



CITY OF LAWNDALE

14717 Burin Avenue, Lawndale, California 90260
Phone (310) 973-3200 – www.lawndalecity.org

AGENDA LAWNDALE CITY COUNCIL REGULAR MEETING Monday, July 15, 2019 - 6:30 p.m. Lawndale City Hall Council Chamber 14717 Burin Avenue

Any person who wishes to address the City Council regarding any item listed on this agenda or any other matter that is within its subject matter jurisdiction is invited, but not required, to fill out a public meeting speaker card and submit it to the city clerk prior to the oral communications portion of the meeting. The purpose of the card is to ensure that speakers' names are correctly recorded in the meeting minutes and, where appropriate, to provide contact information for later staff follow-up.

Copies of this agenda may be obtained prior to the meeting in the Lawndale City Hall foyer. Copies of staff reports or other written documentation relating to each agenda item are available for public inspection in the Lawndale City Hall foyer and the public library. Interested parties may contact the City Clerk Department at (310) 973-3213 for clarification regarding individual agenda items.

This agenda is subject to revision up to 72 hours before the meeting.

- A. **CALL TO ORDER AND ROLL CALL**
- B. **CEREMONIALS** - Flag Salute and Inspiration
- C. **PUBLIC SAFETY REPORT**
- D. **ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA** (Public Comments)
- E. **COMMENTS FROM COUNCIL**
- F. **CONSENT CALENDAR**

The consent calendar, agenda items 1 through 8, will be considered and acted upon under one motion unless a councilmember removes individual items for further council consideration or explanation.

1. **Motion to read by title only and waive further reading of all ordinances listed on the agenda**
Recommendation: that the City Council approve.
2. **Contract Service Agreement for Additional Site Assessment and Soil Investigation Underground Storage Tank (UST) Project**
Recommendation: that the City Council approve the new Contact Service Agreement to Ninyo & Moore by expanding the scope of services for total compensation not to exceed \$6,101.
3. **Final Parcel Map No. 73938**
Recommendation: that the City Council approve.

4. **Quarterly Investment Report for the Quarter Ended June 30, 2019**
Recommendation: that the City Council receive and file.
5. **Annual Investment Policy**
Recommendation: that the City Council adopt Resolution CC-1907-035, reaffirming Council Policy Number 80-04 pertaining to the City's Investment Policy, with minor revisions.
6. **Consideration of Claim for Damages**
Recommendation: that the City Council reject the claim filed by Adison Carrillo and instruct staff to process the appropriate correspondence to the claimant.
7. **Accounts Payable Register**
Recommendation: that the City Council adopts Resolution No. CC-1907-036, authorizing the payment of certain claims and demands in the amount of \$1,036,029.36.
8. **Minutes of the Lawndale City Council Regular Meeting – June 17, 2019**
Recommendation: that the City Council approve.

G. PUBLIC HEARING

9. **Update to the Building and Safety Fees for Development**
Recommendation: that the City Council continue the Public Hearing to the August 5, 2019 City Council meeting.

H. ADMINISTRATION

10. **Second Contract Amendment for Solid Waste Request for Proposal Consulting Services**
Recommendation: that the City Council (a) approve the Contract Services Agreement for Solid Waste RFP Consulting Services with HF&H Consultants, LLC, increasing the amount \$15,000 for a total contract amount not to exceed \$135,900; and (b) direct the Finance Department to make a budget adjustment to increase General Fund revenue and Public Works Administration appropriation in the amounts of \$135,900 and \$15,000, respectively.
11. **Cable Commission Dissolution and Creation of the Media and Technology Advisory Committee**
Recommendation: that the City Council (a) approve the first reading to introduce Ordinance No.1162-19, amending Chapter 2.40 of the Municipal Code dissolving the Lawndale Cable Commission; and (b) adopt Resolution No. CC-1907-037, removing references to the Cable Commission and creating the Media and Technology Advisory Committee.
12. **League of California Cities Annual Conference**
Recommendation: that the City Council select a delegate and an alternate to represent the city at the League of California Cities Annual Conference.

I. ITEMS FROM COUNCILMEMBERS

13. Mayor/Councilmember Report of Attendance at Meetings and/or Events

J. CLOSED SESSION

14. Public Employee Performance Evaluation and Compensation

The City Council will hold a closed session pursuant to Government Code Sections 54957 and 54957.6(a), to conduct an employee performance evaluation and review compensation provided to the City Attorney.

15. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the city manager, the city attorney and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

K. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be held at 6:30 p.m. on Monday, August 5, 2019 in the Lawndale City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

It is the intention of the City of Lawndale to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk Department (310) 973-3213 prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify under penalty of perjury under the laws of the State of California that the agenda for the regular meeting of the City Council to be held on July 15, 2019 was posted not less than 72 hours prior to the meeting.

Matthew Ceballos, Assistant City Clerk



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *mc*
SUBJECT: Motion Pertaining to the Reading of Ordinances

BACKGROUND

California Government Code reads, in part, as follows:

"Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage."

RECOMMENDATION

Staff recommends that the City Council read by title only and waive further reading of all ordinances listed on the agenda.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: July 15, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager

PREPARED BY: Kahono Oei, PE, Interim Public Works Director *K O*
Marla Pendleton, Finance Director *Marla L. Pendleton, CPA*
Ethelbert Doble, Assistant Engineer *E Doble*

SUBJECT: Approve a New Contract Service Agreement for the Site Assessment and Soil Investigation - Underground Storage Tank (UST) Project

BACKGROUND

On December 2018, Los Angeles Regional Water Quality Control Board (LAWQCB) issued a directive for the City of Lawndale to provide a work plan to mitigate potential soil contamination at the City's Public Works maintenance yard from underground storage tanks which were abandoned almost 20 years ago.

The site was previously used as a fueling facility with three Underground Storage Tanks (UST), which were used to store fuel and gas products. In December 1998, the three underground tanks were removed and an oil spill was observed at the dispenser area. On March 18, 2019, City awarded a contract to Ninyo & Moore for site assessment and soil investigation at the Department of Public Works maintenance yard.

The 2019 contract with Ninyo & Moore includes a scope of work to meet the requirements per the above-referenced letter from the LA Regional Water Quality Control Board. The consultant prepared the required work plan and submitted it to the City on April 3, 2019. Subsequently, City staff submitted the work plan to LAWQCB for approval on April 16, 2019.

On May 17, 2019, the Water Quality Control Board approved the work plan, but added to the scope of work for the site assessment and soil investigation. Additional soil boring, sampling and testing were included in the approved work plan. Per the May 17th letter, soil boring and sampling need to extended to 10 foot below ground surface and deeper to delineate the vertical extent of contamination with samples collected at 5 foot intervals pursuant to specifications included in the May 17th letter. This additional work requires a new contract service agreement to Ninyo & Moore.

STAFF REVIEW

The additional scope of work will require new contract service agreement in the amount of \$6,101, increasing the project cost to not to exceed \$18,082.00.

The new service agreement to the Ninyo & Moore contract in the amount of \$6,101.00 includes:

- Soil drilling and sampling will be 10 foot and deeper to delineate the vertical extent of contamination
- Soil samples will be collected at 5 feet intervals beginning at 5 feet below ground surfaces (bgs), at changes in soil lithology, and at areas of obvious contamination for geologic logging
- Soil samples collected must be field screened using Photoionization Detector (PID) or Flame Ionization Detector (FID)
- Soil samples collected will be analyzed for Polynuclear Aromatic Hydrocarbon (PAH).
- The report prepared by Ninyo & Moore will include a scaled site map

FISCAL IMPACT

The original contract amount is \$11,981. Funds are available to use for the \$6,101 increase in the total contract amount under the restricted Urban Development Fund 215 – Grounds Maintenance Department 320 – Special Expenses, Accounts 540.200

Project Cost:

Original Construction Contract	\$11,981.00
New Services Contract Agreement	6,101.00
Total	\$ 18,082.00

RECOMMENDATION

Staff recommends that the City Council approve the new Contract Service Agreement to Ninyo & Moore by expanding the scope of services for a total compensation not to exceed \$6,101.

Attachments:

- LA RWQCB Letter Directive
- New Contract Services Agreement
- Cost Proposal

CITY OF LAWNSDALE
CONTRACT SERVICES AGREEMENT FOR
ADDITIONAL SITE ASSESSMENT AND SOIL INVESTIGATION –
UNDERGROUND STORAGE TANK

This Contract Services Agreement (“Agreement”) is made and entered into this 15th day of July, 2019, by and between the City of Lawndale, a municipal corporation (“City”), and Ninyo & Moore, a California corporation (“Consultant”).

NOW, THEREFORE, the parties agree as follows:

1.0 SERVICES OF CONSULTANT

1.1 Scope of Services. Consultant will perform the work or services set forth in the “Scope of Services” attached as *Exhibit “A”* and incorporated herein by reference in compliance with all of the terms and conditions of this Agreement. Consultant warrants that all work or services will be performed in a competent, professional, and satisfactory manner. Additional terms and conditions of this Agreement, if any, are set forth in the “Special Requirements” attached as *Exhibit “B”* and incorporated herein by this reference. In the event of a conflict between the provisions of *Exhibit “B”* and any other provisions of this Agreement *Exhibit “B”* will govern.

1.2 Compliance With Law. All work and services rendered under this Agreement will be provided in accordance with all ordinances, resolutions, statutes, rules and regulations of the City and any federal, state or local governmental agency of competent jurisdiction.

1.3 Licenses, Permits, Fees and Assessments. Consultant will obtain, at its sole cost and expense, all licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement.

2.0 COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant will be compensated in accordance with the “Schedule of Compensation” attached as *Exhibit “C”* and incorporated herein by this reference, but not exceeding the maximum contract amount of Six Thousand One Hundred One Dollars (\$6,101) (“Contract Sum”).

2.2 Method of Payment. Provided that Consultant is not in default under the terms of this Agreement, Consultant, upon the completion of work to the City’s satisfaction, will be paid on a lump sum amount of \$6,101.

3.0 COORDINATION OF WORK

3.1 Representative of Consultant. Anthony Lizzi is designated as the Consultant’s representative authorized to act on its behalf with respect to this Agreement and to

make all decisions necessary in connection with this Agreement. Consultant may designate a substitute representative by providing written notice to City's Contract Officer.

3.2 Contract Officer. The City's City Manager is designated as the City's representative authorized to act on its behalf with respect to this Agreement and to make all decisions in connection this Agreement ("Contract Officer"). The City may designate a substitute Contract Officer by providing written notice to Consultant.

3.3 Prohibition Against Subcontracting or Assignment. Consultant may not contract with any entity to perform in whole or in part the work or services required under this Agreement without the written approval of the City. Neither this Agreement nor any interest in the Agreement may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any prohibited assignment or transfer is void.

3.4 Independent Contractor. Neither the City nor any of its employees will have any control over the manner, mode or means by which Consultant, its agents, or employees perform the services required in this Agreement, except to require compliance with the Scope of Services. Consultant will perform all services required by this Agreement as an independent contractor of City and will remain under only such obligations as are consistent with that role. Consultant may not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City.

4.0 INSURANCE AND INDEMNIFICATION

4.1 Insurance. Consultant must procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Commercial General Liability Insurance. A policy of commercial general liability insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured must not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits must be no less than \$1,000,000.00 per occurrence for all covered losses and no less than \$2,000,000.00 general aggregate.

(b) Workers' Compensation Insurance. A policy of workers' compensation insurance on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000.00 per accident for all covered losses. However, this requirement will not apply if Consultant has no employees and Instructor provides the letter signed under penalty of perjury as described in Section 1.2.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than \$1,000,000.00 per accident, combined single limit. Said policy must include coverage for owned, non-owned, leased and hired cars.

(d) Professional Liability or Error and Omissions Insurance. A policy of professional liability insurance in an amount not less than \$1,000,000.00 per claim and

\$2,000,000.00 annual aggregate with respect to loss arising from the actions of Consultant performing professional services under this Agreement on behalf of the City.

All of the above policies of insurance, except professional liability insurance, must be primary insurance. The general liability policy must name the City's officers, employees and agents ("City Parties") as additional insureds and must waive all rights of subrogation and contribution it may have against the City and the City's Parties and their respective insurers. Moreover, the insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of the required policies of insurance must provide that they may be not cancelled without providing 10 days prior written notice by registered mail to the City. In the event any of the policies are cancelled or amended, Consultant must, prior to the cancellation or amendment date, submit new evidence of insurance in conformance with this Section 4.1 to the Contract Officer. No work or services under this Agreement may commence until Consultant has provided City with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by City. Consultant agrees that the provisions of this Section 4.1 must not be construed as limiting in any way the extent to which Consultant may be held responsible for the payment of damages to any persons or property resulting from Consultant's activities or the activities of any person or persons for which Consultant is otherwise responsible. If the Consultant's insurance policies have higher limits and coverage than those required by this contract, the City will have access to those higher limits and coverage maintained by the Consultant.

The insurance required by this Agreement will be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide or The Key Rating Guide, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances.

In the event that the Consultant is authorized to subcontract any portion of the work or services provided pursuant to this Agreement, the contract between the Consultant and such subcontractor must require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to this Section 4.1.

4.2 Indemnification.

(a) Indemnity for Design Professional Liability. When the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, and except for the statutory limits set forth under California Civil Code Section 2782,8 applicable to services provided by a "design professional", Consultant agrees to indemnify, defend and hold harmless City and the City's Parties from and against any and all losses, liabilities, damages, costs and expenses, including attorneys' fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or subcontractors (or any entity or individual for which Consultant bears legal liability) in the performance of professional services under this Agreement.

(b) Indemnity for Other Than Design Professional Liability. Other than in the performance of design professional services and to the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless City and City's Parties from and against any liability (including liability for claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees and costs, court costs, defense costs and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

5.0 TERM

5.1 Term. Unless earlier terminated in accordance with Section 5.2 below, this Agreement will begin on July 15, 2019 and continue in full force and effect until December 31, 2019.

5.2 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party. Upon receipt of the notice of termination, the Consultant must immediately cease all work or services under this Agreement except as may be approved by the Contract Officer in writing. In the event of termination, Consultant will be compensated for all services rendered prior to the effectiveness of the notice of termination to the City's satisfaction and for any additional services authorized by the Contract Officer and City will be entitled to reimbursement for any compensation paid in excess of the services rendered to the City's satisfaction.

6.0 MISCELLANEOUS

6.1 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there will be no discrimination against or segregation of, any person or group of persons on account of race, color, religion, sex, or national origin in the performance of this Agreement. Consultant will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

6.2 Non-liability of City Officers and Employees. No officer, employee, or agent of the City will be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 Conflict of Interest. No officer, employee, or agent of the City may have any financial interest in this Agreement nor may any such officer, employee, or agent participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership, or association in which he is, directly or indirectly, interested, in violation of any state or local statute or regulation. The Consultant warrants that it (and its officer, employees and agents) has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. When requested by the

Contract Officer, prior to the City's execution of this Agreement, Consultant will provide the City with an executed statement of economic interest.

6.4 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person must be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer, at City of Lawndale, 14717 Burin Avenue, Lawndale, California 90260, and in the case of the Consultant, to the Consultant's representative at the address designated on the execution page of this Agreement.

6.5 Interpretation. The terms of this Agreement will be construed in accordance with the meaning of the language used and will not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

6.6 Integration; Amendment. It is agreed that there are no oral agreements between the parties affecting this Agreement and that this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none will be used to interpret this Agreement. This Agreement may be amended at any time by a writing signed by both parties.

6.7 Severability. In the event that part of this Agreement is declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability will not affect any of the remaining portions of this Agreement which are hereby declared as severable and will be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default will impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval will not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and will not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 Attorneys' Fees. If either party to this Agreement is required to initiate, defend or make a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, will be entitled to reasonable attorneys' fees, whether or not the matter proceeds to judgment.

6.10 Corporate Authority. The persons executing this Agreement on behalf of the parties warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY:
City of Lawndale,
a municipal corporation

By: _____
Robert Pullen-Miles, Mayor

ATTEST:

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Tiffany J. Israel, City Attorney

CONSULTANT:
Ninyo & Moore, a California corporation

By: _____
Name: Avram Ninyo
Title: President

By: _____
Name: Elaine Autus
Title: Secretary

Address: 475 Goddard, Suite 200
Irvine, CA 92618

EXHIBIT "A"

SCOPE OF SERVICES

- Consultant will perform project management activities including planning, scheduling, and coordination in connection with the additional site assessment and soil investigation of an underground storage tank (UST) located at 4722 Manhattan Beach Blvd. Lawndale CA 90260, pursuant to that certain letter dated May 17, 2019 by the Los Angeles Regional Water Quality Control Board ("LAWQCB") and addressed to the City directing the City to add the following services to the work plan (collectively, the "Services"):
- Consultant will prepare a work plan for the additional planned field activities requested by LAWQCB, including a description of sampling, sample location figure, quality control procedures, and analysis methodology of sample results, if applicable.
- Consultant will increase soil drilling and sampling by 10 foot below ground surfaces (bgs) and deeper to delineate the vertical extent of contamination.
- Consultant will collect soil samples at 5 foot intervals beginning at 5 feet bgs, at areas with changes in soil lithology, and at areas of obvious contamination for geologic logging.
- Soil samples collected must be field screened using Photoionization Detector (PID) or Flame Ionization Detector (FID).
- Soil samples collected will be analyzed for Polynuclear Aromatic Hydrocarbon (PAH).
- Consultant will prepare a summary report, which will include a scaled site map.

EXHIBIT "B"
SPECIAL REQUIREMENTS

None

EXHIBIT "C"

SCHEDULE OF COMPENSATION

Consultant shall perform the Services described in Exhibit "A" for an amount not to exceed Six Thousand One Hundred One Dollars (\$6,101). The total compensation for the Services under this Agreement shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.



Geotechnical & Environmental Sciences Consultants

July 3, 2019
Project No. 211017001

Mr. Ethelbert Doble
City of Lawndale
Public Works Department
4722 Manhattan Beach Boulevard
Lawndale, California 90260

Subject: Amendment 2 for Site Investigation
4722 Manhattan Beach Boulevard
Lawndale, California

Dear Mr. Doble:

Ninyo & Moore is pleased to submit this Cost Amendment to Purchase Order 00017140, dated April 24, 2019, and Amendment 1, dated June 5, 2019, for the Site Investigation for the City of Lawndale (City) Public Works facility at 4722 Manhattan Beach Boulevard in Lawndale, California (site). The additional scope of services in this cost amendment is meant to address out-of-scope services related to our proposals, which were encountered during drilling activities on the site on June 26, 2019.

SCOPE OF SERVICES

The scope of services described below is in addition to what was described in our original proposal and amendment.

- Additional project coordination, analytical laboratory costs, data compilation, analysis, and reporting for the collection and analysis of four additional samples due to changes in lithology, as specified in the Regional Water Quality Control Board's conditional approval letter, dated May 17, 2019.
- Additional labor and drilling subcontractor costs associated with performing two additional step-out soil boring attempts to sample groundwater (estimated to be approximately 25 feet below ground surface [bgs]). Refusal was encountered at approximately 12.5, 14, and 15.5 feet bgs.
- Additional subcontractor costs for backfilling the step-out groundwater boring attempts with cement slurry, per the Los Angeles County Department of Environmental Health permit requirements.

