



# CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260  
Phone (310) 973-3200 – www.lawndalecity.org

## AGENDA LAWNDALE CITY COUNCIL REGULAR MEETING Monday, March 18, 2019 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a public meeting speaker card and submit it to the city clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up.

Copies of this agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of staff reports or other written documentation relating to each agenda item are available for public inspection in the Lawndale City Hall foyer and the public library. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

*This agenda is subject to revision up to 72 hours before the meeting.*

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** (Flag Salute and Inspiration)
- C. **PRESENTATIONS**
  - 1. **Youth Day Parade Pirate Logo Artwork Contest Finalists**
    - Angie Aragon Ruiz (Jane Addams Middle School)
    - Eric Trinh (Will Rogers Middle School)
    - Ashlynn Wells (Jane Addams Middle School)
- D. **PUBLIC SAFETY REPORT**
- E. **ITEMS FROM CITY CLERK**
- F. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- G. **COMMENTS FROM COUNCIL**
- H. **CONSENT CALENDAR**

The consent calendar, agenda items 2 through 9, will be considered and acted upon under one motion unless a councilmember removes individual items for further council consideration or explanation.

- 2. **Senior Citizen Advisory Committee Appointments**

Recommendation: that the City Council a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 of Resolution No. CC-1903-013, and b) that the City Council adopt the resolution as amended.

3. **Beautification Committee Appointments**  
Recommendation: that the City Council (a) approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 of Resolution No. CC-1903-014, and (b) that the City Council adopt the resolution as amended.
4. **Extension of Terms for Personnel Board Members**  
Recommendation: that the City Council adopts Resolution No. CC-1903-015, extending the terms of the current Personnel Board members to begin March 1, 2019 and end February 28, 2021.
5. **Planning Commission Appointment Rescinded**  
Recommendation: that the City Council adopts Resolution No. CC-1903-016, rescinding the appointment of Jeffery Dongo.
6. **Consideration of Claim for Damages**  
Recommendation: that the City Council reject the claim filed by Darren Holman and instruct staff to process the appropriate correspondence to the claimant.
7. **Accounts Payable Register**  
Recommendation: that the City Council adopts Resolution No. CC-1903-012, authorizing the payment of certain claims and demands in the amount of \$608,019.70.
8. **Minutes of the Lawndale City Council Regular Meeting – March 4, 2019**  
Recommendation: that the City Council approve.
9. **Federally Funded Employment and Job Training – South Bay Workforce Development Board Activities Summary**  
Recommendation: that the City Council receive and file the report.

I. **ADMINISTRATION**

10. **Change Order for the Demolition of the Burin House and Expansion of the Community Center Parking Lot**  
Recommendation: that the City Council (a) approve Change Order #1 in the amount of \$14,885 and (b) approve Change Order #2 in the amount of \$7,000 for a total project cost of \$150,150.
11. **Professional Service Agreement for Construction Inspection Services (Inglewood Avenue Improvement Project, Phase 3)**  
Recommendation: that the City Council approve a professional services agreement with Murrow CM for a not-to-exceed maximum amount of \$104,700 plus a twenty percent (20%) contingency of \$21,000 from Proposition C funds for the construction/inspection services for this project.
12. **Award Contract for Site Assessment and Soil Investigation for Underground Storage Tanks**  
Recommendation: that the City Council (a) award the contract to Ninyo & Moore, with the lowest responsible fee amount of \$11,981, and a twenty (20%) percent contingency

of \$2,396; and (b) appropriate \$14,377 of General Funds (Urban Development Action Grant) for this project.

**13. Appointment of Voting Delegate and Alternate to the Southern California Association of Governments (SCAG) Annual Conference and General Assembly**

Recommendation: that the City Council (a) determine who will attend the SCAG annual conference; (b) designate the City's voting delegate; (c) designate the City's voting alternate (if desired); and (d) allocate funding from account number 100-110-510.620 (City Council Travel/Meetings).

**J. CITY MANAGER'S REPORT**

**K. ITEMS FROM COUNCILMEMBERS**

**14. Letter Opposing Senate Bill (SB) 50 – The More HOMES Act**

Recommendation: that the City Council approve the letter in opposition to SB50 and authorize the City Council or a City Council designee to sign said letter.

**15. Mayor/Councilmember Report of Attendance at Meetings and/or Events**

**L. CLOSED SESSION**

**16. Conference with Legal Counsel – Anticipated Litigation**

The City Council will conduct a closed session, pursuant to Government Code sections 54956.9(d)(2) and (d)(3), because there is a significant exposure to litigation in one case.

**M. ADJOURNMENT**

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, April 1, 2019 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the City Council to be held on March 18, 2019 was posted not less than 72 hours prior to the meeting.

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Matthew Ceballos, Assistant City Clerk

# Presentation

March 18, 2019

## City Council Meeting

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### 2019 Youth Day Parade Pirate Logo Artwork Contest

Presented to

#### The Top Three Finalists

**Ashlynn Wells**, Jane Addams Middle School  
Top Three Finalist and Winner

**Eric Trinh**, Rogers Middle School  
Top Three Finalist

**Angie Aragon Ruiz**, Jane Addams Middle School  
Top Three Finalist



At its first planning meeting in December for the 2019 Lawndale "Pirate Days" Youth Day Parade, the Youth Day Parade Volunteer Committee determined that it would like to seek a new pirate image to be used on all promotional materials leading up to the event.

Subsequently, it was suggested that a contest for middle school students at Jane Addams and Will Rogers Middle schools would likely result in a desirable image.

RAP Program Manager and Youth Day Parade Volunteer Committee member Diana Villarreal offered to facilitate the contest during this past winter break.

The middle school students participating were provided basic guidelines for the contest of which approximately 75 middle schools students participated.

In January, the Youth Day Parade Volunteer Committee reviewed the 75 submissions and selected three images as finalists for the contest.

As determined by the Youth Day Parade Volunteer Committee, the artwork created by the following three students stood out in comparison to the remaining submissions and their artwork was selected as three finalists for the contest:

**Eric Trinh, Rogers Middle School**

**Angie Aragon Ruiz, Jane Addams Middle School**

**Ashlynn Wells, Jane Addams Middle School**

The Committee selected Ashlynn's submittal as the new 2019 pirate image.

You will see Ashlynn Wells' image on a number of event marketing and promotional materials in various locations throughout the city, such as:

- 11' x 17' Promotional Posters
- Promotional Post Cards
- Street Banners for Hawthorne Boulevard
- Fence Banners for City Recreation Facilities
- Electronic Billboard Adjacent to 405 Freeway
- City Website Home Page

In addition, the Youth Day Parade Volunteer Committee has offered Ashlynn Wells and family the opportunity to be the 2019 Lawndale "Pirate Days" Youth Day Parade Grand Marshall on Saturday, April 27<sup>th</sup>, 2019.

The Lawndale City Council is pleased to recognize these three students with certificates of recognition as the top three finalists, and one final winner, in the Youth Day Parade logo artwork contest.



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Stephen N. Mandoki, City Manager   
PREPARED BY: Matthew Ceballos, Assistant City Clerk   
SUBJECT: Senior Citizen Advisory Committee Appointments

## BACKGROUND

August 21, 2017, with the adoption of Resolution No. CC-1708-039 and Council Policy 94-09 the City Council extended the terms of the then-current Lawndale Senior Citizen Advisory Committee members to end February 28, 2019.

## STAFF REVIEW

To be appointed to the Senior Citizen Advisory Committee, a person must submit a written application, must be at least 18 years of age, and must reside in the city for at least consecutive 30 days before submitting the application. Pursuant to California Government Code Section 40605, the mayor appoints new members with the approval of the City Council.

The City received 8 applications for reappointment to the committee.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for reappointment:

Doris Hofmann	Harlika O'Balles	Larry Stouch
Margery Heinemann	Maureen Grimes	Oscar Bernal
Ruth Davis	Teresa Garcia	

In anticipation that the mayor would make an appointment and that the City Council would approve the appointment, we have prepared Resolution No. CC-1903-013 for your consideration.

The appointment term will be from March 1, 2019 to February 28, 2021.

## LEGAL REVIEW

City Attorney Tiffany Israel reviewed the resolution and approves it as to form.

FUNDING

None.

RECOMMENDATION

Staff recommends that: a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 of Resolution No. CC-1903-013, and b) That the City Council adopt the resolution as amended.

Attachments:     Resolution No. CC-1903-013  
                      Applications for appointment to the Senior Citizen Advisory Committee

**RESOLUTION NO. CC-1903-013**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWDALE, CALIFORNIA,  
CONFIRMING APPOINTMENTS TO  
THE SENIOR CITIZEN ADVISORY COMMITTEE**

WHEREAS, the City Council established, by Resolution No. CC-1407-032, the 12-member Senior Citizen Advisory Committee (“Committee”) of the City of Lawndale; and

WHEREAS, on August 21, 2017, with the adoption of Resolution No. 1708-039 and Council Policy 94-09, the City Council extended the terms of the then-current Committee to end February 28, 2019; and

WHEREAS, all committee members are appointed by the mayor, with the approval of the City Council, for a term commencing on March 1 of each odd numbered year and terminating on February 28 of the succeeding odd numbered year; and

WHEREAS, eligible residents have submitted applications for appointment and reappointment to the Committee; and

WHEREAS, the Mayor and City Council have reviewed the applications; and

WHEREAS, the mayor has reappointed 8 of the applicants to the Committee and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWDALE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor’s reappointment of \_\_\_\_\_, to the Senior Citizen Advisory Committee.

SECTION 3. All members of the Senior Citizen Advisory Committee shall serve a term of office to commence on March 1, 2019 and expire on February 28, 2021, unless earlier removed.

SECTION 4. Pursuant to Council Policy No. 93-09, a newly appointed or reappointed committee member must submit to a background check upon appointment.

SECTION 5. Members of the Senior Citizen Advisory Committee shall serve without compensation, unless the City Council, by resolution or otherwise, provides, but may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 18th day of March, 2019.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )        SS  
City of Lawndale             )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1903-013 at a regular meeting of said Council held on the 18th day of March, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Tiffany J. Israel, City Attorney



19 JAN 28 8:33AM

# CITY OF LAWNDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to: (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input checked="" type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Doris Hoffman Daytime Phone: [REDACTED]  
 Home Address: [REDACTED] City: Lawndale CA Zip: 90260  
 E-mail Address: NA Yrs. Lived in Lawndale: \_\_\_\_\_  
 Occupation (briefly describe your duties): Retired RN  
 Employer: 1981-2011 Little Company of Mary Work Phone: \_\_\_\_\_  
 Work Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Educational Background/Degrees: A.A. - Nursing  
 Licenses or Special Certificates Held: \_\_\_\_\_

List any other committees/commissions on which you have served, and the year(s) of service:  
Volunteer - Senior Advisory (Food-Comm.) 2yr - 6yr

Organizations to which you belong (professional, technical, community, services):  
Church - PLMC Volunteer - Driftwood Nursing Home

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).  
I enjoy being useful & part of the City of Lawndale

References (include name and daytime phone number):  
 (1) Maureen Grimes [REDACTED]  
 (2) Ruth Davis [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: Jan 23/18

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

**RETURN THIS FORM TO:**  
 CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260  
 For information call (310) 973-3213



CITY OF LAWDALE

19 JAN 28 9:33AM

### APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to: (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input checked="" type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Harlika P. O'Balles Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: Hawthorne Zip: 90250

E-mail Address: \_\_\_\_\_ Yrs. Lived in Lawndale: 45 years

Occupation (briefly describe your duties): Retired Teacher

Employer: K/USD Work Phone: 310-431-6057

Work Address: N/A City: N/A Zip: N/A

Educational Background/Degrees: BSEEd.

Licenses or Special Certificates Held: National Board Certificate (Teachers)

List any other committees/commissions on which you have served, and the year(s) of service:  
SAC - FOL - Library

Organizations to which you belong (professional, technical, community, services):  
YTLA

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

References (include name and daytime phone number):

(1) Oscar Bernal - [REDACTED]

(2) Larry Stouch - [REDACTED]

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Signature: [REDACTED] Date: 1-23-2019

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719 JAN 28 8:33AM

## CITY OF LAWDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to: (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input checked="" type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: LARRY STOUCH Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: LAWDALE Zip: 90260

E-mail Address: larrystouch1952@gmail.com Yrs. Lived in Lawndale: 18

Occupation (briefly describe your duties): RETIRED

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Educational Background/Degrees: SOME COLLEGE

Licenses or Special Certificates Held: \_\_\_\_\_

List any other committees/commissions on which you have served, and the year(s) of service:  
SCAC

Organizations to which you belong (professional, technical, community, services):  
SCAC

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).  
BECAUSE I FEEL THE CITY LEADERS NEED AS MUCH HELP FROM ALL SOURCES THEY CAN GET.

References (include name and daytime phone number):  
(1) MARY SMITH [REDACTED]  
(2) JOANNE DARTER [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check.

Signature: [REDACTED] Date: 1-23-19

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For information call (310) 973-3213



# CITY OF LAWNDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to: (check all boxes that apply) 19 FEB 7 11:59 AM

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input checked="" type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Yrs. Lived in Lawndale: 50+

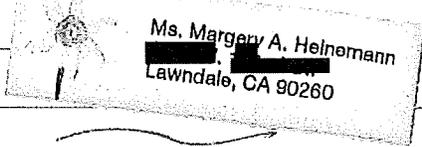
Occupation (briefly describe your duties): Retired

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Educational Background/Degrees: 2 yrs College

Licenses or Special Certificates Held: \_\_\_\_\_



List any other committees/commissions on which you have served, and the year(s) of service:

\_\_\_\_\_

Organizations to which you belong (professional, technical, community, services):

\_\_\_\_\_

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

I believe I can make suggestions that  
will help services of Lawndale

References (include name and daytime phone number):

(1) Pat Kearney \_\_\_\_\_

(2) Doris Hoffmann \_\_\_\_\_

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: \_\_\_\_\_ Date: 2-3-18

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19 JAN 28 9:33AM

# CITY OF LAWDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

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<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input checked="" type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Maureen Grimos Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: Lawndale Zip: 90260

E-mail Address: [REDACTED] Yrs. Lived in Lawndale: \_\_\_\_\_

Occupation (briefly describe your duties): Retired

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Educational Background/Degrees: AA

Licenses or Special Certificates Held: \_\_\_\_\_

List any other committees/commissions on which you have served, and the year(s) of service:  
\_\_\_\_\_

Organizations to which you belong (professional, technical, community, services):  
SCAO, Volunteer at Lawndale Library

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

References (include name and daytime phone number):  
(1) ASHTON GRIMOS [REDACTED]  
(2) JOLY HO FISH [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: JANUARY 23, 2019

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CITY OF LAWDALE
APPLICATION FOR APPOINTMENT TO
CITY COMMISSIONS, COMMITTEES AND BOARDS

JAN 28 9:33AM

I am applying for appointment to: (check all boxes that apply)
[ ] Planning Commission
[ ] Parks, Recreation & Social Services Commission
[ ] Cable Commission
[ ] Beautification Committee
[X] Senior Citizen Advisory Committee
[ ] Personnel Board

Name: OSCAR BERNAL Daytime Phone: [REDACTED]

Home Address: 15206 Kornblum City: Lawndale Zip: 90260

E-mail Address: Yrs. Lived in Lawndale:

Occupation (briefly describe your duties):

Employer: Work Phone:

Work Address: City: Zip:

Educational Background/Degrees: AA

Licenses or Special Certificates Held:

List any other committees/commissions on which you have served, and the year(s) of service:

Organizations to which you belong (professional, technical, community, services):

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

References (include name and daytime phone number): (1) ESPERANZA BERNAL (2)

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City:

Signature: [REDACTED] Date: 1/23/2019

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<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: RISHA DAVIS Daytime Phone: [REDACTED]  
 Home Address: [REDACTED] City: LAWDALE Zip: 90260  
 E-mail Address: [REDACTED] Lawndale: [REDACTED]  
 Occupation (briefly describe your duties): RESIDENTIAL PROPERTY MGR  
 Employer: SELF Work Phone: SAME  
 Work Address: SAME AS ABOVE City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Educational Background/Degrees: SOME COLLEGE, NO DEGREE  
 Licenses or Special Certificates Held: \_\_\_\_\_

List any other committees/commissions on which you have served, and the year(s) of service: FARMERS' MARKET  
GIRL SCOUTS, CHAMBER COM &

Organizations to which you belong (professional, technical, community, services):  
SEE ABOVE

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).  
A CONTINUATION. I HAVE NOT HEARD ANY COMPLAINTS. LAST 6 YEARS

References (include name and daytime phone number):  
 (1) Doris Holman [REDACTED]  
 (2) Maureen Games [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check.

Signature: [REDACTED] Date: 1-23-19

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

**RETURN THIS FORM TO:**  
 CITY CLERK, CITY OF LAWDALE, 14717 BURIN AVENUE, LAWDALE, CA. 90260  
 For information call (310) 973-3213



19 JAN 28 8:33AM

# CITY OF LAWNDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to: (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input checked="" type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Teresa I Garcia Daytime Phone: [REDACTED]  
 Home Address: [REDACTED] City: LAWNDALE Zip: 90260  
 E-mail Address: T.garcia@min [REDACTED] Yrs. Lived in Lawndale: 15  
 Occupation (briefly describe your duties): retired  
 Employer: M/A Work Phone: \_\_\_\_\_  
 Work Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Educational Background/Degrees: High school graduated  
 Licenses or Special Certificates Held: Villa Mangarita  
 List any other committees/commissions on which you have served, and the year(s) of service:  
voter worker at the polls 30 years  
 Organizations to which you belong (professional, technical, community, services):  
 \_\_\_\_\_

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

References (include name and daytime phone number):  
 (1) Mrs Sonia Roman [REDACTED]  
 (2) Mr Larry Stouch [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 1/22-19

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

**RETURN THIS FORM TO:**  
CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260  
For information call (310) 973-3213



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Stephen N. Mandoki, City Manager  
PREPARED BY: Matthew Ceballos, Assistant City Clerk  
SUBJECT: Beautification Committee Appointments

## BACKGROUND

August 21, 2017, with the adoption of Resolution No. CC-1708-039 and Council Policy 94-09 the City Council extended the terms of the then-current Lawndale Beautification Committee members to end February 28, 2019.

## STAFF REVIEW

To be appointed to the Beautification Committee, a person must submit a written application, must be at least 18 years of age, and must reside in the city for at least consecutive 30 days before submitting the application. Pursuant to California Government Code Section 40605, the mayor appoints new members with the approval of the City Council.

The City received 5 applications for reappointment to the committee.

The following applicants have been reviewed by Mayor Pullen-Miles and have been selected for reappointment:

Blanca Cuevas	Consuelo Huante	Judy Oldziewski
Karen Escamilla	Olga Gonzalez	

In anticipation that the mayor would make an appointment and that the City Council would approve the appointment, we have prepared Resolution No. CC-1903-014 for your consideration.

The appointment term will be from March 1, 2019 to February 28, 2021.

## LEGAL REVIEW

City Attorney Tiffany Israel reviewed the resolution and approves it as to form.

FUNDING

None.

RECOMMENDATION

Staff recommends that: a) the City Council approve the Mayor's appointments by directing staff to insert the appointees' names in Section 1 of Resolution No. CC-1903-014, and b) That the City Council adopt the resolution as amended.

Attachments:      Resolution No. CC-1903-014  
                         Applications for appointment to the Beautification Committee

**RESOLUTION NO. CC-1903-014**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA,  
CONFIRMING APPOINTMENTS TO  
THE BEAUTIFICATION COMMITTEE**

WHEREAS, the City Council established, by Resolution No. CC-0103-26, the 7-member Beautification Committee (“Committee”) of the City of Lawnsdale; and

WHEREAS, on August 21, 2017, with the adoption of Resolution No. 1708-039 and Council Policy 94-09, the City Council extended the terms of the then-current Committee to end February 28, 2019; and

WHEREAS, all committee members are appointed by the mayor, with the approval of the City Council, for a term commencing on March 1 of each odd numbered year and terminating on February 28 of the succeeding odd numbered year; and

WHEREAS, eligible residents have submitted applications for appointment and reappointment to the Committee; and

WHEREAS, the Mayor and City Council have reviewed the applications; and

WHEREAS, the Mayor has reappointed five (5) of the applicants on the Committee and the City Council wishes to ratify the appointments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council approves the Mayor’s reappointment of \_\_\_\_\_, to the Beautification Committee.

SECTION 4. All members of the Beautification Committee shall serve a term of office to commence on March 1, 2019 and expire on February 28, 2021, unless earlier removed.

SECTION 5. Pursuant to Council Policy No. 93-09, a newly appointed or reappointed committee member must submit to a background check upon appointment.

SECTION 6. Members of the Beautification Committee shall serve without compensation, unless the City Council, by resolution or otherwise, provides, but may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 18th day of March, 2019.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )       SS  
City of Lawndale                )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1903-014 at a regular meeting of said Council held on the 18th day of March, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Tiffany J. Israel, City Attorney



**CITY OF LAWNDALE**  
**APPLICATION FOR APPOINTMENT TO**  
**CITY COMMISSIONS, COMMITTEES AND BOARDS**

19 FEB 27 8:03 AM

I am applying for appointment to: (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input checked="" type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Blanca Cueva Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: Lawndale Zip: 90260

E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 19 yrs.

Occupation (briefly describe your duties): Memorial Counselor, At-Need/Pre-Need

Employer: Inglewood Park Cemetery Work Phone: (310) 912-4606

Work Address: 720 E. Florence Avenue City: Lawndale Zip: 90301

Educational Background/Degrees: Santa Monica College

Licenses or Special Certificates Held: Cemetery Sales License

List any other committees/commissions on which you have served, and the year(s) of service:

---

Organizations to which you belong (professional, technical, community, services):

One For All (OFA) Non-Profit organization

---

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

I wish to continue to serve the City of Lawndale.

References (include name and daytime phone number):

- (1) Mari Morales Rodriguez - [REDACTED]
- (2) Monica Bracho - [REDACTED]

**I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember; a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.**

Signature: [REDACTED] Date: 2/25/19

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

**RETURN THIS FORM TO:**  
 CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260  
 For information call (310) 973-3213



CITY OF LAWNDALE
APPLICATION FOR APPOINTMENT TO
CITY COMMISSIONS, COMMITTEES AND BOARDS

FEB 7 5:06 PM

I am applying for appointment to: (check all boxes that apply)
[ ] Planning Commission
[ ] Parks, Recreation & Social Services Commission
[ ] Cable Commission
[X] Beautification Committee
[ ] Senior Citizen Advisory Committee
[ ] Personnel Board

Name: Judy Oldziewski Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: Lawndale Zip: 90260

E-mail Address: [REDACTED] Lived in Lawndale: 40

Occupation (briefly describe your duties): retired

Employer: retired Work Phone: ( )

Work Address: retired City: Zip:

Educational Background/Degrees: BS

Licenses or Special Certificates Held:

List any other committees/commissions on which you have served, and the year(s) of service:

Beautification Committee 20 years

Organizations to which you belong (professional, technical, community, services):

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

Experience

References (include name and daytime phone number): (1)

(2)

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 2-7-19

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

RETURN THIS FORM TO:
CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260
For information call (310) 973-3213



**CITY OF LAWNDALE**  
**APPLICATION FOR APPOINTMENT TO**  
**CITY COMMISSIONS, COMMITTEES AND BOARDS**

19 FEB 26 1:36 PM

I am applying for appointment to: (check all boxes that apply)	
<input type="checkbox"/> Planning Commission	<input checked="" type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Karen Escamilla Daytime Phone: [REDACTED]  
 Home Address: [REDACTED] City: Lawndale Zip: 90260  
 E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 50  
 Occupation (briefly describe your duties): Aerospace Quality Manager  
 Employer: NTS Technical Systems Work Phone: 310-348-0900 X1415  
 Work Address: 5320 W. 104th. St. City: Los Angeles Zip: 90045  
 Educational Background/Degrees: Some College  
 Licenses or Special Certificates Held: LO

List any other committees/commissions on which you have served, and the year(s) of service:

Beautification Committee - App 3 years

Organizations to which you belong (professional, technical, community, services):

None @ this time

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

I Love Lawndale.  
Lived here all my life.

References (include name and daytime phone number):

(1) [REDACTED] Christina Wilkins  
 (2) [REDACTED] Chevy McPherson

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City

Signature: [REDACTED] Date: 1-25-19

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

**RETURN THIS FORM TO:**  
CITY CLERK, CITY OF LAWNDALE, 14717 BURIN AVENUE, LAWNDALE, CA. 90260  
For information call (310) 973-3213



19 FEB 7 4:35 PM

# CITY OF LAWNSDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input checked="" type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Olga Sierra Gonzalez Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: Lawndale Zip: 90260

E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 201

Occupation (briefly describe your duties): PT front office

Employer: Kulag PT Work Phone: ( ) \_\_\_\_\_

Work Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Educational Background/Degrees: \_\_\_\_\_

Licenses or Special Certificates Held: \_\_\_\_\_

List any other committees/commissions on which you have served, and the year(s) of service: \_\_\_\_\_

Beautification Committee

Organizations to which you belong (professional, technical, community, services): \_\_\_\_\_

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).

already a member

References (include name and daytime phone number):

- (1) Nancy Odrzewiski [REDACTED]
- (2) Maria Saldana [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 2/7/19

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**RETURN THIS FORM TO:**  
CITY CLERK, CITY OF LAWNSDALE, 14717 BURIN AVENUE, LAWNSDALE, CA. 90260  
For information call (310) 973-3213



## CITY OF LAWDALE APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS, COMMITTEES AND BOARDS

I am applying for appointment to: (check all boxes that apply)

<input type="checkbox"/> Planning Commission	<input checked="" type="checkbox"/> Beautification Committee
<input type="checkbox"/> Parks, Recreation & Social Services Commission	<input type="checkbox"/> Senior Citizen Advisory Committee
<input type="checkbox"/> Cable Commission	<input type="checkbox"/> Personnel Board

Name: Consuelo María Huante Daytime Phone: [REDACTED]

Home Address: [REDACTED] City: Lawndale Zip: 90260

E-mail Address: [REDACTED] Yrs. Lived in Lawndale: 24 years

Occupation (briefly describe your duties): Currently self-employed part-time and semi-retired

Employer: HAHS Services (my "DBA") Work Phone: (424) 344-6343

Work Address: (Same as home.) City: Lawndale Zip: 90260

Educational Background/Degrees: Attended CSULB's Vocational Ed BS Program 1995-2000 but did not graduate.

Licenses or Special Certificates Held: \_\_\_\_\_

List any other committees/commissions on which you have served, and the year(s) of service:  
Veronica's Legacy Foundation (2008-12) and Nat'l Public Lands Day (TOYOTA community outreach) 2015-18.

Organizations to which you belong (professional, technical, community, services):  
None currently. I've supported some "Soroptimists of Manhattan Beach" events, but I'm not yet a member.

State why you wish to serve and why you believe you are qualified for the position. (Use additional paper, if necessary).  
I have lived in Lawndale since 1994 and really love it. I call it the "Little City with a Small Town feel." I would like to give back to this wonderfully diverse and progressive town I've called home for 24 years; helping it towards it's goals and continued growth.

- References (include name and daytime phone number):
- (1) Patricia West / [REDACTED]
  - (2) Christine Mendez / [REDACTED]

I hereby certify that this application is complete and true in all respects and understand that any falsification or omission may be cause for disqualification. I understand and agree to the following: a) that I am disqualified from appointment to any advisory body if I am a relative of a councilmember, a city employee or a person appointed to the same advisory body to which I am applying; b) that any or all information on this form may be verified; c) that this document is a public record subject to disclosure under the Public Records Act; and d) that, if I am appointed, I will be required to submit to a background check by the City.

Signature: [REDACTED] Date: 10/24/2018

The City of Lawndale advises the public, employees and job applicants that it does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap status in providing its services, programs, benefits and employment.

**RETURN THIS FORM TO:**  
 CITY CLERK, CITY OF LAWDALE, 14717 BURIN AVENUE, LAWDALE, CA. 90260  
 For information call (310) 973-3213.



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Stephen N. Mandoki, City Manager   
PREPARED BY: Matthew Ceballos, Assistant City Clerk   
SUBJECT: Personnel Board – Term Extension

## BACKGROUND

September 5, 2017, with the adoption of Ordinance 1142-17 the City Council extended the terms of the then-current Lawndale Personnel Board to end February 28, 2019.

