVICE	415.27
200037	08/06/2020	Printed		0849	THE SAFEMART OF SO CAL INC	COMMUNITY CENTER KEYS	74.42
200038	08/06/2020	Printed		4142	TIME WARNER CABLE	INTERNET SERVICES	1,711.33
200039	08/06/2020	Printed		3672-CCK	U.S. BANK CORPORATE PAYMENT	CREDIT CARD PAYMENT	247.50
200040	08/06/2020	Printed		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	FUEL CARD PAYMENT	2,008.14
200041	08/06/2020	Printed		3672-CDD	U.S. BANK	CREDIT CARD PAYMENT	727.00
200042	08/06/2020	Printed		3672-CSD	U.S. BANK	CREDIT CARD PAYMENT	78.67
200043	08/06/2020	Printed		3672-FIN	U.S. BANK	CREDIT CARD PAYMENT	66.29
200044	08/06/2020	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT	1,631.46
200045	08/06/2020	Printed		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	50.00

Total Checks: 32

Checks Total (excluding void checks): 92,995.35

Total Payments: 32

Bank Total (excluding void checks): 92,995.35

Total Payments: 32

Grand Total (excluding void checks): 92,995.35

**MINUTES OF THE
LAWNDALE CITY COUNCIL REGULAR MEETING
August 3, 2020**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Lieutenant Chris Lio, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos, and Interim Public Works Director Kahono Oei.

B. CEREMONIALS

Councilmember Daniel Reid led the flag salute.

C. PUBLIC SAFETY REPORT

Captain Allen summarized recent law enforcement activities and provided contact information for the stations on-duty watch commander to report any concerns related to general Department procedures and individual officers.

D. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

- Gary White, Resident, described two separate incidents in which he called the Lawndale Sherriff's.
- Bob Clark, Resident, spoke about the resumption of parking enforcement and offered suggestions on initial enforcement of street sweeping parking enforcement.
- Lindsey Pearson, Resident, spoke in support of reinstating parking enforcement and suggested patrolling the alleys and increased code enforcement.
- Dyan M. Davis, Lawndale Chamber of Commerce, spoke in support of safe-and-sane firework sales in Lawndale and their benefit to youth programs.
- Stephanie Esquivel, Resident, spoke in opposition to parking enforcement due the current events in Los Angeles County.

- Matthew Pelzl, Resident, spoke in support of safe-and-sane firework sales in Lawndale and their benefit to the youth baseball program.
- Pam London, Resident, inquired about extending the street sweeping parking enforcement moratorium, inquired about the number of Sheriff's patrolling over 4th of July, and requested information about the residents in "Project Roomkey" hotels.
- Randall Abram, Resident, commented on the rise of COVID-19 cases and the effect it has had on Lawndale. He also spoke in support of extending the street sweeping parking enforcement moratorium and inquired about face mask enforcement in the City.
- Johnny London, Resident, expressed his concerns about the word limit for the temporary public comment policy.

E. COMMENTS FROM COUNCIL

The City Council and staff responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

F. CONSENT CALENDAR

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**
Recommendation: that the City Council approve.
2. **Transfer Agreement between the Los Angeles County Flood Control District and the City of Lawndale, Agreement No. 2020MP44**
Recommendation: that the City Council (a) approve the Transfer Agreement, Agreement No. 2020MP44, and (b) authorize the City Manager to execute said agreement.
3. **Accounts Payable Register**
Recommendation: that the City Council adopt Resolution No. CC-2008-042, authorizing the payment of certain claims and demands in the amount of \$210,295.99.
4. **Minutes of the Lawndale City Council Regular Meeting – July 20, 2020**
Recommendation: that the City Council approve.

A motion by Councilmember Kearney to approve the consent calendar was seconded by Councilmember Reid and carried by a vote of 5-0.

G. ADMINISTRATION

5. **League of California Cities Annual Conference**
Recommendation: that the City Council (a) select a delegate and an alternate to represent the city at the League of California Cities Annual Conference and (b) direct the Director of Finance to transfer funds from the applicable City Council discretionary fund(s) into travel expense accounts to cover the conference costs.

City Council reached a unanimous consensus to designate Councilmember Kearney as the voting delegate and have Councilmember Reid as the alternate.

