



CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWNDALE CITY COUNCIL REGULAR MEETING REDEVELOPMENT SUCCESSOR AGENCY MEETING

Monday, December 7, 2020 - 6:30 p.m.
Lawndale City Hall Council Chamber
14717 Burin Avenue

*** COVID-19 NOTICE ***

Consistent with Executive Orders from the Executive Department of the State of California and the Los Angeles County Health Official's "Safer at Home" Order, this City Council meeting will not be physically open to the public as City Councilmembers will be teleconferencing into the meeting via Webex Communications.

How to observe the Meeting:

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting on [YouTube "Lawndale CityTV"](#), the [City Website](#), or Lawndale Community Cable Television on Spectrum & Frontier Channel 3.

How to submit Public Comment:

Members of the public may provide public comment by sending comments to the Clerk by email at cityclerk@lawndalecity.org. Please submit your written comments as early as possible, preferably prior to the start of the meeting or if you are unable to email, please call the City Clerk's Office at (310) 973-3213 by 5:30 p.m. on the date of the meeting. Email comments must identify the Agenda Item Number in the subject line of the email. The public comment period will close once the public comment time for the agenda item has concluded. The comments will be entered into the record and provided to the Council. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. Please see the [Temporary eComment Policy for Public Meetings](#).

Copies of this Agenda packet may be obtained prior to the meeting outside of the Lawndale City Hall foyer or on the [City Website](#). Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This Agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PRESENTATIONS**
 - 1. **James Osborne – Outgoing Member of the City Council**
 - 2. **Dan Reid – Outgoing Member of the City Council**
- D. **PUBLIC SAFETY REPORT**

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA (Public Comments)

F. COMMENTS FROM COUNCIL

G. CONSENT CALENDAR

Items 3 through 9, will be considered and acted upon under one motion unless a City Councilmember removes individual items for further City Council consideration or explanation.

3. Approval of Final Parcel Map No. 83092

Recommendation: that the City Council approve the final Parcel Map 83092.

4. Federally Funded Employment and Job Training – South Bay Workforce Investment Board Activities Summary

Recommendation: that the City Council receive and file the report.

5. Youth Advisory Committee (YAC) Appointments

Recommendation: that the City Council (a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 of Resolution No. CC-2012-065, and (b) adopt the Resolution as amended.

6. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-2012-064, authorizing the payment of certain claims and demands in the amount of \$843,374.36

7. Minutes of the Lawndale City Council Regular Meeting – November 16, 2020

Recommendation: that the City Council approve.

REDEVELOPMENT SUCCESSOR AGENCY

8. Minutes of the Successor Agency Meeting – June 3, 2020

Recommendation: that the Board approves.

9. Recognized Obligation Payment Schedule (ROPS) 21-22 and the Administrative Budget for Fiscal Year 2021-2022

Recommendation: that the Successor Agency approve and direct staff to submit to the Los Angeles County Consolidated Oversight Board and California Department of Finance (DOF) the ROPS 21-22 and Administrative Budget FY 2021-22, and authorize staff to make any changes requested by the DOF.

H. ADMINISTRATION

10. Certification of Election Results - General Municipal Election 2020

Recommendation: that the City Council approve the Election Official's Certificate of Canvass and adopt Resolution No. CC-2012-066, declaring the results of the 2020 Lawndale General Municipal Election.

11. Installation of Elected Officials

The newly elected members of the City Council will take the oath of allegiance and be seated.

12. Annual Reorganization of the City Council

Recommendation: that the City Council appoint one of its members to serve as Mayor Pro Tem for a term beginning on January 1, 2021 and ending on December 31, 2021.

13. City Representatives to Intergovernmental Agency boards

Recommendation: that Mayor Pullen-Miles (a) appoint delegates and alternates to the intergovernmental agencies listed in Resolution No. CC-2012-067; (b) that the City Council confirm the Mayor's appointments by directing staff to amend Section 1 of the Resolution by filling in the names of the Mayor's appointees; and (c) that the City Council adopt the Resolution as amended.

14. Vacancy in the Office of City Clerk – Options

Recommendation: that the City Council (a) commence the process to appoint someone to fill the vacancy of the City Clerk for the remainder of the term, which is approximately two years, and (b) approve the application and interview process as detailed in the staff report and application, or direct staff as appropriate.

I. CITY MANAGER'S REPORT

J. ITEMS FROM CITY COUNCILMEMBERS

15. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

K. ADJOURNMENT

The regular meetings scheduled to be held on December 21, 2020 and January 4, 2021 were cancelled by order of the City Council on October 12, 2020.

City Hall will be closed for the Martin Luther King Jr. holiday on the next regular meeting date. Therefore, the next meeting of the City Council will be held at 6:30 p.m. on TUESDAY, January 19, 2021 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the Agenda for the regular meeting of the City Council to be held on December 7, 2020 was posted not less than 72 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk

Presentation

December 7, 2020

City Council Meeting

Council Member James H. Osborne
Lawndale City Council
April 2008 – December 2020

City Council Member Osborne served on the Lawndale City Council from April 2008 to December 2020. He represented the City of Lawndale over the past 12 years on numerous City sub-committees, as well as representing the City with outside organizations. Some of the organizations he participated in include the following:

Los Angeles County West Vector Control and Vector-Borne Disease Control District

Board of Trustees and Past President

South Bay Cities Council of Governments

Member of the Board of Directors and Past Chairman

Homeless Task Force Member

Steering Committee Member

Southern California Association of Governments

Energy & Environment Committee Member

An avid historian, City Council Member Osborne authored two books on Lawndale's history and founded the City's Historical Society.

On behalf of the Lawndale City Council and City Staff, we present you with this plaque, in recognition and with deep appreciation for your 12 years of service and dedication to the City of Lawndale. We wish you all the best in the future.

Additional presentations made for outgoing City Council Members by the following:

Lawndale Elementary School District Governing Board
Centinela Valley Union High School District Board of Education
Congresswoman Maxine Waters, 43rd District
California State Senator Steven Bradford, 35th District
California State Assembly Member Autumn Burke, 62nd District

Presented to
James H. Osborne
Lawndale City Council Member



**In Recognition and with Deep Appreciation
for Your 12 Years of Service and Dedication
to the City of Lawndale as**

City Council Member & Mayor Pro Tem

Three Election Terms

2008 – 2012

2012 – 2016

2016 - 2020

Best Wishes from the Lawndale City Council and Staff

December 7, 2020

Presentation

December 7, 2020

City Council Meeting

Council Member Dan Reid
Lawndale City Council
June 2014 – December 2020

City Council Member Reid was first appointed to serve on the Lawndale City Council beginning in June 2014 due to a vacancy on the City Council. In 2016 he was elected to a four year term. He also served as Mayor Pro Tem during his time on the City Council.

He represented the City on the Board of Directors of the California Contract Cities Association. He has represented the City on a variety of subcommittees including the Billboard Subcommittee, the Budget Subcommittee, the Municipal Solid Waste Disposal and Recycling Services RFP Subcommittee, and the City/School Districts Subcommittee.

In addition, City Council Member Reid served on the Lawndale Planning Commission for two terms, from June 2010 to May 2014, prior to his appointment to the Lawndale City Council.

City Council Member Reid is President of the South Bay 25 Club and has participated in the annual Santa Sleigh program, which is a kick-off to the City's annual Angel Tree Lighting Ceremony, one of the City's most treasured events.

On behalf of the Lawndale City Council and City Staff, we present you with this plaque, in recognition and with deep appreciation for your 6 years of service and dedication to the City of Lawndale. We wish you all the best in the future.

Additional presentations made for outgoing City Council Members by the following:

Lawndale Elementary School District Governing Board
Centinela Valley Union High School District Board of Education
Congresswoman Maxine Waters, 43rd District
California State Senator Steven Bradford, 35th District
California State Assembly Member Autumn Burke, 62nd District

Presented to

Dan Reid

Lawndale City Council Member



**In Recognition and with Deep Appreciation
for Your 6 Years of Service and Dedication
to the City of Lawndale as**

City Council Member & Mayor Pro Tem

2014 – 2016

2016 – 2020

Best Wishes from the Lawndale City Council and Staff

December 7, 2020



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 7, 2020
TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *KMChun*
PREPARED BY: Lea Reis P.E., Interim Director of Public Works *LR*
Alex Chou, Associate Engineer *AC*
SUBJECT: **Approval of Final Parcel Map No. 83092**

BACKGROUND

Per Ordinance No. 951-05, the City Engineer shall notify the City Council that a final parcel map has been submitted for review by the City Engineer. If all requirements and conditions of approval pertaining to said parcel map have been complied with and all other requirements of the Subdivision Map Act have been complied with, the City Engineer shall certify the parcel map and arrange for the transmittal of the parcel map to the Los Angeles County Registrar-Recorder County Clerk's Office.

STAFF REVIEW

The City Engineer has reviewed Parcel Map No. 83092 for the subdivision of property located at 4538 W. 164th Street, Lawndale, California. This parcel map was submitted for a 3 unit condominium project at this location. The City Engineer will approve the final map within 10 days following this City Council meeting and transmit it to the Los Angeles County Registrar-Recorder County Clerk's Office for recordation.

COMMISSION REVIEW

N/A

LEGAL REVIEW

N/A

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends that the City Council approve the final Parcel Map 83092.

Attachment: Parcel Map 83092

PARCEL MAP NO. 83092

IN THE CITY OF LAWDALE
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA
BEING A SUBDIVISION OF LOTS 257 AND 258 OF TRACT NO.
5781, AS PER MAP RECORDED IN BOOK 67, PAGE 26 OF
MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID
COUNTY.

FOR CONDOMINIUM PURPOSES

SUBDIVIDER'S STATEMENT:

I HEREBY STATE THAT I AM THE SUBDIVIDER OF OR AM INTERESTED IN THE LANDS INCLUDED WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDER LINES, AND I CONSENT TO THE PREPARATION AND FILING OF SAID MAP AND SUBDIVISION.

Wei Zhou Qiao
WEI ZHOU QIAO (SUBDIVIDER)

RECORD OWNER: LINGSHUI BRIDGE INVESTMENT LLC, A CALIFORNIA LIMITED LIABILITY COMPANY.

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

NOTARY ACKNOWLEDGEMENT:

STATE OF CALIFORNIA
COUNTY OF Los Angeles

ON 11/5/2020 BEFORE ME Alice Lin, A NOTARY PUBLIC, PERSONALLY APPEARED Wei Zhou Qiao WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/their AUTHORIZED CAPACITY(ES), AND THAT BY HIS/HER/their SIGNATURE(S) ON THE INSTRUMENT, THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE Alice Lin
PRINTED NAME: Alice Lin



MY PRINCIPAL PLACE OF BUSINESS IS IN LOS ANGELES COUNTY.

MY COMMISSION NO. 271434
MY COMMISSION EXPIRES 12/9/2020

CONDOMINIUM NOTE:

THIS SUBDIVISION IS APPROVED AS A CONDOMINIUM PROJECT FOR 3 UNITS, WHEREBY THE OWNERS OF THE UNITS OF AIR SPACE WILL HOLD AN UNDIVIDED INTEREST IN THE COMMON AREAS THAT WILL, IN TURN, PROVIDE THE NECESSARY ACCESS AND UTILITY EASEMENTS FOR THE UNITS.

EASEMENT NOTES:

CITIZEN NATIONAL TRUST & SAVINGS BANK OF LOS ANGELES, A NATIONAL BANKING ASSOCIATION, FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES PER DEED RECORDED IN BOOK 7420, PAGE 128 OF OFFICIAL RECORDS, RECORDS OF LOS ANGELES COUNTY.

ASSOCIATED TELEPHONE COMPANY, LTD, A CORPORATION, FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES PER DEED RECORDED IN BOOK 19228, PAGE 101 OF OFFICIAL RECORDS, RECORDS OF LOS ANGELES COUNTY.

CITIZEN NATIONAL TRUST & SAVINGS BANK OF LOS ANGELES, A NATIONAL BANKING ASSOCIATION, FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES PER DEED RECORDED JUNE 28, 1943 AS INSTRUMENT NO. 8781 OF OFFICIAL RECORDS, RECORDS OF LOS ANGELES COUNTY.

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY _____ DATE _____
DEPUTY

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF \$ _____ HAS BEEN FILED WITH THE EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE PAYMENT OF TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND SHOWN ON MAP OF PARCEL MAP NO. 83092 AS REQUIRED BY LAW.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY _____ DATE _____
DEPUTY

SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A TRUE AND COMPLETE FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECTION IN JANUARY, 2018, IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF WEI ZHOU QIAO ON JANUARY, 2018. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP; THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED; THAT THE MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

Jack C. Lee
JACK C. LEE LS 8407

Nov. 4, 2020
DATE



BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING N89°56'00"E OF THE S'LY SIDELINE OF 184TH STREET (FORMERLY DEPEW AVENUE) AS SHOWN ON THE MAP OF TRACT NO. 5781, RECORDED IN BOOK 67, PAGE 26 OF MAPS, RECORDS OF LOS ANGELES COUNTY.

CITY ENGINEER'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT IT CONFORMS SUBSTANTIALLY TO THE TENTATIVE MAP AND ALL APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF SUBDIVISION ORDINANCES OF THE CITY OF LAWDALE APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH; AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT, SECTION 66450 (a)(1), (2) AND (3) HAVE BEEN COMPLIED WITH.

Anthony J. P. De
ANTHONY J. P. DE—P.C.E.—22852—
INTERIM PUBLIC WORK DIRECTOR
CITY OF LAWDALE
LEA 015, P.C.E. 05315

11/3/20
DATE

CITY SURVEYOR'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP; THAT IT COMPLIES WITH ALL PROVISIONS OF STATE LAW APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP; AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT IN ALL RESPECTS NOT CERTIFIED BY THE CITY ENGINEER.

Larry V. Case
LARRY V. CASE, L.S. 5411
EXP. DATE SEPTEMBER 30, 2022
DATE

CITY TREASURER'S STATEMENT:

I HEREBY STATE THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF LAWDALE TO WHICH THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR ANY PART THEREOF IS SUBJECT, AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

Marla Pendelton
MARLA PENDELTON
FINANCE DIRECTOR
CITY OF LAWDALE
DATE

PLANNING COMMISSION'S CERTIFICATE:

THIS IS TO CERTIFY THAT THE TENTATIVE MAP OF PARCEL MAP NO. 83092 WAS APPROVED AT A MEETING HELD ON THE 10TH DAY OF SEPTEMBER, 2010. I HEREBY CERTIFY THAT THIS MAP SUBSTANTIALLY COMPLIES WITH THE PREVIOUSLY APPROVED TENTATIVE MAP.

DATE _____ SECRETARY OF THE PLANNING COMMISSION
CITY OF ARCADIA

DIRECTOR OF COMMUNITY DEVELOPMENT STATEMENT:

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND DETERMINED THAT IT CONFORMS WITH THE TENTATIVE MAP AND WITH ALL CHANGES PERMITTED AND ALL REQUIREMENTS IMPOSED AS A CONDITION TO ITS ACCEPTANCE.

Beah Moore
BEAH MOORE
DIRECTOR OF COMMUNITY DEVELOPMENT
CITY OF LAWDALE
DATE

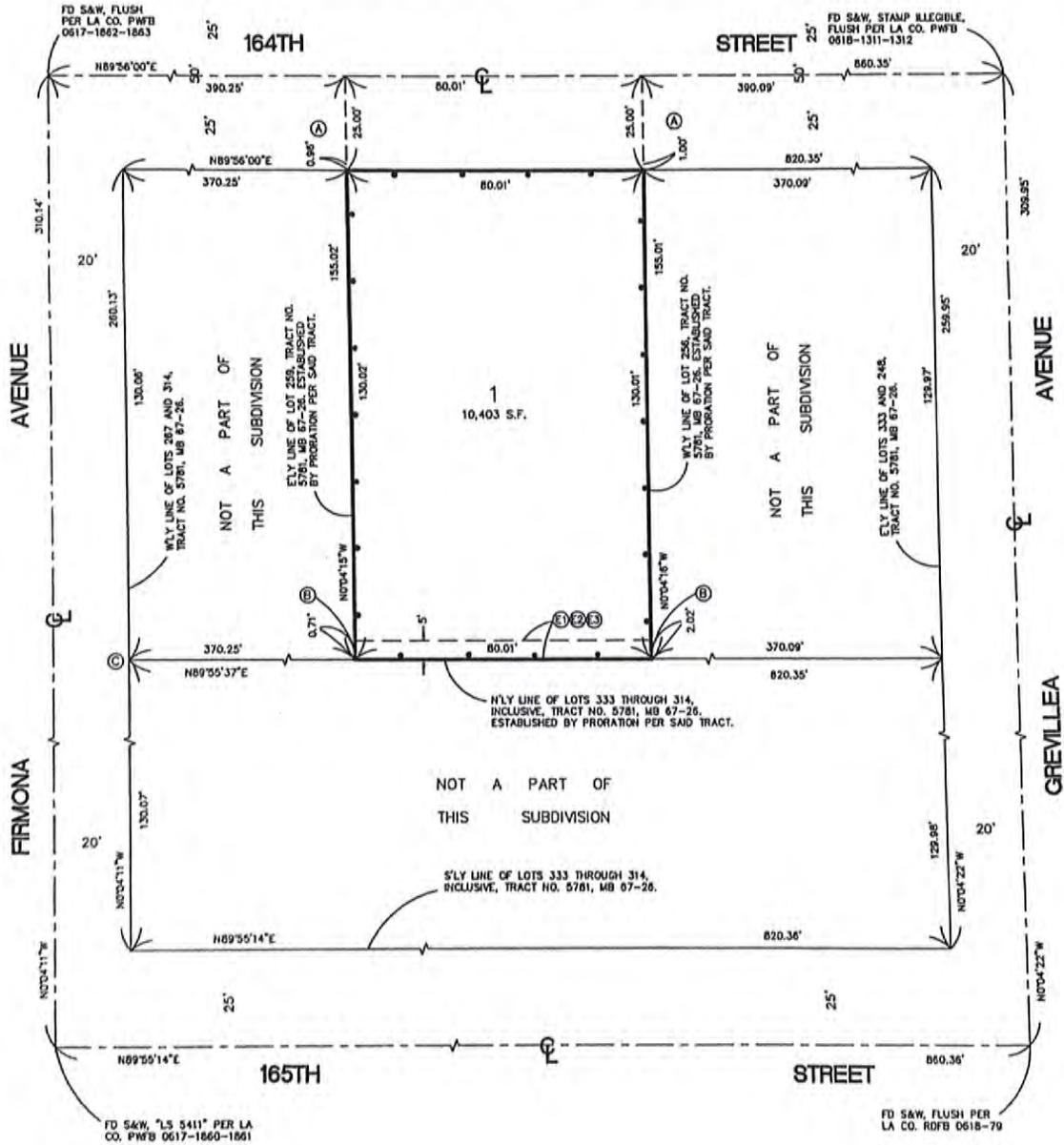
PARCEL MAP NO. 83092

IN THE CITY OF LAWDALE
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

FOR CONDOMINIUM PURPOSES

LEGEND

INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP.



