



# CITY OF LAWDALE

14717 Burin Avenue, Lawndale, California 90260  
Phone (310) 973-3200 – www.lawndalecity.org

## AGENDA LAWDALE CITY COUNCIL REGULAR MEETING Tuesday, February 18, 2020 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a public meeting speaker card and submit it to the City Clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up.

Copies of this Agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of staff reports or other written documentation relating to each agenda item are available for public inspection in the Lawndale City Hall foyer and the Lawndale Library. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

*This Agenda is subject to revision up to 72 hours before the meeting.*

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PUBLIC SAFETY REPORT**
- D. **ITEMS FROM CITY CLERK**
- E. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- F. **COMMENTS FROM COUNCIL**
- G. **CONSENT CALENDAR**

Items 1 through 9, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the Agenda**  
Recommendation: that the City Council approve.
2. **Update to Intergovernmental Agency Board**  
Recommendation: that the City Council adopt Resolution No. CC-2002-010, update to the Intergovernmental Agency Board Appointment to add City Manager Kevin M. Chun as a staff alternate for the California Joint Powers Insurance Authority, Board of Directors.

3. **Notice of Completion – Street Improvements Project Grevillea Avenue/CDBG Project No. 601966-18 and SB1 Fiscal Year 2018/2019**  
Recommendation: that the City Council (a) accept the project completed by Kalban Inc., for Street Improvements Project Grevillea Avenue/CDBG Project No. 601966-18 and SB1 Fiscal Year 18/19; and (b) authorize staff to file notice of completion with the Los Angeles County Recorder’s office.
4. **Metro Funding Agreement Amendment No. 3 – Inglewood Avenue Phase III Widening Project #F3112**  
Recommendation: that the City Council approve Metro Funding Agreement, Amendment No. 3, between the City of Lawndale and the Los Angeles County Metropolitan Transportation Authority (Call for Projects F3112 for Phase 3).
5. **2020 Fireworks Permits**  
Recommendation: that the City Council award six conditional permits to: Christian Heritage Church; Lawndale Chamber of Commerce; Lawndale Little League; Lawndale Rotary Club; Parks, Recreation and Social Services Commission; and Wesleyan Church of Lawndale.
6. **Comprehensive Annual Financial Report (CAFR) for Year Ended June 30, 2019**  
Recommendation: that the City Council receive and file the report.
7. **Federally Funded Employment and Job Training – South Bay Workforce Investment Board Activities Summary**  
Recommendation: that the City Council receive and file the report.
8. **Accounts Payable Register**  
Recommendation: that the City Council adopt Resolution No. CC-2002-009, authorizing the payment of certain claims and demands in the amount of \$1,043,648.71.
9. **Minutes of the Lawndale City Council Regular Meeting – February 3, 2020**  
Recommendation: that the City Council approve.

H. **ADMINISTRATION**

10. **Mid-Year Budget Update as of December 31, 2019**  
Recommendation: that the City Council (a) receive and file the report; and (b) approve all recommended budget adjustments as detailed in the staff report and attachments.
11. **McKenzie Community Gardens Regulations – Revisions to Council Policy 96-10**  
Recommendation: that the City Council adopt Resolution No. CC-2002-011, revising Council Policy 96-10, Regulations for McKenzie Community Garden Facility.

**12. Amending Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways - 1st Reading**

Recommendation: that the City Council approve the first reading to introduce Ordinance No. 1169-20, amending Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways.

**I. CITY MANAGER'S REPORT**

**J. ITEMS FROM CITY COUNCILMEMBERS**

**13. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

**K. ADJOURNMENT**

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, March 2, 2020 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on February 18, 2020 was posted not less than 72 hours prior to the meeting.

---

Matthew Ceballos, Assistant City Clerk



**CITY OF LAWNDALE**  
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

DATE: February 18, 2020  
TO: Honorable Mayor and City Council  
FROM: Matthew R. Ceballos, Assistant City Clerk *MC*  
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



# CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: February 18, 2020  
TO: Honorable Mayor and City Council  
FROM: Kevin M. Chun, City Manager *KMChun*  
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*  
SUBJECT: Update to Intergovernmental Agency Board

## BACKGROUND

On February 19, 2019, the City Council adopted Resolution No. CC-1902-008 appointing its members to serve as official representatives to various intergovernmental agencies until December 31, 2020.

## STAFF REVIEW

Members of the Lawndale City Council represent the City at meetings of the following intergovernmental agencies: 1) California Contract Cities Association, 2) California Joint Powers Insurance Authority, 3) Centinela Youth Services, 4) County Sanitation District No. 5 of Los Angeles County, 5) League of California Cities, Los Angeles County Chapter, and 6) South Bay Cities Council of Governments. Each agency has its own qualifications for appointment, compensation, meeting schedules and meeting locations.

Staff is recommending City Manager Kevin M. Chun be added as an additional alternate delegate to the California Joint Powers Insurance Authority, Board of Directors. The current agency details are as follows:

### **California Joint Powers Insurance Authority, Board of Directors**

- Current Representatives: delegate Robert Pullen-Miles, alternate Pat Kearney
- Appointments: more than one alternate is allowed and alternates can be staff members.
- Compensation: \$100 per meeting stipend, plus mileage
- Meetings: once a year in July in La Palma

The addition of a City staff member to the list of alternates is to ensure the City will have representation in any forum or meeting hosted by the California Joint Powers Insurance Authority.

The term for City Manager Kevin M. Chun as an alternate will begin immediately and end December 31, 2020.

LEGAL REVIEW

The City Attorney has reviewed and approved the Resolution as to form.

FUNDING

None.

RECOMMENDATION

Staff recommends that the City Council adopt the Resolution No. CC-2002-010, update to the Intergovernmental Agency Board Appointment to add City Manager Kevin M. Chun as a staff alternate for the California Joint Powers Insurance Authority, Board of Directors.

Attachments: Resolution No. CC-2002-010

**RESOLUTION NO. CC-2002-010**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWDALE, CALIFORNIA  
MAKING AN APPOINTMENT TO AN INTERGOVERNMENTAL AGENCY**

WHEREAS, since 1960 the Lawndale City Council has appointed certain of its members and City staff to attend meetings of the governing boards of various intergovernmental agencies; and

WHEREAS, the City continues its participation with such intergovernmental agencies to address regional and state-wide needs; and

WHEREAS, on February 19, 2019, the Mayor appointed certain members of the City Council to serve as delegates and alternates on various intergovernmental boards for a term to expire on December 31, 2020, and the City Council approved of the appointments by adopting Resolution No. CC-1902-008; and

WHEREAS, the Mayor, with the approval of the City Council, desires to make a new staff appointment of an alternate member to the California Joint Powers Insurance Authority, Board of Directors listed below to ensure that the City is represented at this board.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Mayor, with the approval of the City Council, does hereby appoint the following additional person as an alternate member of the California Joint Powers Insurance Authority, Board of Directors listed below, and as shown in italics, for a term to commence immediately and to terminate on December 31, 2020:

BODY/BOARD NAME	DELEGATE	ALTERNATE(S)
California Joint Powers Insurance Authority, Board of Directors	Robert Pullen-Miles	Pat Kearney <i>Kevin M. Chun, City Manager</i>

SECTION 2. Pursuant to California Code of Regulations Section 18705.5, City staff is directed to update the list that is posted on the City's website that sets forth each of the aforementioned appointed positions for which compensation is paid, the salary or stipend for each appointed position, the name of the public official who has been appointed to the position and the term of the position on the form specified by the Fair Political Practices Commission.

SECTION 3. This resolution supersedes and replaces prior resolutions making appointments to the foregoing boards and bodies.

PASSED, APPROVED AND ADOPTED this 18th day of February, 2020.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )        SS  
City of Lawndale                )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2002-010 at a regular meeting of said Council held on the 18th day of February, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearney					
Daniel Reid					

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Tiffany J. Israel, City Attorney



# CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 18, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KM*

PREPARED BY: Kahono Oei, P.E, Public Works Director/City Engineer *OK*  
Kevin Moghadasi, E.I.T, Assistant Engineer *KM*

SUBJECT: Notice of Completion- Street Improvements Project  
Grevillea Avenue-CDBG Project NO.601966-18 and SB1 FY 18/19

## BACKGROUND

On October 7<sup>th</sup>, 2019, the City Council awarded a construction contract to Kalban Inc. for Street Improvement Project- Grevillea Avenue CDBG Project NO. 601966-18, SB1 FY18/19. The scope of work included cold milling and placement of an asphalt pavement overlay; reconstruction of some of the curb ramps to meet the requirements of the American with Disabilities Act (ADA); striping; reconstruction of some driveway approaches, sidewalks, curb and gutters and other appurtenant work.

Project Limits were as follows:

149 <sup>th</sup> Street	From Hawthorne Blvd. to Larch Avenue
160 <sup>th</sup> Street	From Hawthorne Blvd. to Freeman Avenue
Grevillea Avenue	From Manhattan Beach Blvd. to 154 <sup>th</sup> Street
Grevillea Avenue	From Marine Avenue to 153 <sup>rd</sup> Street
Alley East of Hawthorne Blvd.	From 162 <sup>nd</sup> Street to 166 <sup>th</sup> Street
Alley East of Hawthorne Blvd.	From 167 <sup>th</sup> Street to 168 <sup>th</sup> Street

## STAFF REVIEW

The project has been completed. Staff performed the construction management and the project final inspection and verified the improvements to be in conformance with the project plans and specification.

## FISCAL

The original contract amount is \$849,999 and the completed contract amount is \$846,702 which is \$3,297 less than the original contract. The cost savings is the result of engineering construction management and inspection which were performed by the engineering staff.

The project is included in the City's Fiscal Year 2018-19 Capital Improvement Program and was funded by Measure R, Prop C, STPL-Metro Exchange, SB1-Gas Tax, CDBG funds, TDA, and General Fund for the total amount of \$1,597,548.00.

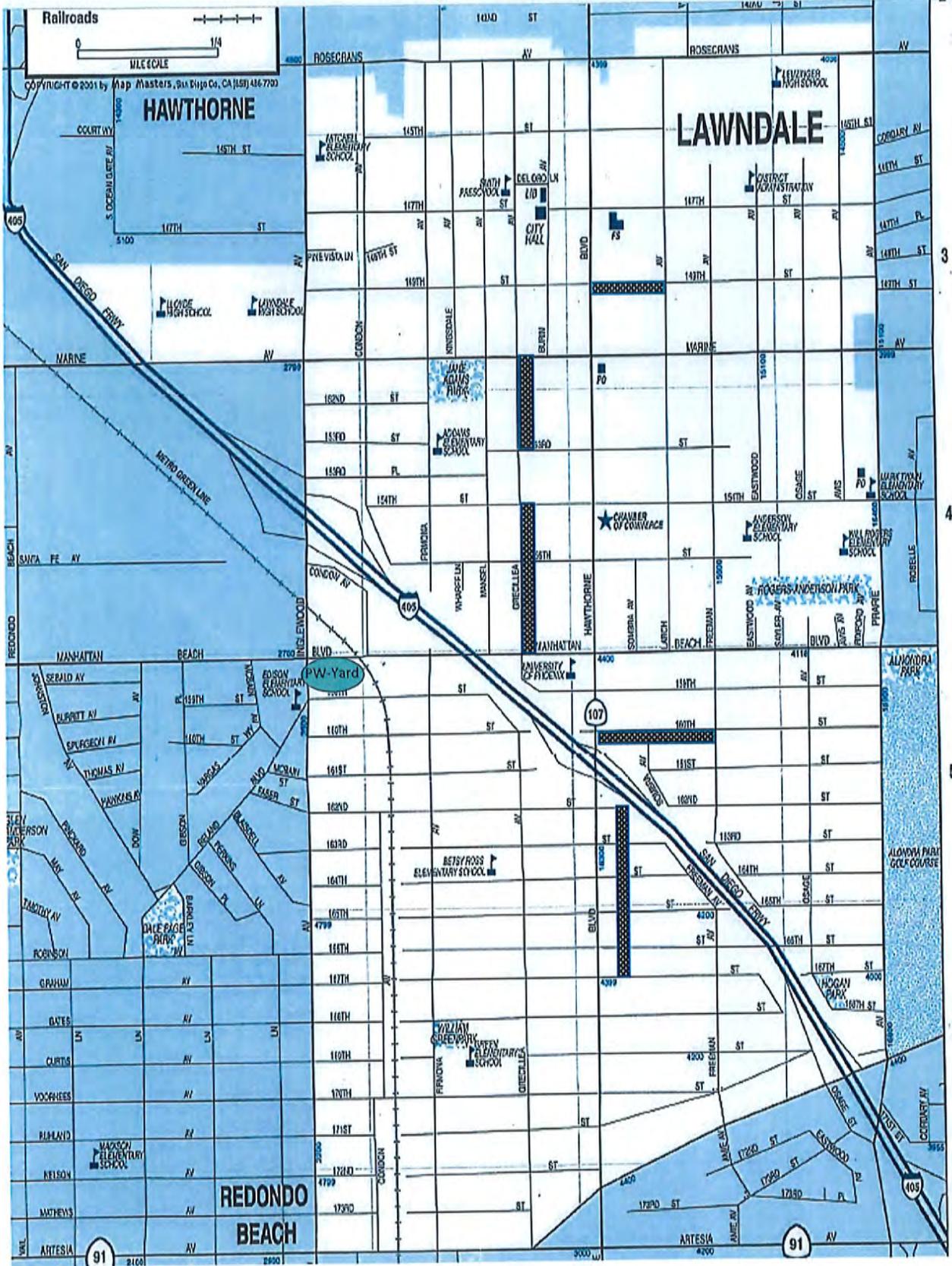
### RECOMMENDATION

Staff recommends that the City Council accept the project completed by Kalban Inc., for Street Improvements Project Grevillea Avenue CDBG Project NO.601966-18 and SB1 FY 19/20, and authorize staff to file the notice of completion with the Los Angeles County Recorder's office.

### Attachments:

1. Exhibit A- Project Location

# EXHIBIT A-PROJECT LOCATION



**HAWTHORNE**

**LAWNDALE**

**REDONDO BEACH**

Project location



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DATE: February 18, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KMC*

PREPARED BY: Kahono Oei, P.E, Public Works Director/City Engineer *ku*  
Grace Huizar, Administrative Analyst *gh*

SUBJECT: Approve Metro Funding Agreement Amendment No. 3 – Inglewood Avenue Phase III Widening Project #F3112

## BACKGROUND

The Inglewood Avenue Corridor Improvement Project was approved in 2010. The original Call-for-Project Proposition C funding agreement was approved on February 4, 2014. Subsequently, the City Council approved the funding agreement amendment in February 2017.

The funding agreement for Phase III Inglewood Avenue Improvement from Rosecrans Avenue to Marine Avenue, lapsed in 2017. The City Engineer worked with Metro in early 2019 and was able to re-secure the funding. In July 2019, the funding extension was granted through February 28, 2020.

## STAFF REVIEW

The project was completed in October 2019 and it is required that the attached Funding Grant Agreement Amendment No. 3 be officially approved so the City can file for the funding reimbursement.

## LEGAL REVIEW

N/A

## FUNDING

No additional funding required.

RECOMMENDATION

Staff recommends that the City Council approve Metro Funding Agreement Amendment No. 3, Agreement between the City of Lawndale and the Los Angeles County Metropolitan Transportation Authority (Call for Project F3112 for Phase 3).

Attachments: Metro Funding Agreement Amendment No. 3 for CFP# F3112

AMENDMENT No. 3 TO FUNDING AGREEMENT  
BETWEEN CITY OF LAWDALE AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 3 to Funding Agreement (this "Amendment"), is dated as of October 3, 2019, by and between the City of Lawndale ("GRANTEE"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. GRANTEE and LACMTA entered into that certain Funding Agreement No. FA.P00F3112, dated October 30, 2013, which was amended on January 5, 2017, and October 6, 2017 (as amended, the "Existing FA"), which Existing FA provides for the Inglewood Avenue Corridor Widening (the "Project"); and

B. Whereas, LACMTA Board on July 25, 2019, desires to extend the lapsing date of the Project to February 28, 2020; and

C. GRANTEE and LACMTA desire to amend the Existing FA as provided herein.

AGREEMENT:

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part II, Paragraph 8.1 (iv) of the Existing FA is hereby amended by deleting it in its entirety and replacing it with the following: "funds programmed for FY 2013-14, and FY 2014-15 are subject to lapse on February 28, 2020."

2. Part II, Paragraph 11 of Existing FA is hereby amended by deleting it in its entirety and replacing it with the following:

"11. COMMUNICATIONS:

11.1 GRANTEE shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Recipient Communications Guidelines" available at <http://metro.net/partners-civic>. The Funding Recipient Communications Guidelines may be changed from time to time during the course of this Agreement. GRANTEE shall be responsible for complying with the latest Funding Recipient Communications Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

11.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Recipient Communications Guidelines.

11.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. The preferred logo lock-up for Funding Recipients to use is included in the Funding Recipient Communications Guidelines.

11.4 GRANTEE shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

11.5 The LACMTA Project Manager shall be responsible for monitoring GRANTEE's compliance with the terms and conditions of this Section. GRANTEE's failure to comply with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein."

3. Attachment B-1 of the Existing FA is hereby amended by deleting the Project Schedule and replacing it with the following Revised Project Schedule:

FA Milestones	Revised FA Schedule in Amendment 2		Revised Project Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance	1/2012	5/2014	1/2012	5/2014
Design Bid & Award	--	Completed	--	Completed
Design	1/2017	6/2017	11/2017	11/2018
Right-of-Way Acquisition	3/2017	6/2017	02/2018	08/2018
Construction Bid & Award			03/2019	05/2019
Construction			06/2019	10/2019
<b>Total Project Duration (Months)</b>	66		93	

4. Except as expressly amended hereby, the Existing FA remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing FA that are not expressly amended by this Amendment shall remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 3 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Phillip A. Washington  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By:  \_\_\_\_\_  
Deputy

Date: 12/27/19

CITY OF LAWNSDALE

By: \_\_\_\_\_  
Robert Pullen-Miles  
Mayor

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Tiffany J. Israel  
City Attorney

Date: \_\_\_\_\_

ATTEST:

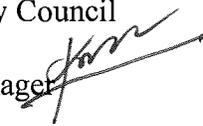
By: \_\_\_\_\_  
Rhonda Hofmann Gorman  
City Clerk

Date: \_\_\_\_\_



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: February 18, 2020  
TO: Honorable Mayor and City Council  
FROM: Kevin M. Chun, City Manager   
PREPARED BY: Marla L. Pendleton, CPA, Director of Finance/City Treasurer   
SUBJECT: 2020 Fireworks Permits – Conditional Approval

## BACKGROUND

In accordance with the Lawndale Municipal Code ("LMC") Chapter 8.12, up to eight sales permits are conditionally approved annually by City Council to sell fireworks within the incorporated City limits between June 28th and July 4th. Permits are issued to non-profit community and youth-based organizations subject to specific application, permit, license, review, inspection, insurance and record-keeping requirements. In addition, the Parks and Recreation Social Services Commission (PRSSC) is allowed to participate in fireworks sales, but is not counted in the eight permit limit and is exempt from the application requirements per LMC Chapter 8.12.060.

## STAFF REVIEW

Six organizations, including PRSSC, met the January 23, 2020 application deadline. All six have previously participated in the Lawndale Fireworks Sales program, are classified with the California Secretary of State as Domestic Nonprofit organizations, are in good standing and are being recommended for condition approval. Following are the recommended applicants:

1. Christian Heritage Church
2. Lawndale Chamber of Commerce
3. Lawndale Little League
4. Lawndale Rotary Club
5. PRSSC
6. Wesleyan Church of Lawndale

## COMMISSION REVIEW

Not applicable.

## LEGAL REVIEW

Not applicable.

FUNDING

Not applicable.

RECOMMENDATION

Staff recommends City Council award six conditional permits to Christian Heritage Church, Lawndale Chamber of Commerce, Lawndale Little League, Lawndale Rotary Club, PRSSC, and Wesleyan Church of Lawndale.



# CITY OF LAWNDALE

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PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 18, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *[Signature]*

PREPARED BY: Marla L. Pendleton, CPA, Director of Finance/ City Treasurer *[Signature]*

SUBJECT: Comprehensive Annual Financial Report (CAFR) for the Year Ended June 30, 2019

## BACKGROUND

State statute requires an annual audit of the City's Comprehensive Annual Financial Report by independent certified public accountants. The accounting firm of Lance, Soll and Lunghard, LLP, was awarded the City audit contract based on a Request for Proposal competitively bid in 2015. The agreement was for a three year contract with an option to extend for two subsequent years. The City exercised the option to extend the contract and the presented financial statements represents the fifth year of the audit contract.

## STAFF REVIEW

Presented for City Council's review are the annual financial statements for the City of Lawndale for the year ended June 30, 2019. The financial statements include the Government-wide financial statements, fund financial statements and notes to the financial statements. The auditors rendered a clean unmodified audit opinion; however, the management's discussion and analysis, which are required to be presented to supplement the basic financial statements, was omitted.

Government-wide financial statements are consolidated City-wide financial statements required to disclose the consolidated financial activities and position of the City so it can be compared with private businesses. All funds except the Lawndale Successor Agency, which is held by the City in a fiduciary trust capacity, are included in the government-wide statements. The government-wide statements are prepared on an accrual basis, meaning assets are capitalized and expensed over the fiscal years they are in use rather than when they were purchased; debt payments are offset against the outstanding debt balance rather than expensed when paid, and revenue and expenses are reported in the period the transaction exchange occurred rather than the payment or receipt date.

In the government-wide statements (pages 16-17), the City incurred \$18.5 million in expenses for the year ended June 30, 2019 and \$21.1 million in revenue (\$7 million program and \$14.1 million general revenue) was received, resulting in \$2.6 million increase in equity. The City assets exceeded its debt by \$72.5 million.

In the fund statements (pages 18-26), the General Fund is the major operating fund of the City. The financial statements are presented on a modified cash basis of accounting, which means revenue and

expenses are recognized when measureable and available. A 60-day availability period is used for financial statement purposes. For fiscal year ended June 30, 2019, the General Fund incurred \$14.2 million in expenditures and received \$15.1 million in revenue. General Fund assets exceeded liabilities by \$16.6 million (fund balance) of which \$7.5 million was unassigned/ available for future use as of June 30, 2019.

LEGAL REVIEW

Not applicable.

FISCAL IMPACT

Not applicable.

RECOMMENDATION

Staff recommends that City Council receives and files the Comprehensive Annual Financial Report for the Year Ended June 30, 2019.

Attachments: Comprehensive Annual Financial Report for the Year Ended June 30, 2019.

Fiscal Year Ended

JUNE 30, 2019

# COMPREHENSIVE ANNUAL FINANCIAL REPORT



City of Lawndale

California

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CITY OF LAWNSDALE, CALIFORNIA  
COMPREHENSIVE ANNUAL  
FINANCIAL REPORT  
FISCAL YEAR ENDED JUNE 30, 2019

Prepared by:  
Finance Department

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CITY OF LAWNSDALE, CALIFORNIA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2019

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CITY OF LAWNSDALE, CALIFORNIA  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
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CITY OF LAWNSDALE, CALIFORNIA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
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December 23, 2019

To the citizens of The City of Lawndale, California:

The comprehensive annual financial report (CAFR) of the City of Lawndale (the City) for the fiscal year ended June 30, 2019, is hereby submitted. Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

The report includes the City's government-wide financial statements and fund financial statements. The government-wide financial statements include two statements: the Statement of Net Position showing the total net equity of the City, including infrastructure, and the Statement of Activities that shows the cost of providing government services. Both of these statements have been prepared using the accrual basis of accounting, used by most businesses, as compared to the modified accrual method used in fund financial statements (the traditional governmental financial reports). A reconciliation report is provided in the CAFR Fund Financial Statements to account for the differences between the two reporting methods.

In addition, the reporting model includes an emphasis on the City's major funds as shown in the Governmental Fund Statements. The statements, combined with other information, are further analyzed in the **Management's Discussion and Analysis** (MD&A). The MD&A provides "financial highlights" and a financial interpretation of trends, fluctuations and variances in the financial data. The MD&A further discusses any events or decisions that significantly affect the financial condition of the City.

The City is required to undergo an annual single audit in accordance with Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) when it received \$750,000 or more of federal financial assistance. Information related to this single audit, including the schedule of federal financial assistance, findings and recommendations, and auditor's reports on the internal control structure and compliance with applicable laws and regulations are included in a separate report.

The City provides a range of services including public safety, highways and streets, sanitation, culture and recreation, public improvements, planning and zoning, community development, and general administrative services. In addition to general government activities, the City is an integral part of the Lawndale Cable Usage Corporation, Lawndale Housing Authority and Lawndale Financing Authority and these activities are combined with the City reporting entity.

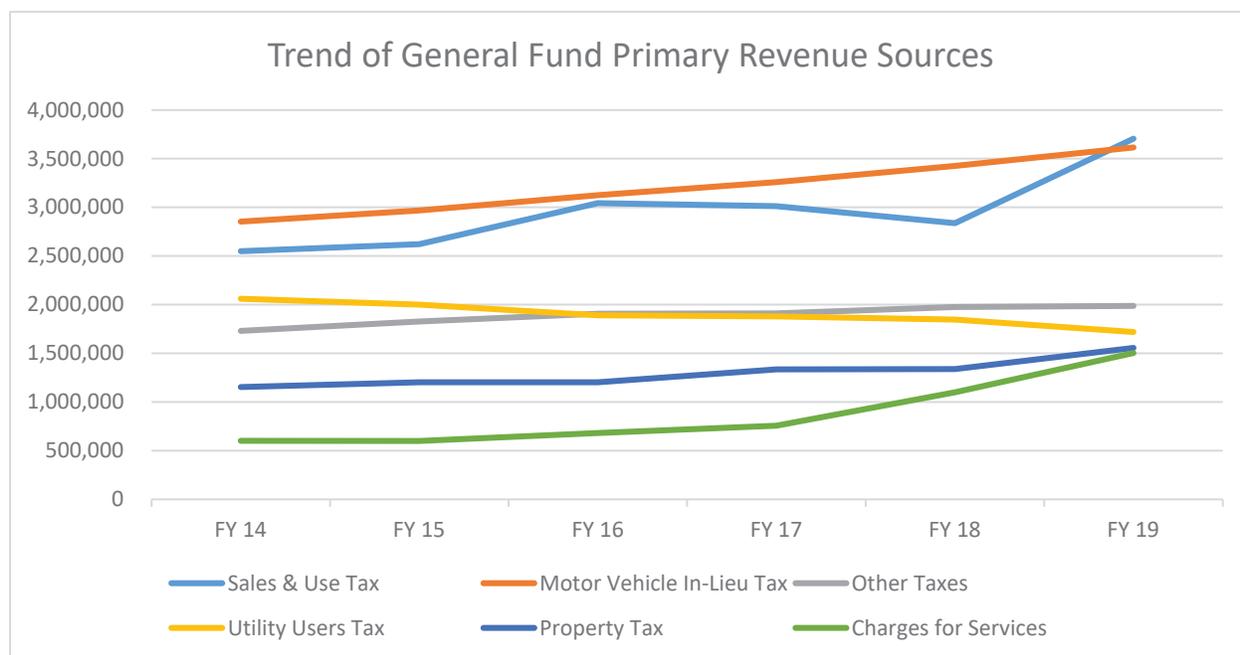
## GENERAL INFORMATION

The City of Lawndale, incorporated in 1959, is located in the Centinela Valley of Los Angeles County, approximately fifteen miles southwest of downtown Los Angeles and five miles east of the Pacific Ocean. Lawndale is an urbanized area of predominately single-family homes, encompassing 1.9 square miles. The City enjoys moderate climate with a yearly average temperature of 68 degrees. The population is approximately 38,000.

The City has a council-manager form of government with an elected Mayor, four Councilmembers and a full-time appointed City Manager. The City contracts with the County of Los Angeles for police and fire services. In addition, contract services for City Attorney and Information Technology services are provided. Remaining services are provided by 60 full and part-time customer-oriented City staff.

## ECONOMIC CONDITION AND OUTLOOK

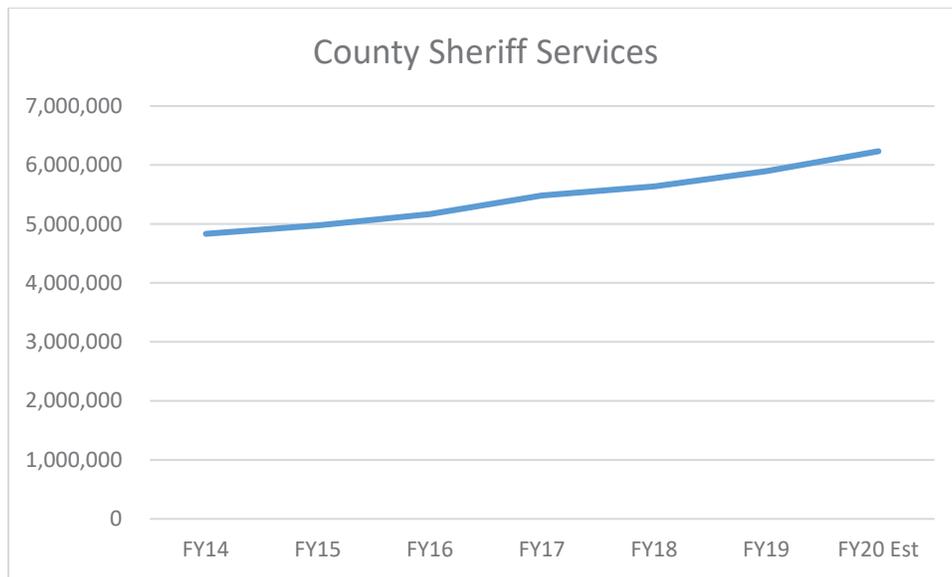
As shown in the below chart, the general fund for the City of Lawndale has had modest increases since 2014 in two of the three top revenue sources; motor vehicle in-lieu tax and other taxes. Sales and use tax, however, are directly tied to the economy and began trending downward. In April 2019, the City began receiving voter-approved Measure L, a local revenue measure increasing local sales tax by  $\frac{3}{4}$  cent per dollar, to maintain key city services. Measure L is expected to generate approximately \$2.1 million per year, adding needed resources to maintain public safety services and continuity in City service levels. For the first quarter of the tax, Measure L generated \$533 thousand for city services, resulting in the sales and use tax increase in 2019.



Revenue generated from utility user taxes have been declining since 2014. Property tax revenue has been stable with an increase in 2019 related to the City's share of taxes for sale of redevelopment land held for sale. Charges for services has increased as a result of rate increases

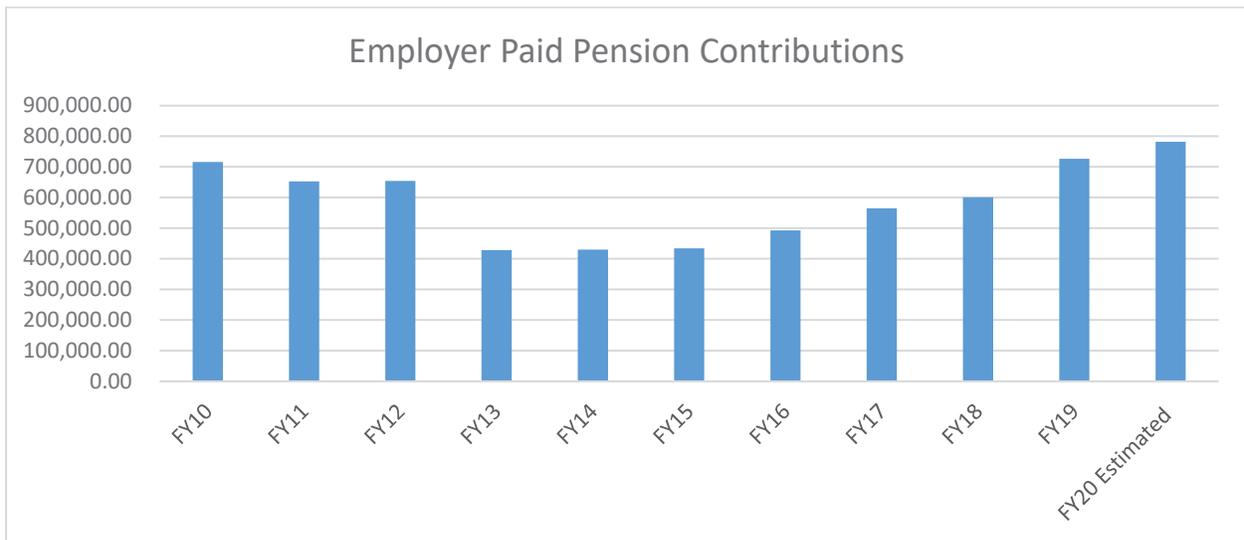
in the building permit and inspection fee area. Overall, general fund revenue is anticipated to increase in the upcoming fiscal years due to Measure L and the traditional Bradley-Burns sales tax, however, expenditures are also increasing.

Sheriff contract services increases was the significant factor related to Measure L being submitted for voter-approval. Following is a graph of costs from fiscal year 2013-14 through the 2019-20 contract amount demonstrating the increased costs to the City. We anticipate costs to continue to increase with County labor negotiations.



At the end of fiscal year 2018-19, both employee bargaining unit contracts expired; the Lawndale Professional and Mid-Management employee bargaining unit and the Lawndale Classified employees unit (both represented by the American Federation of State, County and Municipal Employees (AFSCME), Council 36, Local 1895). One year contracts were negotiated with a five percent salary increase included in the approved changes. Contract negotiations will begin soon for the current contracts expiring on June 30, 2020.

In addition, employer retirement contributions and retiree health benefit payments continue to increase with more than half the active workforce being eligible for retirement.



From the above chart, the impact of the California Public Employee’s Pension Reform Act of 2012, effective for employees hired after January 1, 2013, can be seen as the decrease of employer paid contributions paid by the City in fiscal year 2012-13. However, costs continue to increase with changes in the PERS funding period and requirements and the overall increase in salaries. Since 2012-13, pension costs have continued to increase and now costs exceed those prior to the 2012 act.



With the new Measure L revenue source being used to offset increasing costs, the City will be able to sustain services in the near future, but reserves to offset against future shortfalls and looking for new revenue sources from available grants is essential for the City to sustain in the long term. Sound fiscal

controls and conservative spending measures will continue to be employed at the City to ensure citizens receive desired services.

## **FINANCIAL INFORMATION**

Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse, and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

**Single Audit.** As a recipient of federal, state and county financial assistance, the City also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is subject to periodic evaluation by management and City staff. As a part of the City's single audit, described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs, as well as to determine that the government has complied with applicable laws and regulations. The results of the City's most recent single audit, for fiscal year ended June 30, 2018, provided two instances of material weaknesses in the internal control structure or signification violations of applicable laws and regulations. Material weaknesses included the areas of capital asset reconciliation and preparation of grant schedules. See the separate Single Audit report for details.

**Financial and Budgetary Controls.** In addition, the City maintains financial and budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City's governing body. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is at the fund level. The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Purchase orders that would result in an overrun of a department line item account may not be processed until either a budget transfer from another account is processed, or after a budget adjustment is processed which requires City Council approval. Encumbered amounts and unspent budgeted appropriations are reviewed and carried over at year end.

**Appropriation Limitation.** As required by Article XIII B of the California Constitution, the City's appropriation limitation for 2018-2019 expenditures was calculated at \$33.6 million. Appropriations subject to limitation totaled \$14.0 million, or \$19.6 million below the City's legal appropriation limit.

## **OTHER INFORMATION**

**Independent Audit.** State statute requires an annual audit by independent certified public accountants. The accounting firm of Lance, Soll & Lunghard was selected by the City Council with the recommendation of the Director of Finance Director after a formal Request for Proposal process. Subsequently, a contract was entered into with Lance, Soll & Lunghard, LLP to perform

audit services for the City. In addition to meeting the requirements set forth in state statutes, the audit was also designed to meet the requirements of the Federal Single Audit Act of 1984 and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The auditor's report on the general-purpose financial statements and combining, individual fund and schedules are included in the financial section of this report. The City's independent auditors, Lance, Soll & Lunghard, LLP, have issued an unmodified opinion. The auditor's reports related specifically to the single audit are included in the Single Audit Report.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marla L. Pendleton, CPA".

Marla L. Pendleton, CPA  
Director of Finance and City Treasurer

■ **CITY ELECTED OFFICIALS**



**Mayor  
Robert Pullen - Miles**

Elected: April 2018



**Mayor Pro Tem  
Jim Osborne**

Elected: April 2016



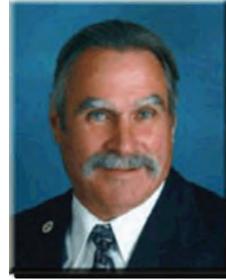
**Councilmember  
Daniel Reid**

Elected: April 2016



**Councilmember  
Bernadette Suarez**

Appointed: May 2018



**Councilmember  
Pat Kearney**

Elected: April 2018

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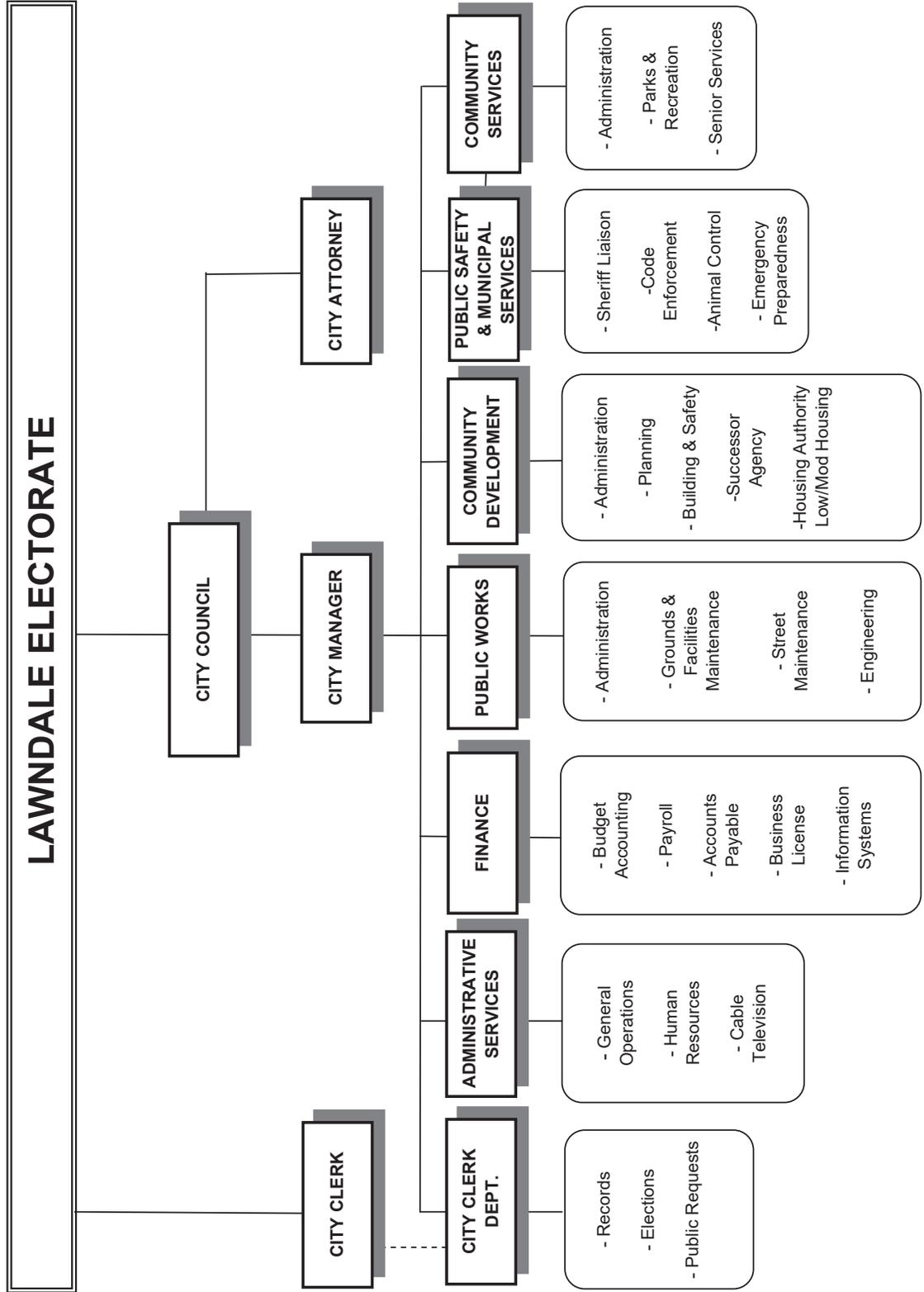
**City Clerk – Rhonda Hofmann Gorman**

■ **CENTRAL MANAGEMENT TEAM**

City Manager: Kevin M. Chun  
Stephen N. Mandoki (retired 6/30/19)  
Director of Community Development: Sean M. Moore, AICP  
Director of Finance/City Treasurer: Marla Pendleton, CPA  
Director of Public Works: Vacant  
Assistant City Clerk: Matthew Ceballos  
Asst. to the City Manager/HR Director: Raylette Felton  
Director of Community Services: Mike Estes  
Director of Municipal Services: Michael Reyes

# CITY OF LAWNSDALE

## City-Wide Organizational Chart





## INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council  
City of Lawndale, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Lawndale, California, (the City) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.





To the Honorable Mayor and Members of the City Council  
City of Lawndale, California

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Lawndale, California, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedules for the General Fund, the Restricted Urban Development Fund, and the Lawndale Housing Authority Fund, the schedule of proportionate share of the net pension liability, the schedule of plan contributions, the schedule of changes in net pension liability and related ratios, the schedule of investment returns, and the schedule of changes in total OPEB liability be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, schedules and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated, in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



To the Honorable Mayor and Members of the City Council  
City of Lawndale, California

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2019 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*Lance, Soll & Lingham, LLP*

Brea, California  
December 16, 2019

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**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

This section of the City of Lawndale's (the City) Comprehensive Annual Report (CAFR) provides a narrative overview of the City's financial activities for the fiscal year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with the Letter of Transmittal and the City's basic financial statements identified in the accompanying table of contents.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the City's basic financial statements which are comprised on the following three components: (1) Government-wide Financial Statements, (2) Fund Financial Statements, and (3) Notes to the Basic Financial Statements.

In addition to the basic financial statements, Required Supplementary Information is included to provide additional detail to support the basic financial statements.

**Government-wide Financial Statements** are designed to provide readers with a broad overview of City finances in a manner similar to a private-sector business.

The *statement of net position* presents financial information on all of the City's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or declining.

The *statement of activities* provides information about the City's net position demonstrating how it changed during the most recent fiscal year. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes (motor vehicle in-lieu, sales, utility users and property tax - governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, municipal services, planning and community development, recreation and community services and public works. Governmental activities include three major funds; General Fund, Restricted Urban Development, and Lawndale Housing Authority, and 28 non-major funds. There were no funds reporting business-type activities of the City.

The government-wide financial statements also provide information regarding the City's component units, entities for which the City (the primary government) is considered to be financially accountable. Although the City's three blended component units (the Lawndale Cable Usage Corporation, the Lawndale Housing Authority and the Lawndale Financing Authority) are legally separate entities, they are, in substance, part of the City's operations. Accordingly, the financial information from these units is combined with financial information of the primary government.

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

**Fund Financial Statements** provide information about the City's two category of funds – governmental and fiduciary, rather than the City as a whole. Some funds are required to be established by State law or by bond covenant. However, City Council established many other funds to segregate money related to government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

**Governmental funds**, which focus on the sources, uses, and balances of current financial resources, are used to account for City services. Governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year unlike government-wide financial statements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. The governmental funds' balance sheet and statement of revenue, expenditures, and changes in fund balances provided are accompanied by reconciliations to the government-wide financial statements in order to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains several individual governmental funds organized according to their type (general, special revenue and capital projects). The governmental fund financial statements present the financial information for each major fund (the General Fund, Restricted Urban Development, and Lawndale Housing Authority) in separate columns. Financial information for the remaining 28 governmental funds (nonmajor funds) is combined into a single, aggregated presentation. Financial information for each of these nonmajor governmental funds is presented in the supplementary information section.

Budgetary comparison statements are also included in the fund financial statements. The statements present the City's annual estimated revenue and appropriation budgets for all governmental funds. The budgetary comparison statements have been provided to demonstrate compliance with their respective budgets.

**Fiduciary funds** report assets held in a trustee or agency capacity for others and therefore cannot be used to support City programs nor be reflected in the government-wide financial statements. The City maintains one fiduciary fund, the Lawndale Successor Agency Fund, which assumed the former Lawndale Redevelopment Agency's assets and obligations and is responsible for winding down the activities related to the dissolution. The fund accounts for revenue received to pay estimated annual installment payments on enforceable obligations approved by the Successor Agency Oversight Board and the California Department of Finance. The city is responsible for ensuring that assets reported in this fund are used for their intended purposes.

**Notes to the Basic Financial Statements** provide additional information other than that displayed on the face of the financial statements and are essential for fair presentation of the financial information in the government-wide and fund financial statements.

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

**Required Supplemental Information** provides changes in net pension liability and related ratios, employer schedule of pension plan contributions, budgetary comparison schedules for the General Fund, Restricted Urban Development, and Lawndale Housing Authority.

**Combining and individual fund statements and budgetary schedules** provide information for nonmajor governmental funds and are presented immediately following the required supplementary information.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve as a useful indicator of a government's financial position. The below table (Table 1) focuses on the net position and changes in net position in the City's governmental activities. It presents an analysis of the City's net position as of June 30, 2019, compared to June 30, 2018. At the end of the current fiscal year, the City reported positive net position in all three categories; net investment in capital assets, restricted net position and unrestricted net position. Total assets and deferred outflows of resources, exceeded total liabilities and deferred inflows of resources by \$72.5 million as of June 30, 2019, representing an overall increase of \$2.4 million, 3.5%, from June 30, 2018.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

A summary of the government-wide statement of net position follows:

Table 1  
Statement of Net Position (in thousands)

	<u>Government Activities</u>		<u>Percentage</u>	
	<u>2019</u>	<u>2018</u>	<u>Dollar Change</u>	<u>Change</u>
Current and other assets	\$ 43,608	\$ 39,216	\$ 4,392	11.2%
Capital assets	43,517	44,870	(1,353)	-3.0%
Total assets	87,125	84,086	3,039	3.6%
Deferred Outflows	2,189	2,223	(34)	-1.5%
Long-term debt/ pension liability	12,654	12,476	178	1.4%
Other liabilities	3,423	2,946	477	16.2%
Total liabilities	16,077	15,422	655	4.2%
Deferred Inflows	696	782	(86)	-11.0%
Net position:				
Investment in capital assets (net of debt)	42,994	44,308	(1,314)	-3.0%
Restricted	14,945	13,516	1,429	10.6%
Unrestricted	14,602	12,281	2,321	18.9%
Total net position	\$ 72,541	\$ 70,105	\$ 2,436	3.5%

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

**Analysis of Net Position**

Below are the three components of net position and their respective balances as of June 30, 2019:

The largest portion of the City's net position reflects its investment in capital assets of \$43.0 million, a decrease of \$1.3 million, or 3% from the prior fiscal year. This component consists of capital assets such as land, construction in progress, building and structures, improvements, vehicles, machinery and equipment and infrastructure, net of accumulated depreciation. The amount is further reduced by any debt attributed to the acquisition, construction, or improvement of the assets. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's net investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be liquidated for these liabilities. The \$1.3 decrease is attributed to capital asset additions \$0.7 million less current year depreciation of \$2.0 million.

The restricted net position is \$14.9 million, an increase of \$1.4 million, or 10.6% from the prior fiscal year, and represents resources that are subject to external restrictions on how they may be used. External restrictions include those imposed by creditors, grantors, contributors, or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation. The most significant increases are in the areas of public works and capital projects which increased \$1 million and \$0.3 million, respectively from the prior fiscal year.

The unrestricted net position is \$14.6 million, an increase of \$2.3 million, or 18.9% from the prior fiscal year. This amount is available for future spending. The increase is primarily attributed to the 19% increase in general revenue, which includes \$0.5 million related to the new district transaction tax (Measure L), which became effective April 1, 2019.