A motion by Councilmember Kearney to approve the designation of Councilmember Kearney as delegate and Councilmember Reid as the alternate to represent the city at the League of California Cities Annual Conference and direct the Director of Finance to transfer funds from the applicable City Council discretionary fund(s) into travel expense accounts to cover the conference costs was seconded by Councilmember Reid and carried by a vote of 5-0.

6. Ordinance to make all violations of the Lawndale Municipal Code subject to Administrative Citation

Recommendation: that the City Council (a) approve the first reading to introduce Ordinance 1174-20 to add a new chapter, chapter 1.11, to the Lawndale Municipal Code which will make all violations of the Municipal Code subject to administrative citation, (b) with direction given on how interest (not to exceed 100% of the original fine) should be handled:

- (i) do not charge penalties for late payments,
- (ii) charge a flat late fee, or as presented in the ordinance, or
- (iii) charge a late fee that is a percentage of the total fine plus any assessed penalties.

Municipal Services Director Michael Reyes, reported on proposed Ordinance 1174-20, to make all violations of the Lawndale Municipal Code subject to Administrative Citation.

Public Comment

Randall Abram, Resident, spoke in support of the Ordinance to create an administrative citation process.

Pam London, Resident, spoke in support for the administrative citation process and offered suggestions to help keep property owners accountable.

Johnny London, Resident, spoke in support of the administrative citation process in order to protect property values.

Councilmember Kearney inquired about the fine schedule ranges. City Attorney Tiffany J. Israel responded that the fine schedule would need to be adopted separately from the process.

Mayor Robert Pullen-Miles requested clarification on page 2 of staff report, “when the responsible party fails to pay the applicable administrative citation fine and any interest owed, a lien can be recorded against the property or the responsible party.” City Attorney Tiffany J. Israel and Municipal Services Director Michael Reyes responded accordingly.

A motion by Councilmember Reid to approve the first reading to introduce Ordinance 1174-20 to add a new chapter, chapter 1.11, to the Lawndale Municipal Code which will make all violations of the Municipal Code subject to administrative citation, with interest (not to

exceed 100% of the original fine) being administered as a late fee charge that is a percentage of the total fine plus any assessed penalties was seconded by Councilmember Kearney and carried by a vote of 5-0, following City Attorney Israel's reading of the title of Ordinance No. 1174-20.

H. CITY MANAGER'S REPORT

City Manager Kevin Chun had nothing to report.

I. ITEMS FROM CITY COUNCILMEMBERS

7. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Osborne reported the California Contract Cities Association put forward a resolution opposing a Los Angeles County ballot measure to “defund law enforcement”. He requested staff to draft a letter or resolution for Lawndale opposing the ballot measure to “defund the police”. Councilmember Osborne was informed by City of Torrance Councilmember there was an ongoing effort by surrounding cities to take back local control from the County and State, expressed his support that Lawndale would do the same and adopt a Resolution.

Councilmember Reid concurred with Councilmember Osborne on the opposition of the Los Angeles County ballot measure to “defund law enforcement.

Councilmember Kearney concurred with Councilmember Osborne and Councilmember Reid on the opposition of the Los Angeles County ballot measure to “defund law enforcement.

Mayor Pro Tem Suarez had nothing to report.

Mayor Pullen-Miles requested the impartial analysis of the proposed Los Angeles County ballot measure to “defund law enforcement” and an explanation on how California Contract Cities Association arrived at their position. The Mayor spoke in opposition of the proposed Los Angeles County ballot measure to “defund law enforcement”. The Mayor went on to report on his attendance of a virtual tour of the Sanitation District of Los Angeles County.

CLOSED SESSION

At 7:29 p.m. the City Council entered into closed session.

8. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case against Best Western Plus South Bay Hotel, Baymont Inn, and the County of Los Angeles.

9. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case.

At 8:08 p.m. the City Council entered back into open session.

City Attorney Tiffany Israel reported the City Council met in Closed Session to discuss the two items listed on the Closed Session agenda. The City Council was updated on both items and there was no reportable action taken.

J. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting in memoriam of Gabriella O'Donnell and Jim Scottini at 8:09 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Rhonda Hofmann Gorman, City Clerk

Approved: 8/17/2020





CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 17, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

PREPARED BY: Sean M. Moore, AICP, Director of Community Development 

SUBJECT: **Adopt Resolution CC-2008-044 Authorizing the Application For and Receipt of a Permanent Local Housing Allocation (PLHA) Grant**

BACKGROUND

On June 26, 2020, the Los Angeles County Development Authority (LACDA) notified the City of Lawndale (City) of the Permanent Local Housing Allocation (PLHA) grant program they (LACDA) intend to apply for through the California Department of Housing & Community Development (HCD). Available funding for the grant program is approximately \$5,056,130.00 for the County of Los Angeles and participating cities. The intent of the program is to provide funding to jurisdictions to provide legal eviction defense, eviction prevention services, and/or predevelopment/development/preservation services for residential rental housing.

LACDA has determined the maximum award amounts for large, medium, and small localities based on population estimates from the State Department of Finance. The City is eligible for \$195,797 in grant funding from LACDA from the PLHA grant program based on the City's current population.

PLHA outlines the following activities as eligible uses that can be funded with the grant monies, subject to a recipient's compliance with certain terms of the grant:

- The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies;
- The predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory Dwelling Units (ADUs) that meet the needs of a growing workforce earning up to 120 percent of area median income (AMI), or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days;
- Matching portions of funds placed into Local or Regional Housing Trust Funds;
- Matching portions of funds available through the Low-and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176;
- Capitalized Reserves for Services connected to the preservation and creation of new permanent supportive housing;
- Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and

transitional housing;

- This activity may include sub-awards to administrative entities as defined in HSC Section 50490(a)(1-3) that were awarded the CESH program or HEAP funds for rental assistance to continue assistance to these households;
- Applicants must provide rapid rehousing, rental assistance, navigation centers, emergency shelter, and transitional housing activities in a manner consistent with the Housing First practices described in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with WIC Section 8225(b)(8). An applicant allocated funds for the new construction, rehabilitation, and preservation of permanent supportive housing shall incorporate the core components of Housing First, as provided in WIC Section 8255, subdivision (b);
- Accessibility modifications for lower income occupied housing;
- Homeownership opportunities, including, but not limited to, down payment assistance; and
- Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing projects, or matching funds invested by a county in an affordable housing development project in a city within the county, provided that the city has made an equal or greater investment in the project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing project.

If the City elects to move forward with this grant opportunity, LACDA needs to be informed with a proposed program or project no later than October 15, 2020. Below is the listed eligible activity that the City's Department of Community Development believes would be the best value and efficiency to the residents based on the type of eligible activity and grant allocation:

- "The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies"

STAFF REVIEW

The PLHA grant will provide the City with an opportunity to receive funding for eligible planning projects such as predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, rental housing that is affordable to extremely low, very low, low, or moderate-income households. For example, the City would use the grant funds to help qualified property owners rehabilitate their homes. The application for these funds must be authorized by the City Council. The attached resolution authorizes the submission of an application and the execution by the City Manager or his designee of the agreement with the LACDA, and other documents, if necessary, required to receive the grant funding. The deadline for filing for the grant application is October 15, 2020.

ENVIRONMENTAL REVIEW

Staff is requesting that the City Council determine that the adoption of this resolution and authorization for the application for this grant are exempt from the California Environmental Quality Act (CEQA) under Section 15378 as the application does not meet the definition of a "project" under CEQA and would not result in either a direct physical change or a reasonably foreseeable indirect physical change to the environment.

COMMISSION REVIEW

Not applicable

LEGAL REVIEW

The City Attorney has reviewed the resolution and approved it as to form.

FISCAL IMPACT

There will be minimal financial impact incurred, in connection with the utilization of staff resources to prepare the application and other related materials for submittal of the grant application to LACDA. PLHA does not require a local financial commitment or matching from jurisdictions requesting grant funding.

RECOMMENDATION

It is recommended that the City Council take the following actions:

- A. Determine that the consideration of Resolution CC-2008-044 is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15378 of the CEQA Guidelines; and
- B. Approve Resolution No. CC-2008-044 authorizing staff to submit an application for grant funding from the Permanent Local Housing Allocation Grant Program.