SURVEYOR'S NOTES:

- (A) FD L&T, TAGGED "RCE 30826", NO REFERENCE.
- (B) FD L&T, TAGGED "RCE 30826", ON TOP OF WALL, NO REFERENCE.
- (C) FD L&T, TAGGED "RCE 13584", NO REFERENCE, ON 0.98' OFFSET ON PL. PROJ.

EASEMENT NOTES:

- (1) 5' WIDE EASEMENT OF CITIZEN NATIONAL TRUST & SAVINGS BANK OF LOS ANGELES, FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES PER DEED RECORDED IN BOOK 7420, PAGE 128 OF OFFICIAL RECORDS, RECORDS OF LOS ANGELES COUNTY.
- (2) 5' WIDE EASEMENT OF ASSOCIATED TELEPHONE COMPANY, LTD, FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES PER DEED RECORDED IN BOOK 10220, PAGE 101 OF OFFICIAL RECORDS, RECORDS OF LOS ANGELES COUNTY.
- (3) 5' WIDE EASEMENT OF CITIZEN NATIONAL TRUST & SAVINGS BANK OF LOS ANGELES, FOR PUBLIC UTILITIES AND INCIDENTAL PURPOSES PER DEED RECORDED JUNE 28, 1943, AS INSTRUMENT NO. 5781 OF OFFICIAL RECORDS, RECORDS OF LOS ANGELES COUNTY.

SOUTH BAY WORKFORCE INVESTMENT BOARD

11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250

Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the October 15, 2020 South Bay Workforce Investment Board of Directors Meeting Lawndale

This report summarizes the October 15, 2020, South Bay Workforce Investment Board's (SBWIB) meeting activities and program accomplishments during the 1st Quarter of Program Year 2020-2021. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

*The South Bay Workforce Investment Board's 25th Annual Awards Ceremony was held virtually on October 28th at 3:00 p.m. The Awards Ceremony celebrated the outstanding accomplishments of the workforce development community during the past year and honored employers, training providers and graduates of job and career training programs. President James Limbaugh of West Los Angeles College and President Dena Maloney of El Camino College were honored for their outstanding commitment in providing support and education that benefits the South Bay community. During the Ceremony, the SBWIB also recognized Casa Bella Properties.

*COVID-19's Impact on Services – The SBWIB operates four One-Stop Business & Career Service Centers located in Inglewood, Torrance, Gardena and Carson. For the safety of the public and to reduce the number of people in close proximity, the One-Stop Centers continue to offer services virtually or in-person by appointment only. Complete cleaning and sanitizing at all South Bay WIB locations is ongoing and aligned with public safety priorities. The South Bay One-Stop Business & Career Centers are assisting about 25-30 laid-off workers daily during the hours of 8:00 a.m. – 11:00 a.m. with applying for unemployment insurance benefits. Recruitments, workshops, orientation/info sessions, case management, and career pathway counseling are provided virtually. Many clients are being assisted with crossing over in their short-term vocational training programs from the traditional seat-based instruction to distance learning platforms. The Job Development team also conducts recruitment fairs via Zoom and continue to screen and refer

applicants to essential service employers that are in desperate need of employees.

*During the 1st quarter, the South Bay WIB safely reopened the Hawthorne Teen Center utilizing COVID-19 health screening, disinfecting and safe distance protocols. The Center is open to Lawndale and Hawthorne youth on Tuesdays, Thursdays, and Fridays from 2:00 p.m. until 5:30 p.m. Youth must make a reservation to visit the Teen Center and only six clients will be allowed in the Center per hour. Over 82 youth received assistance through the Hawthorne Teen Center last quarter.

*Last quarter, the SBWIB received a total of 32 WARN notices from South Bay-based employers indicating that 5,119 individuals were being laid off due to the novel coronavirus. The SBWIB's Rapid Response team reached out to the employers and offered to provide webinars to assist with the layoffs. The webinars covered services offered at the America's Job Centers of California, unemployment insurance, healthcare options, and financial services. The Rapid Response team will continue to provide webinars and virtual assistance to the employer and the dislocated workers.

*One of the SBWIB's goals is to continue providing essential services to support students, educational partners, and parents. The SBWIB has taken a number of steps to ensure youth have access to the resources needed to prosper amid a pandemic including assistance with navigating virtual platforms and completing online school assignments. Last quarter, the Virtual Learning Ambassadors program was launched to assist South Bay School Districts that are providing instruction and supportive services virtually. Under this program, high school students are paid to support K-12 students, teachers, and parents with adapting to a virtual presence during COVID-19. The Virtual Learning Ambassadors (VLA) are paid student interns ages 16-24. The VLAs receive 20 hours of paid training on several online platforms such as Google Classroom, Canvas, Schoology, Edgenuity, Google Meets, Acellus Learning Accelerator, Zoom, and more online or in-person at the SBWIB's Hawthorne Teen Center, Inglewood Teen Center, or YouthBuild site. The VLAs receive up to \$1,500 of paid work experience for delivering a minimum of 120 hours of virtual services.

During the first quarter, the South Bay One-Stop Business & Career Centers successfully launched a Certified Nursing Assistant (CNA) training program in response to emerging workforce needs for healthcare professionals statewide as a result of COVID-19. The training program was designed based on guidelines provided by the California Department of Public Health which

will allow the students to quickly transition into employment opportunities to meet the growing demands of the healthcare sector. The first cohort included 11 individuals laid off due to the coronavirus, they are scheduled to complete the training next quarter.

*The SBWIB has enrolled a total of 39 individuals in the statewide NDWG Employment Recovery grant. Under this program, 177 displaced workers will be provided with job training and placement services. California Employment Development Department (EDD) awarded the South Bay WIB the NDWG Employment Recovery grant to assist workers displaced as a result of the COVID-19 pandemic.

*Last quarter, the South Bay WIB enrolled 12 new dislocated workers into the Emergency Additional Assistance Grant making the overall enrollment total 88. Under this grant, 180 veterans and dislocated workers are provided with job training and placement services that include on-the-job-training, and enrollment into an apprenticeship or pre-apprenticeship program. So far, 14 individuals out of the 88 enrolled have exited with employment.

*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 4 Lawndale residents in both adult and dislocated worker programs.

*South Bay One-Stop Business & Career Centers exited a total of 2 Lawndale residents with employment during the first quarter.

*The South Bay One-Stop Business & Career Center held 8 virtual recruitment fairs during the 1st quarter with various employers including; ABM, Allied Universal, Amazon Workforce Staffing, Farmer Johns, Jiffy Lube, L3 Harris, Projistics, and Sixt Rental Car. Hundreds of job seekers attended the recruitment fairs resulting in over 40 individuals being offered employment.

*One youth from the City of Lawndale was enrolled in the WIOA year-round Youth Program last quarter; this individual received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in the City of Lawndale.

*In August, the South Bay WIB enrolled the first two apprentices in the Bio-Flex Pre-Apprenticeship Program under the Accelerator 7.0 grant. The SBWIB has a goal of enrolling a total of 25 apprentices into the Bio-Flex Pre-

Apprenticeship Program by March 31, 2021. Enrollees receive work readiness training through the SBWIB's Blueprint for Workplace Success curriculum prior to being matched with an employer for 120 hours of paid work experience. The two apprentices enrolled during the 1st quarter completed their paid work experience at the Oak Crest Institute of Science. After the completion of the paid work experience one student decided to pursue higher education, while the other was offered a full-time position with the Oak Crest Institute of Science. A larger cohort of high school students throughout Los Angeles County will be enrolled into the Bio-Flex Pre-Apprenticeship Program next quarter.

*14 veterans were enrolled in the Veterans Employment Related Assistance Program (VEAP) last quarter. Under this program, veterans with significant barriers to employment receive career and training services leading to employment in high growth employment sectors such as construction trades. So far, a total of 11 veterans have exited the program with employment.

*As part of the Youth at Work Jobs Program, 2 Lawndale students were recruited and enrolled for an opportunity to receive paid pre-employment training and 120 hours of paid work experience during the first quarter. Youth had a chance to earn up to \$1,590.

*The South Bay Workforce Investment Board serves as the lead and fiscal agent under the State of California's Prison to Employment (P2E) initiative on behalf of the seven Workforce Development Boards in Los Angeles County. The P2E program will provide employment and job placement services to over 700 formerly incarcerated individuals over a two-year period. This past quarter, the region successfully enrolled 113 individuals in the P2E program.

*This past quarter, the South Bay One-Stop enrolled 5 new individuals into the Homeless Opportunity for Meaningful Employment (HOME) program. Under the HOME program, homeless individuals receive specialized services including comprehensive career counseling, housing referrals, referrals to behavioral health partners, and employment and training services.

*Our 1st quarter totals reflect 8,292 visits to our South Bay One-Stop Business and Career Centers of which 3,783 visited the Inglewood One-Stop, where Lawndale residents and businesses are served.

*Rapid Response services were provided to 9 South Bay companies that employ 5,160 individuals who were affected by layoffs/closures during the 1st

Quarter of Program Year 2020-2021. Staff completed virtual orientations on One-Stop services, unemployment insurance benefits, Covered CA, and financial services.

*During the 1st quarter, the South Bay One-Stop Business & Career Center reached out to 24 Lawndale-based employers which resulted in the Center successfully executing an on-the-job training contract. The employers included Amazon Workforce Staffing, Centinela Valley Union High School District, Casa Bella Properties, and Target. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses to market SBWIB services available to meet their hiring and business needs.

*The SBWIB's YouthBuild career pathway program provides a seamless progression from education to work-based training that includes classroom instruction and occupational skills training in construction building trades at approved work sites. YouthBuild Charter School of California provides the academic skills curriculum and Habitat for Humanity manages the housing construction or rehabilitation project sites. The program is open to at-risk out-of-school youth ages 16-24. Applications are currently being accepted for enrollment into this program, please contact the YouthBuild site at (310) 225-3060 for additional information.

*The SBWIB's Bio-Flex initiative is an innovative project to develop pre-apprenticeship and registered apprenticeship career pathways for the Bioscience industry. Last quarter, the Department of Industrial Relations' Division of Apprenticeship Standards approved the Bio-manufacturing Technician and Biomedical Equipment Technician occupations. The occupations were approved by the Department of Labor prior to being submitted to the Department of Industrial Relations. Participants will be enrolled into these apprenticeship programs once the occupations are listed on the State of California's Eligible Training Provider List and registered with the California Department of Veterans Affairs.

This concludes my oral report. A written summary, along with a report of Program Year 2020-2021's 1st quarter activities and accomplishments is being provided for your personal review.

Committees Activity Report
(Based upon the October 15, 2020, South Bay Workforce Investment Board Meeting)

***Rapid Response Summary of Activity from July 2020 – September 2020:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
9	5,160	9	0

City	Number of Companies Affected	Number of Employees Affected
Inglewood		
Hawthorne	1	125
Lawndale		
El Segundo	1	130
Gardena	2	257
Carson		
Redondo Beach		
Hermosa Beach		
Manhattan Beach		
Torrance	3	207
Lomita		
Los Angeles	3	4,441

Youth Development Council (YDC) Committee Meeting, August 4 2020:

The August 4, 2020, Youth Development Council meeting was called to order at 9:04 a.m. The following information was discussed or acted upon:

The Committee took action to approve the May 5, 2020 Meeting Minutes and the Youth Activity and Performance Report.

Mr. Michael Trogan provided a presentation on the South Bay WIB’s first Virtual Youth & Young Adults Job Fair which was held on June 17th. The event featured presentations from 20 professionals representing 12 local businesses including FedEx, Nike SoFi Stadium, and the California Employment Development Department. Over 350 youth and young adults registered and watched presentations over the course of the virtual event. Mr. Trogan also shared two 30 second “elevator speeches” with the Committee that the youth submitted prior to the event to showcase their skills.

During the meeting, SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the Fit for Gold Tutoring & Fitness Academy Program, the YouthBuild Program, the Youth at Work Summer Program and Special SBWIB Youth Projects and Grants.

Ms. Diana Alvarez announced that the Blueprint for Workplace Success curriculum is now available on a digital platform and individuals receive a stipend once the training is complete.

Presidents, Superintendents and Representatives from California State University, Dominguez Hills, El Camino College, Los Angeles Southwest College, the Southern California Regional Occupational Center, Inglewood, Hawthorne, Centinela Valley, Torrance, and Wiseburn school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:10 a.m.

One Stop Policy Committee Meeting, August 19, 2020:

The August 19, 2020, One Stop Policy Committee meeting was called to order at 9:01 a.m. The following items were discussed or acted upon.

The May 20, 2020 meeting minutes and the 4th Quarter Summary for Classroom Training Providers Activity reports were approved.

The PY 20-21 1st Quarter Self-Service Activity Report through July 31, 2020 was presented by Mr. Robert Chavez and approved unanimously by the Committee.

Ms. Justina Munoz provided the Committee with a summary of the South Bay Workforce Investment Board (SBWIB) One-Stop/AJCCs (America's Job Center of California) Reopening Plan which outlines existing and forthcoming procedures that allow South Bay Business & Career Centers and Teen Centers to continue to provide essential employment and training services to jobs seekers and employers safely. The Committee was informed that the SBWIB's Reopening Plan was aligned with the Employment Development Department's Information Notice WSIN20-07 - Guidance to Reopen America's Job Center of California Offices. The health and safety protocols being followed include social distancing, the enforcement of staff and guest to wear face masks, issuing of personal protective supplies, teleworking assignments, temperature and cold/flu-like symptom screenings, cleaning, as well as safety protocol signage being posted throughout South Bay WIB facilities. In regards to service delivery, each Center will assess which services they are able to offer with delivery modifications that adhere to the established health and safety protocols, many services are being offered virtually to minimize the number of in-person visits. SBWIB staff will be trained on the health and safety plans, Centers will be periodically inspected to ensure adherence to guidelines, and the SBWIB will establish contracts or informal arrangements with local health providers for on-the-spot testing for employees as needed. The SBWIB will continuously monitor the effectiveness of programs and the delivery of services in accordance with Federal, State, County and Local guidelines and modify protocols accordingly. After review and discussion, the Committee unanimously approved the South Bay One-Stops/AJCCs Reopening Plan.

SBWIB One-Stop Operator Mr. Don Nakamoto provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:54 a.m.

Performance & Evaluation Committee Meeting, August 18, 2020:

The August 18, 2020, Performance & Evaluation Committee meeting was called to order at 9:06 a.m. The following items were discussed or acted upon:

The May 19, 2020, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 2019/20 4th quarter expenditure report through June 30, 2020 was approved unanimously, as well as the PY 2020/21 Self-Service and Activity report through July 31, 2020.

Staff member Justina Munoz presented the 4th Quarter One-Stop Centers and Service Providers Report. The Report displayed that the Gardena and Inglewood One-Stop Centers only achieved 73% of the quarterly placement goals under the Adult program. Under the Youth program, the Inglewood One-Stop only met 61% of the year-end plan of new enrollments. It was noted that the Youth program enrollment numbers were low due to the Inglewood One-Stop being without a Case Manager for a few months. In regards to the Dislocated Worker program, the Committee was informed that the Gardena One-Stop only achieved 41% of the 80% placement goal for the year. Ms. Munoz stated that the One-Stop Business and Career Centers are working to correct all deficiencies. Staff recommendations were to continue watching these programs. The report displayed that all other quarterly enrollments, exits, and unsubsidized employment goals were met under the Adult, Youth and Dislocated Worker programs. After review and discussion, the 4th Quarter Service Provider and Operating Cities Report was approved unanimously by the Committee.

Ms. Catherine Blaylock presented the 4th Quarter Vendor Performance Report. Staff recommendations were to place 17 training providers on probation and to place 12 training courses on hold. Letters of concern will be sent to the training providers allowing them an opportunity to work out any discrepancies. Providers that are placed on hold will not receive any more referrals until their placement numbers have improved. After a discussion the 4th Quarter Vendor Performance Report was approved unanimously by the Committee.

The meeting was adjourned at 9:53 a.m.

Business & Economic Development Committee Meeting, October 7, 2020:

The October 7, 2020, Business, Technology and Economic Development Committee meeting was called to order at 9:03 a.m.

The Committee reviewed and approved the July 1, 2020 Meeting Minutes.

Staff member Maria Frias presented the PY 20-21 1st quarter Rapid Response Activity Report. 9 companies received Rapid Response services through September 30, 2020, with a total of 5,160 employees affected by layoffs/closures. Ms. Frias also provided a brief update regarding layoff aversion activities. After review and discussion, the Rapid Response Activity Report was approved unanimously by the Committee.

The latest Construction and Utilities Preparation Program (CUPP) report was reviewed by the Committee and reflected that over 1,132 individuals were hired to work on a construction site or enrolled in an apprenticeship program since the program began in January of 2017.

During the meeting the Committee was also provided with updates on the Aero-Flex and Bio-Flex Pre-Apprenticeship and Apprenticeship Programs, Broadband, the Employment Training Panel (ETP) Multiple Employer Contract (MEC), special projects and new funding opportunities.

The meeting was adjourned at 9:53 a.m.

Executive Committee Meetings:

The following are highlights of the August 13, 2020, September 10, 2020, and October 8, 2020, Executive Committee Meetings:

The Executive Committee approved all committee reports and meeting minutes this quarter.

During the October 8, 2020 meeting, the Executive Committee was presented with staff recommendations regarding the Financial Audit Services Request for Qualifications (RFQ). The RFQ was released on September 14, 2020, to solicit qualified quotes for audit services that include the annual single audit, financial statements, and tax filing for the fiscal year ending June 30, 2020. The South Bay Workforce Investment Board (SBWIB) received one proposal to provide these services from Zuehls, Legaspi & Company which met the minimum criteria and scored an overall proposal rating of 94.67%. After review and discussion, the Committee unanimously approved staff recommendations to pursue the respondent Zuehls, Legaspi & Company as the selected provider for the SBWIB's financial audit services.

Last quarter, the Committee ratified the One-Stop Policy Committee's decision to approve the SBWIB One-Stop/AJCCs (America's Job Center of California) Reopening Plan.

The Executive Committee also approved the SBWIB October 15, 2020, Meeting Agenda during the October 8th meeting.

This concludes the Executive Committee Report.