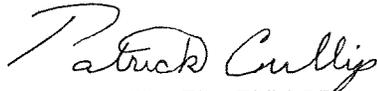
ASSUMPTIONS

Assumptions provided in our proposal dated February 14, 2019 apply to this amendment.

ESTIMATED FEE

Work will be conducted on a time-and-materials basis in accordance with our contract rates. A detailed breakdown of the additional fee is presented in the attached Table 1.

Sincerely,
NINYO & MOORE



Patrick Cullip, EIT, ENV SP
Project Engineer



Anthony Lizzi, PG, CAG
Principal Geologist

PJC/AJL/mlc

Attachment: Table 1 – Breakdown of Estimated Fee

Distribution: (1) Addressee (via e-mail)

Table 1 - Breakdown of Estimated Fee**Project Coordination**

Principal Engineer/Geologist/Environmental Scientist	1 hour	@ \$ 178.00 /hour	\$ 178.00
Project Engineer/Geologist/Environmental Scientist	2 hours	@ \$ 156.00 /hour	\$ 312.00
		Subtotal	\$ 490.00

Site Investigation**Field Work**

Senior Staff Engineer/Geologist/Environmental Scientist	4 hours	@ \$ 142.00 /hour	\$ 568.00
Drilling Subcontractor	1 unit	@ \$ 1,025.00 /unit	\$ 1,025.00
		Task Subtotal	\$ 1,593.00

Laboratory AnalysesSoil Matrix (normal turn-around time)

TPHg by EPA Method 8015B/5035	4 tests	@ \$ 25.00 /test	\$ 100.00
VOCs by EPA Method 8260B/5035	4 tests	@ \$ 72.00 /test	\$ 288.00
5035 kits	4 kits	@ \$ 17.00 /kit	\$ 68.00
		Task Subtotal	\$ 456.00
		Subtotal	\$ 2,049.00

Report Preparation

Project Engineer/Geologist/Environmental Scientist	1 hour	@ \$ 156.00 /hour	\$ 156.00
Senior Staff Engineer/Geologist/Environmental Scientist	2 hours	@ \$ 142.00 /hour	\$ 284.00
Data Processor	1 hour	@ \$ 73.00 /hour	\$ 73.00
		Subtotal	\$ 513.00

TOTAL ESTIMATED FEE**\$ 3,052.00****Summary Table**

Initial Contract Amount	\$ 11,981.00
Amendment 1	\$ 3,049.00
Amendment 2	\$ 3,052.00
TOTAL PROJECT COST	\$ 18,082.00



GAVIN NEWSOM
GOVERNOR



JARED BLUMENFELD
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Los Angeles Regional Water Quality Control Board

May 17, 2019

City of Lawndale Public Works Department
Attn: Mr. Kahono Oei
14717 Burin Avenue
Lawndale, CA 90260

CERTIFIED MAIL
RETURN RECEIPT REQUESTED
CLAIM NO.: **7017 1450 0002 1559 1826**

UNDERGROUND STORAGE TANK PROGRAM -- DIRECTIVE TO TAKE CORRECTIVE ACTION IN RESPONSE TO UNAUTHORIZED UNDERGROUND STORAGE TANK RELEASE PURSUANT TO HEALTH AND SAFETY CODE SECTION 25296.10 AND CALIFORNIA CODE OF REGULATIONS, TITLE 23, CHAPTER 16, SECTIONS 2720-2727.

**REVIEW OF SITE INVESTIGATION WORK PLAN
CITY OF LAWDALE PUBLIC WORKS FACILITY
4722 MANHATTAN BEACH BOULEVARD, LAWDALE
(CASE NO. R-01091) (GLOBAL ID NO. T10000010968) (PRIORITY C-1)**

Dear Mr. Oei:

The California Regional Water Quality Control Board, Los Angeles Region (Los Angeles Regional Board) is the public agency with primary responsibility for the protection of groundwater and surface water quality for all beneficial uses within major portions of Los Angeles and Ventura Counties. As such, the Los Angeles Regional Board is the lead regulatory agency for overseeing corrective actions (assessment and/or monitoring activities) and cleanup of releases from leaking underground storage tank (UST) systems at the subject site (Site).

Pursuant to Health and Safety Code Section 25296.10, the City of Lawndale Public Works Department (CLPWD) is required to take corrective actions (i.e., Preliminary Site Assessment, Soil and Water Investigation, Corrective Action Plan Implementation, and/or Verification Monitoring) to ensure protection of human health, safety, and the environment. Corrective action requirements are set forth in California Code of Regulations (CCR), Title 23, Chapter 16, Sections 2720 through 2727.

The Los Angeles Regional Board has received the document titled "Site Investigation Work Plan" (Work Plan) dated April 9, 2019, prepared by Ninyo and Moore, on behalf of the CLPWD. Los Angeles Regional Board staff has reviewed the Work Plan and information in our case file for the Site.

Summary of Work Plan

In order to delineate the extent of soil impacts and assess groundwater at the Site, Ninyo and Moore proposes to advance one soil boring in the location of the former waste oil UST and four soil borings in the area of the former fuel dispenser where contaminated soil was previously

excavated. The soil borings will be advanced to approximately 10 feet below ground surface (bgs) and one of the soil borings near the former fuel dispenser will be advanced to groundwater for collection of a grab groundwater sample. Soil samples will be collected at five-foot intervals in each boring for logging and field screening purposes. All soil samples and the grab groundwater sample will be submitted for chemical testing; however, the 10-foot and deeper soil samples will be placed on hold pending laboratory results. The soil samples from the area of the waste oil UST will be analyzed for total petroleum hydrocarbons (TPH) carbon chain by modified Environmental Protection Agency (EPA) Method 8015B and for the full suite of volatile organic compounds (VOCs) by EPA Method 8260B. The soil samples from the borings near the former fuel dispenser and the grab groundwater sample will be analyzed for TPH as gasoline (TPHg) modified EPA Method 8015B and for VOCs by EPA Method 8260B.

Los Angeles Regional Board Comments (Per CCR, Title 23, Chapter 16, §2725)

Los Angeles Regional Board staff has reviewed the Work Plan and has the following comments:

1. Soil borings should be advanced deep enough to delineate the vertical extent of contamination. The 10-foot and deeper soil samples collected at the Site shall be analyzed with the 5-foot soil samples and not placed on hold.
2. Soil samples shall be collected at five-foot intervals beginning at five feet bgs, at changes in soil lithology, and at areas of obvious contamination for geologic logging. All soil samples collected must be field screened for petroleum hydrocarbons using either a Photoionization Detector (PID) or a Flame Ionization Detector (FID). Soil samples submitted for chemical testing must be collected and preserved in accordance with EPA Method 5035.
3. Soil samples collected from the soil boring located in the area of the former waste oil UST must also be analyzed for polynuclear aromatic hydrocarbons (PAH) by EPA Method 8270C.
4. All soil borings not completed as monitoring wells must be properly sealed per requirements prescribed in the California Well Standards (Bulletin 74-90), published by the California Department of Water Resources (can be seen at https://water.ca.gov/LegacyFiles/pubs/groundwater/water_well_standards_bulletin_74-90/ca_well_standards_bulletin74-90_1991.pdf). The professional in responsible charge shall review the borings logs and assume responsibility for their accuracy and completeness.
5. The CLDPW is required to submit a technical report detailing the results of the site investigation to the Los Angeles Regional Board by **August 30, 2019**. The report must include, at a minimum, a scaled site map, soil boring logs, soil and groundwater analytical results, a summary of field activities, an evaluation of the data, and recommendations. Based on the data, additional site investigation activities may be required.

General Requirements

6. The contractor who conducts the environmental work as required in this directive shall, at all times, comply with all applicable State laws, rules, regulations, and local ordinances specifically including, but not limited to, environmental, procurement, and safety laws, rules, regulations, and ordinances. The contractor shall obtain the services of a Professional Geologist or Engineer, Civil (PG/PE-Civil) to comply with the applicable requirements of the Business and Professions Code, sections 6700 et seq. and/or 7800 et seq.

implementing regulations for engineering or geological analysis and interpretation for this case. All documents prepared by the contractor that reflect or rely upon engineering or geological interpretations by the contractor shall be signed and stamped by the PE-Civil/PG indicating her/his responsibility for them, as required by the Business and Professions Code.

7. Soil and groundwater samples must be analyzed by Cal-LUFT GC/FID or Cal-LUFT GC/MS Method for TPHg and total petroleum hydrocarbons as diesel (TPHd), when diesel is identified at the Site, and by EPA Method 8260B for benzene, toluene, ethylbenzene and xylenes (BTEX), naphthalene, and fuel oxygenate compounds including methyl tertiary butyl ether (MTBE), di-isopropyl ether (DIPE), ethyl tertiary butyl ether (ETBE), tertiary amyl methyl ether (TAME), and tertiary butyl alcohol (TBA). Ethanol is also required and shall be analyzed by either method above. As a waste oil UST was used at the Site, the full suite of aromatic and chlorinated analytes must be tested and reported per EPA Method 8260B. The analytical detection limits must conform to the Los Angeles Regional Board General Laboratory Testing Requirements (9/06) (http://www.waterboards.ca.gov/losangeles/publications/forms/forms/ust/lab_forms/labreg9-06.pdf). All respective analytical methods must be certified by the California Environmental Laboratory Accreditation Program (ELAP). All analytical data must be reported by a California-certified laboratory.
8. The CLDPW is required to obtain all necessary permits from the appropriate agencies and make all required notifications prior to the start of work.
9. Prior to commencing any field work, please provide Los Angeles Regional Board staff a minimum of **10 days** advance notice by email (jamesw.ryan@waterboards.ca.gov).

Regulatory Requirement for Electronic Submission of Laboratory Data to the State GeoTracker Internet Database

On September 30, 2004, the State Water Resources Control Board (State Board) adopted the resolution to revise regulations in Chapter 30, Division 3 of Title 23 of CCR, which requires persons to ensure electronic submission of laboratory analytical data (i.e., soil or water chemical analysis) and locational data (i.e., location and elevation of groundwater monitoring wells) via the Internet to the State Board's GeoTracker database. The regulations and other background information are available at <http://geotracker.waterboards.ca.gov>.

In accordance with the regulations, the CLDPW must upload the following information to the State Board's GeoTracker database: the report (in PDF format), laboratory analytical data (in electronic data format [EDF]), monitoring event information in GEO_WELL format, an updated site map (GEO_MAP) showing any monitoring well locations, boring logs in PDF (GEO_BORE) to be used to link to well locations, monitoring well latitude and longitude (GEO_XY) survey data, and monitoring well elevation data (GEO_Z). Hard copy paper reports, which have already been electronically uploaded to the GeoTracker data base, are no longer required to be submitted to the Los Angeles Regional Board.

Enforcement

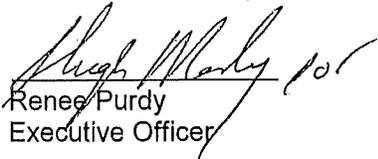
Pursuant to Health and Safety Code section 25299, subdivision (d), any person who violates any corrective action requirement established by, or issued pursuant to, section 25296.10 is liable for

May 17, 2019

a civil penalty of not more than ten thousand dollars (\$10,000) for each underground storage tank for each day of violation. A civil penalty may be imposed by civil action pursuant to Health and Safety Code section 25299, subdivision (d)(2) or imposed administratively by the Los Angeles Regional Board pursuant to California Water Code (CWC) sections 13323 through 13328. The Los Angeles Regional Board may also request that the Attorney General seek judicial civil liabilities or injunctive relief pursuant to CWC sections 13264, 13304, and 13340. The Los Angeles Regional Board reserves its rights to take any further enforcement action authorized by law.

If you have any questions regarding this matter, please contact Dr. Weixing Tong at (213) 576-6715 or by email at weixing.tong@waterboards.ca.gov, or Mr. James W. Ryan IV at (213) 576-6711 or by email at jamesw.ryan@waterboards.ca.gov.

Sincerely,


Renee Purdy
Executive Officer

cc: Brian Partington, Water Replenishment District of Southern California
Tim Smith, County of Los Angeles Department of Public Works,
Environmental Program Division
Ethelbert Doble, City of Lawndale Public Works Department
Grace Huizar, City of Lawndale Public Works Department



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Stephen N. Mandoki, City Manager 
PREPARED BY: Kahono Oei, Interim Director of Public Works 
SUBJECT: Approval of final Parcel Map No. 73938

BACKGROUND

Per Ordinance No. 951-05, the City Engineer shall notify the City Council that a final map has been submitted for review by the City Engineer. If all requirements and conditions of approval pertaining to said map have been complied with and all other requirements of the Subdivision Map Act have been complied with, the City Engineer shall certify the map and arrange for the transmittal of the map to the office of the Los Angeles County Recorder.

STAFF REVIEW

The City Engineer has reviewed Parcel Map No. 73938 for the subdivision of property located at 4720 W. 164th Street, Lawndale, California. The City Engineer will approve the final map within 10 days following this Council meeting and transmit it to the County recorder's office for recordation.

LEGAL REVIEW

N/A

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends that the City Council approve the final Parcel Map 73938.

Attachment: Parcel Map 73938

1 PARCEL
10,400 SQ.FT.

SHEET 1 OF 2 SHEETS

PARCEL MAP NO. 73938

IN THE CITY OF LAWDALE
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

BEING A SUBDIVISION OF LOTS 280 AND
281, TRACT NO. 5781, AS PER MAP
RECORDED IN BOOK 67, PAGE 26 OF
MAPS, IN THE OFFICE OF THE COUNTY
RECORDER OF SAID COUNTY.

FOR CONDOMINIUM PURPOSES

SUBDIVIDER'S STATEMENT:
I HEREBY STATE THAT I AM THE SUBDIVIDER OF THE LANDS INCLUDED WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDER LINES, AND I CONSENT TO THE PREPARATION AND FILING OF SAID MAP AND SUBDIVISION.

BY: Maria J. Ricafort
MARIA J. RICAFORT, SUBDIVIDER

RECORD OWNER: RICOLI VENTURES, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }

ON June 20, 2019, BEFORE ME, Mark Trevor Conrad
NOTARY PUBLIC, PERSONALLY APPEARED Maria J. Ricafort
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT, THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE: Mark Trevor Conrad
PRINTED NAME: Mark Trevor Conrad
MY PRINCIPAL PLACE OF BUSINESS IS IN LOS ANGELES COUNTY
MY COMMISSION NO. 2156802
MY COMMISSION EXPIRES: June 16, 2020

EASEMENT NOTES:
EASEMENT OF ASSOCIATED TELEPHONE COMPANY LTD., A CORPORATION, FOR POLE LINES AND CONDUIT PURPOSES BY DOCUMENT RECORDED IN BOOK 10226, PAGE 101 OF OFFICIAL RECORDS.

EASEMENT OF SOUTHERN CALIFORNIA GAS COMPANY, A CALIFORNIA CORPORATION FOR PUBLIC UTILITY PURPOSES BY DOCUMENT RECORDED IN APRIL 24, 2019 AS INSTRUMENT NO. 20190366126, OF OFFICIAL RECORDS.
SAID EASEMENT IS BLANKET AND/OR INDETERMINANT IN NATURE



ENGINEER'S STATEMENT:
THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND WAS COMPILED FROM RECORD DATA IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF RICOLI VENTURES, LLC ON MARCH 19, 2017.
I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP.

BY: Gary J. Roehl 6/20/19
DATE
GARY J. ROEHL, R.C.E. NO. 30826

RECORD DATA NOTE:
RECORD DATA WAS TAKEN FROM TRACT NO. 5781, AS PER MAP RECORDED IN BOOK 67, PAGE 26 OF MAPS, RECORDS OF SAID COUNTY.

CONDOMINIUM NOTES:
THIS SUBDIVISION IS APPROVED AS A CONDOMINIUM PROJECT FOR 4 UNITS, WHEREBY THE OWNERS OF THE UNITS OF AIR SPACE WILL HOLD AN UNDIVIDED INTEREST IN THE COMMON AREAS THAT WILL, IN TURN, PROVIDE THE NECESSARY ACCESS AND UTILITY EASEMENTS FOR THE UNITS.

CITY ENGINEER'S STATEMENT:
I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND THAT IT CONFORMS SUBSTANTIALLY TO THE TENTATIVE MAP AND ALL APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF THE SUBDIVISION ORDINANCES OF THE CITY OF LAWDALE APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH; AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT, SECTION 86450 (a)(1), (2) AND (3) HAVE BEEN COMPLIED WITH.

BY: Kahono Dei 6/20/19
DATE
KAHONO DEI, R.C.E. 52652
INTERIM PUBLIC WORKS DIRECTOR, CITY OF LAWDALE

SPECIAL ASSESSMENT'S CERTIFICATE:
I HEREBY CERTIFY THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF LAWDALE, TO WHICH THE LAND INCLUDED IN THE WITHIN SUBDIVISION OR ANY PART THEREOF IS SUBJECT, AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

BY: Marla Pendelton 6/20/19
DATE
MARLA PENDELTON
FINANCE DIRECTOR, CITY OF LAWDALE

DIRECTOR OF COMMUNITY DEVELOPMENT CERTIFICATE:
I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND DETERMINED THAT IT CONFORMS WITH THE TENTATIVE MAP AND WITH ALL CHANGES PERMITTED AND ALL REQUIREMENTS IMPOSED AS A CONDITION TO ITS ACCEPTANCE.

BY: Sean Moore 6/20/19
DATE
SEAN MOORE
DIRECTOR OF COMMUNITY DEVELOPMENT, CITY OF LAWDALE

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS OF SECTIONS 66482 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY: _____ 6/20/19
DEPUTY DATE

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF \$ _____ HAS BEEN FILED WITH THE EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE PAYMENT OF TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND SHOWN ON MAP OF PARCEL MAP NO. 73938 AS REQUIRED BY LAW.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY: _____ 6/20/19
DEPUTY DATE



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Stephen N. Mandoki, City Manager *SM*
PREPARED BY: Marla L. Pendleton, CPA, Director of Finance/ City Treasurer *Marla L. Pendleton, CPA*
SUBJECT: Quarterly Investment Report for the Quarter Ended June 30, 2019

BACKGROUND

The attached Quarterly Investment Report for the quarter ended June 30, 2019 is provided to Council per the City of Lawndale's Investment Policy and State of California's Government Code Section 53646.

STAFF REVIEW

As of June 30, 2019, the City had total cash and invested funds of \$19,775,838 plus \$1,994,201 held with a trustee from the Lawndale Redevelopment Agency's Tax Allocation Bond issue; \$697,959 maintained in two retirement enhancement plans and \$1,150 in petty cash. The market value of invested cash was \$19,272,048 on June 30th.

As summarized below, the City's liquidity increased to 83.8% of the portfolio in demand accounts, 11.2% in short-term (maturing in less than one year) and 5% maturing within three years.