ATTACHMENTS

- A. Resolution CC-2008-044 Permanent Local Housing Allocation Grant Program
- B. Permanent Local Housing Allocation Grant Program

ATTACHMENT A

**RESOLUTION CC-2008-044
PERMANENT LOCAL HOUSING ALLOCATION
GRANT PROGRAM**

RESOLUTION NO. CC-2008-044
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING THE APPLICATION FOR AND RECEIPT OF
PERMANENT LOCAL HOUSING ALLOCATION GRANT PROGRAM FUNDS

WHEREAS, the Los Angeles County Development Authority (LACDA) notified the City on June 26, 2020 of the potential availability of grant funding through the Permanent Local Housing Allocation Grant program or "PLHA"; and

WHEREAS, LACDA has announced its intention to apply for California Department of Housing and Community Development's (HCD) Permanent Local Housing Allocation Grant program funding and encouraged the City's participation in the grant program;

WHEREAS, HCD's Permanent Local Housing Allocation Grant Program has approximately \$5,056,130 available in grant funding for Los Angeles County and participating cities;

WHEREAS, the LACDA has notified the City that the potential grant PLHA allocation estimate for the City is \$195,797.00;

WHEREAS, the LACDA has requested that the City identify a program or project for which PLHA funds could be dedicated in writing no later than October 15, 2020 along with documentation of City Council approval to apply and receive the PLHA grant program funding; and

WHEREAS, the City Council of the City of Lawndale desires to submit a PLHA grant application package ("Application"), on the forms provided by the LACDA, for approval of grant funding for projects that assist in the predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Manager, or his designee, is hereby authorized and directed to apply for and submit the Application package to HCD.

SECTION 2. In connection with the PLHA grant, if the Application is approved by HCD, the City Manager, or his designee, is authorized to enter into, execute, and deliver on behalf of the City, a LACDA Agreement for the amount of \$195,797.00, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PLHA grant, the City's obligations related thereto, and all amendments thereto.

SECTION 3. The City shall be subject to the terms and conditions as specified in the June 26, 2020 LACDA notification to the City and, after approval, the Agreement. The City agrees that the Application and any and all accompanying documents are incorporated in full as part of the Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Agreement. Pursuant to the June 26, 2020 LACDA notification and in conjunction with the terms of the Agreement, the City hereby agrees to use the funds received for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

PASSED, APPROVED, AND ADOPTED this 17th day of August, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly approved and adopted the foregoing Resolution No. CC-2008-044 at a regular meeting held of said Council held on the 17th day of August, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Daniel Reid					
Pat Kearney					
James H. Osborne					

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

ATTACHMENT B

**PERMANENT LOCAL HOUSING ALLOCATION GRANT
PROGRAM GUIDELINES**



June 26, 2020

Kevin Chun, City Manager
City of Lawndale
14717 Burin Ave.
Lawndale, CA 90260-1497

Dear Mr. Chun:

PERMANENT LOCAL HOUSING ALLOCATION GRANT APPLICATION

This letter has been prepared by the Los Angeles County Development Authority (LACDA) to announce our intention to apply for the California Department of Housing & Community Development's (HCD) Permanent Local Housing Allocation (PLHA) Grant. The PLHA Grant Program is funded by California State Property Transfer Fees (SB 2, 2017) and it is anticipated that it will be an annual program.

Due to the impending deadlines, the LACDA is currently working to submit an application for the PLHA grant to the HCD on behalf of the County and its participating cities. It is estimated that the County will be allocating approximately \$5,056,130 to participating cities through this program. Because of the limited timeline we have to submit the application and State PLHA Plan this upcoming fiscal year, the County has identified the activity to be funded as the Eviction Defense Program (EDP) to provide legal defense and eviction prevention resources for all eligible residents at risk of homelessness via methods including, but not limited to, rental assistance and supportive/case management services that allow people to obtain and retain housing.

Should your City elect to utilize the grant funds for another eligible program or project (see Attachment A), the City will be expected to identify the program or project, in writing to the LACDA, no later than October 15, 2020, along with documentation of council approval. We will provide additional information on eligible projects in upcoming notifications to include sample documents for submission. We expect to receive funding in December 2020 and interested cities should be prepared to participate by January 2021.