SOUTH BAY WORKFORCE INVESTMENT BOARD

PY 2020-2021

NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF SEPTEMBER	CUMULATIVE PY 20/21
INGLEWOOD, HAWTHORNE, LAWDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	2541	1570	1242	3783
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	427	218	291	718
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	1594	427	554	2148
CARSON BUSINESS AND CAREER CENTER	1056	588	587	1643
TOTAL	5618	2803	2674	8292

ADULT PROGRAM (G201)

	Gardena	Qtr.		%		Yr.		%		Inglewood	Qtr.		%		Yr.		%		Torrance	Qtr.		%		Yr.		%		Carson	Qtr.		%		Yr.		%		SBWIB TOTAL	Qtr.		%		Year-End		%	
		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan		Plan	Plan	Plan	Plan	Plan										
I. TOTAL CLIENTS	22	26	86%	45	49%	121	138	88%	226	54%	39	41	95%	72	54%	32	34	96%	65	49%	214	239	90%	408	52%		214	239	90%	408	52%		214	239	90%	408	52%								
A. CARRIED IN	19	19		19		109	109		109		31	31		31		23	23		23		182	182		182			182	182		182			182	182		182									
B. NEW	3	7	46%	26	12%	12	29	41%	117	10%	8	10	78%	41	20%	9	11	86%	42	21%	32	57	57%	226	14%	32	57	57%	226	14%	32	57	57%	226	14%										
II. TOTAL EXITS	2					7					4					0					13						13																		
A. UNSUBSIDIZED EMPLOYMENT	2					6					4					0					12						12																		
B. ALSO ATTAINED CREDENTIAL	0					3					1					0					4						4																		
C. % OF PLACEMENT	100%					86%					100%										92%						92%																		
D. AVERAGE PLACEMENT WAGE	\$16.15					\$20.92					\$44.60					\$0.00					\$27.22						\$27.22																		

Grant (201)
 Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

YOUTH PROGRAM (G301)

	Gardena	Qtr.		%		Yr.		%		Inglewood	Qtr.		%		Yr.		%		Torrance	Qtr.		%		Yr.		%		Carson	Qtr.		%		Yr.		%		SBWIB TOTAL	Qtr.		%		Year-End		%	
		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan								
I. TOTAL CLIENTS	6	9	69%	20	30%	45	58.8	77%	112	40%	20	25	80%	43	47%	10	16	63%	37	27%	81	109	75%	212	38%		81	109	75%	212	38%		81	109	75%	212	38%								
A. CARRIED IN	5	5		5		41	41		41		19	19		19		9	9		9		74	74		74			74	74		74			74	74		74									
B. NEW ENROLLEES	1	4	27%	15	7%	4	18	23%	71	6%	1	6	17%	24	4%	1	7	14%	28	4%	7	35	20%	138	5%	7	35	20%	138	5%	7	35	20%	138	5%										
II. TOTAL EXITS	3					13					6					14					36						36																		
A. UNSUBSIDIZED EMPLOYMENT	1					0					1					5					7						7																		
B. ENT. TRAINING/POST-SECONDARY	0					12					3					6					21						21																		
C. ATTAINED RECOGNIZED DEGREE	2					13					1					3					19						19																		
D. AVERAGE PLACEMENT WAGE	\$15.00					\$0.00					\$14.50					\$15.22					\$14.91						\$14.91																		
YOUTH POSITIVE EXIT RATE	33%					92%					67%					79%					78%						78%																		

Grant (301)
 Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

DISLOCATED WORKER (G501)

	Gardena	Qtr.		%		Yr.		%		Inglewood	Qtr.		%		Yr.		%		Torrance	Qtr.		%		Yr.		%		Carson	Qtr.		%		Yr.		%		SBWIB TOTAL	Qtr.		%		Year-End		%	
		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan		Plan		Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan							
I. TOTAL CLIENTS	21	25	83%	41	51%	82	94.3	87%	155	53%	88	101	87%	166	53%	38	40	96%	62	61%	229	260	88%	424	54%		229	260	88%	424	54%		229	260	88%	424	54%								
A. CARRIED IN	20	20		20		74	74		74		79	79		79		32	32		32		205	205		205			205	205		205			205	205		205									
B. NEW	1	5	19%	21	5%	8	20	40%	81	10%	9	22	41%	87	10%	6	8	80%	30	20%	24	55	44%	219	11%	24	55	44%	219	11%	24	55	44%	219	11%										
II. TOTAL EXITS	4					8					31					10					53						53																		
III. TOTAL UNSUBSIDIZED EMPLOYMENT	4					8					27					9					48						48																		
A. RETRAINING	1					2					19					6					28						28																		
ALSO ATTAINED CREDENTIAL	1					2					19					6					28						28																		
B. CALLED BACK WITH EMPLOYER	0					0					0					0					0						0																		
IV. % PLACEMENT (INCL. CALL BACKS)	100%					100%					87%					90%					91%						91%																		
V. % PLACEMENT (EXCL. CALL BACKS)	100%					100%					87%					90%					91%						91%																		
AVERAGE PLACEMENT WAGE	\$21.48					\$28.10					\$39.25					\$22.45					\$27.82						\$27.82																		

Grant (501)
 Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

ADULT PROGRAM (G201)

	Gardena		Inglewood		Hawthorne		Lawndale		El Segundo		Redondo		Hermosa		Manhattan		Torrance		Lomita		Carson		TOTAL	Year
	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	SBWIB	Plan
I. TOTAL CLIENTS	22	45	99	161	17	50	3	13	2	2	8	15	2	2	0	1	27	49	2	5	32	65	214	408
A. CARRIED IN	19	19	93	93	13	13	2	2	1	1	7	7	1	1	0	0	21	21	2	2	23	23	182	182
B. NEW	3	26	6	68	4	37	1	11	1	1	1	8	1	1	0	1	6	28	0	3	9	42	32	226
II. TOTAL EXITS	2	2	6	6	0	0	1	1	0	0	1	1	0	0	0	0	2	2	1	1	0	0	13	13
A. UNSUBSIDIZED EMPLOYMENT	2	2	5	5	0	0	1	1	0	0	1	1	0	0	0	0	2	2	1	1	0	0	12	12
ALSO ATTAINED CREDENTIAL	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	4	4
B. OTHER TERMINATION	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1

YOUTH PROGRAM (G301)

	Gardena		Inglewood		Hawthorne		Lawndale		El Segundo		Redondo		Hermosa		Manhattan		Torrance		Lomita		Carson		TOTAL	Year
	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	SBWIB	Plan
I. TOTAL CLIENTS	6	20	31	69	9	33	3	7	2	3	4	7	1	2	1	2	13	30	1	2	10	37	81	212
A. CARRIED IN	5	5	28	28	9	9	2	2	2	2	3	3	1	1	1	1	13	13	1	1	9	9	74	74
B. NEW	1	15	3	41	0	24	1	5	0	1	1	4	0	1	0	1	0	17	0	1	1	28	7	138
II. TOTAL EXITS	3	3	8	8	4	4	0	0	1	1	2	2	0	0	0	0	4	4	0	0	14	14	36	36
A. UNSUBSIDIZED EMPLOYMENT	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	5	0	7	7
ALSO ATTAINED CREDENTIAL	2	8	4	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	3	0	19	19
B. ENT. TRAINING/POST-SECONDARY	0	8	3	0	0	0	0	0	1	0	0	0	0	0	0	0	3	0	0	0	6	0	21	21
C. ATTAINED RECOGNIZED DEGREE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
D. RETURNED TO SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. OTHER EXITS	2	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	1	0	0	3	0	0	8	8

DISLOCATED WORKER (G501)

	Gardena		Inglewood		Hawthorne		Lawndale		El Segundo		Redondo		Hermosa		Manhattan		Torrance		Lomita		Carson		TOTAL	Year
	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	Year	Plan	SBWIB	Plan
I. TOTAL CLIENTS	21	41	60	95	14	39	0	8	8	13	22	43	8	13	8	17	43	79	7	14	38	62	229	424
A. CARRY IN	20	20	55	55	11	11	0	0	8	8	19	19	6	6	8	8	40	40	6	6	32	32	205	205
B. NEW	1	21	5	40	3	28	0	8	0	5	3	24	2	7	0	9	3	39	1	8	6	30	24	219
II. TOTAL EXITS	4	4	7	7	1	1	0	0	0	0	10	10	4	4	1	1	16	16	0	0	10	10	53	53
III. TOTAL UNSUBSIDIZED EMPLOYMENT	4	4	7	7	1	1	0	0	0	0	8	8	4	4	1	1	14	14	0	0	9	9	48	48
A. RETRAINING	1	2	0	0	0	0	0	0	0	0	4	0	2	0	0	0	13	0	0	0	6	0	28	28
ALSO ATTAINED CREDENTIAL	1	2	0	0	0	0	0	0	0	0	4	0	2	0	0	0	13	0	0	0	6	0	28	28
B. CALLED BACK WITH EMPLOYER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
IV. ALL OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	2	0	0	1	0	0	5	5

I. TOTAL CLIENTS	1	6	16	2	0					1	3	0
A. CARRIED IN	0	0	0	0	0					0	0	0
B. NEW	1	6	16	2	0					1	3	0
II. TOTAL EXITS	0	0	0	0	0					0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0					0	0	0
OTHER TERMINATIONS	0	0	0	0	0					0	0	0
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I. TOTAL CLIENTS	3	2	1	0	0	2	8	6	2	2	2	5
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	3	2	1	0	0	2	8	6	2	2	2	5
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	10	0	7	6	8	0	0	0				
A. CARRIED IN	0	0	0	0	0	0	0	0				
B. NEW	10	0	7	6	8	0	0	0				
II. TOTAL EXITS	0	0	0	0	0	0	0	0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0				
OTHER TERMINATIONS	0	0	0	0	0	0	0	0				
I. TOTAL CLIENTS	3	8	0	0	0	0	0	0				
A. CARRIED IN	0	0	0	0	0	0	0	0				
B. NEW	3	8	0	0	0	0	0	0				
II. TOTAL EXITS	0	0	0	0	0	0	0	0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0				
OTHER TERMINATIONS	0	0	0	0	0	0	0	0				
I. TOTAL CLIENTS	25	1	3	0	64	11			104			
A. CARRIED IN	0	0	0	0	0	0			0			
B. NEW	25	1	3	0	64	11			104			
II. TOTAL EXITS	0	0	0	0	0	0			0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0			0			
OTHER TERMINATIONS	0	0	0	0	0	0			0			
% OF PLACEMENT												
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00			
										PLANNED ENROLLMENT	PERCENT OF PLAN	
										2,250	5%	

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	0	0	7	2						0		0
A. CARRIED IN	0	0	0	0						0		0
B. NEW	0	0	7	2						0		0
II. TOTAL EXITS	0	0	0	0						0		0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0						0		0
OTHER TERMINATIONS	0	0	0	0						0		0
I. TOTAL CLIENTS	0	0	5	0	0	2	2	5				
A. CARRIED IN	0	0	0	0	0	0	0	0				
B. NEW	0	0	5	0	0	2	2	5				
II. TOTAL EXITS	0	0	0	0	0	0	0	0				
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0				
OTHER TERMINATIONS	0	0	0	0	0	0	0	0				
I. TOTAL CLIENTS												
A. CARRIED IN												
B. NEW												
II. TOTAL EXITS												
UNSUBSIDIZED EMPLOYMENT												
OTHER TERMINATIONS												
I. TOTAL CLIENTS	0											
A. CARRIED IN	0											
B. NEW	0											
II. TOTAL EXITS	0											
UNSUBSIDIZED EMPLOYMENT	0											
OTHER TERMINATIONS	0											
I. TOTAL CLIENTS	9	0		0	14	0		23		100	23%	
A. CARRIED IN	0	0		0	0	0		0				
B. NEW	9	0		0	14	0		23				
II. TOTAL EXITS	0	0		0	0	0		0				
UNSUBSIDIZED EMPLOYMENT	0	0		0	0	0		0				
OTHER TERMINATIONS	0	0		0	0	0		0				
% OF PLACEMENT				0%								
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00				

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

I. TOTAL CLIENTS	L.A. CITY COLLEGE	0	EAST L.A. COLLEGE	17	EL CAMINO /COMPTON	1	L.A. MISSION COLLEGE	14	L.A. PIERCE COLLEGE	4	L.A. SOUTHWEST COLLEGE	0	LONG BEACH CITY COLLEGE	0	WEST L.A. COLLEGE	3	City of Inglewood	0		0	0	0
A. CARRIED IN		0		0		0		0		0		0		0		0		0		0	0	0
B. NEW		0		17		1		14		4		0		0		3		0		0	0	0
II. TOTAL EXITS		0		0		0		0		0		0		0		0		0		0	0	0
UNSUBSIDIZED EMPLOYMENT		0		0		0		0		0		0		0		0		0		0	0	0
OTHER TERMINATIONS		0		0		0		0		0		0		0		0		0		0	0	0

I. TOTAL CLIENTS	0	0	0
A. CARRIED IN	0	0	0
B. NEW	0	0	0
II. TOTAL EXITS	0	0	0
OTHER TERMINATIONS	0	0	0

I. TOTAL CLIENTS	39
A. CARRIED IN	0
B. NEW	39
II. TOTAL EXITS	0
UNSUBSIDIZED EMPLOYMENT	0
OTHER TERMINATIONS	0
% OF PLACEMENT	0%
AVERAGE PLACEMENT WAGE	\$0.00

PLANNED ENROLLMENT	PERCENT OF PLAN
159	25%

Targets CalWORKs participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.

GRANT PERIOD: 07/01/2020 TO 06/30/21

REPORT PERIOD: 07/01/2020 TO 9/30/2020

DPSS PROBATION PROGRAM (950K TIER I)

I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	PAGE TOTALS	0 0 0 0%	PLANNED ENROLLMENT	1	PERCENT OF PLAN	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
% OF PLACEMENT																		0%					
AVERAGE PLACEMENT WAGE																		\$ -					

Serving Youth on probation, between 16-17 years of age, throughout Los Angeles County.

GRANT PERIOD: 07/01/2020 TO 06/30/21

REPORT PERIOD: 07/01/2020 TO 9/30/2020

DPSS PROBATION PROGRAM (951K TIER II)

I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	PAGE TOTALS	0 0 0 0%	PLANNED ENROLLMENT	7	PERCENT OF PLAN	
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
% OF PLACEMENT																	0%					
AVERAGE PLACEMENT WAGE																	\$ -					

Serving Youth on probation, between 18-21 years of age, throughout Los Angeles County.

YOUTHBUILD

REPORT PERIOD: 09/01/17 TO 9/30/2020

GRANT TERM: 09/01/2017 TO 3/31/2021

GRANT TERM: 1/01/2020 TO 3/31/2023

ENROLLMENTS
 EDUCATION & EMPLOYMENT
 -Education (Obtained High School Diploma)
 -Entered Employment
 ATTAINMENT OF DEGREE/CERTIFICATE
 LITERACY & NUMERACY ATTAINMENT
 RETENTION (Quarter 4)
 RECIDIVISM

YOUTHBUILD	Enrolled	Planned Services	% of Plan
	63	62	102%
24	47	51%	
22			
16			
48	50	95%	
20	58	34%	
5	12	42%	
0	0	100%	

YOUTHBUILD	Enrolled	Planned Services	% of Plan
	9	73	12%
0	55		
0			
0	58		
0	0		
0	0		
0	0		

The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted communities. Outcome measures are based on qualified enrollment criteria. The SBWIB YouthBuild partnership includes two required partners the YouthBuild Charter School of California (Education) and the Habitat for Humanity of Greater Los Angeles (Housing Construction).

CONSTRUCTION WORKFORCE PILOT (CALTRANS)

GRANT TERM: 9/1/2018 TO 8/31/2020

REPORT PERIOD: 09/01/2018 TO 9/30/2020

Enrollment into Construction Pre-Apprentice Program Training
 Completion of Construction Pre-Apprentice Program Training
 Placements

CALTRANS	Enrolled	Year Plan	% of Plan
	122	125	98%
116	100	116%	
75	63	119%	

Pilot project with Caltrans to connect classroom training in construction, supportive services and job development activities; co-enrollment with WIOA programs to maximize services and outcomes.

Chancellor Apprenticeship Initiative (CAI #1) – West LA College (Aero-Flex Apprenticeship)

GRANT TERM: 06/01/2016 TO 12/31/2020

REPORT PERIOD: 06/01/2016 - 9/30/2020

APPRENTICESHIP ENROLLMENTS

CAI #1- WLA RA	Enrolled	Program Plan	% of Plan
	15	20	75%

Assist the District in creating a new apprenticeship training program (Aerospace Engineering) registered by the Division of Apprenticeship Standards and assist West LA College in the enrollment of 19 apprentices. Note: Apprenticeship Program is two years long.

Chancellor Apprenticeship Initiative (CAI #3) – EL Camino College (Aero-Flex Apprenticeship)

GRANT TERM: 07/18/2018 TO 12/31/2021

REPORT PERIOD: 07/18/2018 - 9/30/2020

DOL APPRENTICE ENROLLMENTS
DAS APPRENTICE ENROLLMENTS

CAI - ECC RA	Enrolled	Program Plan	% of Plan
	14	0	0%
0	25	0%	

Assist the District in creating a new apprenticeship training program (Aerospace Technician) registered by the Division of Apprenticeship Standards and assist El Camino in the enrollment of 25 apprentices. **The Apprenticeship Program has already been approved by the Department of Labor and is currently being approved by the Division of Apprenticeship Standards. Once it is approved enrolments in DAS can begin.

Chancellor Apprenticeship Initiative CAI #4 – EL Camino College (Bio-Flex Apprenticeship)

GRANT TERM: 01/01/2020 TO 12/31/2022

REPORT PERIOD: 01/1/2020 TO 9/30/2020

APPRENTICESHIP ENROLLMENTS

CAI - ECC BIO-FLEX RA	Enrolled	Program Plan	% of Plan
	0	50	0%

Assist the District in the enrollment of 50 apprentices into Bio-Flex and help to build additional Bioscience apprenticeship programs.

**The Apprenticeship Program has already been approved by the Department of Labor and is currently being approved by the Division of Apprenticeship Standards. Once it is approved enrolments in DAS can begin.

BOS Mark Ridley Thomas (Bio-Flex)

GRANT TERM: 10/01/2018 TO 12/31/2020

REPORT PERIOD: 10/01/2018 TO 9/30//2020

MRT BIO-FLEX	Enrolled	Program Plan	% of Plan
	77	50	154%
	75	50	150%
	2		

PRE-APPRENTICESHIP ENROLLMENTS (100%)
 ATTAINMENT OF CREDENTIAL/CERTIFICATE
 PENDING COMPLETION

Grant funds received from the District Supervisor Mark Ridley-Thomas to develop Bio-Flex Apprenticeship career pathways and to address employer-defined occupational needs within the Bioscience sector.

Workforce Accelerator 7.0 (Bio-Flex Pre-Apprenticeship)

GRANT TERM: 05/01/2019 TO 03/31/2021

REPORT PERIOD: 05/01/19 TO 9/30/2020

WAF 7.0	Enrolled	Program Plan	% of Plan
	50	50	100%
	2	25	8%
	0	20	0%

PARTICIPANTS SERVED
 PRE-APPRENTICE ENROLLMENTS
 ATTAINMENT OF CREDENTIAL/CERTIFICATE

Registering a new Bioscience apprenticeship training program with the Division of Apprenticeship Standards and assist in the enrollment of 25 pre-apprentices.

DOL Scaling Apprenticeship Grant (Bio-Flex & Aero-Flex Apprenticeship & Pre-Apprenticeship)

GRANT TERM: 07/15/2019 TO 07/14/2023

REPORT PERIOD: 07/15/2019 TO 9/30/2020

DOL RA & PA	Enrolled	Program Plan	% of Plan
	SBWIB PRE-APPRENTICESHIP ENROLLMENTS	4	4
SBWIB APPRENTICE ENROLLMENTS	11	1230	1%
OTHER PARTNER APPRENTICE ENROLLMENTS	46	1230	4%
TOTAL PROJECT APPRENTICE ENROLLMENTS	57	5000	1%

Nationwide 4 year grant given by the United States Department of Labor. The goal is to recruit and enroll 5,000 pre-apprentices and apprentices. SBWIB is responsible for 1,230 of these enrollments. SBWIB pre-apprenticeship enrollments are optional.