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

A summary of the government-wide statement of activities follows:

Table 2  
Changes in Net Position (in thousands)

	<u>Government Activities</u>		<u>Dollar Change</u>	<u>Percentage Change</u>
	<u>2019</u>	<u>2018</u>		
<b>Revenues</b>				
Program revenues:				
Charges for services	\$ 2,863	\$ 2,387	\$ 476	19.9%
Operating contributions & grants	728	192	536	279.2%
Capital contributions & grants	3,411	3,549	(138)	-3.9%
General revenues:				
Property taxes	1,625	1,416	209	14.8%
Sales taxes	3,705	2,836	869	30.6%
Motor vehicle in lieu	3,616	3,426	190	5.5%
Other taxes	3,187	3,290	(103)	-3.1%
Gain on sale of capital assets	1,414	0	1,414	0.0%
Other general revenues	531	619	(88)	-14.2%
Total revenue	<u>21,080</u>	<u>17,715</u>	<u>3,365</u>	<u>19.0%</u>
<b>Program expenses</b>				
General government	4,075	4,051	24	0.6%
Public safety	5,533	5,637	(104)	-1.8%
Municipal services	1,079	1,027	52	5.1%
Planning & community development	1,479	1,345	134	10.0%
Recreation & community services	1,943	1,891	52	2.7%
Public works	4,401	5,648	(1,247)	-22.1%
Interest on long-term debt	19	20	(1)	-5.0%
Total expenses	<u>18,529</u>	<u>19,619</u>	<u>(1,090)</u>	<u>-5.6%</u>
Increase (decrease) in net position	2,551	(1,904)	4,455	-234.0%
Beginning net position	70,105	73,847	(3,742)	-5.1%
Restatement of net position	(115)	(1,838)	1,723	-93.7%
Ending net position	<u>\$ 72,541</u>	<u>\$ 70,105</u>	<u>\$ 2,436</u>	<u>3.5%</u>

**Analysis of Changes in Net Position**

The following are major factors attributing to the net position changes in governmental activities between fiscal years 2018-19 and 2017-18, as shown in the previous table (Table 2).

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

*Revenues for governmental activities*

Total revenue for governmental activities were \$21.0 million, an increase of \$3.4 million, or 19 %, from fiscal year 2017-18. The increase consisted of net increases in program revenues of \$0.9 million and general revenues of \$2.5 million.

The increase in program revenues was primarily attributed to:

- Operating contributions and grants increased \$536 thousand, or 278%, primarily attributed to expending the amount available through Proposition A (Los Angeles County Parks Maintenance Grant) and obtaining full reimbursement of multi-year costs in fiscal year 2018-19.
- Charges for services increased \$476 thousand, or 19.9%, attributed to building permit and plan check services and fee increases.

The increase in general revenues was primarily attributed to:

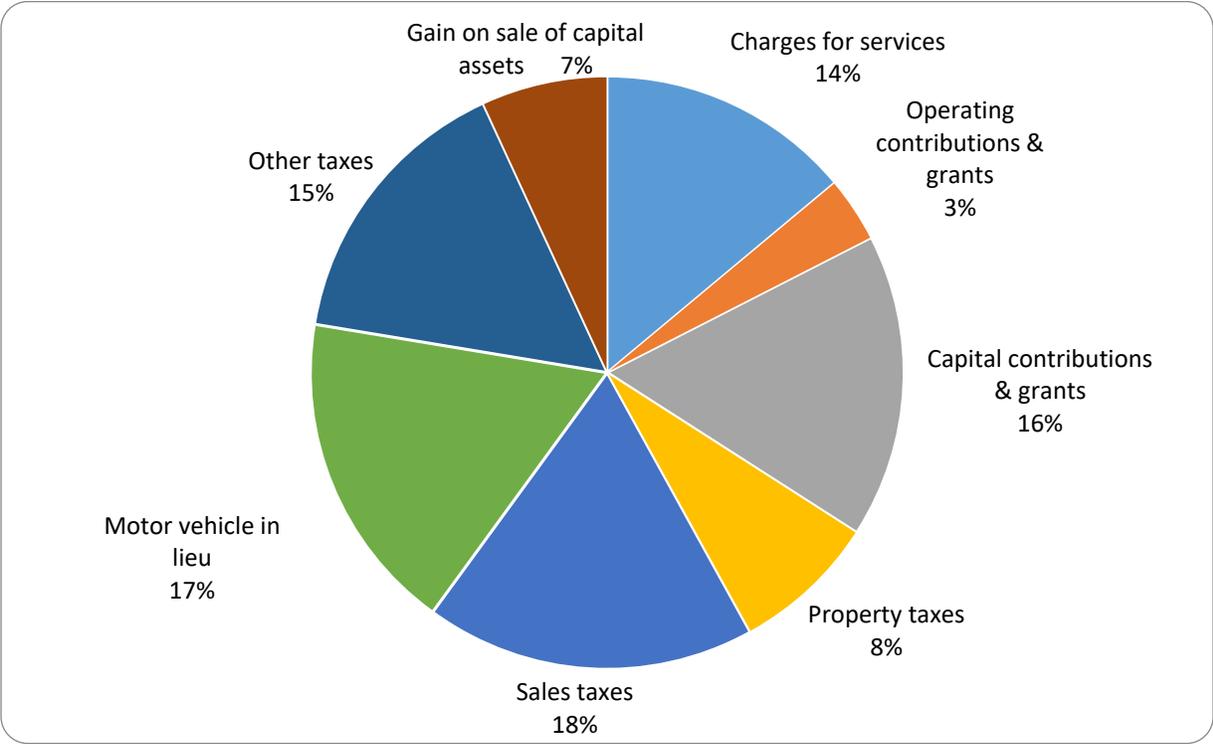
- Gain on sale of capital assets of \$1.4 million. During the fiscal year, the City acquired land from the Successor Agency to the Former Lawndale Redevelopment Agency for the appraised value. The City later sold the land for development recognizing a gain on the sale during the fiscal year.
- Sales taxes increased \$869 thousand, or 30.6% of which \$544 thousand was related to new revenue generated from the passage of Measure L, a ¾ cent district transaction tax, which became effective April 1, 2019. In addition, 1% local sales tax increased \$335 thousand partially attributed to system changes at the California Department of Tax and Fee Administration which caused a delay of processing and distributing sales tax. Therefore, some of the 2017-18 taxes were receipted and distributed in 2018-19 causing an increase. Sales increases in the auto and transportation industry and increased gasoline prices also attributed to the overall sales tax increase during the year.

*Expenses for governmental activities*

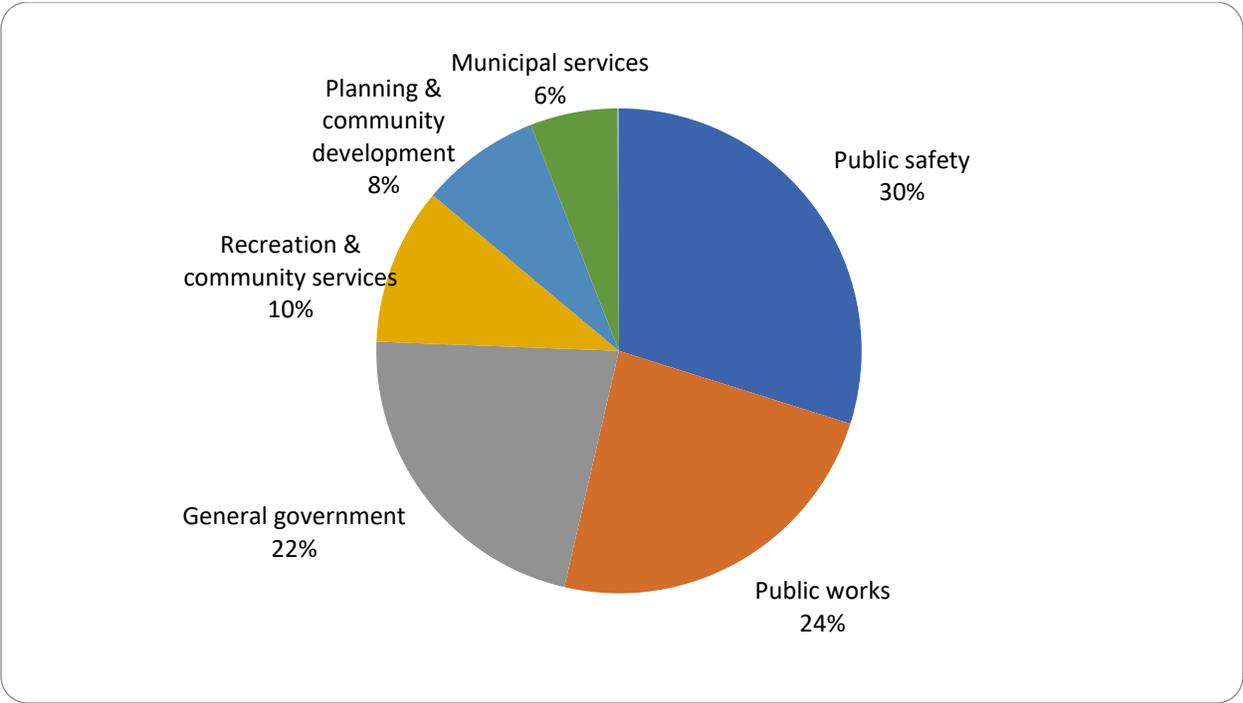
Total expenses for governmental activities were \$18.5 million for the current fiscal year, a decrease of \$1.1 million, or 5.6%, as compared to the prior fiscal year. The primary cause for the decrease was attributed to vacancies in public works. In fiscal year 2017-18 an additional \$1.1 million was expended on street maintenance, compared to the total public works \$3.1 million fiscal year 2018-19 expenditures. The street maintenance costs were funded with Proposition C Local Transit Assistance and Metro STP-L funding.

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

Revenue by Source – Governmental Activities



Expense by Function – Governmental Activities



**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
**June 30, 2019**

**FINANCIAL ANALYSIS OF FUND STATEMENTS**

As noted earlier, the City uses *fund accounting* to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds**

The focus of the City's governmental funds is to provide information on the sources, uses, and balances of spendable resources. Such information is useful in assessing the City's short-term financial requirements. In particular, the total fund balance less the nonspendable amount may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Types of governmental funds reported by the City include the general fund, special revenue funds and capital project funds. As of June 30, 2019, the City's governmental funds reported combined fund balances of \$31.3 million, an increase of \$4.2 million, or 15.6% in comparison with the prior year. The components of total fund balance are as follows:

- Nonspendable fund balance - \$7.7 million, amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.
- Restricted fund balance - \$15.0 million, amounts that are constrained to being used for a specific purpose by external parties such as creditors, grantors, laws, or regulations.
- Committed fund balance - \$1.4 million, amounts are committed for a specific purpose. These funds require action by the City Council to remove or change the specific use.
- Unassigned fund balance - \$7.2 million, amounts that are not reported in any other category and are available for any purpose within the general fund.

Total governmental fund revenue increased by \$2.4 million, or 13.7%, from the prior fiscal year with \$19.6 million being recognized for the fiscal year ended June 30, 2019. Expenditures decreased \$1.3 million, or 7.3%, from the prior fiscal year with \$16.8 million being expended for governmental functions during the fiscal year. Overall, governmental fund balance increased \$4.2 million, or 15.6% compared to a decrease of \$0.9 million, or 3.2% in fiscal year 2017-18 compared to 2016-17.

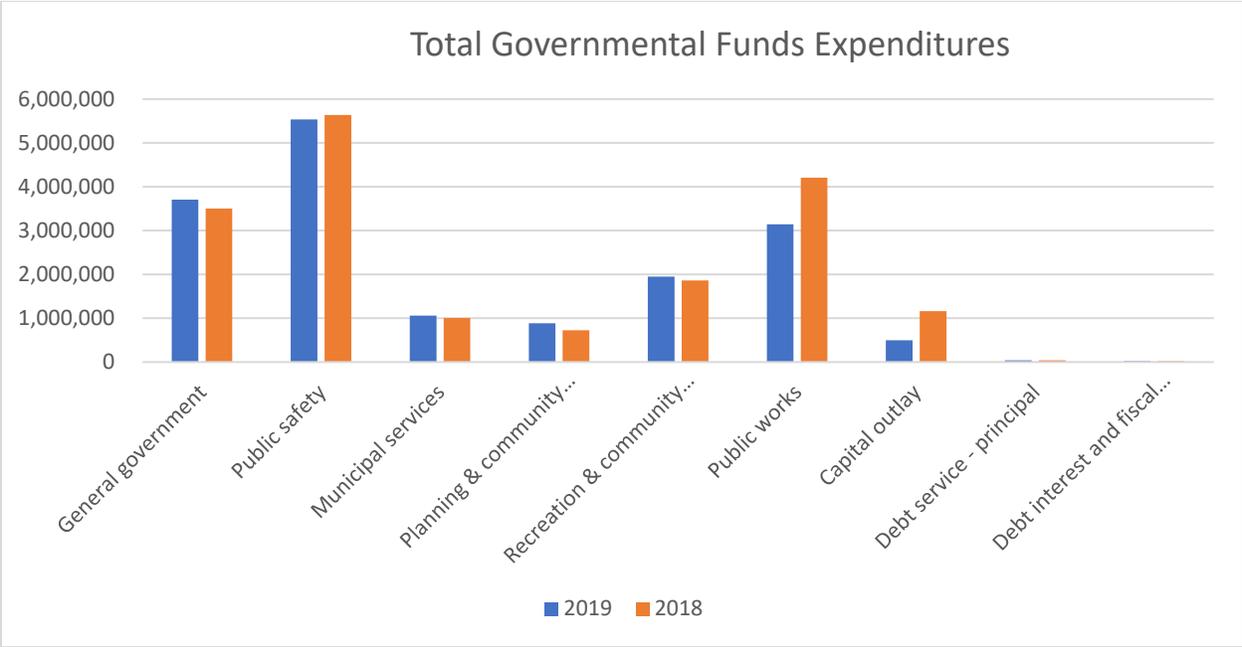
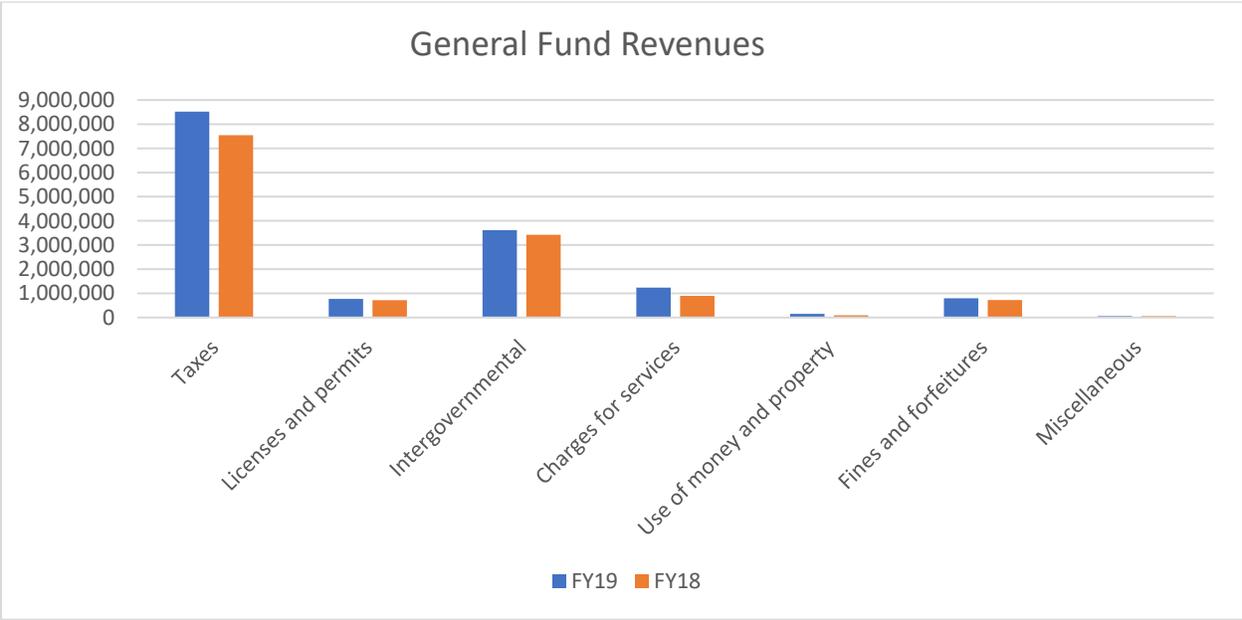
***Major Governmental Funds***

*General Fund*

The general fund is the primary operating fund of the City. At the end of the current fiscal year, the general fund's total fund balance was \$16.6 million, compared to \$14.8 million in fiscal year 2017-18, an increase of \$2.4 million, or 15.1%. As a measure of the general fund's liquidity, it is useful to compare both total fund balance and spendable fund balance to total fund expenditures. The nonspendable portion of fund balance was \$7.7 million, and the spendable portion was \$8.9 million, which was 54.3% and 62.3%, respectively, of the total general fund expenditures of \$14.2 million, as compared to 63.3% and 45.3%, respectively, of the prior year general fund expenditures of \$13.6 million.

**CITY OF LAWNSDALE**  
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Total general fund revenue increased \$1.7 million, 12.5%, from \$13.4 to \$15.1 million. As noted above under governmental activities, the increase was attributed to sales tax, the new district transaction tax (Measure L) and increases in building permit and plan check services. Total general fund expenditures increased \$0.6 million, 4.4%, from \$13.6 to \$14.2 million. The increase was attributed to public works absorbing costs that were previously paid by other funding sources. Specifically, capital project delays resulted in less administrative overhead being paid by granting sources and grant funds for park maintenance costs were exhausted in fiscal year 2017-18 leaving the general fund to pay these costs in 2018-19.



**CITY OF LAWNSDALE**  
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The other Major Governmental Funds include Restricted Urban Development and Lawndale Housing Authority Special Revenue Funds. Revenue and expenditures were consistent in the current year compared to fiscal year 2017-18 in both funds with the exception of expenditures in the Restricted Urban Development fund which decreased \$91 thousand, 58.5%, from \$156 to \$65 thousand in fiscal year 2018-19. The main difference in expenditures is the capital expenditures for two vehicles acquired in fiscal year 2017-18. There were no capital acquisitions in fiscal year 2018-19.

**Nonmajor Governmental Funds**

The \$2.1 million, or 49%, increase in nonmajor governmental funds fund balance is primarily due to receiving multi-year reimbursements in the current year, a reduction in expenditures and a restatement of fund balance of \$0.7, \$1.8 and <\$0.2> million, respectively.

- Revenue increased \$0.7 million, 17.8%, to \$4.5 million in the nonmajor governmental funds. The most significant increase in revenue was in the LA County Maintenance Grant where the full grant reimbursement of \$0.5 million was received in fiscal year 2018-19; no reimbursement in prior years.
- Expenditures were \$1.8 million lower in the current fiscal year. The most significant factors attributing to the decrease was the expiration/ exhaustion of available funding in the Hawthorne Boulevard Maintenance and Metro STP-L funds, \$180 and \$488 thousand decrease, respectively. Community Development Block Grant funding was available for the 145<sup>th</sup> street improvement project where \$547 thousand project costs were incurred and the project completed in fiscal year 2017-18. Other cost savings related to the delay of projects being performed during the year resulting in less expenditures being incurred with proposition C, measure R and gas tax funding in the amounts of \$380, \$211 and \$119 thousand, respectively.
- The \$185 thousand restatement to fund balance was the result of clearing prior year balances to close inactive funds.

**GENERAL FUND BUDGET**

The original budget compared to the final general fund budget, as presented in the *Budgetary Comparison Schedule* included in the *Required Supplemental Information Section*, increased \$1.8 million, 12.8%. The net increase was the result of \$2.7 million increase in budgeted revenue offset by a \$.9 million increase in appropriation authority during the year.

General fund revenue was originally budgeted at \$13.9 million, of which \$14.5 million of budgetary fund balance was available resulting in \$28.3 million available for appropriations during the year. The budget was monitored throughout the year and adjustments were made resulting in the final revenue budget of \$16.6 million, an increase of \$2.7 million, or 19.5%. The most significant budget increase was the result of proceeds received from the sale of land, \$1.4 million. The budget for taxes was increased \$780 thousand, of which \$500 thousand was attributed to new Measure L revenue, effective April 1, the ¾ cent district transaction tax became effective for sales in the City of Lawndale. The budget for charges for services was also increased \$405 thousand due to increase encroachment and building permits.

**CITY OF LAWNSDALE**  
**Management's Discussion and Analysis**  
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The general fund appropriation budget increased \$863 thousand from the original budget of \$13.9 million to the final \$14.7 million. The most significant increase was \$544 thousand in public works due to appropriations being continued from the previous fiscal year for ongoing projects. The budget for transfers out increased \$146 thousand for the 20% Housing Authority set-aside from amounts received from the Successor Agency to the Lawndale Redevelopment Agency for loan repayments.

**CAPITAL ASSETS**

Capital assets, net of depreciation, decreased \$1.4 million, from \$44.9 at July 1, 2018 to \$43.5 million at June 30, 2019. The decrease was attributed to depreciation expense of \$2.1 million offset by \$671 thousand of additions. The additions were in construction in progress and included the Inglewood Avenue Corridor widening project, traffic signal projects at Marine/Osage and Manhattan Beach/Hawthorn Blvd, the Burin house demolition and parking lot/wall construction and resurfacing project at Grevillea Avenue. In addition, three projects totaling \$996 thousand dollars were completed and moved from construction in progress and capitalized as infrastructure and improvements. The projects included the Burin house/wall/parking lot, 145<sup>th</sup> stress and the HVAC system. For more information, see Capital Assets Note 7 in the *Notes to Financial Statements*.

**LONG-TERM LIABILITIES**

Total long-term liabilities citywide equal \$40.9 million, a decrease of \$1.1 from fiscal year 2017-18 due to payments made to decrease outstanding liabilities. Additional information is presented in Note 15.

**Requests for Information**

This financial report is designed to provide a general overview of the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Lawndale, Finance Department, 14717 Burin Avenue, Lawndale, California 90260 Phone (310) 973-3246; Fax: (310) 970-2183; website: [www.lawndalecity.org](http://www.lawndalecity.org).

CITY OF LAWDALE

STATEMENT OF NET POSITION  
JUNE 30, 2019

	<u>Primary Government Governmental Activities</u>
<b>Assets</b>	
Cash and investments	\$ 18,436,901
Receivables:	
Accounts	1,786,696
Grants	393,513
Accrued interest	19,264
Notes and loans	359,164
Agreements with Successor Agency	21,451,870
Prepaid costs	526,845
Land held for development	634,983
Capital assets not being depreciated	6,644,454
Capital assets, net of depreciation	<u>36,872,171</u>
<b>Total Assets</b>	<b><u>87,125,861</u></b>
<b>Deferred Outflows of Resources</b>	
Deferred pension related outflows	2,003,632
Deferred OPEB related outflow	<u>185,250</u>
<b>Total Deferred Outflows of Resources</b>	<b><u>2,188,882</u></b>
<b>Liabilities</b>	
Accounts payable	2,020,459
Accrued liabilities	151,555
Accrued interest	7,210
Deposits payable	1,243,786
Noncurrent liabilities:	
Due within one year	
Long term debt	40,099
Compensated absences	245,063
Due in more than one year	
Long term debt	482,819
Compensated absences	264,119
Total OPEB obligation	4,497,319
Net pension liability	<u>7,124,768</u>
<b>Total Liabilities</b>	<b><u>16,077,197</u></b>
<b>Deferred Inflows of Resources</b>	
Deferred pension related inflows	<u>696,111</u>
<b>Total Deferred Inflows of Resources</b>	<b><u>696,111</u></b>
<b>Net Position</b>	
Net investment in capital assets	42,993,707
Restricted for:	
Community development projects	244,451
Public safety	135,432
Parks and recreation	7,782,789
Public works	2,084,821
Capital projects	2,718,563
Air quality	135,878
Municipal services	61,757
Housing	1,782,320
Unrestricted	<u>14,601,717</u>
<b>Total Net Position</b>	<b><u>\$ 72,541,435</u></b>

CITY OF LAWNSDALE

STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2019

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	Primary Governmental Activities
<b>Primary Government</b>					
Governmental Activities:					
General government	\$ 4,074,964	\$ 1,696,097	\$ -	\$ -	\$ (2,378,867)
Public safety	5,533,190	-	175,542	-	(5,357,648)
Municipal services	1,078,957	-	-	-	(1,078,957)
Planning and community development	1,478,685	205,715	-	465,993	(806,977)
Recreation and community services	1,943,391	-	8,636	-	(1,934,755)
Public works	4,400,419	961,062	543,521	2,944,981	49,145
Interest on long-term debt	19,318	-	-	-	(19,318)
<b>Total Governmental Activities</b>	<b>\$ 18,528,924</b>	<b>\$ 2,862,874</b>	<b>\$ 727,699</b>	<b>\$ 3,410,974</b>	<b>(11,527,377)</b>
<b>General Revenues</b>					
Taxes:					
Property taxes, levied for general purpose					1,625,047
Transient occupancy taxes					704,869
Sales taxes					3,705,062
Franchise taxes					762,816
Utility users tax					1,719,735
Motor vehicle in lieu - unrestricted					3,615,968
Use of money and property					466,292
Miscellaneous					64,600
Gain on sale of capital asset					1,414,559
<b>Total General Revenues</b>					<b>14,078,948</b>
Change in Net Position					2,551,571
Net Position, Beginning of Year, as originally reported					70,104,966
Restatement					(115,102)
Net Position, Beginning of Year, as Restated					69,989,864
<b>Net Position, End of Year</b>					<b>\$ 72,541,435</b>

CITY OF LAWDALE

BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2019

	<u>Special Revenue Funds</u>			
	<u>General</u>	<u>Restricted Urban Development</u>	<u>Lawndale Housing Authority</u>	<u>Nonmajor Governmental Funds</u>
<b>Assets</b>				
Cash and investments	\$ 9,832,342	\$ 552,474	\$ 1,190,577	\$ 6,861,508
Receivables:				
Accounts	1,707,580	-	-	79,116
Grants	-	-	-	393,513
Accrued interest	10,378	600	1,306	6,980
Notes and loans	-	-	112,626	246,538
Agreements with Successor Agency	11,771,128	9,680,742	-	-
Prepaid costs	526,845	-	-	-
Due from other funds	363,485	-	-	-
Land held for development	147,900	-	487,083	-
<b>Total Assets</b>	<b>\$ 24,359,658</b>	<b>\$ 10,233,816</b>	<b>\$ 1,791,592</b>	<b>\$ 7,587,655</b>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ 1,607,958	\$ 16,720	\$ 3,062	\$ 392,719
Accrued liabilities	130,926	-	3,415	17,214
Deposits payable	1,243,786	-	-	-
Due to other funds	-	-	-	363,485
<b>Total Liabilities</b>	<b>2,982,670</b>	<b>16,720</b>	<b>6,477</b>	<b>773,418</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	4,743,808	3,810,599	2,795	371,475
<b>Total Deferred Inflows of Resources</b>	<b>4,743,808</b>	<b>3,810,599</b>	<b>2,795</b>	<b>371,475</b>
<b>Fund Balances</b>				
Nonspendable:				
Prepaid costs	526,845	-	-	-
Land held for development	147,900	-	-	-
Agreements with Successor Agency	7,027,320	-	-	-
Restricted for:				
Community development projects	-	-	-	244,451
Public safety	-	-	-	135,432
Recreation and community services	10,613	6,406,497	-	1,365,679
Public works	-	-	-	2,084,821
Capital projects	-	-	-	2,718,563
Air quality	-	-	-	135,878
Municipal services	-	-	-	61,757
Housing	-	-	1,782,320	-
Committed to:				
Committed to City General Plan Update	1,400,000	-	-	-
Unassigned	7,520,502	-	-	(303,819)
<b>Total Fund Balances</b>	<b>16,633,180</b>	<b>6,406,497</b>	<b>1,782,320</b>	<b>6,442,762</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 24,359,658</b>	<b>\$ 10,233,816</b>	<b>\$ 1,791,592</b>	<b>\$ 7,587,655</b>

CITY OF LAWNSDALE

BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2019

	<b>Total Governmental Funds</b>
<b>Assets</b>	
Cash and investments	\$ 18,436,901
Receivables:	
Accounts	1,786,696
Grants	393,513
Accrued interest	19,264
Notes and loans	359,164
Agreements with Successor Agency	21,451,870
Prepaid costs	526,845
Due from other funds	363,485
Land held for development	634,983
	<hr/>
<b>Total Assets</b>	<b>\$ 43,972,721</b>
	<hr/>
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	
<b>Liabilities</b>	
Accounts payable	\$ 2,020,459
Accrued liabilities	151,555
Deposits payable	1,243,786
Due to other funds	363,485
	<hr/>
<b>Total Liabilities</b>	<b>3,779,285</b>
	<hr/>
<b>Deferred Inflows of Resources</b>	
Unavailable revenues	8,928,677
	<hr/>
<b>Total Deferred Inflows of Resources</b>	<b>8,928,677</b>
	<hr/>
<b>Fund Balances</b>	
Nonspendable:	
Prepaid costs	526,845
Land held for development	147,900
Agreements with Successor Agency	7,027,320
Restricted for:	
Community development projects	244,451
Public safety	135,432
Recreation and community services	7,782,789
Public works	2,084,821
Capital projects	2,718,563
Air quality	135,878
Municipal services	61,757
Housing	1,782,320
Committed to:	
Committed to City General Plan Update	1,400,000
Unassigned	7,216,683
	<hr/>
<b>Total Fund Balances</b>	<b>31,264,759</b>
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<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 43,972,721</b>
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CITY OF LAWNSDALE

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2019

Total Fund Balances - Governmental Funds		\$ 31,264,759
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet.		43,516,625
Long-term debt, compensated absences, total OPEB liability and total net pension liability are not included in the governmental fund activity:		
Facility and site lease note	\$ (522,918)	
Total OPEB liability	(4,497,319)	
Net pension liability	(7,124,768)	
Compensated Absences	<u>(509,182)</u>	(12,654,187)
Deferred outflows of resources related to pension that are required to be recognized over a defined closed period:		
Employer contributions subsequent to the measurement date	726,239	
Changes in assumptions	784,101	
Differences between expected and actual experiences	263,893	
Net difference between projected and actual earnings	37,752	
Adjustment due to differences in proportions	<u>191,647</u>	2,003,632
Deferred outflows of resources related to other post employment benefits that are required to be recognized over a defined closed period:		
Employer contributions subsequent to the measurement date		185,250
Accrued interest payable for the current portion of interest due on Bonds that has not been reported in the governmental funds.		(7,210)
Deferred inflows of resources related to pension that are required to be recognized over a defined closed period:		
Changes in assumptions	(192,168)	
Differences between expected and actual experiences	(89,801)	
Differences between the employer's contributions and the employer's proportionate share of contributions	<u>(414,142)</u>	(696,111)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		<u>8,928,677</u>
<b>Net Position of Governmental Activities</b>		<b><u>\$ 72,541,435</u></b>

CITY OF LAWDALE

STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	Special Revenue Funds			
	General	Restricted Urban Development	Lawndale Housing Authority	Nonmajor Governmental Funds
<b>Revenues</b>				
Taxes	\$ 8,517,529	\$ -	\$ -	\$ -
Licenses and permits	767,713	-	-	-
Intergovernmental	3,615,968	-	-	4,202,535
Charges for services	1,240,401	-	-	60,406
Use of money and property	151,360	2,113	4,810	23,804
Fines and forfeitures	794,354	-	-	-
Contributions	-	-	-	174,087
Miscellaneous	58,005	-	-	6,595
<b>Total Revenues</b>	<b>15,145,330</b>	<b>2,113</b>	<b>4,810</b>	<b>4,467,427</b>
<b>Expenditures</b>				
Current:				
General government	3,706,071	-	-	670
Public safety	5,387,055	-	-	146,135
Municipal services	1,059,883	-	-	-
Planning and community development	614,151	-	192,968	76,090
Recreation and community services	1,317,597	-	-	628,978
Public works	2,040,532	64,835	-	1,036,661
Capital outlay	8,557	-	-	486,014
Debt service:				
Principal retirement	38,799	-	-	-
Interest and fiscal charges	19,853	-	-	-
<b>Total Expenditures</b>	<b>14,192,498</b>	<b>64,835</b>	<b>192,968</b>	<b>2,374,548</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	952,832	(62,722)	(188,158)	2,092,879
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	221,885	78,542
Transfers out	(188,000)	(60,000)	-	(52,427)
Proceeds from sale of capital asset	1,414,559	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>1,226,559</b>	<b>(60,000)</b>	<b>221,885</b>	<b>26,115</b>
Net Change in Fund Balances	2,179,391	(122,722)	33,727	2,118,994
<b>Fund Balances</b>				
Beginning of year, as originally reported	14,754,483	6,529,219	1,748,593	4,138,176
Restatements	(300,694)	-	-	185,592
Beginning of year, as Restated	14,453,789	6,529,219	1,748,593	4,323,768
<b>Fund Balances, End of Year</b>	<b>\$ 16,633,180</b>	<b>\$ 6,406,497</b>	<b>\$ 1,782,320</b>	<b>\$ 6,442,762</b>

CITY OF LAWDALE

STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	<b>Total Governmental Funds</b>
<b>Revenues</b>	
Taxes	\$ 8,517,529
Licenses and permits	767,713
Intergovernmental	7,818,503
Charges for services	1,300,807
Use of money and property	182,087
Fines and forfeitures	794,354
Contributions	174,087
Miscellaneous	64,600
	<hr/>
<b>Total Revenues</b>	<b>19,619,680</b>
<b>Expenditures</b>	
Current:	
General government	3,706,741
Public safety	5,533,190
Municipal services	1,059,883
Planning and community development	883,209
Recreation and community services	1,946,575
Public works	3,142,028
Capital outlay	494,571
Debt service:	
Principal retirement	38,799
Interest and fiscal charges	19,853
	<hr/>
<b>Total Expenditures</b>	<b>16,824,849</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<hr/> 2,794,831
<b>Other Financing Sources (Uses)</b>	
Transfers in	300,427
Transfers out	(300,427)
Proceeds from sale of capital asset	1,414,559
	<hr/>
<b>Total Other Financing Sources (Uses)</b>	<b>1,414,559</b>
Net Change in Fund Balances	<hr/> 4,209,390
<b>Fund Balances</b>	
Beginning of year, as originally reported	27,170,471
Restatements	(115,102)
	<hr/>
Beginning of year, as Restated	27,055,369
	<hr/>
<b>Fund Balances, End of Year</b>	<b>\$ 31,264,759</b>

CITY OF LAWDALE

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2019**

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Net Change in Fund Balances - Total Governmental Funds \$ 4,209,390

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the government-wide Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expenses. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay	\$ 494,571	
Depreciation	(2,072,198)	
Contributed capital assets	<u>224,384</u>	(1,353,243)

Pension obligation expenses is an expenditure in the governmental funds, but reduce the Net Pension Liability in the statement of net position. (25,551)

Long-term debt activities are not considered revenues or expenses in the government-wide Statement of Activities, but are considered revenues, expenditures, and sources and uses in governmental funds. These include:

Principal payments on long-term debt 38,799

Accrued interest for long-term liabilities. This is the net change in accrued interest for the current period. 535

Compensated absences expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. 112,747

Total OPEB liability expenses is an expenditure in the governmental funds, but reduce the Total OPEB Liability in the statement of net position. (252,978)

Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity. (178,128)

**Change in Net Position of Governmental Activities \$ 2,551,571**

CITY OF LAWDALE

STATEMENT OF FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 JUNE 30, 2019

	<u>Private-Purpose Trust Funds Lawdale Successor Agency</u>
<b>Assets</b>	
Cash and investments	\$ 1,406,417
Receivables:	
Accrued interest	741
Notes and loans	164,184
Restricted assets:	
Cash and investments held with fiscal agents	<u>3,646,578</u>
<b>Total Assets</b>	<b><u>5,217,920</u></b>
<b>Liabilities</b>	
Accounts payable	40,832
Accrued liabilities	5,389
Accrued interest	433,011
Long-term liabilities:	
Due in one year	
Tax allocation bonds	310,000
Direct borrowings	1,241,418
Due in more than one year	
Tax allocation bonds	18,018,773
Direct borrowings	<u>21,386,502</u>
<b>Total Liabilities</b>	<b><u>41,435,925</u></b>
<b>Net Position</b>	
Held in trust for other purposes	<u>(36,218,005)</u>
<b>Total Net Position</b>	<b><u>\$ (36,218,005)</u></b>

CITY OF LAWDALE

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 YEAR ENDED JUNE 30, 2019

	<u>Private-Purpose Trust Funds Lawdale Successor Agency</u>
<b>Additions</b>	
Taxes	\$ 2,823,441
Interest income	98,054
<b>Total Additions</b>	<u><b>2,921,495</b></u>
<b>Deductions</b>	
Administrative expenses	249,950
Contractual services	1,058,043
Interest and fiscal charges	1,451,705
Payment to County of Los Angeles	1,998,000
<b>Total Deductions</b>	<u><b>4,757,698</b></u>
Changes in Net Position	(1,836,203)
Net Position, Beginning of Year	<u>(34,381,802)</u>
<b>Net Position, End of Year</b>	<u><b>\$ (36,218,005)</b></u>

I. SIGNIFICANT ACCOUNTING POLICIES

**Note 1: Organization and Summary of Significant Accounting Policies**

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. A summary of the City of Lawndale's significant accounting policies applied in the preparation of these financial statements follows.

**a. Description of the Reporting Entity**

The City of Lawndale, California (the City), is a municipal corporation, incorporated on December 28, 1959. The City operates under a Council-Manager form of government and the City Council is comprised of five members, with the Mayor elected by the council itself. Services provided by the City include public safety, public works (streets and facilities maintenance, and engineering), municipal services (animal control, parking and code enforcement, and emergency preparedness), planning and community development, recreation and community services, local access cable television, and other general operations and administrative services.

As required by accounting principles generally accepted in the United States of America, the accompanying financial statements present the activities of the City, as the primary government, and its component units.

The inclusion of an organization within the scope of the reporting entity of the City of Lawndale is based on the provisions of GASB Statement No. 14 (as amended by GASB Statements No. 39, 61 and 80). The blended component units discussed below, although legally separate entities, are in substance part of the government operation and so data from these component units has been combined herein. The following criteria were used in the determination of the blended component units:

1. The members of the City Council also act as the governing body of the Lawndale Cable Usage Corporation, the Lawndale Housing Authority and the Lawndale Public Financing Authority.
2. The Cable Usage Corporation, the Housing Authority and the Public Financing Authority are managed by employees of the City. A portion of the City's personnel costs is allocated to these component units each year.
3. The City, the Cable Usage Corporation, the Housing Authority and the Public Financing Authority are financially interdependent. They provide financial benefit/burden to the City.

Blended Component Units

**The Lawndale Cable Usage Corporation (the Corporation)** was established on September 30, 1986. The Corporation was created for the purpose of supporting community television for the citizens of Lawndale. The City Council acts as the Corporation's governing board and exerts significant influence over its operations. The activities of the Corporation have been reported as a special revenue fund of the City and are included in the governmental activities of the accompanying financial statements. Separate financial statements for the Corporation are not prepared.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

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**Note 1: Summary of Significant Accounting Policies (Continued)**

**The Lawndale Housing Authority (the Authority)** was established on October 15, 1984. The Authority was created for the purpose of providing housing assistance for low income families, elderly and disabled persons. The City Council acts as the Authority's governing board and exerts significant influence over its operations. The activities of the Housing Authority are related to Section 8 Rental Assistance Program and as of March 2011, the Housing Authority has also assisted in providing Low/Mod Housing to eligible residents. The activities of the Authority have been reported as a special revenue fund of the City and are included in the governmental activities of the accompanying financial statements. Separate financial statements for the Corporation are not prepared.

The **Lawndale Financing Authority (the Financing Authority)** was established on August 3, 2009. The Financing Authority is a body that serves to expedite transactions between multiple entities under the City's umbrella and therefore does not specifically have its own fund or assets. The City Council acts as the Financing Authority's governing board and exerts significant influence over its operations. Separate financial statements for the Corporation are not prepared.

Fiduciary Component Unit

The **Successor Agency of the Former Redevelopment Agency (the Successor Agency)** was created January 17, 2012, as outlined in Assembly Bill 1X 26 (the Bill) which provides the requirements for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City which had previously reported the activities of the former redevelopment agency within the reporting entity of the City as a blended component unit. The Successor Agency is a separate legal entity from the City, but City Council serves in separate sessions as their governing body. The responsibilities of the City as Successor Agency of the Former Redevelopment Agency are limited to acting in a fiduciary capacity, until all enforceable obligations of the Successor Agency have been paid. Because of the nature and significance of the relationship between the City and the Successor Agency, it would be misleading to exclude the Successor Agency from the City's financial statements. The financial activities of the Successor Agency are reported in the City's fiduciary fund statements as a private-purpose trust fund. Separate financial statements for the Successor Agency are not prepared.

**b. Measurement Focus, Basis of Accounting, and Basis of Presentation**

The basic financial statements of the City are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

Government-wide Financial Statements

Government-wide financial statements, which include the Statement of Net Position and Statement of Activities, report information about the primary government and its component units, excluding its fiduciary activities. The statements include separate columns for the governmental activities and business-type activities, as well as discretely presented component units. The City does not have any reportable business-type activities or discretely presented component units. Eliminations have been made to minimize the double-counting of internal activities. General government expenses have not been allocated as indirect expenses to the various functions of the City.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

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**Note 1: Summary of Significant Accounting Policies (Continued)**

Government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Under the economic resources measurement focus, all (both current and long-term) economic resources and obligations of the City are reported in the government-wide financial statements. Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, deferred outflows or resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

The Statement of Net Position reports the difference between the combined assets and deferred outflows of resources, and the combined liabilities and deferred inflows of resources, as net position.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include charges for services, special assessments, and payments made by parties outside of the reporting government's citizenry, if that money is restricted to a particular program. Program revenues are reported net of direct expenses in the Statement of Activities to present the net cost of each program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as another financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

Fund Financial Statements

The underlying accounting system of the City is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental and fiduciary funds are presented after the government-wide financial statements. These statements display information about major governmental funds individually and nonmajor governmental funds in the aggregate. Fiduciary funds of the City primarily represent assets held by the City in a custodial capacity for other individuals or organizations.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

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**Note 1: Summary of Significant Accounting Policies (Continued)**

Governmental Funds

In the fund financial statements, governmental funds are presented using the modified-accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Measurable means that the amounts can be estimated, or otherwise determined. Available means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. The City uses an availability period of 60 days.

Sales taxes, property taxes, utility user taxes, motor vehicle in-lieu, licenses and permits, fines and forfeitures, grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period to the extent normally collected within the availability period. Other revenue items are considered to be measurable and available when cash is received by the government.

Revenue recognition is subject to the measurability and availability criteria for the governmental funds in the fund financial statements. Exchange transactions are recognized as revenues in the period in which they are earned (i.e., the related goods or services are provided). Locally imposed derived tax revenues are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. Imposed non-exchange transactions are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. Government-mandated and voluntary non-exchange transactions are recognized as revenues when all applicable eligibility requirements have been met.

In the fund financial statements, governmental funds are presented using the current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Non-current portions of long-term receivables due to governmental funds are reported on their balance sheets in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered "available spendable resources," since they do not represent net current assets. Recognition of governmental fund type revenue represented by non-current receivables is deferred until they become current receivables. Non-current portions of other long-term receivables are reported as non-spendable fund balance in the general fund, and fund balance restricted, committed, or assigned in all other governmental funds, based on the intended use of the proceeds from liquidation of these long-term receivables.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

**Note 1: Summary of Significant Accounting Policies (Continued)**

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources were expended, rather than as fund assets, the proceeds of long-term debt are recorded as other financing sources rather than as a fund liability. Amounts paid to reduce long-term indebtedness are reported as fund expenditures.

Fiduciary Funds

In the fund financial statements, fiduciary funds are presented using the accrual basis of accounting. Revenues are recognized when they are earned, and expenses are recognized when the related goods or services are delivered. In the fund financial statements, fiduciary funds are presented using the economic resources measurement focus. This means that all assets and all liabilities (whether current or non-current) associated with their activity are included on their balance sheets. Fiduciary fund type operating statements present increases (revenues) and decreases (expenses) in total net position.

Private-purpose trust funds account for the assets and liabilities of other agencies and report additions such as taxes and deductions such as administrative and contract services.

**c. Fund Classification**

Governmental funds with assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures equal to at least 10% of their fund-type total, and at least 5% of the combined total of governmental funds and enterprise funds, as applicable, are required to be reported as a major fund. A governmental fund may also be presented as a major fund in the basic financial statements, even if it does not meet the size criteria just described, if the City's officials believe that the fund is particularly important to the financial statement users (because of public interest, reporting consistency, or otherwise). The General Fund is always reported as a major fund.

Governmental Funds

The City reports the following major governmental funds in the accompanying financial statements:

The **General Fund** is the general operating fund of the City. It is used to account for all financial resources of the City, except those required to be accounted for in another fund.

The **Restricted Urban Development Fund** is used to account for funds derived from the Urban Development Action Grant.

The **Lawndale Housing Authority Fund** is used to retain the housing assets and low and moderate income housing functions of the dissolved Lawndale Redevelopment Agency.

Additionally, the City reports the following governmental fund types in the accompanying financial statements:

**Special Revenue Funds** account for taxes and other revenues, which are set aside for a specific purpose in accordance with law or administrative regulation.

**Note 1: Summary of Significant Accounting Policies (Continued)**

**Capital Projects Funds** account for financial resources used for the acquisition or construction of major capital facilities.

Fiduciary Funds

The City reports the following fiduciary funds which are excluded from the government-wide financial statements:

**Private Purpose Trust Funds** account for resources of all other trust arrangements in which principal and income benefit individuals, private organizations, or other governments.

**d. Cash and Investments**

The City pools cash and investments of all funds for the benefit of obtaining the highest yield with the greatest safety and least risk, with the exception of restricted funds required to be held separately. Each fund's share in this pool is displayed in the accompanying financial statements as cash and investments. Investment income, earned by the pooled investments, is allocated to the various funds based on each fund's average monthly cash and investment balance.

Cash and Cash Equivalents

Cash and cash equivalents are considered to be cash on hand, deposits with financial institutions, and short-term investments with original maturities of three months or less from the date of acquisition. Cash and cash equivalents are included in the amounts reported as cash and investments.

Investments are reported at fair value, the value at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale. Changes in fair value that occur during a fiscal year are recognized as investment income reported for the fiscal year. Investment income includes, interest earnings, changes in fair value, and any gains or losses realized upon the liquidation, maturity or sale of investments.

Investments

City investments are recorded at fair value, which is primarily determined on the basis of quoted market prices at the end of the year. The City invests in certificates of deposit in various financial institutions through a custodial agent and participates in an investment pool managed by the State of California titled Local Agency Investment Fund (LAIF). The custodial agent makes decisions on behalf of the City into which financial institutions to invest and LAIF invests the City's portion of the pool funds in structured notes and asset-backed securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these structured notes and asset-backed securities are subject to market risk as to change in interest rates. Earnings from these investments along with LAIF are allocated to all funds on a quarterly basis.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

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**Note 1: Summary of Significant Accounting Policies (Continued)**

**e. Prepaid Costs**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid costs in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

**f. Land Held for Development**

The former Lawndale Redevelopment Agency had purchased properties for the purpose of making them available for sale to developers who have the ability to complete various projects consistent with the mission and activities of the City. Land held for development is valued at the lower of cost or estimated net realizable value determined upon the execution of a disposition and development agreement. If resale of land is not anticipated in the near future, a corresponding portion of the fund balance, which is not available for current expenditure, is reported as non-spendable in the general fund, and restricted, committed, or assigned in all other governmental funds, based on the intended use of the proceeds from disposition of the land held for development.

**g. Capital Assets and Depreciation**

Capital assets, which include buildings, machinery and equipment, and infrastructure are reported in the applicable governmental activities column in the Government-Wide Financial Statements. Capital assets are defined by the government as assets with an initial, individual cost that exceeds \$5,000 to \$10,000, depending on the class of asset, and an estimated useful life in excess of one year. Such capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their fair market value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets are depreciated over their estimated useful lives using the straight-line method. The purpose of depreciation is to spread the cost of capital assets over the useful life of these assets. The amount charged to depreciation expense each year represents that year's pro rata share of the cost of capital assets. Depreciation of all exhaustible capital assets is charged as an expense against operations.

The estimated useful lives and capitalization thresholds are as follows:

Capital Asset Type	Useful Lives	Capitalization Threshold
Buildings and Structures	30 years	\$ 10,000
Improvements Other than Buildings	20 years	10,000
Vehicles, Machine and Equipment	5-30 years	5,000
Infrastructure	30 years	10,000

Infrastructure assets include roads, bridges, sidewalks, curbs and gutters, park improvements and traffic signals.

**Note 1: Summary of Significant Accounting Policies (Continued)**

**h. Interfund Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e., the current portion of inter-fund loans) or “advances to/from other funds” (i.e., the non-current portion of inter-fund loans).