CITY OF LAWDALE INVESTMENT REPORT Summary of Investments For Quarter Ended June 30, 2019

	Adjusted Cost Basis	Category Total	Percent of Portfolio
<u>On Call Deposits</u>			
Checking Accounts	15,560,861		
LAIF State Pool	1,013,799	16,574,660	83.81%
<u>Short-Term (1 Year or Less)</u>			
Time Deposits FDIC Insured	1,001,178		
US Government Agency Securities	1,208,000	2,209,178	11.17%
<u>Medium-Term (1 to 3 Years)</u>			
Time Deposits FDIC Insured	992,000	992,000	5.02%
Total Cash and Investments		19,775,838	100.00%

From July 2017 through June 2019, a monthly cash flow analysis was prepared Citywide to determine the amount of cash received, expended and needed to successfully operate the City. As shown in the below table, the highest cash needed to supplement operations during the two year period was \$3 million.

Month	Cash Inflow	Cash Outflow	Net Cash Flow	Cumulative Balance
July 2017	847,510.63	1,225,075.52	(377,564.89)	(377,564.89)
August 2017	1,087,115.63	3,083,211.93	(1,996,096.30)	(2,373,661.19)
September 2017	913,181.45	965,557.75	(52,376.30)	(2,426,037.49)
October 2017	1,258,785.15	1,272,777.88	(13,992.73)	(2,440,030.22)
November 2017	1,146,243.37	865,700.99	280,542.38	(2,159,487.84)
December 2017	1,310,977.10	2,207,744.77	(896,767.67)	(3,056,255.51)
January 2018	4,246,777.43	1,822,677.61	2,424,099.82	(632,155.69)
February 2018	1,026,821.61	1,864,141.81	(837,320.20)	(1,469,475.89)
March 2018	1,637,619.80	1,561,927.83	75,691.97	(1,393,783.92)
April 2018	1,352,441.50	1,941,199.35	(588,757.85)	(1,982,541.77)
May 2018	3,031,478.70	1,589,577.00	1,441,901.70	(540,640.07)
June 2018	2,573,355.40	1,415,482.22	1,157,873.18	617,233.11
July 2018	1,233,717.39	2,768,133.28	(1,534,415.89)	(917,182.78)
August 2018	1,034,439.76	1,518,500.19	(484,060.43)	(1,401,243.21)
September 2018	1,028,495.33	1,371,022.33	(342,527.00)	(1,743,770.21)
October 2018	1,415,459.31	1,351,359.34	64,099.97	(1,679,670.24)
November 2018	1,149,123.78	1,128,925.92	20,197.86	(1,659,472.38)
December 2018	1,412,919.94	1,083,473.68	329,446.26	(1,330,026.12)
January 2019	4,513,926.83	1,681,448.93	2,832,477.90	1,502,451.78
February 2019	1,718,226.34	1,924,280.92	(206,054.58)	1,296,397.20
March 2019	1,020,059.95	1,817,581.68	(797,521.73)	498,875.47
April 2019	1,907,973.16	895,531.37	1,012,441.79	1,511,317.26
May 2019	6,446,212.21	3,352,873.02	3,093,339.19	4,604,656.45
June 2019	3,085,986.75	2,401,525.27	684,461.48	5,289,117.93

Based on the cash requirements of the City, the City Manager and Director of Finance have begun investing the City's excess cash based on the City's Investment Policy. In addition, 93.25% of the existing portfolio (\$2,984,000 out of \$3,200,000) will be maturing and reinvested over the next three months. The Director of Finance will closely monitor the cash requirements of the City to maximum the highest investment yield possible while safeguarding City cash assets and providing liquidity as needed for operations.

LEGAL REVIEW

Not applicable.

FISCAL IMPACT

See staff review section.

RECOMMENDATION

City Council should receive and file the Quarterly Investment Report for the quarter ended June 30, 2019.

Attachments: Quarterly Investment Report for the quarter ended June 30, 2019.



**CITY OF LAWDALE
DETAIL OF INVESTMENTS
For Quarter Ended June 30, 2019**

	Par Value	Coupon Rate	Moody's/ S&P Rating	Purchase Date	Maturity/ Called Date	Days to Maturity	Yield to Maturity	Cost Basis	Category total	(memo only) Market Value
On Call Deposits										
Checking Account- Wells Fargo	15,285,037	N/A	N/A		Demand	1	None	15,285,037		15,285,037
Municipal Investment Account - US Bank	275,824	N/A	N/A		Demand	1	None	275,824		275,824
Local Agency Investment Fund- City of Lawndale	1,012,394	N/A	N/A		Demand	1		1,012,394		1,012,394
Local Agency Investment Fund- Lawndale Housing Authority	1,405	N/A	N/A		Demand	1		1,405		1,405
On Call Deposits	16,574,660								16,574,660	16,574,660
Short-Term Investments (1 Year or Less)										
<i>Time Deposits:</i>										
Barclays Bank	247,000	2.05%	FDIC	7/14	7/16/2019	16	2.05%	247,000		247,000
Comenity Capital Bank	249,000	1.20%	FDIC	8/16	8/15/2019	46	1.20%	249,000		248,738
First Bank Puerto Rico	249,000	1.25%	FDIC	9/16	9/9/2019	71	1.25%	249,000		248,652
Capital One NA	247,000	2.00%	FDIC	9/15	9/10/2019	72	2.00%	247,000		247,019
Enterprise Bank PA	216,000	1.20%	FDIC	11/16	11/15/2019	138	1.20%	216,000		215,431
	1,208,000									1,206,841
<i>US Government Agency Securities:</i>										
Federal Farm Credit Bank (FFCB)	1,000,000	1.02%	Aaa/AA+	7/16	7/5/2019	5	1.02%	1,001,178		999,768
	1,000,000									999,768
Short-Term Investments (1 Year or Less)	2,208,000								2,209,178	2,206,609
Medium-Term Investments (1 to 3 Years)										
<i>Time Deposits:</i>										
Capital One Bank USA NA	248,000	1.35%	FDIC	8/16	8/30/2020	427	1.35%	248,000		Not Available
Discover Bank	248,000	1.50%	FDIC	8/16	8/10/2021	772	1.50%	248,000		Not Available
JP Morgan Chase Bank NA	248,000	1.65%	FDIC	8/16	8/16/2021	778	1.65%	248,000		242,780
Private Bank & Trust Co	248,000	1.50%	FDIC	9/16	8/30/2021	792	1.50%	248,000		248,000
Medium-Term Investments (1 - 3 Years)	992,000								992,000	490,780
Total Cash and Investments	19,774,660								19,775,838	19,272,048

**BOND ISSUE RESERVE, DEBT SERVICE & RELATED FUNDS
For Quarter Ended June 30, 2019**

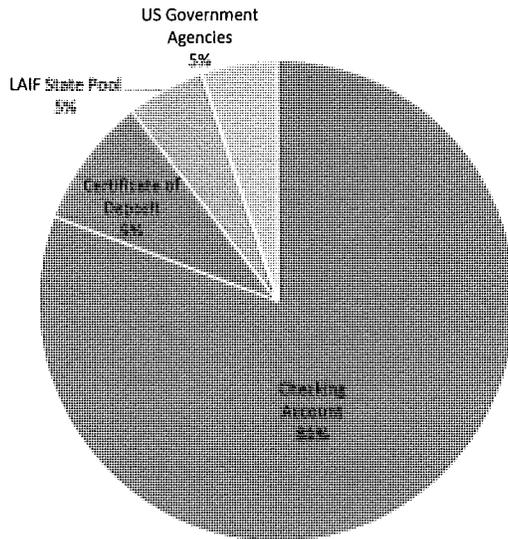
2009 Lawndale Redevelopment Agency Tax Allocation Bonds (Lawndale Economic Revitalization Project) - Wells Fargo	1,994,201	Variable	AAA	11/9	Open		2% to 5.6%	1,994,201	1,994,201	1,994,201
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**CITY OF LAWDALE
INVESTMENT REPORT
Portfolio Statistics
For Quarter Ended June 30, 2019**

Portfolio Composition

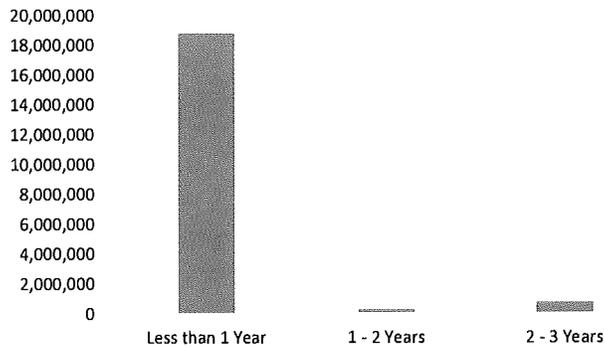
<u>Investment Type</u>	<u>Market Value</u>
Checking Account	15,560,861
Certificate of Deposit	1,697,620
LAIF State Pool	1,013,799
US Government Agencies	999,768
TOTAL	19,272,048



Portfolio Liquidity

<u>Aging Interval *</u>	<u>PAR Value</u>
Less than 1 Year	18,782,660
1 - 2 Years	248,000
2 - 3 Years	744,000
TOTAL	19,774,660

* Age to maturity; doesn't include call date.





CITY OF LAWNDAL
TREASURY REPORT
For Quarter Ended June 30, 2019

Total Cash and Investments 19,775,838

MISCELLANEOUS ACCOUNTS

Petty Cash 1,150

Retirement Enhancement Plans

Public Agency Retirement Services (PARS)-
Retirement Enhancement Plan, 5/31/19 670,225

PARS/ City of Lawndale Excess Benefit Trust -
US Bank, 5/31/19 26,584 697,959

Total Cash Investments 20,474,947



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Stephen N. Mandoki, City Manager 
PREPARED BY: Marla L. Pendleton, CPA, Director of Finance/City Treasurer 
SUBJECT: Annual Investment Policy

BACKGROUND

Government Code (GC) Section 53607 allows the legislative body to delegate authority to invest or reinvest funds of the City to the City Treasurer for a one-year period subject to annual renewal. GC Section 53646 states that the City Treasurer may render a statement of investment policy to be considered at a public meeting.

STAFF REVIEW

For Council's review and consideration, Resolution Number CC-1907-035, *A Resolution of the City Council of the City of Lawndale, California, Reaffirming Council Policy Number 80-04 Pertaining to the City's Investment Policy*, is presented. The Council Policy has been reviewed and slight changes have been made to ensure definitions and limits are in compliant with current legislative codes. No changes have been made to the substance of the policy.

The policy establishes investment authority jointly with the city treasurer and the city manager. It limits purchases to a five-year maturity, unless advance approval is obtained from Council. The objective of investment decisions is to provide the highest yield possible, while safeguarding City cash assets and providing liquidity for operational needs. The Policy is conservative and follows guidelines set in the Government Code for allowable safe investment practices.

COMMISSION REVIEW

N/A

LEGAL REVIEW

The Resolution and Policy have been reviewed and approved as to form by the City Attorney.

FUNDING

N/A

RECOMMENDATION

Staff recommends the City Council adopt Resolution CC-1907-035, reaffirming Council Policy Number 80-04 pertaining to the City's Investment Policy, with minor revisions.

ATTACHMENTS: Resolution No. CC-1907-035
Council Policy No. 80-04, Investment Policy, including Exhibits "A" and "B"

RESOLUTION NO. CC-1907-035

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
REAFFIRMING COUNCIL POLICY NO. 80-04
PERTAINING TO THE CITY'S INVESTMENT POLICY**

WHEREAS, the City Council of the City of Lawndale ("City") has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City Council wishes to annually reconsider its Investment Policy; and

WHEREAS, such policy will provide for the safety of City investments, and secondarily ensure liquidity and yield; and

WHEREAS, such policy will enforce strict investment guidelines with regards to investments, external portfolio managers and capital wherewithal of brokering firms; and

WHEREAS, after reviewing the existing policy, staff recommends that the City Council confirm that minor changes are needed to the Investment Policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the City Council approves the updated version of Policy No. 80-04, entitled " Investment Policy", as attached hereto as Exhibit "A", and incorporated herein by this reference, as if fully set forth and directs City staff to maintain said policy in the Council Policy Manual.

SECTION 2. This resolution shall take effect as of the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 15th day of July, 2019.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1907-035 at a regular meeting of said Council held on the 15th day of July, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Daniel Reid					
Pat Kearney					
Bernadette Suarez					

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

COUNCIL POLICY

<u>SUBJECT:</u> Investment Policy	<u>POLICY NO.:</u> 80-04	<u>DATE ADOPTED:</u>
	<u>AUTHORITY:</u> a) Resolution No. CC-0406-055... b) Resolution No. CC-1308-036 c) Resolution No. CC-1407-030 d) Minute Action e) Resolution No. CC-1708-037 f) Resolution No. CC-1907-035	a) 6/21/04 b) 8/19/13 c) 7/7/14 d) 7/18/16 e) 8/7/17 f) 7/15/19

PURPOSE:

The purpose of this statement is to comply with California Government Code (GC) Sections 16481.2, 53600, et seq., including 53646 and to provide clear guidelines for the prudent investment of the City of Lawndale's ("City") pooled cash assets.

OBJECTIVE:

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, which enables the City to invest its funds to the fullest extent possible. The City attempts to receive the highest yield obtainable with investments which meet the criteria established for safety and liquidity.

POLICY:

In compliance with GC Section 53600.3, the City manages its pooled cash assets under the Prudent Person Rule (Probate Code Section 16040, et seq., as defined on Exhibit "A".) This allows the City a number of investment options as long as the investment is deemed prudent, does not exceed five years to maturity (unless previously approved in advance of the investment by the City Council by resolution), and is allowable under current legislation (GC Section 53600, et seq.).

Criteria for selecting investments and the order of priority are:

1. **Safety.** Safety of principal is the foremost objective of the City. Each investment transaction shall seek to ensure that capital losses are avoided, whether from institution default, broker-dealer default or erosion of market value. The City shall seek to preserve principal by mitigating the two types of risk - credit risk and market risk.
 - A. Credit Risk: Credit risk, defined as the risk of loss due to failure of an issuer of a security, shall be mitigated by investing only in very safe institutions and by diversifying the funds so that the failure of any one issuer would not unduly harm the City's cash position. Investments must be limited to securities backed by the full faith and credit of: (1) the federal government, (2) other governmental agencies,

or (3) agencies and institutions with collateral, including assets and insurance, assuring similar risk.

B. Market Risk: The risk of market value fluctuations due to overall changes in the general level of interest rates shall be mitigated by limiting the weighted average maturity of the City's funds to no more than three years.

2. **Liquidity.** Liquidity is the second most important objective of the City. This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or accrued interest. Liquidity is an important quality especially when the need for unexpected funds occurs.
3. **Yield.** The current rate of return on an investment generally expressed as a percentage of the securities current price. The City desires to obtain the highest possible rate of return consistent with the foremost objectives of safety and liquidity.

This policy will enhance the economic status of the City by (a) safeguarding the pooled cash assets of the City and (b) ensuring that the City receives the highest possible rate of return on its money commensurate with the priority of safety. The basic premise underlying the City's investment philosophy is to ensure City cash assets are always safe and available when needed.

INVESTMENT AUTHORITY

The city treasurer and the city manager, acting jointly, are authorized to make investments on behalf of the City. Such investments shall be limited to the following instruments authorized under GC Sections 53601, 53635, 53684 and 16429.1 and further described in Exhibit "B":

1. Local Agency Investment Fund (LAIF) (state pool) demand deposits.
2. Certificates of deposit (or time deposits) placed with commercial banks and/or savings and loan companies and/or savings banks that are members of the Federal Depository Insurance Corporation (FDIC), not to exceed two hundred fifty thousand dollars (\$250,000) in any single account with the same institution to ensure security.
3. Passbook savings account demand deposits, not to exceed two hundred fifty thousand dollars (\$250,000) in any single account with the same institution.
4. Bonds, notes or other evidence of indebtedness of any local agency within the state or a department, board, agency or authority of the local agency.
5. Securities of the United States government or its agencies for which the full faith and credit of the United States is pledged for payment of principal and interest.

The following investments may only be made with the prior approval of the City Council by resolution, which approval must be renewed each year at the time of filing the annual Statement of Investment Policy:

1. Los Angeles County Treasurer's Municipal Investment Pool not to exceed 5% of the total county pool.
2. Money market mutual funds. Fund must receive the highest ranking by not less than two nationally recognized rating agencies or retain an investment advisor registered with the Securities Exchange Commission (or exempt from registration), have assets in excess of \$500,000,000, and at least five years' experience investing in instruments authorized by GC Sections 53601 and 53635.
3. Bankers' acceptances.
4. Small Business Administration loans
5. Negotiable certificates of deposit
6. Mortgage backed securities (GNMA, FHLMC, etc.)
7. Any investment of funds which, when aggregated with all other investments, will cause the investment in securities with a maturity greater than two years to exceed thirty percent (30%) of the total pooled City funds.

The city treasurer and the city manager shall purchase investment securities directly from the issuer or in accordance with GC Section 53601.5.

INVESTMENT OF DEBT PROCEEDS, LEASES, REVENUE BONDS OR SIMILAR TRANSACTIONS

Proceeds of indebtedness, certificates of participation, revenue bonds, leases, or similar transactions held by a third party trustee pursuant to an agreement with the trustee shall be invested as described in the applicable authorizing document.

INELIGIBLE INVESTMENTS

Investments not described herein, including, but not limited to, common stocks, commercial paper, repurchase agreements, reverse repurchase agreements, futures, options and derivatives are prohibited from use as City investment vehicles. The City also shall not make leveraged investments, investments made on margin or any other investment made possible through the use of funds borrowed exclusively for the purpose of financing investments.

SAFEKEEPING OF INVESTMENT SECURITIES

To protect against potential losses caused by the collapse of individual securities broker/dealers all securities owned by the City shall be held in third party safekeeping by the trust department of the City's bank or other designated third party trust, in the City's name and control, under the terms of a custody agreement executed by the trust institution and the City. All securities will be received and delivered using standard delivery vs. payment (DVP) procedures to ensure the transfer of securities only happens after payment has been made.

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TRANSFER OF INVESTMENT FUNDS

The transferring of investment funds will be carried out by use of telephone or electronic wire transfers. Each entity with which the City does business shall receive, in writing from the city treasurer, a listing which limits transfers of funds to pre-authorized bank accounts only. The listing will also contain the names of the City staff authorized to request such transfers and will be updated, in writing, for all changes of authorized staff and bank accounts as necessary.

INSTITUTIONAL CRITERIA

The City shall transact business only with banks, savings and loans, direct issuers and registered investment securities dealers.

The purchase by the City of any investment, other than those purchased directly from the issuer, shall be purchased directly from an institution licensed by the state as a broker/dealer, as defined in Section 25004 of the Corporations Code, who is a member of the National Association of Securities Dealers, or a member of a federally regulated securities exchange, a national or state chartered bank, a federal or savings association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a primary government dealer or regional brokerage dealer by the Federal Reserve Bank.

Savings and loan and banking institutions with which the City shall deposit or invest its funds shall be financially responsible and meet, at a minimum, the following criteria:

1. The institution shall have been in business at least five (5) years.
2. Assets shall be greater than fifty million dollars (\$50,000,000).
3. Net worth to asset ratio shall be 3.5 to 1 or greater.
4. Subordinated debt shall not be considered part of net worth.
5. Deposits in certificates of deposit cannot exceed thirty percent (30%) of total portfolio.
6. Interest may be paid monthly, quarterly, semi-annually or annually and at maturity.
7. The institution shall submit audited financial statements.