Employment Training Panel (ETP) - Multiple Employer Contract (MEC)

GRANT TERM: 12/29/2019 TO 12/22/2021

REPORT PERIOD: 12/29/2019 TO 9/30/2020

ETP - MEC 2	Enrolled	Program Plan	% of Plan
	EMPLOYER PARTNERS ENROLLMENTS (100%)	3	15
RETENTION IN EMPLOYMENT	242	272	89%
AVERAGE WAGE AFTER EMPLOYMENT	0	0	

To reimburse training costs to employers from the Employment Training Panel Fund. Two concurrent grant awards.

ARCONIC FOUNDATION

GRANT TERM: 10/01/2019 TO 12/31/2020

REPORT PERIOD: 10/01/19 TO 9/30/2020

	Enrolled	Program	% of
		Plan	Plan
Arconic	4	4	100%
	12	10	120%
	9	8	113%

BUSINESS ENGAGEMENT
ENROLLMENTS
ATTAINMENT OF CREDENTIAL/CERTIFICATE

To assess, enroll and graduate ten (10) individuals in the Aero-Flex Pre-Apprenticeship Program and to engage four (4) new businesses to support Aero-Flex through work based learning.
**Extension has been granted due to COVID-19.

LACYJ WDACS

GRANT TERM: 11/04/2019 TO 06/30/2021

REPORT PERIOD: 11/04/2016 TO 9/30/2020

	Enrolled	Program	% of
		Plan	Plan
LACYJ WDACS	0	15	0%
	0	15	0%
	0	15	0%

ENROLLMENTS
ATTAINMENT OF CREDENTIAL/CERTIFICATE
ENTERED INTO EMPLOYMENT

To enroll fifteen (15) youth into the Bio-Flex or Aero-Flex Pre-Apprenticeship Program, graduate the youth and place them into unsubsidized employment in partnership with the Rio Hondo AJCC. ** Extension has been verbally granted due to COVID-19 - modification pending.

INVEST LA COUNTY PROBATION GRANT

GRANT TERM: 7/1/2019 TO 6/30/2020
REPORT PERIOD: 7/1/2020 TO 9/30/2020
(Outcome reporting only from enrolled/trained)

GRANT TERM: 7/1/2020 TO 6/30/2021
REPORT PERIOD: 7/1/2020 TO 9/30/2020

ENROLLMENTS
ENROLLED INTO TRAINING
TRAINING COMPLETION
UNSUBSIDIZED PLACEMENTS
TRAINING RELATED PLACEMENTS
RETENTION SERVICES (2ND QUARTER)
RETENTION SERVICES (4TH QUARTER)

	Enrolled	Year	% of
		Plan	Plan
INVEST YEAR 1	23	120	19%
	10	72	14%
	0	61	0%
	3	58	5%
	0	10	0%
	0	57	0%
	0	54	0%

	Enrolled	Year	% of
		Plan	Plan
INVEST YEAR 2	9	120	8%
	2	72	3%
	0	61	0%
	0	58	0%
	0	10	0%
	0	57	0%
	0	54	0%

Provide work-based learning services to 120 referred Probation Adult participants including BluePrint Workplace for Success training, short-term vocational training, Paid Work Experience, interviews and job referrals, and job placement.

YOUTH AT WORK EMPLOYMENT PROGRAM

GRANT TERM: 7/1/2020 TO 6/30/2021

REPORT PERIOD: 7/01/20 TO 9/30/2020

TOTAL ENROLLMENTS
CALWORKS
NCC (Low Income)
FOSTER YOUTH
PROBATION YOUTH
SYSTEM INVOLVED YOUTH (New)

	Enrolled	Plan	% of
			Grant Plan
Youth at Work	49	161	30%
	16	75	
	19	39	
	9	22	
	0	12	
	5	13	

The Youth At Work Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

FAMILIES FIRST

GRANT TERM: 7/1/2020 TO 6/30/2021

REPORT PERIOD: 7/01/2019 TO 9/30/2020

ORIENTATIONS/WORKSHOPS
INDIVIDUAL MEETINGS
JOB REFERRALS / INTERVIEWS
JOB READINESS / RESUME COMPLETION

	Enrolled	Year	% of
		Plan	Plan
PY20-21	14	50	28%
	30	50	60%
	39	50	78%
	20	50	40%

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and worksites, progress monitoring and follow-up.

VETERANS EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)

GRANT TERM: 7/01/2019 TO 3/31/2021

REPORT PERIOD: 07/01/2019 TO 9/30/2020

ENROLLMENTS (100%)
 ENROLLED INTO EDUCATION OR TRAINING (65%)
 ATTAINMENT OF CREDENTIAL/CERTIFICATE (60%)
 EXIT RATE (100%)
 ENTERED EMPLOYMENT RATE (80%)
 EMPLOYMENT RETENTION (70%)
 AVERAGE WAGE AT EMPLOYMENT

VEAP	Enrolled	Year Plan	% of Plan
	70	100	70%
46	65	71%	
7	60	12%	
14	14	100%	
11	11	100%	
0	70	0%	
\$	22.79		

This project will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades.

CALIFORNIA CAREER PATHWAYS GRANTS

GRANT TERM: 09/01/2019 TO 8/31/2020

REPORT PERIOD: 09/01/2019 TO 9/30/2020

OPPORTUNITIES OFFERED
COMPANY TOURS
GUEST SPEAKERS
INTERNSHIP
EVENT VENDORS

Centinela Valley Union High School District (CVUHSD)	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan
	76	21	362%	84	90%
24	7	369%	26	92%	
21	7	323%	26	81%	
4	8	53%	30	13%	
111	27	415%	107	104%	

*Internships to resume Fall 2020 (pending COVID-19)

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

HOMELESS LA RISE (REGIONAL)

GRANT TERM: 07/01/2019 TO 6/30/2020

REPORT PERIOD: 07/01/2019 TO 9/30/2020

(Outcome reporting only from enrolled/placed)

ENROLLMENTS
EMPLOYMENT
EMPLOYMENT RATE - 2ND QRT AFTER EXIT
EMPLOYMENT RATE - 4TH QRT AFTER EXIT
WAGE AT EMPLOYMENT

Homeless LA Rise Year 1	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan
	39	26	150%	26	150%
22	19	116%	20	113%	
0			20	0%	
0			12	0%	
\$ 15.40					

GRANT TERM: 07/01/2020 TO 6/30/2021

REPORT PERIOD: 07/01/2020 TO 9/30/2020

Homeless LA Rise Year 2	Activities	Qrt. Plan	% Plan	Year Plan	% of Plan
	5	2	222%	9	56%
0	2	0%	7	0%	
0			7	0%	
0			5	0%	
\$ -					

Effective 10/01/18, SBWIB will serve 18 and over Homeless Individuals through a Transitional Subsidized Employment Program leading towards Unsubsidized employment in the competitive marketplace that is along an articulated career pathway.

BORAD OF STATE AND COMMUNITY CORRECTIONS (BSCC) Youth Reinvestment Program

GRANT TERM: 10/01/2019 TO 3/31/2022

REPORT PERIOD: 10/01/2019 TO 9/30/2020

REFERRALS (100%)
RISK ASSESSMENT (100%)
PENDING INTAKE/PARENT APPT. (100%)
ENROLLMENTS (100%)
INTEVENTION WORKSHOPS/WORK READINESS PREPARATION
PAID WORK EXPERIENCE, INTERNSHIP OR OJT
FOLLOW-UP SERVICES FOR 12 MONTHS

YOUTH REINVESTMENT	Enrolled	Year Plan	% of Plan
	17	150	11%
0	75	0%	
0	0		
15	150	10%	
8	75	11%	
8	75	11%	
0	150	0%	

This project will provide services to Inglewood, Hawthorne and Lennox youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide preventive and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

HOME REHABILITATION AND REPAIRS PROGRAM (HRRP)

GRANT TERM: 7/01/2020 TO 6/30/2021

REPORT PERIOD: 07/01/2020 TO 9/30/2020

HOME REPAIR PROJECTS
HOME REPAIR COMPLETIONS
CLEARED HOME REPAIR APPLICATIONS BY CDBG
PENDING HOME REPAIR APPLICATIONS/INTAKE/INQUIRIES

HRRP	Enrolled	Year Plan	% of Plan
	3	10	30%
1	10	10%	
5			
3			

The HRRP program provides residential home repairs to 8-10 eligible low income homeowners residing in the 2nd District and Athens-Westmont area that includes Inglewood and Lennox. Repairs promote and eliminate unhealthy and unsafe living conditions. Funding is sponsored by the Los Angeles Community Development Block Grants.

AMERICORPS YOUTHBUILD

GRANT TERM: 8/15/2019 TO 8/14/2020

REPORT PERIOD: 08/15/2019 TO 9/30/2020

FULL-TIME ENROLLMENTS (TEACHERS AIDES)
QUARTER-TIME ENROLLMENTS (YOUTHBUILD MEMBERS)
NATIONAL SERVICE EVENTS
SCHOLARSHIP ATTAINMENT

AmeriCorps	Enrolled	Year Plan	% of Plan
	4	4	100%
18	40	45%	
1	5	20%	
3	44	7%	

* 1 TA dropped due to medical

** Activities impacted by COVID-19

*** New year contract pending execution

The AmeriCorps project supports resources to the SBWIB YouthBuild programs by providing teachers aides. YouthBuild members can enroll into the program and earn credits/hours toward scholarships through training and community engagement activities.

TRADE & ECONOMIC TRANSITION NDWG (TET)

GRANT TERM: 10/01/18 TO 9/30/21

REPORT PERIOD: 10/01/2018 TO 9/30/2020

	Grant Plan	
I. TOTAL CLIENTS		150
A. ENROLLED	142	95%
B. NEW	1	
C. TRAINING	81	
D. OJT	18	
E. Pre-Apprenticeship/Apprenticeship	0	
II. TOTAL EXITS		75
III. TOTAL UNSUBSIDIZED EMPLOYMENT	69	
A. RETRAINING	27	
ALSO ATTAINED CREDENTIAL	27	
B. CALLED BACK WITH EMPLOYER	0	
IV. % PLACEMENT (INCL. CALL BACKS)		92%
V. % PLACEMENT (EXCL. CALL BACKS)		92%
AVERAGE PLACEMENT WAGE	\$	33.40

8/2020 - One year grant extension due to COVID-19, 6/2020 - Additional funding (\$100,000) and enrollments (20) awarded due to successful performance. The South Bay TET project has been approved to assist 150 dislocated workers that have been laid off due to economic conditions to receive employment and job training services.

EMERGENCY ADDITIONAL ASSISTANCE GRANT - COVID

GRANT TERM: 4/01/2020 TO 3/31/2021

REPORT PERIOD: 04/01/2020 TO 9/30/2020

	Grant Plan	
I. TOTAL CLIENTS		180
A. ENROLLED	88	49%
B. NEW	12	
C. TRAINING	12	
D. OJT	20	
E. Pre-Apprenticeship/Apprenticeship	15	
SBWIB TOTALS	15	
II. TOTAL EXITS	15	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	14	
A. RETRAINING	0	
ALSO ATTAINED CREDENTIAL	0	
B. CALLED BACK WITH EMPLOYER	0	
IV. % PLACEMENT (INCL. CALL BACKS)		
V. % PLACEMENT (EXCL. CALL BACKS)		
AVERAGE PLACEMENT WAGE	\$ 28.07	

The South Bay Emergency Additional Assistance project has been approved to assist 180 dislocated workers identified from selected employers faced with substantial layoffs or closure, veterans and individuals displaced as a result of the COVID-19 pandemic.

COVID NDWG EMPLOYMENT RECOVERY GRANT

GRANT TERM: 4/10/2020 TO 3/31/2022

REPORT PERIOD: 04/10/2020 TO 9/30/2020

	Grant Plan	
I. TOTAL CLIENTS		177
A. ENROLLED	39	22%
B. NEW	18	
C. TRAINING	22	
D. OJT	2	
E. Pre-Apprenticeship/Apprenticeship	0	
SBWIB TOTALS	1	
II. TOTAL EXITS	1	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	1	
A. RETRAINING	0	
ALSO ATTAINED CREDENTIAL	0	
B. CALLED BACK WITH EMPLOYER	0	
IV. % PLACEMENT (INCL. CALL BACKS)		
V. % PLACEMENT (EXCL. CALL BACKS)		
AVERAGE PLACEMENT WAGE	\$ 15.00	

The NDWG Employment Recovery grant is a statewide grant to provide employment and training services to 177 displaced workers as a result of the COVID-19 pandemic.

QUARTERLY REPORTING
 REPORT PERIOD: 12/01/2019 TO 9/30/2020

PRISON TO EMPLOYMENT

GRANT PERIOD: 12/01/2019 TO 03/31/22

	SBWIB	LA CITY	LA COUNTY	FOOTHILL	PACIFIC GATEWAY	SELACO	VERDUGO	TOTALS	PLANNED	PERCENT OF PLAN
TOTAL PLANNED ENROLLMENTS	35	282	269	28	35	28	28		705	
I. TOTAL CLIENTS										
A. Individual Direct Services	17	123	69	0	6	17	0	232	400	58%
B. Supportive Services & Earn and Learn	2	260	1	0	15	18	0	296	305	97%
II. ACTIVITIES										
SUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0		
Transfer to Other Agency								0		
TRAINING	0	0	0	0	0	0	0	0	305	
CREDENTIAL OBTAINED	0	0	0	0	0	0	0	0	233	
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	422	

Prison to Employment is a regional employment and training program to assist formerly incarcerated individuals. On behalf of the LA Basin, SBWIB serves as the fiscal agent and program lead on behalf of the seven Workforce Boards in Los Angeles County.

Teen Center Attendance Report

July 1, 2020- July 31, 2020

Inglewood Teen Center	New	Returning	Total
Inglewood	0	61	61
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	61	61

September 1, 2020- September 30, 2020

Inglewood Teen Center	New	Returning	Total
Inglewood	0	45	45
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	45	45

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	25	25
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
TOTAL	0	25	25

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	18	18
Lawndale	0	1	1
Gardena	0	0	0
Torrance	0	0	0
TOTAL	0	19	19

August 1, 2020- August 31, 2020

Inglewood Teen Center	New	Returning	Total
Inglewood	0	94	94
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
TOTAL	0	94	94

QUARTER TOTAL	
Inglewood Teen Center	200
Hawthorne Teen Center	82

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	0	0
Hawthorne	0	37	37
Lawndale	0	1	1
Gardena	0	0	0
Torrance	0	0	0
TOTAL	0	38	38



PRESS RELEASE

November 2, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

**South Bay Workforce Investment Board 25th Annual Awards Ceremony
Attracts Virtual Audience of nearly 300 Community Partners,
Elected Officials and Award Recipients**

HAWTHORNE -The South Bay Workforce Investment Board (SBWIB) presented its 25th Annual Awards Ceremony before a virtual audience of nearly 300 participants, October 28th that featured both live and pre-recorded speakers in a one-hour presentation.

SBWIB Executive Director Jan Vogel served as master of ceremonies for the program and highlighted some of the many accomplishments and innovative programs that the SBWIB has developed over the past 38 years. Of special note, he reflected on the most recent accomplishments, "the South Bay WIB placed about 1,000 new apprentices into the construction trades for the SoFi Stadium project in Inglewood and some related projects, and what we are real proud of is that about half of those individuals are African American," Mr. Vogel said.

Several elected officials provided welcoming and congratulatory messages. Among them were Congresswoman Maxine Waters, Inglewood Mayor James T. Butts, Jr., Assemblywoman Autumn Burke, Assemblyman Mike Gipson and Carson Mayor Albert Robles. SBWIB Chairman of the Board of Directors Wayne Spencer also provided a welcome message.

Mr. Vogel extended special gratitude to the 28 sponsors that provided financial support to the event including the Presenting Sponsors Southern California Edison and Inglewood Game Changer-Clippers Arena. Numerous attendees shared congratulatory messages in the chat section of the broadcast honoring the SBWIB for "its many great years of changing lives and keeping the South Bay great."

The SBWIB Community Partner Award was presented to Dr. Dena Maloney, Superintendent and President of El Camino College. Mr. Vogel praised her for many years of involvement with the SBWIB and many collaborations including the South Bay Promise Program. Dr. Maloney is retiring at the end of the school year.

The Esther Williams Award of Excellence, SBWIB's most prestigious award, was presented to Dr. James Limbaugh, President of West Los Angeles College. Mr. Vogel noted that Dr. Limbaugh is a visionary who strives to enhance student academic success as a community goal. Thanks to his priority to establish academic programs and services that reflect the needs of the region, the college collaborated with SBWIB to create an apprenticeship program in aerospace engineering that became the first apprenticeship of its kind to be certified by the U.S. Department of Labor.

Seven South Bay based small and large businesses were honored for their proactive efforts to work with the SBWIB in placing qualified job applicants into subsidized On-The-Job Training and apprentice positions. They included: Casa Bella Properties in Lawndale; Cilajet Aviation Grade in Gardena; Hollywood Park Casino, SoFi Stadium and Servicon Systems, Inc in Inglewood; Morf3D in El Segundo, and Always Best Care in Manhattan Beach.



www.sbwib.org

Twenty individual success stories were featured out of the thousands of individuals who went through the SBWIB program throughout the SBWIB's service area in the South Bay. Those twenty individuals were recognized for their success in overcoming severe obstacles to gain full time employment.

Final recognition went to the many SBWIB training providers throughout the greater LA County region, who successfully placed job seekers into full time positions.

The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. During the current pandemic crisis, individuals and business operators needing services must call ahead to schedule an appointment. For further information, please call (310) 970-7700 or visit www.sbwib.org

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Jan Vogel: "Thank you to our valued city partners; City of Inglewood, City of Hawthorne, City of Torrance, City of Gardena, City of Lawndale, City of El Segundo, City of Carson, City of Lomita, City of Redondo Beach, City of Manhattan Beach, and City of Hermosa Beach; and thank you for your continued support and help to make a difference in the lives of so many."



PRESS RELEASE

July 21, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

**SOUTH BAY WORKFORCE INVESTMENT BOARD PRESENTS
VIRTUAL BLUEPRINT FOR SUCCESS CAREER FAIR
MATCHING YOUNG ADULTS WITH POTENTIAL EMPLOYERS**

HAWTHORNE – The South Bay Workforce Investment Board (SBWIB) conducted its first of a series of Virtual Career Fairs, June 17, 2020, that attracted more than 350 high school and college age young adults who listened to representatives from 12 employers and other professionals who were looking to hire local youth for a variety of positions. The Zoom-based webinar lasted five hours and included ten 30-minute sessions with 75-95 youth attending each session.

Included among the participating employers were LA Conservation Corps, Fed-Ex, So-Fi Stadium, Public Allies LA, Nike, California Employment Development Department, Allied Universal and a variety of other home health care and manufacturing firms. Some of the employers gave 15 minute presentations on their businesses and what the qualifications are that job seekers should have. Question and answer dialogue filled the remainder of the sessions.

In the days leading up to the webinar, students were asked to submit a 30-second elevator style video pitch saying why they should be hired and their qualifications. The video clips were shown during the course of the webinar. Participating employers were asked to select the best video and the winner would receive a \$200 gift card. Erica Tabares, a 20 - year old film production major at El Camino College, was named the winner.