For information on what your City's allocation will be, please see the Attachment B. Note that the LACDA will retain all administration authority for planning, reporting, and monitoring purposes. If your City's program or project is deemed eligible, and once funds become available from the State of California, the LACDA will send an agreement to your City to be signed and returned before funds are released in January 2021. We estimate that that deadline to be approximately December 14, 2020 but will know more as we have more information from the State.

The LACDA will need to amend the State PLHA Plan which requires the Board of Supervisors' approval prior to submission. We plan to do this by December 15, 2020 to include projects that were not previously identified.



lacda.org

700 West Main Street, Alhambra, CA 91801
Tel: (626) 262-4511 TDD: (626) 943-3898



Acting Executive Director: Emilio Salas

Commissioners: Hilda L. Solis, Mark Ridley-Thomas, Sheila Kuehl, Janice Hahn, Kathryn Barger

Kevin Chun, City Manager
June 26, 2020
Page 2 of 2

Estimated Deadlines:

October 15, 2020 – Letter Identifying Program or Project due to the LACDA with Council Approval
December 14, 2020 – Signed Agreements due to the LACDA
December 15, 2020 - Board of Supervisors' Approval of Amended Plan
January 1, 2021 – PLHA Grant Agreement Start Date

Should you have any questions or concerns, please contact Linda Jenkins at (626) 586-1765 or linda.jenkins@lacda.org.

Sincerely,



DAVON BARBOUR, Director
Community & Economic Development Division

DB:LJ:HR:ob
K:\GMU COMMON\GPPA\PEST\PLHA Letter of Inquiries

Attachments

c: Sean Moore, Community Development Director
Micheal Neal, CDBG Consultant

ATTACHMENT A

PERMANENT LOCAL HOUSING ALLOCATION (PLHA) LIST OF ELIGIBLE ACTIVITIES

Eligible activities for the formula allocations are:

1. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies.
2. The predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120-percent of AMI, or 150-percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.
3. Matching portions of funds placed into Local or Regional Housing Trust Funds.
4. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.
5. Capitalized Reserves for Services connected to the preservation and creation of new permanent supportive housing.
6. Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
 - A. This activity may include sub-awards to administrative entities as defined in HSC Section 50490(a)(1-3) that were awarded the CESH program or HEAP funds for rental assistance to continue assistance to these households.
 - B. Applicants must provide rapid rehousing, rental assistance, navigation centers, emergency shelter, and transitional housing activities in a manner consistent with the Housing First practices described in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with WIC Section 8225(b)(8). An applicant allocated funds for the new construction, rehabilitation, and preservation of permanent supportive housing shall incorporate the core components of Housing First, as provided in WIC Section 8255, subdivision (b).
7. Accessibility modifications in lower-income owner-occupied housing.
8. Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.
9. Homeownership opportunities, including, but not limited to, down payment assistance.
10. Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing projects, or matching funds invested by a county in an affordable housing development project in a city within the county, provided that the city has made an equal or greater investment in the project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing project.

ATTACHMENT B

Permanent Local Housing Allocation 2020

Total Urban County Entitlement \$11,025,126
 Less Administration (5%) \$551,256
 Total 2020-2021 to be Allocated \$10,473,870