**i. Deferred Outflows and Inflows of Resources**

Deferred Outflows of Resources

In addition to assets, the Statement of Net Position and governmental fund Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position of fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has one item that qualifies for reporting in this category. Deferred pension related outflows from changes in net pension and net OPEB liability arise only under a full accrual basis of accounting and are reported in the government-wide Statement of Net Position.

Deferred Inflows of Resources

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and thus will not be recognized as an inflow of resources (revenue) until that time. The City has two items which qualify for reporting in this category. Deferred pension related inflows from changes in net pension liability arise only under a full accrual basis of accounting and are reported in the government-wide Statement of Net Position. Additionally, unavailable revenues arise only under a modified accrual basis of accounting and are reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: grants, and accrued interest on long-term receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

**j. Long-Term Debt**

Long-term debt and other financed obligations are reported as liabilities in the government-wide financial statements and the fiduciary fund financial statements.

Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable premium or discount.

**Note 1: Summary of Significant Accounting Policies (Continued)**

**k. Compensated Absences**

The City accrues a liability for compensated absences which meets the following criteria:

1. The City's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered.
2. The obligation relates to rights that vest or accumulate.
3. Payment of the compensation is probable.
4. The amount can be reasonably estimated.

A liability is recorded only if it has matured for unused vacation and similar compensatory leave balances since the employees' entitlement to these balances are attributable to services already rendered and it is probable that virtually all of these balances will be liquidated by either paid time off or payments upon termination or retirement.

A liability is recorded for unused sick leave balances only to the extent that it is probable that the unused balances will result in termination payments. This is estimated by including in the liability the unused balances of employees currently entitled to receive termination payment, as well as those who are expected to become eligible to receive termination benefits as a result of continuing their employment with the City.

**l. Pension**

**PERS Pension Plans**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB Statement No. 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2017
Measurement Date (MD)	June 30, 2018
Measurement Period (MP)	July 1, 2017 to June 30, 2018

**PARS Pension Plans**

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the Public Agency Retirement Services (PARS) Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. PARS audited financial statements are publicly available reports that can be obtained at PARS' website.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

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**Note 1: Summary of Significant Accounting Policies (Continued)**

GASB Statement No. 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date (VD)	June 30, 2018
Measurement Date (MD)	June 30, 2019
Measurement Period (MP)	July 1, 2018 to June 30, 2019

**m. Other Post-Employment Benefits (OPEB) Liability**

For purposes of measuring the OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, information about the City's OPEB plan have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date:	June 30, 2018
Measurement Date:	June 30, 2019
Measurement Period:	July 1, 2018 to June 30, 2019

**n. Net Position and Fund Balance**

Government-Wide Financial Statements

In the government-wide financial statements, net position is classified in the following categories:

**Net Investment in Capital Assets** consists of capital assets net of accumulated depreciation and reduced by outstanding debt and related deferred outflows and inflows of resources that are attributed to the acquisition, construction, or improvement of the assets.

**Restricted net position** includes amounts restricted by external creditors, grantors, contributors, laws or regulations of other governments.

**Unrestricted** net position is all net position that does not meet the definition of "net investment in capital assets" or "restricted net position."

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

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**Note 1: Summary of Significant Accounting Policies (Continued)**

Fund Financial Statements

In the fund financial statements, government funds report the following fund balance classification:

**Non-spendable** includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted** includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

**Committed** includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution of the City Council.

**Assigned** include amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. The Finance Director and/or Treasurer is authorized to assign amounts to a specific purpose, which was established by the governing body in resolution.

**Unassigned** include the residual amounts that have not been restricted, committed, or assigned to specific purposes. The General Fund is the only fund that should report this category of fund balance, unless a negative fund balance exists.

An individual governmental fund could include non-spendable resources and amounts that are restricted or unrestricted (committed, assigned, or unassigned) or any combination of those classifications. Restricted amounts are to be considered spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available and committed, assigned, then unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned, and lastly the unassigned fund balance.

**o. Property Taxes**

With the passage of Proposition 13 in 1978 (Article XIII A, California State Constitution), property taxes are limited to one percent of market value, plus additional taxes for repayment of existing or subsequent voter-approved indebtedness. Under Article XIII A, the market value of taxable property is subject to a maximum annual increase of two percent. Market value may be appraised at significantly more than two percent depending on other factors such as improvements, sale or change of ownership. The City

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED JUNE 30, 2019**

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**Note 1: Summary of Significant Accounting Policies (Continued)**

receives a portion of the one percent general tax levy which is shared by several other local governments including the county and the school district. The City's share is based on a formula prescribed in Section 26912(b) of the Government Code. The county apportions property taxes to the City on a scheduled basis which generally adheres to the actual tax collection periods. The tax lien date is January 1 of each year and covers the ensuing fiscal year's tax returns. The tax levy date is from July 1 to June 30 of each year. The first installment becomes due on November 1 with penalties and interest accruing after December 10. The second installment is due no later than April 10.

**p. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the reporting date and revenue and expenses during the reporting period. Actual results could differ from those estimates.

**q. Effect of New Accounting Standards**

During the fiscal year ended June 30, 2019, the City implemented the following Governmental Accounting Standards Board (GASB) standards:

**GASB Statement No. 88** – *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*. The requirements of this Statement will improve financial reporting by providing users of financial statements with essential information that previously had not been consistently provided. In addition, information about resources to liquidate debt and the risks associated with changes in terms associated with debt will now be disclosed. As a result, users will have better information to understand the effects of debt on the City's future resource flows.

**II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Note 2: Stewardship, Compliance and Accountability**

**Deficit Fund Balance**

The following nonmajor governmental funds reported a deficit fund balance at June 30, 2019:

	<u>Deficit Fund Balance</u>
Governmental Funds:	
Nonmajor Governmental Funds:	
Prop C25 Grant	\$ (303,819)
Fiduciary Fund	
Private Purpose Trust Fund	
Lawndale Successor Agency	(36,218,005)

Deficit in the Prop C25 Grant fund will be resolved with future grant revenue and deficit in the Lawndale Successor Agency will be resolve with future tax revenue from the County of Los Angeles.

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED JUNE 30, 2019**

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**III. DETAILED NOTES ON ALL FUNDS**

**Note 3: Cash and Investments**

Summary of Cash and Investments

Cash and investments as of June 30, 2019, are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	\$ 18,436,901
Fiduciary Funds:	
Cash and investments	1,406,417
Cash and investments held with fiscal agents	3,646,578
Total	<u>\$ 23,489,896</u>

Cash and investments as of June 30, 2019, consist of the following:

Cash on hand	\$ 1,150
Deposits with financial institutions	15,351,146
Restricted cash held with fiscal agents	3,646,578
Investments	4,491,022
Total	<u>\$ 23,489,896</u>

Deposits

At June 30, 2019, the carrying amount of the City's deposits was \$15,351,146 and the bank balance was \$15,285,037. The \$66,109 difference represents outstanding checks, deposits in transit and other reconciling items.

California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of a City's deposits. California law also allows financial institutions to secure a City's deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City Treasurer may waive the collateral requirement for deposits that are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state-chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an Agent of Depository has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository is considered to be held for, and in the name of, the local governmental agency.

As of June 30, 2019, deposits were not subject to custodial credit risk as they were entirely insured or collateralized with securities held by the City or the City's agent in the City's name.

CITY OF LAWSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

**Note 3: Cash and Investments (Continued)**

Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized for the City by the California Government Code and the City's investment policy. The table also identifies certain provisions of the California Government Code (or the City's investment policy, if more restrictive) that address interest rate risk and concentration of credit risk. This table does not address investments in vehicles which if not specifically mentioned in the City's investment policy, are not authorized unless the policy is amended by the City Council or are approved as part of the provisions of bond indentures, rather than the general provisions of the California Government Code or the City's investment policy.

Authorized Investment Type	Maximum Maturity	Maximum Percentage or Amount of Portfolio*	Maximum Investment in One Issuer
U.S. Treasury Bills	1 year	None	None
U.S. Treasury Notes	10 years	None	None
Federal Agency Issues	N/A	None	None
Certificates of Deposit	5 years	None	\$250,000
Bankers' Acceptances	180 days	40%	None
County Pool Investment Funds	N/A	5% of County Pool	None
Local Agency Investment Fund (LAIF)	N/A	None	None
U.S. Treasury Bonds	30 years	None	None
Mutual Funds	N/A	5%	None
Passbook Savings	N/A	None	\$250,000
Negotiable Certificates of Deposit	N/A	None	None

\*Excluding amounts held by bond trustees that are not subject to California Government Code restrictions.

No investment shall be made that will cause the total investment pool to have greater than 30% of investments to have a maturity date greater than two years. The City's investment policy does not contain any specific provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk.

Investments as of June 30, 2019, consist of the following:

	Fair Value
Investments Authorized by CA Government Code/City Investment Policy	
Local Agency Investment Fund (LAIF)	\$ 1,013,799
Certificates of deposit	2,200,000
Federal agency issues	1,001,178
Money market	276,045
Total Investments	\$ 4,491,022

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 3: Cash and Investments (Continued)**

Fair Value Measurement

Fair value is defined as the price that would be received to sell an asset or transfer a liability in an orderly transaction between market participants at the measurement date. A fair value hierarchy is established prioritizing the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

**Level 1** - Inputs are quoted market prices (unadjusted) in active markets for identical assets or liabilities that the entity has the ability to access at the measurement date.

**Level 2** - Inputs other than quoted prices within Level 1 that are observable, either directly or indirectly such as quoted prices for similar assets or liabilities in active markets or inactive markets, or inputs other than quoted prices that are observable for the asset or liability.

**Level 3** - Inputs are unobservable. Valuations for assets and liabilities are derived from other valuation methodologies, including option pricing models, discounted cash flow models and similar techniques, and not based on market exchange, dealer, or broker traded transactions. Level 3 valuations incorporate certain assumptions and projections in determining the fair value assigned to such assets or liabilities.

The City uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the City measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or Level 2 inputs are not available.

The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurement at the reporting date. The valuation levels are not necessarily an indication of the risk or liquidity associated with the underlying investments.

The City reported the following recurring fair value measurements as of June 30, 2019:

Investment Type	Fair Value	Fair Value Measurement			Uncategorized
		Level 1	Level 2	Level 3	
Investments					
Local Agency Investment Fund (LAIF)	\$ 1,013,799	\$ -	\$ -	\$ -	\$ 1,013,799
Certificates of deposit	2,200,000	-	2,200,000	-	-
Federal agency issues	1,001,178	-	1,001,178	-	-
Money market	276,045	276,045	-	-	-
Total Investments	<u>\$ 4,491,022</u>	<u>\$ 276,045</u>	<u>\$ 3,201,178</u>	<u>\$ -</u>	<u>\$ 1,013,799</u>

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 3: Cash and Investments (Continued)**

Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

Investment Type	Fair Value	Remaining Maturity (in Months)		
		12 Months or Less	13 to 24 Months	25 to 60 Months
Investments				
Local Agency Investment Fund (LAIF)	\$ 1,013,799	\$ 1,013,799	\$ -	\$ -
Certificates of deposit	2,200,000	1,208,000	248,000	744,000
Federal agency issues	1,001,178	1,001,178	-	-
Money market	276,045	276,045	-	-
Total Investments	<u>\$ 4,491,022</u>	<u>\$ 3,499,022</u>	<u>\$ 248,000</u>	<u>\$ 744,000</u>

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investments in LAIF and certificates of deposit are not rated by a nationally recognized statistical rating organization.

Investment Type	Minimum Credit Rating	Fair Value	Credit Ratings		
			AAA	AA+	Not Rated
Local Agency Investment Fund (LAIF)	Not Rated	\$ 1,013,799	\$ -	\$ -	\$ 1,013,799
Certificates of deposit	Not Rated	2,200,000	-	-	2,200,000
Federal agency issues	Not Rated	1,001,178	-	1,001,178	-
Mutual funds	AAA	276,045	276,045	-	-
Total Investments		<u>\$ 4,491,022</u>	<u>\$ 276,045</u>	<u>\$ 1,001,178</u>	<u>\$ 3,213,799</u>

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. Investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total City investments are as follows:

Issuer	Investment Type	Fair Value	% of City Investment Portfolio
Federal Farm Credit Bank	Federal agency issues	\$ 1,001,178	22.29%

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

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**Note 3: Cash and Investments (Continued)**

Custodial Credit Risk

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The City's investment policy requires that all securities owned by the City be held in third-party safekeeping by the trust department of the City's bank or another designated third-party trust, in the City's name and control, under the terms of a custody agreement executed by the trust institution and the City. Investments held by the City were not subject to custodial credit risk at June 30, 2019.

As of June 30, 2019, no City investments were held by the same broker-dealer (counterparty) that was used by the City to buy the securities.

**Note 4: Notes and Loans Receivable**

The City's outstanding loans receivable as of June 30, 2019, are as follows:

Lawndale Housing Authority:		
Housing rehabilitation loan program	\$	112,626
Nonmajor Governmental Funds:		
Housing rehabilitation loan program		<u>246,538</u>
Total	\$	<u>359,164</u>

Housing Rehabilitation Loan Program

The Lawndale Housing Authority and Community Development Block Grant Special Revenue Funds operate a housing rehabilitation loan program, which provides loans to borrowers who meet certain qualifications for the purpose of rehabilitating their homes. Loans that are not forgivable are secured by a deed of trust and are normally repaid when the relating home changes ownership. The City did not fund any new loans during the fiscal year. As of June 30, 2019, the outstanding receivable balance for the housing rehabilitation loan program was \$359,164.

The balance of the forgivable loans receivable was \$87,000 at June 30, 2019 and have been fully allowed for.

**Note 5: Agreements with Successor Agency Receivable**

The City previously loaned the former Lawndale Redevelopment Agency (RDA) funds prior to dissolution of various redevelopment activities. The repayment of these amounts has been approved by the California Department of Finance. Additionally, the former RDA agreed to reimburse the City for the debt service on the lease, under the terms of a Public Works Agreement between the City and former RDA. This reimbursement has also been approved by the California Department of Finance. With the dissolution of the City's former RDA pursuant to ABx1 26, repayment of the loans and reimbursement of the debt service on the lease is now being made by the Successor Agency to the former RDA, Lawndale Successor Agency (the Successor Agency).

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 5: Agreements with Successor Agency Receivable (Continued)**

During the 2015-16 fiscal year, the State of California passed Senate Bill 107 (SB 107) which amended the Health and Safety Code to require interest on loans between the City and the Successor Agency to be calculated quarterly using a 3% simple interest rate, from the previously required historical LAIF compounding interest rate. SB 107 also requires that any amount received relating to these outstanding balances must be applied towards the outstanding principal balance before it may be applied towards accrued interest. Because governmental funds are accounted for under the modified accrual basis of accounting, the amounts representing accrued interest have been deferred and reported as unavailable revenue on the governmental fund financial statements balance sheet. The City experienced an extraordinary loss as a result of the revaluation of the receivables and deferral of interest income earned on the receivables. See Note 14 to the financial statements for additional information.

As of June 30, 2019, agreements with the Successor Agency receivable were reported in the accompanying financial statements as follows:

	Principal	Accrued Interest	Balance at June 30, 2019
General Fund			
Public Works Agreement	\$ 632,453	\$ 223,652	\$ 856,105
2000 Cooperation Agreement	3,235,828	2,274,964	5,510,792
2001 Cooperation Agreement	3,129,251	2,087,608	5,216,859
2009 Purchase Agreement	29,788	157,584	187,372
Subtotal General Fund	7,027,320	4,743,808	11,771,128
Restricted Urban Development			
2000 Financing Agreement	5,870,143	3,810,599	9,680,742
Total	<u>\$ 12,897,463</u>	<u>\$ 8,554,407</u>	<u>\$ 21,451,870</u>

**Note 6: Interfund Receivables, Payables and Transfers**

**a. Due To/From Other Funds:**

As of June 30, 2019, the City had the following due to/from other funds:

Due to Other Funds	Due from Other Funds
	General Fund
Nonmajor Governmental Funds	<u>\$ 363,485</u>

Due to/from other funds are short-term loans to cover temporary cash shortages. The General Fund loaned various nonmajor governmental funds \$363,485 at June 30, 2019.

CITY OF LAWDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

Note 6: Interfund Receivables, Payables and Transfers (Continued)

b. Transfers In/Out:

Transfers in and out for the year ended June 30, 2019, were as follows:

Transfers In	Transfers Out			Total
	General Fund	Restricted Urban Development	Non-Major Governmental Fund	
Lawndale Housing Authority	\$ 161,885	\$ 60,000	\$ -	\$ 221,885
Non-Major Governmental Funds	26,115	-	52,427	78,542
	<u>\$ 188,000</u>	<u>\$ 60,000</u>	<u>\$ 52,427</u>	<u>\$ 300,427</u>

The General Fund transferred \$26,115 to various non-major governmental funds to support operations in those funds and to close out funds.

The General Fund and the Restricted Urban Development transferred \$161,885 and \$60,000 respectively to the Lawndale Housing Authority to provide the 20% housing set aside funds required by the Successor Agency loans.

The various non-major governmental funds transferred \$52,427 to other non-major governmental funds to close out funds.

Note 7: Capital Assets

A summary of changes in capital assets activity for the year ended June 30, 2019, is as follows:

	Balance at June 30, 2018	Additions	Construction Placed in Service	Disposals	Balance at June 30, 2019
Capital assets not depreciated:					
Land	\$ 5,215,937	\$ -	\$ -	\$ -	\$ 5,215,937
Construction in progress	1,753,351	670,793	(995,627)	-	1,428,517
Total capital assets not being depreciated	<u>6,969,288</u>	<u>670,793</u>	<u>(995,627)</u>	<u>-</u>	<u>6,644,454</u>
Capital assets being depreciated:					
Building and structures	18,437,776	-	-	245,732	18,192,044
Improvements other than buildings	479,040	-	492,310	-	971,350
Vehicles, machinery and equipment	2,965,188	48,162	-	145,224	2,868,126
Infrastructure	36,342,402	-	503,317	-	36,845,719
Total capital assets being depreciated	<u>58,224,406</u>	<u>48,162</u>	<u>995,627</u>	<u>390,956</u>	<u>58,877,239</u>
Accumulated depreciation:					
Building and structures	6,559,685	621,066	-	245,732	6,935,019
Improvements other than buildings	320,052	18,534	-	-	338,586
Vehicles, machinery and equipment	1,882,031	175,205	-	145,224	1,912,012
Infrastructure	11,562,058	1,257,393	-	-	12,819,451
Total accumulated depreciation	<u>20,323,826</u>	<u>2,072,198</u>	<u>-</u>	<u>390,956</u>	<u>22,005,068</u>
Total capital assets being depreciated, net	<u>37,900,580</u>	<u>(2,024,036)</u>	<u>995,627</u>	<u>-</u>	<u>36,872,171</u>
Total capital assets, net	<u>\$ 44,869,868</u>	<u>\$ (1,353,243)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 43,516,625</u>

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 7: Capital Assets (Continued)**

Depreciation expense was charged to functions/programs based on their usage of the related assets. The allocation of depreciation expense for the year ended June 30, 2019, is as follows:

General government	\$	125,718
Municipal services		64,012
Planning and community development		608,759
Public works		1,257,395
Recreation and community services		16,314
Total	\$	<u>2,072,198</u>

**Note 8: Long-Term Debt**

The following is a summary of changes in long-term debt for the year ended June 30, 2019:

	Balance at June 30, 2018	Additions	Deletions	Balance at June 30, 2019	Due Within One Year
Direct borrowings:					
Facility and site lease note	\$ 561,717	\$ -	\$ 38,799	\$ 522,918	\$ 40,099
Total	<u>\$ 561,717</u>	<u>\$ -</u>	<u>\$ 38,799</u>	<u>\$ 522,918</u>	<u>\$ 40,099</u>

Facility and Site Lease Note

In 2005, the City and the former RDA entered into a Public Works Agreement, as authorized by the Community Development Law, in which the former RDA agreed to provide funding for certain public works projects, and the City agreed to construct them. In 2009, the former RDA funded most of the construction and land acquisition for Hopper Park. The former RDA wanted to finance a portion of the construction with California Infrastructure and Economic Development Bank (CIEDB), but in order to obtain the loan it was necessary to pledge a public facility. Since the former RDA did not own any public facilities, the City pledged a maintenance office building and a portion of the land located at 4722 Manhattan Beach Blvd., Lawndale, California, and on February 1, 2010, the City entered into a Facility and Site Lease Agreement with CIEDB. This agreement required that the City pay CIEDB "lease" payments on the pledged property, with the City retaining the title to the pledged property at the end of the lease term. CIEDB agreed to loan the City \$830,100, to be used for the construction of Hopper Park. Under the terms of the Public Works Agreement, the former RDA was to reimburse the City for the debt service on the lease.

With the dissolution of the City's former RDA pursuant to ABx1 26, reimbursement of the debt service on the lease is now being made by the Successor Agency to the former RDA, Lawndale Successor Agency (the Successor Agency).

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 8: Long-Term Debt (Continued)**

Principal payments are due annually on August 1, with interest due semi-annually on February 1 and August 1. The annual interest rate on the facility and site lease is 3.35%, and the lease matures on August 1, 2029. Principal and interest payments remaining at June 30, 2019, are as follows:

Year Ended June 30,	Facility and Site Lease Note		
	Principal	Interest	Total
2020	\$ 40,099	\$ 16,846	\$ 56,945
2021	41,442	15,480	56,922
2022	42,831	14,069	56,900
2023	44,266	12,610	56,876
2024	45,748	11,102	56,850
2025-2029	252,783	31,066	283,849
2030	55,749	934	56,683
<b>Total</b>	<b>\$ 522,918</b>	<b>\$ 102,107</b>	<b>\$ 625,025</b>

**Note 9: Compensated Absences**

Vacation time may be accumulated up to two years' entitlement plus the current year's leave allowance. Cash compensation for accrued vacations is generally not payable until the employee terminates employment with the City. Cash compensation for unused sick leave is payable to an employee only upon termination of employment with the City and the employee is compensated at the rate of 50 percent of their sick leave daily rate, as long as it does not exceed the threshold of 391 hours of combined vacation and sick leave.

Cash compensation for vacation, sick leave, and compensatory time will be paid in future years from the general fund. The following is a summary of changes in compensated absences liabilities for the year ended June 30, 2019:

	Balance June 30, 2018	Additions	Deletions	Balance June 30, 2019	Due in One Year
<b>Governmental Activities:</b>					
Compensated Absences	\$ 621,929	\$ 186,580	\$ 299,327	\$ 509,182	\$ 245,063

**Note 10: Liability, Workers' Compensation, and Purchased Insurance**

**a. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement**

The City of Lawndale is a member of the California Joint Powers Insurance Authority (CJPIA). CJPIA is composed of 116 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of CJPIA is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

**Note 10: Liability, Workers' Compensation, and Purchased Insurance (Continued)**

**b. Primary Self-Insurance Programs of CJPIA**

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$30,000 to \$750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$750,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses have a sub-limit of \$40 million per occurrence. The coverage structure includes retained risk that is pooled among members, reinsurance, and excess insurance. More detailed information about the various layers of coverage is available on the CJPIA website.

Primary Workers' Compensation Program

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$50,000 to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2018-19 the Authority's pooled retention is \$2 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$2 million. Coverage from \$2 million to \$5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

**Note 10: Liability, Workers' Compensation, and Purchased Insurance (Continued)**

**c. Purchased Insurance**

Pollution Legal Liability Insurance

The City of Lawndale participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Lawndale. Coverage is on a claims-made basis. There is a \$50,000 deductible. The Authority has an aggregate limit of \$50 million for the 3-year period from July 1, 2017 through July 1, 2020. Each member of the Authority has a \$10 million sub-limit during the 3-year policy term.

Property Insurance

The City of Lawndale participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. The City of Lawndale property is currently insured according to a schedule of covered property submitted by the City of Lawndale to the Authority. The City of Lawndale property currently has all-risk property insurance protection in the amount of \$29,666,271. There is a \$10,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$2,500 deductible.

Crime Insurance

The City of Lawndale purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority.

**d. Adequacy of Protection**

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2018-19.

**Note 11: Defined Benefit Pension Plan**

**a. California Public Employees' Retirement System (CalPERS)**

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the City's separate Miscellaneous Employee Pension Plans (Miscellaneous Plans), a cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED JUNE 30, 2019**

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**Note 11: Defined Benefit Pension Plan (Continued)**Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: The Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

	Miscellaneous	
	Tier 1*	PEPRA
Hire date	Prior to January 1, 2013	On or after January 1, 2013
Benefit formula	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life
Retirement age	Minimum 50 years	Minimum 52 years
Monthly benefits, as a % of eligible compensation	1.426% - 2.418%, 50 yrs - 63+ yrs	1.000% - 2.500%, 52 yrs - 67+ yrs
Required employee contribution rates	6.902%	6.250%
Required employer contribution rates	9.409%	6.842%

\*This plan is closed to new entrants.

Contribution

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2019, contributions recognized as a reduction to the City's net pension liability was \$600,369.

Pension Liabilities, Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of June 30, 2019, the City reported a net pension liability for its proportionate share of the net pension liability of the Miscellaneous Plans of \$6,933,016.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 11: Defined Benefit Pension Plan (Continued)**

The City's net pension liability for the Miscellaneous Plans is measured as the proportionate share of the net pension liability. The net pension liability is measured as of June 30, 2018, and the total pension liability for the Miscellaneous Plans used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017, rolled forward to June 30, 2018, using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability as of June 30, 2017 and 2018, was as follows:

	Miscellaneous
Proportion - June 30, 2018	0.178809%
Proportion - June 30, 2019	0.183962%
Change - Increase (Decrease)	0.005153%

For the year ended June 30, 2019, the City recognized pension expense relating to the Miscellaneous Plans of \$736,366. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Employer contributions subsequent to the measurement date	\$ 726,239	\$ -
Changes of assumptions	784,101	192,168
Differences between expected and actual experiences	263,893	89,801
Net difference between projected and actual earnings on pension plan investments	34,003	-
Adjustment due to differences in proportions	191,647	-
Differences between the employer's contributions and the employer's proportionate share of contributions	-	414,142
Total	\$ 1,999,883	\$ 696,111

\$726,239 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows or deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2019	\$ 560,913
2020	305,759
2021	(227,276)
2022	(61,863)
Total	\$ 577,533

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED JUNE 30, 2019**

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**Note 11: Defined Benefit Pension Plan (Continued)**

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2018 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2017 total pension liability. The June 30, 2018 and the June 30, 2019 net pension liability was based on the following actuarial methods and assumptions:

Actuarial cost method	Entry age normal
Actuarial assumptions:	
Discount rate	7.15%
Inflation	2.50%
Salary increases	Varies by entry age and service
Mortality rate table (1)	Derived using CalPERS' Membership Data for all Funds
Post-retirement benefit increase	Contract COLA up to 2.00% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.50% thereafter

(1) The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale MP-2016. For more details on this table, please refer to the 2017 experience study report.

All other actuarial assumptions used in the June 30, 2017, valuation use the results of CalPERS Experience Study and Review of Actuarial Assumptions - December 2017, including updates to salary increases, mortality, and retirement rates, as a basis. The experience study report is available on the CalPERS website under Forms and Publications.

Change of Assumptions

In 2018, CalPERS changed the demographic assumptions and the inflation rate accordance with the CalPERS Experience Study and Review of Actuarial Assumptions - December 2017. There were no changes to the discount rate.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses. The expected real rates of return by asset class are as followed:

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

Note 11: Defined Benefit Pension Plan (Continued)

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1-10*</u>	<u>Real Return Years 11+**</u>
Global Equity	50.00%	4.80%	5.98%
Fixed Income	28.00%	1.00%	2.63%
Inflation Assets	0.00%	77.00%	1.81%
Private Equity	8.00%	6.30%	7.23%
Real Estate	13.00%	3.75%	4.93%
Liquidity	1.00%	0.00%	-0.92%

\* An expected inflation of 2.0% used for this period.

\*\*An expected inflation of 2.92% used for this period.

Discount Rate

The discount rate used to measure the total pension liability was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure.

Amortization of Deferred Outflows and Deferred Inflows of Resources

Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net Difference between projected and actual earnings on pension plan investments	5 year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lifetime (EARSL) of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

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**Note 11: Defined Benefit Pension Plan (Continued)**

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Miscellaneous Plans as of the measurement date, calculated using the discount rate of 7.15 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.15 percent) or 1 percentage-point higher (8.15 percent) than the current rate:

Discount Rate - 1% 6.15%	Current Discount 7.15%	Discount Rate +1% 8.15%
\$ 11,102,933	\$ 6,933,016	\$ 3,490,817

Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalPERS financial reports that can be obtained at CalPERS’ website under the GASB 68 section.

**b. Public Agency Retirement System - Retirement Enhancement Plan (PARS-REP)**

Plan Description

The City established a Public Agency Retirement System Retirement Enhancement Plan (PARS-REP) for its Central Management Team (CMT) effective July 1, 2007. PARS-REP is a defined benefit 401 (a) tax-qualified multiple agency trust and meets the requirements of a pension trust under California Government code.

Benefits Provided

The plan provides supplemental retirement benefits in addition to CalPERS. Created in 1991 and amended in 1999, the PARS-REP plan has a master agreement between Phase II Systems – the Plan Administrator, Union Bank of California – the Custodian of funds and various participating agencies. The plan provides supplemental retirement benefits in addition to CalPERS. The Director of Finance/ City Treasurer is the internal plan administrator and bears the responsibility of completing and executing all plan documents, logistical payroll set-up, providing information on new participants and continuing disclosure in future years. Upon meeting the eligibility requirements, the plan provides a supplemental retirement benefit equal to the “3.0% at 55” plan factor (formula is a static 3.0% at age 55 and older), less the CalPERS “2% at 55” plan factors for years of City services as a CMT member. Employees will be eligible for the benefit upon attaining age 50 with two years of City service as a CMT member and concurrent CalPERS retirement. The plan was designed to reduce the high-level of turnover in top management and support the City’s goal of retaining quality employees to ensure good public service. The City later added the City Manager to the PARS-REP plan under a different tier in 2008. The latter individual received a “1% at 65” plan through PARS-REP. The City has full discretionary authority to control, amend, modify or terminate this plan at any time. Effective, January 1, 2013, the City entered into Amendment to the PARS-REP plan under which the City Manager will no longer be covered under the plan.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

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**Note 11: Defined Benefit Pension Plan (Continued)**

Employees Covered

At June 30, 2019, the following employees were covered by the benefit terms of the Plan:

Description	Number of members
Actives	2
Terminated vested and other inactive	2
Retirees and beneficiaries	2
<b>Total</b>	<b>6</b>

Funding Policy

The City contributed 7.00% of eligible employees' gross wages to fund the benefits available under this plan. No employee contributions are required.

PARS-REP issues a separate comprehensive annual financial report. Copies of PARS-REP annual financial report may be obtained from the PARS-REP Executive Office, 3961 MacArthur Boulevard, Suite 200, Newport Beach, California 92660.

**c. Actuarial Methods and Assumptions Used to Determine Total Pension Liability**

For the measurement period ended June 30, 2019 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2018 total pension liability. The June 30, 2018 and June 30, 2019 total pension liability was based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions	
Discount Rate	6.50%
Inflation	2.75%
Salary Increases	Consistent with the rates used to value the Miscellaneous Agency CalPERS Pension Plans (Entry Age 30)
Investment Rate of Return	6.50%
Cost of Living Adjustments	2.00%
Mortality	Pre-retirement: Consistent with the Non-Industrial rates used to value the Miscellaneous Agency CalPERS Pension Plans. Post-retirement: CalPERS 1997-2011 Healthy Retiree Tables (sex-distinct) with an assumed base year of 2008 and full generational projections using Scale AA.
Retirement	Retirement rates of 20% per year for ages 55 to 69 and 100% at ages 70 and up
Maximum Benefits and Salary	Salary used in the calculation of final average compensation is subject to the limitations of IRC 401(a)(17). The limit is assumed to increase 2.75% per annum.
Beneficiaries	85% of participants are assumed to have an eligible spouse or domestic partner. Beneficiaries are assumed to be the same age as participant.

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**YEAR ENDED JUNE 30, 2019**

**Note 11: Defined Benefit Pension Plan (Continued)**Discount Rate

The plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

The best-estimate range for the long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. The capital market assumptions are per actuarial investment consulting practice as of January 1, 2019.

<b>Asset Class</b>	<b>Index</b>	<b>Target Allocation</b>	<b>Long-Term Expected Arithmetic Real Rate of Return</b>	<b>Long-Term Expected Geometric Real Rate of Return</b>
Cash	BofA Merrill Lynch 90-Day T-Bills	5.81%	71.00%	0.71%
Core Fixed Income	Barclays Aggregate	44.64%	1.83%	1.73%
Equity Market	Russell 3000	37.48%	4.71%	3.52%
Foreign Developed Equity	MSCI EAFE NP	5.62%	6.06%	4.55%
Emerging Market Equity	MSCI Emerging Markets NR	4.17%	8.23%	5.43%
Real Estate Investment Trust	FTSE NAREIT Equity REIT	2.28%	5.05%	3.42%
Assumed Inflation - Mean			2.21%	2.20%
Assumed Inflation - Standard Deviation			1.65%	1.65%
Portfolio Real Mean Return			3.42%	3.09%
Portfolio Nominal Mean Return			5.64%	5.35%
Portfolio Standard Deviation				7.87%
<b>Long-Term Expected Rate of Return</b>				<b>6.50%</b>

A blended discount rate is generally required to be used to measure the Total Pension Liability (the Actuarial Accrued Liability calculated using the Individual Entry Age Normal Cost Method). The long-term expected return on plan investments may be used to discount liabilities to the extent that the plan's Fiduciary Net Position (fair market value of assets) is projected to cover benefit payments and administrative expenses. A 20-year high quality (AA/Aa or higher) municipal bond rate must be used for periods where the Fiduciary Net Position is not projected to cover benefit payments and administrative expenses. Determining the discount rate will often require that the actuary perform complex projects of future benefit payments and asset values. Alternative evaluations of projected solvency are allowed, if such evaluation can reliably be made.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 11: Defined Benefit Pension Plan (Continued)**

Pension Plan Fiduciary Net Position

The following table shows the changes in net pension liability recognized over the measurement period for the PARS Plan.

	Total Pension Liability (a)	Increase (Decrease) Plan Fiduciary Net Position (b)	Net Pension Liability/(Assets) (c)=(a)-(b)
Balance as of June 30, 2018	\$ 870,383	\$ 685,915	\$ 184,468
Changes for the year:			
Service Cost	24,739	-	24,739
Interest on the Total Pension Liability	56,830	-	56,830
Benefit Payments	(42,305)	(42,305)	-
Employer Contributions	-	35,683	(35,683)
Net Investment Income	-	42,049	(42,049)
Administrative Expenses	-	(3,447)	3,447
Balance as of June 30, 2019	\$ 909,647	\$ 717,895	\$ 191,752

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City of Lawndale, calculated using the discount rate of 6.50%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1% point lower (5.50%) or 1% point higher (7.50%) than the current rate.

	Discount Rate - 1% 5.50%	Current Discount Rate 6.50%	Discount Rate + 1% 7.50%
Total Pension Liability	\$ 1,007,318	\$ 909,647	\$ 820,862
Fiduciary Net Position	717,895	717,895	717,895
Net Pension Liability	\$ 289,423	\$ 191,752	\$ 102,967

Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions

As of the start of the measurement period, July 1, 2018, the net pension liability was \$184,468. For the measurement period ending June 30, 2019, the City incurred a pension expense of \$15,424 for the PARS Plan. As of the measurement date, June 30, 2019, the net pension liability is \$191,752.

Note that no adjustments have been made for contributions subsequent to the measurement date. Adequate treatment of any contributions made after the measurement date is the responsibility of the City.

As of June 30, 2019, the City reported deferred outflows of resources related to pensions for net difference between projected and actual earnings on pension plan investment for PARS of \$3,749. This amount reflects the net difference between the projected and actual earnings of the pension plan investment.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

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**Note 11: Defined Benefit Pension Plan (Continued)**

Amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Year Ended June 30,	Deferred Outflows of Resources
2020	\$ 5,404
2021	(2,991)
2022	895
2023	441
	\$ 3,749

**Note 12: Other Post-Employment Benefits Plan**

Plan Description

The City provides retiree medical benefits under the CalPERS health plan which provides medical insurance benefits to eligible retirees and their spouses in accordance with various labor agreements. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814.

Employees Covered

As of the June 30, 2019, actuarial valuation, membership of the plan consisted of the following:

Participating active employees	41
Inactive employees receiving benefits	17
Inactive employees entitled to, but not yet receiving benefits	0
Total number of participants	58

Contributions

The contribution requirements of plan members and the City are established and may be amended by the City Council, and/or the employee associations. The City is currently funding this OPEB obligation based on a pay-as-you-go basis. For the measurement date ended June 30, 2019, the City's cash contributions were \$106,579.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 12: Other Post-Employment Benefits Plan (Continued)**

Total OPEB Liability

The City's total OPEB liability was measured as of June 30, 2019 and was determined by an actuarial valuation dated June 30, 2019, based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions	
Discount Rate	3.50%
Inflation	2.75%
Salary Increases	2.75% per year
Investment Rate of Return	3.80%, net of expenses
Mortality Rate	2014 CalPERS Active Mortality for Miscellaneous Employees
Pre-Retirement Turnover	2009 CalPERS 2% @ 55 retirement rates for Miscellaneous employees.
Post-Retirement Turnover	2009 CalPERS 2% @ 60 retirement rates for Miscellaneous employees adjusted to reflect a minimum retirement age of 52.
Healthcare Trend Rate	4% per year

The actuary applied section 3.7.7(c)4 Actuarial Standards of Practice No. 6 and determined age-adjusted rates are not necessary and therefore, the Implicit Rate Subsidy is not applicable in calculating the total projection of benefit payments.

Change of Assumptions

In 2019, the discount rate was changed from 3.80% to 3.50%.

Discount Rate

The discount rate used to measure the total OPEB liability was 3.50 percent. The discount rate is based on the Bond Buyer 20 Bond Index. The City does not participate in a trust fiduciary fund.

Changes in the Total OPEB Liability

The changes in the total OPEB liability for the Plan are as follows:

	Increase (Decrease)
	Total OPEB Liability/(Assets)
Roll back balance at June 30, 2018	\$ 4,059,091
Charges recongnized over the measurement period:	
Service Cost	184,378
Interest	143,562
Changes of assumptions	209,309
Contributions - employer	-
Net investment income	-
Benefit Payments	(99,021)
Administrative expense	-
Net Changes	438,228
Balance at June 30, 2019	\$ 4,497,319

CITY OF LAWDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 12: Other Post-Employment Benefits Plan (Continued)**

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the City if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2019:

	1% Decrease (2.50%)	Current Discount Rate (3.50%)	1% Increase (4.50%)
Total OPEB Liability	\$ 5,295,784	\$ 4,497,319	\$ 3,875,178

Sensitivity of the Total OPEB Liability to Changes in the Health Care Cost Trend Rates

The following presents the total OPEB liability of the City if it were calculated using health care cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2019:

	1% Decrease (3.00%)	Current Discount Rate (4.00%)	1% Increase (5.00%)
Total OPEB Liability	\$ 3,839,719	\$ 4,497,319	\$ 5,314,426

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2019, the City recognized OPEB expense of \$351,999. As of fiscal year ended June 30, 2019, the City reported deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>
Changes of assumptions	\$ 185,250

Amount reported as deferred outflows related to OPEB will be recognized in future OPEB expense as follows:

<u>Year Ended June 30</u>	<u>Deferred Inflows of Resources</u>
2020	\$ 37,050
2021	37,050
2022	37,050
2023	37,050
2024	37,050
	<u>\$ 185,250</u>

**Note 13: Commitments and Contingencies**

As of June 30, 2019, in the opinion of City Management, there were no additional outstanding commitments or contingencies that would have a significant effect on the financial position of the City.

CITY OF LAWNSDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 14: Net Position Restatement**

**a. Government-wide Financial Statements**

Restatement of governmental activities beginning net position for the year ended June 30, 2019, is summarized as follows:

	Governmental Activities
Net position, beginning of year, as originally reported	\$ 70,104,966
Restatement	(115,102)
Net position, beginning of year, as restated	<u>\$ 69,989,864</u>

Restatements were made in the amount of \$115,102 to correct prior year unavailable and receivable balances.

**b. Governmental Fund Financial Statements**

Restatement of governmental fund beginning fund balance for the year ended June 30, 2019, is summarized as follows:

	General Fund	Nonmajor Governmental Funds
Fund balance, beginning of year, as originally reported	\$ 14,754,483	\$ 4,138,176
Restatement	(300,694)	185,592
Fund balance, beginning of year, as restated	<u>\$ 14,453,789</u>	<u>\$ 4,323,768</u>

Restatements was made to correct prior year unavailable and receivable balances.

**Note 15: Successor Agency to the Former Lawndale Redevelopment Agency**

On December 29, 2011, the California Supreme Court upheld AB 1X 26 that provides for the dissolution of all redevelopment agencies in the State of California. The Lawndale Successor Agency (the Successor Agency), a legally separate entity from the City itself, assumed the former Lawndale Redevelopment Agency (RDA)'s assets and obligations, and is responsible for winding down the remaining activities of the former RDA.

After enactment of the law, redevelopment agencies in the State of California could not enter into new projects, obligations or commitments. Subject to the control of an oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

Successor agencies are only allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations as approved by the Successor Agency Oversight Board and the California Department of Finance.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 15: Successor Agency to the Former Lawndale Redevelopment Agency (Continued)**

**a. Cash and Investments**

As of June 30, 2019, cash and investments were reported in the accompanying financial statements as follows:

	Lawndale Successor Agency
Cash and investments	\$ 1,406,417
Cash and investments held with fiscal agents	3,646,578
Total	<u>\$ 5,052,995</u>

**b. Notes and Loans Receivable**

Anthony's Ready Mix

In October 2008, the former Lawndale Redevelopment Agency (RDA) sold a piece of property to Anthony's Ready Mix and accepted a loan. In April 2011, the former RDA assigned the loan receivable to the City's General Fund. In June of 2011, the California legislature approved AB1X 26 which set in motion the dissolution of redevelopment agencies and also contained language to invalidate asset transfers from redevelopment agencies to cities that occurred after January 1, 2011. As required by AB 1484 the Lawndale Successor Agency prepared an All Other Funds Due Diligence Review (DDR) that discloses the transfer of the loan from the Agency to the City. The State Controller's Office (SCO) conducted a review of the assets transferred by the former RDA, and issued a letter disallowing the transfer for the original balance of the note, in the amount of \$196,726. The outstanding balance of the notes receivable as of July 1, 2015, of \$182,352 was transferred back to the Successor Agency with cash totaling \$14,374 from repayments on the notes receivable. At June 30, 2019, the outstanding balance of the loan receivable was \$164,184.

**c. Land Held for Development**

The RDA had purchased properties for the purpose of making them available for sale to developers who have the ability to complete various projects consistent with the mission and activities of the RDA. Land held for development is valued at the lower of cost or estimated net realizable value determined upon the execution of a disposition and development agreement. The DOF approved the amended Long-Range Property Management Plan (LRPMP) and the related Resolution 2014-9 in its letter dated June 18, 2014. The amended LRPMP, states that properties, including the Hawthorne Blvd/Manhattan Beach Ave site and the Firmona house, will be retained by the Successor Agency for future sale and not transferred to the City. Proceeds from the sale of the properties would be retained by the Lawndale Successor Agency to pay enforceable obligations listed on the ROPS or submitted to the Los Angeles County Auditor-Controller's office for distribution to the affected taxing entities. In the letter, the DOF stated that "pursuant to HSC section 34191.3, the approved LRPMP shall govern, and supersede all other provisions relating to, the disposition and use of all the real property assets of the former RDA." During fiscal year 2018-19, the Successor Agency sold its land held for development and the proceed of the sale was remitted to the County of Los Angeles.

CITY OF LAWDALE

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2019

**Note 15: Successor Agency to the Former Lawndale Redevelopment Agency (Continued)**

**d. Long-Term Debt**

A description of long-term debt outstanding of the Successor Agency as of June 30, 2019, is as follows:

	Balance at June 30, 2018	Additions	Deletions	Balance at June 30, 2019	Due Within One Year
<b>Tax Allocation Bonds</b>					
Tax Allocation Bonds, Series 2009	\$ 18,730,000	\$ -	\$ 295,000	\$ 18,435,000	\$ 310,000
Bonds Discount	(110,461)	-	(4,234)	(106,227)	-
Total Tax Allocation Bonds	18,619,539	-	290,766	18,328,773	310,000
<b>Direct Borrowings</b>					
Tax Allocation Loan Agreement Note	1,245,809	-	69,758	1,176,051	72,305
Agreements with City	22,159,696	284,206	992,033	21,451,869	1,169,113
Total Direct Borrowings	23,405,505	284,206	1,061,791	22,627,920	1,241,418
Total	\$ 42,025,044	\$ 284,206	\$ 1,352,557	\$ 40,956,693	\$ 1,551,418

Tax Allocation Bonds, Series 2009

On November 1, 2009, the RDA issued \$20,545,000 of Tax Allocation Bonds, Series 2009 to finance public improvements and redevelopment projects benefitting the Project Areas. Interest rates range from 2% to 5.6% with interest payable semiannually on February 1 and August 1 and principal maturing annually on August 1. Pursuant to Assembly Bill 1X 26, the bond was transferred to the Successor Agency from the former RDA on February 1, 2012. The bond is secured solely by future tax increment revenues allocated to the Successor Agency. As of June 30, 2019, the outstanding principal on the bonds was \$18,435,000, and relating unamortized discount was \$106,227.

The debt service schedule for the Tax Allocation Bonds, Series 2009 is as follows:

Year Ending June 30,	Tax Allocation Bonds, Series 2009		
	Principal	Interest	Total
2020	\$ 310,000	\$ 989,713	\$ 1,299,713
2021	320,000	976,325	1,296,325
2022	335,000	961,988	1,296,988
2023	350,000	946,138	1,296,138
2024	370,000	928,575	1,298,575
2025-2029	2,155,000	4,322,175	6,477,175
2030-2034	3,065,000	3,628,763	6,693,763
2035-2039	4,415,000	2,589,813	7,004,813
2040-2044	5,765,000	1,198,313	6,963,313
2045-2046	1,350,000	37,125	1,387,125
Total	\$ 18,435,000	\$ 16,578,928	\$ 35,013,928

The remedies available to the Trustee and the owners of the Bonds upon an event of default under the Indenture are dependent upon regulatory and judicial actions enforceable through various legal instruments by limitations imposed by bankruptcy, reorganization, insolvency or other similar laws affecting the rights of creditors and by equitable remedies and proceedings.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 YEAR ENDED JUNE 30, 2019

**Note 15: Successor Agency to the Former Lawndale Redevelopment Agency (Continued)**

Tax Allocation Loan Agreement Note

On April 30, 2002, the RDA entered into a Tax Allocation Loan Agreement with the California Infrastructure and Economic Development Bank (CIEDB). The CIEDB agreed to loan the former RDA an amount, up to \$2,000,000, to be used by the former RDA for the Hawthorne Boulevard Revitalization Project.

Pursuant to Assembly Bill 1X 26, the loan was transferred to the Successor Agency from the former RDA on February 1, 2012. The loan is secured by future tax increment revenues and bears interest at a rate of 3.65% per annum. As of June 30, 2007, the \$2,000,000 of loan proceeds were fully disbursed under the loan agreement. As of June 30, 2019, the outstanding principal on the note was \$1,176,051.

The debt service schedule for the Tax Allocation Loan Agreement Note is as follows:

Year Ending June 30,	Tax Allocation Loan Agreement Note		
	Principal	Interest	Total
2020	\$ 72,305	\$ 41,606	\$ 113,911
2021	74,944	38,919	113,863
2022	77,679	36,134	113,813
2023	80,515	33,247	113,762
2024	83,453	30,254	113,707
2025-2029	465,243	102,419	567,662
2030-2032	321,912	17,905	339,817
Total	<u>\$ 1,176,051</u>	<u>\$ 300,484</u>	<u>\$ 1,476,535</u>

Agreements with City

The City previously loaned the former RDA funds prior to dissolution for various redevelopment activities. The repayment of these amounts has been approved by the California Department of Finance. Additionally, the former RDA agreed to reimburse the City for the debt service on the lease, under the terms of a Public Works Agreement between the City and former RDA. This reimbursement has also been approved by the California Department of Finance. With the dissolution of the City's former RDA pursuant to AB 1X 26, repayment of the loans and reimbursement of the debt service on the lease is now being made by the Successor Agency.

During the 2015-16 fiscal year, the State of California passed Senate Bill 107 (SB 107) which amended the Health and Safety Code to require interest on loans between the City and the Successor Agency to be calculated quarterly using a 3% simple interest rate, from the previously required historical LAIF compounding interest rate. SB 107 also requires that any amount received relating to these outstanding balances must be applied towards the outstanding principal balance before it may be applied towards accrued interest. The Successor Agency experienced an extraordinary loss as a result of the revaluation of the receivables and interest income earned on the receivables.