“Due to the ongoing quarantine and safe distancing restrictions caused by COVID-19, several of our participating employers have paused or delayed their hiring processes,” SBWIB Executive Director Jan Vogel noted. “However, many of the employers were hiring and the youth that were offered positions will hopefully finish the hiring process soon and start working,” he added.

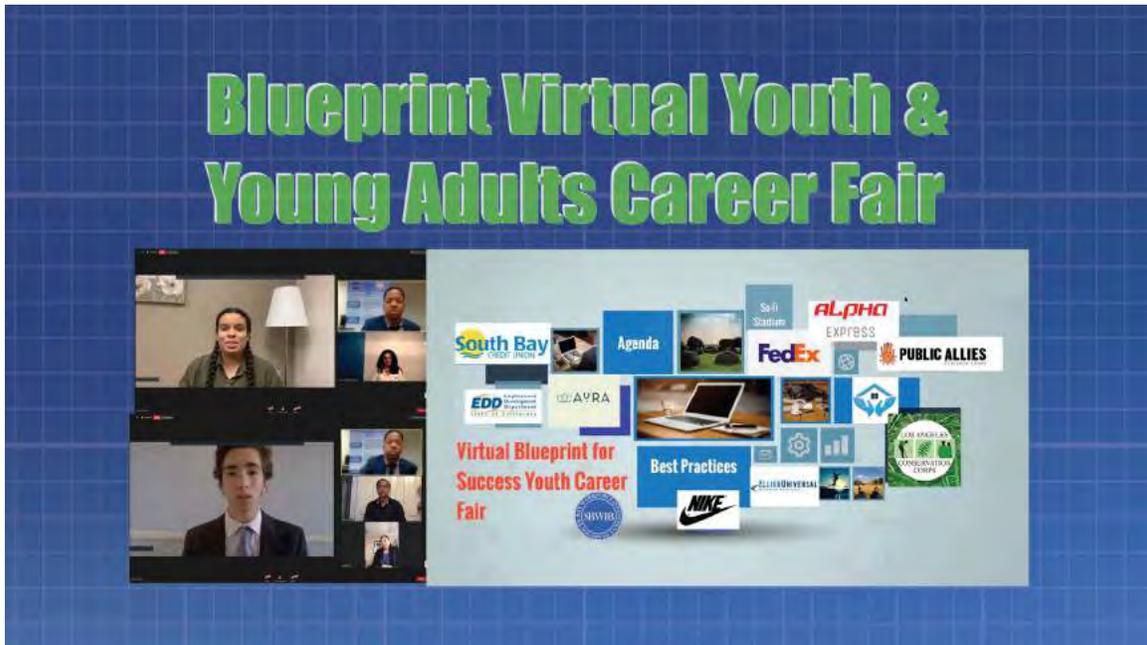
The SBWIB operates four One Stop Business & Career Centers within its South Bay service area plus two Teen Centers in Inglewood and Hawthorne providing no cost adult, youth and business services. During the current pandemic crisis, individuals and business operators needing services must call ahead to schedule an appointment. For further information, please call (310) 970-7700. All of the student video pitches may be viewed on the www.sbwib.org website and future virtual career fair events will also be posted.

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www.sbwib.org

Photo caption: The South Bay Workforce Investment Board conducted its first Virtual Career Fair on June 17, 2020, that attracted more than 350 high school and college age young adults who listened to representatives from 12 employers and other professionals who were looking to hire local youth for a variety of positions. The Zoom-based webinar lasted five hours and included ten 30-minute sessions with 75-95 youth attending each session.





PRESS RELEASE

September 23, 2020

South Bay Workforce Investment Board
11539 Hawthorne Blvd., Suite 500
Hawthorne, CA 90250
Contact: 310-970-7700

**South Bay Workforce Investment Board Reopens Hawthorne Teen Center
with Health Screening and Safe Distancing Protocols**

HAWTHORNE - The South Bay Workforce Investment Board (SBWIB) has reopened the Hawthorne Teen Center on a trial basis utilizing COVID-19 health screening and safe distance protocols.

The center, located at 3901 W. El Segundo Blvd, will be open Tuesdays, Thursdays and Fridays from 2 pm to 5:30 pm and youth must make reservations ahead to enroll in a variety of classes and other activities or to reserve a time to use the computers. Reservations can be made at <https://www.picktime.com/HAWTHORNETEENCENTER> . Only six students will be allowed in the center per hour.

Among the offerings at the center are: 'We Thrive', a guided entrepreneurial curriculum empowering middle and high school students to rise as entrepreneurial economic leaders, while gaining critical life skills; table games; academic assistance, including tutoring and college preparation; arts and crafts activities; and a variety of youth focused games. Youth can reserve one-hour sessions on the center's computers that are spread six feet apart.

"We are very excited to once again be able to provide Hawthorne area youth with a safe and structured after school alternative," said SBWIB Executive Director Jan Vogel.

Families are encouraged to follow the Hawthorne Teen Center on Instagram. For further information telephone (310) 970-7001 or visit www.sbwib.org.

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CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 7, 2020
TO: Honorable City Council
FROM: Robert Pullen-Miles, Mayor
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: **Advisory Body Appointments – Youth Advisory Committee**

BACKGROUND

Pursuant to City Council Policy No. 94-09, the Youth Advisory Committee is “an advisory body to the City Council on matters relating to youth and teen programs and activities.” When requested by the City Council, the Committee shall identify the needs of youth and teens and propose new programs intended to meet those needs. The Committee shall periodically review existing programs and shall report its conclusions and recommend actions by the City Council." Committee members serve a two-year term of office that ends on September 30 of each even-numbered year.

STAFF REVIEW

The seven members of the Youth Advisory Committee must be Lawndale residents in grades six through 12, and no older than 18 years of age. Applicants must submit an application for appointment to the City Clerk Department and, if the applicant is a minor, a parent or legal guardian must sign the application.

The City received four applications for appointment to the Committee. The Committee's liaison, Community Services Director, Mike Estes, has reviewed the applications and confirmed that all are qualified.

The Committee currently has three active members, appointing the four applicants below would complete the Committee.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for appointment:

Samantha Ramirez	Amyrah Price	Kai Lepisto
Maximus Gomez		

Anticipating that the City Council would approve the Mayor’s appointments, staff has prepared Resolution No. CC-2012-065 for your consideration.

City Council Meeting – December 7, 2020
Advisory Body Appointments – Youth Advisory Committee

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2012-065 and approved it to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that: (a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 of Resolution No. CC-2012-065, and (b) that the City Council adopt the Resolution as amended.

Attachments: Applications for appointment (personal contact information redacted)
Resolution No. CC-2012-065



CITY OF LAWNDALÉ APPLICATION FOR APPOINTMENT TO THE YOUTH ADVISORY COMMITTEE

Applicant's name: Samantha Ramirez

Daytime phone: [REDACTED]

Parent/guardian's name: Joanna Franco

Daytime phone: [REDACTED]

Home address: [REDACTED]

City: Lawndale Zip: 90260

E-mail address: [REDACTED]

Are you 18 years of age or less? Yes No

School: Rogers Middle School

Grade in school: 6

Do you wish to mention any school activities, community service, church, clubs, or scholastic involvements or achievements?
I was part of the gardening club at Anderson Elementary for 3 yrs., I am part of the Harmony Project Orchestra for 2 yrs my goal is to continue through the end of High school, I play the Cello. I have received Honor roll during elementary. I have been a active participant of culture night, Lawndale youth parade every year since first grade. I am also part of Buenas Raizas Co. Dance school and dance Folklorico.

What special talents, hobbies or characteristics do you have that you can bring to the Youth Advisory Committee?
My hobbies are baking, dancing and gardening, My talents would be I play the cello. I am a positive person, enjoy helping other and would like to make a difference in our schools and community. I have an honest opinion and respect others opinions.

What do you think are the greatest needs of Lawndale youth today?
Personally I believe we, the Lawndale youth need more support, positive reinforcements. During this time we need to stay united and get through all the challenges 2020 has been faced with. We need motivation to stay focused with our studies. Distant learning has been a challenge.

What qualities do you believe make a good role model for Lawndale youth?
I am a focused goal oriented student. My education is a top priority, I work hard to succeed in school and always give 100% I am also a great friend, trust worthy person and ready to help my classmates or my community neighbors. I am a responsible member of the community.

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary.)

The reason it is so important for me to be part of the board, I want to help our youth in the community I live in. Starting at this young age will be a great opportunity for me to make a difference for many years. I believe the qualifications I can bring into the board are; open mind, creativity, honest opinion, team player, and eager to learn in the process. Thank you for the opportunity to apply.

References, such as teachers, principals, mentors, school counselors. (Use a separate sheet of paper for additional references.)

Name: Mr. Daniel Orozco Relationship: 5th gr teacher @ Smlth Daytime Phone: [REDACTED]

Name: Ms. Anna Shmitt Relationship: Gardening Club/Senior Serv Daytime Phone: [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand that references listed may be contacted and understand that information pertaining to my qualifications to serve on the Youth Advisory Committee may be verified. Additionally, I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Applicant Signature: [REDACTED] Date: 10/6/2020

I give permission for my son/daughter to serve as a member of the City of Lawndale Youth Advisory Committee. I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Parent/Guardian Signature: [REDACTED] Date: 10/6/2020

The City of Lawndale does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

For information about the committee, call the Community Services Department (310) 973-3270
RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWNDALÉ, 14717 BURIN AVENUE, LAWNDALÉ, CA. 90260



CITY OF LAWNSDALE APPLICATION FOR APPOINTMENT TO THE YOUTH ADVISORY COMMITTEE

Applicant's name: Amyrah Price

Daytime phone: [REDACTED]

Parent/guardian's name: Ni Kal S. Price

Daytime phone: [REDACTED]

Home address: [REDACTED]

City: Lawndale, CA Zip: 90260

E-mail address: [REDACTED]

Are you 18 years of age or less? Yes No

School: Capstone Scholars Academy (Homeschool)

Grade in school: 8

Do you wish to mention any school activities, community service, church, clubs, or scholastic involvements or achievements?

I have participated in many different things, such as running for Treasurer of school council, being Tech Leader in RAP squad twice, participated in Girl Scouts, South LA Robotics, Junior Ushers, Black Girls Code, Johns Hopkins Math High Achievement, and Math Circle, and got a 4.0 GPA in 6th grade and grade skipped to 8th grade.

What special talents, hobbies or characteristics do you have that you can bring to the Youth Advisory Committee?

I am able to work with younger and older kids on a team, such as the Robotics Team, I am responsible and can complete jobs that are given. I am a creative thinker and problem solver that likes to learn. I am also a good listener. I am currently learning graphic design, and I am bilingual and can speak Spanish.

What do you think are the greatest needs of Lawndale youth today?

I'm not sure, but we could ask the other Lawndale youth.

What qualities do you believe make a good role model for Lawndale youth?

Someone who is friendly and kind, and speaks up for others.

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary.)

I am applying for an opportunity to allow me to help kids who experience the same childhood as I do. I believe I am qualified because I experience many activities outside of Lawndale that I want to make sure can happen in the community.

References, such as teachers, principals, mentors, school counselors. (Use a separate sheet of paper for additional references.)

Name: Veronica Vera Relationship: 5th grade teacher Daytime Phone: [REDACTED]

Name: Debbie Tlustos Relationship: 6th grade LA in Science Daytime Phone: [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand that references listed may be contacted and understand that information pertaining to my qualifications to serve on the Youth Advisory Committee may be verified. Additionally, I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Applicant Signature: [REDACTED] Date: 10/31/20

I give permission for my son/daughter to serve as a member of the City of Lawndale Youth Advisory Committee. I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Parent/Guardian Signature: [REDACTED] Date: 10/31/20

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For information about the committee, call the Community Services Department (310) 973-3270

RETURN THIS FORM TO:

CITY CLERK, CITY OF LAWNSDALE, 14717 BURIN AVENUE, LAWNSDALE, CA. 90260



**CITY OF LAWNDALE
APPLICATION FOR APPOINTMENT TO THE
YOUTH ADVISORY COMMITTEE**

Applicant's name: Kal Lepisto

Daytime phone: [REDACTED]

Parent/guardian's name: Makiko Lepisto

Daytime phone: _____

Home address: [REDACTED]

City: Lawndale Zip: 90260

E-mail address: [REDACTED]

Are you 18 years of age or less? Yes No

School: Jane Addams Middle School

Grade in school: 7

Do you wish to mention any school activities, community service, church, clubs, or scholastic involvements or achievements?
School leadership club

What special talents, hobbies or characteristics do you have that you can bring to the Youth Advisory Committee?
Biking, Camping, Basket ball and Gamng

What do you think are the greatest needs of Lawndale youth today?
Increase extracurricular for Lawndale community center.

What qualities do you believe make a good role model for Lawndale youth?
Determlne, Hardworking

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary.)
A cleaner community

References, such as teachers, principals, mentors, school counselors. (Use a separate sheet of paper for additional references.)

Name: Ms. Ortiz Relationship: Science Teacher Daytime Phone: [REDACTED]

Name: Ms. O'Conner Relationship: Math Teacher Daytime Phone: [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand that references listed may be contacted and understand that information pertaining to my qualifications to serve on the Youth Advisory Committee may be verified. Additionally, I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Applicant Signature: [REDACTED]

Date: 10/16/20

I give permission for my son/daughter to serve as a member of the City of Lawndale Youth Advisory Committee. I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Parent/Guardian Signature: [REDACTED]

Date: 10/16/20

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For information about the committee, call the Community Services Department (310) 973-3270
RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260



CITY OF LAWNDALE APPLICATION FOR APPOINTMENT TO THE YOUTH ADVISORY COMMITTEE

Applicant's name: Maximus Gomez

Daytime phone: [REDACTED]

Parent/guardian's name: Sonoko Gomez

Daytime phone: [REDACTED]

Home address: [REDACTED]

City: Lawndale Zip: 90260

E-mail address: [REDACTED]

Are you 18 years of age or less? Yes No

School: Jane Addams Middle School

Grade in school: 7

Do you wish to mention any school activities, community service, church, clubs, or scholastic involvements or achievements?
School leadership club.

What special talents, hobbies or characteristics do you have that you can bring to the Youth Advisory Committee?
Golfing, skiing, swimming, cooking, Intelligence

What do you think are the greatest needs of Lawndale youth today?
School Education or more classes for talents.

What qualities do you believe make a good role model for Lawndale youth?
Education

State specifically why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary.)

I think that being making changes, especially education, would help make Lawndale attractive and better. I also want to practice becoming a more active talker more in a way of a leader.

References, such as teachers, principals, mentors, school counselors. (Use a separate sheet of paper for additional references.)

Name: Mr. Alvarez Relationship: Advisory Teacher Daytime Phone: [REDACTED]

Name: Mr. Bedor Relationship: Computer Teacher Daytime Phone: [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand that references listed may be contacted and understand that information pertaining to my qualifications to serve on the Youth Advisory Committee may be verified. Additionally, I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Applicant Signature: [REDACTED] Date: 10/16/20

I give permission for my son/daughter to serve as a member of the City of Lawndale Youth Advisory Committee. I understand that the personal contact information provided on this application is considered confidential but that the remainder of the application may be considered a public record.

Parent/Guardian Signature: [REDACTED] Date: 10/16/20

The City of Lawndale does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

For information about the committee, call the Community Services Department (310) 973-3270
RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260

RESOLUTION NO. CC-2012-065

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
CONFIRMING APPOINTMENTS TO THE LAWNSDALE
YOUTH ADVISORY COMMITTEE**

WHEREAS, the City Council established the Youth Advisory Committee on October 7, 2013, by adopting Resolution No. CC-1310-048 and amending Council Policy No. 94-09; and

WHEREAS, the Youth Advisory Committee shall be made of up to seven Lawnsdale residents in grades six through twelve and who are 18 years old or younger; and

WHEREAS, pursuant to LMC Section 2.40.230, Youth Advisory Committee members serve a two-year term beginning October 1st of each even-numbered year and ending September 30th of the succeeding even-numbered year; and

WHEREAS, the City Clerk Department has received applications for appointment to the Youth Advisory Committee; and

WHEREAS, the Community Services Department staff has reviewed the applications and determined that the applicants are qualified for appointment; and

WHEREAS, pursuant to LMC Section 2.40.030, Youth Advisory Committee members are appointed by the mayor, with the approval of the City Council; and

WHEREAS, the applications were reviewed by the mayor and City Council; and

WHEREAS, the mayor desires to appoint applicants to the Youth Advisory Committee, and the City Council desires to confirm the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor's appointment of the following as members of the Lawnsdale Youth Advisory Committee:

SECTION 2. The Youth Advisory Committee members shall serve a term commencing immediately and expiring on September 30, 2022, unless earlier removed.

PASSED, APPROVED AND ADOPTED this 7th day of December, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2012-065 at a regular meeting of said Council held on the 7th day of December, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearney					
Daniel Reid					

Matthew Ceballos, Assistant City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

RESOLUTION NO. CC-2012-064

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$843,374.36**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

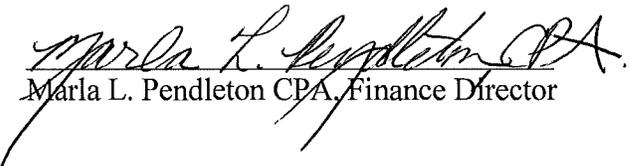
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Finance Director, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the claims and demands paid by check numbers 200481 through 200552 for the aggregate total of \$843,374.36 are hereby authorized.