## STAFF REVIEW

Lawndale Municipal Code Section 2.40.020 states that "The city council shall endeavor to appoint qualified professional persons with education, training, and experience in the field of labor management, personnel relations and employee discipline."

Due to the nature of the board's duties, the board meets infrequently and the City does not maintain a consistent connection to the board members. They are to meet solely on an as needed basis. To date, the board has not convened since 2008 and no one has re-applied or applied for appointment.

Staff recommends that you adopt the resolution extending the terms of the current membership to begin March 1, 2019 and end February 28, 2021. The following are the current members of the Personnel Board:

John Clark  
Marcela Pak  
George Pelzl  
Mercedes Santacruz  
Golden Thrower

## LEGAL REVIEW

City Attorney Tiffany Israel reviewed the resolution and approves it as to form.

## FUNDING

Personnel Board members do not receive compensation, though the city may reimburse them, if authorized by council, for necessary travel and other expenses incurred in the performance of their

official duties. The human resources director, who acts as liaison to the board, includes sufficient funding in the annual Administrative Services Department. No additional funding is needed at this time.

RECOMMENDATION

Staff recommends that the City Council approves Resolution No. CC-1903-015, extending the terms of the current Personnel Board members to begin March 1, 2019 and end February 28, 2021.

Attachments: Resolution No. CC-1903-015

**RESOLUTION NO. CC-1903-015**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA,  
EXTENDING THE TERMS OF MEMBERS OF THE  
PERSONNEL BOARD**

WHEREAS, Section 2.40.610 of the Lawndale Municipal Code establishes the Personnel Board of the City of Lawndale, California; and

WHEREAS, on September 5, 2017, with the adoption of Ordinance 1142-17, the City Council extended the terms of the then-current Personnel Board members to end February 28, 2019; and

WHEREAS, Personnel Board members serve a term beginning March 1 of each odd-numbered year and ending on February 28 of the succeeding odd-numbered year; and

WHEREAS, the Personnel Board meets infrequently and has not held a meeting since 2008.

WHEREAS, the City has not received any applications for appointment or reappointment to the Personnel Board from qualified individuals; and

WHEREAS, the Mayor and City Council desire to maintain the membership of the current board.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The following Personnel Board member's terms are extended by the Mayor with the approval of the City Council:

John Clark, Marcela Pak, George Pelzl, Mercedes Santacruz, and Golden Thrower

SECTION 2. All members of the Personnel Board shall serve a term of office to commence on March 1, 2019 and expire on February 28, 2021, unless earlier removed.

SECTION 3. Pursuant to Council Policy No. 93-09, each member of the Personnel Board shall serve without compensation but may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty, when such expenditures are first authorized by the City Council.

PASSED, APPROVED AND ADOPTED this 18th day of March, 2019.

---

Robert Pullen-Miles, Mayor

ATTEST:

State of California )  
 County of Los Angeles ) SS  
 City of Lawndale )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1903-015 at a regular meeting of said Council held on the 18th day of March, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

\_\_\_\_\_  
 Rhonda Hofmann Gorman, City Clerk

\_\_\_\_\_  
 Date

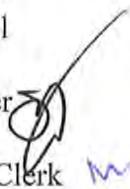
APPROVED AS TO FORM:

\_\_\_\_\_  
 Tiffany J. Israel, City Attorney



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Stephen N. Mandoki, City Manager   
PREPARED BY: Matthew Ceballos, Assistant City Clerk   
SUBJECT: Planning Commission Appointment Rescinded  
BACKGROUND

On February 19, 2019, with the adoption of Resolution No. 1902-006 the City Council appointed the following members to the Lawndale Planning Commission for a term beginning March 1, 2019 to February 28, 2021:

Uffe Moller*	John Martinez*	Sirley Cuevas*
Scott Smith*	Jeffery Dongo	

## \*Reappointment

Shortly after the appointments were confirmed Staff and City Council were made aware of new information, warranting reconsideration of the appointment of one of the members.

## STAFF REVIEW

Per Lawndale Municipal Code 2.40.050(A), Commission, committee and board members may be removed from office, upon the recommendation of any member of the city council, and with the concurrence of a majority of the city council, for breach of duty, for conduct unbecoming a public official of the city, for violation of the city's code of ethics as stipulated in Section 2.80.120 of this code, or for any cause deemed warranted by a majority of the city council.

This item is presented for the City Council to consider rescinding the appointment of Jeffery Dongo to the Lawndale Planning Commission. Doing so would leave a vacancy and the opportunity to appoint someone else to complete the term beginning March 1, 2019 to February 28, 2021, in the future.

## LEGAL REVIEW

City Attorney Tiffany Israel reviewed the resolution and approves it as to form.

FUNDING

None.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. CC-1903-016, rescinding the appointment of Jeffery Dongo.

Attachments: Resolution No. CC-1903-016

**RESOLUTION NO. CC-1903-016**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA  
RESCINDING A PREVIOUS APPOINTMENT TO  
THE LAWNSDALE PLANNING COMMISSION**

WHEREAS, on February 19, 2019, with the adoption of Resolution No. 1902-006, the City Council appointed five members to the Lawnsdale Planning Commission for a term beginning March 1, 2019 to February 28, 2021; and

WHEREAS, pursuant to Lawnsdale Municipal Code Section 2.40.050(A), Commission, committee and board members may be removed from office, upon the recommendation of any member of the city council, and with the concurrence of a majority of the city council, for breach of duty, for conduct unbecoming a public official of the city, for violation of the city's code of ethics as stipulated in Section 2.80.120 of this code, or for any cause deemed warranted by a majority of the city council; and

WHEREAS, the City Council wishes to rescind the appointment of one of the people appointed to the Planning Commission by Resolution No. 1902-006.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council rescinds the appointment of Jeffery Dongo to the Planning Commission effective immediately.

PASSED, APPROVED AND ADOPTED this 18th day of March, 2019.

---

Robert Pullen-Miles, Mayor

ATTEST:

State of California )  
County of Los Angeles ) SS  
City of Lawndale )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1903-016 at a regular meeting of said Council held on the 18th day of March, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Tiffany J. Israel, City Attorney



# CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Stephen N. Mandoki, City Manager   
PREPARED BY: Raylette Felton, Assistant to the City Manager/ Human Resources Director   
SUBJECT: CONSIDERATION OF CLAIM AGAINST THE CITY

## BACKGROUND

The City of Lawndale received a claim for property damage filed by Darren Holman (Claimant) on January 30, 2019. The claimant alleged that on January 17, 2019, his personal vehicle was damaged on Hawthorne Boulevard and 162<sup>nd</sup> Street. Claimant alleged that the weathering of the roadway caused damage to her vehicle.

## STAFF REVIEW

This claim was referred to the City's liability insurance carrier (Carl Warren & Company) for review and investigation. Based on a thorough investigation completed by Carl Warren, it was determined that the liability for the claim could not be assigned to the City. Carl Warren & Company has recommended that the City reject the claim as filed.

## COMMISSION REVIEW

N/A

## LEGAL REVIEW

N/A

## FUNDING

N/A

## RECOMMENDATION

Staff recommends that the City Council reject the claim filed by Darren Holman and instruct staff to process the appropriate correspondence to the claimant.

Attachments: 1). Claim for Damages to Person or Property – Darren Holman  
Rejection Notice – Holman vs. Lawndale - (1990580 LMG)



CITY OF LAWNDALE
CLAIM FOR DAMAGES TO PERSON OR PROPERTY

Reserve for Filing Stamp

File with the City Clerk
14717 Burin Ave., Lawndale, CA 90260
(310) 973-3200, Fax: (310) 644-4556

19 JAN 30 2:43 PM

Claim No.: \_\_\_\_\_

Instructions:

- 1. Claims for death, injury to person or to personal property must be filed not later than six (6) months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence. (Gov. Code Sec. 911.2)
3. Read entire claim form before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.
7. Claim must be filed with the City Clerk. (Gov. Code Sec. 915a)

Table with 4 columns: CITY OF LAWNDALE, Claimant's Name (DARREN HOLMAN), Claimant's Occupation (FINANCE), Claimant's Home Address (redacted), Claimant's Home Phone # (redacted), Claimant's Business Address (N/A), Claimant's Business Phone # (redacted).

Address and telephone number to which you desire notices or communications to be sent regarding this claim:

[Redacted address and phone number]

When did DAMAGE or INJURY occur? Date: 1/17/19 Time: 3:45 pm
If claim is for Equitable Indemnity, give date claimant served with the complaint: Date:
Names of any city employees involved in INJURY or DAMAGE

Where did DAMAGE or INJURY occur? Describe fully, and locate on diagram on reverse side of this sheet. Where appropriate, give street names and address and measurements from landmarks:

HAWTHORNE BLVD & 162ND ST

Describe in detail how the DAMAGE or INJURY occurred.

THERE WAS A MAJOR POT HOLE IN THE INTERSECTION, WHICH I HIT, BLOWING TWO TIRES

Why do you claim the city is responsible?

THE CITY HAD MADE CUTS IN THE STREET, WHICH CAUSED THE POT HOLE TO FORM DURING RECENT RAINS. IT HAD BEEN REPAIRED AT THE TIME I TOOK THE ATTACHED PHOTOS ON 1/23/19

Describe in detail each INJURY or DAMAGE

TWO TIRES WERE PUNCTURED & A REALIGNMENT WAS REQUIRED (DESTROYED)

\$560

The amount claimed, as of the date of presentation of this claim, is computed as follows:

Damages incurred to date (exact):	\$ <del>12874</del>	Estimated prospective damages as far as known:	\$ <del>0</del>
Damage to property	\$ 560-	Future expenses for medical and hospital care	\$
Expenses for medical and hospital care	\$	Future loss of earnings	\$
Loss of Earnings	\$	Other prospective special damages	\$
Special Damages for	\$	Prospective general damages	\$
		Total estimate prospective damages	\$
General Damages	\$		
Total Damages incurred to date	\$ 560-		
Total amount claimed as of date of presentation of this claim			\$ 560-

Was damage and/or injury investigated by police? NO If so, what city? \_\_\_\_\_ File #: \_\_\_\_\_

Were paramedics or ambulance called? NO If so, name city or ambulance \_\_\_\_\_

If injured, state date, time, N/A

name and address of doctor of your first visit N/A

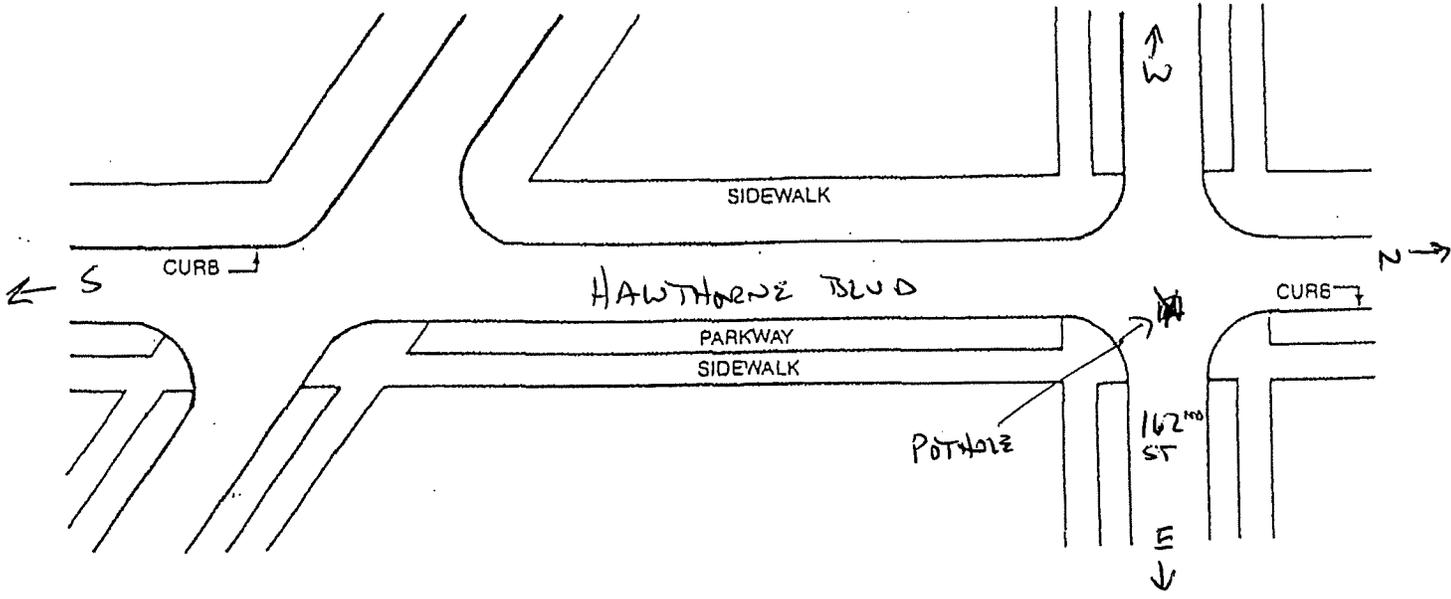
WITNESSES to DAMAGE or INJURY: List all persons and addresses of person known to have information:

Name PETER DUNY Address [REDACTED] Phone [REDACTED]  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

DOCTORS and HOSPITALS:

Hospital N/A Address \_\_\_\_\_ Date of Hospitalization \_\_\_\_\_  
 Doctor N/A Address \_\_\_\_\_ Date of Treatment \_\_\_\_\_  
 Doctor N/A Address \_\_\_\_\_ Date of Treatment \_\_\_\_\_

For all accident claims place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If city vehicle was involved, designate by letter "A" location of city vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw city vehicle; location of city vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X". NOTE: if diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his/her behalf giving relationship to Claimant:

Typed/Printed Name

Date

[REDACTED SIGNATURE]

DARREN L HOLMAN

1/28/19



**CARL WARREN & COMPANY**  
Claims Management and Solutions

February 27, 2019

TO: City of Lawndale

ATTENTION: Shaundra Burnam

RE: Claim : Holman vs. City of Lawndale  
Claimant : **Darren Holman**  
Member : Lawndale  
Date of Event : 1-17-2019  
Claim Number : 1990580 LMG

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

- **CLAIM REJECTION: Send a standard rejection letter to the claimant.**

Please include a Proof of Mailing with your rejection notice to the claimant. Please provide us with a copy of the Notice of Rejection and copy of the Proof of Mailing. If you have any questions feel free to contact the assigned adjuster or the undersigned supervisor.

Very Truly Yours,

CARL WARREN & CO.

Emily Gutierrez  
Claims Supervisor

**RESOLUTION NO. CC-1903-012  
A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF LAWNSDALE, CALIFORNIA  
AUTHORIZING CERTAIN CLAIMS AND DEMANDS  
IN THE SUM OF \$608,019.70**

THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Finance Director, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the following claims and demands are hereby authorized in the accounts herein after set forth.

Effective Date: March 18th, 2019

Certified by:

\_\_\_\_\_  
Marla Pendleton, Finance Director

PASSED, APPROVED AND ADOPTED this 18th day of March, 2019.

\_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

State of California            )  
County of Los Angeles        )       SS  
City of Lawnsdale            )

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawnsdale, California, do hereby certify that the City Council of the City of Lawnsdale duly approved and adopted the foregoing Resolution No.

CC-1903-012 at a regular meeting of said Council held on the 18th day of March, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

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Rhonda Hofmann Gorman, City Clerk

# Check Register Report

Date: 03/13/2019  
Time: 7:58 am  
Page: 1

CITY OF LAWNSDALE

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
197085	02/28/2019	Reconciled		7180	ACQUITEMPS	TEMPORARY STAFFING-ACCTG CLERK	410.69
197086	02/28/2019	Printed		5627	CHRISTINA BROOME	INSTRUCTOR FEES-SR YOGA	195.00
197087	02/28/2019	Printed		6565	TONY DETTORE	ENTERTAINMENT-SR LUNCHEON	160.00
197088	02/28/2019	Reconciled		4792-PWD	FEDEX OFFICE	PLAN COPIES-HOUSE ON BURIN AVE	84.34
197089	02/28/2019	Reconciled		6636	FRONTIER COMMUNICATIONS	FAX-PHONE CHARGES	79.14
197090	02/28/2019	Reconciled		0441	GOLDEN STATE WATER CO.	UTILITIES - WATER	2,867.52
197091	02/28/2019	Reconciled		0323	LEGACY TRAVEL & TOURS	DEPOSIT-SR TRAVEL	500.00
197092	02/28/2019	Reconciled		6015	LAYNE NATALE	INSTRUCTOR FEE-SR FITNESS	520.00
197093	02/28/2019	Reconciled		0367	OFFICE DEPOT	OFFICE SUPPLIES - CSD	559.72
197094	02/28/2019	Printed		6815	OOH LA-LA FACE PAINTING	DEPOSIT-FACE PAINTERS	25.00
197095	02/28/2019	Reconciled		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITIES - GAS	2,653.56
197096	02/28/2019	Reconciled		4142	TIME WARNER CABLE	BCF FIBER METRO E/FIBER I-NET	2,131.90
197097	02/28/2019	Reconciled		6865	U.S. BANK PARS ACC #6745051500	EXCESS BENEFIT PLAN	22,500.00
197098	03/07/2019	Printed		0115	AT & T	LONG DISTANCE SVC-FEB 2019	14.10
197099	03/07/2019	Void	03/12/2019	0613	BERICOM IT & DESIGN	NETWORK/COMPUTER SUPPORT-FEB19	0.00
197100	03/07/2019	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES-W GREEN PARK	168.83
197101	03/07/2019	Printed		0323	LEGACY TRAVEL & TOURS	BAL-SR TRAVEL-NEWPORT BEACH	3,616.00
197102	03/07/2019	Printed		7202	ROBIN MARZETT	REFUND FEE-EVENT CANCELLATION	960.00
197103	03/07/2019	Reconciled		2862	MARC SALDANA	INSTRUCTOR FEE-SR TAI CHI	260.00
197104	03/07/2019	Reconciled		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES - FEB 2019	10,500.69
197105	03/07/2019	Reconciled		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES - FEB 2019	1,957.65
197106	03/07/2019	Reconciled		3672-FLEET	U.S. BANK VOYAGER FLEET SYS	ACCOUNT PAYMENT - VEHICLE FUEL	2,347.35
197107	03/07/2019	Printed		3672-CMD	U.S. BANK	CREDIT ACCOUNT PAYMENT	119.49
197108	03/07/2019	Printed		3672-CSD	U.S. BANK	CREDIT ACCOUNT PAYMENT	644.67
197109	03/07/2019	Printed		3672-FIN	U.S. BANK	CREDIT ACCOUNT PAYMENT	65.69
197110	03/07/2019	Printed		3672-RSD	U.S. BANK	CREDIT ACCOUNT PAYMENT	500.66
197111	03/07/2019	Printed		3672-CSD	U.S. BANK	CREDIT ACCOUNT PAYMENT	167.05
197112	03/12/2019	Printed		0613	BERICOM IT & DESIGN	NETWORK/COMPUTER SUPPORT-FEB19	10,527.60
197113	03/18/2019	Printed		2615	A-THRONE CO., INC	PORTABLE RESTROOM-MCKENZIE GRD	88.95
197114	03/18/2019	Printed		1056	AT&T GLOBAL SERVICES, INC.	LABOR/MAINTENANCE	325.00
197115	03/18/2019	Printed		6608	BELLAGIO CAR WASH	VEHICLE MAINTENANCE-CAR WASH	20.00
197116	03/18/2019	Printed		6608	BELLAGIO CAR WASH	VEHICLE MAINTENANCE-MSD	15.00
197117	03/18/2019	Printed		0614	BLUEPRINT SERVICE & SUPPLY CO.	STREET IMPROVEMENT-PHASE III	56.79
197118	03/18/2019	Printed		0163	CAPITAL OF SOUTH BAY INC.	LIGHTING SUPPLIES-CITY HALL	88.61
197119	03/18/2019	Printed		7171	POYIN CHEUNG	REFUND FEE-CONST/DEMO DEPOSIT	2,160.00
197120	03/18/2019	Printed		5361	ROSALIND COOK	INSTRUCTOR FEE-LINE DANCE	182.70
197121	03/18/2019	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE SVC-JAN 2019	1,517.48
197122	03/18/2019	Printed		3886	SIRLEY CUEVAS	PLANNING COMMISSION STIPEND	50.00
197123	03/18/2019	Printed		5362	DUNCAN, JOSHUA	INSTRUCTOR FEE-MARTIAL ARTS	1,512.70
197124	03/18/2019	Printed		0920	ENVIRONMENTAL CHARTER H.S.	REFUND FEE-FACILITY DEPOSIT	1,250.00
197125	03/18/2019	Printed		6684	FARMER BROTHERS CO.	COFFEE SERVICE - FEB 2019 PWD	152.82

# Check Register Report

Date: 03/13/2019  
Time: 7:58 am  
Page: 2

**CITY OF LAWDALE**

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>WELLS FARGO BANK N.A Checks</b>							
197126	03/18/2019	Printed		7052	AMALEA FISHER	INSTRUCTOR FEE-SR. FITNESS	260.00
197127	03/18/2019	Printed		7198	LIZBETH GUZMAN	REFUND FEE-FACILITY DEPOSIT	500.00
197128	03/18/2019	Printed		3377	H F & H CONSULTANTS, LLC	PROFESSIONAL SVCS-JAN 2019	7,216.08
197129	03/18/2019	Printed		6970	SKY HALL	REFUND FEE-SECURITY SVC DEP.	301.18
197130	03/18/2019	Printed		4796	ERICA HARBISON	PRSSC STIPEND	50.00
197131	03/18/2019	Printed		2004	HARTZOG & CRABILL INCORPORATED	TRAFFIC SIGNAL MODIFICATION	7,052.50
197132	03/18/2019	Printed		0831	HILTON FARNKOPF & HOBSON	SOLID WASTE MGMT SVC-JAN 2019	3,952.75
197133	03/18/2019	Printed		7203	HUFCOR, INC.	REPAIR STUCK PARTITION-CSD	680.00
197134	03/18/2019	Printed		6331	GRACE HUIZAR	REIMBURSE EXPENSES-MILEAGE	79.00
197135	03/18/2019	Printed		6051	INFANTE BROS LAWNMOVER SHOP	STUMP GRINDER-ENGINE & REPAIR	3,207.40
197136	03/18/2019	Printed		6051	INFANTE BROS LAWNMOVER SHOP	SVC/REPAIR-TAMPER PLATE	215.04
197137	03/18/2019	Printed		3071	JEROME JOHNSON	BASKETBALL REFEREE SV-FEB 2019	1,590.00
197138	03/18/2019	Printed		0211	L.A. NEWSPAPER GROUP	DB 2-75 - LEGAL ADV - 02/21/19	109.95
197139	03/18/2019	Printed		7199	CYNTHIA LEWIS	REFUND FEE - FACILITY DEPOSIT	1,250.00
197140	03/18/2019	Printed		7204	NANCY LOPEZ	REFUND FEE-FACILITY DEPOSIT	500.00
197141	03/18/2019	Printed		0308	LOS ANGELES COUNTY	PUBLIC SAFETY SVC-JAN 2019	438,936.55
197142	03/18/2019	Printed		0308	LOS ANGELES COUNTY	EVENT SECURITY SERVICES	779.38
197143	03/18/2019	Printed		0308	LOS ANGELES COUNTY	HEARING OFFICER FEES-02/05/19	180.00
197144	03/18/2019	Printed		0308	LOS ANGELES COUNTY	EVENT SECURITY SERVICE	448.82
197145	03/18/2019	Printed		0337	MANAGED HEALTH NETWORK	EMP. ASSISTANT PROGRAM-MARCH19	94.05
197146	03/18/2019	Printed		6134	JOHN MARTINEZ	PLANNING COMMISSION STIPEND	50.00
197147	03/18/2019	Printed		6428	MINUTEMAN PRESS OF GARDENA	BUSINESS CARDS TEMPLATES	1,033.16
197148	03/18/2019	Printed		1050	UFFE MOLLER	PLANNING COMMISSION STIPEND	50.00
197149	03/18/2019	Printed		6809	NATIONAL TRENCH SAFETY	PERMA PATCH-COLD MIX-POTHoles	1,806.76
197150	03/18/2019	Printed		7159	NOHO CONSTRUCTORS	DEMO/REMOVAL-BURIN AVE HOUSE	40,660.00
197151	03/18/2019	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES - CSD	55.02
197152	03/18/2019	Printed		6815	OOH LA-LA FACE PAINTING	DEPOSIT * FACE PAINTERS	620.00
197153	03/18/2019	Printed		1140	PACIFIC TIRE SERVICE	REPAIR FLAT TIRE-VEH #469	255.00
197154	03/18/2019	Printed		7200	SANDRA PONCE	REFUND FEE-RES. PROPERTY RPT	205.30
197155	03/18/2019	Printed		7047	PRECISION AUTO CARE, INC	VEHICLE MAINTENANCE-VEH #491	64.11
197156	03/18/2019	Printed		6123	PRUDENTIAL OVERALL SUPPLY	CLEANING SUPPLIES - PWD	169.83
197157	03/18/2019	Printed		6123	PRUDENTIAL OVERALL SUPPLY	UNIFORM CLEANING-PWD	35.68
197158	03/18/2019	Printed		6698	SHIRLEY RUDOLPH	PRSSC STIPEND	100.00
197159	03/18/2019	Printed		2051	MADONNA SITKA	PRSSC STIPEND	100.00
197160	03/18/2019	Printed		6680	SCOTT SMITH	PLANNING COMMISSION STIPEND	50.00
197161	03/18/2019	Printed		4533	SOUTH BAY LANDSCAPING INC	LANDSCAPING SERVICES-FEB 2019	18,775.00
197162	03/18/2019	Printed		0849	THE SAFEMART OF SO CAL INC	KEY / LOCK SUPPLIES	52.50
197163	03/18/2019	Printed		0458	THE SALVATION ARMY	(62) MEALS ON WHEELS	62.00
197164	03/18/2019	Printed		0469	U.S. POSTAL SERVICE	PERMIT #34 RENEWAL	235.00
197165	03/18/2019	Printed		2883	UNDERGROUND SERVICE ALERT SC	STATE FEE-REGULATORY COSTS	532.61
197166	03/18/2019	Printed		2883	UNDERGROUND SERVICE ALERT SC	(179) DIG ALERT TICKETS	305.35

# Check Register Report

Date: 03/13/2019  
 Time: 7:58 am  
 Page: 3

**CITY OF LAWDALE**

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>WELLS FARGO BANK N.A Checks</b>							
197167	03/18/2019	Printed		0480	VISTA PAINT	GRAFFITI SUPPLIES	174.89
197168	03/18/2019	Printed		6916	BARBARA A WHITE	REFUND FEE-FACILITY DEPOSIT	500.00
197169	03/18/2019	Printed		7201	GREGORY WINER	REFUND FEE-CONST/DEMO DEPOSIT	2,298.09
197170	03/18/2019	Printed		6697	DANIEL WOODS	PRSSC STIPEND	100.00
197171	03/18/2019	Printed		1140	PACIFIC TIRE SERVICE	(2) NEW TIRES - VEH #491	370.00
<b>Total Checks: 87</b>						<b>Checks Total (excluding void checks):</b>	<b>608,019.70</b>
<b>Total Payments: 87</b>						<b>Bank Total (excluding void checks):</b>	<b>608,019.70</b>
<b>Total Payments: 87</b>						<b>Grand Total (excluding void checks):</b>	<b>608,019.70</b>