REPORTING

In accordance with GC Section 53646(b), the city treasurer shall render, at least quarterly, reports to the city manager and City Council showing: (a) type of investment, (b) institution, (c) date of maturity, (d) amount of deposit, (e) current market value, (f) rate of interest on each security, and (g) such other data as the City Council may, from time to time, specify.

POLICY REVIEW

In accordance with GC Section 53646(a)(2), the city treasurer may annually render to the city manager and City Council a Statement of Investment Policy, which Council shall consider and adopt by resolution at a public meeting.

To ensure consistency with any new relevant legislation and financial trends, the city treasurer shall periodically report to the city manager and City Council proposed changes in the law and amendments to this policy for review and approval.

EXHIBIT "A"

**PRUDENT PERSON RULE
(California Probate Code)**

DIVISION 9, PART 4, CHAPTER 1, ARTICLE 2. TRUSTEE'S STANDARD OF CARE

16040. Trustee's standard of care in administering trust.

- (a) The trustee shall administer the trust with reasonable care, skill, and caution under the circumstances then prevailing that a prudent person acting in a like capacity would use in the conduct of an enterprise of like character and with like aims to accomplish the purposes of the trust as determined from the trust instrument.
- (b) The settlor may expand or restrict the standard provided in subdivision (a) by express provisions in the trust instrument. A trustee is not liable to a beneficiary for the trustee's good faith reliance on these express provisions.
- (c) This section does not apply to investment and management functions governed by the Uniform Prudent Investor Act, Article 2.5 (commencing with Section 16045).

16041. Standard of care not affected by compensation.

A trustee's standard of care and performance in administering the trust is not affected by whether or not the trustee receives any compensation.

16042. Public guardian's deposit or investment of trust property.

- (a) Notwithstanding the requirements of this article, Article 2.5 (commencing with Section 16045), and the terms of the trust, all trust funds that come within the custody of the public guardian who is appointed as trustee of the trust pursuant to Section 15660.5 may be deposited or invested in the same manner, and would be subject to the same terms and conditions, as a deposit or investment by the public administrator of funds in the estate of a decedent pursuant to Article 3 (commencing with Section 7640) of Chapter 4 of Part 1 of Division 7.
- (b) Upon the deposit or investment of trust property pursuant to subdivision (a), the public guardian shall be deemed to have met the standard of care specified in this article and Article 2.5 (commencing with Section 16045) with respect to this trust property.

EXHIBIT "B"

DESCRIPTION OF INVESTMENTS

Surplus funds of local agencies may only be invested in certain eligible securities. The City invests only in those allowable securities GC Sections 53601, 53635, 53684 and 16429.1.

LOCAL AGENCY-INVESTMENT FUND

LAIF investments are highly liquid with deposits being wired to the City within twenty-four hours and interest compounded daily.

LAIF is a special fund in the state treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$65,000,000 for any agency. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time of the deposit. Interest is paid quarterly and deposited directly into the account on the 15th day of the month following the close of the quarter. The State keeps an amount for the reasonable costs of administration, not to exceed five percent of the quarterly earnings of the fund.

Interest rates are fairly high because of the pooling of the State surplus cash with the surplus cash deposited by local governments. This creates a multibillion-dollar money pool and allows diversified investments. In a high interest rate market, the City may produce higher yields than LAIF can, but in times of low interest rates, LAIF yields are generally higher.

CERTIFICATES OF DEPOSIT

Certificates of deposit (CDs) are saving certificates with a fixed maturity date and specified interest rate that are generally issued by commercial banks in any denomination aside from minimum investment requirements. A CD restricts access to funds until the maturity date of the investment. If the money is withdrawn before the maturity date, there is a penalty for early withdrawal. Certificates of deposit typically range from three months to five years.

Certificates of deposit are insured for up to \$250,000 when made with members of the Federal Deposit Insurance Corporation (FDIC). CDs made above this amount with any one institution should be collateralized at 110% by the institution with government securities or 150% with mortgage-backed securities. The City will not purchase CDs in an amount exceeding \$250,000 at any given institution.

PASSBOOK SAVINGS ACCOUNTS

Passbook savings accounts are demand deposits in major deposit and lending institutions that allow the investor to transfer money from checking to savings and earn short-term interest on odd amounts of money which are not available for longer investment.

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Passbook savings accounts are open-ended (i.e., they have no fixed term) and funds may be withdrawn at any time with no penalties. They are also insured up to \$250,000 when made with members of the FDIC. They are among the safest investments and earn very low rates of interest. Generally, because of the high degree of flexibility and the low yield, these investments are made with convenience as the objective rather than yield and are usually for small amounts.

NOTES, BONDS AND LOANS OF LOCAL AGENCIES WITHIN THE STATE INCLUDING BOARDS AND AGENCIES OF A LOCAL AGENCY

These investments are loans directly to the City's successor to the Lawndale Redevelopment Agency and allow for a secure guaranteed rate of return that will be repaid from the Successor Agency to the Lawndale Redevelopment Agency's tax increments (property taxes). The Agency's Board (City Council) and City Council control the terms of any such loan arrangement.

U. S. TREASURY SECURITIES

U.S. Treasury securities are considered the safest of all investments and are also highly liquid.

U.S. TREASURY BILLS are direct short-term debt obligations of the United States government. They have maturity dates of one year or less and are sold in denominations of \$1,000. They are issued and traded on a discount basis and the interest is computed on a 360-day basis. They are highly liquid investment with low market risk.

U.S. TREASURY NOTES are medium-term debt obligations of the United States government with fixed interest rates paid semiannually until maturity. Notes mature between one and 10 years (typical maturities are 2, 3, 5, 7 and 10 years). They are sold in multiples of \$100 with the minimum price of \$100. Although Treasury notes have low credit risk, they are affected by interest-rate and inflation risk which makes them volatile in a changing interest rate environment.

U.S. TREASURY BONDS are marketable, fixed-interest United States government debt security with a maturity of more than 10 years (typical maturities are 15, 20 or 30 years) and interest paid semiannually. These long-term bonds are highly volatile in a changing interest rate environment and are not considered low market risk investments.

FEDERAL AGENCY SECURITIES

Federal agency securities are highly liquid and considered credit risk free. They are guaranteed directly or indirectly by the United States government. All agency obligations qualify as legal investments and are acceptable as security for public deposits. They usually provide higher yields than regular treasury issues with all of the same advantages. Examples are:

FNMA's (Federal National Mortgage Association) are used to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration.

FHLB's (Federal Home Loan Bank) notes and bonds are issued by the Federal Home Loan Bank System to help finance the housing industry. The notes and bonds provide liquidity and home mortgage credit to savings and loan associations, mutual savings banks, cooperative banks, insurance companies and mortgage lending institutions.

Other federal agency issues include Federal Intermediate Credit Bank Debentures (FICB), Federal Farm Credit Bank (FFCB), Federal Land Bank Bonds (FLB), Small Business Administration notes (SBA's), Government National Mortgage Association notes (GNMA's), Tennessee Valley Authority notes (TVA's), and Student Loan Association notes (SALLIE MAE's).

While these investments are virtually credit risk free, they must be held to maturity to receive the guaranteed principal and interest. They are subject to the same market risks as similar non-government securities and not ordinarily invested in by the City.

LOS ANGELES COUNTY POOLED SURPLUS INVESTMENTS

The Los Angeles County Pooled Surplus Investments is similar to the California LAIF. The county fund provides protection, liquidity and higher than market rates for short-term securities.

Los Angeles County manages a multi-billion dollar portfolio serving local agencies, including school districts, community college districts, special districts and cities. This pooled fund is managed by the County Treasurer and interest is competitive to money market rates. There are no restrictions to the number of transactions or dollar amount of deposits. The funds deposited by a local agency in the county pooled fund cannot be impounded or seized by any county official or agency while the funds are so deposited.

All interest, less costs to administer the fund, is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time of deposit. Interest is posted quarterly to the pool.

MUTUAL FUNDS

Money market mutual funds are another authorized investment allowing the City to maintain liquidity, receive competitive money market rates and remain diversified in pooled investments.

Mutual funds are referred to in GC Section 53601.6 as "shares of beneficial interests issued by diversified management companies registered under the Investment Company Act of 1940". The mutual fund must be restricted by its by-laws to the same investments allowed to the local agency. These investments are treasury issues, agency issues, banker's acceptances, commercial paper, certificates of deposit and negotiable certificates of deposit. The quality rating and percentage restrictions in each investment category applicable to the local agency also applies to the mutual fund.

The purchase price of shares of the mutual fund shall not include any sales commission. Investments in mutual funds and money market mutual funds cannot exceed twenty percent of the City's surplus money.

BANKERS' ACCEPTANCES

Banker's acceptances are frequently the highest in yield among short-term investments, are relatively safe and are highly liquid.

Bankers' acceptances are short-term credit arrangements that facilitates international trade transactions between two parties when they do not have an established credit relationship. It is a time draft drawn on a bank by an importer to finance purchases. By its acceptance, the bank becomes primarily liable for the payment of the draft at its maturity. Acceptances are purchased in various denominations ranging from 30 to 180 days. The interest is calculated on a 360-day discount basis similar to treasury bills. The City may invest up to forty percent of surplus money in bankers' acceptances with up to thirty percent invested in any one commercial bank (GC Section 53601(g)).

NEGOTIABLE CERTIFICATES OF DEPOSIT

Negotiable certificates of deposit (NCDs) are high-grade negotiable instruments, paying a higher interest rate than regular certificates of deposit. They are liquid because they can be traded in the secondary market. However, they cannot be cashed in before maturity.

Negotiable certificates of deposit are unsecured obligations of the financial institution, bank or savings and loan, generally bought at par value with a promise to pay face value plus accrued interest at maturity or the instrument is purchased at a discount to its face value. Minimum face value is \$100,000 with maturities ranging from two weeks to one year. The City does not usually invest in NCDs.



CITY OF LAWNSDALE

14717 BURIN AVENUE, LAWNSDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawnsdalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Stephen N. Mandoki, City Manager
PREPARED BY: Raylette Felton, Assistant to the City Manager/ HR Director
SUBJECT: CONSIDERATION OF CLAIM AGAINST THE CITY

BACKGROUND

The City of Lawnsdale received a claim for property damage filed by Adison Carrillo on or about April 22, 2019. This matter was referred to the City's liability insurance carrier (Carl Warren & Company) for review and investigation. Based on a thorough investigation completed by Carl Warren, it was determined that the City is not absolutely liable for the alleged damage to the claimant's personal property.

STAFF REVIEW

The claim filed by Adison Carrillo (Claimant) alleged that on April 19, 2019, the passenger side quarter panel of her personal vehicle was damaged by a fallen tree, while parked on Osage Avenue. Based on the investigation conducted by Carl Warren & Company, it was determined that the liability for this claim could not be assigned to the City and has recommended that the City reject the claim as filed.

LEGAL REVIEW

N/A

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends that the City Council reject the claim filed by Adison Carrillo and direct staff to process the appropriate correspondence to the claimant.

Attachments: Claim for Damages to Person or Property – Adison Carrillo
Rejection Notice – Adison Carrillo vs. Lawnsdale - (1994021 DBG)



CARL WARREN & COMPANY
Claims Management and Solutions

June 25, 2019

To: The City of Lawndale
Attn: Raylette Felton, Risk Management

RE: Claimant: ADISON CARRILLO vs. City of Lawndale
 Date of Loss: 4/19/19
 Date Reported: 4/22/19
 Our File Number: 1994021 DBG

We have reviewed the above captioned claim and request that you take the action indicated below:

- CLAIM REJECTION: *Send a standard rejection letter to the claimant.*

Please provide us with a copy of the notice sent, as requested above. If you have any questions please contact the undersigned.

Very Truly Yours,

CARL WARREN & COMPANY

Debbi Been
Sr. Claims Adjuster



**CITY OF LAWDALE
CLAIM FOR DAMAGES TO PERSON OR PROPERTY**

File with the City Clerk
14717 Burin Ave., Lawndale, CA 90260
(310) 973-3200, Fax: (310) 644-4556

Reserve for Filing Stamp

19 APR 22 1:00 PM

Claim No.: _____

Instructions:

1. Claims for death, injury to person or to personal property must be filed not later than six (6) months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filed not later than one (1) year after the occurrence. (Gov. Code Sec. 911.2)
3. Read entire claim form before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.
7. Claim must be filed with the City Clerk. (Gov. Code Sec. 915a)

CITY OF LAWDALE			
Claimant's Name	Adison Carrillo	Claimant's Occupation	LAX worker
Claimant's Home Address	[REDACTED]	Claimant's Home Phone #	[REDACTED]
Claimant's Business Address	M/A	Claimant's Business Phone #	M/A

Address and telephone number to which you desire notices or communications to be sent regarding this claim:

[REDACTED]

When did DAMAGE or INJURY occur? Date: 04/19/2019 Time: 5:00 PM
 If claim is for Equitable Indemnity, give date claimant served with the complaint: Date: _____
 Names of any city employees involved in INJURY or DAMAGE

Where did DAMAGE or INJURY occur? Describe fully, and locate on diagram on reverse side of this sheet. Where appropriate, give street names and address and measurements from landmarks:

[REDACTED]

Describe in detail how the DAMAGE or INJURY occurred.

Vehicle was parked outside when tree fell.

Why do you claim the city is responsible?

It is a side walk tree.

Describe in detail each INJURY or DAMAGE

Vehicle was hit on rear quarter panel passenger side, trunk, trunk spoiler.

The amount claimed, as of the date of presentation of this claim, is computed as follows:

Damages incurred to date (exact): <u>4/19/19</u>	\$	Estimated prospective damages as far as known:	\$
Damage to property	\$	Future expenses for medical and hospital care	\$
Expenses for medical and hospital care	\$	Future loss of earnings	\$
Loss of Earnings	\$	Other prospective special damages	\$
Special Damages for	\$	Prospective general damages	\$
		Total estimate prospective damages	\$
General Damages	\$		
Total Damages incurred to date	\$ <u>1500.00</u>		
Total amount claimed as of date of presentation of this claim			\$ <u>1500.00</u>

Was damage and/or injury investigated by police? yes If so, what city? Los Angeles county ^{Sherriffs} File #: T-135

Were paramedics or ambulance called? no If so, name city or ambulance _____

If injured, state date, time, _____

name and address of doctor of your first visit _____

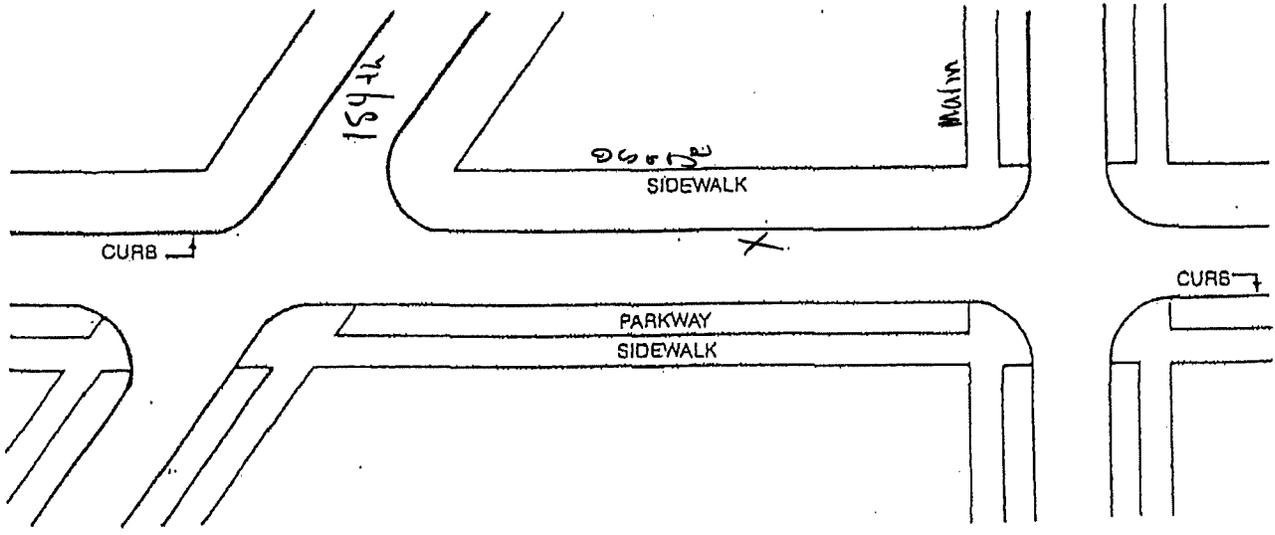
WITNESSES to DAMAGE or INJURY: List all persons and addresses of person known to have information:

Name Prisma Carrillo Address _____ Phone _____
 Name Falia Saenz Address _____ Phone _____
 Name _____ Address _____ Phone _____

DOCTORS and HOSPITALS:

Hospital _____ Address _____ Date of Hospitalization _____
 Doctor _____ Address _____ Date of Treatment _____
 Doctor _____ Address _____ Date of Treatment _____

For all accident claims place on following diagram names of streets, including North, East, South and West; indicate place of accident by "X" and by showing house numbers or distances to street corners. If city vehicle was involved, designate by letter "A" location of city vehicle when you first saw it, and by "B" location of yourself or your vehicle when you first saw city vehicle; location of city vehicle at time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1" and the point of impact by "X". NOTE: if diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his/her behalf giving relationship to Claimant: _____
 Typed/Printed Name: Adison Carrillo
 Date: 4/22/19

RESOLUTION NO. CC-1907-036

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWDALE, CALIFORNIA
AUTHORIZING CERTAIN CLAIMS AND DEMANDS
IN THE SUM OF \$1,036,029.36**

THE CITY COUNCIL OF THE CITY OF LAWDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

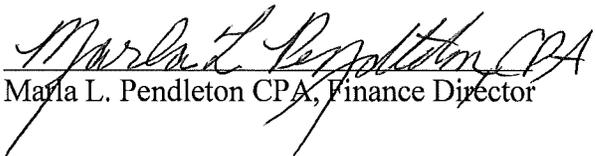
SECTION 1. That in accordance with Sections 37202 and 37209 of the Government Code, the Finance Director, as certified below, hereby attests to the accuracy of these demands and to the availability of funds for the payment thereof.

SECTION 2. That the following claims and demands have been audited as required by law, and that appropriations for these claims and demands are included in the annual budget as approved by the City Council.

SECTION 3. That the following claims and demands are hereby authorized in the accounts herein after set forth.

Effective Date: July 15, 2019

Certified by:


Marla L. Pendleton CPA, Finance Director

PASSED, APPROVED AND ADOPTED this 15th day of July, 2019.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No.