**REQUIRED SUPPLEMENTARY  
INFORMATION**

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2019

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**Note 1: Stewardship, Compliance and Accountability**

**Budgetary Information**

Procedures for establishing the budgetary data reflected in the budgetary comparison schedules are as follows:

- The annual budget adopted by the City Council provides for the general operation of the City. It includes a forecast of revenues for the fiscal year and proposed expenditures.
- The City Council approves total budgeted appropriations and any amendments to appropriations during the year for all governmental funds. This “appropriated budget” covers substantially all City expenditures, with the exception of debt service on bond issues which expenditures constitute legally authorized “non-appropriated budget.” Actual expenditures may not exceed budgeted appropriations at the fund level. All appropriations lapse at year-end unless a carryover is authorized by the City Manager.
- Purchase commitments are recorded as encumbrances when purchase orders or contracts are issued. These encumbrances represent an allocation of fund balances. When the related goods or services are received, the encumbrance is liquidated and an expenditure and liability for payment to the vendor are recorded.
- Budgets for the General Fund, Special Revenue Funds, and the Capital Projects Fund are adopted on a basis consistent with accounting principles generally accepted in the United States of America (U.S. GAAP).
- For the year ended June 30, 2019, budgeted appropriations were not approved for the Local Law Enforcement Block, Justice Assisted Grant, LA County Parks Maintenance Grant, LA County Maintenance Grant – Hopper Park, County Maintenance Grant – William Green Special Revenue Funds, Metro STPL and Prop 1B capital project funds.

CITY OF LAWNSDALE

**BUDGETARY COMPARISON STATEMENT  
GENERAL FUND  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1 as restated	\$ 14,453,789	\$ 14,453,789	\$ 14,453,789	\$ -
<b>Resources (Inflows):</b>				
Taxes	7,712,532	8,492,532	8,517,529	24,997
Licenses and permits	711,240	811,240	767,713	(43,527)
Intergovernmental	3,575,194	3,575,194	3,615,968	40,774
Charges for services	827,550	1,232,050	1,240,401	8,351
Use of money and property	59,000	159,000	151,360	(7,640)
Fines and forfeitures	710,000	756,000	794,354	38,354
Miscellaneous	140,700	1,490,700	58,005	(1,432,695)
Transfers in	120,000	40,000	-	(40,000)
Proceeds from sale of capital asset	-	-	1,414,559	1,414,559
<b>Amounts Available for Appropriations</b>	<b>28,310,005</b>	<b>31,010,505</b>	<b>31,013,678</b>	<b>3,173</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	3,502,208	3,618,630	3,706,071	(87,441)
Public safety	5,774,036	5,774,036	5,387,055	386,981
Municipal services	1,175,843	1,167,287	1,059,883	107,404
Community development	454,106	494,411	614,151	(119,740)
Parks and recreation	1,336,115	1,351,615	1,317,597	34,018
Public works	1,518,901	2,062,983	2,040,532	22,451
Capital outlay	21,000	29,557	8,557	21,000
Debt service:				
Principal retirement	40,099	40,099	38,799	1,300
Interest and fiscal charges	18,415	18,415	19,853	(1,438)
Transfers out	15,500	161,886	188,000	(26,114)
<b>Total Charges to Appropriations</b>	<b>13,856,223</b>	<b>14,718,919</b>	<b>14,380,498</b>	<b>338,421</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 14,453,782</b>	<b>\$ 16,291,586</b>	<b>\$ 16,633,180</b>	<b>\$ 341,594</b>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 RESTRICTED URBAN DEVELOPMENT  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 6,529,219	\$ 6,529,219	\$ 6,529,219	\$ -
<b>Resources (Inflows):</b>				
Use of money and property	1,500	1,500	2,113	613
<b>Amounts Available for Appropriation</b>	<b>6,530,719</b>	<b>6,530,719</b>	<b>6,531,332</b>	<b>613</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	100,000	114,377	64,835	49,542
Capital outlay	-	260,000	-	260,000
Transfers out	-	60,000	60,000	-
<b>Total Charges to Appropriation</b>	<b>100,000</b>	<b>434,377</b>	<b>124,835</b>	<b>309,542</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 6,430,719</b>	<b>\$ 6,096,342</b>	<b>\$ 6,406,497</b>	<b>\$ 310,155</b>

CITY OF LAWNSDALE

**BUDGETARY COMPARISON SCHEDULE  
LAWNSDALE HOUSING AUTHORITY  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 1,748,593	\$ 1,748,593	\$ 1,748,593	\$ -
<b>Resources (Inflows):</b>				
Use of money and property	11,000	11,000	4,810	(6,190)
Miscellaneous	221,890	221,890	-	(221,890)
Transfers in	-	221,886	221,885	(1)
<b>Amounts Available for Appropriation</b>	<b>1,981,483</b>	<b>2,203,369</b>	<b>1,975,288</b>	<b>(228,081)</b>
<b>Charges to Appropriation (Outflow):</b>				
Community development	262,627	262,627	192,968	69,659
<b>Total Charges to Appropriation</b>	<b>262,627</b>	<b>262,627</b>	<b>192,968</b>	<b>69,659</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 1,718,856</b>	<b>\$ 1,940,742</b>	<b>\$ 1,782,320</b>	<b>\$ (158,422)</b>

CITY OF LAWNSDALE

**SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
CALPERS COST SHARING MISCELLANEOUS PLAN  
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)**

Measurement Date June 30	2018	2017	2016	2015	2014
<b>Miscellaneous Plans</b>					
Proportion of the Net Pension Liability	0.183962%	0.178809%	0.172048%	0.161308%	0.170490%
Proportionate Share of the Net Pension Liability	\$ 6,933,016	\$ 7,048,744	\$ 5,976,726	\$ 4,425,429	\$ 4,213,742
Covered Payroll	\$ 3,506,568	\$ 3,654,304	\$ 3,502,895	\$ 3,608,780	\$ 3,763,636
Proportionate Share of the Net Pension Liability as Percentage of Covered Payroll	197.72%	192.89%	170.62%	122.63%	111.96%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	75.26%	73.31%	74.06%	78.40%	79.82%

**Notes to Schedule of Proportionate Share of the Net Pension Liability**

Benefit Changes: None.

Changes of Assumptions: In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate.

<sup>(1)</sup> Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only five years are shown.

CITY OF LAWNSDALE

**SCHEDULE OF PLAN CONTRIBUTIONS  
CALPERS COST SHARING MISCELLANEOUS PLAN  
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
<b>Miscellaneous</b>					
Actuarially Determined Contribution	\$ 726,239	\$ 600,369	\$ 564,502	\$ 492,655	\$ 408,984
Contribution in Relation to the Actuarially Determined Contribution	<u>(726,239)</u>	<u>(600,369)</u>	<u>(564,502)</u>	<u>(492,655)</u>	<u>(408,984)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>				
Covered Payroll	\$ 3,654,304	\$ 3,506,568	\$ 3,654,304	\$ 3,502,895	\$ 3,608,780
Contributions as a Percentage of Covered Payroll	19.87%	17.12%	15.45%	14.06%	11.33%

**Notes to Schedule of Plan Contributions:**

The actuarial methods and assumptions used to set the actuarially determined contributions for Fiscal Year 2018-19 were derived from the June 30, 2016 funding valuation report.

Actuarial Cost Method:	Entry Age Normal
Amortization Method/Period:	For details, see June 30, 2016 Funding Valuation Report.
Asset Valuation Method:	Market Value of Assets. For details, see June 30, 2016 Funding Valuation Report.
Inflation:	2.75%
Salary Increases:	Varies by Entry Age and Service
Payroll Growth:	3.00%
Investment Rate of Return:	7.50% Net of Pension Plan Investment and Administrative Expenses; includes Inflation.
Retirement Age:	The probabilities of Retirement are based on the 2014 CalPERS Experience Study for the period of 1997 to 2011.
Mortality:	The probabilities of mortality are based on the 2014 CalPERS Experience Study for the period from 1997 to 2011. Pre-retirement and Post-retirement mortality rates include 20 years of projected mortality improvement using Scale BB published by the Society of Actuaries.

<sup>(1)</sup> Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only five years are shown.

CITY OF LAWDALE, CALIFORNIA

**SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND RELATED RATIOS  
 PARS RETIREMENT ENHANCEMENT PLAN  
 AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS <sup>(1)</sup>**

Measurement Date	2019	2018	2017	2016 **	2015
<b>Total Pension Liability</b>					
Service Cost	\$ 24,739	\$ 24,018	\$ 28,713	\$ -	\$ 45,100
Interest	56,830	53,113	50,372	-	42,181
Effect of Economic/Demographic Gains or Losses	-	11,039	-	-	-
Effect of Assumption Changes or Inputs	(42,305)	-	41,097	-	-
Changes in Assumptions	-	-	-	-	-
Benefit Payments, Including Refunds of employee Contributions	-	(21,451)	(14,562)	-	(8,974)
Net Change in Total Pension Liability	39,264	66,719	105,620	-	78,307
Total Pension Liability - Beginning	870,383	803,664	698,044	640,349	562,042
<b>Total Pension Liability - Ending (a)</b>	<b>\$ 909,647</b>	<b>\$ 870,383</b>	<b>\$ 803,664</b>	<b>\$ 640,349</b>	<b>\$ 640,349</b>
<b>Plan Fiduciary Net Position</b>					
Contribution - Employer	\$ 35,683	\$ 19,890	\$ 19,889	\$ -	\$ 39,254
Net Investment Income	42,049	40,514	60,634	-	14,293
Benefit Payments, Including Refunds of Employee Contributions	(42,305)	(21,451)	(14,562)	-	(8,974)
Administrative Expenses	(3,447)	(3,463)	(3,149)	-	(2,964)
Net Change in Fiduciary Net Position	31,980	35,490	62,812	-	41,609
Plan Fiduciary Net Position - Beginning	685,915	650,425	587,613	586,056	544,447
<b>Plan Fiduciary Net Position - Ending (b)</b>	<b>\$ 717,895</b>	<b>\$ 685,915</b>	<b>\$ 650,425</b>	<b>\$ 586,056</b>	<b>\$ 586,056</b>
<b>Plan Net Pension Liability/(Assets) - Ending (a) - (b)</b>	<b>\$ 191,752</b>	<b>\$ 184,468</b>	<b>\$ 153,239</b>	<b>\$ 54,293</b>	<b>\$ 54,293</b>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	78.9%	78.8%	80.9%	91.5%	91.5%
Covered Payroll *	\$ -	\$ 314,042	\$ 304,044	\$ 295,188	\$ 404,081
Plan Net Pension Liability/(Asset) as a Percentage of Covered Payroll	n/a	58.7%	50.4%	18.4%	13.4%

\* There is no active employee eligible for the plan in 2019.

\*\* No actuarial valuation was performed for 2016.

**Notes to Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios:**

Changes of Assumptions: There were no changes in assumptions

<sup>(1)</sup> Historical information is required only for measurement for which GASB 68 is applicable. Fiscal year 2015 was the first year of implementation, therefore only five years are shown.

CITY OF LAWDALE, CALIFORNIA

**SCHEDULE OF PLAN CONTRIBUTIONS  
 PARS RETIREMENT ENHANCEMENT PLAN  
 AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS <sup>(1)</sup>**

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Actuarially Determined Contribution	\$ 53,827	\$ 41,069	\$ 40,955	\$ 26,331	\$ 36,254
Contribution in Relation to the Actuarially Determined Contribution	<u>(35,683)</u>	<u>(19,890)</u>	<u>(19,889)</u>	<u>(19,636)</u>	<u>(39,254)</u>
Contribution Deficiency (Excess)	<u>\$ 18,144</u>	<u>\$ 21,179</u>	<u>\$ 21,066</u>	<u>\$ 6,695</u>	<u>\$ (3,000)</u>
Covered Payroll *	\$ -	\$ 314,042	\$ 304,044	\$ 295,188	\$ 404,081
Contributions as a Percentage of Covered Payroll	n/a	6.3%	6.5%	6.7%	9.7%

\* There is no active employee eligible for the plan in 2019.

**Note to Schedule of Plan Contributions:**

Valuation Date:	June 30, 2017
Methods and assumptions used to determine contribution rates:	
Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed
Remaining amortization period	10
Inflation	2.75%
Salary Increases	Consistent with the rates used to value the Miscellaneous Agency CalPERS Pension Plan (Entry Age 30).
Investment rate of return	6.50%
Payroll Growth	3.00%
Cost of Living Adjustments	2.00%
Mortality	Pre-retirement: Consistent with the Non-Industrial rates used to value Miscellaneous Agency CalPERS Pension Plans. Post-retirement: CalPERS 1997-2011 Healthy Retiree Tables with an assumed base year of 2008 and full generational projections using Scale AA.

<sup>(1)</sup> Historical information is required only for measurement for which GASB 68 is applicable. Fiscal year 2015 was the first year of implementation, therefore only five years are shown.

CITY OF LAWDALE

SCHEDULE OF INVESTMENT RETURNS  
PARS RETIREMENT ENHANCEMENT PLAN  
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

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	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Annual Money-Weighted Rate of Return, Net of Investment Expense	6.18%	6.15%	10.14%	-0.14%	2.48%

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal year 2015 was the first year of implementation, therefore only five years are shown.

CITY OF LAWNSDALE

**SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS  
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)**

	<u>2019</u>	<u>2018</u>
<b>Total OPEB Liability</b>		
Service cost	\$ 184,378	\$ 179,443
Interest on the total OPEB liability	143,562	146,967
Actual and expected experience difference	-	-
Changes in assumptions	209,309	-
Changes in benefit terms	-	-
Benefit payments	(99,021)	(95,212)
<b>Net change in total OPEB liability</b>	<b>438,228</b>	<b>231,198</b>
<b>Total OPEB liability - beginning</b>	<b>4,059,091</b>	<b>3,827,893</b>
<b>Total OPEB liability - ending (a)</b>	<b>\$ 4,497,319</b>	<b>\$ 4,059,091</b>
<b>Plan fiduciary net position as a percentage of the total OPEB liability</b>	0.00%	0.00%
<b>Covered-employee payroll</b>	\$ 3,654,304	\$ 3,506,568
<b>Net OPEB liability as a percentage of covered-employee payroll</b>	123.07%	115.76%

(1) Historical information is required only for the measurement periods for which GASB 75 is applicable. Fiscal Year 2018 was the first year of implementation. Future years' information will be displayed up to 10 years as information becomes available.

**Notes to Schedule:** None.

**Changes in assumptions:** The interest assumption changed from 3.80% to 3.50%.

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## **SUPPLEMENTARY INFORMATION**

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## NONMAJOR GOVERNMENTAL FUNDS

The following special revenue funds have been classified as nonmajor funds:

**Gas Tax** - To account for receipts and expenditures of money apportioned under Streets and Highways for maintenance, rehabilitation or improvement of public streets.

**Air Quality** - To account for funds provided by the State Transportation Act for the construction of pedestrian, bicycle and handicapped amenities.

**Proposition A Local Transit Assistance** - To account for the half-cent sales tax to improve local transit operations, reduce traffic congestion, and improve air quality.

**Narcotics Forfeiture** - To account for resources used solely for investigation, detection and prosecution of criminal drug activities.

**State COPS Grant** - To account for State assistance used to fund frontline municipal police services.

**Local Law Enforcement Block** - To account for Federal assistance block grant programs provided by the United States Department of Justice to support public safety and crime prevention efforts.

**Used Oil Recycling Grant** - To account for funds related to the City's used oil recycling program.

**Lawndale Cable Usage Corporation** - To track monies for the City's Cable Communication Program that provides audio visual services and local government TV access.

**Department of Conservation Grant** - To account for funds received and expended for park renovation projects.

**Justice Assisted Grant** - To account for federal funds in the City's law enforcement program.

**Park Development** - To account for funds received from developers for park improvements.

**LA County Parks Maintenance Grant** - To account for maintenance of parks and recreational facilities.

**LA CO Maintenance Grant – Hopper Park** - To account for maintenance related to Hopper Park.

**CO Maintenance Grant – William Green** - To account for maintenance related to William Green Park.

**Measure M Local Return** – To account for the half-cent sales tax for street improvements.

**Safe Routes to School** – To account for funds for a feasibility study for safe routes to local schools.

**SB1 RMRA** – To account for gas tax to be used for road and street infrastructure improvements.

## NONMAJOR GOVERNMENTAL FUNDS (CONTINUED)

The following capital projects funds have been classified as nonmajor funds:

**Proposition C Local Transit Assistance** - To account for the half-cent sales tax to improve local transit operations, reduce traffic congestion, and improve air quality.

**State Transit Program (Local)** – To account for state funds for road and street infrastructure improvements.

**Community Development Block Grant** - To account for monies received and expended by the City as a participant in the Federal Community Block Grant programs.

**Prop 1B** - To account for state funds for road and street infrastructure improvements.

**Safetea-Lu** - To account for funds for road and street infrastructure improvements.

**Prop C25 Grant** - To account for funds for road and street infrastructure improvements.

**Appropriations Act** - To account for funds for road and street infrastructure improvements.

**Metro STP-L** - To account for funds for road and street infrastructure improvements.

**Measure R** - To account for local funds for road and street infrastructure improvements.

**Metro STPL Exchange 2014** - To account for funds for road and street infrastructure improvements.

**Metro STPL Exchange 2017** - To account for funds for road and street infrastructure improvements.

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CITY OF LAWDALE

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

	Special Revenue Funds			
	Gas Tax	Air Quality	Proposition A Local Transit Assistance	Narcotics Forfeiture
<b>Assets</b>				
Cash and investments	\$ 125,577	\$ 124,447	\$ 1,380,155	\$ 54,392
Receivables:				
Accounts	-	11,301	-	-
Grants	-	-	-	-
Accrued interest	47	130	1,479	59
Notes and loans	-	-	-	-
<b>Total Assets</b>	<b>\$ 125,624</b>	<b>\$ 135,878</b>	<b>\$ 1,381,634</b>	<b>\$ 54,451</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ 47,572	\$ -	\$ 72,603	\$ -
Accrued liabilities	7,335	-	2,406	-
Due to other funds	-	-	-	-
<b>Total Liabilities</b>	<b>54,907</b>	<b>-</b>	<b>75,009</b>	<b>-</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	-
Public safety	-	-	-	54,451
Recreation and community services	-	-	1,306,625	-
Public works	70,717	-	-	-
Capital projects	-	-	-	-
Air quality	-	135,878	-	-
Municipal services	-	-	-	-
Unassigned	-	-	-	-
<b>Total Fund Balances</b>	<b>70,717</b>	<b>135,878</b>	<b>1,306,625</b>	<b>54,451</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 125,624</b>	<b>\$ 135,878</b>	<b>\$ 1,381,634</b>	<b>\$ 54,451</b>

CITY OF LAWDALE

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

(CONTINUED)

	Special Revenue Funds			
	State COPS Grant	Local Law Enforcement Block	Used Oil Recycling Grant	Lawndale Cable Usage Corporation
<b>Assets</b>				
Cash and investments	\$ 85,296	\$ 15,468	\$ 27,784	\$ 52,166
Receivables:				
Accounts	-	-	-	10,038
Grants	-	-	-	-
Accrued interest	107	-	-	43
Notes and loans	-	-	-	-
<b>Total Assets</b>	<b>\$ 85,403</b>	<b>\$ 15,468</b>	<b>\$ 27,784</b>	<b>\$ 62,247</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ 19,890	\$ -	\$ 12,071	\$ 490
Accrued liabilities	-	-	-	-
Due to other funds	-	-	-	-
<b>Total Liabilities</b>	<b>19,890</b>	<b>-</b>	<b>12,071</b>	<b>490</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	-
Public safety	65,513	15,468	-	-
Recreation and community services	-	-	-	-
Public works	-	-	15,713	-
Capital projects	-	-	-	-
Air quality	-	-	-	-
Municipal services	-	-	-	61,757
Unassigned	-	-	-	-
<b>Total Fund Balances</b>	<b>65,513</b>	<b>15,468</b>	<b>15,713</b>	<b>61,757</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 85,403</b>	<b>\$ 15,468</b>	<b>\$ 27,784</b>	<b>\$ 62,247</b>

CITY OF LAWNSDALE

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

	Special Revenue Funds			
	Department of Conservation Grant	Justice Assisted Grant	Park Development	LA County Parks Maintenance Grant
<b>Assets</b>				
Cash and investments	\$ 25,880	\$ -	\$ 33,138	\$ -
Receivables:				
Accounts	-	-	-	-
Grants	-	17,728	-	-
Accrued interest	-	-	36	-
Notes and loans	-	-	-	-
<b>Total Assets</b>	<b>\$ 25,880</b>	<b>\$ 17,728</b>	<b>\$ 33,174</b>	<b>\$ -</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Accrued liabilities	-	-	-	-
Due to other funds	-	17,728	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>17,728</b>	<b>-</b>	<b>-</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	-
Public safety	-	-	-	-
Recreation and community services	25,880	-	33,174	-
Public works	-	-	-	-
Capital projects	-	-	-	-
Air quality	-	-	-	-
Municipal services	-	-	-	-
Unassigned	-	-	-	-
<b>Total Fund Balances</b>	<b>25,880</b>	<b>-</b>	<b>33,174</b>	<b>-</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 25,880</b>	<b>\$ 17,728</b>	<b>\$ 33,174</b>	<b>\$ -</b>

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

(CONTINUED)

	Special Revenue Funds			
	LA CO Maint Grant - Hopper Park	CO Maint Grant - William Green	Measure M Local Return	Safe Routes to School
<b>Assets</b>				
Cash and investments	\$ -	\$ -	\$ 786,922	\$ -
Receivables:				
Accounts	-	-	-	-
Grants	-	-	-	-
Accrued interest	-	-	817	-
Notes and loans	-	-	-	-
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 787,739</b>	<b>\$ -</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ -	\$ -	\$ 10,250	\$ -
Accrued liabilities	-	-	-	-
Due to other funds	-	-	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>10,250</b>	<b>-</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	-
Public safety	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	-	777,489	-
Capital projects	-	-	-	-
Air quality	-	-	-	-
Municipal services	-	-	-	-
Unassigned	-	-	-	-
<b>Total Fund Balances</b>	<b>-</b>	<b>-</b>	<b>777,489</b>	<b>-</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 787,739</b>	<b>\$ -</b>

CITY OF LAWDALE

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

	Special Revenue Fund	Capital Projects Funds		
	SB1 RMRA	Proposition C Local Transit Assistance	State Transit Program (Local)	Community Development Block Grant
<b>Assets</b>				
Cash and investments	\$ 611,203	\$ 2,215,274	\$ -	\$ -
Receivables:				
Accounts	57,777	-	-	-
Grants	-	-	-	4,310
Accrued interest	615	2,314	-	-
Notes and loans	-	-	-	246,538
<b>Total Assets</b>	<b>\$ 669,595</b>	<b>\$ 2,217,588</b>	<b>\$ -</b>	<b>\$ 250,848</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ -	\$ 195,045	\$ -	\$ 4,400
Accrued liabilities	-	3,666	-	1,028
Due to other funds	-	-	-	969
<b>Total Liabilities</b>	<b>-</b>	<b>198,711</b>	<b>-</b>	<b>6,397</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	244,451
Public safety	-	-	-	-
Recreation and community services	-	-	-	-
Public works	669,595	-	-	-
Capital projects	-	2,018,877	-	-
Air quality	-	-	-	-
Municipal services	-	-	-	-
Unassigned	-	-	-	-
<b>Total Fund Balances</b>	<b>669,595</b>	<b>2,018,877</b>	<b>-</b>	<b>244,451</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 669,595</b>	<b>\$ 2,217,588</b>	<b>\$ -</b>	<b>\$ 250,848</b>

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

(CONTINUED)

Capital Projects Funds				
	Prop 1B	Safetea-Lu	Prop C25 Grant	Appropriations Act
<b>Assets</b>				
Cash and investments	\$ -	\$ -	\$ -	\$ -
Receivables:				
Accounts	-	-	-	-
Grants	-	-	315,890	-
Accrued interest	-	-	-	-
Notes and loans	-	-	-	-
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 315,890</b>	<b>\$ -</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Accrued liabilities	-	-	-	-
Due to other funds	-	-	303,819	-
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>303,819</b>	<b>-</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	-	315,890	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>315,890</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	-
Public safety	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	-	-	-
Capital projects	-	-	-	-
Air quality	-	-	-	-
Municipal services	-	-	-	-
Unassigned	-	-	(303,819)	-
<b>Total Fund Balances</b>	<b>-</b>	<b>-</b>	<b>(303,819)</b>	<b>-</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 315,890</b>	<b>\$ -</b>

CITY OF LAWDALE

COMBINING BALANCE SHEET  
NONMAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2019

Capital Projects Funds				
	Metro STP-L	Measure R	Metro STPL Exchange 2014	Metro STPL Exchange 2017
<b>Assets</b>				
Cash and investments	\$ -	\$ 769,836	\$ -	\$ 553,970
Receivables:				
Accounts	-	-	-	-
Grants	-	55,585	-	-
Accrued interest	-	732	-	601
Notes and loans	-	-	-	-
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 826,153</b>	<b>\$ -</b>	<b>\$ 554,571</b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>				
<b>Liabilities</b>				
Accounts payable	\$ -	\$ 27,367	\$ -	\$ 3,031
Accrued liabilities	-	2,546	-	233
Due to other funds	-	40,969	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>70,882</b>	<b>-</b>	<b>3,264</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues	-	55,585	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>55,585</b>	<b>-</b>	<b>-</b>
<b>Fund Balances</b>				
Restricted for:				
Community development projects	-	-	-	-
Public safety	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	-	-	551,307
Capital projects	-	699,686	-	-
Air quality	-	-	-	-
Municipal services	-	-	-	-
Unassigned	-	-	-	-
<b>Total Fund Balances</b>	<b>-</b>	<b>699,686</b>	<b>-</b>	<b>551,307</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ -</b>	<b>\$ 826,153</b>	<b>\$ -</b>	<b>\$ 554,571</b>

CITY OF LAWDALE

COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2019

	<b>Total Nonmajor Governmental Funds</b>
<b>Assets</b>	
Cash and investments	\$ 6,861,508
Receivables:	
Accounts	79,116
Grants	393,513
Accrued interest	6,980
Notes and loans	246,538
	<u>246,538</u>
<b>Total Assets</b>	<b><u>\$ 7,587,655</u></b>
<b>Liabilities, Deferred Inflows of Resources and Fund Balances</b>	
<b>Liabilities</b>	
Accounts payable	\$ 392,719
Accrued liabilities	17,214
Due to other funds	363,485
	<u>363,485</u>
<b>Total Liabilities</b>	<b><u>773,418</u></b>
<b>Deferred Inflows of Resources</b>	
Unavailable revenues	371,475
	<u>371,475</u>
<b>Total Deferred Inflows of Resources</b>	<b><u>371,475</u></b>
<b>Fund Balances</b>	
Restricted for:	
Community development projects	244,451
Public safety	135,432
Recreation and community services	1,365,679
Public works	2,084,821
Capital projects	2,718,563
Air quality	135,878
Municipal services	61,757
Unassigned	(303,819)
	<u>(303,819)</u>
<b>Total Fund Balances</b>	<b><u>6,442,762</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b><u>\$ 7,587,655</u></b>

CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	Special Revenue Funds			
	Gas Tax	Air Quality	Proposition A Local Transit Assistance	Narcotics Forfeiture
<b>Revenues</b>				
Intergovernmental	\$ 757,926	\$ 43,590	\$ 669,839	\$ -
Charges for services	-	-	840	-
Use of money and property	271	443	5,300	212
Contributions	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>758,197</b>	<b>44,033</b>	<b>675,979</b>	<b>212</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Planning and community development	-	-	-	-
Recreation and community services	-	-	619,048	-
Public works	695,596	75	-	-
Capital outlay	-	39,605	-	-
<b>Total Expenditures</b>	<b>695,596</b>	<b>39,680</b>	<b>619,048</b>	<b>-</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	62,601	4,353	56,931	212
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	62,601	4,353	56,931	212
<b>Fund Balances</b>				
Beginning of year, as originally reported	8,116	131,525	1,249,694	54,239
Restatements	-	-	-	-
Beginning of year, as restated	8,116	131,525	1,249,694	54,239
<b>Fund Balances, End of Year</b>	<b>\$ 70,717</b>	<b>\$ 135,878</b>	<b>\$ 1,306,625</b>	<b>\$ 54,451</b>

## CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

(CONTINUED)

	Special Revenue Funds			
	State COPS Grant	Local Law Enforcement Block	Used Oil Recycling Grant	Lawdale Cable Usage Corporation
<b>Revenues</b>				
Intergovernmental	\$ 148,747	\$ -	\$ 9,294	\$ -
Charges for services	-	-	-	42,074
Use of money and property	403	-	-	109
Contributions	-	-	-	-
Miscellaneous	-	-	-	15
<b>Total Revenues</b>	<b>149,150</b>	<b>-</b>	<b>9,294</b>	<b>42,198</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	650
Public safety	119,340	-	-	-
Planning and community development	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	-	12,071	-
Capital outlay	-	-	-	-
<b>Total Expenditures</b>	<b>119,340</b>	<b>-</b>	<b>12,071</b>	<b>650</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	29,810	-	(2,777)	41,548
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	-	8,871
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,871</b>
Net Change in Fund Balances	29,810	-	(2,777)	50,419
<b>Fund Balances</b>				
Beginning of year, as originally reported	35,703	15,468	18,490	11,338
Restatements	-	-	-	-
Beginning of year, as restated	35,703	15,468	18,490	11,338
<b>Fund Balances, End of Year</b>	<b>\$ 65,513</b>	<b>\$ 15,468</b>	<b>\$ 15,713</b>	<b>\$ 61,757</b>

CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	Special Revenue Funds			
	Department of Conservation Grant	Justice Assisted Grant	Park Development	LA County Parks Maintenance Grant
<b>Revenues</b>				
Intergovernmental	\$ 8,636	\$ 26,795	\$ -	\$ 499,931
Charges for services	-	-	17,492	-
Use of money and property	-	-	102	-
Contributions	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>8,636</b>	<b>26,795</b>	<b>17,594</b>	<b>499,931</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	26,795	-	-
Planning and community development	-	-	-	-
Recreation and community services	-	-	-	9,930
Public works	-	-	-	-
Capital outlay	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>26,795</b>	<b>-</b>	<b>9,930</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	8,636	-	17,594	490,001
<b>Other Financing Sources (Uses)</b>				
Transfers in	17,244	-	-	-
Transfers out	-	-	-	(52,427)
<b>Total Other Financing Sources (Uses)</b>	<b>17,244</b>	<b>-</b>	<b>-</b>	<b>(52,427)</b>
Net Change in Fund Balances	25,880	-	17,594	437,574
<b>Fund Balances</b>				
Beginning of year, as originally reported	-	-	15,580	(437,574)
Restatements	-	-	-	-
Beginning of year, as restated	-	-	15,580	(437,574)
<b>Fund Balances, End of Year</b>	<b>\$ 25,880</b>	<b>\$ -</b>	<b>\$ 33,174</b>	<b>\$ -</b>

CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

(CONTINUED)

	Special Revenue Funds			
	LA CO Maint Grant - Hopper Park	CO Maint Grant - William Green	Measure M Local Return	Safe Routes to School
<b>Revenues</b>				
Intergovernmental	\$ -	\$ -	\$ 469,597	\$ 34,854
Charges for services	-	-	-	-
Use of money and property	-	-	2,513	-
Contributions	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>472,110</b>	<b>34,854</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Planning and community development	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	-	47,337	-
Capital outlay	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>47,337</b>	<b>-</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	424,773	34,854
<b>Other Financing Sources (Uses)</b>				
Transfers in	11,441	40,986	-	-
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>11,441</b>	<b>40,986</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	11,441	40,986	424,773	34,854
<b>Fund Balances</b>				
Beginning of year, as originally reported	(11,441)	(40,986)	352,716	(34,854)
Restatements	-	-	-	-
Beginning of year, as restated	(11,441)	(40,986)	352,716	(34,854)
<b>Fund Balances, End of Year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 777,489</b>	<b>\$ -</b>

CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	Special	Capital Projects Funds		
	Revenue Fund	Proposition C Local Transit Assistance	State Transit Program (Local)	Community Development Block Grant
	SB1 RMRA			
<b>Revenues</b>				
Intergovernmental	\$ 493,362	\$ 555,613	\$ -	\$ 67,522
Charges for services	-	-	-	-
Use of money and property	1,608	8,245	-	-
Contributions	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>494,970</b>	<b>563,858</b>	<b>-</b>	<b>67,522</b>
<b>Expenditures</b>				
Current:				
General government	-	-	13	-
Public safety	-	-	-	-
Planning and community development	-	-	-	76,090
Recreation and community services	-	-	-	-
Public works	20,988	180,938	-	-
Capital outlay	-	338,767	-	-
<b>Total Expenditures</b>	<b>20,988</b>	<b>519,705</b>	<b>13</b>	<b>76,090</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	473,982	44,153	(13)	(8,568)
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	473,982	44,153	(13)	(8,568)
<b>Fund Balances</b>				
Beginning of year, as originally reported	195,613	1,974,724	13	253,019
Restatements	-	-	-	-
Beginning of year, as restated	195,613	1,974,724	13	253,019
<b>Fund Balances, End of Year</b>	<b>\$ 669,595</b>	<b>\$ 2,018,877</b>	<b>\$ -</b>	<b>\$ 244,451</b>

## CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

(CONTINUED)

	Capital Projects Funds			
	Prop 1B	Safetea-Lu	Prop C25 Grant	Appropriations Act
<b>Revenues</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Charges for services	-	-	-	-
Use of money and property	-	-	-	-
Contributions	-	-	-	174,087
Miscellaneous	-	-	-	6,580
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>180,667</b>
<b>Expenditures</b>				
Current:				
General government	7	-	-	-
Public safety	-	-	-	-
Planning and community development	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	-	7,509	-
Capital outlay	-	-	28,045	-
<b>Total Expenditures</b>	<b>7</b>	<b>-</b>	<b>35,554</b>	<b>-</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(7)	-	(35,554)	180,667
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	(7)	-	(35,554)	180,667
<b>Fund Balances</b>				
Beginning of year, as originally reported	7	(21,538)	(268,265)	(180,667)
Restatements	-	21,538	-	-
Beginning of year, as restated	7	-	(268,265)	(180,667)
<b>Fund Balances, End of Year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (303,819)</b>	<b>\$ -</b>

CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	<u>Capital Projects Funds</u>			
	<u>Metro STP-L</u>	<u>Measure R</u>	<u>Metro STPL Exchange 2014</u>	<u>Metro STPL Exchange 2017</u>
<b>Revenues</b>				
Intergovernmental	\$ -	\$ 416,829	\$ -	\$ -
Charges for services	-	-	-	-
Use of money and property	-	2,391	-	2,207
Contributions	-	-	-	-
Miscellaneous	-	-	-	-
<b>Total Revenues</b>	<b>-</b>	<b>419,220</b>	<b>-</b>	<b>2,207</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Planning and community development	-	-	-	-
Recreation and community services	-	-	-	-
Public works	-	72,147	-	-
Capital outlay	-	55,586	-	24,011
<b>Total Expenditures</b>	<b>-</b>	<b>127,733</b>	<b>-</b>	<b>24,011</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	291,487	-	(21,804)
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net Change in Fund Balances	-	291,487	-	(21,804)
<b>Fund Balances</b>				
Beginning of year, as originally reported	(94,794)	408,199	(69,260)	573,111
Restatements	94,794	-	69,260	-
Beginning of year, as restated	-	408,199	-	573,111
<b>Fund Balances, End of Year</b>	<b>\$ -</b>	<b>\$ 699,686</b>	<b>\$ -</b>	<b>\$ 551,307</b>

CITY OF LAWDALE

COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2019

	<b>Total Nonmajor Governmental Funds</b>
<b>Revenues</b>	
Intergovernmental	\$ 4,202,535
Charges for services	60,406
Use of money and property	23,804
Contributions	174,087
Miscellaneous	6,595
	<hr/>
<b>Total Revenues</b>	<b>4,467,427</b>
	<hr/>
<b>Expenditures</b>	
Current:	
General government	670
Public safety	146,135
Planning and community development	76,090
Recreation and community services	628,978
Public works	1,036,661
Capital outlay	486,014
	<hr/>
<b>Total Expenditures</b>	<b>2,374,548</b>
	<hr/>
Excess (Deficiency) of Revenues Over (Under) Expenditures	2,092,879
	<hr/>
<b>Other Financing Sources (Uses)</b>	
Transfers in	78,542
Transfers out	(52,427)
	<hr/>
<b>Total Other Financing Sources (Uses)</b>	<b>26,115</b>
	<hr/>
Net Change in Fund Balances	2,118,994
	<hr/>
<b>Fund Balances</b>	
Beginning of year, as originally reported	4,138,176
Restatements	185,592
	<hr/>
Beginning of year, as restated	4,323,768
	<hr/>
<b>Fund Balances, End of Year</b>	<b>\$ 6,442,762</b>
	<hr/> <hr/>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 GAS TAX  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 8,116	\$ 8,116	\$ 8,116	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	846,283	846,283	757,926	(88,357)
Use of money and property	1,000	1,000	271	(729)
<b>Amounts Available for Appropriation</b>	<b>855,399</b>	<b>855,399</b>	<b>766,313</b>	<b>(89,086)</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	965,080	965,080	695,596	269,484
<b>Total Charges to Appropriation</b>	<b>965,080</b>	<b>965,080</b>	<b>695,596</b>	<b>269,484</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (109,681)</b>	<b>\$ (109,681)</b>	<b>\$ 70,717</b>	<b>\$ 180,398</b>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 AIR QUALITY  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 131,525	\$ 131,525	\$ 131,525	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	38,000	38,000	43,590	5,590
Use of money and property	100	100	443	343
<b>Amounts Available for Appropriation</b>	<b>169,625</b>	<b>169,625</b>	<b>175,558</b>	<b>5,933</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	-	240,000	75	239,925
Capital outlay	-	39,605	39,605	-
<b>Total Charges to Appropriation</b>	<b>-</b>	<b>279,605</b>	<b>39,680</b>	<b>239,925</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 169,625</b>	<b>\$ (109,980)</b>	<b>\$ 135,878</b>	<b>\$ 245,858</b>

CITY OF LAWNSDALE

**BUDGETARY COMPARISON SCHEDULE  
PROPOSITION A LOCAL TRANSIT ASSISTANCE  
YEAR ENDED JUNE 30, 2019**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 1,249,694	\$ 1,249,694	\$ 1,249,694	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	653,045	653,045	669,839	16,794
Charges for services	400	400	840	440
Use of money and property	5,500	5,500	5,300	(200)
Miscellaneous	32,000	32,000	-	(32,000)
<b>Amounts Available for Appropriation</b>	<b>1,940,639</b>	<b>1,940,639</b>	<b>1,925,673</b>	<b>(14,966)</b>
<b>Charges to Appropriation (Outflow):</b>				
Parks and recreation	730,206	730,206	619,048	111,158
Capital outlay	-	200,000	-	200,000
<b>Total Charges to Appropriation</b>	<b>730,206</b>	<b>930,206</b>	<b>619,048</b>	<b>311,158</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 1,210,433</b>	<b>\$ 1,010,433</b>	<b>\$ 1,306,625</b>	<b>\$ 296,192</b>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 STATE COPS GRANT  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 35,703	\$ 35,703	\$ 35,703	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	112,000	112,000	148,747	36,747
Use of money and property	50	50	403	353
<b>Amounts Available for Appropriation</b>	<b>147,753</b>	<b>147,753</b>	<b>184,853</b>	<b>37,100</b>
<b>Charges to Appropriation (Outflow):</b>				
Public safety	121,000	121,000	119,340	1,660
<b>Total Charges to Appropriation</b>	<b>121,000</b>	<b>121,000</b>	<b>119,340</b>	<b>1,660</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 26,753</b>	<b>\$ 26,753</b>	<b>\$ 65,513</b>	<b>\$ 38,760</b>

CITY OF LAWNSDALE

**BUDGETARY COMPARISON SCHEDULE  
USED OIL RECYCLING GRANT  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 18,490	\$ 18,490	\$ 18,490	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	-	-	9,294	9,294
<b>Amounts Available for Appropriation</b>	<b>18,490</b>	<b>18,490</b>	<b>27,784</b>	<b>9,294</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	9,100	9,100	12,071	(2,971)
<b>Total Charges to Appropriation</b>	<b>9,100</b>	<b>9,100</b>	<b>12,071</b>	<b>(2,971)</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 9,390</b>	<b>\$ 9,390</b>	<b>\$ 15,713</b>	<b>\$ 6,323</b>

CITY OF LAWNSDALE

**BUDGETARY COMPARISON SCHEDULE  
LAWNSDALE CABLE USAGE CORPORATION  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 11,338	\$ 11,338	\$ 11,338	\$ -
<b>Resources (Inflows):</b>				
Charges for services	33,300	33,300	42,074	8,774
Use of money and property	30	30	109	79
Miscellaneous	250	250	15	(235)
Transfers in	-	-	8,871	8,871
<b>Amounts Available for Appropriation</b>	<b>44,918</b>	<b>44,918</b>	<b>62,407</b>	<b>17,489</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	-	-	650	(650)
Transfers out	33,000	33,000	-	33,000
<b>Total Charges to Appropriation</b>	<b>33,000</b>	<b>33,000</b>	<b>650</b>	<b>32,350</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 11,918</b>	<b>\$ 11,918</b>	<b>\$ 61,757</b>	<b>\$ 49,839</b>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 DEPARTMENT OF CONSERVATION GRANT  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ -	\$ -	\$ -	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	9,000	9,000	8,636	(364)
Transfers in	-	-	17,244	17,244
<b>Amounts Available for Appropriation</b>	<b>9,000</b>	<b>9,000</b>	<b>25,880</b>	<b>16,880</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 25,880</b>	<b>\$ 16,880</b>

CITY OF LAWNSDALE

**BUDGETARY COMPARISON SCHEDULE  
PARK DEVELOPMENT  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 15,580	\$ 15,580	\$ 15,580	\$ -
<b>Resources (Inflows):</b>				
Charges for services	500	500	17,492	16,992
Use of money and property	25	25	102	77
<b>Amounts Available for Appropriation</b>	<b>16,105</b>	<b>16,105</b>	<b>33,174</b>	<b>17,069</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 16,105</b>	<b>\$ 16,105</b>	<b>\$ 33,174</b>	<b>\$ 17,069</b>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 MEASURE M LOCAL RETURN  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 352,716	\$ 352,716	\$ 352,716	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	460,431	460,431	469,597	9,166
Use of money and property	200	200	2,513	2,313
<b>Amounts Available for Appropriation</b>	<b>813,347</b>	<b>813,347</b>	<b>824,826</b>	<b>11,479</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	-	98,413	47,337	51,076
<b>Total Charges to Appropriation</b>	<b>-</b>	<b>98,413</b>	<b>47,337</b>	<b>51,076</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 813,347</b>	<b>\$ 714,934</b>	<b>\$ 777,489</b>	<b>\$ 62,555</b>

CITY OF LAWNSDALE

**BUDGETARY COMPARISON SCHEDULE  
SAFE ROUTES TO SCHOOL  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ (34,854)	\$ (34,854)	\$ (34,854)	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	-	-	34,854	34,854
<b>Amounts Available for Appropriation</b>	<b>(34,854)</b>	<b>(34,854)</b>	<b>-</b>	<b>34,854</b>
<b>Charges to Appropriation (Outflow):</b>				
Capital outlay	-	11,977	-	11,977
<b>Total Charges to Appropriation</b>	<b>-</b>	<b>11,977</b>	<b>-</b>	<b>11,977</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (34,854)</b>	<b>\$ (46,831)</b>	<b>\$ -</b>	<b>\$ 46,831</b>

CITY OF LAWDALE

BUDGETARY COMPARISON SCHEDULE  
 SB1 RMRA  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 195,613	\$ 195,613	\$ 195,613	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	554,061	554,061	493,362	(60,699)
Use of money and property	200	200	1,608	1,408
<b>Amounts Available for Appropriation</b>	<b>749,874</b>	<b>749,874</b>	<b>690,583</b>	<b>(59,291)</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	743,198	743,198	20,988	722,210
<b>Total Charges to Appropriation</b>	<b>743,198</b>	<b>743,198</b>	<b>20,988</b>	<b>722,210</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 6,676</b>	<b>\$ 6,676</b>	<b>\$ 669,595</b>	<b>\$ 662,919</b>

CITY OF LAWNSDALE

BUDGETARY COMPARISON SCHEDULE  
 PROPOSITION C LOCAL TRANSIT ASSISTANCE  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,974,724	\$ 1,974,724	\$ 1,974,724	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	541,684	541,684	555,613	13,929
Use of money and property	10,000	10,000	8,245	(1,755)
<b>Amounts Available for Appropriation</b>	<b>2,526,408</b>	<b>2,526,408</b>	<b>2,538,582</b>	<b>12,174</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	439,587	439,587	180,938	258,649
Capital outlay	-	793,430	338,767	454,663
<b>Total Charges to Appropriation</b>	<b>439,587</b>	<b>1,233,017</b>	<b>519,705</b>	<b>713,312</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 2,086,821</b>	<b>\$ 1,293,391</b>	<b>\$ 2,018,877</b>	<b>\$ 725,486</b>

CITY OF LAWDALE

**BUDGETARY COMPARISON SCHEDULE  
COMMUNITY DEVELOPMENT BLOCK GRANT  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 253,019	\$ 253,019	\$ 253,019	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	332,997	332,997	67,522	(265,475)
<b>Amounts Available for Appropriation</b>	<b>586,016</b>	<b>586,016</b>	<b>320,541</b>	<b>(265,475)</b>
<b>Charges to Appropriation (Outflow):</b>				
Community development	121,626	121,626	76,090	45,536
Capital outlay	211,371	211,371	-	211,371
<b>Total Charges to Appropriation</b>	<b>332,997</b>	<b>332,997</b>	<b>76,090</b>	<b>256,907</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 253,019</b>	<b>\$ 253,019</b>	<b>\$ 244,451</b>	<b>\$ (8,568)</b>

CITY OF LAWDALE

BUDGETARY COMPARISON SCHEDULE  
 PROP C25 GRANT  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ (268,265)	\$ (268,265)	\$ (268,265)	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	95,326	1,947,750	-	(1,947,750)
<b>Amounts Available for Appropriation</b>	<b>(172,939)</b>	<b>1,679,485</b>	<b>(268,265)</b>	<b>(1,947,750)</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	95,325	95,325	7,509	87,816
Capital outlay	-	1,852,424	28,045	1,824,379
<b>Total Charges to Appropriation</b>	<b>95,325</b>	<b>1,947,749</b>	<b>35,554</b>	<b>1,912,195</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (268,264)</b>	<b>\$ (268,264)</b>	<b>\$ (303,819)</b>	<b>\$ (35,555)</b>

CITY OF LAWDALE

BUDGETARY COMPARISON SCHEDULE  
 APPROPRIATIONS ACT  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ (180,667)	\$ (180,667)	\$ (180,667)	\$ -
<b>Resources (Inflows):</b>				
Contributions	-	174,087	174,087	-
Miscellaneous	-	-	6,580	6,580
<b>Amounts Available for Appropriation</b>	<b>(180,667)</b>	<b>(6,580)</b>	<b>-</b>	<b>6,580</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (180,667)</b>	<b>\$ (6,580)</b>	<b>\$ -</b>	<b>\$ 6,580</b>

CITY OF LAWDALE

BUDGETARY COMPARISON SCHEDULE  
 MEASURE R  
 YEAR ENDED JUNE 30, 2019

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 408,199	\$ 408,199	\$ 408,199	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	480,980	915,071	416,829	(498,242)
Use of money and property	1,000	1,000	2,391	1,391
<b>Amounts Available for Appropriation</b>	<b>890,179</b>	<b>1,324,270</b>	<b>827,419</b>	<b>(496,851)</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	277,232	378,098	72,147	305,951
Capital outlay	285,072	907,616	55,586	852,030
<b>Total Charges to Appropriation</b>	<b>562,304</b>	<b>1,285,714</b>	<b>127,733</b>	<b>1,157,981</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 327,875</b>	<b>\$ 38,556</b>	<b>\$ 699,686</b>	<b>\$ 661,130</b>

CITY OF LAWDALE

**BUDGETARY COMPARISON SCHEDULE  
METRO STPL EXCHANGE 2017  
YEAR ENDED JUNE 30, 2019**

	<b>Budget Amounts</b>		<b>Actual Amounts</b>	<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>		
Budgetary Fund Balance, July 1	\$ 573,111	\$ 573,111	\$ 573,111	\$ -
<b>Resources (Inflows):</b>				
Use of money and property	-	-	2,207	2,207
<b>Amounts Available for Appropriation</b>	<b>573,111</b>	<b>573,111</b>	<b>575,318</b>	<b>2,207</b>
<b>Charges to Appropriation (Outflow):</b>				
Capital outlay	300,000	573,000	24,011	548,989
<b>Total Charges to Appropriation</b>	<b>300,000</b>	<b>573,000</b>	<b>24,011</b>	<b>548,989</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 273,111</b>	<b>\$ 111</b>	<b>\$ 551,307</b>	<b>\$ 551,196</b>

## STATISTICAL SECTION

This part of the City of Lawndale's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

<u>Contents</u>	<u>Page</u>
Financial Trends <i>These schedules contain trend information to help the reader understand how the government's financial performance and wellbeing have changed over time.</i>	117
Revenue Capacity <i>These schedules contain trend information to help the reader assess the government's most significant revenue source, property tax.</i>	120
Debt Capacity <i>These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.</i>	128
Demographic and Economic Information <i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.</i>	130
Operating Information <i>These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.</i>	136

Sources: Unless otherwise notes, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year.