Effective Date: December 7th, 2020

Certified by:


Marla L. Pendleton CPA, Finance Director

PASSED, APPROVED AND ADOPTED this 7th day of December, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2012-64 at a regular meeting of said Council held on the 7th day of December, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
James H. Osborne					

Rhonda Hofmann Gorman, City Clerk

City of Lawndale
Summary of Audited Claims and Demands

Claims and Demands Paid By Check:

Check Date	Beginning	Check Number	Ending	Aggregate Total
11/12/2020	200481	200510	200510	132,132.60
11/19/2020	200511	200539	200539	692,038.01
11/25/2020	200540	200552	200552	19,203.75
Total Checks				843,374.36

Claims and Demands Paid By Electronic ACH Transfer:

Date	Name of Payee	Description	Amount
Total ACH Payments			0.00
Total Audited Claims and Demands Paid			843,374.36

Check Register Report

Date: 11/12/2020
 Time: 3:44 pm
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
200481	11/12/2020	Printed		7660	ARAMSCO INC	JANITORIAL SUPPLIES	612.16
200482	11/12/2020	Printed		7520	BEST LUBE AND TUBE PLUS	VEHICLE MAINTENANCE	25.00
200483	11/12/2020	Printed		0163	CAPITAL OF SOUTH BAY INC.	GROUNDS MAINTENANCE	89.74
200484	11/12/2020	Printed		7395	CASE LAND SURVEYING INC	SURVEY AND REVIEW OF PARCEL	875.00
200485	11/12/2020	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	TRAFFIC SIGNAL TIMING	7,977.71
200486	11/12/2020	Printed		2770	COUNTY OF LOS ANGELES	FEE FOR DIGITAL FILE	64.00
200487	11/12/2020	Printed		3886	SIRLEY CUEVAS	PLANNING COMMISSION STIPEND	100.00
200488	11/12/2020	Printed		0236	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INSURANCE	38,974.50
200489	11/12/2020	Printed		3377	H F & H CONSULTANTS, LLC	SOLID WASTE MANAGEMENT	7,381.50
200490	11/12/2020	Printed		5180	HARRIS COMPUTER SYSTEMS	ANNUAL CITYVIEW SOFTWARE	21,323.84
200491	11/12/2020	Printed		2191	HR DIRECT	RETIREMENT SERVICE PIN	35.22
200492	11/12/2020	Printed		6051	INFANTE BROS LAWNMOVER SHOP	EQUIPMENT MAINTENANCE	116.78
200493	11/12/2020	Printed		2197	LA CITY FLOOD CNTL-ATN: CASHIER	TRAFFIC SIGNAL ACCIDENT REPAIR	14,148.85
200494	11/12/2020	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	100.00
200495	11/12/2020	Printed		5560	MITSUBISHI ELECTRIC & ELECT, I	MONTHLY ELEVATOR SERVICE-NOV.	616.46
200496	11/12/2020	Printed		1050	UFFE MOLLER	PLANNING COMMISSION STIPEND	100.00
200497	11/12/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	874.75
200498	11/12/2020	Printed		1140	PACIFIC TIRE SERVICE	VEHICLE MAINTENANCE	270.00
200499	11/12/2020	Printed		7241	CARLA L ROSE-PRYOR	PLANNING COMMISSION STIPEND	100.00
200500	11/12/2020	Printed		6910	SMARTSHEET INC	ANNUAL SUBSCRIPTION	745.00
200501	11/12/2020	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	100.00
200502	11/12/2020	Printed		4533	SOUTH BAY LANDSCAPING INC	LANDSCAPING MAINTENANCE SVCS	17,575.00
200503	11/12/2020	Printed		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECTRICITY	14,267.27
200504	11/12/2020	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	999.12
200505	11/12/2020	Printed		7281	TELECOM LAW FIRM, P.C.	CONSULTANT SERVICES - SCWF	2,450.00
200506	11/12/2020	Printed		0849	THE SAFEMART OF SO CAL INC	MAINTENANCE SUPPLIES	27.56
200507	11/12/2020	Printed		7435	TRILLIUM SOLUTIONS INC	ANNUAL FEE & MAINTENANCE 20/21	749.25
200508	11/12/2020	Printed		3672-CCK	U.S. BANK CORPORATE PAYMENT	CREDIT CARD PAYMENT	654.55
200509	11/12/2020	Printed		0479	VISION SERVICE PLAN	VISION - COBRA NOV 20	21.49
200510	11/12/2020	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	757.85

Total Checks: 30 **Checks Total (excluding void checks): 132,132.60**

Total Payments: 30 **Bank Total (excluding void checks): 132,132.60**

Total Payments: 30 **Grand Total (excluding void checks): 132,132.60**

Check Register Report

Date: 11/18/2020
 Time: 5:33 pm
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
200511	11/19/2020	Printed		2615	A-THRONE CO., INC	PORTABLE RESTROOM RENTAL	95.11
200512	11/19/2020	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SERVICES	53,133.44
200513	11/19/2020	Printed		5394	ANIMAL MEDICAL CENTER	VETERINARY CARE SERVICES	261.50
200514	11/19/2020	Printed		7223	CHRISTINA CARROLL	PRSSC MEETING STIPEND	50.00
200515	11/19/2020	Printed		7653	CLEARSOURCE FINANCIAL CONSULTI	CITYWIDE CONSULTING SERVICES	11,100.00
200516	11/19/2020	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	BUILDING INSPECTION SERVICES	34,169.90
200517	11/19/2020	Printed		7671	CROWN CASTLE	PLANNING DEPOSIT REFUND	20,315.12
200518	11/19/2020	Printed		0441	GOLDEN STATE WATER CO.	WATER UTILITY	17,780.61
200519	11/19/2020	Printed		4796	ERICA HARBISON	PRSSC MEETING STIPEND	50.00
200520	11/19/2020	Printed		0283A	HDL COREN & CONE	2019-20 CAFR STATISTICAL RPTS	845.00
200521	11/19/2020	Printed		7150	KOA CORPORATION	CREDIT MEMO-DUPLICATE PAYMENT	7,500.00
200522	11/19/2020	Printed		7672	JOHN LEONARDO	PLANNING DEPOSIT REFUND	461.07
200523	11/19/2020	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SERVICES	516,452.54
200524	11/19/2020	Printed		0337	MANAGED HEALTH NETWORK	EMPLOYEE BENEFITS	94.05
200525	11/19/2020	Printed		7673	MOBILITIE SERVICES	PLANNING DEPOSIT REFUND	9,565.47
200526	11/19/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	364.22
200527	11/19/2020	Printed		6123	PRUDENTIAL OVERALL SUPPLY	WEEKLY MOP CHARGES	175.36
200528	11/19/2020	Printed		6698	SHIRLEY RUDOLPH	PRSSC MEETING STIPEND	50.00
200529	11/19/2020	Printed		6379	SHI	COMPUTER EQUIPMENT	1,924.03
200530	11/19/2020	Printed		2051	MADONNA SITKA	PRSSC MEETING STIPEND	50.00
200531	11/19/2020	Printed		0211	SOUTHERN CALIFORNIA NEWS GROUP	LEGAL AD	996.50
200532	11/19/2020	Printed		0444	SPCA LA	ANIMAL SHELTERING SERVICES	6,265.00
200533	11/19/2020	Printed		7674	CHRISTOPHER M STONE	PLANNING DEPOSIT REFUND	458.41
200534	11/19/2020	Printed		2002	THE STANDARD, UNIT 22	INSURANCE PREMIUMS	1,575.50
200535	11/19/2020	Printed		7675	TOM'S IRON WORKS INC	FENCE REPAIR	250.00
200536	11/19/2020	Printed		4096	TOTAL COMPENSATION SYSTEMS INC	GASB75 VALUATION SERVICES	4,700.00
200537	11/19/2020	Printed		3672-PWD	U.S. BANK	CREDIT CARD PAYMENT	2,557.76
200538	11/19/2020	Printed		3373	VERIZON WIRELESS	M2M ACCOUNT SHARE DATA LINE	747.42
200539	11/19/2020	Printed		6697	DANIEL T WOODS	PRSSC MEETING STIPEND	50.00

Total Checks: 29

Checks Total (excluding void checks): 692,038.01

Total Payments: 29

Bank Total (excluding void checks): 692,038.01

Total Payments: 29

Grand Total (excluding void checks): 692,038.01

Check Register Report

Date: 11/25/2020
 Time: 8:30 am
 Page: 1

BANK: WELLS FARGO BANK N.A

City of Lawndale

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
200540	11/25/2020	Printed		7670	1000BULBS.COM	STREET DECOR & LIGHTS	3,430.08
200541	11/25/2020	Printed		7677	LISA ADAMS	PLANNING DEPOSIT REFUND	1,813.61
200542	11/25/2020	Printed		7470	ARAMARK REFRESHMENT SVCS LLC	COFFEE & TEA SERVICES-OCT-2020	145.13
200543	11/25/2020	Printed		0372C	AT & T - CALNET3	PHONE CHARGES	1,932.86
200544	11/25/2020	Printed		1056	AT&T GLOBAL SERVICES, INC.	TELEPHONE SYSTEM LEASE	865.67
200545	11/25/2020	Printed		0242	FEDEX	SHIPPING CHARGES	35.09
200546	11/25/2020	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES	119.73
200547	11/25/2020	Printed		7150	KOA CORPORATION	STAFF AUGMENTATION SERVICES	7,975.00
200548	11/25/2020	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES	636.08
200549	11/25/2020	Printed		5068A	QUADIENT FINANCE USA INC	POSTAGE USAGE FOR CITY HALL	1,000.00
200550	11/25/2020	Printed		5895	RICOH USA INC	COPIER LEASE	718.65
200551	11/25/2020	Printed		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	63.96
200552	11/25/2020	Printed		0346	SPARKLETT'S	BOTTLED WATER SERVICE	467.89

Total Checks: 13

19,203.75

Total Payments: 13

19,203.75

Total Payments: 13

19,203.75

**MINUTES OF THE
LAWDALE CITY COUNCIL REGULAR MEETING
November 16, 2020**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:32 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem Bernadette Suarez, Councilmember Pat Kearney, Councilmember Daniel Reid

Councilmembers Absent: Councilmember James H. Osborne

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Kevin M. Chun, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos and Interim Public Works Director Lea Reis.

B. CEREMONIALS

Councilmember Pat Kearney led the flag salute.

C. PRESENTATION

1. Introduction of Los Angeles County 2nd District Supervisor–elect, Holly J. Mitchell

Supervisor–elect, Holly J. Mitchell, introduced herself and spoke of working with Lawndale and on behalf of the residents in the 2nd District of Los Angeles County. City Council congratulated Supervisor–elect, Holly J. Mitchell, and thanked her for attending the City Council meeting.

D. PUBLIC SAFETY REPORT

Captain Duane Allen summarized recent law enforcement activities.

E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

No comments provided.

F. COMMENTS FROM COUNCIL

No comments provided.

G. CONSENT CALENDAR

2. General Municipal Election 2020- Unofficial Results

Recommendation: that the City Council receive and file the report.

3. **First Contract Amendment to the South Bay Landscaping Agreement**
Recommendation: that the City Council approve the First Amendment to the Contract Services Agreement with South Bay Landscaping Inc. for an additional amount of \$19,000 for the remaining term of the agreement beginning December 1, 2020 through June 30, 2022.
4. **Update of Community Center Flooding Repair Project and request to Terminate Emergency Conditions Consistent with California Public Contract Code Section 22050**
Recommendation: that the City Council adopt Resolution No. CC-2011-063, terminating the emergency condition established on October 5, 2020, and subsequently extended on October 19, 2020 and November 2, 2020.
5. **Accounts Payable Register**
Recommendation: that the City Council adopt Resolution No. CC-2011-062, authorizing the payment of certain claims and demands in the amount of \$638,093.78.
6. **Minutes of the Lawndale City Council Regular Meeting – November 2, 2020**
Recommendation: that the City Council approve.

A motion by Councilmember Kearney to approve the consent calendar was seconded by Councilmember Reid and carried by a vote of 4-0, Councilmember Osborne being absent.

H. ADMINISTRATION

7. **Budget Update for the Quarter Ended September 30, 2020**
Recommendation: that the City Council receive and file the Quarterly Budget Report as of September 30, 2020 and approve all recommended budget adjustments.

Finance Director Marla Pendleton reported on the Budget Update for the Quarter Ended September 30, 2020.

Mayor Pullen-Miles inquired about the conduit occupancy fee. Finance Director Marla Pendleton responded that the fee is a per square foot fee charged to companies for using fiber optic infrastructure in our City.

Community Development Director Sean Moore added this is the contract that was approved in 2018.

A motion by Councilmember Kearney to receive and file the Quarterly Budget Report as of September 30, 2020 and approve all recommended budget adjustments, was seconded by Councilmember Reid and carried by a vote of 4-0, Councilmember Osborne being absent.

8. Authorization to Protest a Proposed Rate Increase Request file by Golden State Water Company

Recommendation: that the City Council (a) authorize the protest of Golden State's Application No. A2007012 and (b) authorize the Mayor to sign the protest letter.

City Attorney Tiffany J. Israel reported on the Authorization to Protest a Proposed Rate Increase Request file by Golden State Water Company.

Mayor Pullen-Miles inquired if we are the only City partnered with the City of Lakewood. City Attorney Tiffany J. Israel responded we are the only City who objected in the 2nd district of the region.

Councilmember Reid spoke about the rates increasing and noted their excessiveness. He added that any rate increase proposal be brought up after pandemic and requested that language be inserted in the letter. There being no objection, the letter would be updated with the language he suggested.

A motion by Councilmember Reid to authorize the protest of Golden State's Application No. A2007012 and authorize the Mayor to sign the protest letter, was seconded by Councilmember Kearney and carried by a vote of 4-0, Councilmember Osborne being absent.

9. City Attorney Selection Process

Recommendation: that the City Council review the City Attorney selection process and provide direction to staff as appropriate.

City Manager Kevin M. Chun reported on the City Attorney Selection Process.

Councilmember Kearney requested staff contact the firms to know if they are still interested and that the item be on the City Council meeting in January for newly elected councilmembers to be a part of the selection.

City Manager Kevin M. Chun responded the two finalist have been contacted and they are still interested in interviewing.

Councilmember Kearney requested the decision be made in January's 2nd meeting in a Closed Session.

Councilmember Reid concurred with Councilmember Kearney's suggestion.

Mayor Pro Tem Suarez inquired if one Councilmember needed to request an item to be placed on the agenda or if it was done by a unanimous consensus.

City Attorney Tiffany J. Israel responded that there was not a written policy for added items to the agenda but historically items have been added with a consensus.

Mayor Pro Tem Suarez believed items were placed on an agenda with one councilmember and requested it be looked into further. Mayor Pro Tem went on requesting City Attorney interviews take place in December.

Mayo Pullen-Miles concurred with the selection process moving forward.

The Council reached a unanimous consensus to move forward with interviews and make a City Attorney selection on January 19th, 2021 Council meeting.

I. CITY MANAGER'S REPORT

City Manager Kevin Chun encouraged everyone to continue practicing social distancing, good hygiene, and wear a mask when in public and read a brief excerpt from the Los Angeles County Department of Public Health urging everyone to take immediate action to slow the spread of COVID-19. City Manager Chun also wanted everyone to have a happy and safe Thanksgiving. He went on explaining there will be an Angel Tree Lighting Event for the community which will be different and only live streamed on December 8th.

J. ITEMS FROM CITY COUNCILMEMBERS

10. Mayor/City Councilmembers Report of Attendance at Meetings and/or Events

Councilmember Reid wanted everyone to have a safe and happy Thanksgiving Day.

Councilmember Kearney concurred with Councilmember Reid's well wishes.

Mayor Pro Tem Suarez wanted everyone to have a safe and happy Thanksgiving.

Mayor Pullen-Miles also wanted everyone to have a safe and happy Thanksgiving and announced Assemblymember Autumn Burke will be conducting "Drive-thru Operation Gobble", where she will give out turkeys and grocery store gift cards to the community on Wednesday November 25th at 11:30 am at Lennox Academy 11036 Hawthorne Boulevard, Lennox.

ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 7:22 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Matthew Ceballos, Assistant City Clerk

Approved: 12/7/2020

**MINUTES OF THE MEETING OF
THE SUCCESSOR AGENCY TO
THE LAWDALE REDEVELOPMENT AGENCY
June 3, 2020**

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:35 p.m. in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California. The members met concurrently with the City Council and the governing board of the Successor Agency to the Lawndale Redevelopment Agency.

Members Present: Chair Robert Pullen-Miles, Vice Chair James H. Osborne, Member, Member Pat Kearney, Member Daniel Reid, Member Bernadette Suarez

Other Participants: Secretary Rhonda Hofmann Gorman, Executive Director Stephen N. Mandoki, General Counsel Tiffany J. Israel, Assistant Executive Director Sean Moore, Finance Officer Marla Pendleton

B. CEREMONIALS

Member Daniel Reid led the flag salute.

F. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

H. CONSENT CALENDAR

1. Minutes of the Successor Agency Meeting – June 17, 2019

Recommendation: that the Board approves.

A motion by Member Kearney to approve the consent calendar was seconded by Member Reid and carried by a vote of 5-0.

I. ADMINISTRATION

2. Annual Budget for Fiscal Year 2020-21

Recommendation: that the City Council (a) consider and approve items 1 through 14 as listed in the staff report and incorporated into the proposed budget, and direct staff as appropriate; and (b) adopt Resolution No. CC-2006-028, approving and adopting the Citywide Budget for FY 2020-21 as amended based on direction provided by City Council in relation to items 1 through 14 as listed in the staff report.

Finance Director Marla Pendleton provided a general review of the proposed Annual Budget for Fiscal Year 2020-21.

City Manager Kevin M. Chun added follow-up remarks with respect to the budget process and commended Finance Director and the Finance Department.

A lengthy dialogue ensued between the City Council and Staff regarding adequate weekend coverage from Municipal Services Officers.

Councilmember Kearney recommended to reducing staff uniforms budget to \$1,000. Community Services Director Mike Estes concurred.

Councilmember Osborne inquired about potentially having Unarmed Security Service return if the budget improves. City Manager Kevin M. Chun and Community Services Director Mike Estes responded that it they would explore the possibility of a new company should funding be available.

A lengthy dialogue ensued between the City Council and Staff regarding management of parks with the Lawndale Elementary School District. A preliminary notice will be prepared.