CC-1907-036 at a regular meeting of said Council held on the 15th day of July, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

Rhonda Hofmann Gorman, City Clerk

Check Register Report

Date: 07/10/2019
 Time: 11:01 am
 Page: 1

City of Lawndale

BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
197772	06/13/2019	Reconciled		5725	E & H TROPHY AND ENGRAVING	DEPUTY & FF OF THE YR PLAQUES	163.70
197773	06/13/2019	Reconciled		5686	LA CTY REGISTRAR-RECORDER'S	NOTICE OF EXEMPTION LMC UPDATE	75.00
197774	06/13/2019	Reconciled		5112A	NEOFUNDS BY NEOPOST	POSTAGE REFILL-4/29/1-5/15/19	1,500.00
197775	06/13/2019	Reconciled		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHARGES	1,732.21
197776	06/13/2019	Reconciled		3672-ASD	U.S. BANK	CREDIT ACCOUNT CHARGES	357.74
197777	06/18/2019	Printed		1126	LAWDALE LITTLE LEAGUE INC.	DONATION-MAYOR PULLEN-MILES	300.00
197778	06/20/2019	Printed		6883	MAUREEN CHINWEZE	REFUND SUMM CAMP WKS 1,2 & 3	255.00
197779	06/20/2019	Reconciled		6857	FIVE STAR TRANSPORATION	TRANSP SVCS SUMM CAMP 6/28/19	425.00
197780	06/20/2019	Reconciled		0849	THE SAFEMART OF SO CAL INC	DUPLICATE / ORIGINAL KEYS	88.70
197781	06/20/2019	Reconciled		3373	VERIZON WIRELESS	CELL PHONE SVCS MAY 04-JUNE 03	440.01
197782	06/27/2019	Printed		5245	MARIA ELENA ALVAREZ	INSTRUCTION FEE-SPR-19 SESS II	1,127.00
197783	06/27/2019	Reconciled		0372C	AT & T - CALNET3	PHONE CHARGES 05/13-06/12/19	37.94
197784	06/27/2019	Reconciled		0372C	AT & T - CALNET3	PHONE CHARGES 5/13/19-6/12/19	1,567.42
197785	06/27/2019	Reconciled		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES 6/19-7/15/19	80.24
197786	06/27/2019	Reconciled		0441	GOLDEN STATE WATER CO.	UTILITIES WATER SERVICES	30,602.44
197787	06/27/2019	Reconciled		5503	JA'VONDA JONES	INSTRUCTOR FEE-JUNE 2019	928.59
197788	06/27/2019	Reconciled		6015	LAYNE NATALE	PAYMENT SENIOR FITNESS CLASS	585.00
197789	06/27/2019	Reconciled		2862	MARC SALDANA	SENIOR INSTRUCTOR FEE JUN-19	260.00
197790	06/27/2019	Reconciled		0439	SOUTHERN CALIFORNIA EDISON CO.	UTILITIES ELECT.5/10-6/10/19	78.86
197791	06/27/2019	Reconciled		0440	SOUTHERN CALIFORNIA GAS CO.	UTILITY GAS CHRGE 5/15-6/14/19	64.45
197792	06/27/2019	Reconciled		4142	TIME WARNER CABLE	CABLE BROADCAST-CITY HALL	191.77
197793	06/27/2019	Reconciled		4142	TIME WARNER CABLE	PW-FIBER OPTICS 6/20 -7/19/19	105.23
197794	07/01/2019	Printed		7263	ACCOUNTING PRINCIPALS INC	TEMP SVCS-WK END 06/09/19	1,094.40
197795	07/01/2019	Printed		7283	AL-NOOR PAKISTANI CUISINE	REFUND CANCELLATION 7/6/19	3,187.00
197796	07/01/2019	Reconciled		0112	ALL CITY MANAGEMENT SVCS, INC	CROSSING GUARD SVC 6/2-6/15/19	11,534.80
197797	07/01/2019	Reconciled		3228	ALLIANT INSURANCE SERVICES	19/20 ACIP CRIME ANNUAL PREM	1,253.00
197798	07/01/2019	Reconciled		3923	AMERICAN SOCCER CO., INC.	2019 YOUTH BASKETBALL UNIFORMS	3,363.96
197799	07/01/2019	Printed		4185	AMERICAN STRUCTURAL PEST	CITY HALL KITCHEN MONTHLY SVC	45.00
197800	07/01/2019	Printed		5394	ANIMAL MEDICAL CENTER	VETERINARIAN SERVICES	75.00
197801	07/01/2019	Printed		1056	AT&T GLOBAL SERVICES, INC.	BILLING FOR 6/21/19 TO 7/20/19	865.67
197802	07/01/2019	Printed		6922	SVETLANA AVERBUKH	SR INSTRUCTOR FEE MAY 2019	975.00
197803	07/01/2019	Reconciled		6748	BATEMAN TERMITE & PEST CONTROL	FUMIGATION SVCS FOR CITY HALL	7,285.00
197804	07/01/2019	Printed		6608	BELLAGIO CAR WASH	MSD CAR WASH BILL MAY 2019	30.00
197805	07/01/2019	Reconciled		0613	BERICOM IT & DESIGN	IT SUPPORT AFTER HR 7/18-6/19	3,846.52
197806	07/01/2019	Reconciled		7262	BIG 10 INC.	CSD / PARKS-TSHIRTS/POLOS/HATS	1,229.68
197807	07/01/2019	Reconciled		7223	CHRISTINA CARROLL	PRSSC MTG STIPEND 5/13/19	50.00
197808	07/01/2019	Reconciled		7280	SHUI YIN CHEUNG	REFUND SPR 19-09 DEPOSIT	1,016.85
197809	07/01/2019	Printed		0179	CITY OF GARDENA	SR CARE MGMT SVCS MAY 2019	1,360.00
197810	07/01/2019	Reconciled		0615	CLEANSTREET	STREET SWEEPING SVC MAY 2019	15,830.00
197811	07/01/2019	Printed		5361	ROSALIND COOK	INSTRUCTOR FEES 5/6-6/15/19	193.90
197812	07/01/2019	Reconciled		0219	COUNTY OF LA DEPT OF PUBLIC WK	INDUSTRIAL WASTE SVC MAY 2019	29,261.98
197813	07/01/2019	Printed		7285	KAREN CUNANAN	REFUND SECURITY DEPOSIT 6/8/19	500.00
197814	07/01/2019	Printed		4882	DAILY BREEZE-PRESS TELEGRAM	NIB PUBLICATION SMALL CELL	230.00
197815	07/01/2019	Reconciled		0218	DEPARTMENT OF JUSTICE	FINGERPRINTING APPLICANT (3)	96.00

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BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
197816	07/01/2019	Reconciled		6886	EMPIRE CLEANING SUPPLIES	CLEANING SUPPLIES	905.44
197817	07/01/2019	Printed		6530	GENERAL INDUSTRIAL TOOL & SUPP	SAFETY T-SHIRTS P.W.D. CREW	320.41
197818	07/01/2019	Printed		3377	H F & H CONSULTANTS, LLC	SOLID WASTE SVCS 4/1-4/30/19	14,432.16
197819	07/01/2019	Printed		4796	ERICA HARBISON	PRSSC MEETING STIPEND 6/10/19	100.00
197820	07/01/2019	Printed		0831	HILTON FARNKOPF & HOBSON	SOLID WASTE PROCUREMENT MAR	6,466.00
197821	07/01/2019	Printed		7246	HONEYWELL BUILDING SOLUTIONS	HVAC COMPRESSOR/BROILER REPAIR	8,130.48
197822	07/01/2019	Printed		6665	ICREATE GRAPHIX	TSHIRTS FOR YOUTH ADVISORY	78.84
197823	07/01/2019	Reconciled		6051	INFANTE BROS LAWNMOVER SHOP	PULL CORD FOR GENERATOR	17.03
197824	07/01/2019	Reconciled		5503	JA'VONDA JONES	REFUND SECURITY DEPOSIT 6/8/19	500.00
197825	07/01/2019	Reconciled		7150	KOA CORPORATION	TRAFFIC SIGNAL INVENTORY	34,250.00
197826	07/01/2019	Printed		0319	LAWNDALE ELEM SCH DIST	REFUND SECURITY DEPOSIT	250.00
197827	07/01/2019	Printed		0321	LEAGUE OF CALIFORNIA CITIES	L.A. COUNTY DIV. DUES 2019-20	1,149.75
197828	07/01/2019	Reconciled		0308	LOS ANGELES COUNTY	SECURITY SVC 5/18/2019	440,380.42
197829	07/01/2019	Printed		2984	MEDIA CONTROL SYSTEMS	NIAGRARA GO STREAM MINI	4,257.15
197830	07/01/2019	Reconciled		6445	MICHAEL BAKER INTL, INC	PROFESSIONAL SVC ENDING 6/2/19	2,830.00
197831	07/01/2019	Printed		5560	MITSUBISHI ELECTRIC & ELECT, I	MONTHLY ELEVATOR SVC JUNE 2019	598.50
197832	07/01/2019	Printed		7287	KEVIN MOGHADASI	MILEAGE REIMB KEVIN MOGHADASI	42.92
197833	07/01/2019	Reconciled		6144	MV TRANSPORTATION INC	BEAT TRANSPORTATION SVC 5/2019	35,852.26
197834	07/01/2019	Reconciled		4566	MYERS & SONS HI WAY SAFETY INC	STREET SIGNS SUPPLIES	2,121.38
197835	07/01/2019	Printed		6774	NIGEL NAPOLION	COOKING CLASS 5/16/19-06/06/19	525.00
197836	07/01/2019	Reconciled		7284	JUAN R NUNEZ JR	REFUND DEPOSIT FOR COMM. ROOM	250.00
197837	07/01/2019	Printed		0367	OFFICE DEPOT	OFFICE SUPPLIES CITY CLERK	1,861.58
197838	07/01/2019	Reconciled		2192	JIM OSBORNE	REIMBURSE EXPENSE J.H. OSBORNE	156.60
197839	07/01/2019	Reconciled		7047	PRECISION AUTO CARE, INC	2011 FORD E450 BUS BRAKE SVC	2,307.09
197840	07/01/2019	Reconciled		6123	PRUDENTIAL OVERALL SUPPLY	WKLY CHARGES FOR MOPS 6/18/19	131.04
197841	07/01/2019	Reconciled		6193	RAMCO REFRIGERATION & AIR INC	NEW COMPRESSOR FOR COOLER	193.50
197842	07/01/2019	Reconciled		5895	RICOH USA INC	RICOH COPIER SVC 5/01-05/31/19	1,128.01
197843	07/01/2019	Printed		4781	ROGERS MIDDLE SCHOOL	REFUND SECURITY DEPOSIT 6/7/19	1,250.00
197844	07/01/2019	Printed		3865	ROSERUSH SERVICES LLC	ANNUAL TECHNICAL RENEWAL	495.00
197845	07/01/2019	Printed		6698	SHIRLEY RUDOLPH	PRSSC MTG STIPEND 6/10/19	100.00
197846	07/01/2019	Reconciled		6379	SHI	4 AV AUDIO CABLES FOR CSD	79.38
197847	07/01/2019	Reconciled		2051	MADONNA SITKA	PRSSC MTG STIPEND 6/10/19	100.00
197848	07/01/2019	Reconciled		6759	SMARTHIRE	BACKGROUND CHECKS 5/1-5/31/19	142.00
197849	07/01/2019	Reconciled		0442	SO CALIF ASSOC OF GOVERNMENTS	MEMBERSHIP DUES FY 2019-20	3,685.00
197850	07/01/2019	Printed		3685	SOUTH BAY GARDENS	GAZANIANS VARIES LOCATIONS	720.51
197851	07/01/2019	Printed		4533	SOUTH BAY LANDSCAPING INC	TREE REMOVALS VARIES LOCATIONS	7,150.00
197852	07/01/2019	Printed		0444	SPCA LA	ANIMAL SHELTERING SVC 5/2019	5,800.00
197853	07/01/2019	Printed		6251	BERNADETTE SUAREZ	REIMBURSE EXPENSES B. SUAREZ	184.29
197854	07/01/2019	Printed		7286	AMMIRELLE N SWANK	SPR 19-12 DEPOSIT/PLANNING FEE	906.69
197855	07/01/2019	Reconciled		0462	TODD PIPE & SUPPLY-HAWTHORNE	PLUMBING SUPPLIES FOR P.W.D.	811.87
197856	07/01/2019	Reconciled		2502	TRICOM FIRE & ELECTRIC COMPANY	FIRE SPRINKLER INSPECTION	295.00
197857	07/01/2019	Reconciled		4444	TYLER TECHNOLOGIES INC	ACCTNG SOFTWARE/MAINT SVCS	7,279.14
197858	07/01/2019	Printed		4662	CLARENCE A. ULRICH	SENIORS LUCHEON 7/3/19	300.00
197859	07/01/2019	Reconciled		0480	VISTA PAINT	GRAFFITI PAINT & SUPPLIES	399.76

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BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
197860	07/01/2019	Printed		7282	MYEKA M WILLIAMS	REFUND SECURITY DEPOSIT	500.00
197861	07/01/2019	Reconciled		6697	DANIEL T WOODS	PRSSC MTG STIPEND 6/10/19	100.00
197862	07/01/2019	Reconciled		6649	ERIC YANES	REFUND SECURITY DE 6/15/19	1,500.00
197863	07/03/2019	Reconciled		0613	BERICOM IT & DESIGN	NTWK COMPUTER SUPPORT JUN-19	11,229.44
197864	07/03/2019	Printed		6857	FIVE STAR TRANSPORATION	SUMMER DAY CAMP TRIP 7/5/19	425.00
197865	07/03/2019	Printed		6857	FIVE STAR TRANSPORATION	SUMMER DAY CAMP TRIP 7/12/19	425.00
197866	07/03/2019	Printed		6636	FRONTIER COMMUNICATIONS	PHONE CHARGES 5/28/19-7/27/19	349.05
197867	07/03/2019	Printed		7017	GLOWZONE HUNTINGTON BEACH	SUMMER DAY CAMP-07/12/2019	1,750.00
197868	07/03/2019	Printed		4142	TIME WARNER CABLE	BCF FIBER METRO E/FIBER I-NET	2,131.99
197869	07/03/2019	Printed		3672-FIN	U.S. BANK	KEYBOARD,MOUSE, SUPPLY HARWARE	510.91
197870	07/15/2019	Printed		2615	A-THRONE CO., INC	PORTABLE RESTRMS 6/19-7/16/19	95.11
197871	07/15/2019	Printed		7263	ACCOUNTING PRINCIPALS INC	TEMP SVCS WK END 6/30/19	3,283.20
197872	07/15/2019	Printed		1938	ADAPT CONSULTING, INC.	GRIPPER	4,796.08
197873	07/15/2019	Printed		1541PLC	ALESHIRE & WYNDER LLP	LEGAL SVCS 05/01/19-05/31/19	779.00
197874	07/15/2019	Printed		1541	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	17,433.00
197875	07/15/2019	Printed		1541A	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	410.00
197876	07/15/2019	Printed		1541C	ALESHIRE & WYNDER, LLP	LEGAL SVCS 0501/19-05/31/19	11,419.74
197877	07/15/2019	Printed		1541FC	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	1,107.00
197878	07/15/2019	Printed		1541H	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	1,435.00
197879	07/15/2019	Printed		1541P	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	7,021.50
197880	07/15/2019	Printed		1541PLNG	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	7,730.00
197881	07/15/2019	Printed		1541PWE	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/04/19-05/31/19	102.50
197882	07/15/2019	Printed		1541REIM	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	307.50
197883	07/15/2019	Printed		1541RF	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	984.00
197884	07/15/2019	Printed		1541SP	ALESHIRE & WYNDER, LLP	LEGAL SVCS 05/01/19-05/31/19	184.50
197885	07/15/2019	Printed		4185	AMERICAN STRUCTURAL PEST	CSD MONTHLY PEST CONTROL	125.00
197886	07/15/2019	Printed		2277	APWA SO CAL CHAPTER	APWA MEMBERSHIP RENEWAL	850.00
197887	07/15/2019	Printed		2891	ASCAP	LICENSE FEE 07/01/19-06/30/20	361.50
197888	07/15/2019	Printed		7289	CAL TILE CENTER	EXTERIOR WALL TILE FOR C.S.D.	384.57
197889	07/15/2019	Printed		0155A	CALIF. CONTRACT CITIES ASSOC.	2019-2020 CITY MEMBERSHIP DUES	3,400.00
197890	07/15/2019	Printed		0163	CAPITAL OF SOUTH BAY INC.	LIGHTING SUPPLIES BULB REPLMNT	292.37
197891	07/15/2019	Printed		6459	CASC ENGINEERING & CONSULTING	COMPLIANCE SVC FOR 5/1-5/31/19	3,532.50
197892	07/15/2019	Printed		0169	CENTINELA YOUTH SERVICES	PROPORTIONAL FUNDING OF SVCS	6,500.00
197893	07/15/2019	Printed		6883	MAUREEN CHINWEZE	REFUND SUMM CAMP WKS 4,5,6&7	340.00
197894	07/15/2019	Printed		6415	CITY OF LONG BEACH	SUMMER DAY CAMP WEEK #5	800.00
197895	07/15/2019	Printed		5533	COMPLETE FIRE SERVICE INC	FIRE EXTINGUISHER INSPECTION	1,188.43
197896	07/15/2019	Printed		5730	COMPRISE TECHNOLOGIES INC	SOFTWARE LICENSE FEE & SUPPORT	884.00
197897	07/15/2019	Printed		0219	COUNTY OF LA DEPT OF PUBLIC WK	SIGNAL MAINT SVCS MAY-19	6,417.21
197898	07/15/2019	Printed		5702	DIV OF THE STATE ARCHITECT	2ND QTR 2019 CASP FEE	60.00
197899	07/15/2019	Printed		5362	DUNCAN, JOSHUA	PAYMENT FOR MARTIAL ARTS CLASS	1,283.80
197900	07/15/2019	Printed		5876	DUTHIE POWER SERVICES	REPAIR - BACK UP GENERATOR	1,040.43
197901	07/15/2019	Printed		6886	EMPIRE CLEANING SUPPLIES	MAINT CLEANING SUPPLIES	1,273.65
197902	07/15/2019	Printed		7052	AMALEA FISHER	SR INSTRUCTOR FEES JUNE 2019	520.00
197903	07/15/2019	Printed		6857	FIVE STAR TRANSPORATION	SUMMER DAY CAMP TRIP WK#7	1,900.00