**Edit List of Invoices - Summary**

Date: 02/28/2019

Time: 9:31 am

Page: 1

City of Lawndale

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
69993	ACCONTEMPS	52904406	02/28/2019		02/26/2019	TEMPORARY STAFFING-ACCTG (	410.69
						Vendor Total:	<u>410.69</u>
69994	CHRISTINA BROOME	FEB 2019B	02/28/2019	00016979	02/27/2019	INSTRUCTOR FEES-SR YOGA	195.00
						Vendor Total:	<u>195.00</u>
69995	TONY DETTORE	03/15/2019	02/28/2019		02/22/2019	ENTERTAINMENT-SR LUNCHEON	160.00
						Vendor Total:	<u>160.00</u>
69996	FEDEX OFFICE	037000005596	02/28/2019		12/19/2018	PLAN COPIES-HOUSE ON BURIN	84.34
						Vendor Total:	<u>84.34</u>
69997	FRONTIER COMMUNICATIONS	02/19/2019	02/28/2019		02/19/2019	FAX-PHONE CHARGES	79.14
						Vendor Total:	<u>79.14</u>
69998	GOLDEN STATE WATER CO.	FEB 2019	02/28/2019		02/19/2019	UTILITIES - WATER	2,867.52
						Vendor Total:	<u>2,867.52</u>
69999	LEGACY TRAVEL & TOURS	2607-RIVERSIDE RESORT	02/28/2019		02/26/2019	DEPOSIT-SR TRAVEL	500.00
						Vendor Total:	<u>500.00</u>
70000	LAYNE NATALE	2-2019	02/28/2019	00017007	02/26/2019	INSTRUCTOR FEE-SR FITNESS	520.00
						Vendor Total:	<u>520.00</u>
70001	OFFICE DEPOT	261981062001	02/28/2019		01/21/2019	OFFICE SUPPLIES - FIN	246.36
70002	OFFICE DEPOT	265412709001	02/28/2019		01/28/2019	OFFICE SUPPLIES - FIN	100.92
70003	OFFICE DEPOT	268090782001	02/28/2019		01/31/2019	OFFICE SUPPLIES - FIN	30.79
70004	OFFICE DEPOT	269486033001	02/28/2019		02/06/2019	OFFICE SUPPLIES - FIN	67.30
70005	OFFICE DEPOT	271510756001	02/28/2019		02/08/2019	OFFICE SUPPLIES - CSD	114.35
						Vendor Total:	<u>559.72</u>
70006	OOH LA-LA FACE PAINTING	42719-YOUTH PARADE	02/28/2019		02/19/2019	DEPOSIT-FACE PAINTERS	25.00
						Vendor Total:	<u>25.00</u>
70007	SOUTHERN CALIFORNIA GAS CO.	FEB 2019A	02/28/2019		02/21/2019	UTILITIES - GAS	2,653.56
						Vendor Total:	<u>2,653.56</u>
70008	TIME WARNER CABLE	8448300040234046-FEB 19	02/28/2019		02/21/2019	BCF FIBER METRO E/FIBER I-NE1	2,131.90
						Vendor Total:	<u>2,131.90</u>
70009	U.S. BANK PARS ACC #6745051500	022719	02/28/2019		02/27/2019	EXCESS BENEFIT PLAN	22,500.00
						Vendor Total:	<u>22,500.00</u>

# Edit List of Invoices - Summary

Date: 02/28/2019

Time: 9:31 am

Page: 2

City of Lawndale

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
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Grand Total: 32,686.87

Less Credit Memos: 0.00

Net Total: 32,686.87

Less Hand Check Total: 0.00

Outstanding Invoice Total: 32,686.87

Total Invoices: 17

### Edit List of Invoices - Summary

Date: 03/07/2019

Time: 9:27 am

Page: 1

City of Lawndale

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
70010	AT & T		03/07/2019		02/25/2019	LONG DISTANCE SVC-FEB 2019	14.10
		030-303-2084-001-02/25/2019					14.10
						Vendor Total:	14.10
70011	BERICOM IT & DESIGN		03/07/2019	00017015	03/04/2019	NETWORK/COMPUTER SUPPORT	10,527.60
		620					10,527.60
						Vendor Total:	10,527.60
70012	FRONTIER COMMUNICATIONS		03/07/2019		02/28/2019	PHONE CHARGES-W GREEN PAF	168.83
		310-371-6930					168.83
						Vendor Total:	168.83
70013	LEGACY TRAVEL & TOURS		03/07/2019	00017035	03/03/2019	BAL-SR TRAVEL-NEWPORT BEAC	546.00
		B0490					546.00
70014	LEGACY TRAVEL & TOURS		03/07/2019		03/03/2019	BAL-SR TRAVEL-NEWPORT BEAC	3,070.00
		B0490A					3,070.00
						Vendor Total:	3,616.00
70015	ROBIN MARZETT		03/07/2019		03/05/2019	REFUND FEE-EVENT CANCELLA1	960.00
		F/71991					960.00
						Vendor Total:	960.00
70016	MARC SALDANA		03/07/2019	00016978	03/05/2019	INSTRUCTOR FEE-SR TAI CHI	260.00
		FEB 2019					260.00
						Vendor Total:	260.00
70017	SOUTHERN CALIFORNIA EDISON CO.		03/07/2019		03/04/2019	UTILITIES - FEB 2019	10,500.69
		FEB 2019B					10,500.69
70018	SOUTHERN CALIFORNIA EDISON CO.		03/07/2019		03/05/2019	UTILITIES - FEB 2019	1,957.65
		FEB 2019C					1,957.65
						Vendor Total:	12,458.34
70023	U.S. BANK VOYAGER FLEET SYS		03/07/2019	00017033	02/24/2019	ACCOUNT PAYMENT - VEHICLE F	294.59
		86932 2446-02/24/19-CSD					294.59
70024	U.S. BANK VOYAGER FLEET SYS		03/07/2019		02/24/2019	ACCOUNT PAYMENT - VEHICLE F	743.26
		86932-2446-02/24/19-MSD					743.26
70025	U.S. BANK VOYAGER FLEET SYS		03/07/2019	00016968	02/24/2019	ACCOUNT PAYMENT - VEHICLE F	1,309.50
		86932-2446-02/24/19-PWD					1,309.50
						Vendor Total:	2,347.35
70019	U.S. BANK		03/07/2019		02/22/2019	CREDIT ACCOUNT PAYMENT	119.49
		4246-0445-5575-9426-02/22/2019					119.49
						Vendor Total:	119.49
70021	U.S. BANK		03/07/2019	00017025	03/06/2019	CREDIT ACCOUNT PAYMENT	644.67
		4246-0445-5572-5047-FEB 2019					644.67
						Vendor Total:	644.67
70020	U.S. BANK		03/07/2019		02/22/2019	CREDIT ACCOUNT PAYMENT	65.69
		4246-0445-5572-5039-02/22/19					65.69
						Vendor Total:	65.69
70022	U.S. BANK		03/07/2019	0017026A	02/22/2019	CREDIT ACCOUNT PAYMENT	500.66
		4246-0445-5575-5267-02/22/2019					500.66
						Vendor Total:	500.66

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City of Lawndale

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount	
							Grand Total:	31,682.73
							Less Credit Memos:	0.00
							Net Total:	31,682.73
							Less Hand Check Total:	0.00
							Outstanding Invoice Total:	31,682.73

Total Invoices: 16

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City of Lawndale

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
70026	U.S. BANK		03/07/2019		02/22/2019	CREDIT ACCOUNT PAYMENT	40.01
		4246044555725047-02/22/19-CSDA					
70027	U.S. BANK		03/07/2019		02/22/2019	CREDIT ACCOUNT PAYMENT	127.04
		4246044555725047-02/22/19-CSDB					
						Vendor Total:	167.05

Grand Total: 167.05

Less Credit Memos: 0.00

Net Total: 167.05

Less Hand Check Total: 0.00

Outstanding Invoice Total: 167.05

Total Invoices: 2

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
70047	AT&T GLOBAL SERVICES, INC.	SB116943	03/18/2019	00017013	02/20/2019	LABOR/MAINTENANCE	325.00
						Vendor Total:	<u>325.00</u>
70028	A-THRONE CO., INC	567778	03/18/2019	00017017	02/27/2019	PORTABLE RESTROOM-MCKENZ	88.95
						Vendor Total:	<u>88.95</u>
70048	BELLAGIO CAR WASH	FEB 2019	03/18/2019		03/06/2019	VEHICLE MAINTENANCE-MSD	15.00
70049	BELLAGIO CAR WASH	JAN 2019	03/18/2019		03/06/2019	VEHICLE MAINTENANCE-CAR W/	20.00
						Vendor Total:	<u>35.00</u>
70029	BLUEPRINT SERVICE & SUPPLY CO.	223461	03/18/2019		02/19/2019	STREET IMPROVEMENT-PHASE I	56.79
						Vendor Total:	<u>56.79</u>
70050	CAPITAL OF SOUTH BAY INC.	409460	03/18/2019	00016967	03/11/2019	LIGHTING SUPPLIES-CITY HALL	43.19
70051	CAPITAL OF SOUTH BAY INC.	409192	03/18/2019		02/21/2019	LIGHTING SUPPLIES-CITY HALL	45.42
						Vendor Total:	<u>88.61</u>
70052	POYIN CHEUNG	F/69459	03/18/2019		02/20/2019	REFUND FEE-CONST/DEMO DEP	2,160.00
						Vendor Total:	<u>2,160.00</u>
70030	ROSALIND COOK	1102-2019	03/18/2019	00016995	03/05/2019	INSTRUCTOR FEE-LINE DANCE	182.70
						Vendor Total:	<u>182.70</u>
70037	COUNTY OF LA DEPT OF PUBLIC WK	PW-19021103601	03/18/2019	00016972	02/11/2019	INDUSTRIAL WASTE SVC-JAN 20	1,517.48
						Vendor Total:	<u>1,517.48</u>
70053	SIRLEY CUEVAS	02/27/2019	03/18/2019	00016940	02/27/2019	PLANNING COMMISSION STIPEN	50.00
						Vendor Total:	<u>50.00</u>
70054	DUNCAN, JOSHUA	1-2019	03/18/2019	00016991	02/21/2019	INSTRUCTOR FEE-MARTIAL ART	1,512.70
						Vendor Total:	<u>1,512.70</u>
70055	ENVIRONMENTAL CHARTER H.S.	F/71697	03/18/2019		02/26/2019	REFUND FEE-FACILITY DEPOSIT	1,250.00
						Vendor Total:	<u>1,250.00</u>
70056	FARMER BROTHERS CO.	68768066	03/18/2019		02/11/2019	COFFEE SERVICE - FEB 2019 PW	152.82
						Vendor Total:	<u>152.82</u>
70031	AMALEA FISHER	FEB 2019	03/18/2019	00017008	03/05/2019	INSTRUCTOR FEE-SR. FITNESS	260.00
						Vendor Total:	<u>260.00</u>
70057	LIZBETH GUZMAN	F/71469	03/18/2019		02/26/2019	REFUND FEE-FACILITY DEPOSIT	500.00
						Vendor Total:	<u>500.00</u>

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
70060	H F & H CONSULTANTS, LLC	9716134	03/18/2019	00016952	02/15/2019	PROFESSIONAL SVCS-JAN 2019	7,216.08
						Vendor Total:	7,216.08
70032	SKY HALL	F/70950	03/18/2019		03/05/2019	REFUND FEE-SECURITY SVC DEI	301.18
						Vendor Total:	301.18
70058	ERICA HARBISON	02/25/2019	03/18/2019	00017000	02/25/2019	PRSSC STIPEND	50.00
						Vendor Total:	50.00
70059	HARTZOG & CRABILL INCORPORATED	18-0372	03/18/2019	00017122	02/14/2019	TRAFFIC SIGNAL MODIFICATION	7,052.50
						Vendor Total:	7,052.50
70061	HILTON FARNKOPF & HOBSON	9716122	03/18/2019	00016974	02/15/2019	SOLID WASTE MGMT SVC-JAN 20	3,952.75
						Vendor Total:	3,952.75
70033	HUFCOR, INC.	219CA18	03/18/2019		02/28/2019	REPAIR STUCK PARTITION-CSD	680.00
						Vendor Total:	680.00
70034	GRACE HUIZAR	JAN-MAR 2019	03/18/2019		03/11/2019	REIMBURSE EXPENSES-MILEAGI	79.00
						Vendor Total:	79.00
70035	INFANTE BROS LAWNMOVER SHOP	29378	03/18/2019	00017128	03/05/2019	STUMP GRINDER-ENGINE & REP.	3,207.40
70062	INFANTE BROS LAWNMOVER SHOP	29418	03/18/2019		02/21/2019	SVC/REPAIR-TAMPER PLATE	215.04
						Vendor Total:	3,422.44
70063	JEROME JOHNSON	02242019	03/18/2019	00017116	02/26/2019	BASKETBALL REFEREE SV-FEB 2	1,590.00
						Vendor Total:	1,590.00
70065	L.A. NEWSPAPER GROUP	AD#00011238667-5007750-CCD	03/18/2019	00016925	02/21/2019	DB 2-75 - LEGAL ADV - 02/21/19	109.95
						Vendor Total:	109.95
70066	CYNTHIA LEWIS	F/68693	03/18/2019		02/26/2019	REFUND FEE - FACILITY DEPOSIT	1,250.00
						Vendor Total:	1,250.00
70036	NANCY LOPEZ	F/71835	03/18/2019		03/05/2019	REFUND FEE-FACILITY DEPOSIT	500.00
						Vendor Total:	500.00
70038	LOS ANGELES COUNTY	192774CY	03/18/2019		02/16/2019	EVENT SECURITY SERVICE	448.82
70039	LOS ANGELES COUNTY	192536CY	03/18/2019		03/07/2019	PUBLIC SAFETY SVC-JAN 2019	438,936.55
70040	LOS ANGELES COUNTY	191681CY	03/18/2019		02/09/2019	EVENT SECURITY SERVICES	779.38
70064	LOS ANGELES COUNTY	192733CC	03/18/2019		02/05/2019	HEARING OFFICER FEES-02/05/19	180.00
						Vendor Total:	440,344.75

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
70100	MANAGED HEALTH NETWORK	PRM-035679	03/18/2019		03/12/2019	EMP. ASSISTANT PROGRAM-MAF	94.05
						Vendor Total:	<u>94.05</u>
70068	JOHN MARTINEZ	02/27/2019	03/18/2019	00016941	02/27/2019	PLANNING COMMISSION STIPEN	50.00
						Vendor Total:	<u>50.00</u>
70069	MINUTEMAN PRESS OF GARDENA	17133-KOHONO, O.	03/18/2019	00016929	03/04/2019	125 BUSINESS CARD IMPRINTS	42.71
70070	MINUTEMAN PRESS OF GARDENA	17106	03/18/2019	00016929	02/22/2019	BUSINESS CARDS TEMPLATES	990.45
						Vendor Total:	<u>1,033.16</u>
70071	UFFE MOLLER	02/27/2019	03/18/2019	00016942	02/27/2019	PLANNING COMMISSION STIPEN	50.00
						Vendor Total:	<u>50.00</u>
70072	NATIONAL TRENCH SAFETY	0766247	03/18/2019	00017127	02/27/2019	PERMA PATCH-COLD MIX-POTHC	1,806.76
						Vendor Total:	<u>1,806.76</u>
70073	NOHO CONSTRUCTORS	100126	03/18/2019	00017119	02/26/2019	DEMO/REMOVAL-BURIN AVE HOI	40,660.00
						Vendor Total:	<u>40,660.00</u>
70074	OFFICE DEPOT	274552325001	03/18/2019		02/15/2019	OFFICE SUPPLIES - CSD	55.02
						Vendor Total:	<u>55.02</u>
70075	OOH LA-LA FACE PAINTING	42719D	03/18/2019		02/19/2019	DEPOSIT * FACE PAINTERS	620.00
						Vendor Total:	<u>620.00</u>
70076	PACIFIC TIRE SERVICE	110158	03/18/2019		02/28/2019	(2) NEW TIRES - VEH #491	370.00
70077	PACIFIC TIRE SERVICE	109989	03/18/2019		02/20/2019	REPLACE (1) TIRE-VEH #481	135.00
70078	PACIFIC TIRE SERVICE	110100	03/18/2019		02/25/2019	REPAIR FLAT TIRE-VEH #469	120.00
						Vendor Total:	<u>625.00</u>
70079	SANDRA PONCE	F/72083	03/18/2019		02/25/2019	REFUND FEE-RES. PROPERTY R	205.30
						Vendor Total:	<u>205.30</u>
70080	PRECISION AUTO CARE, INC	0084549	03/18/2019	00016969	03/04/2019	VEHICLE MAINTENANCE-VEH #49	64.11
						Vendor Total:	<u>64.11</u>
70042	PRUDENTIAL OVERALL SUPPLY	42684848	03/18/2019	00016961	03/05/2019	UNIFORM CLEANING-PWD	35.68
70081	PRUDENTIAL OVERALL SUPPLY	42382602	03/18/2019	00016961	02/26/2019	UNIFORM CLEANING-PWD	37.06
70082	PRUDENTIAL OVERALL SUPPLY	42354319	03/18/2019	00016961	11/27/2018	UNIFORM CLEANING - PWD	60.46
70083	PRUDENTIAL OVERALL SUPPLY	42349573	03/18/2019	00016961	11/13/2018	UNIFORM CLEANING - PWD	34.31
70084	PRUDENTIAL OVERALL SUPPLY	42363249	03/18/2019		12/25/2018	CLEANING SUPPLIES - PWD	9.00
70085	PRUDENTIAL OVERALL SUPPLY	42376256	03/18/2019		02/05/2019	CLEANING SUPPLIES - PWD	5.00

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
70086	PRUDENTIAL OVERALL SUPPLY		03/18/2019		02/12/2019	CLEANING SUPPLIES - PWD	
		42378349					8.00
70087	PRUDENTIAL OVERALL SUPPLY		03/18/2019		02/19/2019	CLEANING SUPPLIES - PWD	
		42380641					8.00
70088	PRUDENTIAL OVERALL SUPPLY		03/18/2019		02/26/2019	CLEANING SUPPLIES - PWD	
		42382601					8.00
						Vendor Total:	205.51
70089	SHIRLEY RUDOLPH		03/18/2019	00016985	02/11/2019	PRSSC STIPEND	
		02/11/2019					50.00
70090	SHIRLEY RUDOLPH		03/18/2019	00016985	02/25/2019	PRSSC STIPEND	
		02/25/2019					50.00
						Vendor Total:	100.00
70091	MADONNA SITKA		03/18/2019	00016997	02/11/2019	PRSSC STIPEND	
		02/11/19					50.00
70092	MADONNA SITKA		03/18/2019	00016997	02/25/2019	PRSSC STIPEND	
		02/25/2019					50.00
						Vendor Total:	100.00
70093	SCOTT SMITH		03/18/2019	00016943	02/27/2019	PLANNING COMMISSION STIPEN	
		02/27/219					50.00
						Vendor Total:	50.00
70043	SOUTH BAY LANDSCAPING INC		03/18/2019	00016982	02/28/2019	LANDSCAPING SERVICES-FEB 20	
		18790					18,775.00
						Vendor Total:	18,775.00
70094	THE SAFEMART OF SO CAL INC		03/18/2019	00016947	02/15/2019	KEY / LOCK SUPPLIES	
		91225					52.50
						Vendor Total:	52.50
70044	THE SALVATION ARMY		03/18/2019		03/05/2019	(62) MEALS ON WHEELS	
		3095					62.00
						Vendor Total:	62.00
70041	U.S. POSTAL SERVICE		03/18/2019		03/05/2019	PERMIT #34 RENEWAL	
		22019					235.00
						Vendor Total:	235.00
70045	UNDERGROUND SERVICE ALERT SC		03/18/2019	00016948	03/01/2019	(179) DIG ALERT TICKETS	
		220190394					305.35
70095	UNDERGROUND SERVICE ALERT SC		03/18/2019		02/01/2019	STATE FEE-REGULATORY COST:	
		18DSBFEE294					532.61
						Vendor Total:	837.96
70096	VISTA PAINT		03/18/2019	00016953	02/26/2019	GRAFFITI SUPPLIES	
		2019-718669-00					174.89
						Vendor Total:	174.89
70046	BARBARA A WHITE		03/18/2019		03/05/2019	REFUND FEE-FACILITY DEPOSIT	
		F/72123					500.00
						Vendor Total:	500.00
70097	GREGORY WINER		03/18/2019		02/27/2019	REFUND FEE-CONST/DEMO DEP	
		F/67065					2,298.09
						Vendor Total:	2,298.09
70098	DANIEL WOODS		03/18/2019	00016986	02/11/2019	PRSSC STIPEND	
		02/11/2019					50.00
70099	DANIEL WOODS		03/18/2019	00016986	02/25/2019	PRSSC STIPEND	
		02/25/2019					50.00

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
Vendor Total:							100.00
Grand Total:							543,483.05
Less Credit Memos:							0.00
Net Total:							543,483.05
Less Hand Check Total:							0.00
Outstanding Invoice Total:							543,483.05

Total Invoices: 72

**INVOICE APPROVAL LIST BY FUND REPORT**

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**CITY OF LAWNSDALE**

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 100 General Fund</b>							
<b>Dept: 000</b>							
100-000-421.100	Planning Fees - General						
	PONCE/SANDRA//	F/72083	REFUND FEE-RES. PROPERTY RPT	197154	03/18/2019	03/18/2019	205.30
							<b>205.30</b>
100-000-425.101	Community Center Rental Fees						
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	-5.00
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	266.00
							<b>261.00</b>
100-000-425.102	CC-Administration Fees						
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	15.00
							<b>15.00</b>
100-000-425.103	CC - Recreation Staff Fees						
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	56.00
							<b>56.00</b>
100-000-425.104	CC - Maintenance Fees						
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	30.00
							<b>30.00</b>
100-000-425.105	CC - Utility Fees						
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	6.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
100-000-425.106	CC - Rental Insurance Fees						<b>6.00</b>
	MARZETT/ROBIN//	F/71991	REF. FEE-EVENT CANCELLATION	197102	03/07/2019	03/07/2019	11.00
							<b>11.00</b>
						<b>Total Dept. 000:</b>	<b>584.30</b>

**Dept: 110 City Council**

100-110-510.100	Office Supplies						
	U.S. BANK///	4246-0445-5575-9426-02/22/2019	CREDIT ACCOUNT PAYMENT	197107	03/07/2019	03/07/2019	52.56
	U.S. BANK///	4246-0445-5575-9426-02/22/2019	CREDIT ACCOUNT PAYMENT	197107	03/07/2019	03/07/2019	26.96
	U.S. BANK///	4246-0445-5575-9426-02/22/2019	CREDIT ACCOUNT PAYMENT	197107	03/07/2019	03/07/2019	39.97
							<b>119.49</b>
						<b>Total Dept. City Council:</b>	<b>119.49</b>

**Dept: 130 City Clerk**

100-130-510.400	Subscriptions/Publications						
	U.S. BANK///	4246-0445-5572-5039-02/22/19	CREDIT ACCOUNT PAYMENT	197109	03/07/2019	03/07/2019	-1,539.99
	U.S. BANK///	4246-0445-5572-5039-02/22/19	CREDIT ACCOUNT PAYMENT	197109	03/07/2019	03/07/2019	1,539.99
							<b>0.00</b>
100-130-530.500	Legal Ads						
	L.A. NEWSPAPER GROUP	AD#00011238667-5007750-CCD	DB 2-75 - LEGAL ADV - 02/21/19	197138	03/18/2019	03/18/2019	109.95

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CITY OF LAWDALE

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							<b>109.95</b>

**Total Dept. City Clerk: 109.95**

**Dept: 140 City Manager**

100-140-505.700 City Paid Insurance

	MANAGED HEALTH NETWORK	PRM-035679	EMP. ASSIST PROGRAM-MARCH19	197145	03/18/2019	03/18/2019	94.05
							<b>94.05</b>

**Total Dept. City Manager: 94.05**

**Dept: 160 General Operations**

100-160-505.200 Retirement

	U.S. BANK PARS ACC #6745051500	022719	EXCESS BENEFIT PLAN	197097	02/28/2019	02/28/2019	22,500.00
							<b>22,500.00</b>

100-160-510.100 Office Supplies

	MINUTEMAN PRESS OF GARDENA///	17133-KOHONO, O.	125 BUSINESS CARD IMPRINTS	197147	03/18/2019	03/18/2019	42.71
	MINUTEMAN PRESS OF GARDENA///	17106	BUSINESS CARDS TEMPLATES	197147	03/18/2019	03/18/2019	990.45
							<b>1,033.16</b>

100-160-515.100 Telecommunications

	AT & T	030-303-2084-001-02/25/2019	LONG DISTANCE SVC-FEB 2019	197098	03/07/2019	03/07/2019	14.10
	AT&T GLOBAL SERVICES, INC.	SB116943	LABOR/MAINTENANCE	197114	03/18/2019	03/18/2019	325.00
	FRONTIER COMMUNICATIONS	02/19/2019	FAX-PHONE CHARGES	197089	02/28/2019	02/28/2019	79.14

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**CITY OF LAWNSDALE**

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	FRONTIER COMMUNICATIONS	310-371-6930	PHONE CHARGES-W GREEN PARK	197100	03/07/2019	03/07/2019	168.83
	TIME WARNER CABLE	8448300040234046-FEB 19	BCF FIBER METRO E/FIBER I-NET	197096	02/28/2019	02/28/2019	2,131.90
							<b>2,718.97</b>
100-160-515.200	Electricity						
	SOUTHERN CALIFORNIA EDISON CO.	FEB 2019B	UTILITIES - FEB 2019	197104	03/07/2019	03/07/2019	381.15
	SOUTHERN CALIFORNIA EDISON CO.	FEB 2019C	UTILITIES - FEB 2019	197105	03/07/2019	03/07/2019	55.56
							<b>436.71</b>
100-160-515.300	Natural Gas						
	SOUTHERN CALIFORNIA GAS CO.	FEB 2019A	UTILITIES - GAS	197095	02/28/2019	02/28/2019	908.62
							<b>908.62</b>
							<b>Total Dept. General Operations: 27,597.46</b>
<b>Dept: 180 Information Systems</b>							
100-180-530.100	Contract Services						
	BERICOM IT & DESIGN	620	NTWK/COMPUTER SUPP-FEB19	197112	03/12/2019	03/07/2019	10,527.60
							<b>10,527.60</b>
100-180-550.400	Other Equipment						
	U.S. BANK///	4246-0445-5572-5039-02/22/19	CREDIT ACCOUNT PAYMENT	197109	03/07/2019	03/07/2019	65.69
							<b>65.69</b>
							<b>Total Dept. Information Systems: 10,593.29</b>

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**CITY OF LAWNSDALE**

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<b>Dept: 190 Finance</b>							
100-190-510.100	Office Supplies						
	OFFICE DEPOT	261981062001	OFFICE SUPPLIES - FIN	197093	02/28/2019	02/28/2019	246.36
	OFFICE DEPOT	265412709001	OFFICE SUPPLIES - FIN	197093	02/28/2019	02/28/2019	100.92
	OFFICE DEPOT	268090782001	OFFICE SUPPLIES - FIN	197093	02/28/2019	02/28/2019	30.79
	OFFICE DEPOT	269486033001	OFFICE SUPPLIES - FIN	197093	02/28/2019	02/28/2019	67.30
							<b>445.37</b>
100-190-530.210	Temporary Staffing						
	ACCOUNTEMPS	52904406	TEMP. STAFFING-ACCTG CLERK	197085	02/28/2019	02/28/2019	410.69
							<b>410.69</b>
							<b>Total Dept. Finance: 856.06</b>
<b>Dept: 210 Police Services</b>							
100-210-520.510	Equipment Maintenance						
	BELLAGIO CAR WASH	FEB 2019	VEHICLE MAINTENANCE-MSD	197116	03/18/2019	03/18/2019	10.00
	BELLAGIO CAR WASH	JAN 2019	VEHICLE MAINTENANCE-MSD	197115	03/18/2019	03/18/2019	10.00
							<b>20.00</b>
100-210-525.200	Liability Insurance Premium						
	LOS ANGELES COUNTY	192536CY	PUBLIC SAFETY SVC-JAN 2019	197141	03/18/2019	03/18/2019	38,896.21
							<b>38,896.21</b>

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<b>Fund/Dept/Acct</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Desc.</b>	<b>Check #</b>	<b>Due Date</b>	<b>Posting Date</b>	<b>Amount</b>
100-210-530.700	County Sheriff Services						
	LOS ANGELES COUNTY	192536CY	PUBLIC SAFETY SVC-JAN 2019	197141	03/18/2019	03/18/2019	390,095.34
							<b>390,095.34</b>
						<b>Total Dept. Police Services:</b>	<b>429,011.55</b>