The items listed as 1 through 14 were summarized as one motion to approve as follows:

1. In accordance with Personnel Rule 3.55 and the Memorandum of Understanding between the City of Lawndale and the respective employee bargaining units, implement an economic layoff of all part-time employees. Based on operational need, rehire staff to provide essential functions not to exceed the following annual budgeted amounts: Rec Leader/ Sr Rec Leader, Rec Leader/ Sr Rec Leader, Transit Operator, and Cable TV Prod. Assistant *Staff Recommendation Approved, Councilmember Kearney opposed the staff recommendation.*
2. Reduce the Recreation Program Uniform budget by \$1,500 from the \$3,000 request due to workforce reduction (277-510-510.500). *Staff Recommendation Amended – budget reduced by \$2000 from the \$3000 request (\$1000).*
3. Reduce full-time staff in the Community Services Department to be in line with service requirements. Specifically, eliminate the below three authorized positions and funding to realize cost savings for the full fiscal year:
 - a. Community Services Supervisor
 - b. Community Services Coordinator
 - c. Recreation Coordinator*Staff Recommendation Approved.*
4. Eliminate all travel and training budgets Citywide leaving funding for only Citywide mandatory human resources training of \$2,000 (100-150-510.610). If funding becomes available during the fiscal year, consider reinstating funding based on operational needs. *Staff Recommendation Approved.*
5. Eliminate School Crossing Guard Services. Estimated costs of \$132,405 was removed from the proposed budget (100-510-530.100). The existing contract with All City Management Services, Inc. expires on June 12, 2020. Direct staff to inform All City Management Services that the existing contract will not be renewed in Fiscal Year 2020-21. *Staff Recommendation Approved.*
6. Discontinue Unarmed Security Services for the Harold E. Hoffman Community Center, City Hall Courtyard, Veteran's Memorial Wall and surrounding parking lots. Section 2.3 of the agreement between the City of Lawndale and the Alpha and Omega Group Security Services, Inc. allows the City the option to void or amend the existing agreement to reflect unanticipated reduction in funding for any reason. Section 7.4 further requires a thirty (30) day written notice for contract termination. Direct staff to terminate the existing contract with Alpha and Omega Group Security Services, Inc. effective July 1, 2020. The \$26,000

- requested funding has been removed from the proposed budget for Fiscal Year 2020-21. *Staff Recommendation Approved.*
7. Reduce the requested funding for the Public Works Department Grounds Maintenance (100-320) to the actual amount expended in Fiscal Year 2018-19. Below are the accounts and amounts reduced in the proposed budget which results in a savings of \$37,500. *Staff Recommendation Approved.*
 8. Reduce the existing Citywide tree trimming, pruning and tree removal service contract with South Bay Landscaping, Inc. for Fiscal Year 2020-21 by \$80,000 from the current year contract amount of \$166,490. Direct the Interim Public Works Director to review the 2020 Phase II Schedule included in the service contract and perform a risk assessment to identify specific trees which can be eliminated from the current year schedule without jeopardizing public safety or altering the aesthetic look of the City. *Staff Recommendation Approved.*
 9. Reduce the budgeted funding for Senior Travel Club support from \$21,000 to \$10,000. The reduction has been incorporated into the proposed budget under the Senior Program Fund 278, Contract Services account 530.100. *Staff Recommendation Approved.*
 10. Defer the \$43,400 one-time funding budget request for contract services to establish a transition plan for identifying and establishing a plan for compliance with the 2010 Americans with Disabilities Act (ADA) Standards for Accessible Design (100-160-530.100). *Staff Recommendation Approved.*
 11. Transfer eligible costs from the Community Services Recreation and Senior Activities budgets to the newly awarded Community Development Block Grant- COVID-19 (CD BG-CV) grant and establish a \$5,000 budget for grant administrative costs (214-440-530.200). *Staff Recommendation Approved.*
 12. Provide the required one year notice to cancel the Community Recreation Program Agreements with the Lawndale Elementary School District to renovate, operate and maintain the three school district parks located at the William Green, Jane Addams and William Anderson/ Will Rogers schools. Although this action will not provide savings in Fiscal Year 2020-21, it will provide approximately \$130,000 annually in water, electricity, and grounds maintenance annually after notice is given. In addition, part-time salaries of \$120,000, if approved under recommendation 1, could be saved annually for staffing the three parks. *Staff Recommendation Amended – prior to giving formal notice, attempt to enter into negotiations with school district (suggested deadline to enter into an agreement of July 1, 2020, notice to be served if no deal reached to give back 1 or more schools).*
 13. Consider reducing the Lawndale Beat services from two routes down to one route. The Lawndale Beat is funded through Proposition A tax revenue, which is earmarked for the Local Return Program to be used by the City for developing and/or improving local public transit, paratransit and related transportation infrastructure. Estimated revenue for Fiscal Year 2020-21 is \$698,280 of which \$491,180 of appropriations was requested and included in the proposed budget for contract services to operate the two Lawndale Beat routes. If one route is eliminated, the funding will need to be reallocated into other authorized program uses. Direction is requested for this recommendation. *Staff Recommendation Approved – Direction provided to eliminate the “express route” and keep the “residential route”.*
 14. Increase the Unemployment Insurance Budget from \$50,000 to \$93,340 (100-160-525.600). *Staff Recommendation Approved.*

A motion by Member Osborne to consider and approve items 1 through 14 as listed in the staff report, subsequently amended by City Council, and incorporated into the proposed budget, and direct staff as appropriate, and adopt Resolution No. CC-2006-028, approving

and adopting the Citywide Budget for Fiscal Year 2020-21 as amended based on direction provided by City Council in relation to items 1 through 14 as listed in the staff report, subsequently amended by City Council, was seconded by Member Kearney and carried by a vote of 5-0.

L. ADJOURNMENT

There being no further business to conduct, the Mayor adjourned the meeting at 7:34 p.m.

Robert Pullen-Miles, Chair

ATTEST:

Matthew Ceballos, Assistant Secretary

Approved: 12/7/2020

DRAFT



SUCCESSOR AGENCY TO THE LAWDALE REDEVELOPMENT AGENCY

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: December 7, 2020

TO: Honorable Chairman and Agency Members

FROM: Kevin M. Chun, Executive Director 

PREPARED BY: Sean M. Moore, AICP, Director of Community Development 

SUBJECT: **Consideration of the Recognized Obligation Payment Schedule (ROPS)
2021-22 and the Administrative Budget for Fiscal Year 2021-2022**

BACKGROUND

ABx1 26 ended redevelopment in California. That legislation, along with AB 1484, sets the rules and procedures for the dissolution of redevelopment agencies. Successor agencies were created by ABx1 26 to settle the affairs of the dissolved redevelopment agencies.

Under current State law, successor agencies are annually provided with tax increment funds to pay the debts of the former redevelopment agencies. Successor agencies must prepare a recognized obligation payment schedule (ROPS) annually.

County auditor controllers use the ROPS to determine the amount of tax increment it will give to successor agencies for each annual ROPS period. After a successor agency prepares a ROPS, the payment schedule is reviewed and approved by the successor agency's oversight board and then approved by the California Department of Finance (DOF).

In prior ROPS periods, the DOF and the Los Angeles County Consolidated Oversight Board for the Successor Agency to the Lawndale Redevelopment Agency have approved the ROPS described below and the Los Angeles County Auditor Controller has provided the funding required for the obligations listed in the following schedules:

- *1st ROPS (January 1, 2012 to June 30, 2012)*
- *2nd ROPS (July 1, 2012 to December 31, 2012)*
- *3rd ROPS (January 1, 2013 to June 30, 2013)*
- *ROPS 13-14A (July 1, 2013 to December 31, 2013)*
- *ROPS 13-14B (January 1, 2014 to June 30, 2014)*
- *ROPS 14-15A (July 1, 2014 to December 31, 2014)*
- *ROPS 14-15B (January 1, 2015 to June 30, 2015)*
- *ROPS 15-16A (July 1, 2015 to December 31, 2015)*

- *ROPS 15-16B (January 1, 2016 to June 30, 2016)*
- *ROPS 17-18A (July 1, 2016 to December 31, 2016)*
- *ROPS 17-18 (July 1, 2017 to June 30, 2018)*
- *ROPS 18-19 (July 1, 2018 to June 30, 2019)*
- *ROPS 19-20 (July 1, 2019 to June 30, 2020)*
- *ROPS 20-21 (July 1, 2020 to June 30, 2021)*

STAFF REVIEW

The next ROPS 21-22 (July 1, 2021 to June 30, 2022) must be submitted to the DOF by February 1, 2021, after approval by the Oversight Board. The Successor Agency staff has prepared the attached ROPS 21-22, which the Successor Agency is expected to submit ROPS 21-22 to the Oversight Board to allow the Oversight Board to consider this ROPS at its January 19, 2021 meeting. Hence, staff recommends that the Successor Agency Board submit the proposed ROPS to the Oversight Board, ultimately for submission to the DOF, in order to meet the February 1, 2020 deadline.

Along with the ROPS, an administrative budget must be approved by the Oversight Board and DOF for the July 1, 2021 to June 30, 2022 period (See Attachment B). In this vein, the ROPS 21-22 lists the following Successor Agency obligations:

1. **Bond Debt Service** – debt service payment for the Redevelopment Agency’s 2009 bonds.
2. **California I-Bank** – debt service payment for the California Infrastructure Bank loan that was used to improve Hawthorne Boulevard.
3. **Successor Agency Staff and Supplies** (Administrative Allowances) – Funding for staff and supplies needed to operate the Successor Agency.
4. **Successor Agency Audit** – Funding for the preparation of the annual Successor Agency Audit.
5. **Repayment of Loans to the City of Lawndale** - The former Redevelopment Agency borrowed funds from the City. Beginning with the ROPS 14-15B, the Successor Agency began repaying those loans to the City.
6. **Repayment of Debt to the Housing Fund** – The former Redevelopment Agency owed money to its low and moderate income housing fund. The Successor Agency will receive tax increment to pay the housing fund debt. The Lawndale Housing Authority will receive the funding and use it to create affordable housing.

Staff also requests that the Successor Agency authorize staff to change the ROPS 21-22 and/or the Administrative Budget if needed to satisfy any last minute requests or changes from the DOF.

COMMISSION REVIEW

None required.

LEGAL REVIEW

The Successor Agency's General Counsel has reviewed the attached resolutions and approved them as to form.

FUNDING

None required.

RECOMMENDATION

Staff recommends that the Successor Agency Board approve and direct staff to submit to the Los Angeles County Consolidated Oversight Board and California Department of Finance the ROPS 21-22 and Administrative Budget FY 2021-22, and authorize staff to make any changes requested by the DOF.

ATTACHMENTS:

- A. Administrative Budget
- B. ROPS 21-22

ATTACHMENT A

Administrative Budget

Successor Agency to the Lawndale Redevelopment Agency

Administrative Budget July 1, 2021 - June 30, 2022

ROPS 20-21 Period

Personnel Costs

Community Development Department	\$	154,000
Finance Department		6,000

Operations		7,000
Legal		1,000

Total Budgeted Appropriations: 7/1/21- 6/30/22 \$ 168,000

ATTACHMENT B

ROPS 21-22

Lawndale Recognized Obligation Payment Schedule (ROPS 21-22) - ROPS Detail

July 1, 2021 through June 30, 2022

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	20-21A (July - December)					20-21B (January - June)					W	
											Fund Sources					Fund Sources						
											L	M	N	O	P	Q	R	S	T	U		V
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 20-21 Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	20-21A Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	20-21B Total
								\$ 38,573,646		\$ 2,976,816	\$ 0	\$ 0	\$ 0	\$ 1,749,033	\$ 80,000	\$ 1,829,033	\$ 0	\$ 0	\$ 0	\$ 1,067,783	\$ 80,000	\$ 1,147,783
1	2009 Tax Allocation Bonds	Bonds Issued On or Before	9/21/2009	2/1/2045	Wells Fargo	Bond Debt Service	LERP	17,805,000	N	\$ 1,296,988				819,763		\$ 819,763				477,225		\$ 477,225
2	Hawthorne Blvd I-Bank Loan	Third-Party Loans	7/15/2002	8/1/2032	Wells Fargo	California state infrastructure loan	LERP	1,028,802	N	\$ 116,899				99,541		\$ 99,541				17,358		\$ 17,358
3	Successor Agency Administration	Admin Costs	7/1/2014	12/31/2014	City of Lawndale	Successor Agency staff and supplies	LERP	160,000	N	\$ 160,000					80,000	\$ 80,000					80,000	\$ 80,000
28	SA Audit Agreement	Professional Services	7/15/2013	7/14/2016	Marcum LLP	prepare annual Successor Agency audit	LERP	4,500	N	\$ 4,500				4,500		\$ 4,500						\$ -
31	Public Works Agreement	City/County Loan (Prior 09/28/11), Cash exchange	5/30/2013	2/1/2045	City of Lawndale	Reinstated reimbursement agreement with City	LERP	249,529	N	\$ 249,529				249,529		\$ 249,529				0		\$ -
33	2000 Cooperation Agreement	City/County Loan (Prior 06/28/11), Cash exchange	7/10/2000	2/1/2045	City of Lawndale	Loan from City for administrative and capital expenditures	LERP	5,089,445	N	\$ 525,000				262,500		\$ 262,500				262,500		\$ 262,500
34	2000 Financing Agreement	City/County Loan (Prior 06/28/11), Cash exchange	7/10/2000	2/1/2045	City of Lawndale	Loan from City for program and capital expenditures	LERP	9,417,451	N	\$ 96,400				48,200		\$ 48,200				48,200		\$ 48,200
35	2001 Cooperation Agreement	City/County Loan (Prior 06/28/11), Cash exchange	6/18/2001	2/1/2045	City of Lawndale	Loan from City for administrative and capital expenditures	LERP	4,816,419	N	\$ 525,000				262,500		\$ 262,500				262,500		\$ 262,500
37	2009 Purchase Agreement	City/County Loan (Prior 06/28/11), Cash exchange	12/7/2009	2/1/2045	City of Lawndale	City loan for Agency purchase of City property	LERP	0	Y	\$ -				0		\$ -				0		\$ -
38	SB 471 Housing Admin Cost Allowance	Admin Costs	2/20/2014	2/1/2045	Lawndale Housing Authority	Administrative Cost Allowance for Housing Successor entity	LERP		N	\$ -						\$ -						\$ -
39	2009 Bond SEC Disclosure	Professional Services	9/21/2009	2/1/2045	Urban Futures	SEC Disclosures		2,500	N	\$ 2,500				2,500		\$ 2,500						\$ -

Recognized Obligation Payment Schedule (ROPS 21-22) - Summary
Filed for the July 1, 2021 through June 30, 2022 Period

Successor Agency: Lawndale
County: Los Angeles

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	20-21A Total (July - December)	20-21B Total (January - June)	ROPS 20-21 Total
A Enforceable Obligations Funded as Follows (B+C+D):	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):	\$ 1,829,033	\$ 1,147,783	\$ 2,976,816
F RPTTF	1,749,033	1,067,783	2,816,816
G Administrative RPTTF	80,000	80,000	160,000
H Current Period Enforceable Obligations (A+E):	\$ 1,829,033	\$ 1,147,783	\$ 2,976,816

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title
/s/ _____
Signature Date

Lawndale Recognized Obligation Payment Schedule (ROPS 21-22) - Report of Cash Balances
July 1, 2018 through June 30, 2019
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#).

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 18-19 Cash Balances (07/01/18 - 06/30/19)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/18) RPTTF amount should exclude "A" period distribution amount			0	\$ 113,213	\$ 189,017	
2	Revenue/Income (Actual 06/30/19) RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller				9,571	2,683,080	
3	Expenditures for ROPS 18-19 Enforceable Obligations (Actual 06/30/19)					2,834,947	
4	Retention of Available Cash Balance (Actual 06/30/19) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)			0	0		
5	ROPS 18-19 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 18-19 PPA form submitted to the CAC	No entry required				0	
6	Ending Actual Available Cash Balance (06/30/19) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$ 0	\$ 0	\$ 0	\$ 122,784	\$ 37,150	



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 7, 2020
TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *KM Chun*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: **City of Lawndale General Municipal Election 2020 - Declaration of Results**

BACKGROUND

On June 15, 2020, the City Council adopted: Resolution No. CC-2006-031, calling for the November 3, 2020 General Municipal Election, calling for a Special Election to be held should there be a tie vote, and designating the Assistant City Clerk as the Election Official; Resolution No. CC-2006-032 requesting County Services; and Resolution No. CC-2006-033, adopting candidate statement regulations.

The City of Lawndale General Municipal Election was conducted by the Los Angeles County Registrar-Recorder and County Clerk's Office on Tuesday, November 3, 2020, for the purpose of electing a Mayor and two Members of the City Council. Pursuant to California Elections Code Sections 10262(b) and 10263(b), the elections official shall certify the results of the election, and the City Council shall declare the results of the election and install the newly elected officers no later than the next regularly scheduled council meeting following presentation of the 28-day canvass of the returns.

The Vote by Mail period started on October 5, 2020, every registered voter in L.A. County received a vote by mail ballot. A vote by mail drop box was located at the entrance of Hogan Park in the City of Lawndale. The two vote centers in the City of Lawndale were available for early voting, 11 days prior to Election Day at the Alondra Park Vote Center and 5 days prior to Election Day at Jane Adams Middle School Vote Center.

As of November 3, 2020, the City of Lawndale had 16,048 Registered Voters. 11955 ballots were cast, giving the City 75% voter participation.

STAFF REVIEW

The canvass of the results revealed that Mayor Robert Pullen-Miles, who was unopposed in this election, was reelected for a two-year term. There were three candidates for the City Council, incumbent Dan Reid, and two new candidates, Rhonda Hofmann Gorman and Sirley Cuevas. Rhonda Hofmann Gorman and Sirley Cuevas were elected, each for a four year term.

A Certificate of Canvass details the results of the election and is presented to the City Council. As required by law, the Certificate of Canvass includes the following: the whole number of votes cast in the

City Council Meeting – December 7, 2020
City of Lawndale General Municipal Election 2020 - Declaration of Results

City; the names of the persons voted for; for what office each person was voted for; the number of votes given at each precinct to each person; and the number of votes given in the City to each person. Resolution No. CC-2012-066 officially declares the results of the election and incorporates the above referenced certificate.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2012-066 and has approved it to form.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council approve the Election Official's Certificate of Canvass and adopt Resolution No. CC-2012-066

Attachment: Resolution No. CC-2012-066

RESOLUTION NO. CC-2012-066

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA,
ACCEPTING THE LOS ANGELES COUNTY REGISTRAR
RECORDER/COUNTY CLERK'S OFFICIAL CANVASS AND
OFFICIAL STATEMENT OF VOTES CAST FOR THE
CONSOLIDATED MUNICIPAL ELECTION HELD ON
NOVEMBER 3, 2020, AND DECLARING THE RESULTS THEREOF**

WHEREAS, On April 17, 2017, the City Council adopted Ordinance No. 1135-17 which changed the date of the City's general elections from April to November of even-numbered years, beginning in 2018, and requesting the elections to be consolidated with the County commencing with the November 6, 2018 state-wide general election; and

WHEREAS, the Consolidated Municipal Election was held in the City of Lawndale, California, on Tuesday, November 3, 2020, as required by law; and

WHEREAS, in all respects the election was held and conducted as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Los Angeles Registrar Recorder/County Clerk canvassed the returns of the election and certified the results to the City Council, and those results are received, attached, and made a part hereof as "Exhibit A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The vote totals for the Consolidated Municipal Election held on November 3, 2020 in the City of Lawndale, as certified by the Los Angeles County are as follows: The whole number of ballots cast in all precincts except vote by mail voter ballots was 2,902; and the whole number of vote by mail voter ballots cast in the city was 9,053. The total number of ballots cast in the city was 11,955.

SECTION 2. The City Council does declare and determine that:

(a) The name of person voted for at the election for Mayor is as follows:

Robert Pullen-Miles

(b) The names of persons voted for at the election for Member of the City Council are as follows:

Rhonda Hofmann Gorman
Sirley Cuevas
Dan Reid

SECTION 3. That the number of votes given at each precinct to each person and the number of votes given in the City to each person for the respective offices are listed on Exhibit "A", attached.

SECTION 4. The City Council does declare and determine that:

- (a) Robert Pullen-Miles was elected as Mayor for the full term of two years; and
- (b) Rhonda Hofmann Gorman and Sirley Cuevas were elected as Members of the City Council for the full term of four years.

SECTION 5. The Assistant City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election, administer the Oath of Office, and shall have each person subscribe to it and file it in the office of the City Clerk. All of the persons so elected shall then be inducted into the office to which they have been elected.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 7th day of December, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2012-066 at a regular meeting of said Council held on the 7th day of December, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
James H. Osborne					
Pat Kearney					
Daniel Reid					

Matthew Ceballos, Assistant City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

Exhibit "A"

*Los Angeles County
Registrar-Recorder/County Clerk*

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) for

Lawndale City

at the General Election, held on the 3rd day of November, 2020.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 30th day of November, 2020.



Dean Logan
DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

LAWNDALE CITY GENERAL MUNI
MAYOR

R PULLEN
MILES

LOCATION	REGIST- RATION	BALLOTS CAST	R PULLEN MILES											
PRECINCT TOTAL		2902	2257											
VBM TOTAL		9053	7371											
GRAND TOTAL	16048	11955	9628											

FINAL OFFICIAL
STATEMENT OF VOTES CAST
BY PRECINCT

LAWNDALE CITY GENERAL MUNI
COUNCILMEMBER

LOCATION	REGIST- RATION	BALLOTS CAST	RHONDA H GORMAN	SIRLEY CUEVAS	DAN REID									
PRECINCT TOTAL		2902	1386	1301	781									
VBM TOTAL		9053	4463	4505	2434									
GRAND TOTAL	16048	11955	5849	5806	3215									

United States of America

Certificate of Election

State of California }
County of Los Angeles } SS.