City	Population 2015	Poverty 2015	Overcrowding 205	Factor	Allocation
AGOURA HILLS	20,697	1194	65	0.004345193	\$45,511
ARCADIA	57,564	5486	735	0.017424818	\$182,505
AVALON	3,777	539	313	0.002380354	\$24,932
AZUSA	48,033	7569	1,758	0.023293918	\$243,977
BELL	35,998	9947	2,394	0.027934862	\$292,586
BELL GARDENS	42,842	11935	3,556	0.035962885	\$376,671
BEVERLY HILLS	34,663	3100	317	0.009723729	\$101,845
CALABASAS	24,075	1897	62	0.005785489	\$60,596
CLAREMONT	35,762	2591	300	0.009000859	\$94,274
COMMERCE	13,017	2052	724	0.007213434	\$75,553
COVINA	48,587	5245	1,042	0.017183349	\$179,976
CUDAHY	24,138	7527	1,922	0.021198893	\$222,034
CULVER CITY	39,469	3491	803	0.012618399	\$132,163
DIAMOND BAR	56,471	3919	322	0.013396981	\$140,318
DUARTE	21,769	3313	535	0.009425774	\$98,724
EL SEGUNDO	16,929	1224	208	0.004496691	\$47,098
HAWAIIAN GARDENS	14,475	4426	806	0.011318428	\$118,548
HIDDEN HILLS	1,557	76	2	0.000295148	\$3,091
HERMOSA BEACH	19,747	783	79	0.003660287	\$38,337
IRVINDALE	1,426	178	31	0.000542803	\$5,685
LA CANADA-FLINTRIDGE	20526	518	129	0.003520497	\$36,873
LA HABRA HEIGHTS	5,425	186	39	0.001023701	\$10,722
LA MIRADA	49,182	3453	1,257	0.015277139	\$160,011
LA PUENTE	40,496	5853	1,911	0.020386377	\$213,514
LA VERNE	31,920	2576	352	0.008744464	\$91,588
LAWNDALE	33,231	5915	1,639	0.018693836	\$195,797
LOMITA	20,622	3009	479	0.008629249	\$90,382
MALIBU	12,856	1339	95	0.003815106	\$39,959
MANHATTAN BEACH	35,603	1416	90	0.006415414	\$67,194
MAYWOOD	27,739	8284	2,405	0.024512447	\$256,740
MONROVIA	37,164	3738	685	0.012315745	\$128,994
RANCHO PALOS VERDES	42,464	1799	277	0.008437302	\$88,371
ROLLING HILLS ESTS	8188	444	43	0.001738249	\$18,206
SAN DIMAS	34,073	2283	223	0.008062317	\$84,444
SAN FERNANDO	24,296	4563	947	0.013120635	\$137,424
SAN GABRIEL	40,198	5492	1,402	0.017948713	\$187,992
SAN MARINO	13,353	740	108	0.002996815	\$31,388
SANTA FE SPRINGS	17,162	2153	660	0.007591641	\$79,514
SIERRA MADRE	11,084	636	62	0.002420530	\$25,352
SIGNAL HILL	11,332	2041	515	0.006261968	\$65,482
SOUTH EL MONTE	20,483	4200	995	0.012318315	\$129,020
SOUTH PASADENA	25,999	2025	319	0.007127353	\$74,651
TEMPLE CITY	36,079	3414	745	0.011916778	\$124,815
WALNUT	29,970	1999	223	0.007175079	\$75,151
WEST HOLLYWOOD	35,332	5408	311	0.013320883	\$139,521
WESTLAKE VILLAGE	8,471	512	16	0.001776713	\$18,599
TOTAL PARTICIPATING CITIES	1,234,244	150,488	31,901	0.482737559	\$5,056,130

Supervisorial Districts (Unincorporated Area only) *

I.	262483	52,187	13,007	0.166276164	\$1,636,816
II.	253210	64,961	12,653	0.173593546	\$1,818,196
III.	21,410	1,826	60	0.005377334	\$56,321
IV.	223783	24,416	6,599	0.086079046	\$901,581
V.	279396	31,613	4,587	0.095936351	\$1,004,825
TOTAL DISTRICTS	1,040,282	175,002	36,907	0.517262441	\$5,417,739
TOTAL ALLOCATIONS	2,274,526	325,490	68,808	100%	\$10,473,870

* Supervisorial District boundary updated after 2011 adopted reapportionment borders; the population numbers are based on 2011-

2015 ACS Data

All Participating Cities	\$5,056,130
All Supervisorial Districts	\$5,417,739
County Administration	<u>\$551,256</u>
TOTAL URBAN COUNTY DISTRIBUTION	\$11,025,126





CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 17, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

PREPARED BY: Michael Reyes, Director of Municipal Services 

SUBJECT: **Update on the Use of the Best Western and the Baymont Inn Hotels as Project Roomkey Temporary Homeless Shelters**

BACKGROUND

On April 3rd, in an effort to provide shelter to asymptomatic homeless individuals who are most susceptible to COVID-19 (those 65 years of age or older or have pre-existing medical conditions), the State and County of Los Angeles launched "Project Roomkey" which aims to provide hotel and motel rooms for California's unhoused population. The Best Western Plus South Bay Hotel, located at 15000 Hawthorne Boulevard was contacted by and accepted an offer from the County to begin Project Roomkey operations independent of and without consulting the City for up to a six month period. The hotel began admitting homeless guests on April 23rd, with the objective of filling all 97 rooms.