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**CITY OF LAWDALE**

Net Position by Component  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Governmental Activities:										
Investment in capital assets (net of debt)	\$ 42,993,707	\$ 44,308,151	\$ 45,232,399	\$ 45,929,475	\$ 41,632,026	\$ 41,303,660	\$ 39,758,551	\$ 40,567,520	\$ 30,670,978	\$ 26,057,678
Restricted	14,946,011	13,516,348	13,878,261	12,998,959	25,108,842	5,971,750	5,131,368	4,180,641	12,139,977	7,351,260
Unrestricted	14,601,717	12,280,467	14,736,240	16,089,931	(1,881,516)	23,838,865	30,431,748	36,617,212	10,343,999	19,468,984
Total primary government net position	\$ 72,541,435	\$ 70,104,966	\$ 73,846,900	\$ 75,018,365	\$ 64,859,352	\$ 71,114,275	\$ 75,321,667	\$ 81,365,373	\$ 53,154,954	\$ 52,877,922

Source: City of Lawndale, Finance Department

**CITY OF LAWDALE**  
Changes in Net Position  
Last Nine Fiscal Years  
(accrual basis of accounting)

	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>Expenses:</b>									
Governmental activities:									
General government	\$ 4,074,964	\$ 4,051,141	\$ 3,974,826	\$ 3,375,499	\$ 3,494,495	\$ 3,644,909	\$ 3,336,790	\$ 3,277,266	\$ 3,204,153
Public safety	5,533,190	5,637,010	5,481,018	5,166,327	4,984,084	4,767,707	4,744,660	4,567,440	4,567,840
Municipal services	1,078,957	1,026,693	1,161,697	1,090,955	5,109,539	4,676,472	5,446,000	5,086,433	5,121,295
Planning & community development	1,478,685	1,344,843	2,342,003	1,808,464	1,869,744	1,378,366	1,511,370	3,568,319	4,666,135
Recreation & community services	1,943,391	1,891,344	2,520,125	1,934,189	1,839,218	1,938,500	1,840,035	1,712,014	1,642,338
Public works	4,400,419	5,647,091	2,845,551	3,821,975	-	-	-	-	-
Interest on long-term debt	19,318	20,624	22,083	23,516	24,565	25,914	13,277	447,168	1,517,463
Total primary government expenses	18,528,924	19,618,746	18,347,303	17,220,925	17,321,645	16,431,868	16,892,132	18,658,640	20,719,224
<b>Program revenues:</b>									
Governmental activities:									
Charges for services									
General government	1,696,097	1,555,791	1,516,849	1,446,541	1,465,754	536,706	522,334	593,495	836,409
Public safety	-	-	-	-	12,200	597,372	553,723	582,465	562,262
Planning & community development	205,715	200,452	344,716	417,392	324,518	277,134	383,194	240,298	354,930
Other activities	961,062	630,519	399,385	334,282	2,164,047	335,099	281,859	244,957	204,520
Operating contributions & grants	727,699	192,529	289,943	461,251	1,155,002	143,560	139,215	64,825	100,000
Capital contributions & grants	3,410,974	3,548,855	3,036,855	7,526,062	2,317,196	1,777,527	451,796	1,968,800	2,692,869
Total primary government program revenue	7,001,547	6,128,146	5,587,748	10,185,528	7,438,717	3,667,398	2,332,121	3,694,840	4,750,990
Total net revenues (expenses)	(11,527,377)	(13,490,600)	(12,759,555)	(7,035,397)	(9,882,928)	(12,764,470)	(14,560,011)	(14,963,800)	(15,968,234)
<b>General revenues and other changed in net position:</b>									
Governmental activities:									
Taxes:									
Property tax, levied for general purpose	1,625,047	1,415,740	1,393,299	1,264,229	1,257,326	1,207,732	2,123,835	890,896	860,017
Property tax, Redevelopment tax increment	-	-	-	-	-	-	-	1,972,109	4,812,576
Transient occupancy tax	704,869	692,323	661,089	634,358	580,084	507,149	490,448	452,648	407,273
Sales tax	3,705,062	2,836,285	3,011,518	3,043,063	2,621,117	4,937,756	4,632,826	4,673,172	3,905,301
Franchise tax	762,816	746,337	719,734	760,317	600,595	577,720	494,445	427,277	504,479
Motor vehicle in lieu	3,615,968	3,425,585	3,259,248	3,124,005	2,967,075	2,853,843	2,797,818	2,772,165	2,892,525
Utility user tax	1,719,735	1,851,200	1,900,519	1,890,350	2,000,513	2,060,637	2,048,093	2,191,320	2,107,158
Investment income	-	-	-	-	110,233	99,903	116,388	135,534	333,253
Extraordinary items	1,414,559	-	-	5,042,253	-	-	-	-	-
Other general revenues	530,892	619,487	642,683	765,103	708,890	1,088,816	652,451	375,510	432,684
Total primary government revenue	14,078,948	11,586,957	11,588,090	16,523,678	10,845,833	13,333,556	13,356,304	13,890,631	16,255,266
Primary government change in net position, before any restatement of net position	\$ 2,551,571	\$ (1,903,643)	\$ (1,171,465)	\$ 9,488,281	\$ 962,905	\$ 569,086	\$ (1,203,707)	\$ (1,073,169)	\$ 287,032

The City of Lawndale has elected to show only nine years of data on this schedule since 2010 data is not classified in a consistent manner with other years shown.

**CITY OF LAWDALE**  
Fund Balances of Governmental Funds  
Last Nine Fiscal Years  
(modified accrual basis of accounting)

	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>General fund:</b>									
Nonspendable	\$ 7,702,065	\$ 8,600,651	\$ 9,452,893	\$ 9,510,896	\$ 11,504,529	\$ 927,304	\$ 3,032,263	\$ 6,904,925	\$ 7,303,787
Restricted	10,613	10,241	9,769	9,191	8,463	7,718	7,374	7,016	6,746
Committed	1,400,000	-	-	-	2,810,000	3,013,384	3,013,240	3,043,980	4,012,785
Assigned	-	-	-	-	245,962	153,496	222,555	195,104	391,868
Unassigned	7,520,502	6,143,591	5,763,383	6,929,628	2,857,327	14,214,377	15,426,052	11,221,961	11,560,364
<b>Total general fund</b>	<b>\$ 16,633,180</b>	<b>\$ 14,754,483</b>	<b>\$ 15,226,045</b>	<b>\$ 16,449,715</b>	<b>\$ 17,426,281</b>	<b>\$ 18,316,279</b>	<b>\$ 21,701,484</b>	<b>\$ 21,372,986</b>	<b>\$ 23,275,550</b>
<b>All other governmental funds:</b>									
<b>Special revenue funds</b>									
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 487,083	\$ -	\$ -	\$ -
Restricted	11,421,078	10,366,294	9,910,179	10,006,156	4,304,127	5,259,292	4,912,033	8,629,477	9,014,063
Committed	-	-	-	-	-	7,495,609	10,624,274	12,319,580	12,316,681
Assigned	-	-	-	-	-	-	-	-	-
Unassigned	-	(524,855)	(490,001)	(432,709)	(701,781)	(553,245)	(518,309)	(738,453)	(991,389)
<b>Capital project funds</b>									
Restricted	3,514,320	3,139,813	3,958,313	2,982,818	-	-	-	-	-
Unassigned	(303,819)	(565,264)	(539,765)	(1,280,168)	-	-	-	-	(14,042,465)
<b>Debt service funds</b>									
Restricted	-	-	-	-	-	-	-	-	12,139,286
<b>Total all other governmental funds:</b>	<b>\$ 14,631,579</b>	<b>\$ 12,415,988</b>	<b>\$ 12,838,726</b>	<b>\$ 11,276,097</b>	<b>\$ 3,602,346</b>	<b>\$ 12,688,739</b>	<b>\$ 15,017,998</b>	<b>\$ 20,210,604</b>	<b>\$ 18,436,176</b>

The City of Lawndale has elected to show only nine years of data on this schedule since data was not available for 2010.

# THE CITY OF LAWNSDALE

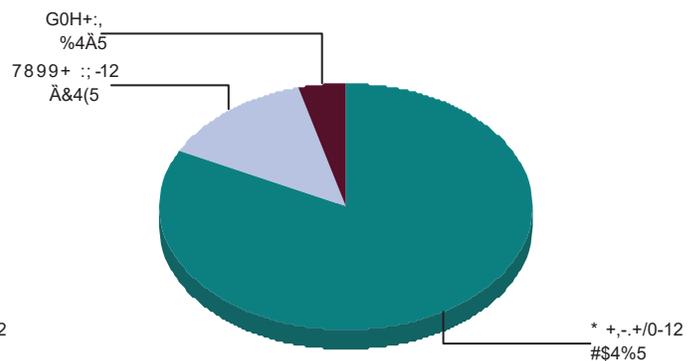
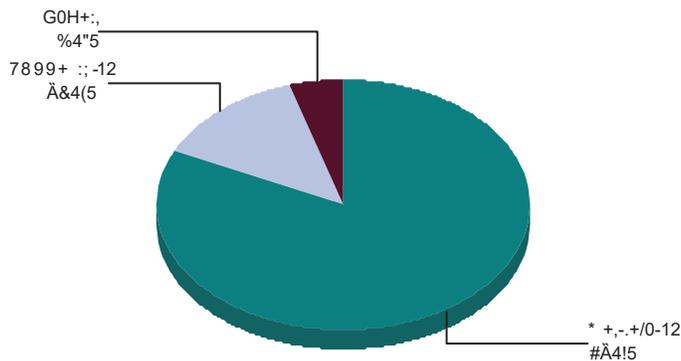
## 2018/19 USE CATEGORY SUMMARY

### BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
*+,.-./0-12	( \$&)	ÄÄ !"# \$%& # \$" 3#Ä4!56	ÄÄ !"# % "# (' ) 3#\$4%56
7899+;:-12	&)"	Ä&\$& \$%& # \$" 3Ä&4(56	Ä&\$Ä #!( ' ( 3Ä&4(56
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*+;:+10-8/12	Ä	Ä&%& (\$' 3'4'56	Ä&%& (\$' 3'4'56
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F/,+;=:+.	D%#E	Ä& )&' \$)& 3Ä4"56	Ä& )Ä& \$)& 3Ä4"56
<b>TOTALS</b>	<b>5,851</b>	<b>\$2,402,481,770</b>	<b>\$2,382,535,549</b>

**ASSESSED VALUE**

**NET TAXABLE VALUE**





# THE CITY OF LAWNSDALE

## 2018/19 ROLL SUMMARY

### Taxable Property Values

	Secured	Nonunitary Utilities	Unsecured
6.,-495	Ä& #"&	Ä)	Ä\$"
AB*5	Ä'	Ä)	Ä&
<b>Values</b>			
?.8@	ÄÄ !"" Ä#Ä \$%&	Ä)	Ä)
<=:,7>4=4805	Ä'(& %)% !"	Ä)	Ä)
64,578.9Ä6,7:4,0;	Ä#(" )#	Ä)	ÄÄ' (&% %%&
1+203,45	Ä"!& &#%	)	ÄÄ" )#" )\$"
*+,-./0	)	)	Ä)
<b>Total Value</b>	<b>\$2,354,977,493</b>	<b>\$0</b>	<b>\$37,730,273</b>
<b>Exemptions</b>			
B4.9ÄF50.04	ÄÄ) Ä&& %Ä#	Ä)	Ä)
64,578.9Ä6,7:4,0;	Ä)	Ä)	ÄÄ# )))
1+203,45	Ä)	)	Ä)
*+,-./0	)	)	Ä)
C7=47D84,5E	ÄÄ\$ %%Ä ("%	)	Ä)
<b>Total Exemptions*</b>	<b>\$10,155,217</b>	<b>\$0</b>	<b>\$17,000</b>
<b>Total Net Value</b>	<b>\$2,344,822,276</b>	<b>\$0</b>	<b>\$37,713,273</b>

Combined Values	Total
<b>Total Values</b>	<b>\$2,392,707,766</b>
<b>Total Exemptions</b>	<b>\$10,172,217</b>
<b>Net Total Values</b>	<b>\$2,382,535,549</b>

\* Note: Homeowner Exemptions are not included in Total Exemptions

Data Source: Los Angeles County Assessor 2018/19 Combined Tax Rolls  
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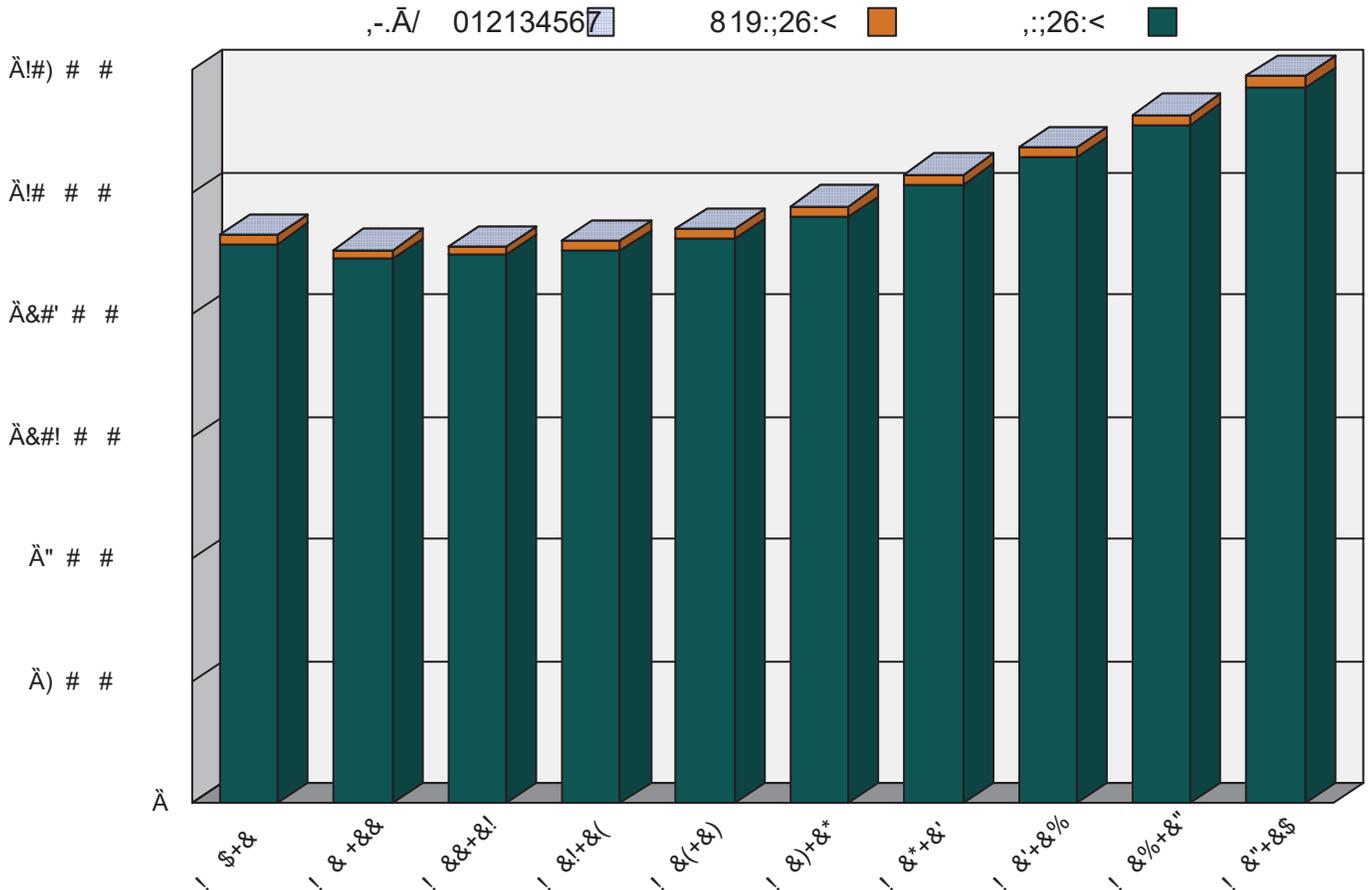
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# THE CITY OF LAWNSDALE

## NET TAXABLE ASSESSED VALUE HISTORY

2009/10 - 2018/19 Taxable Property Values

Lien Year	Secured	Unsecured	SBE Nonunitary	Net Total AV	% Change
2009/10	1,860,456,773			1,860,456,773	
2010/11	1,812,536,865			1,812,536,865	-2.58%
2011/12	1,823,727,384			1,823,727,384	0.62%
2012/13	1,840,307,328			1,840,307,328	0.91%
2013/14	1,879,355,065			1,879,355,065	2.12%
2014/15	1,954,619,099			1,954,619,099	4.00%
2015/16	2,058,686,794			2,058,686,794	5.32%
2016/17	2,147,185,813			2,147,185,813	4.30%
2017/18	2,255,583,367			2,255,583,367	5.05%
2018/19	2,382,535,549			2,382,535,549	5.63%







# THE CITY OF LAWNDALE

## 2018/19 TOP TEN PROPERTY TAXPAYERS

Top Property Owners Based On Net Values

Owner	Secured ÄÄ !"# \$ %&#&" '()* +,(- %	Unsecured ÄÄ !"# \$ %&#&" '()* +,(- %	Combined %Ä#&" '()* +,(- %	Primary Use & Primary Agency
J B- C+D-BE(F-GHEI (ÄB-8E(BB8	(0 1.232453647 (<=5'		\$13,327,629 0.56%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
4/ BB>(LGMNÄJ(BB8	(J 1.3;=3; ; (<J5'		\$11,005,000 0.46%	G"\$:K"@:Ä# >&! "\$ \$) ( -?' @!A
2/ 7JQ4;(+MGIREG+(SB %D(GE-BT OÄ" @K @PP" Ä#(M @/ÄÄ !"# \$	(. 173J.73755 (<J;'		\$9,419,977 0.40%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
J/ B- C+D-BE(BB8	(J 103;0=306J (<2J'		\$8,085,864 0.34%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
=/ S- TI MCEG(8MGÄMG- IE(8E+HEG	(. 153=7=3.=. (<24'	(. 1=32; ; (<:;'	\$7,600,451 0.32%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
6/ GU8R(BC+D-BE(BB8	(. 1534;23477 (<2.'		\$7,203,299 0.30%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
5/ B-G8R(->M8U- IE>(BB8	(. 153;.;36J; (<2;'		\$7,110,640 0.30%	G"\$:K"@:Ä# ID(V.
0/ L(-+D/(L-Ä8M(BB8 OÄ" @K @PP" Ä#(M @/ÄÄ !"# \$	(4 1=3J.=3;=0 (<42'	(. 1.32=.3220 (2<=0'	\$6,766,396 0.28%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
7/ >SÄ(E+IEGÄGU>E>(BB8	(. 1636063=4 (<47'		\$6,686,502 0.28%	8)99" !:Ä# >&! "\$ \$) ( -?' @!A
./ I-SUSU(MEUS-(DD>	(; 163J763=07 (<40'		\$6,496,589 0.27%	G"\$:K"@:Ä# ID(V.
<b>Top Ten Total</b>	(J2 10432J=35;7 (2<=;'	(4 1.32=63620 (2<6;'	\$83,702,347 3.51%	
<b>City Total</b>	1432JJ30443456	12535.23452	\$2,382,535,549	

I)P(MIX@' \$(#Ä\$,("K;,"(J)@ÄY.0Y.7(ZA(FÄ"Ä%(\$&:@?(\$Ä#\$(. )8T6Y2;.Y.7(O% \$.)@G<./

Data Source: Los Angeles County Assessor 2018/19 Combined Tax Rolls and the SBE Non Unitary Tax Roll

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# THE CITY OF LAWNDALE

## 2009/10 TOP TEN PROPERTY TAXPAYERS

Top Property Owners Based On Net Values

Owner	Secured		Unsecured		Combined		Primary Use & Primary Agency
	Parcels	Value % of Net AV	Parcels	Value % of Net AV	Value % of Net AV	% of Net AV	
1) LAWNDALE MARKET PLACE LLC	6	\$11,471,837 0.63%			\$11,471,837	0.62%	Commercial Successor Agency
2) SCP 2006 C23 CATX GL LP SUB (Pending Appeals On Parcels)	1	\$8,323,200 0.45%			\$8,323,200	0.45%	Commercial Successor Agency
3) LAWNDALE LLC	4	\$7,144,445 0.39%			\$7,144,445	0.38%	Commercial Successor Agency
4) BAYTOWER CORPORATE CENTER	1	\$6,710,840 0.37%			\$6,710,840	0.36%	Commercial Successor Agency
5) FARIBA TABIBI	9	\$6,462,878 0.35%			\$6,462,878	0.35%	Residential TD #1
6) RICH LAWNDALE LLC	1	\$6,364,611 0.35%			\$6,364,611	0.34%	Commercial Successor Agency
7) BAN DEVELOPMENT	12	\$6,270,091 0.34%			\$6,270,091	0.34%	Residential TD #1
8) SBP ENTERPRISES LLC	1	\$5,907,987 0.32%			\$5,907,987	0.32%	Commercial Successor Agency
9) SATNAAM INVESTMENTS	1	\$5,560,537 0.30%			\$5,560,537	0.30%	Commercial Successor Agency
10) MARIO AND MARIA ALVAREZ	1	\$5,517,950 0.30%			\$5,517,950	0.30%	Residential TD #1
<b>Top Ten Total</b>	37	\$69,734,376 3.81%	0	\$0 0.00%	\$69,734,376	3.75%	
<b>City Total</b>		\$1,831,477,610		\$28,979,163	\$1,860,456,773		

Top Owners last edited on 7/28/10 by nicholec using sales through 06/30/10 (Version th.0)

Data Source: Los Angeles County Assessor 2009/10 Combined Tax Rolls and the SBE Non Unitary Tax Roll

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Prepared On 12/19/2019 By MV







**CITY OF LAWNSDALE**  
Principal Employers  
Current Year and Ten Years Ago

<b>Employer</b>	<b>2019</b>		<b>2009</b>	
	Number of Employees	Percent of Total City Employment	Number of Employees	Percent of Total City Employment
City of Lawndale	99	2.98%	105	3.64%
VCA Advanced Veterinary Care	76	2.29%	40	1.39%
Target Store	75	2.26%		
El Super #43	72	2.17%		
McDonald's	72	2.17%	60	2.08%
Corepower Yoga LLC	53	1.60%		
Options For Life Inc	50	1.51%		
American Drilling Company	43	1.30%	68	2.36%
Carbro Corporation	40	1.20%	56	1.94%
Guitar Center	40	1.20%	47	1.63%
Value Plus Food Warehouse			91	3.15%
La Vida Medical Group			82	2.84%
Big Saver Foods			66	2.29%
El Pollo Inka	38	1.14%	44	1.52%
WEMS			42	1.46%
Property Prep			41	1.42%
Spires Restaurant	35	1.05%	36	1.25%
99 Cents Only Store			36	1.25%
Westwood Building Materials	24	0.72%	32	1.11%

Source: City of Lawndale, Finance Department  
US Census Bureau



**CITY OF LAWNSDALE**  
**TOP 25 SALES TAX PRODUCERS**  
**FOR FISCAL YEAR 2018-19**

<b>Business Name</b>	<b>Business Category</b>
Arco	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Austra Motors	Used Automotive Dealers
Capitol Wholesale Electric Supply	Plumbing/Electrical Supplies
Chevron	Service Stations
Cooks Lumber & Hardware	Building Materials
CVS Pharmacy	Drug Stores
Dunn Edwards Paint	Paint/Glass/Wallpaper
El Pollo Inka	Casual Dining
Guitar Center	Music Stores
Hawthorne Motors	Used Automotive Dealers
Hawthorne Motors Express	Used Automotive Dealers
McDonald's	Quick-Service Restaurants
Panda Express	Fast-Casual Restaurants
RJ's Construction & Landscaping Supplies	Contractors
Sherwin Williams	Paint/Glass/Wallpaper
Shilpark Paint	Paint/Glass/Wallpaper
Smart & Final	Grocery Stores
United Oil	Service Stations
USA Gasoline	Service Stations
Video & Audio Center	Electronics/Appliance Stores
Vio's Auto Sales	Used Automotive Dealers
Westwood Building Materials	Building Materials

Percent of Fiscal Year Total Paid By Top 25 Accounts = 64.79%

\* Firms Listed Alphabetically  
 Period: July 2018 Thru March 2019

Printed 12/19/2019

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL Companies

**CITY OF LAWNSDALE**  
**TOP 25 SALES TAX PRODUCERS**  
**FOR FISCAL YEAR 2009-10**

<b>Business Name</b>	<b>Business Category</b>
99 Cents Only	Variety Stores
Anthony's Ready Mix	Contractors
Arco	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Arco AM PM	Service Stations
Big Saver Foods	Grocery Stores
Capitol Wholesale Electric Supply	Plumbing/Electrical Supplies
Chevron	Service Stations
Cook's Lumber & Hardware	Building Materials
CVS Pharmacy	Drug Stores
Dunn Edwards Paint	Paint/Glass/Wallpaper
El Pollo Inka	Casual Dining
Fry's Shell	Service Stations
Guitar Center	Music Stores
Hawthorne Motors	Used Automotive Dealers
McDonald's	Quick-Service Restaurants
Pep Boys	Automotive Supply Stores
Rapid Gas	Service Stations
Shilpark Paint	Paint/Glass/Wallpaper
Smart & Final	Grocery Stores
Valu Plus	Grocery Stores
Video & Audio Center	Electronics/Appliance Stores
Vio's Auto Sales	Used Automotive Dealers
Westwood Building Materials	Building Materials

Percent of Fiscal Year Total Paid By Top 25 Accounts = 62.28%

\* Firms Listed Alphabetically  
 Period: July 2009 Thru March 2010

Printed 12/19/2019

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL Companies

City of Lawndale  
 Taxable Sales by Category  
 Last Ten Calendar Years  
 (in thousands of dollars)  
 Adjusted for Economic Data

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Apparel Stores	\$ 3,717	\$ 3,170	\$ 3,444	\$ 3,483	\$ 2,989	\$ 2,964	\$ 3,132	\$ 3,514	\$ 3,770	\$ 3,186
Food Stores	9,820	9,372	9,254	9,055	8,502	8,452	8,424	8,535	8,665	7,671
Eating and Drinking Places	28,970	29,281	31,062	32,185	31,274	35,618	39,436	42,042	44,616	46,218
Building Materials	32,678	29,271	32,823	32,585	37,516	41,597	42,282	44,902	46,850	51,029
Auto Dealers and Supplies	17,288	22,570	22,938	26,013	26,300	27,665	32,466	31,111	26,640	23,263
Service Stations	50,760	62,166	72,123	73,274	70,720	67,765	61,863	50,592	56,931	58,662
Other Retail Stores	35,914	33,178	32,771	33,688	32,752	35,962	38,287	41,706	49,874	51,287
All Other Outlets	38,683	40,415	41,916	43,834	47,220	50,637	57,109	59,679	64,204	65,033
Total	\$ 217,830	\$ 229,423	\$ 246,331	\$ 254,117	\$ 257,273	\$ 270,660	\$ 282,999	\$ 282,081	\$ 301,550	\$ 306,349

Sources: State Board of Equalization, California Department of Taxes and Fees Administration, State Controller's Office, The HdL Companies

Note: Due to confidentiality issues, the names of the ten largest revenue payers are not available. The categories presented are intended to provide alternative information regarding the sources of the City's revenue.

**CITY OF LAWDALE**  
 Full-Time Equivalent City Employees by Function  
 Last Ten Fiscal Years

Function	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
General government	39	39	39	39	38	38	38	38	41	41
Public safety	16	16	16	16	15	15	15	12	13	13
Community development	4	4	5	5	6	6	6	6	7	7
Culture and leisure	40	40	40	40	40	40	40	44	44	44
<b>Total</b>	<b>99</b>	<b>99</b>	<b>100</b>	<b>100</b>	<b>99</b>	<b>99</b>	<b>99</b>	<b>100</b>	<b>105</b>	<b>105</b>

Source: City of Lawndale, Finance Department

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## **SOUTH BAY WORKFORCE INVESTMENT BOARD**

11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250

Office 310-970-7700; Fax 310-970-7712

### Quarterly Summary of the October 17, 2019 South Bay Workforce Investment Board of Directors Meeting Lawndale

This report summarizes the October 17, 2019, South Bay Workforce Investment Board (SBWIB) meeting activities and program accomplishments during the 1<sup>st</sup> Quarter of Program Year 2019-2020. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

\*The South Bay Workforce Investment Board's 24<sup>th</sup> Annual Awards Ceremony was held on Thursday, October 10, 2019 at the Torrance Marriot. Los Angeles County Second District Supervisor Mark Ridley-Thomas, was presented with the SBWIB's highest award, the Esther Williams Award of Excellence. During the Ceremony the SBWIB also recognized former participant and Lawndale resident Jimmy Garcia. The Awards Ceremony celebrated the outstanding accomplishments of the workforce development community during the past year and attracted nearly 500 civic leaders, employers, training providers and graduates of job and career training programs.

\*The South Bay One-Stop Business & Career Center held 6 recruitment fairs during the 1<sup>st</sup> quarter with various employers including ABM, Allied Universal, Securitas, Liberty, and Buffalo Wild Wings. Over 250 job seekers attended the recruitment fairs resulting in 50 individuals being offered employment.

\*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 2 Lawndale residents in both adult and dislocated worker programs.

\*South Bay One-Stop Business & Career Centers exited a total of 2 Lawndale residents with employment during the first quarter.

\*On October 3<sup>rd</sup>, the SBWIB in partnership with El Camino College hosted the inaugural Warrior Jobs Career Education Hiring Event on the El Camino

College campus. Well over 600 students were in attendance to speak with 64 employers that included SpaceX, Terranea Resort, Los Angeles World Airports, Career Expansion, the Los Angeles Police Department, and several others. El Camino College was extremely pleased with the event and have requested that the SBWIB continue to collaborate with them on similar efforts.

\*5 youth from the City of Lawndale are being recruited for the WIOA year-round Youth Program; these individuals will have the opportunity to receive pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in and around the City of Lawndale.

\*The SBWIB's Bio-Flex initiative is a new innovative project to develop pre-apprenticeship and registered apprenticeship career pathways for the Bioscience industry. Bio-Flex is one component of the Los Angeles County Bioscience Initiative championed by Supervisor Mark Ridley-Thomas. 37 individuals have already completed and graduated from the Bio-Flex program and 17 other individuals are currently enrolled.

\*The South Bay WIB is currently recruiting 2 high school students from the City of Lawndale for the Fit for Gold Tutoring & Fitness Academy. The candidates should be high school seniors interested in working with elementary and middle school aged youth. Youth will have the opportunity to make up to \$1,300 and be eligible for program scholarships. Under this program the high school seniors provide homework assistance, nutrition information, and physical fitness activities to students in grade 3<sup>rd</sup> – 8<sup>th</sup>. Those interested in participating should contact a South Bay One-Stop Center.

\*Last quarter, the SBWIB facilitated for 15 South Bay middle and high school students, 3 of whom were from Lawndale High School, to partake in a 2-week program with the National Summer Transportation Institute (NSTI), offered by California State University of Los Angeles' College of Engineering, Computer Science, and Technology. The NSTI program offered instruction related to STEM and the transportation industry, including three days at Flabob Airport. Of the 15 students, 7 were extended the opportunity to attend a 1-week program at the National Flight Academy (NFA) in Pensacola, Florida. Only 32 students from California and around 200 in the Country are selected to participate in the NFA.

\*As part of the Youth at Work Jobs Program, 5 Lawndale students were recruited for an opportunity to receive paid pre-employment training and 120 hours of paid work experience. Youth had a chance to earn up to \$1,590.

\*16 middle school students participated in the South Bay Workforce Investment Board's 6<sup>th</sup> Annual "A Day in the Life of a College Student" field trip which was held at California State University of Dominguez Hills in July. During the field trip students were provided with a campus tour, informational workshops and also allowed to stay overnight in the dormitories.

\*Last quarter, the U.S. Department of Labor awarded a \$12 million grant to the West Los Angeles College/SBWIB led collaborative to prepare and place 5,000 individuals into pre-apprenticeship and apprenticeship roles in advanced manufacturing with a focus on the Aerospace and Bioscience industries over the next four years nationally under the Growing Advanced Manufacturing Apprenticeships Across America (GAMAAA) program. This grant was the only one awarded to a California applicant and will support training of new hires and incumbent workers. Locally the collaborative will be tasked with placing 1,500 apprentices and pre-apprenticeships. The SBWIB's role will be to generate awareness of the GAMAAA program locally as well as with workforce and employment development organizations in other parts of the nation such as South Carolina and Florida. Companies and participants interested in this opportunity may contact the SBWIB at (310) 970-7700 for additional information.

\*Our 1<sup>st</sup> quarter totals reflect 25,751 visits to our South Bay One-Stop Business and Career Centers.

\*As of September 2018, the SBWIB acquired SBWIB YouthBuild, formerly known as CCEO Youth Build. SBWIB YouthBuild is designed to assist youth and young adults with obtaining a high school diploma while participating in vocational training in the field of construction. SBWIB YouthBuild students receive academic assistance, mentoring, enrichment services, as well as training and assistance with securing employment. Last year the program had 39 total enrollments with the average daily attendance at 28. This program year 65 students have been enrolled in the YouthBuild program with the average daily attendance at 44.

\*Rapid Response services were provided to 2 South Bay companies that employ 446 individuals who were affected by layoffs/closures during the 1<sup>st</sup> Quarter of Program Year 2019-2020. Staff completed orientations to One-Stop services in addition to information regarding unemployment insurance benefits.

\*During the 1<sup>st</sup> quarter, the South Bay One-Stop Business & Career Center

reached out to 28 Lawndale-based employers which resulted in the Center successfully executing 2 on-the-job training contracts. The employers included M3 Services, Centinela Valley Union High School District, City of Lawndale, and Advanced Communication and Technology. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses to market SBWIB services available to meet their hiring and business needs.

\*159 Lawndale and Hawthorne youth visited the Hawthorne Teen Center during the first quarter.

\*In partnership with the Department of Children and Family Services (DCFS) the SBWIB hosted a Bridge-to-Work enrollment fair on October 9<sup>th</sup> with over 20 foster care youth in attendance, including Lawndale residents. The youth will go through pre-employment training and have the opportunity to earn up to \$5,300.

\*The Hawthorne Teen Center offers Lawndale and Hawthorne Youth Job Club every Thursday from 4pm-6pm to Lawndale youth and young adults between the ages of 16-24. During Job Club participants receive assistance with resume preparation, filling out applications and job leads.

This concludes my oral report. A written summary, along with a report of Program Year 2019-2020's 1<sup>st</sup> quarter activities and accomplishments is being provided for your personal review.

**Committees Activity Report**  
**(Based upon the July 18, 2019, South Bay Workforce Investment Board Meeting)**

**\*Rapid Response Summary of Activity from July 2018 – June 2019:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
2	446	2	0

City	Number of Companies Affected	Number of Employees Affected
Inglewood		
Hawthorne		
Lawndale		
El Segundo		
Gardena		
Carson	2	446
Redondo Beach		
Hermosa Beach		
Manhattan Beach		
Torrance		
Lomita		
Los Angeles		

**Youth Development Council (YDC) Committee Meeting, August 6, 2019:**

The August 8, 2019, Youth Development Council meeting was called to order at 9:07 a.m. The following information was discussed or acted upon:

The Committee took action to approve the May 7, 2019 Meeting Minutes and the Youth Activity and Performance Report.

Mr. Marlon Pascual provided the Committee with a presentation on the National Summer Transportation Institute (NSTI) and the weeklong transportation program at the National Flight Academy (NFA) in Pensacola, Florida. The SBWIB facilitated for 15 South Bay middle and high school students to partake in a 2-week program with the National Summer Transportation Institute (NSTI), offered by California State University of Los Angeles' College of Engineering, Computer Science, and Technology. Of the 15 students, 7 were extended the opportunity to attend the National Flight Academy (NFA) in Florida. Only 32 students from California and around 200 in the Country are selected to participate in the NFA.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the Fit for Gold Program, the YouthBuild Program, the Youth at Work Summer Program and the South Bay Promise Program.

Ms. Sharina Williams shared a slideshow with the Committee that displayed photos taken during the 6th Annual "A Day in the Life of a College Student" field trip which was held at California State University of Dominguez Hills in July. During the field trip 16 eighth grade students were provided with a campus tour, informational workshops and also allowed to stay overnight in the dormitories.

The Committee was also provided with an overview of special youth projects and grants which include the Disability Employment Accelerator, the Aero-Flex and Bio-Flex Pre-Apprenticeship and Apprenticeship

Programs, the renewal of the SBWIB YouthBuild Program, as well as the newly awarded Youth Reinvestment Grant and the \$12 million awarded to the West Los Angeles College/SBWIB led collaborative.

Presidents, Superintendents and Representatives from West Los Angeles College, Los Angeles Southwest College, Hawthorne, Centinela Valley, Lennox, Los Angeles Unified local district south, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:27 a.m.

**One Stop Policy Committee Meeting, August 21, 2019:**

The August 21, 2019, One Stop Policy Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon.

The May 28, 2019 meeting minutes and the 4th Quarter Summary for Classroom Training Providers Activity reports were approved.

The 4th Quarter Self-Service Activity Report through June 30, 2019 was presented by Mr. Jan Vogel and approved by the Committee as well.

Mr. Jan Vogel provided the disability services update by informing the Committee that there were a total of twenty individuals with disabilities that have been enrolled and placed into paid work experience under the Disability Employment Accelerator (DEA) program. The Committee was also informed that the first of two - 8 week CNC Machinist courses is set to begin on Monday, August 26th at El Camino College. The course will include added support and is only available to students with disabilities.

Ms. Justina Munoz provided the Committee with an update on the progress and submission of the amended One-Stop/AJCC Partner Memorandums of Understanding (MOUs). The SBWIB has collected a majority of the partner MOUs with 6 pending signatures. Once the remaining MOUs are collected they will be signed by the SBWIB Chairman and then submitted to the Chief Locally Elected Official for approval and a signature.

SBWIB One-Stop Operator Mr. Don Nakamoto provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:42 a.m.

**Performance & Evaluation Committee Meeting, August 20, 2019:**

The August 20, 2019, Performance & Evaluation Committee meeting was called to order at 9:00 a.m. The following items were discussed or acted upon:

The May 14, 2019, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 2018/19 4th quarter expenditure report through June 30, 2019 was approved unanimously, as well as the PY 2018/19 Self-Service and Activity report through June 30th.

Staff member Justina Munoz presented the 4th Quarter One-Stop Service Providers Report. The Report displayed that all South Bay One-Stop Centers and Service Providers have meet their goals in regards to enrollments, exits, and unsubsidized employment. There were no staff recommendations regarding the One-

Stop Centers and Service Providers performance. After review and discussion, the 4th Quarter Service Provider and Operating Cities Report was approved unanimously by the Committee.

Ms. Catherine Blaylock presented the 4th Quarter Vendor Performance Report. Staff recommendations were to place 52 training providers on probation and to place 83 training courses on hold. SBWIB staff send inquiry letter to the training providers that have demonstrated a placement rate less than 50%, allowing them an opportunity to work out any discrepancies. Providers that are placed on hold will not receive any more referrals until their placement numbers have improved. After a discussion the 4th Quarter Vendor Performance Report was approved unanimously by the Committee.

The meeting was adjourned at 9:53 a.m.

#### **Business & Economic Development Committee Meeting, October 2, 2019:**

The October 2, 2019, Business, Technology and Economic Development Committee meeting was called to order at 9:13 a.m. Due to lack of a quorum no formal action was taken, however the Committee Members in attendance were provided with the following updates:

The Committee reviewed the July 3, 2019, Meeting Minutes.

Staff member Maria Frias presented the PY 19-20 1st quarter Rapid Response Activity Report. 2 companies received Rapid Response services through September 30, 2019, with a total of 446 employees affected by layoffs/closures.

During the meeting the Committee was provided with updates on the Aero-Flex and Bio-Flex Pre-Apprenticeship and Apprenticeship Programs, the Employment Training Panel (ETP) Multiple Employer Contract (MEC), the GO-Virtual Initiative and the Perioperative Specialty RN Training Pilot Project.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that over 940 individuals were hired to work on a construction site or enrolled in an apprenticeship program since the program began in January of 2017.

The meeting was adjourned at 10:07 a.m.

#### **Executive Committee Meetings:**

The following are highlights of the August 8, 2019, September 12, 2019, and October 10, 2019, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this quarter.

During the first quarter, the Executive Committee selected the following individuals as Vice-Chairpersons for the Standing Committees: Mr. Tod Sword for the Business, Technology & Economic Development Committee, Mr. Brian Raber for the Performance & Evaluation Committee, Mr. Gregg McClain for the One Stop Policy Committee, and Ms. Ruthi Davis for the Youth Development Council Committee. These individuals will chair the Committee meetings in the Chairpersons absence and also serve as the Chairpersons alternate on the Executive Committee if they are unable to attend a meeting.

During the October 1st Inglewood City Council meeting the Mayor and City Council ratified the following appointments/re-appointments to the Board: Mr. Glenn Mitchell, Ms. Jarmene DeArmas, Ms. Susan Senior, and Mr. Jeremy Diaz.

The following individuals were approved to serve as alternates on the SBWIB: Mr. Omar Galindo from Plumbers Local 78, and Ms. Dawn Harris from Republic Services.

The Executive Committee approved the South Bay Workforce Investment Board October 17, 2019, Meeting Agenda during October 10th meeting.

This concludes the Executive Committee Report.

# **SOUTH BAY WORKFORCE INVESTMENT BOARD**

## **PY 2019-2020**

### **NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY**

	<b>PREVIOUS CUMULATIVE REPORT</b>	<b>PREVIOUS MONTH</b>	<b>MONTH OF SEPTEMBER</b>	<b>CUMULATIVE PY 19/20</b>
<b>INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER</b>	7874	4818	4188	12062
<b>GARDENA ONE-STOP BUSINESS AND CAREER CENTER</b>	3196	1638	1194	4390
<b>TORRANCE ONE-STOP BUSINESS AND CAREER CENTER</b>	4822	2302	2306	7128
<b>CARSON BUSINESS AND CAREER CENTER</b>	1518	745	653	2171
<b>TOTAL</b>	<b>17410</b>	<b>9503</b>	<b>8341</b>	<b>25751</b>

**ADULT PROGRAM (G201)**

	Gardena					Inglewood					Torrance					Carson				SBWIB TOTAL	Qtr.		Year-End		
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan			
I. TOTAL CLIENTS	40	32	125%	51	78%	175	176	99%	260	67%	53	44	120%	74	72%	36	35	103%	65	55%	304	287	106%	450	68%
A. CARRIED IN	25	25		25		143	143		143		33	33		33		23	23		23		224	224		224	
B. NEW	15	7	214%	26	58%	32	33	97%	117	27%	20	11	182%	41	49%	13	12	108%	42	31%	80	63	127%	226	35%
II. TOTAL EXITS	1					7					7					8					23				
A. UNSUBSIDIZED EMPLOYMENT	1					5					7					8					21				
B. ALSO ATTAINED CREDENTIAL	0					3					2					0					5				
C. % OF PLACEMENT						71%					100%										91%				
D. AVERAGE PLACEMENT WAGE	\$14.50					\$17.64					\$56.41					\$16.60					\$26.29				

Grant (201)

Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

**YOUTH PROGRAM (G301)**

	Gardena					Inglewood					Torrance					Carson				SBWIB TOTAL	Qtr.		Year-End		
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan			
I. TOTAL CLIENTS	22	17	129%	28	79%	44	56	79%	107	41%	36	37	97%	56	64%	55	61	90%	81	68%	157	171	92%	272	58%
A. CARRIED IN	13	13		13		36	36		36		32	32		32		53	53		53		134	134		134	
B. NEW ENROLLEES	9	4	225%	15	60%	8	20	40%	71	11%	4	5	80%	24	17%	2	8	25%	28	7%	23	37	62%	138	17%
II. TOTAL EXITS	1					12					4					7					24				
A. UNSUBSIDIZED EMPLOYMENT	0					2					2					1					5				
B. ENT. TRAINING/POST-SECONDARY	1					10					1					6					18				
C. ATTAINED RECOGNIZED DEGREE	1					9					0					5					15				
D. AVERAGE PLACEMENT WAGE	\$0.00					\$12.13					\$11.50					\$17.00					\$13.54				
YOUTH POSITIVE EXIT RATE						100%					75%					100%					96%				

Note: Torrance Youth working out of state-minimum wage difference from CA

Grant (301)

Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

**DISLOCATED WORKER (G501)**

	Gardena					Inglewood					Torrance					Carson				SBWIB TOTAL	Qtr.		Year-End		
	Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan	Plan	% Plan		Plan	% Plan			
I. TOTAL CLIENTS	35	33	106%	48	73%	84	93	90%	152	55%	169	167	101%	234	72%	24	25	96%	47	51%	312	318	98%	481	65%
A. CARRIED IN	27	27		27		71	71		71		147	147		147		17	17		17		262	262		262	
B. NEW	8	6	133%	21	38%	13	22	59%	81	16%	22	20	110%	87	25%	7	8	88%	30	23%	50	56	89%	219	23%
II. TOTAL EXITS	2					4					68					19					93				
III. TOTAL UNSUBSIDIZED EMPLOYMENT	1					4					58					16					79				
A. RETRAINING	0					3					65					8					76				
ALSO ATTAINED CREDENTIAL	0					3					35					8					46				
B. CALLED BACK WITH EMPLOYER	0					0					0					0					0				
IV. % PLACEMENT (INCL. CALL BACKS)	50%					100%					85%					84%					85%				
V. % PLACEMENT (EXCL. CALL BACKS)	50%					100%					85%					84%					85%				
AVERAGE PLACEMENT WAGE	\$67.00					\$40.50					\$43.38					\$27.89					\$44.69				

Grant (501)

Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

**ADULT PROGRAM (G201)**

	Gardena	Year Plan	Inglewood	Year Plan	Hawthorne	Year Plan	Lawndale	Year Plan	El Segundo	Year Plan	Redondo	Year Plan	Hermosa	Year Plan	Manhattan	Year Plan	Torrance	Year Plan	Lomita	Year Plan	Carson	Year Plan	TOTAL SBWIB	Year Plan
I. TOTAL CLIENTS	40	51	156	195	15	49	3	14	1	2	10	14	1	2	1	2	36	49	5	7	36	65	304	450
A. CARRIED IN	25	25	127	127	12	12	3	3	1	1	6	6	1	1	1	1	21	21	4	4	23	23	224	224
B. NEW	15	26	29	68	3	37	0	11	0	1	4	8	0	1	0	1	15	28	1	3	13	42	80	226
II. TOTAL EXITS	1	1	6	6	0	0	0	0	1	1	1	1	1	1	0	0	4	4	1	1	8	8	23	23
A. UNSUBSIDIZED EMPLOYMENT	1	1	4	4	0	0	0	0	1	1	1	1	1	1	0	0	4	4	1	1	8	8	21	21
ALSO ATTAINED CREDENTIAL	0	0	3	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	5	5
B. OTHER TERMINATION	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2

**YOUTH PROGRAM (G301)**

	Gardena	Year Plan	Inglewood	Year Plan	Hawthorne	Year Plan	Lawndale	Year Plan	El Segundo	Year Plan	Redondo	Year Plan	Hermosa	Year Plan	Manhattan	Year Plan	Torrance	Year Plan	Lomita	Year Plan	Carson	Year Plan	TOTAL SBWIB	Year Plan
I. TOTAL CLIENTS	22	28	5	41	25	47	12	17	2	2	6	10	3	4	0	1	24	37	3	4	55	81	157	272
A. CARRIED IN	13	13	0	0	23	23	12	12	1	1	6	6	3	3	0	0	20	20	3	3	53	53	134	134
B. NEW	9	15	5	41	2	24	0	5	1	1	0	4	0	1	0	1	4	17	0	1	2	28	23	138
II. TOTAL EXITS	1	1	2	2	9	9	1	1	0	0	0	0	0	0	0	0	4	4	0	0	7	7	24	24
A. UNSUBSIDIZED EMPLOYMENT	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	2	4	0	0	1	1	5	5
ALSO ATTAINED CREDENTIAL	1	2	0	0	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	15	15
B. ENT. TRAINING/POST-SECONDARY	1	0	2	0	8	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	6	0	18	18
C. ATTAINED RECOGNIZED DEGREE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D. RETURNED TO SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. OTHER EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	1

**DISLOCATED WORKER (G501)**

	Gardena	Year Plan	Inglewood	Year Plan	Hawthorne	Year Plan	Lawndale	Year Plan	El Segundo	Year Plan	Redondo	Year Plan	Hermosa	Year Plan	Manhattan	Year Plan	Torrance	Year Plan	Lomita	Year Plan	Carson	Year Plan	TOTAL SBWIB	Year Plan
I. TOTAL CLIENTS	35	48	50	81	22	49	7	14	5	8	34	52	9	14	15	23	97	127	14	18	24	47	312	481
A. CARRY IN	27	27	41	41	21	21	6	6	3	3	28	28	7	7	14	14	88	88	10	10	17	17	262	262
B. NEW	8	21	9	40	1	28	1	8	2	5	6	24	2	7	1	9	9	39	4	8	7	30	50	219
II. TOTAL EXITS	2	2	1	1	2	2	0	0	1	1	10	10	2	2	5	5	47	47	4	4	19	19	93	93
III. TOTAL UNSUBSIDIZED EMPLOYMENT	1	1	1	1	2	2	0	0	1	1	8	8	1	1	4	4	42	42	3	3	16	16	79	79
A. RETRAINING	0	0	1	0	2	0	0	0	0	0	5	0	1	0	2	0	56	0	1	0	8	0	76	76
ALSO ATTAINED CREDENTIAL	0	0	1	0	2	0	0	0	0	0	5	0	1	0	2	0	26	0	1	0	8	0	46	46
B. READJUSTMENT SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
C. CALLED BACK WITH EMPLOYER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
IV. ALL OTHER TERMINATIONS	1	0	0	0	0	0	0	0	0	0	2	0	1	0	1	0	5	0	1	0	3	0	14	14



I. TOTAL CLIENTS	8	26	1	1	8					7	3	1
A. CARRIED IN	0	0	0	0	0					0	0	0
B. NEW	8	26	1	1	8					7	3	1
II. TOTAL EXITS	0	0	0	0	0					0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0					0	0	0
OTHER TERMINATIONS	0	0	0	0	0					0	0	0
I. TOTAL CLIENTS	4	1	0	1	0	3	2	2	0	0	3	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	4	1	0	1	0	3	2	2	0	0	3	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	2	1	2	1	2	6						
A. CARRIED IN	0	0	0	0	0	0						
B. NEW	2	1	2	1	2	6						
II. TOTAL EXITS	0	0	0	0	0	0						
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0						
I. TOTAL CLIENTS	0	0	0	0	0	0						
A. CARRIED IN	0	0	0	0	0	0						
B. NEW	0	0	0	0	0	0						
II. TOTAL EXITS	0	0	0	0	0	0						
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0						
OTHER TERMINATIONS	0	0	0	0	0	0						
I. TOTAL CLIENTS	44	7	3	1	30	0				85		
A. CARRIED IN	0	0	0	0	0	0				0		
B. NEW	44	7	3	1	30	0				85		
II. TOTAL EXITS	0	0	0	0	0	0				0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0				0		
OTHER TERMINATIONS	0	0	0	0	0	0				0		
% OF PLACEMENT												
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		
										<b>PAGE TOTALS</b>		
										85	PLANNED ENROLLMENT	PERCENT OF PLAN
										85	490	17%

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.