**Dept: 300 Municipal Services**

100-300-520.600	Vehicle Maintenance						
	BELLAGIO CAR WASH	FEB 2019	VEHICLE MAINTENANCE-MSD	197116	03/18/2019	03/18/2019	5.00
	BELLAGIO CAR WASH	JAN 2019	VEHICLE MAINTENANCE-MSD	197115	03/18/2019	03/18/2019	10.00
	PACIFIC TIRE SERVICE	110100	REPAIR FLAT TIRE-VEH #469	197153	03/18/2019	03/18/2019	120.00
							<b>135.00</b>
100-300-520.610	Vehicle Fuel						
	U.S. BANK VOYAGER FLEET SYS///	86932-2446-02/24/19-MSD	ACCOUNT PAYMENT - VEH FUEL	197106	03/07/2019	03/07/2019	-43.52
	U.S. BANK VOYAGER FLEET SYS///	86932-2446-02/24/19-MSD	ACCOUNT PAYMENT - VEH FUEL	197106	03/07/2019	03/07/2019	786.78
							<b>743.26</b>
100-300-530.100	Contract Services						
	LOS ANGELES COUNTY	192733CC	HEARING OFFICER FEES-02/05/19	197143	03/18/2019	03/18/2019	180.00
							<b>180.00</b>
						<b>Total Dept. Municipal Services:</b>	<b>1,058.26</b>

**Dept: 310 Public Works Admin.**

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100-310-510.100	Office Supplies						
	FARMER BROTHERS CO.///	68768066	COFFEE SERVICE - FEB 2019 PWD	197125	03/18/2019	03/18/2019	152.82
							<b>152.82</b>
100-310-510.650	Mileage Reimbursement						
	HUIZAR/GRACE//	JAN-MAR 2019	REIMBURSE EXPENSES-MILEAGE	197134	03/18/2019	03/18/2019	79.00
							<b>79.00</b>
100-310-530.200	Professional Services						
	H F & H CONSULTANTS, LLC	9716134	PROFESSIONAL SVCS-JAN 2019	197128	03/18/2019	03/18/2019	7,216.08
	HILTON FARNKOPF & HOBSON	9716122	SOLID WASTE MGMT SV-JAN 2019	197132	03/18/2019	03/18/2019	3,952.75
							<b>11,168.83</b>
							<b>Total Dept. Public Works Admin.: 11,400.65</b>
<b>Dept: 320 Grounds Maintenance</b>							
100-320-510.500	Uniforms						
	PRUDENTIAL OVERALL SUPPLY	42684848	UNIFORM CLEANING-PWD	197157	03/18/2019	03/18/2019	35.68
	PRUDENTIAL OVERALL SUPPLY	42382602	UNIFORM CLEANING-PWD	197156	03/18/2019	03/18/2019	37.06
	PRUDENTIAL OVERALL SUPPLY	42354319	UNIFORM CLEANING - PWD	197156	03/18/2019	03/18/2019	60.46
	PRUDENTIAL OVERALL SUPPLY	42349573	UNIFORM CLEANING - PWD	197156	03/18/2019	03/18/2019	34.31
							<b>167.51</b>
100-320-515.200	Electricity						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
		FEB 2019B					
	SOUTHERN CALIFORNIA EDISON CO.		UTILITIES - FEB 2019	197104	03/07/2019	03/07/2019	3,783.80
		FEB 2019B					
	SOUTHERN CALIFORNIA EDISON CO.		UTILITIES - FEB 2019	197104	03/07/2019	03/07/2019	4,509.17
		FEB 2019C					
	SOUTHERN CALIFORNIA EDISON CO.		UTILITIES - FEB 2019	197105	03/07/2019	03/07/2019	313.02
							<b>8,605.99</b>
100-320-515.300	Natural Gas						
		FEB 2019A					
	SOUTHERN CALIFORNIA GAS CO.		UTILITIES - GAS	197095	02/28/2019	02/28/2019	1,474.28
		FEB 2019A					
	SOUTHERN CALIFORNIA GAS CO.		UTILITIES - GAS	197095	02/28/2019	02/28/2019	195.47
							<b>1,669.75</b>
100-320-515.400	Water						
		FEB 2019					
	GOLDEN STATE WATER CO.		UTILITIES - WATER	197090	02/28/2019	02/28/2019	2,413.41
							<b>2,413.41</b>
100-320-520.100	Maintenance Supplies						
		42363249					
	PRUDENTIAL OVERALL SUPPLY		CLEANING SUPPLIES - PWD	197156	03/18/2019	03/18/2019	9.00
		42376256					
	PRUDENTIAL OVERALL SUPPLY		CLEANING SUPPLIES - PWD	197156	03/18/2019	03/18/2019	5.00
		42378349					
	PRUDENTIAL OVERALL SUPPLY		CLEANING SUPPLIES - PWD	197156	03/18/2019	03/18/2019	8.00
		42380641					
	PRUDENTIAL OVERALL SUPPLY		CLEANING SUPPLIES - PWD	197156	03/18/2019	03/18/2019	8.00
		42382601					
	PRUDENTIAL OVERALL SUPPLY		CLEANING SUPPLIES - PWD	197156	03/18/2019	03/18/2019	8.00
		91225					
	THE SAFEMART OF SO CAL INC///		KEY / LOCK SUPPLIES	197162	03/18/2019	03/18/2019	52.50

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							<b>90.50</b>
100-320-520.300	Grounds Maintenance						
	CAPITAL OF SOUTH BAY INC.	409460	LIGHTING SUPPLIES-CITY HALL	197118	03/18/2019	03/18/2019	43.19
	CAPITAL OF SOUTH BAY INC.	409192	LIGHTING SUPPLIES-CITY HALL	197118	03/18/2019	03/18/2019	45.42
							<b>88.61</b>
100-320-520.510	Equipment Maintenance						
	INFANTE BROS LAWNMOVER SHOP///	29378	STUMP GRINDER-ENGINE/REPAIR	197135	03/18/2019	03/18/2019	3,207.40
	INFANTE BROS LAWNMOVER SHOP///	29418	SVC/REPAIR-TAMPER PLATE	197136	03/18/2019	03/18/2019	215.04
							<b>3,422.44</b>
100-320-520.600	Vehicle Maintenance						
	PACIFIC TIRE SERVICE	110158	(2) NEW TIRES - VEH #491	197171	03/18/2019	03/18/2019	370.00
	PACIFIC TIRE SERVICE	109989	REPLACE (1) TIRE-VEH #481	197153	03/18/2019	03/18/2019	135.00
							<b>505.00</b>
100-320-520.610	Vehicle Fuel						
	U.S. BANK VOYAGER FLEET SYS///	86932-2446-02/24/19-PWD	ACCOUNT PAYMENT - VEH FUEL	197106	03/07/2019	03/07/2019	1,125.42
							<b>1,125.42</b>
100-320-530.100	Contract Services						
	SOUTH BAY LANDSCAPING INC	18790	LANDSCAPING SVCS-FEB 2019	197161	03/18/2019	03/18/2019	11,133.03
							<b>11,133.03</b>

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<b>Total Dept. Grounds Maintenance:</b>							<b>29,221.66</b>

**Dept: 330 Street Maintenance**

100-330-515.400 Water

	GOLDEN STATE WATER CO.	FEB 2019	UTILITIES - WATER	197090	02/28/2019	02/28/2019	382.18
<b>Total</b>							<b>382.18</b>

100-330-520.320 Landscape Maintenance

	SOUTH BAY LANDSCAPING INC	18790	LANDSCAPING SVCS-FEB 2019	197161	03/18/2019	03/18/2019	7,641.97
<b>Total</b>							<b>7,641.97</b>

100-330-530.100 Contract Services

	UNDERGROUND SERVICE ALERT SC	220190394	(179) DIG ALERT TICKETS	197166	03/18/2019	03/18/2019	305.35
	UNDERGROUND SERVICE ALERT SC	18DSBFEE294	STATE FEE-REGULATORY COSTS	197165	03/18/2019	03/18/2019	532.61
<b>Total</b>							<b>837.96</b>

100-330-540.200 Special Expenses

	NATIONAL TRENCH SAFETY	0766247	PERMA PATCH/POTHOLES	197149	03/18/2019	03/18/2019	1,806.76
<b>Total</b>							<b>1,806.76</b>

**Total Dept. Street Maintenance: 10,668.87**

**Dept: 410 Planning/Building Admin**

100-410-501.200 Salaries - Elected /Appointed

	CUEVAS/SIRLEY//	02/27/2019	PLANNING COMMISSION STIPEND	197122	03/18/2019	03/18/2019	50.00
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	MARTINEZ/JOHN//	02/27/2019	PLANNING COMMISSION STIPEND	197146	03/18/2019	03/18/2019	50.00
	MOLLER/UFFE//	02/27/2019	PLANNING COMMISSION STIPEND	197148	03/18/2019	03/18/2019	50.00
	SMITH/SCOTT//	02/27/219	PLANNING COMMISSION STIPEND	197160	03/18/2019	03/18/2019	50.00
							<b>200.00</b>
<b>Total Dept. Planning/Building Admin:</b>							<b>200.00</b>

**Dept: 510 Community Services Programs**

100-510-501.200 Salaries - Elected /Appointed

	HARBISON/ERICA//	02/25/2019	PRSSC STIPEND	197130	03/18/2019	03/18/2019	50.00
	RUDOLPH/SHIRLEY//	02/11/2019	PRSSC STIPEND	197158	03/18/2019	03/18/2019	50.00
	RUDOLPH/SHIRLEY//	02/25/2019	PRSSC STIPEND	197158	03/18/2019	03/18/2019	50.00
	SITKA/MADONNA//	02/11/19	PRSSC STIPEND	197159	03/18/2019	03/18/2019	50.00
	SITKA/MADONNA//	02/25/2019	PRSSC STIPEND	197159	03/18/2019	03/18/2019	50.00
	WOODS/DANIEL//	02/11/2019	PRSSC STIPEND	197170	03/18/2019	03/18/2019	50.00
	WOODS/DANIEL//	02/25/2019	PRSSC STIPEND	197170	03/18/2019	03/18/2019	50.00
							<b>350.00</b>

100-510-510.100 Office Supplies

	OFFICE DEPOT	271510756001	OFFICE SUPPLIES - CSD	197093	02/28/2019	02/28/2019	114.35
	OFFICE DEPOT	274552325001	OFFICE SUPPLIES - CSD	197151	03/18/2019	03/18/2019	55.02

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	U.S. BANK///	4246044555725047-02/22/19-CSDA	CREDIT ACCOUNT PAYMENT	197111	03/07/2019	03/07/2019	17.86
	U.S. BANK///	4246044555725047-02/22/19-CSDA	CREDIT ACCOUNT PAYMENT	197111	03/07/2019	03/07/2019	22.15
							<b>209.38</b>
100-510-510.300	Postage						
	U.S. POSTAL SERVICE	22019	PERMIT #34 RENEWAL	197164	03/18/2019	03/18/2019	235.00
							<b>235.00</b>
100-510-515.300	Natural Gas						
	SOUTHERN CALIFORNIA GAS CO.	FEB 2019A	UTILITIES - GAS	197095	02/28/2019	02/28/2019	75.19
							<b>75.19</b>
100-510-515.400	Water						
	GOLDEN STATE WATER CO.	FEB 2019	UTILITIES - WATER	197090	02/28/2019	02/28/2019	71.93
							<b>71.93</b>
100-510-520.510	Equipment Maintenance						
	HUFCOR, INC.	219CA18	REPAIR STUCK PARTITION-CSD	197133	03/18/2019	03/18/2019	680.00
							<b>680.00</b>
100-510-530.100	Contract Services						
	A-THRONE CO., INC	567778	PORT RESTROOM-MCKENZIE GRD	197113	03/18/2019	03/18/2019	88.95
	BROOME/CHRISTINA//	FEB 2019B	INSTRUCTOR FEES-SR YOGA	197086	02/28/2019	02/28/2019	195.00
	COOK/ROSALIND//	1102-2019	INSTRUCTOR FEE-LINE DANCE	197120	03/18/2019	03/18/2019	182.70

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	DUNCAN, JOSHUA	1-2019	INSTRUCTOR FEE-MARTIAL ARTS	197123	03/18/2019	03/18/2019	1,512.70
	FISHER/AMALEA//	FEB 2019	INSTRUCTOR FEE-SR. FITNESS	197126	03/18/2019	03/18/2019	260.00
	JOHNSON/JEROME//	02242019	BASKETBALL REF. SV-FEB 2019	197137	03/18/2019	03/18/2019	1,590.00
	LEGACY TRAVEL & TOURS///	B0490	BAL-SR TRAVEL-NEWPORT BEACH	197101	03/07/2019	03/07/2019	546.00
	NATALE/LAYNE//	2-2019	INSTRUCTOR FEE-SR FITNESS	197092	02/28/2019	02/28/2019	520.00
	SALDANA/MARC//	FEB 2019	INSTRUCTOR FEE-SR TAI CHI	197103	03/07/2019	03/07/2019	260.00
							<b>5,155.35</b>

100-510-540.100 Community Events

	OOH LA-LA FACE PAINTING///	42719-YOUTH PARADE	DEPOSIT-FACE PAINTERS	197094	02/28/2019	02/28/2019	25.00
	OOH LA-LA FACE PAINTING///	42719D	DEPOSIT * FACE PAINTERS	197152	03/18/2019	03/18/2019	620.00
							<b>645.00</b>

100-510-540.120 Recreation Activities

	U.S. BANK///	4246-0445-5575-5267-02/22/2019	CREDIT ACCOUNT PAYMENT	197110	03/07/2019	03/07/2019	170.66
	U.S. BANK///	4246-0445-5575-5267-02/22/2019	CREDIT ACCOUNT PAYMENT	197110	03/07/2019	03/07/2019	330.00
							<b>500.66</b>

100-510-540.200 Special Expenses

	U.S. BANK///	4246044555725047-02/22/19-CSDB	CREDIT ACCOUNT PAYMENT	197111	03/07/2019	03/07/2019	22.30
		4246044555725047-02/22/19-CSDB					

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	U.S. BANK///		CREDIT ACCOUNT PAYMENT	197111	03/07/2019	03/07/2019	43.47
		4246044555725047-02/22/19-CSDB					
	U.S. BANK///		CREDIT ACCOUNT PAYMENT	197111	03/07/2019	03/07/2019	61.27
							<b>127.04</b>

100-510-540.410 Senior Activities

	DETTORE/TONY//	03/15/2019	ENTERTAINMENT-SR LUNCHEON	197087	02/28/2019	02/28/2019	160.00
	THE SALVATION ARMY///	3095	(62) MEALS ON WHEELS	197163	03/18/2019	03/18/2019	62.00
	U.S. BANK///	4246-0445-5572-5047-FEB 2019	CREDIT ACCOUNT PAYMENT	197108	03/07/2019	03/07/2019	1.92
	U.S. BANK///	4246-0445-5572-5047-FEB 2019	CREDIT ACCOUNT PAYMENT	197108	03/07/2019	03/07/2019	14.08
	U.S. BANK///	4246-0445-5572-5047-FEB 2019	CREDIT ACCOUNT PAYMENT	197108	03/07/2019	03/07/2019	82.99
	U.S. BANK///	4246-0445-5572-5047-FEB 2019	CREDIT ACCOUNT PAYMENT	197108	03/07/2019	03/07/2019	98.73
	U.S. BANK///	4246-0445-5572-5047-FEB 2019	CREDIT ACCOUNT PAYMENT	197108	03/07/2019	03/07/2019	141.31
	U.S. BANK///	4246-0445-5572-5047-FEB 2019	CREDIT ACCOUNT PAYMENT	197108	03/07/2019	03/07/2019	305.64
							<b>866.67</b>

**Total Dept. Community Services Programs: 8,916.22**

**Total Fund General Fund: 530,431.81**

**Fund: 201 Gas Tax Fund**

**Dept: 330 Street Maintenance**

201-330-515.200 Electricity

FEB 2019B

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<b>Fund/Dept/Acct</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Desc.</b>	<b>Check #</b>	<b>Due Date</b>	<b>Posting Date</b>	<b>Amount</b>
	SOUTHERN CALIFORNIA EDISON CO.		UTILITIES - FEB 2019	197104	03/07/2019	03/07/2019	747.36
	SOUTHERN CALIFORNIA EDISON CO.	FEB 2019C	UTILITIES - FEB 2019	197105	03/07/2019	03/07/2019	766.41
							<b>1,513.77</b>
201-330-520.400	Street Maintenance						
	VISTA PAINT	2019-718669-00	GRAFFITI SUPPLIES	197167	03/18/2019	03/18/2019	174.89
							<b>174.89</b>
201-330-520.600	Vehicle Maintenance						
	PRECISION AUTO CARE, INC	0084549	VEHICLE MAINTENANCE-VEH #491	197155	03/18/2019	03/18/2019	64.11
							<b>64.11</b>
201-330-520.610	Vehicle Fuel						
	U.S. BANK VOYAGER FLEET SYS//	86932-2446-02/24/19-PWD	ACCOUNT PAYMENT - VEH FUEL	197106	03/07/2019	03/07/2019	184.08
							<b>184.08</b>
201-330-530.100	Contract Services						
	COUNTY OF LA DEPT OF PUBLIC WK	PW-19021103601	INDUSTRIAL WASTE SVC-JAN 2019	197121	03/18/2019	03/18/2019	1,177.92
	COUNTY OF LA DEPT OF PUBLIC WK	PW-19021103601	INDUSTRIAL WASTE SVC-JAN 2019	197121	03/18/2019	03/18/2019	339.56
							<b>1,517.48</b>
							<b>Total Dept. Street Maintenance: 3,454.33</b>
							<b>Total Fund Gas Tax Fund: 3,454.33</b>

**Fund: 206 Prop A - Local Transit Program**

**Dept: 510 Community Services Programs**

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206-510-520.610	Vehicle Fuel						
		86932 2446-02/24/19-CSD					
	U.S. BANK VOYAGER FLEET SYS///		ACCOUNT PAYMENT - VEH FUEL	197106	03/07/2019	03/07/2019	-16.94
		86932 2446-02/24/19-CSD					
	U.S. BANK VOYAGER FLEET SYS///		ACCOUNT PAYMENT - VEH FUEL	197106	03/07/2019	03/07/2019	311.53
							<b>294.59</b>
			<b>Total Dept. Community Services Programs:</b>				<b>294.59</b>
			<b>Total Fund Prop A - Local Transit Program:</b>				<b>294.59</b>

**Fund: 211 State COPS Grant**

**Dept: 210 Police Services**

211-210-525.200	Liability Insurance Premium						
		192536CY					
	LOS ANGELES COUNTY		PUBLIC SAFETY SVC-JAN 2019	197141	03/18/2019	03/18/2019	945.00
							<b>945.00</b>
211-210-530.700	County Sheriff Services						
		192536CY					
	LOS ANGELES COUNTY		PUBLIC SAFETY SVC-JAN 2019	197141	03/18/2019	03/18/2019	9,000.00
							<b>9,000.00</b>
			<b>Total Dept. Police Services:</b>				<b>9,945.00</b>
			<b>Total Fund State COPS Grant:</b>				<b>9,945.00</b>

**Fund: 218 Hawthorne Blvd. Maint. Fund**

**Dept: 330 Street Maintenance**

218-330-515.200 Electricity

**INVOICE APPROVAL LIST BY FUND REPORT**

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**CITY OF LAWNSDALE**

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	SOUTHERN CALIFORNIA EDISON CO.	FEB 2019B	UTILITIES - FEB 2019	197104	03/07/2019	03/07/2019	1,079.21
	SOUTHERN CALIFORNIA EDISON CO.	FEB 2019C	UTILITIES - FEB 2019	197105	03/07/2019	03/07/2019	822.66
							<b>1,901.87</b>
<b>Total Dept. Street Maintenance:</b>							<b>1,901.87</b>
<b>Total Fund Hawthorne Blvd. Maint. Fund:</b>							<b>1,901.87</b>

**Fund: 240 Prop C25 Grant**

**Dept: 310 Public Works Admin.**

240-310-700.263 Inglwd Ave Corr Wide Phase III

	BLUEPRINT SERVICE & SUPPLY CO.	223461	STREET IMPROVEMENT-PHASE III	197117	03/18/2019	03/18/2019	56.79
							<b>56.79</b>
<b>Total Dept. Public Works Admin.:</b>							<b>56.79</b>

**Total Fund Prop C25 Grant: 56.79**

**Fund: 275 Measure R Grant Traffic Signal**

**Dept: 310 Public Works Admin.**

275-310-700.127 Traffic Signal Improvements

	HARTZOG & CRABILL INCORPORATED	18-0372	TRAFFIC SIGNAL MODIFICATION	197131	03/18/2019	03/18/2019	7,052.50
							<b>7,052.50</b>
<b>Total Dept. Public Works Admin.:</b>							<b>7,052.50</b>

**Total Fund Measure R Grant Traffic Signal: 7,052.50**

**INVOICE APPROVAL LIST BY FUND REPORT**

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**CITY OF LAWNSDALE**

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 307 2009 TABS</b>							
<b>Dept: 000</b>							
307-000-200.102	Retention Payable						
	NOHO CONSTRUCTORS	100126	DEMO/REMOVAL-BURIN AVE	197150	03/18/2019	03/18/2019	-2,140.00
							<b>-2,140.00</b>
						<b>Total Dept. 000:</b>	<b>-2,140.00</b>
 <b>Dept: 610 Redevelopment</b>							
307-610-700.265	Burin House Demo/Wall Parking						
	FEDEX OFFICE	037000005596	PLAN COPIES-BURIN AVE	197088	02/28/2019	02/28/2019	84.34
	NOHO CONSTRUCTORS	100126	DEMO/REMOVAL-BURIN AVE	197150	03/18/2019	03/18/2019	42,800.00
							<b>42,884.34</b>
						<b>Total Dept. Redevelopment:</b>	<b>42,884.34</b>
						<b>Total Fund 2009 TABS:</b>	<b>40,744.34</b>
 <b>Fund: 501 Deposit/Donations</b>							
<b>Dept: 000</b>							
501-000-200.303	Travel Club						
	LEGACY TRAVEL & TOURS///	2607-RIVERSIDE RESORT	DEPOSIT-SR TRAVEL	197091	02/28/2019	02/28/2019	500.00
	LEGACY TRAVEL & TOURS///	B0490A	BAL-SR TRAVEL-NEWPORT BEACH	197101	03/07/2019	03/07/2019	3,070.00
							<b>3,570.00</b>

**INVOICE APPROVAL LIST BY FUND REPORT**

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**CITY OF LAWNSDALE**

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
501-000-200.307	Community Center Deposits						
	ENVIRONMENTAL CHARTER H.S.	F/71697	REFUND FEE-FACILITY DEPOSIT 197124	03/18/2019	03/18/2019	1,250.00	
	GUZMAN/LIZBETH//	F/71469	REFUND FEE-FACILITY DEPOSIT 197127	03/18/2019	03/18/2019	500.00	
	HALL/SKY//	F/70950	REFUND FEE-SECURITY SVC DEP. 197129	03/18/2019	03/18/2019	301.18	
	LEWIS/CYNTHIA//	F/68693	REFUND FEE - FACILITY DEPOSIT 197139	03/18/2019	03/18/2019	1,250.00	
	LOPEZ/NANCY//	F/71835	REFUND FEE-FACILITY DEPOSIT 197140	03/18/2019	03/18/2019	500.00	
	LOS ANGELES COUNTY	192774CY	EVENT SECURITY SERVICE 197144	03/18/2019	03/18/2019	448.82	
	LOS ANGELES COUNTY	191681CY	EVENT SECURITY SERVICES 197142	03/18/2019	03/18/2019	779.38	
	MARZETT/ROBIN//	F/71991	REF FEE-EVENT CANCELLATION 197102	03/07/2019	03/07/2019	81.00	
	MARZETT/ROBIN//	F/71991	REF FEE-EVENT CANCELLATION 197102	03/07/2019	03/07/2019	500.00	
	WHITE/BARBARA A//	F/72123	REFUND FEE-FACILITY DEPOSIT 197168	03/18/2019	03/18/2019	500.00	
						<b>6,110.38</b>	
501-000-200.314	Const Demo Debris Permit						
	CHEUNG/POYIN//	F/69459	REF FEE-CONST/DEMO DEPOSIT 197119	03/18/2019	03/18/2019	2,160.00	
	WINER/GREGORY//	F/67065	REF FEE-CONST/DEMO DEPOSIT 197169	03/18/2019	03/18/2019	2,298.09	
						<b>4,458.09</b>	
						<b>Total Dept. 000:</b>	<b>14,138.47</b>
						<b>Total Fund Deposit/Donations:</b>	<b>14,138.47</b>

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CITY OF LAWNSDALE

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
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**Grand Total: 608,019.70**

**MINUTES OF THE  
LAWDALE CITY COUNCIL REGULAR MEETING  
March 4, 2019**

**A. CALL TO ORDER AND ROLL CALL**

Mayor Pullen-Miles called the meeting to order at 6:35 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid, Councilmember Bernadette Suarez

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Stephen N. Mandoki, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Lieutenant Dan Holguin, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos and approximately 10 audience members

**B. CEREMONIALS**

Councilmember Suarez led the flag salute and Doris Hofmann provided the inspiration.

**C. PUBLIC SAFETY REPORT**

Lieutenant Dan Holguin summarized recent law enforcement activities.

Mayor Pro Tem Osborne inquired about the stopping of cars with tinted windows by the Sherriff Department, Lieutenant Holguin responded appropriately.

**D. ITEMS FROM CITY CLERK**

City Clerk Rhonda Hofmann Gorman reported on the following: the March 9<sup>th</sup> to March 17<sup>th</sup> spring Citywide Clean-Up and the upcoming time change.

**E. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA**

- Michael Kim, Resident, spoke about a code enforcement issue involving a hedge on his property. He continued to speak about the metro right-of-way being used by the homeless and how the hedge acted as a buffer.
- Ed Abboud, Resident, also spoke about the code enforcement issue involving the hedge on Mr. Kim's property.
- Nassima Daroui, Resident, also spoke about code enforcement issue involving a hedge on her and Mr. Kim's property.

- Johnny London, Resident, inquired about enforcing tint shops and their services; suggested penalties for providing that service.

**F. COMMENTS FROM COUNCIL**

The City Council and Staff responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

**G. CONSENT CALENDAR**

1. **Los Angeles County General Services Agreement**  
Recommendation: that the City Council approve the General Services Agreement with the County of Los Angeles for the period of July 1, 2019 to June 30, 2024.
2. **Accounts Payable Register**  
Recommendation: that the City Council adopts Resolution No. CC-1903-009, authorizing the payment of certain claims and demands in the amount of \$802,083.20.
3. **Minutes of the Lawndale City Council Regular Meeting – February 19, 2019**  
Recommendation: that City Council approve.

**A motion by Councilmember Kearney to approve the consent calendar was seconded by Councilmember Reid and carried by a vote of 5-0.**

**H. ADMINISTRATION**

4. **Amendments to the Citywide Salary/Pay Schedule and to the Salary & Benefits for Central Management Employees**  
Recommendation: that the City Council (a) adopt Resolution No. CC-1903-010, approving the amendment to the Schedule of Salary and Benefits for the Central Management Employees; (b) allocate \$11,454 from General Fund Salaries Line Item-100.501.100 for this adjustment; and (c) adopt Resolution No CC-1903-011, approving the amendment to the 2018-2019 Citywide Salary and Pay Schedule.

City Manager Stephen Mandoki reported on proposed Resolution No. CC-1903-010, approving the amendment to the Schedule of Salary and Benefits for the Central Management Employees and Resolution No CC-1903-011, approving the amendment to the 2018-2019 Citywide Salary and Pay Schedule.

**A motion by Councilmember Kearney to adopt Resolution No. CC-1903-010, approving the amendment to the Schedule of Salary and Benefits for the Central Management Employees, allocate \$11,454 from General Fund Salaries Line Item-100.501.100 for this adjustment, and adopt Resolution No CC-1903-011, approving the amendment to the 2018-2019 Citywide Salary and Pay Schedule was seconded by Mayor Pullen-Miles and carried by a vote of 5-0.**

5. **Urban Development Assistance Grant (UDAG) Funding for Proposition 68 Grant Application**

~~Recommendation: that the City Council (a) approve the allocation of \$8,000 in Urban Development Assistance Grant funding to be paid to California Consulting for the completion of a grant application for the renovation of Dan McKenzie Community Garden and inclusion of a playground/tot lot area and an adjacent picnic/passive recreation space; and (b) authorizes the City Manager to execute an agreement between the City of Lawndale and California Consulting for said grant writing services.~~

Mayor Pullen-Miles withdrew item number 5 based on staff's recommendation, and the item would not be brought back for future approval.