On May 27th, a second Project Roomkey hotel opened at the Baymont Inn located at 14814 Hawthorne Boulevard. 103 of the 106 rooms and have been utilized since that time to house homeless individuals. Similar to the Best Western, neither the Baymont Inn nor the County informed the City of this change in operation at this hotel.

This report is intended as an update of both Project Roomkey's operations in Lawndale.

STAFF REVIEW

Since opening as a Project Roomkey hotel, the Best Western has maintained a near full capacity with currently 95 rooms occupied and 107 occupants. The hotel continues to be staffed by medical personnel and security daily to monitor health and safety, with additional LAHSA and PATH staff on site to provide case management services to all homeless guests.

The Baymont Inn is operating at similar levels as the Best Western with 101 rooms occupied, and housing 117 homeless guests. As with the Best Western, security and First to Serve staff are on site 24 hours a day, as well as medical staff and case managers.

To date, there have been only minor incidents of bad behavior or suspicious activity at the hotels which would be cause for alarm, and these incidents have been dealt with and the offending clients have been removed.

In response to concern from the public regarding Project Roomkey, staff has made residents aware that this program was initiated solely by the County of Los Angeles and arrangements were made between the County and the hotel owners independent of the City of Lawndale. City Council and staff were not included in the discussions prior to the beginning of operations at the Project Roomkey hotels, and no consultation by the City was sought from the County prior to opening.

A number of options were considered by the City to prevent the opening of the Project Roomkey hotels including administrative measures such as the revocation of the hotels use permit, and legal action such as taking the properties to court for violation of the Lawndale Municipal Code. Both of these options were deemed untenable as the City Attorney advised that legal actions have been attempted by the cities of Norwalk, Bell Gardens, and Laguna Hills and each one have lost their court battles. The City Attorney further advised that these administrative measures would not work as the State's emergency declaration would override the City's authority.

The City does however continue to discuss options to halt Project Roomkey operations and challenge the hotels and/or County of Los Angeles. Additionally, the City continues to work with the Sheriff's Department to ensure the safety and well-being of Lawndale residents, and to make sure that no problems associated with the Project Roomkey hotels spill onto Lawndale streets. In addition, the City has informed both hotels that it expects them to collect and pay their transient occupancy tax (TOT) obligation as their rooms are rented and in use.

UPDATE

Last week, the City received confirmation that the County will not purchase either the Best Western or the Baymont Inn (or any other property in Lawndale) for permanent housing as part of the new Project "Homekey" initiative. Also, the County has confirmed that Project Roomkey operations at the Best Western will end in October. The City is still waiting to learn when operations will end at the Baymont Inn, or if operations will be extended.

Staff will continue to provide the City Council with Project Roomkey updates as information becomes available.

FISCAL IMPACT

Estimated annual funding requirements are unknown at this time, although staff and Sheriff's deputies are monitoring the hotel, resulting in a reduction in time available for other duties.

RECOMMENDATION

Staff recommends that the City Council receive and file this report, and provide direction to staff as appropriate.




CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 17, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager 

SUBJECT: **City Council Consideration of a Resolution in Support of the California Citizens for Local Control**

BACKGROUND

At the August 3, 2020, City Council meeting, City Councilmember Osborne shared that he was contacted by Torrance City Councilmember Mike Griffiths, regarding a volunteer group he formed known as the California Citizens for Local Control. According to Mr. Griffiths, the goal of this group is to band cities together to oppose State legislation that affects local control, specifically regarding land use and zoning issues. Based on this information, the City Council asked staff to prepare a resolution for its consideration.

STAFF REVIEW

Thus far several cities have formally stated their support for the California Citizens for Local Control group (including: Hidden Hills, Manhattan Beach, Rancho Palos Verdes, Redondo Beach, and Torrance), along with four other South Bay cities that are also considering their support. The group's mission statement is as follows:

“Our mission is to spread awareness and enlist support to ensure that Cities can continue to manage their own land use and zoning issues. We must not allow the State Legislature to mandate changes to our Cities that will remove local control and be detrimental to our communities.