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BANK: WELLS FARGO BANK N.A

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK N.A Checks							
197904	07/15/2019	Printed		7228	GARDENA AUTO BODY PLUS	REPAIR FOR VEHICLE #503	525.23
197905	07/15/2019	Printed		4811	GEO PLASTICS	11 QT DRAINER CONTAINER	5,058.84
197906	07/15/2019	Printed		3377	H F & H CONSULTANTS, LLC	SW CONSULTING SVCS MAY 2019	7,216.08
197907	07/15/2019	Printed		0831	HILTON FARNKOPF & HOBSON	SW PROCUREMENT (RFP) MAY 2019	15,417.50
197908	07/15/2019	Printed		6665	ICREATE GRAPHIX	SUMM DAU CAMP T-SHIRTS	632.36
197909	07/15/2019	Printed		6051	INFANTE BROS LAWNMOVER SHOP	CONCRETE CUTTER REPAIR	328.48
197910	07/15/2019	Printed		0304	KNOTT'S BERRY FARM	SUMM DAY CAMP WK#4 07/19/2019	2,604.00
197911	07/15/2019	Printed		0305	KNOTT'S SOAK CITY	SUMM DAY CAMP WK#6 08/02/2019	2,156.00
197912	07/15/2019	Printed		0211	L.A. NEWSPAPER GROUP	CLASSIFIED LEGAL AD 6/27/19	640.00
197913	07/15/2019	Printed		0323	LEGACY TRAVEL & TOURS	SENIOR TRVL CLUB TRIP 11/8/19	400.00
197914	07/15/2019	Printed		0325	LIEBERT CASSIDY WHITMORE	ERC MEMBERSHIP 7/1/19-6/30/19	3,450.00
197915	07/15/2019	Printed		6428	MINUTEMAN PRESS OF GARDENA	2500 A/P CHECKS-JOB 32841	589.17
197916	07/15/2019	Printed		5560	MITSUBISHI ELECTRIC & ELECT, I	ELEVATOR GLASS REPAIR SVCS-CSD	6,300.00
197917	07/15/2019	Printed		7159	NOHO CONSTRUCTORS	RETENTION RELEASE BURIN HOUSE	7,442.25
197918	07/15/2019	Printed		0367	OFFICE DEPOT	OFFICE SUPPIES-FIN	538.30
197919	07/15/2019	Printed		1283	PALP, INC. DBA	INGLEWOOD AV ST IMPVMT PROJECT	147,006.80
197920	07/15/2019	Printed		0384	PEP BOYS	VEH MAINT LIC #1344874-MSD	216.82
197921	07/15/2019	Printed		6123	PRUDENTIAL OVERALL SUPPLY	UNIFORM CLEANING SVC 6/25/19	47.36
197922	07/15/2019	Printed		3915	QUALITY CODE PUBLISHING LLC	COD ALERT MNTLY FEE	585.00
197923	07/15/2019	Printed		4841	RAGING WATERS	SUMM CAMP WK #7 08/09/2019	2,030.65
197924	07/15/2019	Printed		5895	RICOH USA INC	SIDE DOOR REPAIR SVC CALL 6/12	271.87
197925	07/15/2019	Printed		6499	RJS CONSTRUCTION SUPPLIES	GRANITE FOR STREET REPAIR	92.50
197926	07/15/2019	Printed		1071	SHOETERIA	WORK BOOTS-J.MARTIN-PWD	108.39
197927	07/15/2019	Printed		3094	SOUTH BAY CENTER FOR DISPUTE	DISPUTE RESOLUTION SERVICES	1,761.00
197928	07/15/2019	Printed		3685	SOUTH BAY GARDENS	PLANTS FOR VARIOUS LOCATIONS	164.05
197929	07/15/2019	Printed		4533	SOUTH BAY LANDSCAPING INC	TREE REMOVAL VARIOUS LOCATIONS	2,250.00
197930	07/15/2019	Printed		7229	KESHA STANTON	TRVL CLUB TRIP DAILY ALLOWANCE	135.00
197931	07/15/2019	Printed		7281	TELECOM LAW FIRM, P.C.	SMALL WIRELESS 4538 W 172ND ST	7,350.00
197932	07/15/2019	Printed		2883	UNDERGROUND SERVICE ALERT SC	MONTHLY DATABASE MAINT. FEE	100.75
197933	07/15/2019	Printed		0480	VISTA PAINT	GRAFFITI PAINT & SUPPLIES	223.72

Total Checks: 162

Checks Total (excluding void checks): 1,036,029.36

Total Payments: 162

Bank Total (excluding void checks): 1,036,029.36

Total Payments: 162

Grand Total (excluding void checks): 1,036,029.36

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Date: 06/13/2019

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
70998	E & H TROPHY AND ENGRAVING	29648	06/13/2019		06/10/2019	ENGRAVING SERVICES	88.15
70999	E & H TROPHY AND ENGRAVING	29649	06/13/2019	00017099	06/10/2019	DEPUTY & FF OF THE YR PLAQUI	75.55
						Vendor Total:	163.70
71000	LA CTY REGISTRAR-RECORDER'S	06062019-SECT LMC 17.48.050	06/13/2019		06/06/2019	NOTICE OF EXEMPTION LMC UPI	75.00
						Vendor Total:	75.00
71001	NEOFUNDS BY NEOPOST	7900044080194966-05/28/19	06/13/2019		05/28/2019	POSTAGE REFILL-4/29/1-5/15/19	1,500.00
						Vendor Total:	1,500.00
71002	SOUTHERN CALIFORNIA GAS CO.	05/02/19-06/03/19	06/13/2019		06/05/2019	UTILITY GAS CHARGES	1,732.21
						Vendor Total:	1,732.21
Grand Total:							3,470.91
Less Credit Memos:							0.00
Net Total:							3,470.91
Less Hand Check Total:							0.00
Outstanding Invoice Total:							3,470.91
<p>Total Invoices: 5</p>							

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Date: 06/13/2019

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
71003	U.S. BANK		06/13/2019		05/22/2019	CREDIT ACCOUNT CHARGES	
		4246044555755259-ASD					357.74
						Vendor Total:	357.74

Grand Total: 357.74

Less Credit Memos: 0.00

Net Total: 357.74

Less Hand Check Total: 0.00

Outstanding Invoice Total: 357.74

Total Invoices: 1

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Date: 06/18/2019

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
71004	LAWNDALE LITTLE LEAGUE INC.	06/18/2019	06/18/2019		06/13/2019	DONATION-MAYOR PULLEN-MILE	300.00
Vendor Total:							300.00

Grand Total: 300.00

Less Credit Memos: 0.00

Net Total: 300.00

Less Hand Check Total: 0.00

Outstanding Invoice Total: 300.00

Total Invoices: 1

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
71077	MAUREEN CHINWEZE	F/72810	06/20/2019		04/22/2019	REFUND SUMM CAMP WKS 1,2 &	255.00
						Vendor Total:	<u>255.00</u>
71076	FIVE STAR TRANSPORTATION	210-6/28/19	06/20/2019		05/24/2019	TRANSP SVCS SUMM CAMP 6/28/	425.00
						Vendor Total:	<u>425.00</u>
71078	THE SAFEMART OF SO CAL INC	91435	06/20/2019		06/11/2019	DUPLICATE / ORIGINAL KEYS	88.70
						Vendor Total:	<u>88.70</u>
71079	VERIZON WIRELESS	9831401828	06/20/2019		06/03/2019	CELL PHONE SVCS MAY 04-JUNE	440.01
						Vendor Total:	<u>440.01</u>
Grand Total:							1,208.71
Less Credit Memos:							<u>0.00</u>
Net Total:							1,208.71
Less Hand Check Total:							<u>0.00</u>
Outstanding Invoice Total:							1,208.71
Total Invoices: 4							

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
71123	MARIA ELENA ALVAREZ	074	06/27/2019	0016992A	06/13/2019	INSTRUCTION FEE-SPR-19 SESS	1,127.00
						Vendor Total:	1,127.00
71130	AT & T - CALNET3	000013185569	06/27/2019		06/13/2019	PHONE CHARGES 05/13-06/12/19	37.94
71131	AT & T - CALNET3	000013185589	06/27/2019		06/13/2019	PHONE CHARGES 5/13/19-6/12/19	1,567.42
						Vendor Total:	1,605.36
71129	FRONTIER COMMUNICATIONS		06/27/2019		06/19/2019	PHONE CHARGES 6/19-7/15/19	80.24
		06/19/19				Vendor Total:	80.24
71126	GOLDEN STATE WATER CO.		06/27/2019		06/06/2019	UTILITIES WATER SERVICES	30,602.44
		6/6/19-6/12/19				Vendor Total:	30,602.44
71124	JA'VONDA JONES	6-2019	06/27/2019		06/06/2019	INSTRUCTOR FEE-JUNE 2019	928.59
						Vendor Total:	928.59
71121	LAYNE NATALE	6-2019	06/27/2019	00017007	06/26/2019	SR INSTRUCTION FEE-JUNE 2019	260.00
71122	LAYNE NATALE	6-2019B	06/27/2019		06/26/2019	PAYMENT SENIOR FITNESS CLAS	325.00
						Vendor Total:	585.00
71125	MARC SALDANA	JUNE2019	06/27/2019	00016978	06/25/2019	SENIOR INSTRUCTOR FEE JUN-1	260.00
						Vendor Total:	260.00
71133	SOUTHERN CALIFORNIA EDISON CO.		06/27/2019		06/19/2019	UTILITIES ELECT.5/10-6/10/19	78.86
		5/01/19-6/01/19				Vendor Total:	78.86
71132	SOUTHERN CALIFORNIA GAS CO.		06/27/2019		06/18/2019	UTILITY GAS CHRGE 5/15-6/14/19	64.45
		05/15/19-06/14/19				Vendor Total:	64.45
71127	TIME WARNER CABLE	0033083062019	06/27/2019		06/20/2019	PW-FIBER OPTICS 6/20 -7/19/19	105.23
71128	TIME WARNER CABLE	0004993061919	06/27/2019		06/19/2019	CABLE BROADCAST-CITY HALL	191.77
						Vendor Total:	297.00
Grand Total:							35,628.94
Less Credit Memos:							0.00
Net Total:							35,628.94
Less Hand Check Total:							0.00
Outstanding Invoice Total:							35,628.94
Total Invoices: 13							

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71167	BERICOM IT & DESIGN	629	07/03/2019	00017015	07/01/2019	NTWK COMPUTER SUPPORT JUN	11,229.44
						Vendor Total:	11,229.44
71163	FIVE STAR TRANSPORATION	210C	07/03/2019		05/24/2019	SUMMER DAY CAMP TRIP 7/12/19	425.00
71164	FIVE STAR TRANSPORATION	210B	07/03/2019		05/24/2019	SUMMER DAY CAMP TRIP 7/5/19	425.00
						Vendor Total:	850.00
71168	FRONTIER COMMUNICATIONS	06/28/19	07/03/2019		06/28/2019	PHONE CHARGES 5/28/19-7/27/19	349.05
						Vendor Total:	349.05
71199	GLOWZONE HUNTINGTON BEACH	21120	07/03/2019	00017166	01/28/2019	SUMMER DAY CAMP-07/12/2019	1,750.00
						Vendor Total:	1,750.00
71169	TIME WARNER CABLE	0234046062419	07/03/2019		06/24/2019	BCF FIBER METRO E/FIBER I-NE1	2,131.99
						Vendor Total:	2,131.99
71165	U.S. BANK	42476 07445 5572 5039	07/03/2019		06/24/2019	SSL CERTIFICATE RENEWAL	199.99
71166	U.S. BANK	4246 0445 5572 5039A	07/03/2019		06/24/2019	KEYBOARD,MOUSE, SUPPLY HAF	310.92
						Vendor Total:	510.91
Grand Total:							16,821.39
Less Credit Memos:							0.00
Net Total:							16,821.39
Less Hand Check Total:							0.00
Outstanding Invoice Total:							16,821.39
Total Invoices: 8							

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71005	ACCOUNTING PRINCIPALS INC	10558425	07/01/2019	00017146	06/06/2019	TEMP SVCS-WK END 06/09/19	1,094.40
						Vendor Total:	<u>1,094.40</u>
71028	ALL CITY MANAGEMENT SVCS, INC	62154	07/01/2019	00017068	06/05/2019	SCHOOL CROSSING GUARD SER	5,796.00
71119	ALL CITY MANAGEMENT SVCS, INC	62368	07/01/2019	00017068	06/19/2019	SCHOOL CROSSING GUARD SER	5,054.80
71120	ALL CITY MANAGEMENT SVCS, INC	62368B	07/01/2019		06/19/2019	CROSSING GUARD SVC 6/2-6/15/	684.00
						Vendor Total:	<u>11,534.80</u>
71029	ALLIANT INSURANCE SERVICES	ACIP105	07/01/2019		05/23/2019	19/20 ACIP CRIME ANNUAL PREM	1,253.00
						Vendor Total:	<u>1,253.00</u>
71086	AL-NOOR PAKISTANI CUISINE	73306	07/01/2019		05/29/2019	REFUND-CANCELLATION 7/6/2019	2,592.00
71087	AL-NOOR PAKISTANI CUISINE	73307	07/01/2019		05/29/2019	REFUND CANCELLATION 7/6/19	595.00
						Vendor Total:	<u>3,187.00</u>
71075	AMERICAN SOCCER CO., INC.	1533238SA	07/01/2019	00016927	06/13/2019	2019 SUMMER YOUTH BASKETB/	3,358.11
71080	AMERICAN SOCCER CO., INC.	1533238SA-B	07/01/2019		06/13/2019	2019 YOUTH BASKETBALL UNIFO	5.85
						Vendor Total:	<u>3,363.96</u>
71006	AMERICAN STRUCTURAL PEST	10567	07/01/2019		06/17/2019	CITY HALL KITCHEN MONTHLY S/	45.00
						Vendor Total:	<u>45.00</u>
71105	ANIMAL MEDICAL CENTER	847931	07/01/2019	0016935A	05/16/2019	VETERINARIAN SERVICES	75.00
						Vendor Total:	<u>75.00</u>
71027	AT&T GLOBAL SERVICES, INC.	SB131538	07/01/2019		06/07/2019	BILLING FOR 6/21/19 TO 7/20/19	865.67
						Vendor Total:	<u>865.67</u>
71030	SVETLANA AVERBUKH	2019-04	07/01/2019	00017001	04/29/2019	SR. INSTRUCTOR FEE APRIL 2019	585.00
71031	SVETLANA AVERBUKH	2019-05	07/01/2019	00017001	05/31/2019	SR INSTRUCTOR FEE MAY 2019	390.00
						Vendor Total:	<u>975.00</u>
71032	BATEMAN TERMITE & PEST CONTROL	J-8821	07/01/2019	00017142	05/19/2019	FUMIGATION SVCS FOR CITY HAI	7,285.00
						Vendor Total:	<u>7,285.00</u>
71007	BELLAGIO CAR WASH	MAY 2019	07/01/2019		06/07/2019	MSD CAR WASH BILL MAY 2019	30.00
						Vendor Total:	<u>30.00</u>
71046	BERICOM IT & DESIGN	628	07/01/2019	00017015	06/18/2019	IT SUPPORT AFTER HR 7/18-6/19	3,846.52
						Vendor Total:	<u>3,846.52</u>
71033	BIG 10 INC.	ES11533B	07/01/2019	00017147	06/19/2019	CSD / PARKS-TSHIRTS/POLOS/H/	1,229.68

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						Vendor Total:	1,229.68
71091	CHRISTINA CARROLL	051319	07/01/2019		05/13/2019	PRSSC MTG STIPEND 5/13/19	50.00
						Vendor Total:	50.00
71009	SHUI YIN CHEUNG	F/71820	07/01/2019		01/29/2019	REFUND SPR 19-09 DEPOSIT	1,016.85
						Vendor Total:	1,016.85
71034	CITY OF GARDENA	0219	07/01/2019	00016981	02/28/2019	SR CARE MGMT SVCS FEB 2019	320.00
71035	CITY OF GARDENA	0319	07/01/2019	00016981	03/28/2019	SR CARE MGMT SVCS MARCH 20	320.00
71036	CITY OF GARDENA	0419	07/01/2019	00016981	04/25/2019	SR CARE MGMT SVCS APRIL 2019	320.00
71037	CITY OF GARDENA	0519	07/01/2019	00016981	05/30/2019	SR CARE MGMT SVCS MAY 2019	400.00
						Vendor Total:	1,360.00
71038	CLEANSTREET	94306	07/01/2019	00016975	05/31/2019	STREET SWEEPING SVC MAY 20	15,830.00
						Vendor Total:	15,830.00
71039	ROSALIND COOK	1105B	07/01/2019		06/18/2019	INSTRUCTOR FEES 5/6-6/15/19	193.90
						Vendor Total:	193.90
71040	COUNTY OF LA DEPT OF PUBLIC WK		07/01/2019	00016938	05/23/2019	BUILDING SAFETY SVCS MAR 20	27,895.16
		IN190000834					
71107	COUNTY OF LA DEPT OF PUBLIC WK		07/01/2019	0016972A	06/10/2019	INDUSTRIAL WASTE SVC MAY 20	1,366.82
		PW-19061005772					
						Vendor Total:	29,261.98
71095	KAREN CUNANAN	72645	07/01/2019		06/08/2019	REFUND SECURITY DEPOSIT 6/8,	500.00
						Vendor Total:	500.00
71106	DAILY BREEZE-PRESS TELEGRAM	0011273092	07/01/2019		05/31/2019	NIB PUBLICATION SMALL CELL	230.00
						Vendor Total:	230.00
71010	DEPARTMENT OF JUSTICE	379269	07/01/2019		06/05/2019	FINGERPRINTING APPLICANT (3)	96.00
						Vendor Total:	96.00
71041	EMPIRE CLEANING SUPPLIES	1108052	07/01/2019		04/10/2019	CLEANING SUPPLIES	905.44
						Vendor Total:	905.44
71011	GENERAL INDUSTRIAL TOOL & SUPP	1168759-01	07/01/2019		06/06/2019	SAFETY T-SHIRTS P.W.D. CREW	320.41
						Vendor Total:	320.41
71072	H F & H CONSULTANTS, LLC	9716261	07/01/2019	00016952	05/28/2019	SOLID WASTE SVCS 3/1-3/31/19	7,216.08
71073	H F & H CONSULTANTS, LLC	9716372	07/01/2019	00016952	05/28/2019	SOLID WASTE SVCS 4/1-4/30/19	7,216.08
						Vendor Total:	14,432.16

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71042	ERICA HARBISON		07/01/2019	00017000	05/13/2019	PRSSC MEETING STIPEND 5/13/1	
		051319					50.00
71043	ERICA HARBISON		07/01/2019	00017000	06/10/2019	PRSSC MEETING STIPEND 6/10/1	
		061019					50.00
						Vendor Total:	100.00
71071	HILTON FARNKOPF & HOBSON		07/01/2019	00016974	05/28/2019	SOLID WASTE PROCUREMENT M	
		9716246					6,466.00
						Vendor Total:	6,466.00
71012	HONEYWELL BUILDING SOLUTIONS		07/01/2019	00017141	05/30/2019	HVAC COMPRESSOR/BROILER R	
		52482883707					8,130.48
						Vendor Total:	8,130.48
71082	ICREATE GRAPHIX		07/01/2019		05/20/2019	TSHIRTS FOR YOUTH ADVISORY	
		05_3712					78.84
						Vendor Total:	78.84
71044	INFANTE BROS LAWNMOVER SHOP		07/01/2019		06/17/2019	PULL CORD FOR GENERATOR	
		35817					17.03
						Vendor Total:	17.03
71093	JA'VONDA JONES		07/01/2019		06/08/2019	REFUND SECURITY DEPOSIT 6/8,	
		71030					500.00
						Vendor Total:	500.00
71045	KOA CORPORATION		07/01/2019	00017123	06/10/2019	P.W.D.DIRECTOR SVC 4/29-6/2/19	
		JB83157-6					24,000.00
71047	KOA CORPORATION		07/01/2019	00017131	06/13/2019	TRAFFIC SIGNAL INVENTORY	
		JB93043-2					10,250.00
						Vendor Total:	34,250.00
71088	LAWNDALE ELEM SCH DIST		07/01/2019		09/11/2018	REFUND SECURITY DEPOSIT	
		F/69923					250.00
						Vendor Total:	250.00
71048	LEAGUE OF CALIFORNIA CITIES		07/01/2019		06/14/2019	L.A. COUNTY DIV. DUES 2019-20	
		3756					1,149.75
						Vendor Total:	1,149.75
71008	LOS ANGELES COUNTY		07/01/2019		06/17/2019	L.A. COUNTY SHERIFF MAY 2019	
		194016CY					438,936.55
71074	LOS ANGELES COUNTY		07/01/2019		06/11/2019	HEARING OFFICER FEE 6-4-2019	
		194164CC					60.00
71092	LOS ANGELES COUNTY		07/01/2019		06/05/2019	SECURITY SVC 5/18/2019	
		193930CY					1,383.87
						Vendor Total:	440,380.42
71049	MEDIA CONTROL SYSTEMS		07/01/2019	00017133	04/01/2019	ASSURANCE PLAN & STREAMING	
		3149					1,600.00
71050	MEDIA CONTROL SYSTEMS		07/01/2019	00017133	04/01/2019	REFLECT STREAMING SVCS	
		3149A					1,200.00
71051	MEDIA CONTROL SYSTEMS		07/01/2019	00017139	05/06/2019	NIAGRARA GO STREAM MINI	
		00003159					1,457.15
						Vendor Total:	4,257.15
71108	MICHAEL BAKER INTL, INC		07/01/2019	00017040	06/18/2019	PROFESSIONAL SVC ENDING 6/2	
		1051723B					380.00
71109	MICHAEL BAKER INTL, INC		07/01/2019	00017038	06/18/2019	PROFESSIONAL SVC ENDING 6/2	
		1051723A					2,450.00
						Vendor Total:	2,830.00