**6. Award Contract for Traffic Signal Inventories**

Recommendation: that the City Council (a) award the contract service agreement to KOA, with the lowest responsible fee amount of \$18,500, and a ten (10%) percent contingency of \$3,700 and (b) appropriate \$22,200 of Measure M funds for this project.

City Manager Stephen Mandoki reported on proposed contract service agreement with KOA.

A brief dialogue ensued between staff and Council regarding the scope of work and the signals throughout the City.

**A motion by Councilmember Reid to approve award the contract service agreement to KOA, with the lowest responsible fee amount of \$18,500, and a ten (10%) percent contingency of \$3,700 and appropriate \$22,200 of Measure M funds for this project was seconded by Councilmember Osborne and carried by a vote of 5-0.**

**7. Approval of Plans & Specifications and Award of Construction Contract for the Inglewood Avenue Street Improvement Project**

Recommendation: that the City Council (a) adopt the plans, specifications and working details for Phase 3 of the Inglewood Avenue Street Improvement Project; (b) award a construction contract in the amount of \$1,598,315 to Excel Paving Company for the Inglewood Avenue Street Improvement Project; and (c) approve a fifteen (15%) contingency of \$240,000 to avoid project delays to facilitate timely project completion.

City Manager Stephen Mandoki reported on the proposed construction contract for the Inglewood Avenue Street Improvement Project (Phase 3).

A brief dialogue ensued between staff and Council regarding other road improvement projects.

**A motion by Mayor Pro Tem Osborne to adopt the plans, specifications and working details for Phase 3 of the Inglewood Avenue Street Improvement Project, award a construction contract in the amount of \$1,598,315 to Excel Paving Company for the Inglewood Avenue Street Improvement Project, and approve a fifteen (15%) contingency of \$240,000 to avoid project delays to facilitate timely project completion was seconded by Councilmember Kearney and carried by a vote of 5-0.**

**I. ITEMS FROM COUNCILMEMBERS**

**8. Mayor/Councilmember Report of Attendance at Meetings and/or Events**

Councilmember Daniel Reid attended the California Contract Cities meeting, Porsche Center ride-along, and Charmaine Doty's "Wall of Distinction" plaque unveiling.

Councilmember Pat Kearney attended the Sherriff's Liability Trust Fund sub-committee meeting and Charmaine Doty's "Wall of Distinction" plaque unveiling.

Councilmember Bernadette Suarez attended the General Assembly for the South Bay Cities Council of Governments and Charmaine Doty's "Wall of Distinction" plaque unveiling.

Mayor Pro Tem James Osborne attended Charmaine Doty's "Wall of Distinction" plaque unveiling and the General Assembly for the South Bay Cities Council of Governments.

Mayor Robert Pullen-Miles attended the General Assembly for the South Bay Cities Council of Governments, Charmaine Doty's "Wall of Distinction" plaque unveiling, and the Los Angeles County sanitation district monthly meeting.

**J. CLOSED SESSION**

At 7:19 p.m. the City Council entered into closed session.

**9. Conference with Legal Counsel – Anticipated Litigation**

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one case.

At 7:30 pm the City Council entered back into open session.

**City Attorney Tiffany Israel reported the City Council met in Closed Session to discuss the items listed on the Closed Session agenda. The City Council unanimously voted to authorize the initiation of receivership proceedings against the owners of 14316 Kingsdale Avenue, Lawndale, CA 90260.**

**K. ADJOURNMENT**

There being no further business to conduct, the mayor adjourned the meeting at 7:31 p.m.

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Robert Pullen-Miles, Mayor

ATTEST:

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Rhonda Hofmann Gorman, City Clerk

Approved: \_\_\_\_/\_\_\_\_

**SOUTH BAY WORKFORCE INVESTMENT BOARD**  
11539 Hawthorne Blvd., Suite 500, Hawthorne, CA 90250  
Office 310-970-7700; Fax 310-970-7712

Quarterly Summary of the  
January 17, 2019 South Bay Workforce Investment Board of Directors  
Meeting  
Lawndale

This report summarizes the January 17, 2019, South Bay Workforce Investment Board (SBWIB) meeting activities and program accomplishments during the 2<sup>nd</sup> Quarter of Program Year 2018-2019. As you are aware, the South Bay WIB is comprised of representatives from the eleven participating Cities of Lawndale, Inglewood, El Segundo, Hermosa Beach, Hawthorne, Redondo Beach, Carson, Manhattan Beach, Torrance, Lomita and Gardena for the delivery of employment and training services through its One-Stop Business and Career Centers.

\*The South Bay Workforce Investment Board's 23rd Annual Awards Ceremony was held on Thursday, November 1, 2018 at the Torrance Marriot. Dennis Fitzgerald VP of Operations from Impresa Aerospace, was presented with the SBWIB's highest award, the Esther Williams Award of Excellence. During the Ceremony the SBWIB also recognized two former participants that are Lawndale residents. The Awards Ceremony celebrated the outstanding accomplishments of the workforce development community during the past year and attracted over 500 civic leaders, employers, training providers and graduates of job and career training programs.

\*Last quarter, the California Employment Development Department (EDD) awarded the South Bay WIB a \$995,000 grant to provide career retraining and employment services to workers within the South Bay region who were laid off in recent months. In partnership with a workforce network of local community colleges, employers, trade unions and other training providers, the SBWIB will provide a variety of services to displaced workers and recently separated veterans that will include job and resource fairs, on-the-job training, career transition workshops, apprenticeships, and pre-apprenticeship programs.

\*The South Bay One-Stop Business & Career Center held 12 recruitment fairs during the 2<sup>nd</sup> quarter for the following employers: Blew Crew, Old Navy, LAWA, Lisi Aerospace and Target. Over 300 job seekers attended the recruitment fairs resulting in 52 individuals being offered employment.

\*Five youth from the City of Lawndale were enrolled in the WIOA year-round Youth Program; these individuals received pre-employment Blueprint for Workplace Success training and access to free occupational training based on their career interest. Other services included paid work experience at a worksite in and around the City of Lawndale.

\*In the last quarter, South Bay One Stop Business & Career Centers were successfully able to enroll a total of 4 Lawndale residents in both adult and dislocated worker programs.

\*South Bay One-Stop Business & Career Centers exited 2 Lawndale residents with employment during the second quarter.

\*During the 2<sup>nd</sup> quarter, the SBWIB was awarded a \$1 million grant by EDD to provide job training and employment services to displaced workers who lost their jobs in industries affected by new trade, automation or technological advances. Affected workers will be provided with career counseling, skills assessments, occupational training, paid on-the-job training and other employment services to help them develop the job skills necessary to compete for current and sustainable careers in high-growth and in-demand industries.

\*During the last quarter, the SBWIB assisted the Centinela Valley Union High School District (CVUHSD) with coordinating work-based learning opportunities that included tours of the Hyperion Water District, the West Basin Municipal Water District, MOCA Museum, the Chargers Football Game, and the LA Maritime Institute for Marine Science. The SBWIB is working to coordinate a series of guest speakers and professionalism workshops for seniors at Hawthorne, Lawndale and Lloyd High School.

\*One regional initiative adopted by the Los Angeles Regional Planning Unit (LARPU) is the expansion of the Aero-Flex Pre-Apprenticeship Program. The Aero-Flex Pre-Apprenticeship Program is an innovative employer-centric career pathway program for engineering designed by the Aero-Flex Unilateral Apprenticeship Committee (A-F UAC) comprised of employers, education and community partners as well as the SBWIB. A new cohort of 80 pre-apprentices will be enrolled in the Aero-Flex Pre-Apprenticeship Program beginning in February. Under this program any of the seven Workforce Development Boards apart of the LARPU can refer Workforce Innovation and Opportunity Act (WIOA) eligible individuals 18 or older as well as employer partners to participate in this program. The pre-apprentices will go through a three-part program: 1) Work Readiness Training through the "Blueprint for

Workplace Success” curriculum, 2) Occupational Skills Training through ToolingU and 3) on-the-job training at the employer’s location. Upon completion of the 8-12 week program participants are awarded industry recognized stackable credentials and a free year membership to the Society of Manufacturing Engineers.

\*39 YouthBuild students have received academic assistance, mentoring, enrichment services, as well as training and assistance with securing employment. Last quarter, the students also participated in the Dia de Los Muertos run, assisted with the St. Margaret’s Toy Drive and helped with various other community beautification events. As of September 2018, the SBWIB acquired SBWIB YouthBuild, formerly known as CCEO Youth Build. SBWIB YouthBuild is designed to assist youth and young adults with obtaining a high school diploma while participating in vocational training in the field of construction. For more information, please contact South Bay One-Stop Youth Services.

\*Under the LARPU’s Incumbent Worker Training Program a total of 20 nurses were enrolled in a perioperative care or critical care registered nurse (RN) speciality training course offered by Azusa Pacific University and Mount Saint Mary’s University. This 16-week course is being offered to hospitals throughout Los Angeles County to upskill experienced RNs to take on higher waged perioperative care or critical care positions. With additional funding resources provided by the LARPU the program will continue, Azusa Pacific University and Mount Saint Mary’s University have both expressed interest hosting another cohort this year.

\*As part of the Youth at Work Jobs Program, 13 Lawndale students were recruited for an opportunity to receive paid pre-employment training and 120 hours of paid work experience. Youth had a chance to earn up to \$1,590.

\*The SBWIB has partnered with Los Angeles County Board of Supervisor Mark Ridley-Thomas’ office, CSU, Dominguez Hills, Biocom, the Los Angeles Economic Development Corporation, and representatives from local bioscience companies to develop a Bioscience Pre-Apprenticeship and Apprenticeship training program (Bio-Flex). The aim of this initiative is to develop an employer driven apprenticeship framework that will meet the workforce development needs common to industry partners, while providing a framework allowing employers to design or “flex” their own program. The Bio-Flex Program is expected to launch later this year.

\*Our 2<sup>nd</sup> quarter totals reflect 61,264 visits to our South Bay One-Stop

## Business and Career Centers.

\*Rapid Response services were provided to 7 South Bay companies that employ 1,706 individuals who were affected by layoffs/closures during the 2<sup>nd</sup> Quarter of Program Year 2018-2019. Staff completed orientations to One-Stop services in addition to information regarding unemployment insurance benefits.

\*Last quarter, the South Bay WIB recruited 2 Lawndale high school seniors to take part in the Fit for Gold Tutoring & Fitness Academy. Youth will have the opportunity to make up to \$1,300 and be eligible for program scholarships. Under this program the high school seniors provide homework assistance, nutrition information, and physical fitness activities to students in grade 3<sup>rd</sup> – 8<sup>th</sup>. Those interested in participating should contact the Hawthorne Teen Center or a South Bay One-Stop Center.

\*During the 2<sup>nd</sup> quarter, the South Bay One-Stop Business & Career Center reached out to 28 Lawndale-based employers which resulted in the Center successfully executing an on-the-job training contract. The employers included Centinela Valley Union High School District, City of Lawndale, Nordstrom's and Home Depot. The South Bay One-Stop Business & Career Center will continuously conduct monthly outreach to Lawndale businesses to market SBWIB services available to meet their hiring and business needs.

\*Last quarter the Hawthorne Teen Center host a booth during the Hawthorne Middle School Health and Fitness Resource Fair. Teen Center staff distributed information regarding the services and programs offered at the Hawthorne Teen Center to students, administrators and parents.

\*Last year the SBWIB secured \$27,000 of funding to enhance the I-TRAIN Regional Training Directory. The I-TRAIN enhancements will include identifying each program listed on the directory by sector, hosting technical assistance sessions for the region, upgrading the video production software and systems in order to conduct webinars, and offering course comparison screens on I-TRAIN. Since securing the funding, the SBWIB has hosted numerous technical training session, updated the I-TRAIN system so that all training programs are identified by sector and added a comparison screen option. By March the webinar and instructional videos should be complete and available on the I-TRAIN Regional Training Directory.

\*In partnership with the Department of Children and Family Services (DCFS) the SBWIB will be hosting a Bridge-to-Work enrollment fair on January 26th where over 100 foster care youth are expected to attend, including Lawndale

residents. The youth will go through pre-employment training and have the opportunity to earn up to \$5,300. For more information, contact the SBWIB.

\*The Performance Partnership Pilot (P3) is an initiative launched to refine and reconfigure youth services delivered by the City and County of Los Angeles. Under this initiative, the Workforce Development Boards a part of the LARPU are tasked with creating a structure to interact with a network of logical partners that include public and non-profit organizations, conduct surveys to determine best practices for gathering industry input, and develop protocols to determine the potential of replicating career pathway programs, and the upscaling of such programs throughout the region. The SBWIB continues to attend the quarterly regional P3 meetings and will share details with the LARPU regarding SBWIB programs focused on assisting disconnected youth, like the Bridge to Work Program.

\*206 Lawndale and Hawthorne youth visited the Hawthorne Teen Center during the second quarter.

\*The Hawthorne Teen Center offers Lawndale and Hawthorne Youth Job Club every Thursday from 4pm-6pm to Lawndale youth and young adults between the ages of 16-24. During Job Club participants receive assistance with resume preparation, filling out applications and job leads.

This concludes my oral report. A written summary, along with a report of Program Year 2018-2019's 1<sup>st</sup> quarter activities and accomplishments is being provided for your personal review.

**Committees Activity Report**  
**(Based upon the January 17, 2019, South Bay Workforce Investment Board Meeting)**

**\*Rapid Response Summary of Activity from July 2018 – December 2018:**

Number of Companies Affected	Number of Employees Affected	Number of companies utilizing services	Number of companies not receiving service
7	1,706	7	0

City	Number of Companies Affected	Number of Employees Affected
Inglewood	1	150
Hawthorne		
Lawndale		
El Segundo	2	103
Gardena	1	72
Carson		
Redondo Beach		
Hermosa Beach		
Manhattan Beach		
Torrance	1	52
Lomita		
Los Angeles	1	1,329
Across all areas		

**Youth Development Council (YDC) Committee Meeting, November 6, 2018:**

The November 6, 2018, Youth Development Council meeting was called to order at 9:05 a.m. The following information was discussed or acted upon:

The Committee took action to approve the August 7, 2018 Meeting Minutes and the Youth Activity and Performance Report.

Ms. Alice Taylor and Mr. Noah Kalb provided the Committee with a presentation on the Los Angeles Maritime Institute Topsail Youth Program which is an education and adventure experience aboard a tall ship, designed like an historic vessel from the Age of Exploration. The program includes real world lessons in Science, Technology, Engineering and Math using the boat and the ocean.

During the meeting SBWIB staff members provided updates on activities conducted at the Hawthorne and Inglewood Teen Centers, both Bridge to Work Programs, the Fit for Gold Program, the YouthBuild Program, the Disability Employment Accelerator Program as well as the South Bay Promise Program.

Mr. Marlon Pascual shared a slideshow with the Committee that displayed photos taken during the Inglewood Teen Center 5th Year Anniversary Celebration held on October 11th.

In regards to the Bridge to Work Program, Ms. Gaby Goetz reported that an Enrollment Fair was held in September with 40 youth in attendance. The next Enrollment Fair will be held on December 1st at the Hawthorne Memorial Center and the goal is to have 100 foster care youth present.

Ms. Lily Albarran informed the Committee that the South Bay WIB's Fit for Gold Tutoring and Fitness Academy has been around for 15 years and has proven to be a very rewarding program considering the fact

that 98% of the program participants graduate from high school and 80% enroll in a community college or a four-year university. Under this program high school seniors provide homework assistance, nutrition information, and physical fitness activities to students in grades 3rd – 8th 2 hours a day for 3 days a week after school.

In regards to the South Bay Promise Program, Ms. Gloria Garcia reported that 552 students applied to El Camino College and 814 students applied to attend CSU, Dominguez Hills. Ms. Garcia added that this program is now open to the entire El Camino College Catchment area.

Ms. Yesenia Tercero informed the Committee about the Disability Employment Accelerator (DEA) grant which the SBWIB partnered with El Camino College under to provide work-based learning opportunities and CNC machine training to high functioning autistic individuals.

Presidents, Superintendents and Representatives from CSU, Dominguez Hills, El Camino College, the Southern California Regional Occupation Center, Marymount California University, Los Angeles Job Corps Center, El Segundo, Centinela Valley, Inglewood, Lennox, Redondo Beach, Wiseburn, and Los Angeles school districts provided the Committee with brief updates on things happening in their districts.

The meeting was adjourned at 10:12 a.m.

**One Stop Policy Committee Meeting, November 21, 2018:**

The November 21, 2018, One Stop Policy Committee meeting was called to order at 9:02 a.m. The following items were discussed or acted upon.

The August 22, 2018 meeting minutes and the 2018-2019 1st Quarter Summary for Classroom Training Providers Activity report were approved.

The 2018-19 1st Quarter Self-Service Activity Report through October 31, 2018 was presented by Mr. Jan Vogel and approved by the Committee as well.

The One Stop Policy Committee reviewed and discussed training provider Business and Insurance School's appeal against the South Bay Workforce Investment Board's decision not to add their online courses on the ITRAIN directory. In order to be listed on the ITRAIN directory all training providers must meet all of the Workforce Innovation and Opportunity Act (WIOA), the Eligible Training Provider List (ETPL) and SBWIB required criteria. Business and Insurance School was notified in writing that their programs were declined because they did not meet the following SBWIB's criteria: "Training Provider must demonstrate proven effectiveness in the proposed training programs (a minimum of 70% placement rate of graduates within the current twelve months) including supportive placement documentation." During the meeting, the training provider was given the opportunity to present their case and staff member Catherine Blaylock responded and provided the Committee with detailed information on the decision that was made. The One-Stop Policy Committee decided to uphold the staff recommendation of declining the online courses, with a unanimous vote of seven members.

Mr. Jan Vogel provided a brief disability services update by informing the Committee about the Disability Employment Accelerator (DEA) grant the SBWIB was awarded by the California Economic Development Department (EDD) to provide career development programs for individuals with disabilities. Mr. Vogel also

informed the Committee about a collaboration the SBWIB is facilitating with the DOR and the California Department of Corrections and Rehabilitation to provide funding opportunities for individuals on Parole with disabilities.

SBWIB One-Stop Operator Mr. Don Nakamoto provided a brief report on his role as the Operator and the Comprehensive One-Stop partner meetings.

The meeting was adjourned at 9:49 a.m.

**Performance & Evaluation Committee Meeting, November 20, 2018:**

The November 20, 2018, Performance & Evaluation Committee meeting was called to order at 9:00 a.m. The following items were discussed or acted upon:

The August 21, 2018, meeting minutes were reviewed and approved by the Committee.

The WIOA FY 2018/19 1st quarter expenditure report through September 30, 2018 was approved unanimously, as well as the PY 2018/19 Self-Service and Activity report through October 31, 2018.

Staff member Justina Munoz presented the 1st Quarter One-Stop Service Providers Report. Ms. Munoz recommended that a letter of concern be issued to the Carson Career Center stating that immediate performance is required in regards to positive outcomes under the Workforce Innovation and Opportunity Act (WIOA) Adult program. Ms. Munoz also requested the Committee's approval to issue a Letter of Concern to the Carson Business and Career Center regarding enrollments under for the Workforce Innovation and Opportunity Act (WIOA) Youth Grant. After reviewing the report and discussing the recommendations the 1st Quarter Service Provider and Operating Cities Report was approved unanimously by the Committee.

Ms. Catherine Blaylock presented the 1st Quarter Vendor Performance Report. Staff recommendations were to place zero training providers on probation and to place one training course on hold. SBWIB staff will send an inquiry letter to the training provider who has demonstrated a placement rate less than 50% in order to allow them an opportunity to work out any discrepancies. Providers that are placed on hold will not receive any more referrals until their placement numbers have improved. After a discussion the 1st Quarter Vendor Performance Report was approved unanimously by the Committee.

The meeting was adjourned at 9:26 a.m.

**Business & Economic Development Committee Meeting, January 2, 2019:**

The January 2, 2019, Business, Technology and Economic Development Committee meeting was canceled due to the anticipated lack of a quorum.

**Executive Committee Meetings:**

The following are highlights of the November 15, 2018 and January 10, 2019, Executive Committee Meetings:

The December 13, 2018 Executive Committee meeting was canceled due to the anticipated lack of a quorum.

The Executive Committee approved all committee reports and meeting minutes this quarter.

Last quarter, the Executive Committee approved for Ms. Kameale Terry-Fullington, Director of Programs at EV Connect to serve as an alternate on the SBWIB for Ms. Lily Craig, External Affairs Manager, Chevron.

During the January 10, 2109 meeting, the Executive Committee approved the South Bay Workforce Investment Board January 17 2019, Meeting Agenda.

This concludes the Executive Committee Report.

## SOUTH BAY WORKFORCE INVESTMENT BOARD

**PY 2018-2019**

### NUMBER OF INDIVIDUALS SERVED - INFORMATIONAL/SELF SERVICE ONLY

	PREVIOUS CUMULATIVE REPORT	PREVIOUS MONTH	MONTH OF DECEMBER	CUMULATIVE PY 18/19
INGLEWOOD, HAWTHORNE, LAWNSDALE, EL SEGUNDO ONE-STOP BUSINESS AND CAREER CENTER	32156	4798	6180	38336
GARDENA ONE-STOP BUSINESS AND CAREER CENTER	7217	1429	1461	8678
TORRANCE ONE-STOP BUSINESS AND CAREER CENTER	10047	2362	1940	11987
CARSON BUSINESS AND CAREER CENTER	1969	282	294	2263

<b>TOTAL</b>	<b>51389</b>	<b>8871</b>	<b>9875</b>	<b>61264</b>
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**ADULT PROGRAM (G201)**

	Gardena		Inglewood		Torrance		Carson		SBWIB TOTAL		Year-End	
	Qtr. Plan	% Plan	Plan	% Plan	Plan	% Plan						
I. TOTAL CLIENTS	33	94%	256	115%	47	115%	45	80%	381	100%	407	94%
A. CARRIED IN	21	21%	94	94%	16	16%	23	23%	154	154%	154	154%
B. NEW	12	14%	162	128%	31	25%	22	33%	227	147%	253	90%
II. TOTAL EXITS	6		61		14		9		90		71	
A. UNSUBSIDIZED EMPLOYMENT	4		48		2		1		7		7	
B. ALSO ATTAINED CREDENTIAL	0		4		2		1		79%		79%	
C. % OF PLACEMENT	67%		79%		86%							
D. AVERAGE PLACEMENT WAGE	\$15.12		\$17.68		\$41.07		\$16.38		\$22.56			

Grant (201)

Serving economically disadvantaged adults 18 years and over in the nine cities that comprise the South Bay Workforce Investment Area.

**YOUTH PROGRAM (G301)**

	Gardena		Inglewood		Torrance		Carson		SBWIB TOTAL		Year-End	
	Qtr. Plan	% Plan	Plan	% Plan	Plan	% Plan						
I. TOTAL CLIENTS	25	125%	135	114%	46	121%	52	83%	258	108%	307	84%
A. CARRIED IN	11	11%	73	73%	25	25%	44	44%	153	153%	153	153%
B. NEW ENROLLEES	14	9%	62	138%	21	13%	8	19%	105	86%	154	68%
II. TOTAL EXITS	9		69		19		7		104		7	
A. UNSUBSIDIZED EMPLOYMENT	3		36		13		7		59		38	
B. ENT. TRAINING/POST-SECONDARY	6		27		5		0		38		5	
C. ATTAINED RECOGNIZED DEGREE	3		0		2		0		5		0	
D. AVERAGE PLACEMENT WAGE	\$17.25		\$13.01		\$15.43		\$12.46		\$13.29			
YOUTH POSITIVE EXIT RATE	100%		91%		95%		100%		93%			

Grant (301)

Serving low income, in school and out of school youth between the ages of 14 and no more than 21 years of age in the nine cities that comprise the South Bay Workforce Investment Area.

**DISLOCATED WORKER (G501)**

	Gardena		Inglewood		Torrance		Carson		SBWIB TOTAL		Year-End	
	Qtr. Plan	% Plan	Plan	% Plan	Plan	% Plan						
I. TOTAL CLIENTS	31	32%	129	132%	249	149%	51	42%	460	130%	451	102%
A. CARRIED IN	20	20%	84	84%	103	103%	22	22%	229	229%	229	229%
B. NEW	11	12%	45	48%	146	46%	29	20%	231	126%	222	104%
II. TOTAL EXITS	2		18		84		29		133		111	
III. TOTAL UNSUBSIDIZED EMPLOYMENT	1		15		71		24		111		51	
A. RETRAINING	0		6		34		11		51		0	
ALSO ATTAINED CREDENTIAL	0		6		34		11		51		0	
B. CALLED BACK WITH EMPLOYER	0		0		0		0		0		0	
IV. % PLACEMENT (INCL. CALL BACKS)	50%		83%		85%		83%		83%		83%	
V. % PLACEMENT (EXCL. CALL BACKS)	50%		83%		85%		83%		83%		83%	
AVERAGE PLACEMENT WAGE	\$30.77		\$20.87		\$38.80		\$23.68		\$28.53			

Grant (501)

Serving laid off workers; with priority given to those individuals that have been laid-off from employers located in the nine cities that comprise the South Bay Workforce Investment Area.

**ADULT PROGRAM (G201)**

	Year		Year		Year		Year		Year		Year		Year		Year		Year		Year		Year		Year	
	Plan	Year																						
I. TOTAL CLIENTS	33	46	216	155	29	47	9	19	2	1	9	12	1	1	3	2	28	37	6	8	45	79	381	407
A. CARRIED IN	21	21	71	71	16	16	7	7	0	0	3	3	0	0	1	1	11	11	1	1	23	23	154	154
B. NEW	12	25	145	84	13	31	2	12	2	1	6	9	1	1	2	1	17	26	5	7	22	56	227	253
II. TOTAL EXITS	6	6	44	44	13	13	4	4	0	0	2	2	0	0	0	0	10	10	2	2	9	9	90	90
A. UNSUBSIDIZED EMPLOYMENT	4	4	34	34	10	10	4	4	0	0	2	2	0	0	0	0	9	9	1	1	7	7	71	71
ALSO ATTAINED CREDENTIAL	0	0	2	2	2	2	0	0	0	0	0	0	0	0	0	0	2	2	0	0	1	1	7	7
B. OTHER TERMINATION	2	2	10	10	3	3	0	0	0	0	0	0	0	0	0	0	1	1	1	1	2	2	19	19

**YOUTH PROGRAM (G301)**

	Year		Year		Year		Year		Year		Year		Year		Year		Year		Year		Year		Year	
	Plan	Year																						
I. TOTAL CLIENTS	25	25	61	76	51	55	19	21	4	4	8	8	2	2	1	2	31	33	4	4	52	77	258	307
A. CARRIED IN	11	11	23	23	33	38	14	14	3	3	4	4	1	1	1	1	18	18	1	1	44	44	153	153
B. NEW	14	14	38	53	18	22	5	7	1	1	4	4	1	1	0	1	13	15	3	3	8	33	105	154
II. TOTAL EXITS	9	9	37	37	22	22	8	8	2	2	7	7	0	0	1	1	9	9	2	2	7	7	104	104
A. UNSUBSIDIZED EMPLOYMENT	3	3	20	20	12	12	3	3	1	1	5	5	0	0	0	0	6	6	2	2	7	7	59	59
ALSO ATTAINED CREDENTIAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	0	0	5	5
B. ENT. TRAINING/POST-SECONDARY	6	6	14	14	9	9	4	4	0	0	2	2	0	0	1	1	2	2	0	0	0	0	38	38
C. ATTAINED RECOGNIZED DEGREE	0	0	3	3	1	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5	5
D. RETURNED TO SCHOOL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. OTHER EXITS	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	1	1	0	0	0	0	0	2

**DISLOCATED WORKER (G501)**

	Year		Year		Year		Year		Year		Year		Year		Year		Year		Year		Year		Year	
	Plan	Year																						
I. TOTAL CLIENTS	31	40	84	90	29	53	9	14	7	10	56	57	12	14	13	20	152	80	16	20	51	53	460	451
A. CARRIED IN	20	20	50	50	24	24	5	5	5	5	33	33	7	7	10	10	41	41	12	12	22	22	229	229
B. NEW	11	20	34	40	5	29	4	9	2	5	23	24	5	7	3	10	111	39	4	8	29	31	231	222
II. TOTAL EXITS	2	2	8	8	10	10	0	0	0	0	18	18	4	4	4	4	51	51	7	7	29	29	133	133
III. TOTAL UNSUBSIDIZED EMPLOYMENT	1	1	7	7	8	8	0	0	0	0	16	16	4	4	4	4	42	42	5	5	24	24	111	111
A. RETRAINING	0	0	5	5	1	1	0	0	0	0	5	5	2	2	2	2	22	22	3	3	11	11	51	51
ALSO ATTAINED CREDENTIAL	0	0	5	5	1	1	0	0	0	0	5	5	2	2	2	2	22	22	0	0	0	0	0	0
B. READJUSTMENT SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
C. CALLED BACK WITH EMPLOYER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
IV. ALL OTHER TERMINATIONS	1	1	1	1	2	2	0	0	0	0	2	2	0	0	0	0	9	9	2	2	5	5	22	22

	GARDENA	INGLEWOOD	INGLEWOOD (POMONA)	CARSON	TORRANCE	MCS WEST COVINA	MCS POMONA	JVS PALMDALE	JVS CULVER CITY	JVS PACOIMA	FOOTHILL	SELACO	VERDUGO
I. TOTAL CLIENTS	23	90	67	66	24	0	0	62	3	0	20	8	12
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	23	90	67	66	24	0	0	62	3	0	20	8	12
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	29	14	0	17	7	0	0	62	3	0	0	37	50
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	29	14	0	17	7	0	0	62	3	0	0	37	50
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	0	27	44	26	28	0	0	0	0	0	0	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	0	27	44	26	28	0	0	0	0	0	0	0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	24	42	0	0	0	0	0	0	0	0	0	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	24	42	0	0	0	0	0	0	0	0	0	0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
I. TOTAL CLIENTS	270	20	8	12	344	66	720	720	1,496	48%			
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0			
B. NEW	270	20	8	12	344	66	720	720	1,496	48%			
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0			
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0			
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0			
% OF PLACEMENT													
AVERAGE PLACEMENT WAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			

Targets Temporary Assistance to Needy Families, TANF participants; and places them into Paid Work Experience activity. Participants are placed at worksites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.