GRANT PERIOD: 07/01/2019 TO 06/30/20

REPORT PERIOD: 07/01/2019 TO 9/30/2019

HOMELESS INITIATIVE

I. TOTAL CLIENTS	METRO NORTH WORKSOURCE CTR	28	UNION STATION HOMELESS SRVS	10	LAI/SOUTHEAST LA CRENSHAW	14	JVS ANTELOPE VALLEY	11	JVS PALMDALE	7		0	PAGE TOTALS	70	PLANNED ENROLLMENT	250	PERCENT OF PLAN	28%
A. CARRIED IN		0		0		0		0		0		0		0				
B. NEW		28		10		14		11		7		0	70					
II. TOTAL EXITS		0		0		0		0		0		0	0					
UNSUBSIDIZED EMPLOYMENT		0		0		0		0		0		0	0					
OTHER TERMINATIONS		0				0		0		0		0	0					
% OF PLACEMENT																		
AVERAGE PLACEMENT WAGE		\$ -		\$ -		\$ -							\$ -					

The program is part of a countywide homeless initiative to target eligible CalWORKs families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

I. TOTAL CLIENTS	L.A. CITY COLLEGE	40	EAST L.A. COLLEGE	40	EL CAMINO /COMPTON	8	L.A. MISSION COLLEGE	15	L.A. PIERCE COLLEGE	20	L.A. SOUTHWEST COLLEGE	3	LONG BEACH CITY COLLEGE	1	WEST L.A. COLLEGE	14		0	0	0	0
A. CARRIED IN		0		0		0		0		0		0		0		0		0	0	0	0
B. NEW		40		40		8		15		20		3		1		14		0	0	0	0
II. TOTAL EXITS		0		0		0		0		0		0		0		0		0	0	0	0
UNSUBSIDIZED EMPLOYMENT		0		0		0		0		0		0		0		0		0	0	0	0
OTHER TERMINATIONS		0		0		0		0		0		0		0		0		0	0	0	0

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

I. TOTAL CLIENTS	141
A. CARRIED IN	0
B. NEW	141
II. TOTAL EXITS	0
UNSUBSIDIZED EMPLOYMENT	0
OTHER TERMINATIONS	0
% OF PLACEMENT	0%
AVERAGE PLACEMENT WAGE	\$0.00

PLANNED ENROLLMENT	PERCENT OF PLAN
157	90%

Targets Calworks participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2019 TO 06/30/20		REPORT PERIOD: 07/01/2019 TO 9/30/2019																					
DPSS PROBATION PROGRAM (950J TIER I)																							
I. TOTAL CLIENTS	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	PAGE TOTALS	3	PLANNED ENROLLMENT	2	PERCENT OF PLAN	150%		
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	0
B. NEW	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0							0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT																	0%						
AVERAGE PLACEMENT WAGE																	\$ -						

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2019 TO 06/30/20		REPORT PERIOD: 07/01/2019 TO 9/30/2019																					
DPSS PROBATION PROGRAM (951J TIER I)																							
I. TOTAL CLIENTS	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	PAGE TOTALS	3	PLANNED ENROLLMENT	5	PERCENT OF PLAN	60%		
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							0	0
B. NEW	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0							0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT																	0%						
AVERAGE PLACEMENT WAGE																	\$ -						

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.



**YOUTHBUILD**

REPORT PERIOD: 09/01/17 TO 9/30/2019

GRANT TERM: 09/01/2017 TO 12/31/2020

ENROLLMENTS  
 EDUCATION & EMPLOYMENT  
 -Education (Obtained High School Diploma)  
 -Entered Employment  
 ATTAINMENT OF DEGREE/CERTIFICATE  
 LITERACY & NUMERACY ATTAINMENT  
 RETENTION  
 RECIDIVISM

YOUTHBUILD	Enrolled	Planned Services	% of Plan
	63	62	102%
30	43	69%	
19			
8			
36	60	60%	
18	36	50%	
3	4	75%	

Effective 9/1/18, the South Bay WIB, Inc., is both the administration/fiscal agent and program operator to the YouthBuild Programs and Partnerships. The program partnerships include the Century Center for Economic Opportunity, Inc. (CCEO) which has now merged under the SBWIB, Inc. and Habitat for Humanity of Greater Los Angeles as the housing partner. The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities.

**CONSTRUCTION WORKFORCE PILOT (CALTRANS)**

REPORT PERIOD: 09/01/2018 - 9/30/2019

GRANT TERM: 9/1/2018 TO 8/31/2020

Enrollment into Construction Pre-Apprentice Program Training  
 Completion of Construction Pre-Apprentice Program Training  
 Placements

CALTRANS	Enrolled	Year Plan	% of Plan
	75	75	100%
52	60	87%	
37	56	66%	

Pilot project with Caltrans to connect classroom training in construction, supportive services and job development activities; co-enrollment with WIOA programs to maximize services and outcomes.

**SCROC (Unrestricted Non-WIOA services)**

REPORT PERIOD: 8/01/18 TO 9/30/2019

GRANT TERM: 7/1/2019 TO 6/30/2020

REFERRALS (100%)  
 PENDING INTAKE/ASSESSMENT (100%)  
 ENROLLMENTS (100%)  
 ENROLLED INTO EDUCATION OR TRAINING  
 ATTAINMENT OF CREDENTIAL/CERTIFICATE  
 ENTERED EMPLOYMENT RATE

SCROC	Enrolled	Year Plan	% of Plan
	20	20	100%
20	20		
13	75	17%	
13	50	26%	
0	50	0%	
0	0		

Provide services to 75 Enrollments (non WIOA) to include case management, file maintenance, assessment , and Blue print.

**CAI #1 – WEST LA COLLEGE (Arero-Flex Apprenticeship)**

**GRANT TERM: 06/01/2016 TO 01/31/2020**

REPORT PERIOD: 06/01/2016 - 9/30/2019

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING COMPLETION

CAI #1- WLA RA	Enrolled	Year Plan	% of Plan
	14	19	74%
14	19	74%	
0	19	0%	
5			

Assist the District in creating a new apprenticeship training program (Aerospace Engineering) registered by the Division of Apprenticeship Standards and assist West LA College in the enrollment of 19 apprentices. Note: Apprenticeship Program is two years long.

**CAI #2 – WEST LA COLLEGE (Aero-Flex Pre-Apprenticeship)**

**GRANT TERM: 01/18/2018 TO 01/31/2020**

REPORT PERIOD: 01/18/2018 - 9/30/2019

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING COMPLETION

CAI #2 - WLA PA	Enrolled	Year Plan	% of Plan
	111	100	111%
111	100	111%	
99	100	99%	
12			

To design, develop and implement the Aero-Flex Apprenticeship Program and to enroll 100 pre apprentices.

**CAI #3 – EL CAMINO COLLEGE (Aero-Flex Apprenticeship)**

**GRANT TERM: 07/18/2018 TO 01/31/2021**

REPORT PERIOD: 07/18/2018 - 9/30/2019

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING COMPLETION

CAI - ECC RA	Enrolled	Year Plan	% of Plan
	0	25	0%
0	25	0%	
0	25	0%	
0			

Assist the District in creating a new apprenticeship training program (Aerospace Technician) registered by the Division of Apprenticeship Standards and assist El Camino in the enrollment of 25 apprentices.

**LARPU (Aero-Flex Apprenticeship)**

**GRANT TERM: 01/01/2018 TO 12/31/2019**

REPORT PERIOD: 01/01/2018 - 9/30/2019

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING COMPLETION  
PENDING ENROLLMENTS

LARPU AERO-FLEX PA	Enrolled	Year Plan	% of Plan
		63	80
	63	80	79%
	4	80	5%
	59		
	17		

To develop pre-apprenticeship and apprenticeship engineering programs that can be customized to employer-specific workforce, training and production requirements.

**LA County WDACS (Bio-Flex)**

**GRANT TERM: 09/14/2018 TO 12/31/2019**

REPORT PERIOD: 09/14/2018 TO 9/30/2019

PRE APPRENTICE ENROLLMENTS  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE

WDACS BIO- FLEX	Enrolled	Year Plan	% of Plan
		0	20
	0	20	0%
	0	20	0%

For training and On the Job Training (OJT) services to support participants involved in the Bio-Flex Pre Apprenticeship Pilot

**BOS Mark Ridley Thomas (Bio-Flex)**

**GRANT TERM: 10/01/2018 TO 12/31/2019**

REPORT PERIOD: 10/01/2018 TO 9/30/2019

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING COMPLETION

MRT BIO-FLEX	Enrolled	Year Plan	% of Plan
		39	50
	39	50	78%
	39	50	78%
	0		

Grant funds received from the District Supervisor Mark Ridley-Thomas to develop Bio-Flex Apprenticeship career pathways and to address employer-defined occupational needs within the Bioscience sector.

Workforce Accelerator 7.0 (Bio-Flex Pre-Apprenticeship)

GRANT TERM: 05/01/2019 TO 09/30/2020

REPORT PERIOD: 05/01/19 TO 0/30/2019

ENROLLMENTS  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE

WAF 7.0	Enrolled	Year Plan	% of Plan
	0	25	0%
0	25	0%	
0	25	0%	

Registering a new Bioscience apprenticeship training program with the Division of Apprenticeship Standards and assist in the enrollment of 25 pre-apprentices.

DOL Scaling Apprenticeship Grant (Bio-Flex & Areo-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 05/01/2019 TO 09/30/2020

REPORT PERIOD: 05/01/2019 TO 9/30/2019

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
PENDING ENROLLMENTS

DOL RA & PA	Enrolled	Year Plan	% of Plan
	0	1500	0%
0	1500	0%	
0			

Nationwide 4 year grant given by the United States Department of Labor. The goal is to recruit and enroll 5,000 pre-apprentices and apprentices. SBWIB along with El Camino College and College of the Canyons are responsible for 1,500 of these enrollments.

ETP - MEC

GRANT TERM: 08/01/2018 TO 07/31/2020

REPORT PERIOD: 08/01/2018 TO 9/30/2019

EMPLOYER PARTNERS  
ENROLLMENTS (100%)  
RETENTION IN EMPLOYMENT  
AVERAGE WAGE AFTER EMPLOYMENT

ETP - MEC	Enrolled	Year Plan	% of Plan
	15	15	100%
519	373	139%	
116	97	120%	

To reimburse training costs to employers from the Employment Training Panel Fund.

## Arconic Foundation

GRANT TERM: 10/01/2019 TO 06/30/2020

REPORT PERIOD: 10/01/2019

BUSINESS ENGAGEMENT  
ENROLLMENTS  
ATTAINMENT OF CREDENTIAL/CERTIFICATE

Arconic	Enrolled	Year Plan	% of Plan
	0	4	0%
0	10	0%	
0	8	0%	

To assess, enroll and graduate ten (10) individuals in the Aero-Flex Pre-Apprenticeship Program and to engage four (4) new businesses to support Aero-Flex through work based learning.

## LACYJ WDACS

GRANT TERM: 10/01/2019 TO 06/30/2020

REPORT PERIOD: 10/01/2019

ENROLLMENTS  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
ENTERED INTO EMPLOYMENT

Arconic	Enrolled	Year Plan	% of Plan
	0	15	0%
0	15	0%	
0	15	0%	
0	15	0%	

To enroll fifteen (15) youth into the Bio-Flex or Aero-Flex Pre-Apprenticeship Program, graduate the youth and place them into unsubsidized employment.

**PROPEL LA**

**GRANT TERM: 8/1/2018 TO 12/31/2019**

**REPORT PERIOD: 8/01/18 TO 9/30/2019**

	Propel LA	Enrolled	Year Plan	% of Plan
		REFERRALS (100%)	43	50
PENDING INTAKE/ASSESSMENT (100%)	0	0		
ENROLLMENTS (100%)	43	50	86%	
ENROLLED INTO EDUCATION OR TRAINING	43	50	86%	
ATTAINMENT OF CREDENTIAL/CERTIFICATE	21	50	42%	
ENTERED EMPLOYMENT RATE	2	2	100%	

Provide employment readiness services to 50 participants to include BluePrint Workplace for Success training, interviews and job referrals, and referrals to training at ECC.

**FAMILIES FIRST**

**GRANT TERM: 7/1/2019 TO 6/30/2020**

**REPORT PERIOD: 7/01/2019 TO 9/30/2019**

	PY18-19	Enrolled	Year Plan	% of Plan
		ORIENTATIONS/WORKSHOPS (GROUP)	2	10
INDIVIDUAL MEETINGS	2	20	10%	
JOB REFERRALS / INTERVIEWS	2	15	13%	
JOB READINESS / RESUME COMPLETION	2	20	10%	
**Not in session				

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

**YOUTH AT WORK EMPLOYMENT PROGRAM**

**GRANT TERM: 7/1/2019 TO 6/30/2020**

**REPORT PERIOD: 7/01/19 TO 9/30/2019**

	TOTAL	Enrolled	Plan	% of Grant Plan
		TOTAL ENROLLMENTS	213	312
CALWORKS	42	127		
NCC (Low Income)	111	109		
FOSTER YOUTH	14	15		
PROBATION YOUTH	1	16		
SYSTEM INVOLVED YOUTH (New)	45	45		

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

**DISABILITY EMPLOYMENT ACCELERATOR (DEA)**

**GRANT TERM: 4/01/2018 TO 12/31/2019**

**REPORT PERIOD: 04/01/2018 TO 9/30/2019**

REFERRALS (100%)  
PENDING INTAKE/ASSESSMENT (100%)  
ENROLLMENTS (100%)  
ENROLLED INTO "EARN AND LEARN" TRAINING (PWEX)  
ENROLLED INTO EDUCATION OR TRAINING  
ATTAINMENT OF CREDENTIAL/CERTIFICATE  
ENTERED EMPLOYMENT RATE  
AVERAGE WAGE AT EMPLOYMENT

	Enrolled	Year	% of
		Plan	Plan
DEA	31	31	100%
	0	0	
	25	35	71%
	14	24	58%
	7	9	78%
	0	9	0%
	0	25	0%
	0	\$ 12.00	0

Modified 3/1/19 - In partnership with El Camino College (ECC) and Los Angeles Harbor College (LAHC), the project will target individuals with disabilities including, but not limited to, the following: mobility impaired, developmentally delayed learner, learning disabled, and other disabilities including Autism, Attention Deficit Hyperactivity Disorder, Tourette's Syndrome, and others. From the target population a total of 35 Persons with Disabilities (PWD) will be enrolled and receive a pre and registered apprenticeship, PWEX, OJT or training as a CNC (Computer Numerical Control) Machine Operator.

**CALIFORNIA VIOLENCE INTERVENTION & PREVENTION (CaVIP)**

**GRANT TERM: 5/01/2018 TO 4/30/2020**

**REPORT PERIOD: 05/01/2018 TO 9/30/2019**

REFERRALS (100%)  
RISK ASSESSMENT (100%)  
PENDING INTAKE/PARENT APPT. (100%)  
ENROLLMENTS (100%)  
INTEVENTION WORKSHOPS/WORK READINESS PREPARATION  
PAID WORK EXPERIENCE, INTERNSHIP OR OJT  
FOLLOW-UP SERVICES FOR 12 MONTHS

	Enrolled	Year	% of
		Plan	Plan
CaVIP	89	89	100%
	35	35	100%
	14	14	100%
	47	100	47%
	29	50	58%
	20	50	40%
	15	80	19%

This project will provide services to Inglewood youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide preventive and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

**VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)**

**GRANT TERM: 7/01/2019 TO 3/31/2020**

**REPORT PERIOD: 07/01/2019 TO 9/30/2019**

ENROLLMENTS (100%)  
ENROLLED INTO EDUCATION OR TRAINING (65%)  
ATTAINMENT OF CREDENTIAL/CERTIFICATE (60%)  
EXIT RATE (100%)  
ENTERED EMPLOYMENT RATE (80%)  
EMPLOYMENT RETENTION (70%)  
AVERAGE WAGE AT EMPLOYMENT

	Enrolled	Year	% of
		Plan	Plan
VEAP	11	100	11%
	4	65	6%
	0	60	0%
	0	0	
	0	0	
	0	70	0%
	\$ -		

This project will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades.

**CALIFORNIA CAREER PATHWAYS GRANTS**  
GRANT TERM: 09/01/2019 TO 8/31/2020

REPORT PERIOD: 09/01/2019 TO 9/30/2019

	Activities	Qrt.	%	Year	% of
		Plan	Plan	Plan	Plan
OPPORTUNITIES OFFERED COMPANY TOURS GUEST SPEAKERS INTERNSHIP EVENT VENDORS	3	21	14%	84	4%
	2	7	31%	26	8%
	0	7	0%	26	0%
	0	8	0%	30	0%
	82	27	307%	107	77%

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

**HOMELESS LA RISE (REGIONAL)**  
GRANT TERM: 07/01/2019 TO 6/30/2020

REPORT PERIOD: 07/01/2019 TO 9/30/2019

	Activities	Qrt.	%	Year	% of
		Plan	Plan	Plan	Plan
ENROLLMENTS EMPLOYMENT EMPLOYMENT RATE - 2ND QRT AFTER EXIT EMPLOYMENT RATE - 4TH QRT AFTER EXIT	11	7	157%	26	42%
	4	4		20	21%
	0	0		20	0%
	0	0		12	0%

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

**BSCC Youth Reinvestment Program**  
GRANT TERM: 10/01/2019 TO 3/31/2022

REPORT PERIOD: 10/01/2019 TO 9/30/2019

	Enrolled	Year	% of
		Plan	Plan
REFERRALS (100%)	0	150	0%
RISK ASSESSMENT (100%)	0	75	0%
PENDING INTAKE/PARENT APPT. (100%)	0	0	
ENROLLMENTS (100%)	0	150	0%
INTERVENTION WORKSHOPS/WORK READINESS PREPARATION	0	75	0%
PAID WORK EXPERIENCE, INTERNSHIP OR OJT	0	75	0%
FOLLOW-UP SERVICES FOR 12 MONTHS	0	150	0%

Project start-up to begin 11/19

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice,

## HOME REHABILITATION AND REPAIRS PROGRAM (HRRP)

GRANT TERM: 7/01/2019 TO 6/30/2020

REPORT PERIOD: 07/01/2019 TO 9/30/2019

HOME REPAIR PROJECTS  
HOME REPAIR COMPLETIONS  
PENDING HOME REPAIR APPLICATIONS/INTAKE/INQUIRIES

HRRP	Enrolled	Year Plan	% of Plan
	2	10	20%
2	10	20%	
9			

The HRRP program provides residential home repairs to eligible low income homeowners residing in the 2nd District and Athens-Westmont area that includes Inglewood and Lennox. Repairs promote and eliminate unhealthy and unsafe living conditions. Funding is sponsored by the Los Angeles Community Development Block Grants.

## AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2019 TO 8/14/2020

REPORT PERIOD: 07/01/2019 TO 9/30/2019

FULL-TIME ENROLLMENTS (TEACHERS AIDES)  
QUARTERTIME ENROLLMENTS (YOUTHBUILD MEMBERS)  
NATIONAL SERVICE EVENTS  
SCHOLARSHIP ATTAINMENT

AmeriCorps	Enrolled	Year Plan	% of Plan
	2	4	50%
0	40	0%	
0	5	0%	
0	44	0%	

\*\*Projected Start-up September 2019

The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and and earn credits/hours toward scholarships through training and community engagement activities.

**25% WIOA DISLOCATED WORKER ADDITIONAL ASSISTANCE GRANT**

**GRANT TERM: 10/01/18 TO 4/30/20**

**REPORT PERIOD: 10/01/2018 TO 9/30/2019**

	Grant Plan	
I. TOTAL CLIENTS		181
A. ENROLLED	90	50%
B. NEW	0	
C. TRAINING	66	
D. OJT	3	
E. Pre-Apprenticeship/Apprenticeship	0	
SBWIB TOTALS		
II. TOTAL EXITS	15	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	13	
A. RETRAINING	0	
ALSO ATTAINED CREDENTIAL	5	
B. CALLED BACK WITH EMPLOYER	0	
IV. % PLACEMENT (INCL. CALL BACKS)	87%	
V. % PLACEMENT (EXCL. CALL BACKS)	87%	
AVERAGE PLACEMENT WAGE	\$ 27.21	

The South Bay Rapid Reemployment project has been approved to assist 181 dislocated workers and veterans who have been laid off or separated from military to receive employment and job training services. Dislocated workers have been identified from selected employers faced with substantial layoffs or closure.

**TRADE & ECONOMIC TRANSITION NDWG (TET)**

**GRANT TERM: 10/01/18 TO 9/30/20**

**REPORT PERIOD: 10/01/2018 TO 9/30/2019**

	Grant Plan	
I. TOTAL CLIENTS		130
A. ENROLLED	103	79%
B. NEW	0	
C. TRAINING	59	
D. OJT	2	
E. Pre-Apprenticeship/Apprenticeship	0	
SBWIB TOTALS		
II. TOTAL EXITS	11	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	10	
A. RETRAINING	2	
ALSO ATTAINED CREDENTIAL	2	
B. CALLED BACK WITH EMPLOYER	0	
IV. % PLACEMENT (INCL. CALL BACKS)	91%	
V. % PLACEMENT (EXCL. CALL BACKS)	91%	
AVERAGE PLACEMENT WAGE	\$ 34.95	

The South Bay TET project has been approved to assist 130 dislocated workers that have been laid off due to economic conditions to receive employment and job training services.

## Teen Center Attendance Report

### July 1, 2019- July 31, 2019

Inglewood Teen Center	New	Returning	Total
Inglewood	0	40	40
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>40</b>	<b>40</b>

### September 1, 2019- September 30, 2019

Inglewood Teen Center	New	Returning	Total
Inglewood	9	74	83
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	<b>9</b>	<b>74</b>	<b>83</b>

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	66	66
Lawndale	0	3	3
Gardena	0	2	2
Torrance	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>71</b>	<b>71</b>

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	5	35	40
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>35</b>	<b>40</b>

### August 1, 2019- August 31, 2019

Inglewood Teen Center	New	Returning	Total
Inglewood	2	66	68
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>66</b>	<b>68</b>

<b>QUARTER TOTAL</b>	
Inglewood Teen Center	191
Hawthorne Teen Center	159

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	6	40	46
Lawndale	1	1	2
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	<b>7</b>	<b>41</b>	<b>48</b>

## An Employer-Centric Earn and Learn Model for Engineering

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- Learn about exciting careers!
- Connect with top employers ready to hire
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- Industry-recognized, stackable credentials
- Continue to college, a registered apprenticeship, and/or employment

### Aerospace Engineering Apprenticeship

- Gain on-the-job training
- Get **paid employment**
- Obtain technical education in Aerospace Engineering
- Complete a baccalaureate degree
- Opportunity to graduate employed

**First in the Nation!**

### Employers

- Build your workforce pipeline of engineers
- Flex curriculum to your needs
- Build a flexible, dynamic workforce with common skill base
- A Nationwide Program
- Access to pool of candidates with work-readiness and entry-level technical skills
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- Obtain funding to support training
- Scale program throughout the organization

### Aero-Flex Employers & Partners



**Contact us:** [info@sbwib.org](mailto:info@sbwib.org); (310) 970-7700 • **Visit:** [www.sbwib.org/aero-flex](http://www.sbwib.org/aero-flex)

This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-2922 or 310-680-3700.



# Bio-Flex

An employer-centric workforce pipeline development program modeled after the successful SBWIB Aero-Flex initiative

**Bio-Flex** is a new innovative project to develop pre-apprenticeship and registered apprenticeship career pathways for the Bioscience industry.

**Bioscience Employers** - your input and guidance is needed for program development. Please connect with us to participate.

**Ask us about other programs available to support your business growth.**

- Employment Training Panel Funding (ETP)
- Wage Subsidy programs
- City & County Business incentives
- Tax credits for equipment purchases



**Please contact:**  
Deborah Shepard  
South Bay Workforce Investment Board  
Email: [dshepard@sbwib.org](mailto:dshepard@sbwib.org); Phone: (310) 970-7700  
Visit: [www.sbwib.org/bioflex](http://www.sbwib.org/bioflex)



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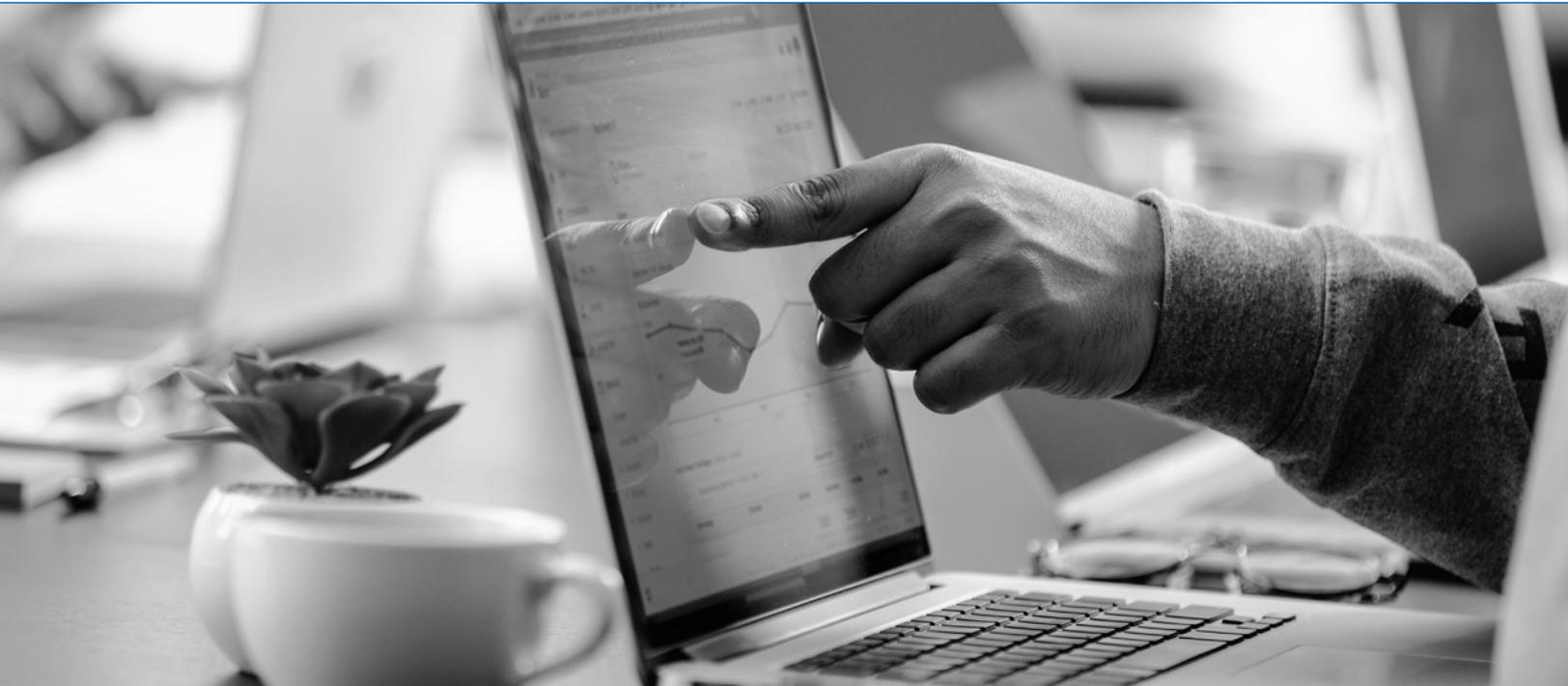


This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-2922 or 310-680-3700.

# The “GO-Virtual Initiative”: Using Flexible Workplace Practices to Reduce Traffic Congestion, Increase Economic Development, and Provide More Access to Affordable Housing Choices in the South Bay Region of Los Angeles County

Project 1860  
August 2019

Fynnwin Prager, Ph.D., Mohja Rhoads, Ph.D., Jose N. Martinez, Ph.D.,  
Chris Cagle, Aaron Baum, and Jacki Bacharach



Flexible workplace practices (FWPs) such as telework, flexible scheduling, and the use of co-working spaces can address problems of congestion, pollution and lack of housing affordability in the South Bay region of Los Angeles County. However, trends in the adoption of FWPs—especially of working from home—across the region do not appear to be increasing as much as expected. Prior literature suggests this may be due to occupational and industry constraints, manager resistance, and employee concerns over work-life balance. The authors of this study contribute to the literature by focusing on the obstacles to expansion of FWPs among South Bay organizations, and by comparing the projected impacts of potential government interventions in this space.

## Study Methods

After establishing a baseline assessment of current FWP usage rates in the South Bay, the authors explore these issues by combining surveys and expert elicitation focus groups covering numerous types of FWP, especially the inclusion of co-working spaces as a strategy.

## Findings

Commute times and the proportion of residents driving alone to work in the study region have increased as the economy has grown. The only alternative to driving alone to increase in frequency in the study region is working from home, which appears to be concentrated in locations with higher education levels or more appropriate

occupations. Survey and focus group participants perceived the major obstacles to further expansion of FWP to be managerial and executive resistance, alongside occupational constraints. Participants perceived government subsidies and incentives as combining relatively low costs and high impacts for their workplaces, and possibly used for private co-working spaces, which offer a market solution that includes the benefits of traditional at-home telework and collaborative workspaces.

### Policy Recommendations

Findings from surveys, focus groups, and interviews suggest that when governments are resource-constrained the effective programs are promotional campaigns, facilitation of co-working spaces, and workforce training programs. Government organizations can also lead by example. Public schools and colleges can expand FWPs for administrative staff and other public agencies can find innovative ways to implement FWPs, including telework facilities exchanges between local public organizations. If government organizations also wish to invest and lead on broader policy goals such as reducing commute-related emissions, then other options include the expansion of AQMD mandates to organizations employing fewer than 250 employees and tax credits for workforce training and program implementation.

*Participants in the survey and focus groups perceived the major obstacles to expansion to be a combination of managerial and executive resistance, alongside occupational constraints.*

### About the Authors

Dr. Fynnwin Prager is Assistant Professor of Public Administration at California State University, Dominguez Hills, where he is Co-Director of the South Bay Economics Institute. Dr. Rhoads has spent over 10 years studying FWP and has published several articles and a dissertation on the subject. Dr. Martinez is Co-Director of the South Bay Economics Institute at CSUDH. Chris Cagle is the Regional Affairs Manager for the South Bay Workforce Investment Board and also serves as the organization's Marketing Director. Aaron Baum is an Environmental Analyst at the South Bay Cities Council of Governments. Jacki Bacharach has served as Executive Director of the SBCCOG since 1998.

### To Learn More

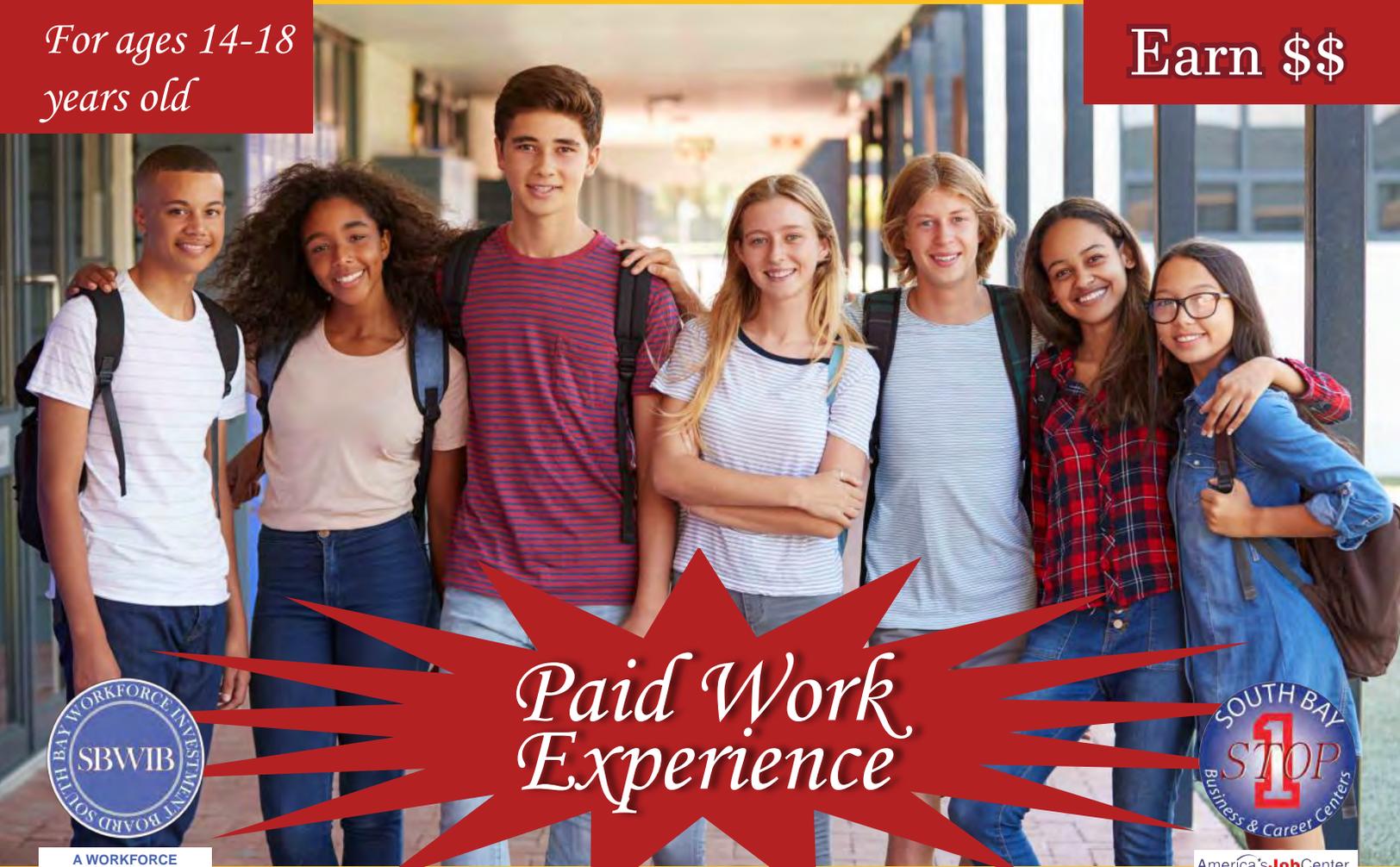
For more details about the study, download the full report at [transweb.sjsu.edu/research/1860](https://transweb.sjsu.edu/research/1860)



MTI is a University Transportation Center sponsored by the U.S. Department of Transportation's Office of the Assistant Secretary for Research and Technology and by Caltrans. The Institute is located within San José State University's Lucas Graduate School of Business.

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**Hawthorne Teen Center**  
3901 W. El Segundo Blvd.,  
Hawthorne, CA 90250  
(310) 970-7001  
Serving Hawthorne, Lawndale,  
El Segundo

**Gardena One-Stop**  
16801 S. Western Ave.  
Gardena, CA 90247  
(310) 538-7065  
Serving Gardena



**PRESS RELEASE**

November 4, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact: 310-970-7700

**Los Angeles County Board of Supervisors Recognize Thirty-Nine South Bay Workforce Investment Board Bio-Flex Pre-Apprenticeship Graduates**

**HAWTHORNE** – The Los Angeles County Board of Supervisors recognized the first graduates of the South Bay Workforce Investment Board (SBWIB) Bio-Flex Pre-Apprenticeship (BFPA) program at a special breakfast reception and formal board presentation on Tuesday, October 29, 2019 at the Hall of Administration.

This event celebrated the success of the 39 Bio-Flex graduates who completed the program. Initial pre-apprentice cohorts were hosted by Bachem Americas, Inc., Oak Crest Institute of Science, Pasadena Bio Collaborative Incubator, Protomer Technologies and Takeda Pharmaceutical Company.

Present to show support were stakeholders, program partners, and parents/guardians. BFPA partners include: West Los Angeles College, El Camino College, California State University Dominguez Hills, Biocom, Workforce Development Aging & Community Services (WDACS), Los Angeles County Economic Development Corporation (LAEDC). Interested students and supervisors from Compton Dominguez High School, and North Torrance High School were also invited to celebrate the new, innovative Bio-Flex Youth Pre-Apprenticeship program.

“What’s important about this program is that it shows investing in the bioscience sector is not just about building new infrastructure, it’s about investing in our human capital, creating career pathway programs that connect workers of all levels to employment opportunities in bioscience,” stated Mark Ridley-Thomas, LA County Supervisor, Second District. “The Bio-Flex program does just that, by recruiting, cultivating and retaining the next generation of bioscience workers right here in Los Angeles County,” he added.

Thanks to an initiative provided by Supervisor Mark Ridley-Thomas, along with the support of his colleagues on the Board of Supervisors, the County awarded an initial \$200,000 grant to launch and develop the program. Additionally, WDACS provided another \$150,000 for training costs. Supervisors Mark Ridley-Thomas and Janice Hahn and the board of supervisors have done a tremendous job in elevating bioscience in the region. Los Angeles is going to be the hub of bioscience, not only in the state, but the country,” said Jan Vogel, SBWIB Executive Director.

Since its inception this year, Bio-Flex has 70+ individuals graduated or enrolled. The program offers a strategy to complement LA County’s action plan to support and expand the LA Bioscience community of employers; and to provide excellent training and job opportunities for its residents through a new breed of Pre-Apprenticeship and Apprenticeship training programs. For more information, please visit [www.sbwib.org/bioflex](http://www.sbwib.org/bioflex) or call (310) 970-7700.

# # #



**Photo caption:** Los Angeles County Board of Supervisors recognized the first graduates of the South Bay Workforce Investment Board's Bio-Flex Pre-Apprenticeship program during a special breakfast reception and formal board presentation on Tuesday, October 29<sup>th</sup> at the Hall of Administration. Pictured above are LA County Board of Supervisors, employer and SBWIB representatives, and Bio-Flex graduates.



**PRESS RELEASE**

October 22, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact: 310-970-7700

**South Bay Workforce Investment Board Honors Training Partners,  
Businesses and Successful Job Seekers at 24<sup>th</sup> Annual Awards Banquet**

**HAWTHORNE** – Nearly 500 community leaders, educators, employers, training partners and successful job seekers joined with the South Bay Workforce Investment Board (SBWIB) staff and administrators for the 24<sup>th</sup> Annual Awards Ceremony and Banquet, October 10th, at the Torrance Marriott.

SBWIB Executive Director Jan Vogel served as master of ceremonies for the event that was attended by numerous civic officials from the South Bay area including: Inglewood Mayor James T. Butts, Jr, along with Councilmember Ralph Franklin; Hawthorne Mayor Alex Vargas with Councilmember Alex Monteiro and Chief of Police Michael Ishii; Lawndale Mayor Robert Pullen Miles and Councilman Pat Kearney; Carson Councilmembers Jawane Hilton and Jim Dear; Gardena Mayor Tasha Cerda and Councilmember Rodney Tanaka; Torrance Councilmembers George Chen, Mike Rizzo and Milton Herring; Metropolitan Water District Board Chairwoman Gloria Gray; Centinela Valley Union High School District Board Members Marisela Ruiz, Hugo Rojas and Gloria Ramos; Hawthorne School District Board Members Cristina Chiappe, Luciano Aguilar, Dr. Eugene Krank and Vicente Bravo; El Camino College Trustee Nilo Michelin and President Dena Maloney; and, West Los Angeles College President Dr. James Limbaugh.

SBWIB Chairman of the Board Wayne Spencer joined with Mr. Vogel to honor 67 training partners who had achieved 90 – 100 percent placements of individuals into full time employment through the SBWIB. Special awards were also presented to the following seven South Bay area businesses: Bachem Americas, Torrance; MORF3D, El Segundo; Inglewood Park Cemetery, Inglewood; The Winston Box, Gardena; Hobby Lobby, Hawthorne, and, Marvin Engineering Company, Inglewood.

The evening’s top award – the Esther Williams Award of Excellence - was presented to Los Angeles County Second-District Supervisor Mark Ridley-Thomas. Inglewood Mayor James T. Butts, Jr, made the presentation and cited the Supervisor’s distinguished public service career that has spanned nearly 30 years during which time he has championed those initiatives that met the social and economic needs of his constituencies throughout Southwest Los Angeles County. “Supervisor Ridley-Thomas has continuously embraced and supported the initiatives of the SBWIB in developing opportunities for underserved populations to have access to educational and advanced training that could qualify them for well paying careers,” Mayor Butts noted.

The net proceeds of the event will benefit youth programs the SBWIB provides.

# # #



www.sbwib.org

**Photo caption:** Nearly 500 community leaders, educators, employers, training partners and successful job seekers joined with the South Bay Workforce Investment Board (SBWIB) staff and administrators for the 24<sup>th</sup> Annual Awards Ceremony and Banquet, October 10th, at the Torrance Marriott.







**PRESS RELEASE**

October 4, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact: 310-970-7700

**More Than 600 Students Attend Hiring Event at El Camino College**

**HAWTHORNE** – El Camino College, in partnership with South Bay Workforce Investment Board, hosted the inaugural Warrior Jobs Career Education Hiring Event on the El Camino campus on Thursday, October 3. The event resulted in 652 students in attendance and featured 64 employers from various fields, including SpaceX, Terranea Resort, Los Angeles World Airports, Career Expansion, and several others. Several law enforcement and public service departments were present for the event as well, such as the Los Angeles Police Department, Los Angeles County Sheriff’s Department, and the Orange County Fire Authority.

During the event, attendees were also invited to participate in workshops held by LAWA and SpaceX on how to apply for positions within their organizations. As a special thanks for their participation in the hiring event, attendees were given a sheet in which they had to complete with special stickers each time they spoke to an employer. Once 10 stickers were collected, attendees were then able to redeem their sheets for a free lunch from Original Tommy’s Hamburgers.

Staff members from El Camino College’s Career Education department were extremely pleased with the event’s turnout. SBWIB and El Camino will continue to host events such as the Career Education Hiring Event in the near future.

The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. For further information, please call (310) 970-7700 or visit [sbwib.org](http://sbwib.org).

# # #



Photo caption: More than 600 students attend hiring event at El Camino College on Thursday, October 3, 2019.



**PRESS RELEASE**

July 22, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact Jan Vogel: 310-970-7700

**South Bay Students Graduate Take Flight Through Summer Transportation Program**

**HAWTHORNE, CA** – Selected South Bay middle and high school students from the Inglewood Unified School District (IUSD) and Centinela Valley Union High School District (CVUHSD), partook in a 2-week program with the National Summer Transportation Institute (NSTI), offered by the College of Engineering, Computer Science, and Technology at Cal State LA from June 27th through July 15<sup>th</sup>. Students visited Flabob Airport in Riverside, CA on Saturday, July 13, 2019, where they each got to fly an airplane with an instructor for 20-30 minutes. The program concluded with a graduation dinner on Monday, July 15, 2019.

The NSTI program offered classroom instruction related to S.T.E.M. and the transportation industry, including three days at Flabob Airport. During their time at the airport, students learned about the forces needed for planes to fly, the adjustment to winds, different airplane parts, and how to read the different instruments meters in order to fly. Students practiced what they learned by flying an airplane with an instructor over and around a mountain adjacent to the airport.

To end the program, students were congratulated with certificates during a graduation dinner. Present were NSTI director, Dr. Hashemian, students and teachers. Participating student Ruth Hamilton from City Honors College Preparatory Academy spoke about her experience during the ceremony.

SBWIB’s Executive Director, Jan Vogel said, “Their experience doesn’t end here, eight of these students will be going to Pensacola, Florida for the National Flight Academy. They were selected among 200 other students in the Country, that’s really big!”

The NSTI program is provided at no cost to students and is a transportation-focused, career awareness initiative designed to introduce disadvantaged secondary school students to all modes of transportation-related careers. The program provides academic enhancement activities and encourages students to pursue transportation-related courses of study at the college/university level.

The National Flight Academy is the world’s largest virtual aircraft carrier and the nations #1 themed learning adventure that allows students to experience the sound, smell and feel of a real aircraft carrier. Students live for 6 days in a multi-story facility experiencing theme-park style thrills surrounded by advanced technology, flight simulators, and virtual reality games that ignite imagination and encourage learning.

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# # #



[www.sbwib.org](http://www.sbwib.org)

**Photo caption:** South Bay students fly airplanes as part of their program in the National Summer Transportation Institute after learning about the transportation industry. Program concluded with graduation dinner Monday, July 15, 2019.





**PRESS RELEASE**

July 15, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact: 310-970-7700

**South Bay Workforce Investment Board Implements  
Bio-Flex Apprenticeship Initiative for the Bioscience Industry**

**HAWTHORNE** - The South Bay Workforce Investment Board (SBWIB) has implemented the Bio-Flex Initiative, a new innovative project to develop pre-apprenticeship and registered apprenticeship career pathways for the Bioscience industry and job seekers looking for careers in Bioscience. Bio-Flex is a cooperative partnership between SBWIB, the County of Los Angeles, educational institutions, associations and many Bioscience employers.