We do this by reaching out to California City Elected Officials to educate and enlist them to our cause. Our activities include, but are not limited to, signing onto petitions, having Cities pass resolutions in support of our efforts, and seeking out allies for possible legal action against the State and/or to promote efforts for a ballot initiative to legislate the desired results.

With this alliance of City Elected Officials working together as one, we stand a better chance of having our message resonate loud and clear to all groups that proclaim to support us.

WE WILL NOT STAND FOR THIS LOSS OF LOCAL CONTROL AND UNFUNDED MANDATES being imposed upon us by our State.”

The State has long been known for treading on local governments' local control especially in the areas of land use and zoning. Most recently, the State has attempted to address California's housing shortfall through legislation that would allow multiple story housing units to be built without local oversight or public hearing within areas zoned for single family residents. Also in recent years, the State has approved legislation to allow for accessory dwelling units (ADUs) without the usual public scrutiny to protect neighborhoods. While such legislation might help additional housing units to be built in California, it comes at a tremendous cost to cities that have to deal with increased density and additional on-street parking pressures in residential neighborhoods.

In general, when a city loses local control, it is stripped of its ability to govern and make decisions based on its own local values and interest. As such, staff recommends that the City Council approved the attached resolution supporting the California Citizens for Local Control.

COMMISSION REVIEW

Not applicable.

LEGAL REVIEW

Not applicable.

FUNDING

There is no cost associated with approval of this resolution.

RECOMMENDATION

Staff recommends that the City Council approve Resolution No. CC-2008-045 in support of the California Citizens for Local Control.

Attachment:

Resolution No. CC-2008-045

Attachment

Resolution No. CC-2008-045

RESOLUTION NO. CC-2008-045

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
IN SUPPORT OF THE CALIFORNIA CITIZENS FOR LOCAL CONTROL**

WHEREAS, the legislature of the State of California has proposed a number of bills addressing a range of housing issues; and

WHEREAS, the majority of these bills usurp the authority of local jurisdictions to determine for themselves the land use policies and practices that best suit their cities and residents and instead impose mandates that do not take into account the needs and differences of jurisdictions throughout the State, as well as imposing unfunded mandates on jurisdictions for actions that are not in their best interests; and

WHEREAS, for example, the ability of jurisdictions to determine for themselves which projects require review beyond a ministerial approval, what parking requirements are appropriate for various locales within their jurisdiction, what plans and programs are suitable and practical for each community rather than having these decisions imposed upon cities without regard to the circumstances of each individual city is a matter of great import to the City of Lawndale; and

WHEREAS, the City Council of the City of Lawndale feels strongly that our local government is best able to assess the needs of our community and objects to the proliferation of State legislation that deprives us of that ability; and

WHEREAS, the California Citizens for Local Control is a volunteer organization whose mission is to spread awareness and enlist support to ensure that cities can continue to manage their own land use and zoning issues.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council registers its equally strong opposition to the current practice of the State legislature of proposing and passing multitudes of bills that directly impact and interfere with the ability of cities to control their own destiny through use of the zoning authority that has been granted to them; and

SECTION 2. That the City Council declares that, should the State continue to pass legislation that attacks local municipal authority, control, and revenue the City of Lawndale will support actions such as a ballot measure that would limit the State's ability to control local activities and strengthen local democracy and authority; and

SECTION 3. That the City Council states its support of the California Citizens for Local Control volunteer organization and its efforts for protecting local control for cities.

SECTION 4. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 17th day of August, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2008-045 at a regular meeting of said City Council held on the 17th day of August, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearney					
Daniel Reid					

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: August 17, 2020
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



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DATE: August 17, 2020

TO: Honorable Mayor and City Council

FROM: Matthew R. Ceballos, Assistant City Clerk *MC*

SUBJECT: Conference with Legal Counsel – Anticipated Litigation (The City is considering whether to initiate litigation in one case against Best Western Plus South Bay Hotel, Baymont Inn, and the County of Los Angeles)

No public documents were forwarded to the City Clerk Department for this item.