GRANT PERIOD: 07/01/2018 TO 06/30/19  
HOMELESS INITIATIVE

REPORT PERIOD: 07/01/18 TO 12/31/2018

I. TOTAL CLIENTS	58	19	33	110	200	55%
A. CARRIED IN	0	0	0	0		
B. NEW	58	19	33	110		
II. TOTAL EXITS	2	1	7	10		
UNSUBSIDIZED EMPLOYMENT	1	1	1	3		
OTHER TERMINATIONS	1		6	1		
% OF PLACEMENT	50%	100%	14%	30%		
AVERAGE PLACEMENT WAGE	\$ 15.00	\$ 13.25	\$ 18.00	\$ 11.00		

**PAGE TOTALS**

110	200	55%
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The program is part of a countywide homeless initiative to target eligible CaWORKS families to participate in the Transitional Subsidized Employment (TSE) programs to improve their ability to become self-sufficient and retain housing. Program services will include paid work experience, specialized work experience, on-the-job training and classroom training.

GRANT PERIOD: 07/01/2018 TO 06/30/19  
SHORT TERM VOCATIONAL TRAINING SPECIAL (TECHNICAL)

REPORT PERIOD: 07/01/18 TO 12/31/2018

I. TOTAL CLIENTS	0	11	6	1	8	12	0	0	38	50	76%
A. CARRIED IN	0	0	0	0	0	0	0	0	0		
B. NEW	0	11	6	1	8	12	0	0	38		
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0		
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0		
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0		
% OF PLACEMENT											
AVERAGE PLACEMENT WAGE											

**PAGE TOTALS**

38	50	76%
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Targets Temporary Assistance to Needy Families, TANF participants; and places them into short-term vocational training programs in an effort to obtain employment and long term self-sufficiency. Planned Enrollments are based on individual need and available funds.

PROGRAM YEAR 2018 / 2019  
 GRANT PERIOD: 07/01/2018 TO 6/30/2019  
 REPORT PERIOD: 07/01/18 TO 12/31/2018

SOUTH BAY WORKFORCE INVESTMENT BOARD  
 COLLEGE WORK STUDY PROGRAM (150H)  
 DETAIL BY COLLEGE

	L.A. CITY COLLEGE	EAST L.A. COLLEGE	EL CAMINO / COMPTON	L.A. MISSION COLLEGE	L.A. PIERCE COLLEGE	L.A. SOUTHWEST COLLEGE	LONG BEACH CITY COLLEGE	WEST L.A. COLLEGE					
I. TOTAL CLIENTS	28	31	8	13	15	4	18	11	0	0	0	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	28	31	8	13	15	4	18	11	0	0	0	0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0
UNSUBSIDIZED EMPLOYMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0

I. TOTAL CLIENTS	0	0	0	0	0	0	0	0	0	0	0	0	0
A. CARRIED IN	0	0	0	0	0	0	0	0	0	0	0	0	0
B. NEW	0	0	0	0	0	0	0	0	0	0	0	0	0
II. TOTAL EXITS	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER TERMINATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0

<b>PAGE TOTALS</b>	128
A. CARRIED IN	0
B. NEW	128
II. TOTAL EXITS	0
UNSUBSIDIZED EMPLOYMENT	0
OTHER TERMINATIONS	0
% OF PLACEMENT	0%
AVERAGE PLACEMENT WAGE	\$0.00

PLANNED ENROLLMENT	75
PERCENT OF PLAN	171%

Targets Calworks participants/Individuals whose families are on Public Assistance; enrolled in Community Colleges; and places them into a Paid Work Experience activity. Participants are placed at workites that are either Public or Non-Profit in an effort to obtain unsubsidized employment and long term self-sufficiency.





LA COUNTY PROBATION EMPLOYMENT SERVICES - GRANT 962

REPORT PERIOD: 07/01/18 TO 12/31/2018

GRANT TERM: 07/01/18 TO 6/30/2019

ENROLLMENTS/ASSESSMENTS BLUEPRINT/EMPLOYMENT RETENTION MONTHS	CLUSTER 2/AREA 1 INGLEWOOD/LOS ANGELES		Enrolled	Qrt Plan	% Plan	Year Plan	% of Plan
	9	24	38%	48	19%		
	1	15	7%	31	3%		
	5	25	20%	55	9%		

Serving Probation Youth, 16-18 years of age, in Area 1 (Inglewood/Culver City/Florence) and Area 2 (Gardena/Carson/Compton/Lynwood).

YOUTHBUILD

GRANT TERM: 09/01/2017 TO 12/31/2020

REPORT PERIOD: 08/01/17 TO 12/31/2018

ENROLLMENTS EDUCATION & EMPLOYMENT -Education (Obtained High School Diploma) -Entered Employment ATTAINMENT OF DEGREE/CERTIFICATE LITERACY & NUMERACY ATTAINMENT RETENTION RECIDIVISM	YOUTHBUILD		Enrolled	Planned Services	% of Plan
	39	62	63%		
	9	23	39%		
	6	23			
	3				
	20	23	87%		
	15	20	75%		

Effective 9/1/18, the South Bay WIB, Inc., is both the administration/fiscal agent and program operator to the YouthBuild Programs and Partnerships. The program partnerships include the Century Center for Economic Opportunity, Inc. (CCEO) which has now merged under the SBWIB, Inc. and Habitat for Humanity of Greater Los Angeles as the housing partner. The SBWIB YouthBuild program will provide educational, occupational skills training in construction and leadership skills to disadvantaged youth ages 16-24 years residing in targeted

REPORT PERIOD: 06/01/17 TO 12/31/2018

LEAP2 REENTRY WORKS

GRANT TERM: 6/1/16 TO 12/31/2018

	Enrolled	Year Plan	% of Plan
LEAP2	103	100	103%
ENROLLMENTS (100%)	103	90	114%
PRE-RELEASE SERVICES (90%)	44	72	61%
WORK READINESS/POST RELEASE (80%)	20	48	42%
EMPLOYMENT, EDUCATION OR TRAINING (60%)	0	42	0%
POST RELEASE RETENTION (70%)	0	15	0%
RECIDIVISM (22%)			

Program to increase employment outcomes amongst the formerly incarcerated by providing pre-release jail based services and transitional services seamlessly to transition from jail to community.

Grant Extension Approved through 12/31/18

CONSTRUCTION WORKFORCE PILOT (CALTRANS)

REPORT PERIOD: 09/01/2018 - 12/31/2018

GRANT TERM: 9/1/2018 TO 8/31/2019

	Enrolled	Year Plan	% of Plan
CALTRANS	52	50	104%
Enrollment into Construction Pre-Apprentice Program Training	52	40	130%
Completion of Construction Pre-Apprentice Program Training Placements	21	37	57%

Enrollment into Construction Pre-Apprentice Program Training  
Completion of Construction Pre-Apprentice Program Training  
Placements

Pilot project with Caltrans to connect classroom training in construction, supportive services and job development activities; co-enrollment with WIOA programs to maximize services and outcomes.

**YEAR-ROUND YOUTH EMPLOYMENT PROGRAM**

**GRANT TERM: 7/1/2018 TO 6/30/2019**

**REPORT PERIOD: 7/01/18 TO 12/31/2018**

	Enrolled	Plan	% of Grant Plan
<b>TOTAL</b>	191	220	87%
TOTAL ENROLLMENTS	85	109	
CALWORKS	82	80	
NCC (Low Income)	17	16	
FOSTER YOUTH	7	15	
PROBATION YOUTH (New)			

The Youth Employment Program (also referred to as the Summer Jobs Programs) provides eligible youth ages 14-21 with paid work experience and education support year-round and during school breaks.

**FAMILIES FIRST**

**GRANT TERM: 7/1/2018 TO 6/30/2019**

**REPORT PERIOD: 7/01/2018 TO 12/31/18**

	Enrolled	Year Plan	% of Plan
<b>PY18-19</b>	0	10	0%
ORIENTATIONS/WORKSHOPS (GROUP)	3	20	15%
INDIVIDUAL MEETINGS	5	15	33%
JOB REFERRALS / INTERVIEWS	2	20	10%
JOB READINESS / RESUME COMPLETION	1	10	10%
PLACEMENT			

The South Bay WIB, Inc., will provide job development staff support and services to Family First Charter School students at the Century Regional Detention Facility. Job Development services will include job readiness workshops, one-on-one interviewing and counseling, job match and referrals to employment and workites, progress monitoring and follow-up.

VETERAN'S EMPLOYMENT RELATED ASSISTANCE PROGRAM (VEAP)

GRANT TERM: 6/01/2017 TO 12/31/2018

REPORT PERIOD: 06/01/2017 TO 12/31/2018

VEAP	Enrolled	Year		% of Plan
		Plan	Plan	
	116	100	116%	
	69	65	106%	
	15	36	42%	
		72	100%	
	61	61	100%	
	\$ 24.79			

- ENROLLMENTS (100%)
- ENROLLED INTO EDUCATION OR TRAINING (65%)
- ATTAINMENT OF CREDENTIAL/CERTIFICATE (55%)
- EXIT RATE (100%)
- ENTERED EMPLOYMENT RATE (80%)
- AVERAGE WAGE AT EMPLOYMENT

This project will assist eligible veterans with significant barriers to employment (i.e., long-term unemployed, homeless, transitioning) to receive career and training services leading to employment in high growth employment sectors such as Construction Trades.

HOMELESS VETERANS REINTEGRATION PROGRAM (HVRP) THROUGH US VETS

GRANT TERM: 7/1/2017 TO 6/30/2018\*

REPORT PERIOD: 07/01/2017 TO 12/31/2018

HVRP	Enrolled	Year		% of Plan
		Plan	Plan	
	50	57	88%	
	40	40	100%	
	30	22	136%	
	30	40	75%	

- ENROLLMENTS (100%)
- ENROLLED INTO TRAINING (79%)
- ATTAINMENT OF CREDENTIAL/CERTIFICATE (55%)
- ENTERED EMPLOYMENT RATE (70%)

This project will assist to reintegrate homeless veterans into employment. Veterans will receive career counseling, case management and training services to bridge employment in various occupations. Co-enrollment opportunities in other adult/dislocated worker grants will be made to leverage and increase available resources.

\*Follow-up period through 6/30/2019

**DISABILITY EMPLOYMENT ACCELERATOR (DEA)**

**GRANT TERM: 4/01/2018 TO 12/31/2019**

REPORT PERIOD: 04/01/2018 TO 12/31/2018

	Enrolled	% of Plan	
		Year Plan	Plan
DEA	1	60	2%
	1	42	2%
	0	30	0%
	0	30	0%
	0	\$ 12.00	0

- ENROLLMENTS (100%)
- ENROLLED INTO EDUCATION OR TRAINING
- ATTAINMENT OF CREDENTIAL/CERTIFICATE
- ENTERED EMPLOYMENT RATE
- AVERAGE WAGE AT EMPLOYMENT

In partnership with El Camino College (ECC) and Los Angeles Harbor College (LAHC), the project will target individuals with disabilities including, but not limited to, the following: mobility impaired, developmentally delayed learner, learning disabled, and other disabilities including Autism, Attention Deficit Hyperactivity Disorder, Tourette's Syndrome, and others. From the target population a total of 60 Persons with Disabilities (PWD) will be enrolled and receive a pre and registered apprenticeship, PWEX, OJT or training as a CNC (Computer Numerical Control) Machine Operator.

**CALIFORNIA VIOLENCE INTERVENTION & PREVENTION (CaVIP)**

**GRANT TERM: 5/01/2018 TO 4/30/2020**

REPORT PERIOD: 05/01/2018 TO 12/31/2018

	Enrolled	% of Plan	
		Year Plan	Plan
CaVIP	8	100	8%
	8	100	8%
	0	50	0%
	0	50	0%
	0	80	0%

- ENROLLMENTS (100%)
- RISK ASSESSMENT & INTERVENTION SERVICES
- WORK READINESS PREPARATION
- PAID WORK EXPERIENCE, INTERNSHIP OR OJT
- FOLLOW-UP SERVICES FOR 12 MONTHS

This project will provide services to Inglewood youth that are disproportionately affected by violence and will receive evidence-based services for diversion, restorative justice, and employment opportunities through the Inglewood Community and Regional Engagement Violence Intervention and Prevention (I-CARE VIP) collaboration. The project will serve 100 youth ages 14-18 and provide preventive and diversion activities, case management along with paid pre-employment training, paid work experience and job search assistance.

PROGRAM YEAR 2018 / 2019

25% WIOA DISLOCATED WORKER ADDITIONAL ASSISTANCE GRANT

REPORT PERIOD: 10/01/2018 TO 12/31/2018

GRANT TERM: 10/01/18 TO 4/30/20

	Grant Plan
I. TOTAL CLIENTS	181
A. ENROLLED	2
B. NEW	1%
C. TRAINING	0
D. OJT	0
E. Pre-Apprenticeship/Apprenticeship	0
II. TOTAL EXITS	0
III. TOTAL UNSUBSIDIZED EMPLOYMENT	0
A. RETRAINING	0
ALSO ATTAINED CREDENTIAL	0
B. CALLED BACK WITH EMPLOYER	0
IV. % PLACEMENT (INCL CALL BACKS)	0
V. % PLACEMENT (EXCL CALL BACKS)	0
AVERAGE PLACEMENT WAGE	0%
SBWIB TOTALS	\$ -

The South Bay Rapid Reemployment project has been approved to assist 181 dislocated workers and veterans who have been laid off or separated from military to receive employment and job training services. Dislocated workers have been identified from selected employers faced with substantial layoffs or closure.

TRADE & ECONOMIC TRANSITION NDWG (TET)

REPORT PERIOD: 10/01/2018 TO 12/31/2018

GRANT TERM: 10/01/18 TO 9/30/20

	Grant Plan
I. TOTAL CLIENTS	130
A. ENROLLED	0
B. NEW	0%
C. TRAINING	0
D. OJT	0
E. Pre-Apprenticeship/Apprenticeship	0
II. TOTAL EXITS	0
III. TOTAL UNSUBSIDIZED EMPLOYMENT	0
A. RETRAINING	0
ALSO ATTAINED CREDENTIAL	0
B. CALLED BACK WITH EMPLOYER	0
IV. % PLACEMENT (INCL CALL BACKS)	0
V. % PLACEMENT (EXCL CALL BACKS)	0%
AVERAGE PLACEMENT WAGE	\$ -
SBWIB TOTALS	\$ -

The South Bay TET project has been approved to assist 130 dislocated workers that have been laid off due to economic conditions to receive employment and job training services.

**CALIFORNIA CAREER PATHWAYS GRANTS**

**GRANT TERM: 09/01/2018 TO 6/30/2019**

**REPORT PERIOD: 09/01/2018 TO 12/31/2018**

Activities	Qrt.		% Plan		Year Plan		% of Plan
	Plan	Actual	Plan	Actual	Plan	Actual	
5	2		250%		24		21%
1	4		25%		39		3%
0	0				20		0%

\* Internships are planned to start April 2019

Centinela Valley Union High School District (CVUHSD)

**COMPANY TOURS**  
**GUEST SPEAKERS**  
**INTERNSHIP**

SBWIB will provide work-based learning support to Centinela Valley Union High School District's nine academies and two career pathways. SBWIB will outreach to employers, engage in work based learning activities, which include guest speaking, providing opportunities for job shadowing, company tours, hosting interns, or serving as an advisory board member. Other activities will include participation in activities such as Career Day and Maker Faire.

## Teen Center Attendance Report -2nd Quarter

### October 1, 2018- October 31, 2018

Inglewood Teen Center	New	Returning	Total
Inglewood	6	116	122
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	<b>6</b>	<b>116</b>	<b>122</b>

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	3	3
Hawthorne	0	72	72
Lawndale	0	0	0
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>75</b>	<b>75</b>

### November 1, 2018- November 30, 2018

Inglewood Teen Center	New	Returning	Total
Inglewood	6	109	115
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	<b>6</b>	<b>109</b>	<b>115</b>

Hawthorne Teen Center	New	Returning	Total
Inglewood	0	1	1
Hawthorne	2	58	60
Lawndale	0	1	1
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	<b>2</b>	<b>60</b>	<b>62</b>

### December 1, 2018- December 31, 2018

Inglewood Teen Center	New	Returning	Total
Inglewood	10	95	105
Hawthorne	0	0	0
Lawndale	0	0	0
Gardena	0	0	0
<b>TOTAL</b>	<b>10</b>	<b>95</b>	<b>105</b>

Hawthorne Teen Center	New	Returning	Total
Inglewood	1	1	2
Hawthorne	3	61	64
Lawndale	0	3	3
Gardena	0	0	0
Torrance	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>65</b>	<b>69</b>

QUARTER TOTAL	Quarter 1	Quarter 2	Total
Inglewood Teen Center	243	342	585
Hawthorne Teen Center	172	206	378

# Want to Make an Impact in a Youth's Life?

## BECOME A MENTOR TODAY!

Get matched with youth in the South Bay community



**Seeking mature individuals at least 21 years and over to mentor our 16-17 year-old YouthBuild students**

Youth are in the process of obtaining their high school diploma, learning great vocational skills, and leadership qualities. **This is the critical time when they need your mentoring the most.**

Interested individuals will be enrolled into our Office of Juvenile Justice and Delinquency Prevention (OJJDP) Mentor Program and will start with a 3-month group mentoring program followed by a one-to-one match that lasts 12 consecutive months and hopefully beyond that.

**Mentors must donate 4 hours a month to youth.** Mentors are screened through a three-layer process that includes an application, interview and a background check.



**The future of our communities depends on people like YOU!**

**SBWIB YouthBuild:** Our mission is to empower under-served young adults, ages 16-24, to rebuild their lives and communities through leadership, education and technical training.



A WORKFORCE DEVELOPMENT BOARD

For additional information, please contact  
**SERGIO PAZ, MENTOR COORDINATOR**  
Email: [sergio@centurycenter.com](mailto:sergio@centurycenter.com)  
Phone: (310) 225-3060 x205

**5021 Lennox Blvd. Lennox, CA 90304**

[www.sbwib.org/youthbuild](http://www.sbwib.org/youthbuild); [www.facebook.com/sbwibyb](https://www.facebook.com/sbwibyb)



America's JobCenter of California

This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-2922 or 310-680-3700.

# Bioscience



## Bio-Flex Program Description

### Bio-Flex is a New Innovative Project to Develop Pre-Apprenticeship and Registered Apprenticeship Career Pathways for the Bioscience Industry in Los Angeles County

The vision for Bio-Flex is to deliver an effective and proven employer-directed career development tool, which can be used to attract new talent to the Bioscience industry. The program will provide an important resource to employers and increase job seekers' access to well-paid careers in this exciting industry within Los Angeles County.

Apprenticeship is a proven way to connect employers to a diverse future workforce. This

collaboration with employers and other stakeholders aims to create a flexible yet structured career pathway for high school and college level students, veterans, underserved populations, new hires, and incumbent workers who might otherwise have challenges accessing this industry. Bio-Flex will support a regional network of partners that will ensure employment opportunities in Bioscience are widely available to all.



A WORKFORCE  
DEVELOPMENT BOARD

#### Contact Information

Deborah Shepard

South Bay Workforce Investment Board

Email: [dshepard@sbwib.org](mailto:dshepard@sbwib.org); Phone: (310) 970-7700

Visit: [www.sbwib.org/bioflex](http://www.sbwib.org/bioflex)



America's JobCenter  
of California™



LOS ANGELES COUNTY  
ECONOMIC DEVELOPMENT CORPORATION  
Advancing Opportunity and Prosperity for All

BIOCOM



WDACS  
WORKFORCE DEVELOPMENT  
AGING & COMMUNITY SERVICES

CSUDH  
CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS



This WIOA Title 1 financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities by calling in advance to CRS 1-800-735-2922 or 310-680-3700.

## Employer-Directed and Industry Recognized

The Bio-Flex model will be based on a very successful employer designed Pre-Apprenticeship created for the aerospace industry. **The Pre-Apprenticeship training will include employer-identified components that can be customized or "flexed" to meet individual employer needs:**

- ✓ Work readiness skills training for success in the work environment,
- ✓ Industry-specific occupational skills as determined by individual employers,
- ✓ Work-based learning experiences such as project work, job shadowing, internships, and other activities,
- ✓ Stackable, industry recognized credentials for each training module completed.

A capstone certificate will include the logos of all employers participating in the Bio-Flex Universal Apprenticeship Committee, to demonstrate the certification is industry-recognized, stackable, and portable within the Bioscience sector.



## Workforce-Ready Registered Apprenticeship

The Bio-Flex Registered Apprenticeship will also be developed as a flexible, employer-driven career pathway program using a framework that meets the workforce development needs common to the industry partners.

### The Registered Apprenticeship will be:

- ✓ A hybrid model of competency based and time based learning using both hands-on and online training,
- ✓ 1 to 2-year apprenticeship,
- ✓ 2,000 to 4,000 of On-the-Job-Training hours,
- ✓ 144 hours per year of related technical instruction,
- ✓ Credit for prior learning and competency attainment, and
- ✓ Will be employer specific and include a diverse and dynamic workforce.

## Funding

Los Angeles County Supervisor Mark Ridley Thomas has funded Bio-Flex program development, while funding for participant training is being provided by Los Angeles County Workforce Development, Aging and Community Services. Program development and implementation will be coordinated through the South Bay Workforce Investment Board.

## Industry Partners

### Stakeholders and partners include (partial list):

- LAEDC,
- BIOCOM,
- Cal State University Dominguez Hills, and
- West Los Angeles College.

### Initial interested employers include:

- Bachem,
- Polypeptide,
- Protomer Technologies,
- Thermo Fisher Scientific,
- Freudenberg Medical and
- Many others!

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## CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager *[Signature]*

PREPARED BY: Kahono Oei, PE, Interim Public Works Director *[Signature]* K.D.  
Wayne Schaller, Acting Finance Director *[Signature]*  
Ethelbert Doble, Assistant Engineer *[Signature]*

SUBJECT: Approve Change Orders for the Demolition of the Burin House and Expansion of the Community Center Parking Lot Project

### BACKGROUND

On December 4, 2018, City awarded a contract for the demolition of the Burin House and the expansion of the Community Center parking lot. The original project scope is to demolish the existing structure, construct a masonry wall around the perimeter of the property and to provide an additional asphalt concrete parking space.

Subsequently, staff re-evaluated the original plans and decided to reconfigure the parking layout to accommodate more parking spaces. At the same time, a project change order was initiated for the replacement of the Asphalt Concrete to Portland Cement Concrete to match the Community Center parking lot. Also, additional items were added to the scope of work such as rolling gate, wrought iron fence, curbs, stripping, tree cutting, bio-swale catch basin and the removal of existing concrete curb.

The Community Center has 56 parking spaces including two handicap accessible parking spaces. At the request of the Community Development Department, one ADA accessible parking space was added to the project.

### STAFF REVIEW

Change Order #1 in the amount of \$14,885 includes:

- Replace original parking pavement from Asphalt Concrete (AC) to Portland Cement Concrete (PCC)
- Install rolling gate at exit access location
- Install wrought iron fence at east side of parking lot
- Install curb for landscaping area
- Additional tree cutting and pruning
- Additional stripping

Change Order #2 in the amount of \$7,000 includes:

- Install Stripping for one(1) ADA handicap parking spaces
- Install bio-swale catch basin for parking lot storm water
- Removal of the existing concrete curb located next to the property wall that caved in during the rain event

Staff reviewed the cost of the change orders and was able to negotiate with the price.

### **FISCAL IMPACT**

The original contract amount including the contingency is \$143,665. Funding for this project is included in the current adopted budget in the Bond fund account no. 307-610-700.265

#### Project Cost:

Original Construction Contract	\$128,265.00
Contract Change Order 1	14,885.00
Contract Change Order 2	<u>7,000.00</u>
<b>Total</b>	<b>\$150,150.00</b>

### **RECOMMENDATION**

Staff recommends that the City Council approve (1) Change Order #1 in the amount of \$14,885 and (2) Change Order #2 in amount of \$7,000 for a total project cost of \$150,150.

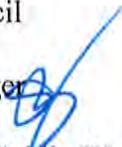


## CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: March 18, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager 

PREPARED BY: Kahono Oei, Interim Director of Public Works/City Engineer  
Wayne Schaller, Interim Finance Director 

SUBJECT: Inglewood Avenue Improvement Project, Phase 3  
Professional Service Agreement Approval for Construction Inspection Services

### BACKGROUND

Inglewood Avenue is a major North to South Street that provides main access to the I-405 Freeway for commuters of South Bay Cities with an average daily traffic of 54000 vehicles. The High School is also located on Inglewood north of Marine Avenue.

The City initiated the project Plans Specification & Estimate (PS&E) in 2009 and subsequently the project plans and specification were revised and was recently approved. The Inglewood Avenue project consists of three phases. Phase 1 is from Manhattan Beach Boulevard to I-405 freeway, Phase 2 is the intersection improvement at Marine and Inglewood and Phase 3 is the roadway rehabilitation from Rosecrans to 153<sup>rd</sup> Street. In order to meet the deadline of the funding agreement with Metro for the project, Phase 3 of the project is proceeding first. The City Council, at its regular meeting on March 4, 2019, awarded the construction contract for Phase 3 to Excel Paving Company of Long Beach. It is anticipated that the contractor will start construction on April 1, 2019. The inspection demands of this project will require constant attention and will exceed the availability of the City's in-house inspector.

The scope of the Phase 3 project is the roadway resurfacing/ rehabilitation through grind and overlay, construction of the concrete curb landscape median, irrigation and landscaping, striping and traffic signal modification at the intersections of Marine Avenue and Inglewood Avenue and 147<sup>th</sup> Street and Inglewood Avenue which is a shared intersection with the City of Hawthorne.

### STAFF REVIEW

On January 30, 2019, the City of Lawndale issued a Request for Proposal (RFP) to five professional engineering consultants specializing in project management to provide the construction management and inspection services for Phase 3 of the project. On February 28, 2019, the City received three proposals illustrated below and two firms declined to submit a proposal due to lack of personnel or a conflict of scheduling. The scope of the service for this work includes the review of plans and specifications, review of submittals from contractor, daily inspection services, coordination with the contractor, processing the contractor's invoices, change orders and similar tasks. It is anticipated that the construction of Phase 3 will be completed in 120 calendar days.