Supervisor Mark Ridley Thomas, who has led the effort to create BioLA (Bioscience Los Angeles County) and signal that the County is committed to becoming a global leader in Bioscience, provided the SBWIB with \$200,000 in grants to develop apprenticeships and implement the program. The Los Angeles County Workforce Development, Aging and Community Services Department provided an additional \$150,000 for apprentice training. And, more recently the California Workforce Development Board and Economic Development Department awarded the SBWIB a \$150,000 from the Workforce Accelerator Fund to attract participants into the new Bio-Flex apprenticeship program and to develop additional apprenticeship occupations.

“We are very excited to partner with the supervisor in his effort to make L.A. County a significant hub for Bioscience. We are prepared to do our part in preparing the local workforce to take advantage of these exciting employment opportunities,” said Jan Vogel, SBWIB Executive Director.

The SBWIB will develop an employer driven apprenticeship model that will meet the workforce development needs common to Bioscience industry partners, while providing a framework to allow each employer to design and “flex” their own program. Employers will be able to tailor the curriculum to meet their individual training needs around a specific occupation or department.

Bio-Flex is modeled after the SBWIB’s successful Aero-Flex Initiative, which brought together various industry partners in advanced manufacturing to provide career development and apprenticeship opportunities in the aerospace industry.

Apprenticeship is a proven way to connect employers to a diverse future workforce. This collaboration with employers and other stakeholders aims to create a flexible yet structured career pathway for high school and college level students, veterans, underserved populations, new hires, and incumbent workers who might otherwise have challenges accessing opportunities within this industry. Bio-Flex will support a regional network of partners that will ensure employment opportunities in Bioscience are widely available to all.

The local Bioscience industry currently generates more than \$40 billion in economic activity annually and supports 70,000 direct jobs and 160,000 indirect jobs, but has the potential to create even more, at all skill levels. Resilient against economic downturns, Bioscience was the only industry sector that continued to grow during the Great Recession.



www.sbwib.org

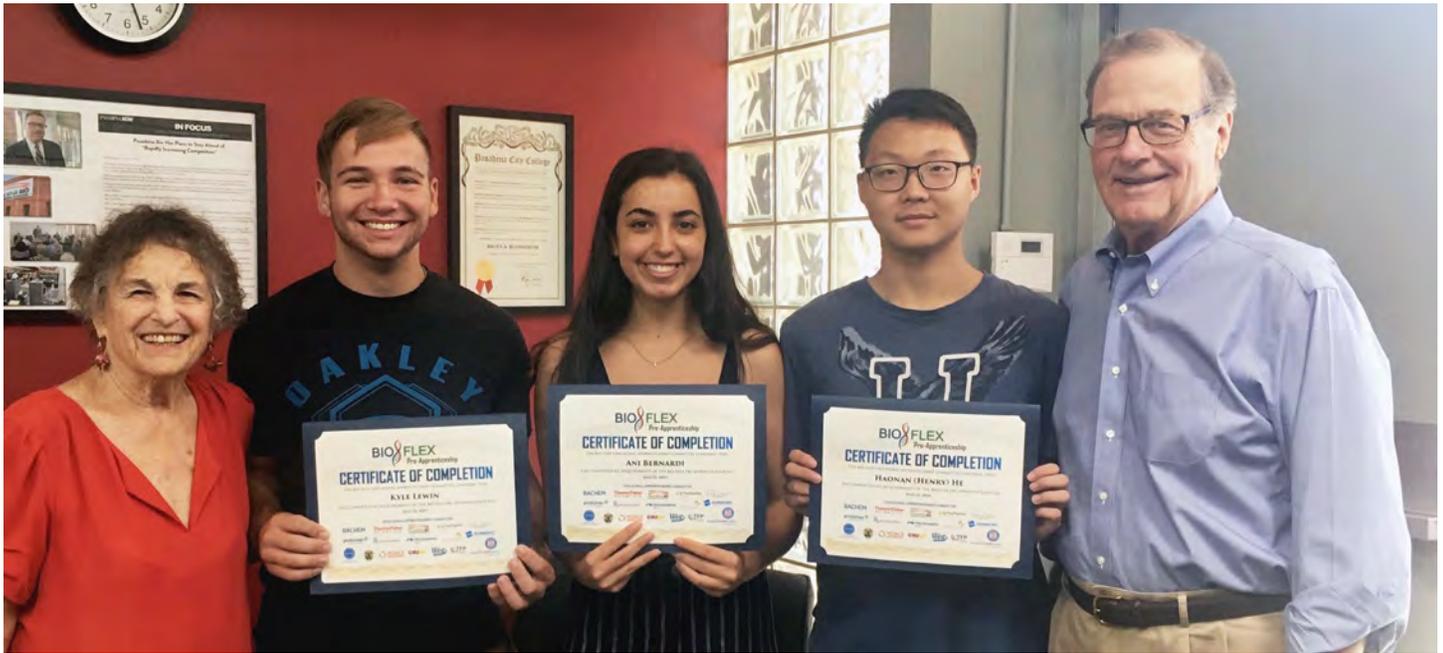
A number of Southland Bioscience employers are involved in Bio-Flex including Bachem, Polypeptide, Protomer Technologies, Sakura, Pasadena Bio, Thermo Fisher Scientific, Takeda, Oak Crest Institute of Science, and Freudenberg Medical, to name a few. Other partners include BioCom, Los Angeles Economic Development Corporation, Training Funding Partners, Rx Foundation, West LA College and Cal State University Dominguez Hills.

The vision for Bio-Flex is to deliver an effective and proven employer-directed career development tool, which can be used to attract new talent to the Bioscience industry. The program will provide an important resource to employers and increase job seekers' access to well-paid careers within this exciting industry.

Companies and participants interested in this opportunity may contact Deborah Shepard at (310) 970-7700 for more information and details on how to participate.

The SBWIB operates four One Stop Business & Career Centers within the South Bay service area plus two Teen Centers in Inglewood and Hawthorne. All employment services provided are offered at no cost to the public, visit SBWIB.org to learn more about available programs.

# # #



**Photo caption:** Recent Bio-Flex Pre-Apprentices pose for photo after receiving their certificates. Pictured from left to right; Dr. Wendie Johnston, Lab Director, Pasadena Bio Collaborative incubator, Kyle Lewin, Ani Bernardi, Haonan (Henry) He and Robert C. Bishop, Ph.D., President, Pasadena Bio Collaborative incubator.



**PRESS RELEASE**

July 15, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact: 310-970-7700

**U.S. Department of Labor Awards \$12 Million Grant to West LA College/  
South Bay Workforce Investment Board (SBWIB) Led Collaborative to Prepare  
Apprentices for Advanced Manufacturing & Bioscience Careers**

**HAWTHORNE** – The U.S. Department of Labor (DOL) has awarded a \$12 million grant to a West Los Angeles College/SBWIB collaborative that will be part of a national effort under its Growing Advanced Manufacturing Apprentices Across America (GAMAAA) program to prepare and place 5,000 workers into pre-apprenticeship and apprenticeship roles in advanced manufacturing with a focus on the Aerospace and Bioscience industries over the next four years. The grant was the only one awarded to a California applicant and will support training of new hires and incumbent workers.

While the local program will focus on placing nearly 1,500 apprentices and pre-apprentices around the Southland, the collaborative will be participating nationally in Employment & Training apprenticeship conferences to strengthen working relationships between local and national professional trade associations, educators, employers and elected officials that can help determine emerging skill sets and employer needs.

The SBWIB will be directly responsible for generating an awareness of the GAMAAA objectives locally as well as with workforce and employment development organizations in other parts of the nation such as South Carolina and Florida, where partnerships are being formed.

“This very significant grant award reflects the effectiveness of the apprenticeship programs we have collectively created here in the greater South Bay area,” said SBWIB Executive Director Jan Vogel. “Our Aero-Flex and Bio-Flex pre-apprentice and apprenticeship models are now being looked at and implemented nationally.”

Included among the local collaborative partners are El Camino College, College of the Canyons, Los Angeles Workforce Development Board, Los Angeles Economic Development Corporation, Project Lead the Way, Training Funding Partners, Goodwill of Southern California and the Aero-Flex Unilateral Apprenticeship Committee.

Companies and participants interested in this opportunity may contact Deborah Shepard at (310) 970-7700 for more information and details on how to participate.

The SBWIB operates four One Stop Business & Career Centers within the South Bay service area plus two Teen Centers in Inglewood and Hawthorne. All employment services provided are offered at no cost to the public, visit [www.SBWIB.org](http://www.SBWIB.org) to learn more about available programs.

# # #



**PRESS RELEASE**

July 15, 2019

South Bay Workforce Investment Board  
11539 Hawthorne Blvd., Suite 500  
Hawthorne, CA 90250  
Contact Jan Vogel: 310-970-7700

**South Bay Teen Centers Youth Participate in “A Day in the Life of a College Student” Tour and Overnight Stay at California State University, Dominguez Hills**

**HAWTHORNE, CA** – Sixteen South Bay Area seventh to ninth graders participated in the 6th Annual “A Day in the Life of a College Student” field trip at California State University, Dominguez Hills (CSUDH). Students got a tour of the campus, attended workshops and experienced an overnight stay at the dorms from July 9th to July 10th, 2019. This ongoing event is part of the South Bay Promise, made possible through the partnerships of the Hawthorne and Inglewood Teen Centers, the South Bay Workforce Investment Board (SBWIB) and CSUDH.

The event started at the Hawthorne Teen Center as students gathered, received mock college packets with acceptance letters and participated in activities to get to know one another. Some activities included questionnaires for college housing and a game of power rock paper scissors where students were taught the importance of cheering for others despite challenges in life. This year, participating students were from three South Bay area school districts (Hawthorne School District, Torrance Unified School District and Inglewood Unified School District).

Participating student, Kayla, expressed her expectations, “I’ve been to a few campuses, but none like this and I haven’t spent the night. I’m looking forward to learning more about what college is like and asking different questions,” she stated.

The South Bay Promise, aims to help area students with college preparation. Developed by leaders from California State University, Dominguez Hills (CSUDH), El Camino College (ECC), Inglewood Unified School District (IUSD), Centinela Valley Union High School District (CVUHSD) and the SBWIB, the South Bay Promise is now open to students from all school districts. This program enables students to have access to higher education and services such as tutoring, counseling and other support programs they need to be successful and transfer or graduate and enter the workforce. “More students are learning and experiencing the college path by getting the opportunity to visit campuses, we want to continue showing them the opportunities and support they have from their communities,” stated SBWIB’s Executive Director, Jan Vogel.

The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. For further information, please call (310) 970-7700 or visit sbwib.org.

# # #



www.sbwib.org

**Photo caption:** South Bay Area students participate in 6<sup>th</sup> Annual “A Day in the Life of a College Student” at California State University, Dominguez Hills with an overnight stay from July 9<sup>th</sup> to July 10<sup>th</sup>, 2019.



**RESOLUTION NO. CC-2002-009**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWDALE, CALIFORNIA  
APPROVING PAYMENT OF CLAIMS AND DEMANDS  
IN THE SUM OF \$1,043,648.71**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

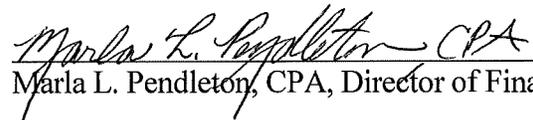
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Director of Finance, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 198986 through 199102 for the aggregate total of \$1,043,648.71 are hereby authorized.

Effective Date: February 18, 2020

Certified by:

  
Marla L. Pendleton, CPA, Director of Finance

PASSED, APPROVED AND ADOPTED this 18th day of February, 2020.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )     SS  
City of Lawndale                )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2002-009 at a regular meeting of said Council held on the 18th day of February, 2020 by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearney					
Daniel Reid					

Rhonda Hofmann Gorman, City Clerk

**City of Lawndale**  
**Summary of Audited Claims and Demands**  
**From January 29 - February 12, 2020**

**Claims and Demands Paid By Check:**

Check Date	Beginning	Check Number	Ending	Aggregate Total
1/30/2020		198986	199061	959,997.02
2/6/2020		199062	199102	83,651.69
<b>Total Checks</b>				<b>1,043,648.71</b>

**Claims and Demands Paid By Electronic ACH Transfer:**

Date	Name of Payee	Description	Amount
<b>Total ACH Payments</b>			<b>0.00</b>

**Total Audited Claims and Demands Paid** **1,043,648.71**

Check Register Report

Date: 01/30/2020

Time: 10:47 am

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>WELLS FARGO BANK N.A Checks</b>							
198986	01/30/2020	Printed		2615	A-THRONE CO., INC	DELIVERY 4 PORTABLE RESTROOM	396.00
198987	01/30/2020	Printed		7263	ACCOUNTING PRINCIPALS INC	TEM SVCS W/E DATE 01/05/2020	547.20
198988	01/30/2020	Printed		0112	ALL CITY MANAGEMENT SVCS, INC	SCHOOL CROSSING GUARD SERVICES	10,251.22
198989	01/30/2020	Printed		4185-WEST	AMERICAN STRUCTURAL PEST	MONTHLY PEST SVC FOR CITY HALL	45.00
198990	01/30/2020	Printed		5394	ANIMAL MEDICAL CENTER	VETRINARIAN SERVICES	75.00
198991	01/30/2020	Printed		7457	BEACH ELECTRIC COMPANY	TWO NEW 20 AMP OUTLETS	785.62
198992	01/30/2020	Printed		2669	BLUE DIAMOND MATERIALS	HOT PATCH ASHAULT STR. REPAIR	174.93
198993	01/30/2020	Printed		4333	CALIF BLDG STANDARDS COMMISSIO	SURCHARGE QTR ENDING 12/31/19	55.00
198994	01/30/2020	Printed		4049	CALIF CITY MGMT FOUNDATION	MEMBERSHIP CITY MGR KEVIN CHUN	400.00
198995	01/30/2020	Printed		0163	CAPITAL OF SOUTH BAY INC.	ELECTRICAL SUPPLIES LAMP	76.49
198996	01/30/2020	Printed		7459	HECTOR I CAZARES	REFUND DEMO DEBRIS DEPOSIT	1,560.00
198997	01/30/2020	Printed		7460	CITY OF DAVID INC.	REFUND SECURITY DEPOSIT	750.00
198998	01/30/2020	Printed		0615	CLEANSTREET	STREET SWEEPING SVCS-DEC. 2019	15,830.00
198999	01/30/2020	Printed		0190	COLONIAL LIFE & ACCIDENTS, INC	INSURANCE PRE&POSTTAX JAN 2020	2,424.79
199000	01/30/2020	Printed		4882	DAILY BREEZE-PRESS TELEGRAM	FINANCE BUS. LIC FEE INCREASE	494.44
199001	01/30/2020	Printed		0216	DELTA DENTAL	DENTAL INSURANCE JAN-2020	2,449.48
199002	01/30/2020	Printed		0389	DELTA DENTAL INS	DENTAL PREMIUM JAN-20	147.91
199003	01/30/2020	Printed		0218	DEPARTMENT OF JUSTICE	FINGERPRINT APPS-DEC. 2019	96.00
199004	01/30/2020	Printed		0220	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANCE	2,232.56
199005	01/30/2020	Printed		5702	DIV OF THE STATE ARCHITECT	4TH QTR 201 CASP FEE REPORT	26.00
199006	01/30/2020	Printed		7458	DUNN-EDWARDS CORPORATION	PAINT FOR CITY HALL LOBBY WALL	46.36
199007	01/30/2020	Printed		6886	EMPIRE CLEANING SUPPLIES	MAINTENANCE CLEANING SUPPLIES	3,504.82
199008	01/30/2020	Printed		7052	AMALEA FISHER	SENIOR FITNESS YOGA CLASSES	260.00
199009	01/30/2020	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	5,639.34
199010	01/30/2020	Printed		4796	ERICA HARBISON	PRSSCSTIPEND MEETING 1/13/20	50.00
199011	01/30/2020	Printed		6566	HAWTHORNE MATH AND	REFUND SECURITY DEPOSIT	1,250.00
199012	01/30/2020	Printed		4702	I. C. M. A.	MEMBERSHIP CITY MGR K. CHUN	1,400.00
199013	01/30/2020	Printed		5503	JA'VONDA JONES	PAJAMA DANCE PARTY CLASS	294.00
199014	01/30/2020	Printed		2307	KALBAN, INC.	ANNUAL ST IMPROVMENT PROJ160th	266,691.60
199015	01/30/2020	Printed		6955	L.A. UNIFORMS & TAILORING	UNIFORM PANT W/FLEX TAC	176.29
199016	01/30/2020	Printed		5099	LANCE, SOLL & LUNGHARD, LLP	FOR PROFESSIONAL SVCS RENDERED	2,322.00
199017	01/30/2020	Printed		0323	LEGACY TRAVEL & TOURS	SR TRVL CLUB TRIP 1/ 15-17/20	1,700.00
199018	01/30/2020	Printed		7461	MARY ANNE LOPEZ	REFUND FOR BASKETBALL 13+	80.00
199019	01/30/2020	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES	515,957.76
199020	01/30/2020	Printed		5068A	MAILROOM FINANCE, INC	POSTAGE METER REFILL 12/2019	1,000.00
199021	01/30/2020	Printed		0337	MANAGED HEALTH NETWORK	EMP. ASSIST PROGRAM JAN-20	91.96
199022	01/30/2020	Printed		7462	ANA MEDINA	REFUND SECURITY DEPOSIT	250.00
199023	01/30/2020	Printed		6445	MICHAEL BAKER INTL, INC	PROFESSIONAL SERVICE 11/3/2019	15,582.50
199024	01/30/2020	Printed		6428	MINUTEMAN PRESS OF GARDENA	BUSINESS CARD IMPRINT	76.10
199025	01/30/2020	Printed		6144	MV TRANSPORTATION INC	PAYMENT FOR MONTHLY EXPRESS	39,057.22
199026	01/30/2020	Printed		4566	MYERS & SONS HI WAY SAFETY INC	VARIOUS SIGNS INGLEWOOD AVE	3,089.29
199027	01/30/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES CMD	176.45
199028	01/30/2020	Printed		1140	PACIFIC TIRE SERVICE	4 NEW TIRES FOR CITY HALL PWD	330.00
199029	01/30/2020	Printed		3781	PARS	ACTUARIAL FEES	3,000.00

Check Register Report

Date: 01/30/2020

Time: 10:47 am

Page: 2

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>WELLS FARGO BANK N.A Checks</b>							
199030	01/30/2020	Printed		7407	PLATINUM CHEMICALS, INC.	GRAFFITI SUPPLIES HAND WIPES	458.00
199031	01/30/2020	Printed		5216	POWERSTRIDE BATTERY	BATTERY REPLACEMENT #502	128.83
199032	01/30/2020	Printed		6123	PRUDENTIAL OVERALL SUPPLY	UNIFORM CLEANING SERVICE	282.29
199033	01/30/2020	Printed		5895	RICOH USA INC	COPIER LEASE / MAINTENANCE SVC	981.19
199034	01/30/2020	Printed		6698	SHIRLEY RUDOLPH	PRSSC STIPEND MTG 1/13/2020	50.00
199035	01/30/2020	Printed		6379	SHI	VGA MONITOR CABLE	33.31
199036	01/30/2020	Printed		2051	MADONNA SITKA	PRSSC MEETING STIPEND 1/13/20	50.00
199037	01/30/2020	Printed		6759	SMARTHIRE	COUNTY CRIMINAL BKGROUND CHECK	118.00
199038	01/30/2020	Printed		7463	DAVID S. SOTELO	REFUND DEMO DEBRIS DEPOSIT	600.00
199039	01/30/2020	Printed		4533	SOUTH BAY LANDSCAPING INC	LANDSCAPING MAINTENANCE SVCS	32,775.00
199040	01/30/2020	Printed		6034	SOUTH COAST MECHANICAL INC	2NDQTRLY BILLING 10/1-12/31/19	5,419.00
199041	01/30/2020	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	2,308.54
199042	01/30/2020	Printed		5832	LEE MERRIL STANSBURY	REFUND PLAN REVIEW DEPOSIT	801.69
199043	01/30/2020	Printed		7464	SWRCB	ANNUAL FEE SANITARY SYSTEMS	2,625.00
199044	01/30/2020	Printed		0849	THE SAFEMART OF SO CAL INC	3 DUPLICATE KEYS COMM. GARDEN	59.04
199045	01/30/2020	Printed		2002	THE STANDARD, UNIT 22	LIFE INSURANCE PREMIUM	1,545.45
199046	01/30/2020	Printed		0462	TODD PIPE & SUPPLY-HAWTHORNE	PLUMBING PARTS/ REPAIR KIT	168.32
199047	01/30/2020	Printed		3672-PWD	U.S. BANK	CREDIT CARD CHARGES P.W.D.	1,431.27
199048	01/30/2020	Printed		7456	JOHN UMEKUBO	REFUND SECURITY DEPOSIT	500.00
199049	01/30/2020	Printed		2883	UNDERGROUND SERVICE ALERT SC	MOMTHLY DATABASE MAINT. FEE	67.75
199050	01/30/2020	Printed		3373	VERIZON WIRELESS	CELL PHONE SERVICES 1/03/2020	489.58
199051	01/30/2020	Printed		0479	VISION SERVICE PLAN	VISION PREMIUM JAN-2020	992.53
199052	01/30/2020	Printed		0480	VISTA PAINT	PAINT FOR M.S.D. BUILDING	809.17
199053	01/30/2020	Printed		6941	WALTERS WHOLESALE ELECTRIC	LIGHT MONUMENT WALL MANHATTAN	1,405.25
199054	01/30/2020	Printed		7453	JAMESINA WASHINGTON	REFUND SECURITY SERVICE	750.00
199055	01/30/2020	Printed		4912	WELLS FARGO BANK	ADMIN. CHRGS 11/12-11/11/2020	2,500.00
199056	01/30/2020	Printed		7147	WEST COAST FIRE SERVICES INC	RE-TESTING THE BACK FLOW	200.00
199057	01/30/2020	Printed		2922	WESTWOOD BUILDING MATERIALS	THINSET CONCRETE REPAIR WALL	40.30
199058	01/30/2020	Printed		7465	YOLANDA WILCOX	REFUND SECURITY DEPOSIT	500.00
199059	01/30/2020	Printed		7409	WILLDAN FINANCIAL SERVICES	PROFESSIONAL SVCS - DEC 2019	512.00
199060	01/30/2020	Printed		6697	DANIEL T WOODS	PRSSC MTG STIPEND 1/13/2020	50.00
199061	01/30/2020	Printed		1843	ZEP SALES AND SERVICE	TRASH LINERS	502.18

Total Checks: 76

Checks Total (excluding void checks): 959,997.02

Total Payments: 76

Bank Total (excluding void checks): 959,997.02

Total Payments: 76

Grand Total (excluding void checks): 959,997.02

# Check Register Report

Date: 02/06/2020

Time: 12:48 pm

Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>WELLS FARGO BANK N.A Checks</b>							
199062	02/06/2020	Printed		7263	ACCOUNTING PRINCIPALS INC	TEMP SVCS W/E 01/26/2020	3,325.95
199063	02/06/2020	Printed		3923	AMERICAN SOCCER CO., INC.	WINTER YTH BASKETBALL UNIFORM	37.26
199064	02/06/2020	Printed		6977	RICK ANDELIN	REFUND FEE-VOLUNTEER COACH	25.00
199065	02/06/2020	Printed		6561	ARCTIC GLACIER U.S.A. INC	2019 ANGEL TREE/60TH ANNIV	4,633.80
199066	02/06/2020	Printed		0115	AT & T	LONG DISTANCE SVCS DEC. 2019	14.29
199067	02/06/2020	Printed		0372C	AT & T - CALNET3	PHONE CHARGES 12/13-01/12/2020	1,646.86
199068	02/06/2020	Printed		1056	AT&T GLOBAL SERVICES, INC.	MAINT SVCS 1/21/2020-2/20/2020	865.67
199069	02/06/2020	Printed		0163	CAPITAL OF SOUTH BAY INC.	ELECTRICAL SUPPLIES HAW BLVD	55.81
199070	02/06/2020	Printed		3886	SIRLEY CUEVAS	PLNG COMM STIPEND 1/22/2020	100.00
199071	02/06/2020	Printed		0217	DEPT OF ANIMAL CARE & CONTROL	ANIMAL CONTROL SVCS DEC 2019	328.50
199072	02/06/2020	Printed		0236	EMPLOYMENT DEVELOPMENT DEPT	3RD QTR 2019 UNEMPLOYMENT INS	2,061.00
199073	02/06/2020	Printed		7052	AMALEA FISHER	SR INSTRUCTOR CLASS 1/22-23/20	130.00
199074	02/06/2020	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES 1/19-/02/18/2020	84.00
199075	02/06/2020	Printed		7467	CARLOS ENRIQUE GIL	REFUND CONST/DEMO DEBRIS DEP	5,101.63
199076	02/06/2020	Printed		0441	GOLDEN STATE WATER CO.	WATER USAGE SERVICES	475.69
199077	02/06/2020	Printed		3377	H F & H CONSULTANTS, LLC	AB939 CONSULTING SVC NOV2019	7,216.08
199078	02/06/2020	Printed		0319	LAWNDALE ELEM SCH DIST	BOLL GYM USE OCT-DEC 2019	5,375.00
199079	02/06/2020	Printed		0321	LEAGUE OF CALIFORNIA CITIES	2020 MEMBERSHIP DUES	13,149.00
199080	02/06/2020	Printed		6134	JOHN MARTINEZ	PLANNING COMM STIPEND 01/22/20	100.00
199081	02/06/2020	Printed		7468	AURELIO MARTINS	REFUND DEPOSIT	2,271.46
199082	02/06/2020	Printed		6428	MINUTEMAN PRESS OF GARDENA	#10 WINDOW ENVELOPES	475.13
199083	02/06/2020	Printed		1050	UFFE MOLLER	PLANNING COMMISSION STIPEND	100.00
199084	02/06/2020	Printed		6015	LAYNE NATALE	INSTRUCTOR SVCS-SR FITNESS	260.00
199085	02/06/2020	Printed		7227	OCCUPATIONAL HEALTH CENTERS	PREPLACEMENT PHYSICAL-AC	155.00
199086	02/06/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES CMD	1,982.25
199087	02/06/2020	Printed		1140	PACIFIC TIRE SERVICE	TIRE REPAIR FOR P.W. BACKHOE	20.00
199088	02/06/2020	Printed		5895	RICOH USA INC	PERIODIC PAYMENT FEB 1-29-2020	2,142.66
199089	02/06/2020	Printed		7241	CARLA L ROSE-PRYOR	PLANNING COMMISSION STIPEND	50.00
199090	02/06/2020	Printed		6379	SHI	MICROSOFT SURFACE PRO 1/14/20	1,908.28
199091	02/06/2020	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
199092	02/06/2020	Printed		4533	SOUTH BAY LANDSCAPING INC	TREE TRIMMING SERVICES	10,446.00
199093	02/06/2020	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	11,022.16
199094	02/06/2020	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	236.31
199095	02/06/2020	Printed		6238	SOUTHERN COMPUTER WAREHOUSE	ETHERNET NETWORK CARD	11.57
199096	02/06/2020	Printed		0346	SPARKLETTS	BOTTLE WATER SERVICES	726.49
199097	02/06/2020	Printed		0444	SPCA LA	SPCALA ANIMALS SERVICE	6,315.00
199098	02/06/2020	Printed		3672-ASD	U.S. BANK	BOSSA NOVA LUNCH SR. PLANNER	370.48
199099	02/06/2020	Printed		3672-CDD	U.S. BANK	LA COUNTY RECORDING FEES	75.75
199100	02/06/2020	Printed		3672-CSD	U.S. BANK	32INCH TV FOR TEEN GAME ROOM	137.24
199101	02/06/2020	Printed		0479	VISION SERVICE PLAN	VISION COBRA FEB-2020	76.92
199102	02/06/2020	Printed		0480	VISTA PAINT	PAINT SUPPLIES-BRUSH & REMOVER	93.45
<b>Total Checks: 41</b>							<b>83,651.69</b>

Checks Total (excluding void checks):

83,651.69

**MINUTES OF THE  
LAWNDALE CITY COUNCIL REGULAR MEETING  
February 3, 2020**

**A. CALL TO ORDER AND ROLL CALL**

Mayor Pullen-Miles called the meeting to order at 6:30 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Dan Holguin, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos and approximately 10 audience members.

**B. CEREMONIALS**

Mayor Pro Tem Suarez led the flag salute and Pastor Eddie Vargas, Restoration Life Church, provided the inspiration.

**C. PRESENTATIONS**

1. **Recognition of Outstanding Team Work by the following Los Angeles County Sheriff's Department personnel: Sergeant Sandy Nitz, Detective Gabriela Vidrio, Detective Marco Chavez, Deputy Justin Sabatine and Deputy Chris Leonardi**

The City Council presented Certificates of Recognition for Outstanding Team Work to the following Los Angeles County Sheriff's Department personnel: Sergeant Sandy Nitz, Detective Gabriela Vidrio, Detective Marco Chavez, Deputy Justin Sabatine and Deputy Chris Leonardi.

**D. PUBLIC SAFETY REPORT**

Lieutenant Dan Holguin summarized recent law enforcement activities.

Mayor Pro Tem Suarez inquired about security measure taken at the Traveler's Inn, Lieutenant Holguin noted that although no security staff is employed the hotel does have active security cameras.

**E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA**

- Chuck Rundle, Resident, spoke about Christmas decorations still hung up around the City.
- Doris Hofmann, Resident, spoke about Christmas decorations still hung up around the City and inquired about the Grevillea Avenue street maintenance.

- Raphael Farkouh, Resident, spoke about water continuously running near his residence due to a break or issue on sprinkler system.
- Randal Abram, Resident, spoke about the upcoming Metro Environmental Impact Report being done on a proposed Green Line extension.
- Paul Jordan, Resident, spoke about potential revenue sources on increased parking enforcement efforts of various streets in Lawndale.
- Jessica Romero, Lawndale Librarian, spoke about the reopening of the Lawndale Library on February 4<sup>th</sup> and various library programs.

**F. COMMENTS FROM COUNCIL**

The City Council responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

**G. CONSENT CALENDAR**

2. **Authorization to Bid for Traffic Signal Installations and Modifications Project**  
Recommendation: that the City Council (a) approve the project plans and specifications; and (b) authorize staff to advertise the project to solicit bids.

Councilmember Kearney noted a minor typographical error in the staff report.

3. **Accounts Payable Register**  
Recommendation: that the City Council adopts Resolution No. CC-2002-008, authorizing the payment of certain claims and demands in the amount of \$26,215.88.
4. **Minutes of the Lawndale City Council Regular Meeting – January 21, 2020**  
Recommendation: that the City Council approve.

**A motion by Councilmember Kearney to approve the consent calendar, with the minor typographical error in item G2 corrected, was seconded by Councilmember Reid and carried by a vote of 5-0.**

**H. ADMINISTRATION**

5. **Southern California Association of Governments (SCAG) Annual Conference and General Assembly – Appointment of Voting Delegate and Alternate**  
Recommendation: that the City Council determine (a) who will attend the SCAG annual conference from May 7-8, 2020; (b) designate the City's voting delegate; (c) designate the City's voting alternate (if desired); and (d) allocate funding from account number 100-110-510.620, City Council travel/meetings.

City Manager Kevin Chun provided a report on the proposed Appointment of Voting Delegate and Alternate to the Southern California Association of Governments (SCAG) Annual Conference and

General Assembly.

**A motion by Mayor Pullen-Miles to designate the Councilmember James Osborne as the City's voting delegate, designate the Mayor Pro Tem Suarez as City's voting alternate, and allocate funding from account number 100-110-510.620 (City Council travel/meetings) was seconded by Councilmember Kearney and carried by a vote of 5-0.**

**6. Contract Award for Street Sweeping Services - CleanStreet Inc.**

Recommendation: that the City Council (a) approve the agreement with CleanStreet Inc. for Citywide street sweeping services for a three (3) year term, beginning March 1, 2020 through February 28, 2022; and (b) increase gas tax revenue and expense budget by \$5,304 for fiscal year 2019-2020.

Administrative Assistant Grace Huizar reported on the proposed CleanStreet Inc. Contract Award for Street Sweeping Services.

Councilmember Osborne inquired about the scheduling on street sweeping on Hawthorne Boulevard, Administrative Assistant Huizar noted that street sweeping took place on Hawthorne Boulevard five days a week.

Councilmember Reid inquired about how the Request for Proposal (RFP) was circulated, Administrative Assistant Huizar responded stating that the RFP was disseminated to clearing houses as well as a separate street sweeping company in addition to CleanStreet Inc.

**A motion by Mayor Pro Tem Suarez to approve the agreement with CleanStreet Inc. for Citywide street sweeping services for a three (3) year term, beginning March 1, 2020 through February 28, 2022, and increase gas tax revenue and expense budget by \$5,304 for fiscal year 2019-2020 was seconded by Councilmember Reid and carried by a vote of 5-0.**

**I. CITY MANAGER'S REPORT**

City Manager Kevin M. Chun provided a brief reminder that the next City Council meeting would be held on Tuesday, February 18, 2020.

**J. ITEMS FROM COUNCILMEMBERS**

**7. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events**

Councilmember Osborne had nothing to report.

Councilmember Reid had nothing to report.

Councilmember Kearney participated in the Greater Los Angeles Homeless Count.

Mayor Pro Tem Suarez attended the Centinela Youth Services Board of Directors meeting, South Bay Council of Governments Board of Directors meeting, and participated in the Greater Los Angeles Homeless Count.

Mayor Pullen-Miles participated in the Greater Los Angeles Homeless Count and attended the 6<sup>th</sup> Annual South Bay Legislative Meet and Greet.

**K. CLOSED SESSION**

At 7:13 p.m. the City Council entered into Closed Session.

**8. Conference with Legal Counsel - Anticipated Litigation**

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case against Metropolitan Transportation Authority (Metro) relating to the Green Line Extension to Torrance Project.

At 7:33 p.m. the City Council entered back into Open Session.

City Attorney Tiffany Israel reported the City Council met in Closed Session to discuss the one item listed on the Closed Session agenda. The City Council was updated on item number 8 and there was no reportable action taken.

**L. ADJOURNMENT**

There being no further business to conduct, the Mayor adjourned the meeting at 7:34 p.m.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

Approved: \_\_\_\_/\_\_\_\_



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 18, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KM Chun*

PREPARED BY: Marla L. Pendleton, CPA, Director of Finance/ City Treasurer *Marla L. Pendleton, CPA*

SUBJECT: Mid-Year Budget Update as of December 31, 2019

## BACKGROUND

In order to provide an update on the City of Lawndale's financial position through December 31, 2019, a Mid-Year Budget Update has been prepared to focus on the revenue and expenditures of the General Fund. The focus is on the General Fund since the spending is at the discretion of City Council to support the day-to-day activities of the City. The spending for other funds are for various restricted purposes.

The FY 2019-20 Budget was adopted by City Council on June 17, 2019, Resolution CC-1906-033. Projected General Fund revenue and expenditures as adopted was \$15,261,700 and \$14,566,950, respectively. The amended expenditure budget as of December 31, 2019 is \$14,900,070, an increase of \$333,120 from the adopted budget. The additional expenditure authority is attributed to capital projects outstanding at fiscal year-end, where the appropriation authority was continued into FY 2019-20 for payment and budget adjustments approved throughout the fiscal year.

## STAFF REVIEW

The mid-year report has been prepared to provide City Council with an update of the General Fund budget as of December 31, 2019. Budget adjustments have been proposed based on events or amounts not known at the time the annual budget was adopted. The Director of Finance recommends City Council approve those adjustments detailed in the attached report.

## LEGAL REVIEW

Not applicable.

## FISCAL IMPACT

Five budget adjustments are recommended in the Mid-Year Budget Update. Total impact to the General Fund is \$173,891 which includes \$119,775 appropriation increase for the Sheriff's Department contract, executive recruitment costs, and boom truck repairs. The budget adjustment for the Public Works Administration and Engineering personnel costs reallocate costs between multiple funding sources and requires additional General Fund resources of \$54,116. All four General Fund appropriation increases can be absorbed in the current year budget, as budgeted revenue exceeds the current appropriated expenditures. The fifth budget adjustment is to increase Park Development Fund revenue for the \$2,000 of grant funding received.

RECOMMENDATION

Staff recommends that the City Council receive and file the Mid-Year Budget Report as of December 31, 2019 and approve all recommended adjustments.

Attachments: Mid-Year Budget Update as of December 31, 2019.



**City of Lawndale**  
**Quarterly Budget Update**  
**Mid-Year Fiscal Year 2019-2020**

December 31, 2019

**OVERVIEW**

This mid-year report represents the City’s General Fund revenues and expenditures through December 31, 2019.

**GENERAL FUND**

The General Fund supports the day-to-day activities of the City, which includes general government, public safety, municipal services, and public works. The General fund activities are primarily supported from motor vehicle in-lieu, sales and use, district transactional (Measure L), utility users and property taxes.

**General Fund Financial Condition:** With a 60-day accrual period, any revenue and expenditures due at June 30 are accrued back to the previous fiscal year. Therefore, the mid-year financial results do not reflect a six month period; with the exception of payroll costs which only 50% of one pay period was accrued back to fiscal year 2018-19. As of December 31, General Fund revenues are at 24% of the budget estimate and expenditures are at 35%; compared to 26% and 40% during the same time period in FY18-19.

GENERAL FUND YTD SUMMARY			
	Amended Budget	Actual YTD	Actual % to Budget
Total Revenue	\$ 15,397,600	\$ 3,640,392	24%
Total Expenditures	14,900,070	5,268,574	35%

**Revenue.** The General Fund accounts for about 54% of the City’s total revenues. The mid-year General Fund revenues are consistent with the same quarter last fiscal year and are meeting budget expectations overall.

GENERAL FUND REVENUE BY SOURCE			
Revenue Source	Amended Budget	Actual YTD	Actual % to Budget
Motor Vehicle In-Lieu Tax	\$ 3,795,000	\$ -	0%
Sales & Use Tax	3,156,000	893,820	28%
Sales Trans Tax	2,100,000	658,003	31%
Other Taxes	1,849,700	350,037	19%
Utility Users Tax	1,800,000	646,675	36%
Property Tax	1,382,000	434,096	31%
Court & Traffic Fines	706,700	299,885	42%
Use of Money & Property	200,000	44,422	22%
Charges for Services	139,700	138,478	99%
Operating Transfers In	50,000	-	0%
Other Revenue	177,900	168,674	95%
Licenses & Permits	40,600	6,302	16%
<b>Total General Fund</b>	<b>\$ 15,397,600</b>	<b>\$ 3,640,392</b>	<b>24%</b>

- **Motor Vehicle In-Lieu Tax:** The additional transfer of property tax revenue in lieu of State Vehicle License Fee is received equally on 1/31 and 5/31 with one additional adjustment during the year. The first installment of \$1.9 million was received on January 17. Actual revenue is meeting budget expectations.
- **Sales and Use Taxes:** Sales tax revenue as of 12/31 was for July – September sales (three months). Therefore, the amount received does not reflect the seasonal

increase for the holidays or the 11/10/19 grand opening of the Lawndale Target store. Year-to-date revenue is 2.7% higher than the same period last year. We are anticipating revenue to exceed our \$3,156,000 budget. However, no budget adjustment is being recommended at this time. We will continue to monitor the receipts and inform City Council of any changes in the future.

- **Sales Transaction Tax- Measure L:** Since its April 1, 2019 effective date, the City has received \$1,343,872 from the ¾ cent district transaction tax attributed to the passage of Measure L. Based on the first four months of sales for the fiscal year, \$2.4 million is anticipated for the fiscal year. Therefore, we anticipate slightly exceeding the \$2.1 million budgeted for the fiscal year. At this time, no budget adjustment is recommended.
- **Other Taxes:** Franchise Fees, Transient Occupancy Tax (TOT) and Business License revenue are the most significant revenue sources included in Other Taxes. Franchise fee revenue compares to previous fiscal year-to-date collections. TOT collections are for one quarter, which are down 8% from the previous fiscal year-to-date. The due date for the 2020 business license fees was extended from January 1 to March 1 due to the implementation of a new online collection system, which should streamline and enhance the process in the future.

**Expenditures.** At mid-year General Fund expenditures overall are on target; however, Sheriff Department contract costs were not fully budgeted, the Public Works Boom truck incurred some unanticipated repairs and the Public Works Administration and Engineering personnel costs require reallocating between funding sources. Budget adjustments are proposed and described in detail on the following pages.

GENERAL FUND EXPENDITURES BY DEPARTMENT			
Department	Amended Budget	Actual YTD	Actual % to Budget
General Fund Support	\$ 1,354,583	\$ 282,684	21%
City Council	175,236	65,957	38%
City Attorney	451,000	159,330	35%
City Clerk	291,885	96,076	33%
City Manager	582,842	218,351	37%
Administrative Svcs	187,113	61,265	33%
General Operations	1,691,718	729,299	43%
Cable Television	195,741	95,199	49%
Information Systems	285,050	83,032	29%
Finance	547,256	268,253	49%
Police Services	6,018,252	2,033,995	34%
Municipal Services	1,229,714	569,967	46%
Public Works Admin.	324,403	34,320	11%
Grounds Maintenance	1,080,607	421,443	39%
Street Maintenance	332,063	88,710	27%
Engineering	26,507	23,548	89%
Community Svcs- Crossing Guards	126,100	37,144	29%
<b>Total General Fund</b>	<b>\$ 14,900,070</b>	<b>\$ 5,268,574</b>	<b>35%</b>

**For more information:** This summary is based on detailed information from the City’s financial management system. For any questions about this report please contact Marla L. Pendleton, CPA, Director of Finance / City Treasurer at 310-973-3241.



**City of Lawndale**  
**Quarterly Budget Update**  
**Mid-Year Fiscal Year 2019-2020**

Following are recommended budget adjustments for Council consideration and approval.

**Increase Appropriations for Unanticipated Public Works Boom Truck Repairs**

The Public Works 2015 Versa lift attached to their Ford F550 boom truck incurred damages while being operated in early January. The truck was acquired in September 2015 for \$117,626. Costs to repair the boom assembly, knuckle damage and bonded hose assemblies is \$24,000 and will require six weeks to perform the services. Since the boom truck is critical to the operations of Public Works to lift and transport heavy items and to access areas such as ditches, hillsides, building tops and street poles, the work was authorized as an emergency need. This unanticipated repair was not budgeted and therefore, funding is now being requested to pay for services once they are complete. Below is the recommended budget adjustment:

Increase appropriations:

100-320-520.600	Public Works Grounds Maintenance - Vehicle Maintenance	\$ 24,000
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**Public Works Director Recruitment**

The Director of Public Works is a key stakeholder in the operations of the City directing four major divisions; administration, grounds/facility maintenance, street maintenance and engineering. The position has been vacant since April 2018 and is currently being filled on a contract basis. As a difficult to recruit position, it is the desire of staff to engage a professional recruiting firm to conduct the recruitment for a qualified leader. Anticipated recruitment costs are \$18,500, which is recommended to be funded from excess revenue from the general fund. Below is the recommended budget adjustment for the professional contract services:

Increase appropriations:

100-150-510.800	GF Admin Services Recruitment	\$ 18,500
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**Sherriff Department Contract**

The City contracts annually with the County of Los Angeles Sheriff Department for law enforcement services. For Fiscal Year 2019-20, the agreement is for 16.5 officers, which is consistent with prior year service levels. However, employment contract cost have increased annually and the liability rate increased from 10.5% to 11%. In addition, public safety for special events such as 4<sup>th</sup> of July Suppression and the Youth Day Parade are additional costs beyond the City's service contract.

Contract Services

Law Enforcement Services	\$5,602,457	
Liability Insurance	<u>589,036</u>	\$6,191,493

Special Events

4 <sup>th</sup> of July Suppression	\$ 9,410	
Youth Day Parade	<u>24,100</u>	33,510

Equipment Maintenance		<u>1,100</u>
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<b>Total Projected Costs FY2019-20</b>		<b>\$6,226,103</b>
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**City of Lawndale**  
**Quarterly Budget Update**  
**Mid-Year Fiscal Year 2019-2020**

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Funding Available to Offset Costs:

State COPS Grant	\$ 119,880	
Justice Assisted Grant	<u>10,696</u>	<u>130,576</u>

Total General Fund Costs	\$6,095,527	
Total Budgeted in General Fund	<u>6,018,252</u>	

Appropriation Increase Required	<u>\$ 77,275</u>	
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Increase appropriations:

100-210-530.700	County Sheriff Department	\$ 83,704
100-210-530.702	Youth Day Parade	<u>13,404</u>
		<u>\$ 97,108</u>

Decrease appropriations:

100-210-525.200	Liability Insurance Premium	<u>\$ 19,833</u>
	Net Change	<u>\$ 77,275</u>

**West Basin's Water Bottle Filling Station Grant**

During the past quarter, five water bottle filling stations were installed at City parks. In addition to utilizing restricted Park Development Funds, the City applied for and received the maximum annual grant funding of \$2,000 from West Basin Municipal Water District to go towards the purchase of the water bottle filling stations. Below is the proposed budget adjustment for the grant funding:

Increase revenue:

236-000-465.451	Park Dev Fund – Grants	\$ 2,000
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**Personnel Cost Allocation for Public Works Administration & Engineering**

During the September 30, 2019 Quarterly Budget Review, it was noted that actual General Fund personnel costs for Public Works Administration and Engineering had exceeded or would exceed the annual budget. Since the costs for Public Works is allocated between multiple funding sources, costs had to be analyzed and reallocated between the various sources to reflect the actual charges. Specifically, the general fund covers costs for vacation, holiday and sick leave time and all direct time is charged to specific projects. During the budget process, the General Fund received allocations between 1 - 5% of employee costs; however, actual indirect costs range between 16 - 20%. As a result of the allocation, we recommend reallocating personnel costs as follows:

**Public Works Administration (Dept 310)**

Increase appropriations:

100-310	General Fund PW Admin - Salary and Benefit	\$ 31,331
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**City of Lawndale**  
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Decrease appropriations:

207-310	Prop C PW Admin - Salary and Benefit	\$ 3,504
244-310	Measure R PW Admin - Salary and Benefit	12,363
272-310	Measure M PW Admin - Salary and Benefit	5,155
304-310	Successor Agency PW Admin - Salary and Benefit	<u>10,309</u>
		\$ 31,331

Public Works Engineering (Dept 340)

Increase appropriations:

100-340	General Fund PW Engineering - Salary and Benefit	\$ 22,785
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Decrease appropriations:

214-340	CDBG PW Engineering - Salary and Benefit	\$ 5,069
240-340	Prop C25 PW Engineering - Salary and Benefit	11,633
271-340	STPL Metro Exchg PW Engineering - Salary and Benefit	<u>6,083</u>
		\$ 22,785



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: February 18, 2020  
TO: Honorable Mayor and City Council  
FROM: Kevin M. Chun, City Manager *KMC*  
PREPARED BY: Mike Estes, Director, Community Services *(ME)*  
Kari Conley-Bell, Community Services Coordinator *KB*  
SUBJECT: Council Policy 96-10 Revisions, Regulations for McKenzie Community Garden

## BACKGROUND

Dan McKenzie Community Garden is a 44-plot community garden named after former City Councilmember Dan McKenzie. The garden was purchased by the Lawndale Housing Authority from the California Department of Transportation (Caltrans) as a community garden in 1975.

City Council Policy 96-10, Regulations for McKenzie Community Garden, was established in September 2010 and last revised in April 2011.

## STAFF REVIEW

City Council Policy 96-10 sets guidelines for the use of the garden for forty four (44) plot holders who for the most part are Lawndale adult and senior residents (37) and a small number of adult and senior non-resident gardeners (7).

City Council Policy 96-10 sets rules, regulations and policy in the following general areas: 1) Priority Registration; 2) Plot Rental Fees and Deposits; 3) Items Left Behind; 4) Property and Safety Provisions; 5) Plot Maintenance Provisions; 6) Water Use Provisions; 7) Miscellaneous Provisions; and 8) Inspection and Compliance Procedures.

The proposed policy revisions are intended to improve the aesthetic value and overall safety of the garden.

Although there are a number of language revisions that are being suggested that do not change existing policy, the four main areas that staff is suggesting policy revisions are as follows (new text underlined):

### **Property and Safety Provisions. Page 2, Item 12:**

Permanent structures on any part of the property are prohibited. Permanent structures inside of any plot will be subject to the Inspection and Compliance Procedures.

Prior to this addition, permanent structures were handled on a case by case basis which left some enforcement inconsistencies. Staff is suggesting that permanent structures, unless posing an immediate hazard, be addressed through the system of Inspection and Compliance Procedures.