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71013	MITSUBISHI ELECTRIC & ELECT, I	352181	07/01/2019	00016976	06/04/2019	MONTHLY ELEVATOR SVC JUNE ;	598.50
						Vendor Total:	598.50
71110	KEVIN MOGHADASI	2/11/19-4/15/19	07/01/2019		04/15/2019	MILEAGE REIMB KEVIN MOGHAD	42.92
						Vendor Total:	42.92
71052	MV TRANSPORTATION INC	101284	07/01/2019	0016977A	06/03/2019	BEAT TRANSPORTATION SVC 5/2	35,852.26
						Vendor Total:	35,852.26
71111	MYERS & SONS HI WAY SAFETY INC	89899	07/01/2019	00016970	06/13/2019	STREET SIGNS SUPPLIES	2,121.38
						Vendor Total:	2,121.38
71081	NIGEL NAPOLION	11	07/01/2019		06/06/2019	COOKING CLASS 5/16/19-06/06/19	525.00
						Vendor Total:	525.00
71089	JUAN R NUNEZ JR	73451	07/01/2019		06/15/2019	REFUND DEPOSIT FOR COMM. R	250.00
						Vendor Total:	250.00
71096	OFFICE DEPOT	324948195001	07/01/2019		06/05/2019	OFFICE SUPPLIES CITY CLERK	413.40
71097	OFFICE DEPOT	322811540001	07/01/2019		06/05/2019	OFFICE SUPPLIES CMO	158.63
71098	OFFICE DEPOT	325891509001	07/01/2019		06/07/2019	OFFICE SUPPLIES PWD	60.28
71099	OFFICE DEPOT	319361307001	07/01/2019		06/06/2019	OFFICE SUPPLIES CABLE	484.13
71100	OFFICE DEPOT	319361307002	07/01/2019		06/10/2019	OFFICE SUPPLIES CABLE	6.16
71112	OFFICE DEPOT	326286621001	07/01/2019		06/12/2019	OFFICE SUPPLIES CSD	47.40
71113	OFFICE DEPOT	329107675001	07/01/2019		06/13/2019	OFFICE SUPPLIES CSD	55.29
71114	OFFICE DEPOT	326282478002	07/01/2019		06/12/2019	OFFICE SUPPLIES CSD	16.17
71115	OFFICE DEPOT	326282478001	07/01/2019		06/11/2019	OFFICE SUPPLIES CSD	344.51
71146	OFFICE DEPOT	324972232001	07/01/2019		06/05/2019	OFFICE SUPPLIES CITY CLERK	275.61
						Vendor Total:	1,861.58
71014	JIM OSBORNE	05/09/2019	07/01/2019		05/09/2019	REIMBURSE EXPENSE J.H. OSBC	156.60
						Vendor Total:	156.60
71017	PRECISION AUTO CARE, INC	0085003	07/01/2019	00016969	06/03/2019	OIL CHANGE SVC VEHICLE #470	36.61
71053	PRECISION AUTO CARE, INC	0085031	07/01/2019	00016969	06/07/2019	INSTALL NEW RADIATOR #470	588.10
71054	PRECISION AUTO CARE, INC	0085031A	07/01/2019		06/07/2019	INSTALL NEW RADIATOR #470	390.89
71055	PRECISION AUTO CARE, INC	85050	07/01/2019	0017028A	06/11/2019	2011 FORD E450 BUS	1,279.32
71056	PRECISION AUTO CARE, INC	85050B	07/01/2019		06/11/2019	2011 FORD E450 BUS BRAKE SVC	12.17
						Vendor Total:	2,307.09
71015	PRUDENTIAL OVERALL SUPPLY	42412121	07/01/2019	00016961	06/04/2019	UNIFORM CLEANING SVCS 6/04/1	35.68

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71016	PRUDENTIAL OVERALL SUPPLY	42414177	07/01/2019	00016961	06/11/2019	UNIFORM CLEANING SVC 6/11/19	35.68
71057	PRUDENTIAL OVERALL SUPPLY	42416343	07/01/2019	00016961	06/18/2019	UNIFORM CLEANING SVC 6/18/20	35.68
71058	PRUDENTIAL OVERALL SUPPLY	42412120	07/01/2019		06/04/2019	WKLY CHARGES FOR MOPES 6/4	8.00
71059	PRUDENTIAL OVERALL SUPPLY	42414176	07/01/2019		06/11/2019	WKLY CHARGES FOR MOPS 6/11/	8.00
71060	PRUDENTIAL OVERALL SUPPLY	42416342	07/01/2019		06/18/2019	WKLY CHARGES FOR MOPS 6/18.	8.00
						Vendor Total:	131.04
71083	RAMCO REFRIGERATION & AIR INC	S21387	07/01/2019		06/12/2019	NEW COMPRESSOR FOR COOLE	193.50
						Vendor Total:	193.50
71018	RICOH USA INC	5056773252	07/01/2019		06/01/2019	RICOH COPIER 5/01/19-05/31/19	189.70
71019	RICOH USA INC	5056772879	07/01/2019		06/01/2019	RICOH COPIER SVC 5/01-05/31/19	938.31
						Vendor Total:	1,128.01
71094	ROGERS MIDDLE SCHOOL	71028	07/01/2019		06/07/2019	REFUND SECURITY DEPOSIT 6/7/	1,250.00
						Vendor Total:	1,250.00
71020	ROSERUSH SERVICES LLC	2018-19-90260	07/01/2019		03/27/2019	ANNUAL TECHNICAL RENEWAL	495.00
						Vendor Total:	495.00
71061	SHIRLEY RUDOLPH	051319	07/01/2019	00016985	05/13/2019	PRSSC MTG STIPEN 5/13/19	50.00
71062	SHIRLEY RUDOLPH	061019	07/01/2019	00016985	06/10/2019	PRSSC MTG STIPEND 6/10/19	50.00
						Vendor Total:	100.00
71101	SHI	B10060718	07/01/2019		06/03/2019	4 AV AUDIO CABLES FOR CSD	79.38
						Vendor Total:	79.38
71063	MADONNA SITKA	051319	07/01/2019	00016997	05/13/2019	PRSSC MTG STIPEND 5/13/19	50.00
71064	MADONNA SITKA	061019	07/01/2019	00016997	06/10/2019	PRSSC MTG STIPEND 6/10/19	50.00
						Vendor Total:	100.00
71065	SMARTHIRE	46955	07/01/2019		05/31/2019	BACKGROUND CHECKS 5/1-5/31/	142.00
						Vendor Total:	142.00
71117	SO CALIF ASSOC OF GOVERNMENTS	5-08-19	07/01/2019		05/08/2019	MEMBERSHIP DUES FY 2019-20	3,685.00
						Vendor Total:	3,685.00
71116	SOUTH BAY GARDENS	94678	07/01/2019		05/15/2019	GAZANIANS VARIES LOCATIONS	720.51
						Vendor Total:	720.51
71067	SOUTH BAY LANDSCAPING INC	18989	07/01/2019	00016954	06/11/2019	TREE REMOVALS VARIES LOCAT	7,150.00
						Vendor Total:	7,150.00

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71066	SPCA LA	2019-0531	07/01/2019	00016931	06/02/2019	ANIMAL SHELTERING SVC 5/2019	5,800.00
						Vendor Total:	5,800.00
71021	BERNADETTE SUAREZ	05/17/2019	07/01/2019		05/17/2019	REIMBURSE EXPENSES B. SUAF	184.29
						Vendor Total:	184.29
71102	AMMIRELLE N SWANK	F/71935	07/01/2019		02/06/2019	SPR 19-12 DEPOSIT/PLANNING F	906.69
						Vendor Total:	906.69
71022	TODD PIPE & SUPPLY-HAWTHORNE	S003131795-001	07/01/2019		06/03/2019	PLUMBING SUPPLIES FOR P.W.D	811.87
						Vendor Total:	811.87
71068	TRICOM FIRE & ELECTRIC COMPANY	KK00408	07/01/2019		06/12/2019	FIRE SPRINKLER INSPECTION	295.00
						Vendor Total:	295.00
71023	TYLER TECHNOLOGIES INC	025-258459	07/01/2019		05/15/2019	ACCTNG SOFTWARE/MAINT SVC	7,279.14
						Vendor Total:	7,279.14
71090	CLARENCE A. ULRICH	LDC-0009	07/01/2019		06/11/2019	SENIORS LUCHEON 7/3/19	300.00
						Vendor Total:	300.00
71024	VISTA PAINT	2019-902112-00	07/01/2019		06/05/2019	MAINTENANCE SUPPLIES-TUBIN	14.00
71025	VISTA PAINT	2019-907422-00	07/01/2019	00016953	06/08/2019	GRAFFITI SUPPLIES	76.71
71026	VISTA PAINT	2019-908246-00	07/01/2019	00016953	06/08/2019	GRAFFITI / TRAFFIC / PAINT SUP	109.00
71118	VISTA PAINT	2019-925587-00	07/01/2019	00016953	06/19/2019	GRAFFITI PAINT & SUPPLIES	200.05
						Vendor Total:	399.76
71085	MYEKA M WILLIAMS	73051	07/01/2019		05/06/2019	REFUND SECURITY DEPOSIT	500.00
						Vendor Total:	500.00
71069	DANIEL T WOODS	51319	07/01/2019	00016986	05/13/2019	PRSSC MTG STIPEND 5/13/19	50.00
71070	DANIEL T WOODS	61019	07/01/2019	00016986	06/10/2019	PRSSC MTG STIPEND 6/10/19	50.00
						Vendor Total:	100.00
71084	ERIC YANES	F/72329	07/01/2019		06/15/2019	REFUND SECURITY DE 6/15/19	1,500.00
						Vendor Total:	1,500.00
Grand Total:							674,357.96
Less Credit Memos:							0.00
Net Total:							674,357.96
Less Hand Check Total:							0.00
Outstanding Invoice Total:							674,357.96
Total Invoices: 111							

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
71157	ACCOUNTING PRINCIPALS INC		07/15/2006	00017146	06/16/2006	TEMP SVCS WK END 6/16/19	
		10574756					1,094.40
71213	ACCOUNTING PRINCIPALS INC		07/15/2019	00017146	06/23/2019	TEMP SVCS WK END 6/23/19	
		10591327A					1,094.40
71214	ACCOUNTING PRINCIPALS INC		07/15/2019	00017146	06/30/2019	TEMP SVCS WK END 6/30/19	
		10604124					1,094.40
						Vendor Total:	3,283.20
71226	ADAPT CONSULTING, INC.		07/15/2019		06/25/2019	RECYCLED PLASTIC PINT FUNNE	
		22995B*					995.55
71227	ADAPT CONSULTING, INC.		07/15/2019		06/25/2019	LOOP STYLE FILTER WRENCH	
		22997B					966.34
71228	ADAPT CONSULTING, INC.		07/15/2019		06/25/2019	RECYCLED RED SHOP TOWEL	
		22994B					959.29
71229	ADAPT CONSULTING, INC.		07/15/2019		06/25/2019	8X10 ZIPLOCK BAG	
		22998B					938.40
71230	ADAPT CONSULTING, INC.		07/15/2019		06/25/2019	GRIPPER	
		22996B					936.50
						Vendor Total:	4,796.08
71159	ALESHIRE & WYNDER LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51862					779.00
						Vendor Total:	779.00
71134	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51857					17,433.00
						Vendor Total:	17,433.00
71135	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51864					410.00
						Vendor Total:	410.00
71136	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51863					11,419.74
						Vendor Total:	11,419.74
71143	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51867					1,107.00
						Vendor Total:	1,107.00
71140	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51865					1,435.00
						Vendor Total:	1,435.00
71137	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51859					7,021.50
						Vendor Total:	7,021.50
71138	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		051860					7,730.00
						Vendor Total:	7,730.00
71139	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/04/19-05/31/19	
		51861					102.50
						Vendor Total:	102.50
71141	ALESHIRE & WYNDER, LLP		07/15/2019		06/20/2019	LEGAL SVCS 05/01/19-05/31/19	
		51868					307.50
						Vendor Total:	307.50
71142	ALESHIRE & WYNDER, LLP		07/15/2019		06/26/2019	LEGAL SVCS 05/01/19-05/31/19	
		51866					984.00

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						Vendor Total:	984.00
71144	ALESHIRE & WYNDER, LLP		07/15/2019		07/01/2019	LEGAL SVCS 05/01/19-05/31/19	184.50
						Vendor Total:	184.50
71172	AMERICAN STRUCTURAL PEST	11024	07/15/2019		07/01/2019	CSD MONTHLY PEST CONTROL	125.00
						Vendor Total:	125.00
71104	APWA SO CAL CHAPTER	635142	07/15/2019		05/06/2019	APWA MEMBERSHIP RENEWAL	850.00
		8/1/19-7/31/20				Vendor Total:	850.00
71173	ASCAP	500807786	07/15/2019		06/20/2019	LICENSE FEE 07/01/19-06/30/20	361.50
		06/20/19				Vendor Total:	361.50
71170	A-THRONE CO., INC	585498	07/15/2019	00017017	06/19/2019	PORTABLE RESTRMS 6/19-7/16/19	95.11
						Vendor Total:	95.11
71200	CAL TILE CENTER	97601	07/15/2019		06/27/2019	EXTERIOR WALL TILE FOR C.S.D.	384.57
						Vendor Total:	384.57
71212	CALIF. CONTRACT CITIES ASSOC.	2685	07/15/2019		06/27/2019	2019-2020 CITY MEMBERSHIP DU	3,400.00
						Vendor Total:	3,400.00
71198	CAPITAL OF SOUTH BAY INC.	414299	07/15/2019	00016967	06/27/2019	LIGHTING SUPPLIES BULB REPLI	292.37
						Vendor Total:	292.37
71154	CASC ENGINEERING & CONSULTING	40768	07/15/2019	00016973	05/31/2019	COMPLIANCE SVC FOR 5/1-5/31/19	3,532.50
						Vendor Total:	3,532.50
71103	CENTINELA YOUTH SERVICES	2019/2020	07/15/2019		06/03/2019	PROPORTIONAL FUNDING OF SV	6,500.00
						Vendor Total:	6,500.00
71207	MAUREEN CHINWEZE	F/72810A	07/15/2019		04/22/2019	REFUND SUMM CAMP WKS 4,5,6i	340.00
						Vendor Total:	340.00
71201	CITY OF LONG BEACH	72614	07/15/2019		07/26/2019	SUMMER DAY CAMP WEEK #5	800.00
						Vendor Total:	800.00
71174	COMPLETE FIRE SERVICE INC	EE12658	07/15/2019		06/12/2019	FIRE EXTINGUISHER INSPECTIOI	1,188.43
						Vendor Total:	1,188.43
71175	COMPRISE TECHNOLOGIES INC	1906-1114	07/15/2019		06/19/2019	SOFTWARE LICENSE FEE & SUPP	884.00
						Vendor Total:	884.00
71160	COUNTY OF LA DEPT OF PUBLIC WK	PW19061006065	07/15/2019	0016972A	06/10/2019	SIGNAL MAINT SVCS MAY-19	6,417.21

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
						Vendor Total:	6,417.21
71215	DIV OF THE STATE ARCHITECT		07/15/2019		07/08/2019	2ND QTR 2019 CASP FEE	60.00
		0/4-01/19-06/30/19				Vendor Total:	60.00
71176	DUNCAN, JOSHUA	4/2019	07/15/2019	0016991A	06/25/2019	INSTRUCTOR PAYMENT SPR 2019	138.84
71177	DUNCAN, JOSHUA	4-2019B	07/15/2019		06/25/2019	PAYMENT FOR MARTIAL ARTS CL	1,144.96
						Vendor Total:	1,283.80
71178	DUTHIE POWER SERVICES	S65102	07/15/2019	00017152	06/04/2019	REPAIR - BACK UP GENERATOR	1,040.43
						Vendor Total:	1,040.43
71179	EMPIRE CLEANING SUPPLIES	1119727	07/15/2019	00017155	06/17/2019	MAINT CLEANING SUPPLIES	1,273.65
						Vendor Total:	1,273.65
71180	AMALEA FISHER	JUN-19	07/15/2019		06/30/2019	SR INSTRUCTOR FEES JUNE 2019	520.00
						Vendor Total:	520.00
71181	FIVE STAR TRANSPORATION	210E	07/15/2019		05/24/2019	SUMMER DAY CAMP TRIP WK#5	475.00
71182	FIVE STAR TRANSPORATION	210D	07/15/2019		05/24/2019	SUMMER DAY CAMP TRIP WK#4	475.00
71183	FIVE STAR TRANSPORATION	210F	07/15/2019		05/24/2019	SUMMER DAY CAMP TRIP WK#6	475.00
71184	FIVE STAR TRANSPORATION	210G	07/15/2019		05/24/2019	SUMMER DAY CAMP TRIP WK#7	475.00
						Vendor Total:	1,900.00
71151	GARDENA AUTO BODY PLUS	1008	07/15/2019		06/12/2019	REPAIR FOR VEHICLE #503	525.23
						Vendor Total:	525.23
71185	GEO PLASTICS	72214	07/15/2019		06/30/2019	OIL FILTER RECYCLING CONTAIN	1,897.12
71186	GEO PLASTICS	72212	07/15/2019		06/30/2019	6QT DRAINER CONTAINER	1,288.59
71187	GEO PLASTICS	722143	07/15/2019		06/30/2019	11 QT DRAINER CONTAINER	1,873.13
						Vendor Total:	5,058.84
71191	H F & H CONSULTANTS, LLC	9716394	07/15/2019	00016952	06/21/2019	SW CONSULTING SVCS MAY 2019	7,216.08
						Vendor Total:	7,216.08
71192	HILTON FARNKOPF & HOBSON	9716397	07/15/2019		06/21/2019	SW PROCUREMENT (RFP) MAY 2	15,417.50
						Vendor Total:	15,417.50
71188	ICREATE GRAPHIX	05_3813	07/15/2019		06/17/2019	SUMM DAU CAMP T-SHIRTS	632.36
						Vendor Total:	632.36
71189	INFANTE BROS LAWNMOVER SHOP	36010	07/15/2019		06/27/2019	CONCRETE CUTTER REPAIR	328.48