**Proposal Evaluation**

In assessing the proposals, the Public Works staff considered the following key factors:

- Completeness of each proposal, especially in relation to the scope of work, approach and description of the project team.
- Demonstrated understanding of the scope of work.
- Comments on the proposed engineering plans and specifications.
- The fee proposal

Government Code Section 4526 states that professional services contract are to be awarded based on qualifications rather than on price:

*Notwithstanding any other provision of law, selection by a state or local agency head for professional services of private architectural, landscape architectural, engineering environmental, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.*

After evaluating the proposal data and although all of the consultants are well qualified, staff determined that the consultant Murrow CM ranked number one with a base fee of \$135,800.00. Subsequently, staff negotiated with Murrow CM Consultant and was able to reduce their hourly rates and reverse some of the close-out requirements not contained in the KOA proposal and which will be performed by staff. This resulted in to a total cost of \$104,710.00. as shown in the attached agreement.

Engineering Firm	Base fee Proposal	Rated:
Murrow CM Consultant	\$135,800	1
KOA Corp	\$110,700	2
Moote Companies	Didn't submit fee	3
Adams Streeter Engineer	Declined	
Civil Works Engineer	Declined	

Staff recommends that the City Council approve a professional service agreement with Murrow CM for \$104,700.00. During the award of the construction contract at its regular City Council meeting on March 4, 2019, staff estimated that the Construction/ Inspection Services cost would be \$150,000.00. However, after negotiations, the final contract amount is \$104,700.00, which is substantially less than the estimate.

**LEGAL REVIEW**

The City Attorney's Office has reviewed and approved the agreement for services as to form.

FISCAL IMPACT

The funding for construction management/ inspection services of the Phase 3 project is included in the City's Fiscal Year 2018-19 Prop "C" 25 Grant Fund and the City's Bonds Fund:

Prop "C" Local	Account No. 207-310-700.151	\$ 122,994.00
Prop "C" 25% funds	Account No. 240-310-700.263	\$ 993,944.00
City Bond Proceeds	Account No. 307-610-700.263	\$ 857,077.00
Total funding availability		\$ 1,974,015.00

RECOMMENDATION

Staff recommends that the City Council approve a professional services agreement with Murrow CM for a not-to-exceed maximum amount of \$104,700.00 plus a twenty percent (20%) contingency of \$21,000.00 from Prop. C funds for the construction/ inspection services for this project:

- Attachments: Professional Services Agreement
- Project cost breakdown
- Revised Fee Proposal from Murrow CM

**PROJECT COST BREAKDOWN  
FOR  
INGLEWOOD AVENUE STREET IMPROVEMENT PROJECT  
PHASE 3 FROM ROSECRANS TO 153RD STREET**

Construction Cost:	\$1,598,315.00
Fifteen percent (15%) construction contingency:	\$ 240,000.00
<b>Construction Management and Inspection services:</b>	<b>\$ 104,700.00</b>
<b>CM/ Inspection Contingency</b>	<b>\$ 21,000.00</b>
Civil Engineering Assistances during construction:	\$ 10,000.00
 Total Project cost:	 \$1,974,015.00



## FEE PROPOSAL SUMMARY FOR THE CITY OF LAWNSDALE

Title	Rate	Hours	Total
Sr. Project Engineer	\$135/hr.	146	\$19,710.00
Construction Manager/Inspector	\$125.00/hr.	680	\$85,000.00
<b>GRAND TOTAL:</b>			<b>\$104,710.00</b>
*Civil Engineer	\$185/hr.		

*\*Note: Any Requirement for Design Services is NOT included in this proposal. If required, the work would be done on an "as needed" basis as a Change Order to this proposal.*

**CITY OF LAWDALE**  
**CONTRACT SERVICES AGREEMENT FOR**  
**INGLEWOOD AVENUE IMPROVEMENT PROJECT**  
**CONSTRUCTION MANAGEMENT/ INSPECTION SERVICES**

This Contract Services Agreement ("Agreement") is made and entered into this 19th day of March, 2019, by and between the City of Lawndale, a municipal corporation ("City"), and Murrow CM ("Consultant"). The term Consultant includes professionals performing in a consulting capacity. The parties hereto agree as follows:

**1.0 SERVICES OF CONSULTANT**

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation

must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as *Exhibit "B"* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit "B"* and any other provisions of this Agreement, the provisions of *Exhibit "B"* shall govern.

1.8 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

## 2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached hereto as *Exhibit "C"* and incorporated herein by this reference, but not exceeding the maximum contract amount of One Hundred Four Thousand and Seven Hundred dollars (\$104,700.00) ("Contract Sum"), except as provided in Section 1.6. The method of compensation may include: (i) a lump sum payment upon completion, (ii) payment in accordance with the percentage of completion of the services, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum or (iv) such other methods as may be specified in the Schedule of Compensation. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for the purposes of this Agreement. The availability of funding is affected by matters outside the City's

control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

### **3.0 PERFORMANCE SCHEDULE**

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "D"*, if any, and incorporated herein by this reference.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on March 19<sup>th</sup>, 2019 and continue in full force and effect until completion of the services no later than March 18<sup>th</sup>, 2020.

### **4.0 COORDINATION OF WORK**

4.1 Representative of Consultant. Steven Murrow is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City's City Manager is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant taking all transfers into account on a cumulative basis. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant.

## 5.0 INSURANCE AND INDEMNIFICATION

5.1 Insurance. Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,000.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy shall include coverage for owned, non owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of Professional Liability insurance in an amount not less than \$1,000,000.00 per claim with respect to loss arising from the actions of Consultant performing professional services hereunder on behalf of the City.

All of the above policies of insurance shall be primary insurance. The general liability policy shall name the City, its officers, employees and agents ("City Parties") as additional insureds and shall waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured

does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall also provide that said insurance may be not cancelled without providing ten (10) days prior written notice by registered mail to the City. In the event any of said policies of insurance are cancelled or amended, Consultant shall, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City.

Consultant agrees that the provisions of this Section 5.1 shall not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 5.1.

## 5.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant shall indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees of subcontractors (or any entity or individual for which Consultant shall bear legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

## 6.0 RECORDS AND REPORTS

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. Any use of such completed documents by City for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant and the City shall indemnify the Consultant for all damages resulting therefrom. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom.

## 7.0 ENFORCEMENT OF AGREEMENT

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.6 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, shall be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment, and to all other reasonable costs for investigating such action, taking depositions and discovery, including all other necessary costs the court allows which are incurred in such litigation.

## **8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION**

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and

there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, agents or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

## 9.0 MISCELLANEOUS PROVISIONS

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

**CITY:**  
CITY OF LAWNDALE,  
a municipal corporation

By: \_\_\_\_\_  
Robert Pullen Miles, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:  
Aleshire & Wynder, LLP

\_\_\_\_\_  
Tiffany J. Israel, City Attorney

**[NOTE TO STAFF: TWO signatures are required if the Consultant is a corporation, company or partnership. Delete this note in preparing your agreement.]**

**CONSULTANT:**  
Murrow CM  
S Corporation, California

By: \_\_\_\_\_  
Name: Steven M. Murrow  
Title: Chairman

By: \_\_\_\_\_  
Name: Greg Perrine  
Title: Chief Executive Officer

Address: 1151 Duryea  
Irvine, CA. 92614  
949-988-3270

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

## PROJECT UNDERSTANDING AND APPROACH

**MurowICM** has a great deal of experience working with public agencies such as The City of Whittier, Rancho Santa Margarita Water District, City of Laguna Beach, Inland Empire Utility Association, City of Corona, County of Orange and County of Riverside Economic Development Agency.

### Overall Project Management Approach:

**MurowICM's** goal is to have our entire project staff work as integrated members with the City of Lawndale' staff, including any sub consultants with seamless and well documented communication. **MurowICM**, the Construction Management Consultant, will coordinate the various sub-consultants involved in the project including geotechnical, NPDES, materials testing and inspection. **MurowICM** will perform the construction management, construction engineering/field inspection, geotechnical engineering inspections and labor compliance scope of work.

A traffic control plan and or a specific narrative of the minimum traffic control measures must be identified to maintain traffic flow and public safety. **MurowICM** will oversee the approval of the project specific traffic control plans.

As part of our Management Services, **MurowICM** will use City of Lawndale's documentation or establish project documentation templates in house for managing RFIs, submittals, daily reports, contract change orders, progress payments, correspondence between contractor and City and all other forms of documenting the project. The **MurowICM** team will meet with City staff to create and ensure the most effective forms of communication between City staff, Contractor and **MurowICM**. We will schedule and facilitate the pre-construction meeting to coordinate with the Contractor, City staff and City consultants on the project schedule, traffic and public safety, as well as the expectations. All contractual obligations will be confirmed, completed, and executed including, insurance certificates, and ensure all approved traffic and construction documents are finalized. In this meeting the sequence of construction will be discussed, and milestones agreed upon.

During construction, **MurowICM** will manage the construction in its entirety providing a qualified Sr. Construction Manager/Inspector to oversee the construction is executed per the City and construction documents/specifications. The Sr. Project Manager and Construction Manager Assistant will support the Sr. Construction Manager with managing the various tasks such as daily reporting, facilitating weekly meetings with the Contractor and when appropriate City staff and consultants. In addition, the Construction Manager Assistant will support with managing the RFIs, submittals, progress payments, monthly constructed quantity forms, daily reports, required state / federal forms, and all other administrative tasks. As-needed material testing will be provided as required during certain elements of construction as well.

As **MurowICM** has our own in-house Labor Compliance Manager, we can insure that all DIR, Prevailing Wage Regulations, and Public Contract Code requirements are strictly adhered to by the contractor. All documentation required such as certified payroll and compliance reports, both federal and state, will be monitored to match any daily diaries, and interviews with the employees of the contractor will be conducted, with regular reports provided to the City of Lawndale.

The Sr. Construction Manager/Inspector will work closely with the Contractor to ensure the work is being performed as specified and confirm proper geotechnical inspections are scheduled and

documented. **MurowICM** will schedule weekly safety tailgate meetings with the Contractor on relative safety topics for his project. **MurowICM** will work with the Contractor to anticipate potential utility conflicts and traffic sensitive areas to best manage these situations. Any potential contract change orders will be discussed prior to work being performed, **MurowICM** will analyze the Contractor's approach and cost for such and produce our own estimated cost for the City's review. **MurowICM** will make a recommendation to City on all potential CCOs. It is critical that the documentation of any potential CCO including timing of events are maintained to effectively defend a disputed CCO. **MurowICM** is very familiar with these situations and will handle with high regard and professionalism.

During construction, **MurowICM** will be working with the public at large to ensure the Contractor is providing a safe working environment and that the public can approach **MurowICM** with questions or concerns. When specific notices are required to be posted we will make sure they are posted as specified. The **MurowICM** team will manage the project closeout per the City contract documents and facilitate the final punch-list walk(s) with the Contractor and City staff. All project documents will be submitted to the City in digital form including; final contract amount, summary of CCO's, RFIs, Submittals, log of correspondence, log of tests, copies of daily reports from **MurowICM** and City consultants' reports, warranties / guarantees, final satisfied punch list, and any other documentation required by the City.

#### Project Specific Critical Components :

##### ✓ Component 1 – Communication:

Communication is key on a project as high profile as this one. The businesses and residents that are to be impacted by this project are many due to the high traffic volume at this intersection. The community at large need to be notified well in advance to not only the initial start of construction, but to other milestones that will affect them individually such as water disruption during relocation, possible gas and power disruption, and closure and phasing of parking lot drive approaches during each phase of the construction as well.

Notifying the Police Department and the Fire Department of the required phasing will also protect the public safety during the impact caused by the impact of traffic. -Coordination with all the pertinent agencies such Southern California Edison, Verizon / Frontier Communication, Southern California Gas, and any other affected utility is paramount in regards to shut offs and inspections in order to stay on schedule – minimizing the time of construction in the intersection will make everyone much safer as well as happier.

##### ✓ Adhering To The Approved Traffic Control Plan and Safety Plan:

Phasing is critical on this project. Due to the requirement of traffic movement of one lane in each direction, there will be at multiple phases and lane switches during construction. All parties involved need to be aware that traffic will be backing up during the construction, and as much notice as possible be given to the residents as well as the Fire and the Police Department so they can decide on an alternate route if required. Local businesses need to be notified of any sub-phasing regarding drive approaches into their parking lots – The contractor needs to have adequate protection up to protect both vehicles and pedestrians. Special attention needs to be paid to both the Safety Plan and Traffic

Control Plan not only to protect the local residents, but strict adherence will help the project stay on schedule.

✓ **Driving The Schedule:**

The faster the project is completed, the better it will be for everyone. This means that things like submittals for the traffic signals, potholing, materials testing, compaction testing, and coordination with the local agencies and utilities are all time sensitive and need special attention. This will also help mitigate change orders or any other additional costs. Our job as Construction Manager means that we need to stay on top of the contractor, and make sure he is doing everything in his power to stay on the schedule he provides. This also means defining and analyzing project risks before they occur, and if they occur, assessing the impact and pushing forward in such a way as to diminish any delays.

✓ **Managing The Costs And Staying Within The Budget:**

On a project that will require complicated phasing and sub-phasing, the contractor, construction management team, and the City of Lawndale personnel will have to constantly be on the same page regarding RFI's, submittals, field directives, inspections, testing, and all other items that require good communication as all these items become time sensitive. Nothing should hinder the speed of the construction itself. On this type of project, time is money. Every aspect of the construction will need constant monitoring to insure that the contractor is completing each task right the first time, with the proper equipment, the proper amount of personnel, and materials that are approved and of high quality. Any deviation from this will have a cost impact and a time impact – this project can afford neither.

✓ **Document Control:**

As the City of Lawndale is getting reimbursed for the costs from grants received by the City from the CalRecycle and the Ruberized Pavement Grant Program, Document control is of the utmost importance. Maintaining logs, documenting all the details of construction, adhering to the labor requirements, and filling out the proper paperwork in a timely fashion will mitigate any delay in funding to the City. Proper change order control, to include but is not limited to Request For Changes, Contract Change Orders, Notice Of Potential Claims, and Non-Conformance Reports should be handled Swiftly. As-Built drawings and all other closeout documentation should be prepared and ready to go before the end of the project and available for delivery during the punch list phase if possible. Attention to these details will insure that the City of Lawndale receives their funding without delay.

✓ **Quality Conformance During Construction:**

The emphasis on project quality is on preventing errors, rather than inspecting the product at the end of the project and then eliminating errors. This project needs to be done right the first time as the margin for error is slim to none. This will require the Construction Manager, the Special Inspector, and the contractor to all be in tune as not to create any delays to the construction. If there is an issue with the quality of the materials being installed, it needs to be reported dealt with hastily as to insure no delay. Quality is a management responsibility and needs to be performed throughout the project. This will be a primary function of the Construction Manager and as such will be a top priority.

✓ Project Understanding:

**MurowlCM** is unique in this area. Prior to our years as a construction management firm, we came from a contractor background and as such we have performed this type of work as a contractor many, many times. We choose our Construction Managers from Superintendents who have worked in the field for many years and so we have first-hand knowledge on every aspect of the procurement of the materials, the construction and / or installation of every item in original bid documents and know what the final product should be upon completion of the project. **MurowlCM** also has an understanding of how a contractor thinks, which helps to reduce the cost of change orders and speeds up delivery of the final product.

## EXHIBIT "B"

### SPECIAL REQUIREMENTS

[Delete when not applicable.]

A new Section 2.4 is added to the Agreement to read as follows:

“2.4 Prevailing Wages; Indemnification. Consultant and all subcontractors shall comply with the State Labor standards. State Labor standards provisions, including prevailing wage requirements, will be enforced such that the general rate of per diem wages (prevailing wage) shall be paid for each craft, classification, or type of worker needed to execute the contract to all workers employed in the execution of the contract for the work to be performed by \_\_\_\_\_. The State General Prevailing Wage Determination is as established by the California Department of Industrial Relations for Los Angeles County. *(Refer to <http://www.dir.ca.gov/OPRL/PWD/Determinations/Statewide/C-TT.pdf> for additional information.)* The prevailing rate of per diem wages are on file at the City of Lawndale Department of Public Works, 4722 Manhattan Beach Boulevard, Lawndale, California 90266, and are available to any interested party on request. The statutory provisions for penalties for failure to pay prevailing wages and/or failure to otherwise comply with state's wage and hour laws will be enforced. The Consultant is required to post at the job site the prevailing rate of per diem wages and other notices prescribed by regulation.

The Consultant and all subcontractors must submit electronic certified payroll records weekly directly to the Labor Commissioner (aka Division of Labor Standards Enforcement) no less than monthly and must comply with all statutory requirements relating to certified copies of payroll records, including the maintenance of the records, their certification, and their availability for inspection as required by Labor Code Section 1776 and as required under Subsection 7-2.6 of said Standard Specifications for Public Works Construction.

Consultant shall indemnify, defend with legal counsel approved by the City, and hold the City and City's Parties harmless from and against any all liability, loss, damage, costs, or expenses (including attorneys' fees and court costs) arising from or as a result of any action, claim, or determination relating in any way to the failure to properly pay of prevailing wages. Moreover, the City retains the right to settle or abandon any such the matter without the Consultant's consent as to the City's liabilities or rights only.”

**EXHIBIT "C"**  
**SCHEDULE OF COMPENSATION**



FEE PROPOSAL SUMMARY FOR THE CITY OF LAWNSDALE

Title	Rate	Hours	Total
Sr. Project Engineer	\$135/hr.	146	\$19,710.00
Construction Manager/Inspector	\$125.00/hr.	680	\$85,000.00
<b>GRAND TOTAL:</b>			<b>\$104,710.00</b>
*Civil Engineer	\$185/hr.		

*\*Note: Any Requirement for Design Services is NOT included in this proposal. If required, the work would be done on an "as needed" basis as a Change Order to this proposal.*

## MurowICM Hourly Rate Schedule - City of Lawndale

### Consulting Services and Construction Oversight:

Principal <sup>(1)</sup>	\$	225.00
Director	\$	175.00
Senior Associate	\$	175.00
Senior Project Manager	\$	135.00
Project Manager	\$	130.00
Senior Construction Manager (Inspector)	\$	125.00
Construction Manager	\$	135.00
CAD Designer	\$	125.00
3D-Modeling   Earthwork Quantities and GPS Monitor	\$	120.00
Field Assistant   Asst. PM   Project Coordinator	\$	115.00

### Labor Compliance:

Manager	\$	125.00
Coordinator	\$	110.00

### Aerial Documentation | Site Assessment Services:

Manager	\$	125.00
Coordinator (Editing   Administrative   On-Site Documentation)	\$	110.00

### Engineering Services

Civil Engineer	\$	185.00
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(1) Steven M. Murow

**EXHIBIT "D"**  
**SCHEDULE OF PERFORMANCE**

Schedule of performance is based on the Construction Schedule

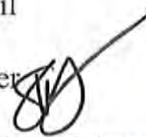


## CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager 

PREPARED BY: Kahono Oei, PE, Interim Public Works Director *KO*  
Wayne Schaller, Acting Finance Director *W.S.*  
Ethelbert Doble, Assistant Engineer *E.D.*

SUBJECT: Site Assessment and Soil Investigation-Underground Storage Tank-Award

### BACKGROUND

In December 1998, three Underground Storage Tanks (UST) were removed from the Department of Public Works City Maintenance Yard, at 4722 Manhattan Beach Blvd, Lawndale CA. During the removal of the UST's, oil contamination was observed on the soil underneath the dispenser area. The initial investigation concluded that the soil was contaminated due to the unauthorized release of petroleum products that occurred at dispenser area.

On December 7, 2018, the Los Angeles Regional Water Quality Control Board (Water Board) issued a directive for the City of Lawndale to take corrective action in response to soil contamination of petroleum products due to Underground Storage Tank (UST) removal. The Water Board has requested a work plan on field activities, including a description of sampling, sample location figures, quality control procedures and analysis methodology of sample results.

Public works staff solicited a qualified Geotechnical company to conduct a site assessment. The Geotechnical Engineer will provide a work summary report on the severity of soil and water contamination with conclusive actual tests taken on site. Corrective action will also be included in the report to mitigate the site condition.

### STAFF REVIEW

Staff received two proposals from qualified Geotechnical Engineering Companies to render their services per the scope of work stated in the Request for Proposals (RFP). Staff thoroughly reviewed the proposals, comparing the list of services and ensuring completeness in the scope of work per the RFP. Of the two proposers, Ninyo & Moore submitted the lowest fee proposal in the amount of \$11,981.

**LEGAL REVIEW**

The City Attorney's Office has reviewed and approved the agreement for services as to form.

**FISCAL IMPACT**

The engineer's estimate for the entire project is approximately \$14,377.

Project Cost Estimate:

General Funds (UDAG)	\$	11,981.00
20% Contingency	\$	<u>2,396.00</u>
Total Project Budget:	\$	14,377.00

**RECOMMENDATION**

Staff recommends that the City Council:

1. Award the contract to Ninyo & Moore, with the lowest responsible fee amount of \$11,981, and a twenty (20%) percent contingency of \$2,396; and appropriate \$14,377 of General Funds (UDAG) for this project.

Attachment: Contract Service Agreement

**CITY OF LAWNSDALE**  
**CONTRACT SERVICES AGREEMENT FOR**  
**SITE ASSESSMENT AND SOIL INVESTIGATION –**  
**UNDERGROUND STORAGE TANK**

This Contract Services Agreement (“Agreement”) is made and entered into this 18th day of March, 2019, by and between the City of Lawnsdale, a municipal corporation (“City”), and Ninyo & Moore, a California corporation (“Consultant”).

NOW, THEREFORE, the parties agree as follows:

**1.0 SERVICES OF CONSULTANT**

1.1 Scope of Services. Consultant will perform the work or services set forth in the “Scope of Services” attached as *Exhibit “A”* and incorporated herein by reference in compliance with all of the terms and conditions of this Agreement. Consultant warrants that all work or services will be performed in a competent, professional, and satisfactory manner. Additional terms and conditions of this Agreement, if any, are set forth in the “Special Requirements” attached as *Exhibit “B”* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit “B”* and any other provisions of this Agreement *Exhibit “B”* will govern.

1.2 Compliance With Law. All work and services rendered under this Agreement will be provided in accordance with all ordinances, resolutions, statutes, rules and regulations of the City and any federal, state or local governmental agency of competent jurisdiction.

1.3 Licenses, Permits, Fees and Assessments. Consultant will obtain, at its sole cost and expense, all licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement.

**2.0 COMPENSATION**

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant will be compensated in accordance with the “Schedule of Compensation” attached as *Exhibit “C”* and incorporated herein by this reference, but not exceeding the maximum contract amount of eleven thousand nine hundred eighty one dollars (\$11,981) (“Contract Sum”).

2.2 Method of Payment. Provided that Consultant is not in default under the terms of this Agreement, Consultant, upon the completion of work to the City’s satisfaction, will be paid on a lump sum amount of \$11,981.

**3.0 COORDINATION OF WORK**

3.1 Representative of Consultant. Anthony Lizzi is designated as the Consultant’s representative authorized to act on its behalf with respect to this Agreement and to

make all decisions necessary in connection with this Agreement. Consultant may designate a substitute representative by providing written notice to City's Contract Officer.

3.2 Contract Officer. The City's City Manager is designated as the City's representative authorized to act on its behalf with respect to this Agreement and to make all decisions in connection this Agreement ("Contract Officer"). The City may designate a substitute Contract Officer by providing written notice to Consultant.

3.3 Prohibition Against Subcontracting or Assignment. Consultant may not contract with any entity to perform in whole or in part the work or services required under this Agreement without the written approval of the City. Neither this Agreement nor any interest in the Agreement may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any prohibited assignment or transfer is void.

3.4 Independent Contractor. Neither the City nor any of its employees will have any control over the manner, mode or means by which Consultant, its agents, or employees perform the services required in this Agreement, except to require compliance with the Scope of Services. Consultant will perform all services required by this Agreement as an independent contractor of City and will remain under only such obligations as are consistent with that role. Consultant may not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City.

#### **4.0 INSURANCE AND INDEMNIFICATION**

4.1 Insurance. Consultant must procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured must not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits must be no less than \$1,000,000.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000.00 per accident for all covered losses. However, this requirement will not apply if Consultant has no employees and Instructor provides the letter signed under penalty of perjury as described in Section 1.2.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy must include coverage for owned, non-owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim and

\$2,000,000.00 annual aggregate with respect to loss arising from the actions of Consultant performing professional services under this Agreement on behalf of the City.

All of the above policies of insurance, except professional liability insurance, must be primary insurance. The general liability policy must name the City's officers, employees and agents ("City Parties") as additional insureds and must waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of the required policies of insurance must provide that they may be not cancelled without providing 10 days prior written notice by registered mail to the City. In the event any of the policies are cancelled or amended, Consultant must, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 4.1 to the Contract Officer. No work or services under this Agreement may commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City. Consultant agrees that the provisions of this Section 4.1 must not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement will be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor must require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 4.1.

#### 4.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant agrees to indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subcontractors (or any entity or individual for which Consultant bears legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

## **5.0 TERM**

5.1 Term. Unless earlier terminated in accordance with Section 5.2 below, this Agreement will begin on March 18, 2019 and continue in full force and effect until June 30, 2019.

5.2 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party. Upon receipt of the notice of termination, the Consultant must immediately cease all work or services under this Agreement except as may be approved by the Contract Officer in writing. In the event of termination, Consultant will be compensated for all services rendered prior to the effectiveness of the notice of termination to the City's satisfaction and for any additional services authorized by the Contract Officer and City will be entitled to reimbursement for any compensation paid in excess of the services rendered to the City's satisfaction.

## **6.0 MISCELLANEOUS**

6.1 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there will be no discrimination against or segregation of, any person or group of persons on account of race, color, religion, sex, or national origin in the performance of this Agreement. Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

6.2 Non-liability of City Officers and Employees. No officer, employee, or agent of the City will be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 Conflict of Interest. No officer, employee, or agent of the City may have any financial interest in this Agreement nor may any such officer, employee, or agent participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership, or association in which he is, directly or indirectly, interested, in violation of any state or local statute or regulation. The Consultant warrants that it (and its officer, employees and agents) has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. When requested by the

Contract Officer, prior to the City's execution of this Agreement, Consultant will provide the City with an executed statement of economic interest.

6.4 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person must be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, at City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the Consultant's representative at the address designated on the execution page of this Agreement.

6.5 Interpretation. The terms of this Agreement will be construed in accordance with the meaning of the language used and will not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

6.6 Integration; Amendment. It is agreed that there are no oral agreements between the parties affecting this Agreement and that this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none will be used to interpret this Agreement. This Agreement may be amended at any time by a writing signed by both parties.

6.7 Severability. In the event that part of this Agreement is declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability will not affect any of the remaining portions of this Agreement which are hereby declared as severable and will be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default will impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 Attorneys' Fees. If either party to this Agreement is required to initiate, defend or make a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, will be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment.