**Plot Maintenance Provisions, Page 3, Item 6:**

Crops which exceed 48 inches in height will be limited to no more than three (3) full or partial rows per plot and shall not interfere with the overall gardens visibility. A partial row of vegetation will be considered one (1) full row. Vegetation that does not comply with the above forty eight (48) maximum inch height policy and/or detracts from the property's visibility will be subject to the policy's inspection and compliance procedures.

In recent years there has been a significant number of gardeners planting vegetation that exceeds forty eight (48) inches in height. Some gardeners have resorted to planting entire plots of such crops. Although corn is the most popular crop that exceeds forty eight (48) inches, there are a number of other crops that can easily eclipse this thresh hold.

When crops exceed forty eight (48) inches, garden visibility is greatly decreased from the inside and outside, an individual(s) that may need some type of help cannot be identified amongst the tall vegetation, and 3) the garden's aesthetic value is greatly decreased.

**Water Use Provisions, Page 4, Item 8:**

Gardeners leaving faucets running overnight, or when not physically present on the property will be subject to Inspection and Compliance Procedures. In extreme cases, gardening privileges may be taken away.

If the use of water is being abused evidenced by puddles of standing water inside a plot or water spilling outside of any plot into adjacent plots or pathways, plot holders can be held accountable through the policy's established system of Inspection and Compliancy Procedures.

**Inspection and Compliancy Procedures, Page 4, Items 1, 2 and 3:**

The new system of Inspection and Compliancy Procedures suggested by staff still remains a two-step notification process; however, is extended to forty four (44) total days as opposed to twenty eight (28) allowing plot holders, most who are elderly, an additional sixteen (16) days to correct said violation(s). As well, an additional method of notification has been added – email notifications for those that have an email address on file. The new system of inspection and compliancy suggested by staff is as follows:

**Step One:**

Upon the initial discovery of violation(s) that are not deemed hazardous, City staff will notify the plot holder as follows: 1) verbally in person or via telephone and; 2) via email describing the nature of the violation(s). Any violation(s) identified by the City and reported to the plot holder must be corrected no later than two (2) weeks from the date of the verbal and electronic notification provided by the City.

**Step Two:**

If after two (2) weeks from the date of the verbal and electronic notification provided by the City, the violation(s) remain uncorrected, said plot holder will receive a written notification identifying the violation(s) a second time and requiring the plot holder to correct the violation(s) identified by the City no later than thirty (30) days beyond the date at which written notification was sent to the City.

**Step Three:**

If after thirty (30) days following the written notification, the violation(s) remain uncorrected, the plot holder will forfeit all gardening privileges for the remainder of the growing year.

LEGAL REVIEW

The City Attorney has approved the attached policy revision as to form.

FISCAL IMPACT

There is no fiscal impact to the City.

RECOMMENDATION

Staff recommends that the City Council approve Resolution CC-2002-011 revising Council Policy 96-10, Regulations for McKenzie Community Garden Facility.

Attachments:

City Council Resolution No. CC-2002-011  
Council Policy 96-10, Final Revision  
Council Policy 96-10 Redline Version

**RESOLUTION NO. CC-2002-011**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA  
ADOPTING AN UPDATED VERSION OF COUNCIL  
POLICY NO. 96-10, REVISING THE  
REGULATIONS FOR MCKENZIE COMMUNITY GARDENS**

WHEREAS, the City Council of the City of Lawnsdale has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the Council Policy Manual contains Council Policy No. 96-10 "Regulations for the Dan McKenzie Community Gardens Facility" which was adopted in 2010 by Resolution No. CC-1009-050; and

WHEREAS, the City Council desires to update Council Policy No. 96-10, which was last updated in 2011, to ensure the continued operation of the gardens in a safe and respectful manner.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council hereby approves the updated version of Policy No. 96-10, entitled "Regulations for the Dan McKenzie Community Gardens Facility", attached hereto as Exhibit "A" and incorporated herein by this reference, as if fully set forth and directs City staff to maintain said updated policy in the Council Policy Manual and to remove the prior version of said policy.

SECTION 2. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of February, 2020.

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Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )        SS  
City of Lawndale             )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2002-011 at a regular meeting of said Council held on the 18<sup>th</sup> day of February, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearney					
Daniel Reid					

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Tiffany J. Israel, City Attorney

## COUNCIL POLICY

<b><u>SUBJECT:</u></b> Regulations for McKenzie Community Garden Facility	<b><u>POLICY NO.:</u></b> 96-10	<b><u>DATE ADOPTED:</u></b> a) 9/7/10 b) 4/18/11 c) 2/18/20
	<b><u>AUTHORITY:</u></b> a) Resolution No. CC-1009-050 b) Resolution No. CC-1104-038 c) Resolution No. CC- 2002-011	

### **PURPOSE:**

To establish criteria and procedures for registration, conditions of use, inspections and compliance for gardeners renting individual garden plots at the Dan McKenzie Community Garden facility located at 4324 W. 160th Street. All garden plots are rented leased for a term not to exceed one (1) calendar year, beginning no sooner than January 1st of each growing year, with all terms ending on December 31st of the same growing year.

### **POLICY:**

#### **Priority Registration:**

Applications for individual garden plots will be accepted by the Community Services Department within a defined registration period. At the conclusion of the registration period, garden plots will be assigned to applicants in the following order of priority:

1. Returning senior residents (62 years and older)
2. Returning non-senior resident adults
3. New senior residents (62 years and older)
4. New non-senior adult residents
5. Non-resident adults

The Community Services Department will assign a maximum of one (1) plot per household to each approved applicant. An applicant may request a second plot at the time of application if desired. Returning resident gardeners are only guaranteed one garden plot in the first round of plot distribution. If there are remaining plots after the conclusion of the initial application period, second plots may be assigned to residents requesting an additional plot following the priority user groups identified above. Each resident plot holder granted a second plot will be limited to no more than two (2) plots per household. If the number of applicants exceeds the number of available plots at anytime during the registration process, plots will be assigned on a first come, first served basis using a time and date stamp distribution system.

Plots will only be distributed to non-resident gardeners if there are plots available after second plots have been distributed. A returning gardener (residents only) is defined as a plot holder who maintained a garden plot for the entire said growing year. Plot holders who relinquish their plot or lose their gardening privileges during the current growing year in which the registration period begins will not be granted returning gardener privileges, however, may apply as a new gardener.

**Plot Rental Fees and Deposits:**

All applicable fees and deposits as established by City Council resolution must be paid within twelve (12) business days after a plot has been assigned. Partial payments will not be accepted. Once an application has been accepted and all applicable fees have been paid in full, the applicant will be eligible to be assigned of a garden plot by the Community Services Department. The Community Services Department will make every attempt to assign the same garden plot to any returning gardener as the previous growing year; however, the assignment of the same plot is not guaranteed. Each person assigned a garden plot will be provided with a key to access the property. Any plot holder assigned a plot during any point in the growing year must pay the full year's registration fee and security deposit. Security deposits will be refunded only upon return of the key and removal of all vegetation from the plot(s). A portion or all of the security deposit may be withheld to reimburse the City for any damages requiring repair, or in cases in which said plot needs to be excavated by the City. All security deposit refunds will be processed through the City's standard warrant process. The City will charge a fee for any check returned by a bank for insufficient funds.

**Items Left Behind:**

The City is not responsible for items left behind at the property and may dispose of any such items as deemed appropriate by the City.

**Conditions of Use and Provisions:**

To ensure the safety and integrity of the property, individual plot maintenance is the responsibility of the registered gardener. Any plot holder, or his/her designee as provided in writing to the City, not adhering to the Property and Safety, Plot Maintenance, Water Use and Miscellaneous Provisions below will be considered in violation of the Conditions of Use. Any plot holder found to be in violation of the water use provisions which involves irresponsible water use as mentioned in Water Use Provisions section below, may be subject to a loss of gardening privileges for the remainder of the current growing year and potentially beyond.

**Property and Safety Provisions:**

1. The property will be open for gardening purposes to registered gardeners every day, including holidays, from dawn until dusk. Plot holders shall not enter the property before dawn or after dusk for any reason.
2. Guests and children less than 18 years of age may enter the property if accompanied by an adult registered plot holders.
3. Children and guests of registered plot holders/gardeners must be supervised by the registered adult plot holder at all times when inside the property. Registered plot holders are responsible for the actions of their children and guests.
4. Plot holders must ensure that the entrance gate to the property is shut and chained (but not locked) at all times while inside the property. Registered plot holders found to have left the entrance gate unlocked overnight will receive a warning notice and may be subject to the loss of gardening privileges.
5. Plot holders must ensure that the doors of each tool shed is closed at all times when not in use.
6. Plot holders, or their guests, must not drink, be in possession of alcoholic beverages, or smoke on the property at any time.

7. Plot holders must not loan the property entrance key to anyone, unless permission is granted in writing by the Community Services Department.
8. Motor vehicles are prohibited at the property at all times. Riding bicycles and/or skateboards is prohibited inside the gates of the property at all times.
9. Dogs are prohibited on the property at all times with the exception of certified service animals.
10. All tools must be stored in the community shed, or removed from the property, when not in use and shall not be left out overnight.
11. Tools and hoses may not be left in the garden walking paths at anytime. **Note:** The City of Lawndale is not responsible for damage to or theft of tools, or other personal property.
12. Permanent structures on any part of the property are prohibited. Permanent structures inside of any plot will be subject to the Inspection and Compliance Procedures as mentioned below.
13. Any gardener damaging the property, or its elements, in any way will lose all gardening privileges. The City retains the right to recover any costs as a result of damages caused by any gardener or his/her guests.
14. Any gardener involved in a physical confrontation at or in connection with the garden will lose all gardening privileges indefinitely.

**Plot Maintenance Provisions:**

1. All approved vegetation must remain within respective individual plot borders and shall not extend into the walking paths or adjacent plots.
2. Weeds within individual plots and adjacent walkways must be kept under control.
3. Approved vegetation consists of the following: flowers, plants that bear fruits and vegetables.
4. Trees of any kind, including fruit trees, cacti, grass and bushes are not permitted.
5. Plants and flowers with thorns, spines or prickles are not allowed and are subject to removal by the City immediately upon discovery.
6. Crops which exceed 48 inches in height will be limited to no more than three (3) full or partial rows per plot and shall not interfere with overall gardens visibility. A partial row of vegetation will be considered a one (1) full row. Vegetation that does not comply with the above mentioned forty eight (48) maximum inch height policy and/or detracts from the property's visibility will be subject to the inspection and compliance procedures below.
7. Only organic forms of weed control may be used. Chemical weed and pest control methods using toxic materials, such as: insecticides, pesticides and herbicides are prohibited. Any use of organic fertilizers, or weed control agents shall be applied in a manner which shall not affect adjacent plots.
8. Gardeners must deposit plant cuttings in the available compost bins. Weeds and excess plant trimmings must be deposited into the green waste receptacle before exiting the garden each day. Non-green waste must be deposited in the common trash receptacle and common trash must not be deposited in the green waste receptacles.
9. Gardeners who will be absent for any extended period of time may appoint a designee to maintain his/her plot during any such absence. Such appointment must be approved in writing by the Community Services Department.

**Water Use Provisions:**

1. Water must be turned off when not in use and prior to a gardener's departure from the property.
2. Plots must not be watered more than necessary.
3. Water must not spill over onto garden walking paths or onto adjacent plots.
4. Gardeners must not over-water such that there is standing water on a plot.

5. Gardeners must not modify the irrigation system in any way.
6. Gardeners must supply their own hoses.
7. Hoses may be left out overnight; however, must be left inside of the plot and cannot be left in walkways or outside of the plot borders.
8. Gardeners leaving faucets running overnight, or when not physically present on the property will be subject to Inspection and Compliance Procedures below. In extreme cases, gardening privileges may be taken away by the City..
9. Water leaks must be immediately reported to the Community Services Department by calling (310) 973-3270 between the hours of 7:00 a.m. and 6:00 p.m. Monday thru Thursday. Water leaks discovered at other times must be reported to the Los Angeles County Fire Department, Lawndale Station, by calling (310) 676-1131.

**Miscellaneous Provisions:**

1. Harvested produce is intended for personal use only; a garden plot is not intended to be used for commercial purposes.
2. Gardeners must not trespass upon, or remove vegetation from any plot other than their own.
3. A gardener who has not been re-assigned the same plot for the next growing year, or has voluntarily surrendered the plot will receive a security deposit refund from the Community Services Department upon returning the property key to the property and clearing the plot(s) of all vegetation no later than December 31 of the current gardening year. A gardener who fails to satisfy both of these requirements will risk forfeiting his/her security deposit in which case no security deposit refund will be issued.
4. Food is allowed within the common picnic area of the property only. Barbeque grills, portables stoves and other cooking equipment may not be brought onto the property.
5. For contact purposes, it is the responsibility of each gardener to report address and telephone number changes to the Community Services Department.

**Inspection and Compliance Procedures:**

To ensure the safety of the garden, City staff will perform random inspections of the property and each individual plot. If violations of the Conditions of Use and Provisions of this policy are discovered, the following compliance notification system will be utilized:

1. Upon the initial discovery of violations that are not deemed hazardous, City staff will notify the registered gardener 1) verbally, in person or via telephone or; 2) via email describing the nature of the violation(s). Any violation(s) identified by the City and reported to the plot holder must be corrected no later than two (2) weeks from the date of the verbal and electronic notification provided by the City.
2. If, after two (2) weeks from the date of the verbal and electronic notification provided by the City, the violation(s) remains uncorrected, said plot holder will receive a written notification identifying the violation(s) a second time and requiring the plot holder to correct the violations(s) identified by the City no later than 30-days beyond the date at which written notification was sent by the City.
3. If, after 30 days following the written notification, the violation(s) remain uncorrected, the plot holder will forfeit all gardening privileges for the remainder of the growing year.
4. If violations involving materials or equipment which are considered to be harmful or hazardous to others using the gardens are discovered, City staff will remove the hazard immediately and

notify the plot holder in writing and via telephone about the nature of the violations. In extreme cases, the City reserves the right to remove all gardening privileges.

- 5. A plot holder losing gardening privileges as a result of violation(s) of the Conditions of Use and Plot Holder Provisions will lose all gardening privileges for a minimum of one (1) full year as determined by the Director of Community Services.
- 6. A plot holder losing gardening privileges will be required to clear his/her plot(s) of all vegetation and return the property key to the Community Services Department within one (1) week of being notified that gardening privileges have been lost. Any gardener who, after receiving such notice, fails to clear his/her plot(s) within one (1) week and/or return the key may forfeit the security deposit on file with the City.
- 7. A plot holder voluntarily surrendering a plot before the end of the growing year must submit written notice to the Community Services Department identifying the plot being surrendered and the effective date of such surrender.

**Indemnification:**

All applicants will be required to acknowledge by signature the following indemnification clause when completing a Dan McKenzie Community Gardens Application. An application without a signature from the applicant acknowledging the indemnification clause will not be considered complete.

I, \_\_\_\_\_ [FULL NAME], on behalf of \_\_\_\_\_ [ORGANIZATION] understand that my use of the McKenzie Community Garden (hereinafter "City Facility") exposes me to the risk of personal injury, death or property damage, as well as the risk of injury or damage to other people or property. I hereby acknowledge that I am voluntarily requesting to use this City Facility and agree to assume any such risks on behalf of myself and the Organization and any participants in said use.

I hereby release, discharge and agree not to sue City of Lawndale and the Lawndale Housing Authority ("Authority") and their officers, agents, and/or employees against any claim for any injury, death or damage to or loss of personal property arising out of, or in connection with, my and the Organization's use of the City facility from whatever cause, including the active or passive negligence of City of Lawndale, the Authority or any other participant in the use of the City Facility, other than an injury or damage arising out of the sole negligence or willful misconduct of City or the Authority or their officers, agents, and/or employees.

In consideration for being permitted to use the City Facility, I hereby agree, for myself, my heirs and assigns and the Organization that I/the Organization shall indemnify and hold harmless City, the Authority or their officers, agents, and/or employees from any and all claims, demands actions or suits arising out of or in connection with my/the Organization's use of the City Facility.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. IF THIS APPLICATION IS BEING SOUGHT ON BEHALF OF AN ORGANIZATION, I AM DULY AUTHORIZED TO SIGN THIS RELEASE ON BEHALF OF THE ORGANIZATION. I AM AWARE THAT THIS IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Dated

## COUNCIL POLICY

<p><b><u>SUBJECT:</u></b> Regulations for McKenzie Community <a href="#">Garden Facility</a><del>Gardens</del></p>	<p><b><u>POLICY NO.:</u></b> 96-10</p>	<p><b><u>DATE ADOPTED:</u></b> a) 9/7/10 b) 4/18/11 c) <u>2/18/20</u></p>
	<p><b><u>AUTHORITY:</u></b> a) Resolution No. CC-1009-050 b) Resolution No. CC-1104-038 c) <u>Resolution No. CC- 2002-011</u></p>	

**PURPOSE:**

To establish criteria and procedures for registration, conditions of use, inspections and compliance for gardeners renting individual garden plots at the Dan McKenzie Community Garden facility located at 4324 W. 160th Street ~~within the city~~. All garden plots are rented leased for a term not to exceed one (1) calendar year, beginning no sooner than January 1st of each growing year, with all terms ending on December 31st of the same growing year.

**POLICY:**

**Priority Registration:**

Applications for individual garden plots will be accepted by the Community Services Department within a defined registration period. At the conclusion of the registration period, garden plots will be assigned to applicants in the following order of priority:

1. Returning senior residents (62 years and older)
2. Returning non-senior resident adults
3. New senior residents (62 years and older)
4. New non-senior adult residents
5. Non-resident adults

~~Note: As of the date of adoption of this policy, there are seven (7) non-resident gardeners who shall be "grandfathered" to be allowed to automatically retain a maximum of one plot per household in each continuous growing year that a complete application is timely filed with the City if each gardener continues to maintain his or her plot in good standing. Any gardener who has been grandfathered who loses gardening privileges including missing any growing year will lose the status of a grandfathered gardener and must thereafter apply as a new gardener, category five. Community Services Department staff shall maintain a list of the grandfathered gardeners and shall note when one of the previously grandfathered gardeners loses his or her grandfathered status.~~

The Community Services Department will assign a maximum of one (1) plot per household to each approved applicant. An applicant may request a second plot at the time of application if desired. Returning resident gardeners are only guaranteed one garden plot in the first round of plot distribution. If there are remaining plots after the conclusion of the initial application period, second plots may be assigned to residents requesting an additional plot, ~~once again, in the order~~ following the priority user groups identified above. Each resident ~~plot holder~~gardener requesting ~~granted~~ a second plot will be limited to no more than two (2) plots per household. If the number of applicants exceeds the number

of available plots at anytime during the registration process, plots will be assigned on a first come, first served basis using a time and date stamp distribution system.

Plots will only be distributed to non-resident gardeners if there are plots available after second plots have been distributed. A returning gardener (residents only) is defined as a plot holder who maintained a garden plot for the entire said growing year~~one who maintained a garden plot in the current growing year in which the registration period begins in good standing.~~ Plot holdersGardeners who relinquish their plot or lose their gardening privileges during the current growing year in which the registration period begins will not be granted returning gardener privileges, however, may apply as a new gardener.

### **Plot Rental Fees and Deposits:**

All applicable fees and deposits as established by City Council resolution must be paid within twelve (12) business days after a plot has been assigned. Partial payments will not be accepted. Once an application has been accepted and all applicable fees have been paid in full, the applicant will be eligible to be assigned for the assignment of a garden plot by the Community Services Department. The Community Services Department will make every attempt to assign the same garden plot to any returning gardener as the previous growing year; however, the assignment of the same plot is not guaranteed. Each person assigned a garden plot will be provided with a key to access the property. Any plot holdergardener assigned a plot during any point in the growing year must pay the full year's registration fee and security deposit. Security deposits will be refunded only upon return of the key and removal of all vegetation from the plot(s). A portion or all of the security deposit maywill be withheld to reimburse the City for any damages requiring repair, or in cases in which said plot needs to be excavated by the City. All security deposit refunds will be processed through the City's standard warrant process. The City will charge a fee for any check returned by a bank for insufficient funds.

### **Items Left Behind:**

The City is not responsible for items left behind at the property after any activities permitted hereunder and may dispose of any such items left behind in any manneras deemed appropriate by the City.

### **Conditions of Use and Provisions:**

To ensure the safety and integrity of the property, individual plot maintenance is the responsibility of the registered gardener. Any plot holdergardener, or his/her designee as provided in writing to the City, not adhering to the Property and Safety, Plot Maintenance, Water Use and Miscellaneous Provisions below will be considered in violation of the Conditions of Use. Any plot holdergardener found to be in violation of the water use provisions which involves irresponsible water use as mentioned in Water Use Provisions section below,~~the abuse of water use on the property~~ may be subject to a loss of gardening privileges for the remainder of the current growing year and potentially beyond.

### **Property and Safety Provisions:**

1. The property will be open for gardening purposes to registered gardeners every day, including holidays, from dawn until dusk. Plot holdersGardeners shall not enter the property before dawn or after dusk for any reason.

2. Guests and children less than 18 years of age may enter the property if accompanied by an adult registered [plot holdersgardener](#).
3. Children and guests of registered [plot holders](#) gardeners must be supervised by the registered adult [plot holdergardener](#) at all times when inside the property. Registered [plot holdersgardeners](#) are responsible for the actions of their children and guests.
4. [Plot holdersGardeners](#) must ensure that the entrance gate to the property is shut and chained, (but not locked), at all times while inside the property. [Registered plot holders-Gardeners](#) found to have left the entrance gate unlocked overnight will receive a warning notice and may be subject to the loss of gardening privileges.
5. [Plot holders Gardeners](#) must ensure that the doors of each tool shed is closed at all times when not in use.
6. [Plot holdersGardeners](#), or their guests, must not drink, be in possession of alcoholic beverages, or smoke on the property at any time.
7. [Plot holders Registered gardeners](#) must not loan the property entrance key to anyone, unless permission is granted in writing by the Community Services Department.
8. Motor vehicles, [are prohibited at the property at all times. Riding bicycles and/or skateboards is prohibited inside the gates of the](#) ~~bicycles and skateboards are prohibited inside the~~ property at all times.
9. Dogs are prohibited on the property at all times [with the exception of certified service animals](#).
10. All tools ~~and hoses~~ must be stored in the community shed, or removed from the property, when not in use and shall not be left out overnight.
11. Tools and hoses may not be left in the garden walking paths at anytime. **Note:** The City of Lawndale is not responsible for damage to or theft of tools, or other personal property.
12. Permanent structures on any part of the property are prohibited. [Permanent structures inside of any plot will be subject to the Inspection and Compliance Procedures as mentioned below.](#)
13. Any gardener damaging the property, or its elements, in any way will lose all gardening privileges. The City retains the right to recover any costs as a result of damages caused by any gardener or his/her guests.
14. Any gardener involved in a physical confrontation at or in connection with the garden will lose all gardening privileges indefinitely.

#### **Plot Maintenance Provisions:**

1. All approved vegetation must remain within respective individual plot borders and shall not extend into the walking paths or adjacent plots.
2. Weeds within individual plots and adjacent walkways must be kept under control.
3. Approved vegetation consists of the following: flowers, plants that bear fruits and vegetables.
4. Trees of any kind, including fruit trees, [cacti](#), grass and bushes are not permitted.
5. Plants and flowers with thorns, spines or prickles are not allowed and [are subject to removal by the City immediately upon discovery.](#)  
~~must, if discovered, be immediately uprooted.~~
6. Crops which exceed 48 inches in height [will be limited to no more than three \(3\) full or partial rows per plot and shall not interfere with overall gardens visibility. A partial row of vegetation will be considered a one \(1\) full row. Vegetation that does not comply with the above mentioned forty eight \(48\) maximum inch height policy and/or detracts from the property's visibility will be subject to the inspection and compliance procedures below.](#)~~are prohibited and, if discovered, must be uprooted.~~
7. Only organic forms of weed control may be used. Chemical weed and pest control methods using toxic materials, such as: insecticides, pesticides and herbicides are prohibited. Any use

of organic fertilizers, or weed control agents shall be applied in a manner which shall not affect adjacent plots.

8. Gardeners must deposit plant cuttings in the available compost bins. Weeds and excess plant trimmings must be deposited ~~all plant cuttings and weeds~~ into the green waste receptacle before exiting the garden each day. Non-green waste must be deposited in the common trash receptacles and common trash must not be deposited in the green waste receptacles.
9. Gardeners who will be absent for any extended period of time may appoint a designee to maintain his/her plot during any such absence. Such appointment must be approved in writing by the Community Services Department.

#### **Water Use Provisions:**

1. Water must be turned off when not in use and prior to a gardener's departure from the property.
2. Plots must not be watered more than necessary to promote the growth of vegetation.
3. Water must not spill over onto garden walking paths or onto adjacent plots.
4. Gardeners must not over-water such that there is standing water on a plot.
5. Gardeners must not modify the irrigation system in any way.
6. Gardeners must supply their own hoses.
7. ~~Hoses must be placed in the community shed or taken off site when not in use.~~ Hoses may be left out overnight; however, must be left inside of the plot and cannot be left in walkways or outside of the plot borders.
8. Gardeners leaving faucets running overnight, or when not physically present on the property will be subject to Inspection and Compliance Procedures below. In extreme cases, gardening privileges may be taken away by the City. ~~found to have left running water on after leaving the property will receive a warning notice and may be subject to the loss of gardening privileges.~~
9. Water leaks must be immediately reported to the Community Services Department by calling (310) 973-3270 between the hours of 7:00 a.m. and 6:00 p.m. Monday thru Thursday. Water leaks discovered at other times must be reported to the Los Angeles County Fire Department, Lawndale Station, by calling (310) 676-1131.

#### **Miscellaneous Provisions:**

1. Harvested produce is intended for personal use only; a garden plot is not intended to be used for commercial purposes.
2. Gardeners must not trespass upon, or remove vegetation from any plot other than their own.
3. A gardener who has not been re-assigned the same plot for the next growing year, or has voluntarily surrendered the plot will receive a security deposit refund from the Community Services Department upon returning the property key to the property and clearing the plot(s) of all vegetation no later than December 31 of the current gardening year. A gardener who fails to satisfy both of these requirements will risk forfeiting his/her security deposit in which case no security deposit refund will be issued.
4. Food is allowed within the common picnic area of the property only. Barbeque grills, portables stoves and other cooking equipment may not be brought onto the property.
5. For contact purposes, it is the responsibility of each gardener to report address and telephone number changes to the Community Services Department.

#### **Inspection and Compliance Procedures:**

To ensure the safety of the garden, City staff will perform random inspections of the property and each individual plot. If violations of the Conditions of Use and Provisions of this policy are discovered, the following compliance notification system will be utilized:

1. Upon the initial discovery of violations that are not deemed hazardous, City staff will notify the registered gardener 1) verbally, in person or via telephone or; 2) via email describing the nature of the violation(s). Any violation(s) identified by the City and reported to the plot holder must be corrected no later than two (2) weeks from the date of the verbal and electronic notification provided by the City.  
~~in writing and by telephone call of the nature of the violations. All violations must be eliminated within two weeks.~~
2. If, after two (2) weeks from the date of the verbal and electronic notification provided by the City, the violation(s) remains uncorrected, said plot holder will receive a written notification identifying the violation(s) a second time and requiring the plot holder to correct the violations(s) identified by the City no later than 30-days beyond the date at which written notification was sent by the City.~~weeks from the initial notification, the violation remains uncorrected, said gardener will receive a second written notification and a second telephone call explaining the violation in detail and the requirement that the plot be brought into compliance within a second two-week period.~~
3. If, after 30 days following the written notification, the violation(s) remain uncorrected, the plot holder will forfeit all gardening privileges for the remainder of the growing year.~~two weeks following a second notification the violations remain uncorrected, the gardener will lose all gardening privileges for the remainder of the growing year.~~
4. If violations involving materials or equipment which are considered to be harmful or hazardous to others using the gardens are discovered, City staff will remove the hazard immediately and notify the ~~plot holder~~gardener in writing and ~~by via~~ telephone ~~call of about~~ the nature of the violations.~~- In extreme cases, the City reserves the right to remove all gardening privileges. The gardener may be subject to the loss of gardening privileges.~~
5. A ~~plot holder~~gardener losing gardening privileges as a result of violation(s) of the Conditions of Use and Plot Holder Provisions will lose all gardening privileges for a minimum of one (1) full year as determined by the Director of Community Services~~City Manager or his/her designee.~~
6. A ~~plot holder~~gardener losing gardening privileges will be required to clear his/her plot(s) of all vegetation and return the property key to the Community Services Department within one (1) week of being notified that gardening privileges have been lost. Any gardener who, after receiving such notice, fails to clear his/her plot(s) within one (1) week and/or return the key may forfeit the security deposit on file with the City.
7. A ~~plot holder~~gardener voluntarily surrendering a plot before the end of the growing year must submit written notice to the Community Services Department identifying the plot being surrendered and the effective date of such surrender. ~~Any gardener voluntarily surrendering a garden plot will receive a prorated refund of the security deposit, however, only after returning the property key and clearing the plot of all remaining vegetation.~~

### **Indemnification:**

All applicants will be required to acknowledge by signature the following indemnification clause when completing a Dan McKenzie Community Gardens Application. An application without a signature from the applicant acknowledging the indemnification clause will not be considered complete.

I, \_\_\_\_\_ [FULL NAME], on behalf of \_\_\_\_\_ [ORGANIZATION] understand that my use of the McKenzie Community Garden (hereinafter "City Facility") exposes me to the risk of personal injury, death or property damage, as well as the risk of injury or damage to other people or property. I hereby acknowledge that I am voluntarily requesting to use this City Facility and agree to assume any such risks on behalf of myself and the Organization and any participants in said use.

I hereby release, discharge and agree not to sue City of Lawndale and the Lawndale Housing Authority ("Authority") and their officers, agents, and/or employees against any claim for any injury, death or damage to or loss of personal property arising out of, or in connection with, my and the Organization's use of the City facility from whatever cause, including the active or passive negligence of City of Lawndale, the Authority or any other participant in the use of the City Facility, other than an injury or damage arising out of the sole negligence or willful misconduct of City or the Authority or their officers, agents, and/or employees.

In consideration for being permitted to use the City Facility, I hereby agree, for myself, my heirs and assigns and the Organization that I/the Organization shall indemnify and hold harmless City, the Authority or their officers, agents, and/or employees from any and all claims, demands actions or suits arising out of or in connection with my/the Organization's use of the City Facility.

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\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Dated



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: February 18, 2020

TO: Honorable Mayor and City Council

FROM: Kevin M. Chun, City Manager *KM*

PREPARED BY: Kahono Oei, P.E, Public Works Director/City Engineer *OK*  
Kevin Moghadasi, E.I.T, Assistant Engineer *KM*

SUBJECT: Adopt Ordinance 1169-20– Revising Section 12.08.030 of Lawndale Municipal Code pertaining to excavation and encroachment permit terms and conditions and exemption from CEQA

## BACKGROUND

On July 2, 1987, the City Council approved and adopted Ordinance No. 544-87 regarding Section 12.08.030 of the Lawndale Municipal Code for regulating excavation and encroachment within the public right-of-way. This ordinance provides requirements and conditions for working within the public right-of-way, however, the requirements are not sufficient to hold the permittee responsible for the restoration of the public right-of-way back to conditions acceptable to the City.

## STAFF REVIEW

In order to better regulate the use of the City's public right-of-way, it is essential to amend the existing code and to adopt Ordinance No. 1169-20 which is introduced to revise section 12.08.030 of the Lawndale Municipal Code pertaining to excavation and encroachments permit in the public right-of-way terms and conditions and exemption from CEQA.

Staff identified several standard terms and conditions required within all of its right-of-way use agreements that allows the City to reasonably control the time, place, and manner in which roads, highways, and waterways are accessed. Furthermore, this Ordinance includes additional standard terms and conditions on all encroachment permit applications that will protect the health, safety and general welfare of the City's residents and businesses.

## LEGAL REVIEW

The City Attorney's office has reviewed and approved as to form Ordinance No. 1169-20.

FUNDING

N/A

RECOMMENDATION

Staff recommends that City Council approve the first reading to introduce Ordinance No. 1169-20, amending Lawndale Municipal Code Section 12.08.030, adding terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways.

Attachment: Ordinance No. 1169-20

**ORDINANCE NO. 1169-20**

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA  
REVISING SECTION 12.08.030 OF THE  
LAWNSDALE MUNICIPAL CODE PERTAINING TO  
EXCAVATION AND ENCROACHMENT PERMIT  
TERMS AND CONDITIONS AND EXEMPTION FROM CEQA**

SUMMARY: This ordinance would add terms and conditions on permit applications for excavation, obstruction, or encroachment of the public right-of-ways.

WHEREAS, pursuant to Chapter 12.08 of the Lawnsdale Municipal Code, the City of Lawnsdale requires a permit from the Public Works Department before any and all excavation in or encroachment on any public right-of-way; and

WHEREAS, the City has identified several standard terms and conditions it places within all of its right-of-way use agreements that exercise the City's right to reasonable control the time, place, manner in which roads, highways, and waterways are accessed; and

WHEREAS, the City Council desires to add those standard terms and conditions on all permit applications to protect the health, safety and general welfare of the City and its residents and businesses.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Lawnsdale Municipal Code Section 12.08.030, "Permit – Terms and conditions," shall be amended to read in its entirety as follows:

"Any permit issued pursuant to this chapter may be subject to terms and conditions, including, but not limited to, the following:

- A. That the city may make such changes to the proposed excavations, obstructions or encroachment as deemed necessary for the protection of the public highway, existing traffic patterns and the safety of persons using the public highway.
- B. That the city may prescribe the hours during which the proposed excavation, obstruction or encroachment may occur in order to minimize any interfere with the traffic pattern within the city.
- C. That the applicant (all references in this section shall mean and include the applicant's employees, agents, contractors, or subcontractors) agrees to replace, repave and restore the roadway at the place of the excavation, obstruction or encroachment to its condition prior to making the excavation, obstruction or encroachment or the roadway may be replaced, repaved or restored by the city at the applicant's expense, as determined by and to the satisfaction of the city engineer with the city determining in its sole discretion whether it will oversee the

repair work itself, in which case the applicant shall reimburse the city for the costs of the repair work within thirty days after receiving an invoice detailing such costs. Should the applicant fail to pay the costs identified in the invoice, the city may act on the bond required in Subsection BB.

- D. That the applicant agrees to either remove any obstruction, encroachment or material placed upon the highway within the time period provided in the permit or pay the city for such removal after receiving an invoice for the same. Should the applicant fail to pay the costs identified in the invoice, the city may act on the bond required in this Subsection BB.
- E. That the applicant shall install and maintain lights, barriers, warning signs or other measures designed to protect the public traveling upon such highway as described in Section 12.08.050; provided, however, that any omission by the city to so specify shall not excuse the permittee from observing any and all requirements of this chapter.
- F. If applicable, the applicant shall provide city with a Certificate of Public Convenience and Necessity (CPCN) issued by the California Public Utilities Commission along with the permit application under this Chapter 12.08. If the applicant does not have a CPCN, the applicant shall cite to or provide other legal authority for it to install the proposed fiber or facilities in the right-of-way. If applicant uses the permit for purposes other than the services that are sanctioned by the CPCN or applicable law, the city reserves the right to charge the applicant full, fair and reasonable compensation for the use of the city's right-of-way and to impose other lawful requirements.
- G. Streets, alleys, or sidewalks shall not be obstructed with material, equipment, or excavated materials except as expressly authorized under the permit.
- H. The activity shall be conducted in a careful and prudent manner to avoid damage to public and private property, including trees, shrubs, plants or vegetation, utilities, sewers, storm drains or other installations; provided further, the permit expressly may authorize interference with city owned trees or vegetation.
- I. During street excavations, pedestrian crossings shall be maintained at intervals not exceeding three hundred feet (300').
- J. Access shall be provided to fire hydrants and water valves at all times.
- K. Any excavation shall proceed in a manner which imposes the minimum annoyance and inconvenience to traffic, pedestrians and adjacent properties, and the excavation site shall, to the extent possible, be maintained free from dust and other construction related inconveniences.
- L. The applicant shall first obtain a city issued business license in accordance with Title 5 of this code.

- M. All work and entry upon, over, under or along the public right-of-way shall be done under the supervision of the applicant and its contractors in a good and skillful manner and must comply with all standards imposed by the city from time to time. The city may require supervision of any work under the permit and in such case, the applicant shall allow for any city employees, agents, or representatives to be present during all such work activities under the permit.
- N. Any and all damage to other facilities or the right-of-way resulting from the activities of the applicant under the permit must be promptly repaired by the applicant, at its sole cost and expense, to return such facilities or right-of-way to a safe and satisfactory condition as directed by, and to the satisfaction of the city's director of public works. If the applicant does not make such repairs, the city has the option, upon thirty days' prior written notice to the applicant, to perform or cause to be performed all reasonable and necessary work on behalf of the applicant. In the event the damage presents a danger to the public health, safety or welfare, the city may provide shorter notice as it may deem appropriate given the circumstances. The city may charge the applicant for the costs incurred by the city. Upon receipt of a demand for payment by the city, the applicant must promptly reimburse the city for those costs. Should the applicant fail to pay the costs incurred, the city may act on the bond required in Subsection W.
- O. Any excavation, obstruction, or encroachment on the public right-of-way by the applicant must be monitored by the applicant for any lateral movement or other forms of trench failure.
- P. The applicant must notify the (i) city in writing, and (ii) all owners and tenants of real property located within three hundred feet of any installation, excavations, repairs and/or maintenance work performed by the applicant at least seven business days prior to the commencement of any work. The applicant shall use an appropriate "door hangar" for notification, which shall include contact information for the applicant's representative for any questions that may arise, consistent with utility installation and construction industry practices. The notice shall be approved by the city prior to use.
- Q. The applicant shall at all times remain in compliance with all local, state, and federal laws regarding public safety as well as any and all applicable or additional conditions placed by the city on the work performed under the permit as is necessary to preserve and protect the public health, safety and welfare.
- R. The applicant shall promptly resolve technical interference problems with other equipment located at or near the place of the excavation, obstruction, or encroachment prior to the excavation, obstruction, or encroachment, as well as any interference problems arising from any equipment that becomes attached to the property near or at the excavation, obstruction, or encroachment location at any future date if the city approves the addition of equipment under the permit.

- S. If the applicant desires to install a small wireless facility, any antennas or related equipment, in connection with the permit, the applicant shall be subject to and processed through the city's wireless telecommunications ordinance in Chapter 12.60, as amended from time to time, and any other applicable provisions of this code. No fiber, communications lines, antenna or related equipment shall be installed for the purposes of servicing a wireless telecommunications facility or small wireless facility (as defined in Section 12.60.020) unless and until the applicant has a city approved permit for the installation of said wireless facilities.
- T. The applicant must not interfere in any manner with the existence and operation of any public or private right-of-way, sanitary sewers, water mains, storm drains, gas mains, poles, aerial and underground electrical and telephone wires, electroliers, cable television and telecommunications facilities, utilities, or municipal property, without the express written approval of the owner or owners of the affected property or properties.
- U. Any equipment installed above-ground within the city by the applicant must be covered in anti-graffiti surfaces, must be specifically identified on the permit and shall be of a design approved by city staff. Should any of the applicant's facilities be painted with graffiti, the applicant shall have five days from its receipt of notification by the city to remove the graffiti. Should such graffiti not be removed within five days, the city may cause the graffiti to be removed and shall submit an itemized statement of the costs to the applicant. Upon receipt of a demand for payment by the city, the applicant must reimburse the city for those costs within thirty days of receipt of the invoice. Should the applicant fail to pay the costs incurred, the city may act on the bond required in Subsection BB.
- V. The applicant shall comply with all city requirements regarding ground-mounted facility installations as well as any future regulations that may be adopted by the city respecting such installation that are consistent with the city's rights under Section 7901.1 of the California Public Utility Code and other applicable laws that are applied in a non-discriminatory fashion to similarly situated parties.
- W. The applicant shall pay for all utilities used (and connections to utilities) in connection with the installation, operation and maintenance of the work under the permit. The applicant shall take utility access from the nearest possible connection, to minimize damage to the public right-of-way. When available, meterless utilities shall be utilized. No above ground meters are permitted in the right-of-way. The applicant shall maintain, in good operational condition, the work and any installations authorized under the permit.
- X. The applicant, at its sole cost and expense, shall maintain any real property utilized by the applicant to access the applicant's facilities in connection with the permit in a safe and satisfactory condition as directed by, and to the satisfaction of, the city, including but not limited to removal of any debris generated by the applicant and replacement of any plants damaged or destroyed by the applicant.

- Y. In the event that any of the applicant's facilities in connection with the permit cause damage to the public right-of-ways or interfere with the performance of any of the city's public duties or other uses of the right-of-way, the applicant agrees to promptly commence and complete all necessary repairs to cure any such damage caused by such facilities, at the applicant's sole cost and expense. At least forty-eight hours in advance of any work, the applicant shall notify: (i) the city in writing in accordance with this code and permit requirements, and (ii) all owners and tenants of real property located within three hundred feet of any maintenance work performed by the applicant. If the applicant fails to repair the damage after receiving notice from the city or if an emergency necessitates immediate repair of the damage, the city may, in its sole discretion, perform the repair work itself, in which case the applicant shall reimburse the city for the costs of the repair work within thirty days after receiving an invoice detailing such costs. Should the applicant fail to pay the costs identified in the invoice, the city may act on the bond required in Subsection BB.
- Z. The applicant shall be solely responsible for payment of all personal property taxes, use taxes, and possessory interest taxes assessed upon and arising from its use and operation of the facilities in connection with the permit.
- AA. From time to time, the city may change the grade, width or location of any portion of the right-of-way or improve any right-of-way in any manner, including the laying of any sewer, storm drain, conduits, gas, water, electric or other utility system, or other pipes owned or operated by the city or any other city-controlled public agency or city-controlled public utility, or move existing utilities where the applicant's facilities in connection with the permit are located to an underground location, or other work of the city and such work will, in the sole opinion of the city, render necessary any change in the position or location of any installation in connection with the permit of the applicant in or into the street, the applicant will, at its sole cost and expense, take any and all actions necessary to effect such change in position or location, in conformity with the written notice of the city to the applicant.
1. To the extent feasible and to the extent that the city is involved in any relocation or rearrangement, the city will provide the applicant with at least one hundred-twenty days' written notice of any relocation or rearrangement of facilities in connection with the permit which the applicant is required to make pursuant to this section. Such written notice will specify, in reasonable detail, the work to be done by the applicant and will specify the time that such work is to be accomplished. In the event that the city changes the provisions of any such written notice given to the applicant, the applicant will be given additional time to accomplish such work.
  2. If, after its receipt of such written notice, the applicant fails or refuses to relocate, within the time period identified in the written notice, its facilities in connection with the permit located in, on, upon, along, under, over,

across or above any right-of-way or to pave, surface, grade, repave, resurface or regrade as required, then such facilities will automatically be deemed abandoned and the city or other public entity may cause the work to be done and will keep an itemized account of the entire cost thereof, and the applicant shall hold harmless the city, its officers and employees from any liability, claims or damages which may arise or be claimed to arise from the moving, cutting, or alteration of any of applicant's facilities in connection with the permit, or the turning on or off of water, oil, or other liquid, gas, or electricity. The applicant shall reimburse the city or other city-controlled public entity for such cost within thirty days after presentation to the applicant of an itemized account of such costs. Should the applicant fail to pay the costs incurred, the city may act on the bond required in Subsection BB. Nothing contained in this Subsection should be construed as a waiver to any rights that the applicant may have to collect funds, if available, under various California Public Utilities Commission "Rule 20" undergrounding project rules.

3. When rearrangement of the applicant's facilities in connection with the permit is done for the accommodation of any third-party, the cost of such rearrangement may be borne by the accommodated third-party. Notwithstanding the previous sentence, this Subsection shall not be construed to require the city to move, alter or relocate any of its facilities upon any right-of-way, at its own expense, for the convenience, accommodation or necessity of any other public utility, person, firm or corporation; nor shall this section require the city or any person, firm or corporation now or hereafter owning a public utility system of any type or nature, to move, alter or relocate any part of its system upon said streets for the convenience, accommodation or necessity of the applicant.
4. If the applicant has attached or connected its fiber lines to the facilities of other utilities or parties located in the public right-of-ways, such as light poles or telephone poles or is otherwise sharing such facilities pursuant to any lease, sublease or other agreement, then the applicant will be bound to relocate or remove its communication lines at the same time and in the same manner as such other utilities or parties at the applicant's sole cost and expense.

BB. Before any work under the permit may begin, the applicant shall provide the city with a performance and removal bond, which bond shall have a required dollar value as determined by the city engineer in its sole and absolute discretion. Moreover, the city engineer may demand, and permittee will comply with, an increase in the bond coverage to reflect the increased costs for a project to ensure adequate bonds are in place should the city engineer determine that additional bonds are required. The City Engineer may demand, and Developer will comply with, an increase in the bond coverage to reflect the increased costs for constructing any of the Components to ensure adequate bonds are in place. To the extent such estimated costs exceed the Estimated Costs included on Exhibit

“B” for such Component of the Improvements, the bonds applicable to such Component shall be increased by the difference.

The bond: (i) shall be executed by an “admitted surety insurer”, as defined in Code of Civil Procedure Section 995.120, authorized to do business in the State of California and reasonably acceptable to the city, (ii) shall be kept in place for the duration that the applicant is in control of the facilities in connection with the permit, (iii) is conditioned upon the performance by the applicant of all the terms and conditions under the permit and upon the further condition that if the applicant fails to comply with any terms or conditions of the permit including this Section, there shall be recoverable jointly and severally from the principal and surety of the bond, including the full amount of any and all costs incurred by the city, as provided herein.

1. Upon the applicant’s failure to pay the city any amount owing under the terms and conditions under the permit, and after any applicable notice and cure periods, the bond may be assessed by the city for purposes including, but not limited to:
  - a. Reimbursement of costs borne by the city to correct violations of the permit not corrected by the applicant.
  - b. To provide monetary remedies or to satisfy damages assessed against the applicant due to material breaches under the permit.
  - c. The fees and all costs incurred to remove, from the right-of-way, any installations that have been abandoned by the applicant, including work undertaken by a third party hired by the City.
  - d. To collect fees and charges that have not been paid by the applicant when owed.
2. The applicant must deposit a sum of money or a replacement instrument sufficient to replenish the bond to its original amount within thirty days after written notice from the city that any amount has been recovered from the bond. Failure to restore the bond to its full amount within thirty days will constitute a material breach under the permit.
3. If the bond is drawn upon, all of the city’s reasonable costs of collection and enforcement of the provisions relating to the bond that are specified in this section, including reasonable attorneys’ fees and costs, will be paid by the applicant.
4. The bond is subject to the reasonable approval of the city and must contain the following endorsement: “This bond may not be canceled

until sixty days after receipt by City of Lawndale, by registered mail, return receipt requested, of a written notice of intent to cancel or not to renew.” A permittee may not allow a bond to expire until the city has agreed in writing that the work requiring the bond has been completed to the satisfaction of the city engineer.

5. The rights reserved by the city with respect to the performance bond are in addition to all other rights and remedies the city may have under the permit or any other law.

CC. As a condition of issuance of any permit issued pursuant to this Section for work involving the construction of a structure within the public right-of-way, the permittee and legal owner of the adjacent property shall execute a recordable covenant running with the land, in a form approved by the city attorney, surrendering possession of the encroachment structure, and releasing the city from all claims in the event the city determines to widen or improve the street, alley, parkway, or other public place where the encroaching structure is situated. The costs for the city’s work on the covenant agreement including the city attorney’s time shall be paid by the permittee or its successor.

DD. Upon completion of any trenching operations and construction, including pavement breakage, excavation, installation, backfilling and patching, the permittee shall plate the trench, remove all debris, clean the street and pay the City the estimated cost to repay the street as determined by the City Engineer. The City Engineer has the sole discretion to determine when the repaving project will be undertaken.”

SECTION 2. Pursuant to the California Environmental Quality Act ("CEQA") Guidelines, this Ordinance is exempt from CEQA based on the following: (a) this Ordinance is not a project within the meaning of CEQA Section 15378 because it has no potential for resulting in physical change to the environment, either directly or indirectly and (b) this Ordinance is also exempt pursuant to CEQA Section 15061(b)(3) since the proposed regulatory action will not have the potential to significantly impact the environment.

SECTION 3. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be posted and published in a newspaper of general circulation in the manner required by law.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )        SS  
City of Lawndale                )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council duly introduced the foregoing Ordinance No. 1169-20 at its regular meeting held on the 18<sup>th</sup> day of February, 2020, and duly approved and adopted said ordinance at its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearny					
Daniel Reid					

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Tiffany J. Israel, City Attorney



**CITY OF LAWDALE**  
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

DATE: February 18, 2020  
TO: Honorable Mayor and City Council  
FROM: Matthew R. Ceballos, Assistant City Clerk *MC*  
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.