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, State of California, certify that at a general municipal election held in the City on the 3rd day of November, 2020,

Robert Pullen-Miles
was elected to the office of

Mayor

for a full term of two years, as appears by the official returns of the election and the statement of votes cast now on file in my office.



I affix my hand and official seal this
7th day of December, 2020.

Matthew Ceballos, Assistant City Clerk

United States of America

Certificate of Election

State of California }
County of Los Angeles } SS.

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, State of California, certify that at a general municipal election held in the City on the 3rd day of November, 2020,

Rhonda Hofmann Gorman
was elected to the office of

Member of the City Council

for a full term of four years, as appears by the official returns of the election and the statement of votes cast now on file in my office.

I affix my hand and official seal this
7th day of December, 2020.



Matthew Ceballos, Assistant City Clerk

United States of America

Certificate of Election

State of California }
County of Los Angeles } SS.

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, State of California, certify that at a general municipal election held in the City on the 3rd day of November, 2020,

Sirley Cuevas
was elected to the office of

Member of the City Council

for a full term of four years, as appears by the official returns of the election and the statement of votes cast now on file in my office.

I affix my hand and official seal this
7th day of December, 2020.



Matthew Ceballos, Assistant City Clerk

OATH OR AFFIRMATION
OF ALLEGIANCE FOR
PUBLIC OFFICERS AND
EMPLOYEES

State of California,
County of Los Angeles,
City of Lawndale } SS.

The Execution of this Oath is Required by Article XX, Section 3, of the Constitution of the State of California.

I, Robert Pullen-Miles, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

*Subscribed and sworn to before me this
7th Day of December, 2020.*



Signature of Officer Administering Oath

Title of Officer Administering Oath

Signature of Person Taking Oath

OATH OR AFFIRMATION
OF ALLEGIANCE FOR
PUBLIC OFFICERS AND
EMPLOYEES

State of California, }
County of Los Angeles, } SS.
City of Lawndale }

The Execution of this Oath is Required by Article XX, Section 3, of the Constitution of the State of California.

I, Rhonda Hofmann Gorman, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

*Subscribed and sworn to before me this
7th Day of December, 2020.*



Signature of Officer Administering Oath

Title of Officer Administering Oath

Signature of Person Taking Oath

OATH OR AFFIRMATION
OF ALLEGIANCE FOR
PUBLIC OFFICERS AND
EMPLOYEES

State of California,
County of Los Angeles,
City of Lawndale } SS.

The Execution of this Oath is Required by Article XX, Section 3, of the Constitution of the State of California.

I, Sirley Cuevas, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

*Subscribed and sworn to before me this
7th Day of December, 2020.*



Signature of Officer Administering Oath

Title of Officer Administering Oath

Signature of Person Taking Oath



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: December 7, 2020
TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *[Signature]*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *[Signature]*
SUBJECT: **Annual Reorganization of the City Council**

BACKGROUND

Since 1982, Lawndale has had a Mayor who is directly elected by the voters and a Mayor Pro Tem who is selected by the City Council. It is the City Council's policy that the office of Mayor Pro Tem be rotated insofar as possible among the members of the City Council and that the Mayor Pro Tem shall serve a term of one year or until a successor is appointed. (LMC Sec. 2.04.080).

On December 2, 2019, the City Council nominated and approved Councilmember Suarez as Mayor Pro Tem, for a year term to begin on January 1, 2020 and set to expire on December 31, 2020.

STAFF REVIEW

Rotation: As stated above, it is the City Council's policy to appoint members in rotation. Therefore, the City Council should be mindful of the recent history of office holders, which is as follows:

2012-13 Larry Rudolph	2016-17 Pat Kearney
2013-14 Pat Kearney	2017-2018 Daniel Reid
2014-15 James H. Osborne	2019 James H. Osborne
2015-16 Larry Rudolph	2020 Bernadette Suarez

It is also notable that the City Council Meeting Procedures specify where each City Councilmember sits on the dais and the seating arrangement is based on the selection of the Mayor Pro Tem each year. The arrangement suggests that the City Councilmember seated on the Mayor's left hand side is next in line to be Mayor Pro Tem.

Term: The municipal code establishes a term of one year for the office of Mayor Pro Tem; however, the City has changed its election date to November of even-numbered years. Since the results of the 2020 General Election have been declared, the Mayor Pro Tem will now be selected at a meeting in December and would serve a term of one year. Staff recommends that the City Council select one of its members to serve as Mayor Pro Tem beginning on January 1, 2021, and ending on December 31, 2021.

City Council Meeting – December 7, 2020
Annual Reorganization of the City Council

Selection Procedure: The selection of Lawndale's Mayor Pro Tem begins with the Mayor calling for nominations from the floor. Nominations do not require a second. If City Councilmembers nominate more than one person, the City Council should then vote on each nominee individually and in the order nominated. Each City Councilmember may vote for only one nominee.

FUNDING

None.

RECOMMENDATION

Staff recommends that the City Council appoint one of its members to serve as Mayor Pro Tem for a term beginning on January 1, 2021 and ending on December 31, 2021.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: December 7, 2020
TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *KM*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: **City Representatives to Intergovernmental Agency Boards**

BACKGROUND

On February 19, 2019, the City Council adopted Resolution No. CC-1902-008 to make appointments of its members to serve as official representatives to various intergovernmental agencies until December 31, 2020.

STAFF REVIEW

Members of the Lawndale City Council represent the City at meetings of the following intergovernmental agencies: 1) California Contract Cities Association, 2) California Joint Powers Insurance Authority, 3) Centinela Youth Services, 4) County Sanitation District No. 5 of Los Angeles County, 5) League of California Cities, Los Angeles County Chapter, and 6) South Bay Cities Council of Governments. Each agency has its own qualifications for appointment, compensation, meeting schedules and meeting locations, as follows:

California Contract Cities Association, Board of Directors

- Current Representatives: delegate Daniel Reid, alternate Robert Pullen-Miles
- Compensation: none
- Meetings: 6:00 p.m. social & 7:00 p.m. dinner/meeting, 3rd Wednesday of each month; meeting locations change monthly, dark in January, May, July (and during fall seminar)

California Joint Powers Insurance Authority, Board of Directors

- Current Representatives: delegate Robert Pullen-Miles, alternate Pat Kearney, staff alternate City Manager Kevin Chun
- Appointments: more than one alternate is allowed and alternates can be staff members.
- Compensation: \$100 per meeting stipend, plus mileage
- Meetings: once a year in July in La Palma

Centinela Youth Services, Board of Directors

- Current Representative: delegate Bernadette Suarez, alternate Pat Kearney
- Compensation: none
- Meetings: 10:00 a.m., 2nd Thursday of odd numbered months in Hawthorne

County Sanitation District No 5 of Los Angeles County, Board of Directors

- Current Representatives: delegate Robert Pullen-Miles, alternate Pat Kearney
- Appointments: In accordance with California Health and Safety Code Section 4730, the City Council's presiding officer serves on the board of directors of the sanitation district. There is no specific provision for an alternate. However, should the Mayor appoint an alternate, the district would accept that person's attendance at board meetings.
- Compensation: \$125 per meeting stipend
- Meetings: 1:30 p.m., 3rd Wednesday of each month at Torrance City Hall

League of California Cities, Los Angeles County Division

- Current Representatives: delegate Robert Pullen-Miles, alternate Bernadette Suarez
- Compensation: none
- Meetings: 6:30 p.m. social & 7:00 p.m. dinner/meeting, 1st Thursday of each month (dark in July and December)

South Bay Cities Council of Governments, Board of Directors

- Current Representatives: delegate Bernadette Suarez, alternates Robert Pullen-Miles and James Osborne
- Compensation: none
- Meetings: 6:00 p.m., 4th Thursday of each month in Torrance

Many of the intergovernmental agencies require delegates and alternates to file statements identifying any economic interests they may have (FPPC Form 700) within the agency's jurisdictional boundaries. New and outgoing delegates and alternates must submit statements to the agency within 30 days. Members must also file annual statements on or about April 1 of each year during their term.

In addition, California Code of Regulations Section 18705.5 requires the City to post on its website a list that sets forth each appointed position for which compensation is paid, the salary or stipend for each appointed position, the names of the public officials who have been appointed as delegates or alternates, and the term of the position. However, the appointee does not have to be listed if he/she recuses himself or herself, leaves the room, and does not participate in the discussion and vote for his own appointment, or if he/she waives the stipend.

Traditionally, the Mayor first polls City Councilmembers to ascertain who is interested in representing the City as a board member of any specific agencies and then makes the appointments. The City Council then memorializes the appointments by adopting a resolution. Staff recommend that the City Council use the same procedure and, after discussion, direct the staff to fill in the names of the appointees in Resolution No. CC-2012-067 and adopt the Resolution as amended.

To maintain the schedule of selecting the City's representatives to intergovernmental agencies shortly after each general election, the term for intergovernmental agency delegates and alternates will be from January 1, 2021 to December 31, 2022.

LEGAL REVIEW

The City Attorney's office has reviewed Resolution No. CC-2012-067 and approves it to form.

City Council Meeting – December 7, 2020
City Representatives to Intergovernmental Agency Boards

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that Mayor Pullen-Miles: (a) appoint delegates and alternates to the intergovernmental agencies listed in Resolution No. CC-2012-067; (b) that the City Council confirm the Mayor's appointments by directing staff to amend Section 1 of the Resolution by filling in the names of the Mayor's appointees; and (c) that the City Council adopt the Resolution as amended.

Attachments: Resolution No. CC-2012-067

RESOLUTION NO. CC-2012-067

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
MAKING APPOINTMENTS TO INTERGOVERNMENTAL AGENCIES**

WHEREAS, since 1960 the Lawnsdale City Council has appointed certain of its members to attend meetings of the governing boards of various intergovernmental agencies; and

WHEREAS, the City continues its participation with such intergovernmental agencies to address regional and state-wide needs; and

WHEREAS, on February 19, 2019, the Mayor appointed certain members of the City Council to serve as delegates and alternates on various intergovernmental boards for a term to expire on December 31, 2020, and the City Council approved of the appointments by adopting Resolution No. CC-1902-008; and

WHEREAS, the Mayor, with the approval of the City Council, desires to make new appointments of delegates and alternate members to the boards and bodies listed below to ensure that the City is represented at these boards and bodies.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Mayor, with the approval of the City Council, does hereby appoint the following persons as delegate and alternate members of the boards and bodies listed below for a term to commence on January 1, 2021 and to terminate on December 31, 2022:

BODY/BOARD NAME	DELEGATE	ALTERNATE(S)
California Contract Cities Association, Board of Directors		
California Joint Powers Insurance Authority, Board of Directors		
Centinela Youth Services, Board of Directors		
County Sanitation District No 5 of Los Angeles County, Board of Directors		
League of California Cities, Los Angeles County Chapter		
South Bay Cities Council of Governments		

SECTION 2. Pursuant to California Code of Regulations Section 18705.5, City staff is directed to update the list that is posted on the City's website that sets forth each of the aforementioned appointed positions for which compensation is paid, the salary or stipend for each appointed position, the name of

the public official who has been appointed to the position and the term of the position on the form specified by the Fair Political Practices Commission.

PASSED, APPROVED AND ADOPTED this 7th day of December, 2020.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Matthew Ceballos, Assistant City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-2012-067 at a regular meeting of said Council held on the 7th day of December, 2020, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
Bernadette Suarez, Mayor Pro Tem					
Pat Kearney					

Matthew Ceballos, Assistant City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: December 7, 2020
TO: Honorable Mayor and City Council
FROM: Kevin M. Chun, City Manager *KM Chun*
PREPARED BY: Matthew Ceballos, Assistant City Clerk *MC*
SUBJECT: **Vacancy in the Office of City Clerk**

BACKGROUND

At the November 3, 2020 General Municipal Election, Lawndale voters elected Rhonda Hofmann Gorman to serve as a member of the City Council. Ms. Hofmann Gorman has served as the City Clerk since 2016, initially appointed to fill a vacancy for an unexpired term, and subsequently elected in 2018 for a four year term. Per Government Code Section 1099, due to Ms. Hofmann Gorman acceding to the City Council, she will vacate the office of City Clerk.

STAFF REVIEW

Per Lawndale Municipal Code Section 2.16.045, which mirrors State law, the City Council has 60 days from the date of the vacancy (until February 5, 2021) to decide on the following options:

- a) Appoint someone to fill the vacancy for the remainder of the term, which is approximately two years;
- b) Leave the office vacant and call for a special election to elect a new City Clerk; or
- c) Call for a special election and appoint someone to fill the vacancy until the results of the special election are declared and the person elected is installed into office.

Appointment to fill the Vacancy

In the two most recent vacancies of an elected office, City Council decided to make an appointment and not call for a Special Election to fill the vacancies. Per the Los Angeles County Registrar Recorder/County Clerk, the estimated cost for a Special Election would be \$125,000. If called, a Special Election would be held on November 2, 2021.

Based on past practices and cost savings, staff is recommending that the City Council make an appointment for the City Clerk to fill the vacancy for the remainder of the term.

As in the prior process to fill the City Clerk vacancy via appointment, the City Council may, by a majority vote of a quorum, appoint an individual to fill the vacancy who is qualified to hold the office. The individual must be at least 18 years of age, reside in Lawndale and be registered to vote in Lawndale. Once appointed, the person would fill the remainder of Ms. Hofmann Gorman's unexpired term. That

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Vacancy in the Office of City Clerk

term will expire once the City Council declares the results of the 2022 General Municipal Election and the newly elected City Clerk is sworn into office.

Application Process

Staff suggest that the City Council consider proceeding with an appointment through an application process as previously done for the vacant City Clerk position. The application to be appointed to the vacant City Clerk position, attached in the staff report, would be made available immediately on all community engagement outlets upon approval of this option.

To ensure sufficient time for submission and review by the City Council, staff recommends a deadline of 6:00 p.m. on January 13, 2021. Typically, the applicants are interviewed by the City Council, conducted in a public meeting, the interview questions from the prior processes are also included for reference.

If there is a large number of nominees or applicants, the City Council could form a subcommittee of two members to review the applications, contact the nominees/applicants and their references, and recommend a shorter list of candidates to the full City Council. A subcommittee would need to be created at the taking of this item. After interviewing the candidates and discussing their preferences, the City Council would then vote on an appointment.

Staff recommends that the interview and formal appointment take place at the Tuesday, January 19, 2021 City Council Meeting. After formally being appointed via resolution, the appointee could be immediately sworn into office to serve until a newly elected City Clerk takes office in 2022.

Further, the City Council may consider asking the voters to make the City Clerk's Office appointive rather than elective, if they so choose; however, such change must be approved by a majority of the City's voters in an election. If the City Council desires, an election on this matter could be conducted as a Special Election on November 2, 2021, at the next General Election on November 1, 2022, or at any subsequent Primary/General Election conducted by Los Angeles County.

LEGAL REVIEW

The City Attorney's office has reviewed the content in this report.

FISCAL IMPACT

None, if the appointment process is approved. Should the City call a Special Election, an appropriation budget in the 2021-22 budget would need to be established, with an estimated funding of \$125,000 to be made for the City of Lawndale Special Election in the General Fund, Election Expenses (100-130-530.400).

RECOMMENDATION

Staff recommends that the City Council (a) commence the process to appoint someone to fill the vacancy of the City Clerk for the remainder of the term, which is approximately two years, and (b) approve the application and interview process as detailed in the staff report and application, or direct staff as appropriate.

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Attachments: Application for Appointment to Fill the Vacant Office of City Clerk
 Interview Questions/Notes



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APPLICATION FOR APPOINTMENT TO FILL THE VACANT OFFICE OF CITY CLERK

*This application is a public record and will be included with the applicable City Council materials.
Personal contact information will be redacted.*

All applicants must be residents and registered voters in the City of Lawndale at the time of application. Within 30 days of assuming office, the appointed City Clerk will be required to file a Statement of Economic Interests (Fair Political Practices Commission Form 700).

1. PERSONAL INFORMATION

Name: _____

Home Address: _____

Email Address: _____

Telephone #: _____ (daytime)

_____ (evening)

Number of Years as a Lawndale Resident: _____

2. AVAILABILITY

The City Council regularly meets on the 1st and 3rd Mondays of the month at 6:30 p.m. at City Hall. Special meetings will be called as needed. The City Clerk also regularly attends City-sponsored events and attests to legislation, contracts, and other documents as needed. List any days or evenings during the week when you are not available:

3. SERVICE AS THE CITY CLERK

To be considered for appointment, you must appear at the City Council meeting at 6:30 p.m. on Tuesday, January 19, 2021 for an interview. Please be prepared to answer these questions and any other questions individual City Councilmembers may choose to ask.

- (a) What strengths, skills, knowledge and assets would you bring to service as the City Clerk?
- (b) Why do you want to serve as the City Clerk?
- (c) In your opinion, what are the most important issues facing the City Clerk's office?

Applicant Name: _____

4. **REFERENCES:** Provide contact information for three personal or professional references. You may submit reference letters with your application.

Name: _____ Daytime phone #: _____

Name: _____ Daytime phone #: _____

Name: _____ Daytime phone #: _____

DECLARATION

I declare under penalty of perjury under the laws of the State of California that all information stated in this application and any attached pages are true, correct and complete to the best of my knowledge and belief. I further declare that I am a resident and registered voter of the City of Lawndale.

Signature: _____ Date: _____

Attach any additional information, such as your biography and/or resume. Your application must be received by email, mail, or hand delivered no later than 6:00 p.m. on January 13, 2021 to:

Office of the City Clerk
City of Lawndale
14717 Burin Ave.
Lawndale, CA 90260
Attn: Matthew Ceballos

Or via email

cityclerk@lawndalecity.org

Original applications and attachments submitted after the above-stated time will not be considered. Emails will be accepted, postmarks or faxes will NOT be accepted.

Applicants must appear at the City Council meeting on Tuesday, January 19, 2021, 6:30 p.m. to be interviewed and considered for appointment. Contact Matthew Ceballos in the City Clerk Department (310-973-3213) if you have any questions.

Individuals with disabilities requiring any accommodation to participate in the selection process must inform the Office of the City Clerk at the time this application is submitted.

FOR OFFICE USE ONLY: Voter registration verified by _____ Date _____

Applicant:

**INTERVIEW NOTES
APPLICANTS FOR APPOINTMENT TO THE OFFICE OF CITY CLERK**

WHAT STRENGTHS, SKILLS, KNOWLEDGE AND ASSETS WOULD YOU BRING TO SERVICE AS THE CITY CLERK?

WHY DO YOU WANT TO SERVE AS THE CITY CLERK?

IN YOUR OPINION, WHAT ARE THE MOST IMPORTANT ISSUES FACING THE CITY CLERK'S OFFICE?

ADDITIONAL NOTES:



CITY OF LAWNDALE
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DATE: December 7, 2020
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *mc*
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.