6.10 Corporate Authority. The persons executing this Agreement on behalf of the parties warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY:  
City of Lawndale,  
a municipal corporation

By: \_\_\_\_\_  
Robert Pullen-Miles, Mayor

ATTEST:

\_\_\_\_\_  
Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Tiffany J. Israel, City Attorney

CONSULTANT:  
Ninyo & Moore, a California corporation

By: \_\_\_\_\_  
Name: Avram Ninyo  
Title: President

By: \_\_\_\_\_  
Name: Elaine Autus  
Title: Secretary

Address: 475 Goddard, Suite 200  
Irvine, CA 92618

## EXHIBIT "A"

### SCOPE OF SERVICES

- Consultant will perform project management activities including planning, scheduling, and coordination in connection with the site assessment and soil investigation of an underground storage tank (UST) located at 4722 Manhattan Beach Blvd. Lawndale CA 90260.
- Consultant will prepare a work plan for planned field activities, including a description of sampling, sample location figure, quality control procedures, and analysis methodology of sample results, if applicable.
- Consultant will revise the work plan for submittal and approval from the RWQCB.
- Consultant will prepare a site-specific health and safety plan (HASP), which will address worker safety as well as the safety of the general public. The HASP will address field activities to be conducted by Consultant and its subcontractors, and will be prepared in accordance with California Code of Regulations, Title 8, Section 5192 and 29 Code of Federal Regulations 1910.120.
- Consultant will obtain a permit for the proposed groundwater boring from the County of Los Angeles Department of Environmental Health (LADEH).
- Underground Service Alert (USA) will be contacted by Consultant to mark the locations of underground utilities a minimum of two working days prior to the start of subsurface activities.
- Prior to drilling, each boring location will be concrete cored by Consultant to expose soils below the paved surface. Consultant will advance up to five soil borings to evaluate for potential soil and groundwater contamination. One boring will be advanced to approximately 10 feet bgs at the former 550-gallon waste oil UST. Four borings will be advanced to approximately 10 feet bgs near the dispenser island where contaminated soil was previously excavated. One of the four dispenser borings will then be advanced to groundwater (estimated to be 25 feet bgs). The borings will be advanced to approximately 5 feet bgs using hand auger methods and then to their respective depths using a direct-push drill rig.
- Proposed locations are subject to change based on unforeseen field conditions (utilities, auger refusal, etc.). Soil samples will be collected from each boring at approximate 5-foot intervals, logged, and field screened for indications of contamination. Field screening will be conducted with a calibrated photo-ionization detector, by visual observation, and by evidence of odors. One groundwater grab sample will be collected from the 25-foot boring.
- The 5-foot soil samples from the four dispenser area borings and the groundwater sample will be submitted by Consultant for laboratory analysis for TPH as gasoline (TPHg) and VOCs in accordance with United States Environmental Protection Agency (EPA) Methods

8015B/5035 and 8260B/5035, respectively. The 10-foot soil samples from the 10-foot borings, and the 10, 15, 20, and 25-foot soil samples from the groundwater boring will be placed on hold at the laboratory, pending analytical results.

- The 5-foot soil sample from the former waste oil UST boring will be submitted by Consultant for laboratory analysis for TPH carbon chain (TPHcc) and the full suite of VOCs in accordance with EPA Methods 8015B and 8260B/5035, respectively. The VOC analysis will include chlorinated solvents and fuel oxygenates in accordance with the RWQCB corrective action letter (RWQCB, 2018), since the previous samples near the waste oil UST were only analyzed for VOC aromatics by EPA Method 8020. The 10-foot soil sample will be placed on hold at the laboratory, pending analytical results.
- Following the soil and groundwater sampling, the borings will be backfilled by Consultant with hydrated bentonite and patched with asphalt, attempting to match existing surface conditions.
- Consultant estimates that one drum of soil cuttings will be generated during the field activities described above. For waste characterization purposes, one composite soil sample will be collected by Consultant from the drum and analyzed for TPHcc, VOCs, and Title 22 Metals in accordance with EPA Methods 8015B, 8260B, and 6010B/7471A, respectively. Following receipt of the laboratory results, the drum will be transported to a recycling facility as non-hazardous waste.
- Consultant will prepare a summary report following its receipt of the laboratory analytical data. The report will include a discussion of the site background, site characteristics, results of SI field activities and sampling, limitations, references, tables, figures, conclusions and recommendations, soil boring logs, and analytical results.
- All fees for lab analysis required under this Agreement shall be paid by Consultant and repaid by the City without markup at the rates set forth in Exhibit "C".

**EXHIBIT "B"**  
**SPECIAL REQUIREMENTS**

None

**EXHIBIT "C"**

**SCHEDULE OF COMPENSATION**

<b>Table 1 - Breakdown of Fee</b>				
<b>Project Coordination</b>				
Principal Engineer/Geologist/Environmental Scientist	1 hour	@ \$	178.00 /hour	\$ 178.00
Project Engineer/Geologist/Environmental Scientist	4 hours	@ \$	156.00 /hour	\$ 624.00
			<b>Subtotal</b>	<b>\$ 802.00</b>
<b>Work Plan Preparation</b>				
Principal Engineer/Geologist/Environmental Scientist	1 hour	@ \$	178.00 /hour	\$ 178.00
Project Engineer/Geologist/Environmental Scientist	2 hours	@ \$	156.00 /hour	\$ 312.00
Staff Engineer/Geologist/Environmental Scientist	14 hours	@ \$	126.00 /hour	\$ 1,764.00
Technical Illustrator/CAD Operator	1 hour	@ \$	92.00 /hour	\$ 92.00
Data Processor	2 hours	@ \$	73.00 /hour	\$ 146.00
			<b>Subtotal</b>	<b>\$ 2,492.00</b>
<b>Permit Acquisition</b>				
Project Engineer/Geologist/Environmental Scientist	1 hour	@ \$	156.00 /hour	\$ 156.00
Staff Engineer/Geologist/Environmental Scientist	4 hours	@ \$	126.00 /hour	\$ 504.00
Technical Illustrator/CAD Operator	1 hour	@ \$	92.00 /hour	\$ 92.00
Field Vehicle and Equipment Usage	2 hours	@ \$	15.00 /hour	\$ 30.00
Permit Fee			Lump Sum	\$ 150.00
			<b>Subtotal</b>	<b>\$ 932.00</b>
<b>Boring Markout for Utility Clearance</b>				
Staff Engineer/Geologist/Environmental Scientist	3 hours	@ \$	126.00 /hour	\$ 378.00
Field Vehicle and Equipment Usage	3 hours	@ \$	15.00 /hour	\$ 45.00
			<b>Subtotal</b>	<b>\$ 423.00</b>
<b>Site Investigation</b>				
<b>Field Work</b>				
Staff Engineer/Geologist/Environmental Scientist	8 hours	@ \$	126.00 /hour	\$ 1,008.00
Field Vehicle and Equipment Usage	8 hours	@ \$	15.00 /hour	\$ 120.00
Drilling Subcontractor	1 unit	@ \$	1,650.00 /unit	\$ 1,650.00
PID Usage	4 hours	@ \$	25.00 /hour	\$ 100.00
Supplies	1 day	@ \$	50.00 /day	\$ 50.00
			<b>Task Subtotal</b>	<b>\$ 2,928.00</b>
<b>Laboratory Analyses</b>				
<u>Soil Matrix (normal turn-around time) TPHg by</u>				
EPA Method 8015B/5035	4 tests	@ \$	25.00 /test	\$ 100.00
VOCs by EPA Method 8260B/5035	5 tests	@ \$	72.00 /test	\$ 360.00
5035 kits	14 kits	@ \$	17.00 /kit	\$ 238.00
<u>Water Matrix (normal turn-around time)</u>				
TPHg by EPA Method 8015B	1 test	@ \$	25.00 /test	\$ 25.00
VOCs by EPA Method 8260B	1 test	@ \$	72.00 /test	\$ 72.00
<u>Waste Characterization (normal turn-around time)</u>				
TPHcc by EPA Method 8015B	1 test	@ \$	47.00 /test	\$ 47.00
VOCs by EPA Method 8260B	1 test	@ \$	72.00 /test	\$ 72.00
Title 22 Metals by EPA Method 6010B/7471A	1 test	@ \$	75.00 /test	\$ 75.00
			<b>Task Subtotal</b>	<b>\$ 989.00</b>
			<b>Subtotal</b>	<b>\$ 3,917.00</b>

**Table 1 - Breakdown of Fee**

**Investigation-Derived Waste**

Waste Transport & Disposal Subcontractor (one drum)	1 unit	@	\$ 500.00	/unit	\$ 500.00
Staff Engineer/Geologist/Environmental Scientist	3 hours	@	\$ 126.00	/hour	\$ 378.00
Field Vehicle and Equipment Usage	3 hours	@	\$ 15.00	/hour	\$ 45.00
			<b>Subtotal</b>		<b>\$ 923.00</b>

**Report Preparation**

Principal Engineer/Geologist/Environmental Scientist	1 hour	@	\$ 178.00	/hour	\$ 178.00
Project Engineer/Geologist/Environmental Scientist	2 hours	@	\$ 156.00	/hour	\$ 312.00
Staff Engineer/Geologist/Environmental Scientist	14 hours	@	\$ 126.00	/hour	\$ 1,764.00
Technical Illustrator/CAD Operator	1 hour	@	\$ 92.00	/hour	\$ 92.00
Data Processor	2 hours	@	\$ 73.00	/hour	\$ 146.00
			<b>Subtotal</b>		<b>\$ 2,492.00</b>

**TOTAL FEE** **\$ 11,981.00**



## CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: March 18, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager 

PREPARED BY: Diane Parsley, Executive Assistant 

SUBJECT: Southern California Association of Governments Annual Conference and General Assembly – Appointment of Voting Delegate and Alternate – May 1-3, 2019

### BACKGROUND

The city manager's staff received information from the Southern California Association of Governments (SCAG) regarding Lawndale's attendance at the annual conference and the appointment of a voting delegate, and alternate (if desired), to the general assembly. This year's conference will be held from Wednesday, May 1 to Friday, May 3 at the JW Marriott Desert Springs Resort & Spa in Palm Desert.

Last year, Mayor Pro Tem James Osborne attended as a SCAG Policy and Committee member and Councilmember Bernadette Suarez was the City voting delegate. Mayor Pullen-Miles was scheduled to attend but later had a conflict and cancelled.

### STAFF REVIEW

The program for the regional conference is not yet available as of the writing of this report. Based on information received from SCAG, this year's program includes a Safety Leadership Symposium on May 1<sup>st</sup>, and plenary sessions on the following two days. Voting delegates typically consider the annual budget and ratify board officers for the coming year, and may vote on bylaws revisions and resolutions. To have a vote in the general assembly, the city must formally designate a delegate and may also designate an alternate. In past years the voting has taken place on Thursday; we don't expect that will change.

SCAG will provide complimentary registration and one night at the conference hotel for the city's voting delegate. The city would have to pay for any additional nights at the hotel, about \$150 in mileage reimbursement for use of a personal car, and a \$45 per diem for meals per day. Hotel rates at the JW Marriott Desert Springs begin at \$229 per night, excluding taxes and resort fees. SCAG will not cover expenses for alternates and other attendees, but does provide complimentary registration for the conference and general assembly for all councilmembers.

Mayor Pro Tem Osborne has expressed interest in attending the conference as the City's SCAG representative serving on the energy and environment policy committee. Because of his committee status, SCAG will cover most of his expenses. The city, however, must provide for his transportation

and per diem, estimated at \$250, and up to one additional hotel night (\$229 per night excluding taxes and resort fees) if SCAG covers only one of the two nights for the voting delegate.

If no one else wishes to attend the conference, it is suggested the City Council designate Mayor Pro Tem Osborne as the city's general assembly delegate. If one other councilmember wishes to attend, there would be a slight financial advantage to designating that councilmember as the delegate as SCAG would cover the cost of one of the two nights' accommodations. If more than one other councilmember wishes to attend, council might designate another councilmember as the City's alternate at the general assembly.

#### FISCAL IMPACT

The adopted budget contains funding of \$1,450.00 in the city council department travel line item. We expect this will cover up to two attendees. If a third councilmember wishes to attend, due to savings from a previously budgeted travel item, funds would be available to accommodate that request.

#### RECOMMENDATION

Staff recommends that the City Council determine a) who will attend the SCAG annual conference, b) designate the city's voting delegate, c) designate the city's voting alternate (if desired), and d) allocate funding from account number 100-110-510.620, city council travel/meetings.

Attachments: SCAG General Assembly and Conference Notice



2019  
REGIONAL CONFERENCE  
& GENERAL ASSEMBLY

# BEYOND BOUNDARIES

MAY 1-3

JW MARRIOTT DESERT SPRINGS RESORT & SPA  
74-855 COUNTRY CLUB DRIVE  
PALM DESERT, CA 92260

[scag.ca.gov/GA2019](http://scag.ca.gov/GA2019)

Dear past General Assembly attendee,

As a valued attendee of SCAG's past conferences, we would like to welcome you back for SCAG's 54th Regional Conference and General Assembly, May 1-3, at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA.

This year's theme, "Beyond Boundaries," is about transcending the jurisdictional boundaries of individual cities and counties to plan for the whole region. The event's panel topics will lay the foundation for Connect SoCal – *the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy* and will explore what it means to truly connect a region of 191 cities, identify paths to strengthening leadership and community-building around traffic safety, and provide tangible strategies for harnessing new technologies to benefit everyone.

As a past attendee of SCAG's events, you can expect a high quality program featuring engaging speakers and influential thought leaders. And by joining us again this year, you will have the opportunity to network with more than 900 of Southern California's most influential business and civic leaders while gaining new tools and resources to foster change and address future challenges in our communities.

We invite you to secure your tickets early by taking advantage of the special early bird registration rate of \$250, available until April 5. Registration for the 2019 Regional Conference and General Assembly is available online now. If you are interested in sponsorship opportunities, please contact Communications Manager Jeff Liu at [liuj@scag.ca.gov](mailto:liuj@scag.ca.gov).

Don't wait to make your plans – the special conference rate of \$229 per night at the JW Marriott Desert Springs Resort & Spa will sell out. Register today!



## CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200, FAX (310) 644-4556  
www.lawndalecity.org

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Jim Osborne, Mayor Pro Tem  
PREPARED BY: Stephen N. Mandoki, City Manager   
SUBJECT: Request to Approve a Letter Opposing Senate Bill 50 – The More Homes Act.

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### BACKGROUND

With the purpose of providing for the development of more housing near transit centers and high-frequency bus stops, San Francisco senator, Scott Wiener, has introduced SB 50 – which has been dubbed the More HOMES Act (Housing, Opportunity, Mobility, Equity, and Stability). SB50 would have significant impacts on living conditions in communities throughout California

If passed, SB 50 would override zoning requirements near transit stations and allow for the development of four to five story apartment buildings. In addition, **the More HOMES Act would not allow cities to limit housing density on sites within (1) a half mile radius of fixed rail transit and (2) a quarter mile from high-frequency bus stops.** The bill also would reduce, and in some cases even eliminate, minimum parking requirements for new developments. The rationale behind this provision is that SB50 would help developers lower construction costs, encourage residents to use mass transit thereby reducing pollution, and making cities cleaner, healthier, more affordable places to live and work.

### STAFF REVIEW

As presented, SB50 would eliminate local control over housing development located near transit centers and major bus stops. The removal of local parking requirements would greatly impact the parking shortage already existing in Lawndale and other communities.

### LEGAL REVIEW

No legal review at this time.

### FISCAL IMPACT

Not applicable.

### RECOMMENDATION

That the City Council approve the letter in opposition to SB50 and authorize the City Council or a City Council designee to sign said letter.

### ATTACHMENT

1. Senate Bill No. 50
2. Letter of Opposition to SB50.

**Introduced by Senator Wiener**  
**(Coauthors: Senators Caballero, Hueso, Moorlach, and Skinner)**  
**(Coauthors: Assembly Members Burke, Kalra, Kiley, Low, Robert Rivas, Ting, and Wicks)**

December 03, 2018

An act to add Chapter 4.35 (commencing with Section 65918.50) to Division 1 of Title 7 of the Government Code, relating to housing.

## LEGISLATIVE COUNSEL'S DIGEST

SB 50, as introduced, Wiener. Planning and zoning: housing development: equitable communities incentive.

Existing law, known as the Density Bonus Law, requires, when an applicant proposes a housing development within the jurisdiction of a local government, that the city, county, or city and county provide the developer with a density bonus and other incentives or concessions for the production of lower income housing units or for the donation of land within the development if the developer, among other things, agrees to construct a specified percentage of units for very low, low-, or moderate-income households or qualifying residents.

This bill would require a city, county, or city and county to grant upon request an equitable communities incentive when a development proponent seeks and agrees to construct a residential development, as defined, that satisfies specified criteria, including, among other things, that the residential development is either a job-rich housing project or a transit-rich housing project, as those terms are defined; the site does not contain, or has not contained, housing occupied by tenants or accommodations withdrawn from rent or lease in accordance with specified law within specified time periods; and the residential development complies with specified additional requirements under existing law. The bill would require that a residential development eligible for an equitable communities incentive receive waivers from maximum controls on density and automobile parking requirements greater than 0.5 parking spots per unit, up to 3 additional incentives or concessions under the Density Bonus Law, and specified additional waivers if the residential development is located within a 1/2-mile or 1/4-mile radius of a major transit stop, as defined. The bill would authorize a local government to modify or expand the terms of an equitable communities incentive, provided that the equitable communities incentive is consistent with these provisions.

The bill would include findings that the changes proposed by this bill address a matter of statewide concern rather than a municipal affair and, therefore, apply to all cities, including charter cities. The bill would also declare the intent of the Legislature to delay implementation of this bill in sensitive communities, as defined, until July 1, 2020, as provided.

By adding to the duties of local planning officials, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

### DIGEST KEY

Vote: MAJORITY Appropriation: NO Fiscal Committee: YES Local Program: YES

### BILL TEXT

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

#### SECTION 1.

Chapter 4.35 (commencing with Section 65918.50) is added to Division 1 of Title 7 of the Government Code, to read:

#### **CHAPTER 4.35. Equitable Communities Incentives** **65918.50.**

For purposes of this chapter:

- (a) "Affordable" means available at affordable rent or affordable housing cost to, and occupied by, persons and families of extremely low, very low, low, or moderate incomes, as specified in context, and subject to a recorded affordability restriction for at least 55 years.
- (b) "Development proponent" means an applicant who submits an application for an equitable communities incentive pursuant to this chapter.

(c) "Eligible applicant" means a development proponent who receives an equitable communities incentive.

(d) "FAR" means floor area ratio.

(e) "High-quality bus corridor" means a corridor with fixed route bus service that meets all of the following criteria:

(1) It has average service intervals of no more than 15 minutes during the three peak hours between 6 a.m. to 10 a.m., inclusive, and the three peak hours between 3 p.m. and 7 p.m., inclusive, on Monday through Friday.

(2) It has average service intervals of no more than 20 minutes during the hours of 6 a.m. to 10 a.m., inclusive, on Monday through Friday.

(3) It has average intervals of no more than 30 minutes during the hours of 8 a.m. to 10 p.m., inclusive, on Saturday and Sunday.

(f) "Job-rich housing project" means a residential development within an area identified by the Department of Housing and Community Development and the Office of Planning and Research, based on indicators such as proximity to jobs, high area median income relative to the relevant region, and high-quality public schools, as an area of high opportunity close to jobs. A residential development shall be deemed to be within an area designated as job-rich if both of the following apply:

(1) All parcels within the project have no more than 25 percent of their area outside of the job-rich area.

(2) No more than 10 percent of residential units or 100 units, whichever is less, of the development are outside of the job-rich area.

(g) "Local government" means a city, including a charter city, a county, or a city and county.

(h) "Major transit stop" means a site containing an existing rail transit station or a ferry terminal served by either bus or rail transit service.

(i) "Residential development" means a project with at least two-thirds of the square footage of the development designated for residential use.

(j) "Sensitive community" means an area identified by the Department of Housing and Community Development, in consultation with local community-based organizations in each region, as an area vulnerable to displacement pressures, based on indicators such as percentage of tenant households living at, or under, the poverty line relative to the region.

(k) "Tenant" means a person residing in any of the following:

(1) Residential real property rented by the person under a long-term lease.

(2) A single-room occupancy unit.

(3) An accessory dwelling unit that is not subject to, or does not have a valid permit in accordance with, an ordinance adopted by a local agency pursuant to Section 65852.22.

(4) A residential motel.

(5) Any other type of residential property that is not owned by the person or a member of the person's household, for which the person or a member of the person's household provides payments on a regular schedule in exchange for the right to occupy the residential property.

(l) "Transit-rich housing project" means a residential development the parcels of which are all within a one-half mile radius of a major transit stop or a one-quarter mile radius of a stop on a high-quality bus corridor. A project shall be deemed to be within a one-half mile radius of a major transit stop or a one-quarter mile radius of a stop on a high-quality bus corridor if both of the following apply:

(1) All parcels within the project have no more than 25 percent of their area outside of a one-half mile radius of a major transit stop or a one-quarter mile radius of a stop on a high-quality bus corridor.

(2) No more than 10 percent of the residential units or 100 units, whichever is less, of the project are outside of a one-half mile radius of a major transit stop or a one-quarter mile radius of a stop on a high-quality bus corridor.

**65918.51.**

(a) A local government shall, upon request of a development proponent, grant an equitable communities incentive, as specified in Section 65918.53, when the development proponent seeks and agrees to construct a residential development that satisfies the requirements specified in Section 65918.52.

(b) It is the intent of the Legislature that, absent exceptional circumstances, actions taken by a local legislative body that increase residential density not undermine the equitable communities incentive program established by this chapter.

**65918.52.**

In order to be eligible for an equitable communities incentive pursuant to this chapter, a residential development shall meet all of the following criteria:

(a) The residential development is either a job-rich housing project or transit-rich housing project.

(b) The residential development is located on a site that, at the time of application, is zoned to allow housing as an underlying use in the zone, including, but not limited to, a residential, mixed-use, or commercial zone, as defined and allowed by the local government.

(c) (1) If the local government has adopted an inclusionary housing ordinance requiring that the development include a certain number of units affordable to households with incomes that do not exceed the limits for moderate-income, lower income, very low income, or extremely low income

specified in Sections 50079.5, 50093, 50105, and 50106 of the Health and Safety Code, and that ordinance requires that a new development include levels of affordable housing in excess of the requirements specified in paragraph (2), the residential development complies with that ordinance.

(2) If the local government has not adopted an inclusionary housing ordinance, as described in paragraph (1), and the residential development includes \_\_\_\_ or more residential units, the residential development includes onsite affordable housing for households with incomes that do not exceed the limits for extremely low income, very low income, and low income specified in Sections 50093, 50105, and 50106 of the Health and Safety Code. It is the intent of the Legislature to require that any development of \_\_\_\_ or more residential units receiving an equitable communities incentive pursuant to this chapter include housing affordable to low, very low or extremely low income households, which, for projects with low or very low income units, are no less than the number of onsite units affordable to low or very low income households that would be required pursuant to subdivision (f) of Section 65915 for a development receiving a density bonus of 35 percent.

(d) The site does not contain, or has not contained, either of the following:

(1) Housing occupied by tenants within the seven years preceding the date of the application, including housing that has been demolished or that tenants have vacated prior to the application for a development permit.

(2) A parcel or parcels on which an owner of residential real property has exercised his or her rights under Chapter 12.75 (commencing with Section 7060) of Division 7 of Title 1 to withdraw accommodations from rent or lease within 15 years prior to the date that the development proponent submits an application pursuant to this chapter.

(e) The residential development complies with all applicable labor, construction employment, and wage standards otherwise required by law and any other generally applicable requirement regarding the approval of a development project, including, but not limited to, the local government's conditional use or other discretionary permit approval process, the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code), or a streamlined approval process that includes labor protections.

(f) The residential development complies with all other relevant standards, requirements, and prohibitions imposed by the local government regarding architectural design, restrictions on or oversight of demolition, impact fees, and community benefits agreements.

(g) The equitable communities incentive shall not be used to undermine the economic feasibility of delivering low-income housing under the state density bonus program or a local implementation of the state density bonus program, or any locally adopted program that puts conditions on new development applications on the basis of receiving a zone change or general plan amendment in exchange for benefits such as increased affordable housing, local hire, or payment of prevailing wages.

**65918.53.**

(a) A residential development that meets the criteria specified in Section 65918.52 shall receive, upon request, an equitable communities incentive as follows:

(1) Any eligible applicant shall receive the following:

(A) A waiver from maximum controls on density.

(B) A waiver from maximum automobile parking requirements greater than 0.5 automobile parking spots per unit.

(C) Up to three incentives and concessions pursuant to subdivision (d) of Section 65915.

(2) An eligible applicant proposing a residential development that is located within a one-half mile radius, but outside a one-quarter mile radius, of a major transit stop and includes no less than \_\_\_\_ percent affordable housing units shall receive, in addition to the incentives specified in paragraph (1), waivers from all of the following:

(A) Maximum height requirements less than 45 feet.

(B) Maximum FAR requirements less than 2.5.

(C) Notwithstanding subparagraph (B) of paragraph (1), any maximum automobile parking requirement.

(3) An eligible applicant proposing a residential development that is located within a one-quarter mile radius of a major transit and includes no less than \_\_\_\_ percent affordable housing units shall receive, in addition to the incentives specified in paragraph (1), waivers from all of the following:

(A) Maximum height requirements less than 55 feet.

(B) Maximum FAR requirements less than 3.25.

(C) Notwithstanding subparagraph (B) of paragraph (1), any maximum automobile parking requirement.

(4) Notwithstanding any other law, for purposes of calculating any additional incentive or concession in accordance with Section 65915, the number of units in the residential development after applying the equitable communities incentive received pursuant to this chapter shall be used as the base density for calculating the incentive or concession under that section.

(5) An eligible applicant proposing a project that meets all of the requirements under Section 65913.4 may submit an application for streamlined, ministerial approval in accordance with that section.

(b) The local government may modify or expand the terms of an equitable communities incentive provided pursuant to this chapter, provided that the equitable communities incentive is consistent with, and meets the minimum standards specified in, this chapter.

**65918.54.**

The Legislature finds and declares that this chapter addresses a matter of statewide concern rather than a municipal affair as that term is used in Section 5 of Article XI of the California Constitution. Therefore, this chapter applies to all cities, including charter cities.

**65918.55.**

- (a) It is the intent of the Legislature that implementation of this chapter be delayed in sensitive communities until July 1, 2020.
- (b) It is further the intent of the Legislature to enact legislation that does all of the following:
  - (1) Between January 1, 2020, and \_\_\_\_\_, allows a local government, in lieu of the requirements of this chapter, to opt for a community-led planning process aimed toward increasing residential density and multifamily housing choices near transit stops.
  - (2) Encourages sensitive communities to opt for a community-led planning process at the neighborhood level to develop zoning and other policies that encourage multifamily housing development at a range of income levels to meet unmet needs, protect vulnerable residents from displacement, and address other locally identified priorities.
  - (3) Sets minimum performance standards for community plans, such as minimum overall residential development capacity and the minimum affordability standards set forth in this chapter.
  - (4) Automatically applies the provisions of this chapter on January 1, 2025, to sensitive communities that do not have adopted community plans that meet the minimum standards described in paragraph (3), whether those plans were adopted prior to or after enactment of this chapter.

**SEC. 2.**

No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

March 19, 2019

**DRAFT**

The Honorable Scott Wiener  
California State Senate  
State Capitol Building, Room 4066  
Sacramento, CA 95814

**RE: SB 50 (WIENER) - Equitable Communities Incentive**

Dear Senator Wiener:

The City of Lawndale opposes SB 50 – Equitable Communities Incentive.

SB 50 seeks to override zoning requirements near transit centers and high frequency bus stops. Under SB 50, cities would no longer be able to prevent new apartment buildings within a half-mile to quarter mile of certain public transit. Developers also would not be required to consider minimum parking requirements which would create greater parking problems in our city.

SB 50 argues that denser housing will not create more traffic gridlock because new residents will ride nearby trains and buses. Figures from the Metropolitan Transportation Authority in Southern California suggest otherwise. The bus and light rail agency reported last year that bus ridership decreased in the region by 15 percent in 2017 from levels of five years earlier.

SB 50 allows new buildings of six to eight stories in all areas within a half a mile of any light rail station or within one-quarter mile of a frequently used bus route. The preferences of local voters, cities, homeowners or apartment dwellers are completely disregarded. SB 50 ignores the tens of thousands of homeowners who invested their life savings in residences. If new legislation in SB 50 were passed it would radically downgrade those homeowner and community investments.

Today, The Lawndale City Council must **oppose the housing bill known as SB 50** which aims to take away the zoning power of cities to the detriment of the communities.

Sincerely,

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Cc: Members of the Lawndale City Council  
Jeff Kiernan, League of California Cities  
Sean Moore, Lawndale Community Development Director



**CITY OF LAWDALE**  
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Matthew R. Ceballos, Assistant City Clerk *MC*  
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



**CITY OF LAWNDALE**  
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260  
PHONE (310) 973-3200 ♦ [www.lawndalecity.org](http://www.lawndalecity.org)

DATE: March 18, 2019  
TO: Honorable Mayor and City Council  
FROM: Matthew Ceballos, Assistant City Clerk *mc*  
SUBJECT: Conference with Legal Counsel – Anticipated Litigation

No public documents were forwarded to the City Clerk Department for this item.