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
						Vendor Total:	328.48
71202	KNOTT'S BERRY FARM	32519	07/15/2019		03/27/2019	SUMM DAY CAMP WK#4 07/19/20'	2,604.00
						Vendor Total:	2,604.00
71203	KNOTT'S SOAK CITY	3251910	07/15/2019	00017171	03/25/2019	SUMM DAY CAMP WK#6 08/02/20'	2,156.00
						Vendor Total:	2,156.00
71217	L.A. NEWSPAPER GROUP		07/15/2019	00016944	07/01/2019	DB 6-59 LEGAL AD 6/14/19	232.50
71218	L.A. NEWSPAPER GROUP		07/15/2019	00016944	07/01/2019	DB 6-64 LEGAL AD 6/15/19	215.00
71219	L.A. NEWSPAPER GROUP		07/15/2019	00016944	07/01/2019	CLASSIFIED LEGAL AD 6/27/19	192.50
						Vendor Total:	640.00
71190	LEGACY TRAVEL & TOURS	2630	07/15/2019		06/19/2019	SENIOR TRVL CLUB TRIP 11/8/19	400.00
						Vendor Total:	400.00
71193	LIEBERT CASSIDY WHITMORE	1478991	07/15/2019		05/28/2019	ERC MEMBERSHIP 7/1/19-6/30/19	3,450.00
						Vendor Total:	3,450.00
71156	MINUTEMAN PRESS OF GARDENA	17488	07/15/2019		06/20/2019	2500 A/P CHECKS-JOB 32841	589.17
						Vendor Total:	589.17
71194	MITSUBISHI ELECTRIC & ELECT, I	353253	07/15/2019	00017138	06/27/2019	ELEVATOR GLASS REPAIR SVCS-	6,300.00
						Vendor Total:	6,300.00
71195	NOHO CONSTRUCTORS	100137	07/15/2019		06/13/2019	RETENTION RELEASE BURIN HO	7,442.25
						Vendor Total:	7,442.25
71206	OFFICE DEPOT	332886925001	07/15/2019		06/21/2019	OFFICE SUPPLIES-PWD	29.16
71220	OFFICE DEPOT	312327922001	07/15/2019		05/08/2019	OFFICE SUPPLIES-MSD	-771.73
71221	OFFICE DEPOT	309639395001	07/15/2019		06/05/2019	OFFICE SUPPLIES-MSD	821.72
71222	OFFICE DEPOT	333776626001	07/15/2019		06/25/2019	OFFICE SUPPLIES-CSD	72.75
71223	OFFICE DEPOT	335737643001	07/15/2019		07/01/2019	OFFICE SUPPLIES-CSD	83.98
71224	OFFICE DEPOT	335068306001	07/15/2019		06/27/2019	OFFICE SUPPLIES-FIN	302.42
						Vendor Total:	538.30
71209	PALP, INC. DBA		07/15/2019	00017136	05/28/2019	INGLEWOOD AV ST IMPVMT PRO PROGRESS PMT. 2	147,006.80
						Vendor Total:	147,006.80
71145	PEP BOYS	2166665	07/15/2019		06/19/2019	VEH MAINT LIC #1344874-MSD	216.82
						Vendor Total:	216.82
71147	PRUDENTIAL OVERALL SUPPLY	42418868	07/15/2019		06/25/2019	WKLY CHARGES FOR MOPES 6/2	8.00

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71153	PRUDENTIAL OVERALL SUPPLY	42418870	07/15/2019	00016961	06/25/2019	UNIFORM CLEANING SVC 6/25/19	39.36
						Vendor Total:	47.36
71216	QUALITY CODE PUBLISHING LLC	2019-219	07/15/2019	00017159	07/01/2019	MUNI CODE MAINT/STORAGE SV	360.00
71225	QUALITY CODE PUBLISHING LLC	2019-219A	07/15/2019	00017159	07/10/2019	COD ALERT MNTLY FEE	225.00
						Vendor Total:	585.00
71204	RAGING WATERS	080919	07/15/2019	00017160	07/02/2019	SUMM CAMP WK #7 08/09/2019	2,030.65
						Vendor Total:	2,030.65
71161	RICOH USA INC	1081440316	07/15/2019		06/13/2019	SIDE DOOR REPAIR SVC CALL 6/	271.87
						Vendor Total:	271.87
71152	RJS CONSTRUCTION SUPPLIES	3134549	07/15/2019		06/26/2019	GRANITE FOR STREET REPAIR	92.50
						Vendor Total:	92.50
71205	SHOETERIA	0137152-IN	07/15/2019		02/11/2019	WORK BOOTS-J.MARTIN-PWD	108.39
						Vendor Total:	108.39
71196	SOUTH BAY CENTER FOR DISPUTE	0630219	07/15/2019	00016937	06/30/2019	DISPUTE RESOLUTION SERVICE:	1,761.00
						Vendor Total:	1,761.00
71150	SOUTH BAY GARDENS	95596	07/15/2019		06/15/2019	PLANTS FOR VARIOUS LOCATION	164.05
						Vendor Total:	164.05
71155	SOUTH BAY LANDSCAPING INC	19016	07/15/2019	00016954	06/26/2019	TREE REMOVAL VARIOUS LOCAT	2,250.00
						Vendor Total:	2,250.00
71208	KESHA STANTON	7/17-19/2019	07/15/2019		07/02/2019	TRVL CLUB TRIP DAILY ALLOWAN	135.00
						Vendor Total:	135.00
71162	TELECOM LAW FIRM, P.C.	6487	07/15/2019	00017153	06/13/2003	SMALL WIRELESS 4535 ARTESIA	2,450.00
71210	TELECOM LAW FIRM, P.C.	6491	07/15/2019	00017153	06/13/2019	SMALL WIRELESS 4809 MARINE /	2,450.00
71211	TELECOM LAW FIRM, P.C.	6489	07/15/2019	00017153	06/13/2019	SMALL WIRELESS 4538 W 172ND	2,450.00
						Vendor Total:	7,350.00
71197	UNDERGROUND SERVICE ALERT SC	620190404	07/15/2019		07/01/2019	MONTHLY DATABASE MAINT. FEE	100.75
						Vendor Total:	100.75
71148	VISTA PAINT	20149-934863-00	07/15/2019	00016953	06/24/2019	PAINT & SUPPLIES	158.63
71149	VISTA PAINT	2019-936795-00	07/15/2019	00016953	06/25/2019	GRAFFITI PAINT & SUPPLIES	65.09
						Vendor Total:	223.72

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Grand Total: 304,655.44

Less Credit Memos: -771.73

Net Total: 303,883.71

Less Hand Check Total: 0.00

Outstanding Invoice Total: 303,883.71

Total Invoices: 88

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 100 General Fund							
Dept: 000							
100-000-116.000	Prepaid Expense:						
	TYLER TECHNOLOGIES INC	025-258459	ACCTNG SOFTWARE/MAINT S	197857	07/01/2019	07/01/2019	7,279.14
							7,279.14
100-000-410.104	BL - AB 1379						
	DIV OF THE STATE ARCHITE	0/4-01/19-06/30/19	2ND QTR 2019 CASP FEE	197898	07/15/2019	07/15/2019	60.00
							60.00
100-000-421.100	Planning Fees - (
	CHEUNG/SHUI YIN//	F/71820	REFUND SPR 19-09 DEPOSIT	197808	07/01/2019	07/01/2019	-796.76
	SWANK/AMMIRELLE N//	F/71935	SPR 19-12 DEPOSIT/PLANNING	197854	07/01/2019	07/01/2019	-906.92
							-1,703.68
100-000-424.120	Rec Fees - Partic						
	CHINWEZE/MAUREEN//	F/72810	REFUND SUMM CAMP WKS 1,;	197778	06/20/2019	06/20/2019	255.00
	CHINWEZE/MAUREEN//	F/72810A	REFUND SUMM CAMP WKS 4,;	197893	07/15/2019	07/15/2019	340.00
							595.00
100-000-425.101	Community Cent						
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	719.00
	AL-NOOR PAKISTANI CUISIN	73307	REFUND CANCELLATION 7/6/1	197795	07/01/2019	07/01/2019	-5.00
							714.00
100-000-425.102	CC-Administratio						
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	15.00
							15.00
100-000-425.103	CC - Recreation :						
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	168.00
							168.00
100-000-425.104	CC - Maintenanc						

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	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	60.00
							60.00
100-000-425.105	CC - Utility Fees						
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	6.00
							6.00
100-000-425.106	CC - Rental Insur						
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	11.00
							11.00
							Total Dept. 000: 7,204.46
Dept: 110 City Council							
100-110-510.200	Reprographics						
	E & H TROPHY AND ENGRAV	29648	ENGRAVING SERVICES	197772	06/13/2019	06/13/2019	88.15
	E & H TROPHY AND ENGRAV	29649	DEPUTY & FF OF THE YR PLA	197772	06/13/2019	06/13/2019	75.55
	OFFICE DEPOT	322811540001	OFFICE SUPPLIES CMO	197837	07/01/2019	07/01/2019	158.63
							322.33
100-110-510.610	Memberships/Du						
	CALIF. CONTRACT CITIES A	2685	2019-2020 CITY MEMBERSHIP	197889	07/15/2019	07/15/2019	3,400.00
	CENTINELA YOUTH SERVI	2019/2020	PROPORTIONAL FUNDING OF	197892	07/15/2019	07/15/2019	6,500.00
	LEAGUE OF CALIFORNIA CI	3756	L.A. COUNTY DIV. DUES 2019-	197827	07/01/2019	07/01/2019	1,149.75
	SO CALIF ASSOC OF GOVEF	5-08-19	MEMBERSHIP DUES FY 2019-2	197849	07/01/2019	07/01/2019	3,685.00
							14,734.75
100-110-510.620	Travel/Meetings						
	OSBORNE/JIM//	05/09/2019	REIMBURSE EXPENSE J.H. OS	197838	07/01/2019	07/01/2019	156.60
	SUAREZ/BERNADETTE//	05/17/2019	REIMBURSE EXPENSES B. SU	197853	07/01/2019	07/01/2019	184.29
							340.89
100-110-540.310	Discretionary Fur						
	LAWNDALE LITTLE LEAGUE	06/18/2019	DONATION-MAYOR PULLEN-M	197777	06/18/2019	06/18/2019	300.00

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							300.00
Total Dept. City Council:							15,697.97

Dept: 120 City Attorney

100-120-530.300 Legal Services

ALESHIRE & WYNDER LLP	51862	LEGAL SVCS 05/01/19-05/31/19	197873	07/15/2019	07/15/2019	779.00	
ALESHIRE & WYNDER, LLP	51857	LEGAL SVCS 05/01/19-05/31/19	197874	07/15/2019	07/15/2019	17,433.00	
ALESHIRE & WYNDER, LLP	51863	LEGAL SVCS 05/01/19-05/31/19	197876	07/15/2019	07/15/2019	350.24	
ALESHIRE & WYNDER, LLP	51863	LEGAL SVCS 05/01/19-05/31/19	197876	07/15/2019	07/15/2019	11,069.50	
ALESHIRE & WYNDER, LLP	51859	LEGAL SVCS 05/01/19-05/31/19	197879	07/15/2019	07/15/2019	7,021.50	
ALESHIRE & WYNDER, LLP	051860	LEGAL SVCS 05/01/19-05/31/19	197880	07/15/2019	07/15/2019	29.00	
ALESHIRE & WYNDER, LLP	051860	LEGAL SVCS 05/01/19-05/31/19	197880	07/15/2019	07/15/2019	7,701.00	
ALESHIRE & WYNDER, LLP	51861	LEGAL SVCS 05/04/19-05/31/19	197881	07/15/2019	07/15/2019	102.50	
ALESHIRE & WYNDER, LLP	51868	LEGAL SVCS 05/01/19-05/31/19	197882	07/15/2019	07/15/2019	307.50	
ALESHIRE & WYNDER, LLP	51866	LEGAL SVCS 05/01/19-05/31/19	197883	07/15/2019	07/15/2019	984.00	
ALESHIRE & WYNDER, LLP	51867	LEGAL SVCS 05/01/19-05/31/19	197877	07/15/2019	07/15/2019	1,107.00	
ALESHIRE & WYNDER, LLP		LEGAL SVCS 05/01/19-05/31/19	197884	07/15/2019	07/15/2019	184.50	
							47,068.74
Total Dept. City Attorney:							47,068.74

Dept: 130 City Clerk

100-130-510.100 Office Supplies

OFFICE DEPOT	324948195001	OFFICE SUPPLIES CITY CLER	197837	07/01/2019	07/01/2019	413.40	
OFFICE DEPOT	324972232001	OFFICE SUPPLIES CITY CLER	197837	07/01/2019	07/01/2019	275.61	
							689.01

100-130-530.100 Contract Services

QUALITY CODE PUBLISHING	2019-219	MUNI CODE MAINT/STORAGE	197922	07/15/2019	07/15/2019	360.00	
QUALITY CODE PUBLISHING	2019-219A	COD ALERT MNTLY FEE	197922	07/15/2019	07/15/2019	225.00	
							585.00

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Total Dept. City Clerk:							1,274.01
Dept: 150 Administrative Svcs							
100-150-510.800	Recruitment						
	DEPARTMENT OF JUSTICE	379269	FINGERPRINTING APPLICANT	197815	07/01/2019	07/01/2019	96.00
							96.00
100-150-530.100	Contract Services						
	LIEBERT CASSIDY WHITMOI	1478991	ERC MEMBERSHIP 7/1/19-6/30	197914	07/15/2019	07/15/2019	3,450.00
							3,450.00
100-150-550.200	Office Equipment						
	U.S. BANK///	4246044555755259-ASD	CREDIT ACCOUNT CHARGES	197776	06/13/2019	06/13/2019	58.34
	U.S. BANK///	4246044555755259-ASD	CREDIT ACCOUNT CHARGES	197776	06/13/2019	06/13/2019	69.40
							127.74
Total Dept. Administrative Svcs:							3,673.74
Dept: 160 General Operations							
100-160-510.100	Office Supplies						
	MINUTEMAN PRESS OF GAF	17488	2500 A/P CHECKS-JOB 32841	197915	07/15/2019	07/15/2019	589.17
							589.17
100-160-510.300	Postage						
	NEOFUNDS BY NEOPOS	00044080194966-05/28/19	POSTAGE REFILL-4/29/1-5/15/1	197774	06/13/2019	06/13/2019	1,500.00
							1,500.00
100-160-515.100	Telecommunicati						
	AT & T - CALNET3	000013185569	PHONE CHARGES 05/13-06/12	197783	06/27/2019	06/27/2019	37.94
	AT & T - CALNET3	000013185589	PHONE CHARGES 5/13/19-6/12	197784	06/27/2019	06/27/2019	1,567.42
	AT&T GLOBAL SERVICES, IN	SB131538	BILLING FOR 6/21/19 TO 7/20/1	197801	07/01/2019	07/01/2019	865.67
	FRONTIER COMMUNICATIO	06/19/19	PHONE CHARGES 6/19-7/15/19	197785	06/27/2019	06/27/2019	80.24
	FRONTIER COMMUNICATIO	06/28/19	PHONE CHARGES 5/28/19-7/27	197866	07/03/2019	07/03/2019	349.05

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	TIME WARNER CABLE	0033083062019	PW-FIBER OPTICS 6/20 -7/19/1	197793	06/27/2019	06/27/2019	105.23
	TIME WARNER CABLE	0004993061919	CABLE BROADCAST-CITY HAL	197792	06/27/2019	06/27/2019	191.77
	TIME WARNER CABLE	0234046062419	BCF FIBER METRO E/FIBER I-I	197868	07/03/2019	07/03/2019	2,131.99
	U.S. BANK///	4246 0445 5572 5039A	KEYBOARD,MOUSE, SUPPLY I	197869	07/03/2019	07/03/2019	181.17
	VERIZON WIRELESS	9831401828	CELL PHONE SVCS MAY 04-JL	197781	06/20/2019	06/20/2019	402.00
							5,912.48
100-160-515.300	Natural Gas						
	SOUTHERN CALIFORNIA GA	05/02/19-06/03/19	UTILITY GAS CHARGES	197775	06/13/2019	06/13/2019	349.77
	SOUTHERN CALIFORNIA GA	05/15/19-06/14/19	UTILITY GAS CHRGE 5/15-6/14	197791	06/27/2019	06/27/2019	18.77
							368.54
100-160-515.400	Water						
	GOLDEN STATE WATER CO.	6/6/19-6/12/19	UTILITIES WATER SERVICES	197786	06/27/2019	06/27/2019	654.17
							654.17
100-160-520.500	Equipment Renta						
	RICOH USA INC	5056773252	RICOH COPIER 5/01/19-05/31/1	197842	07/01/2019	07/01/2019	189.70
	RICOH USA INC	5056772879	RICOH COPIER SVC 5/01-05/3'	197842	07/01/2019	07/01/2019	938.31
	RICOH USA INC	1081440316	SIDE DOOR REPAIR SVC CALL	197924	07/15/2019	07/15/2019	271.87
							1,399.88
100-160-525.200	Liability Insuranc						
	ALLIANT INSURANCE SERVI	ACIP105	19/20 ACIP CRIME ANNUAL PR	197797	07/01/2019	07/01/2019	1,253.00
							1,253.00
100-160-530.800	Medical & Health						
	SMARTHIRE///	46955	BACKGROUND CHECKS 5/1-5/	197848	07/01/2019	07/01/2019	142.00
							142.00
							Total Dept. General Operations: 11,819.24

Dept: 170 Cable Television

100-170-510.610 Memberships/Du

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	U.S. BANK///	4246044555755259-ASD	CREDIT ACCOUNT CHARGES	197776	06/13/2019	06/13/2019	230.00
							230.00
100-170-530.100	Contract Services						
	MEDIA CONTROL SYSTEMS	3149	ASSURANCE PLAN & STREAM	197829	07/01/2019	07/01/2019	1,600.00
	MEDIA CONTROL SYSTEMS	3149A	REFLECT STREAMING SVCS	197829	07/01/2019	07/01/2019	1,200.00
							2,800.00
100-170-540.200	Special Expense:						
	MEDIA CONTROL SYSTEMS	00003159	NIAGRARA GO STREAM MINI	197829	07/01/2019	07/01/2019	1,457.15
							1,457.15
							Total Dept. Cable Television: 4,487.15
Dept: 180 Information Systems							
100-180-510.400	Subscriptions/Pul						
	U.S. BANK///	42476 07445 5572 5039	SSL CERTIFICATE RENEWAL	197869	07/03/2019	07/03/2019	199.99
							199.99
100-180-520.510	Equipment Maint:						
	U.S. BANK///	4246 0445 5572 5039A	KEYBOARD,MOUSE, SUPPLY I	197869	07/03/2019	07/03/2019	88.19
							88.19
100-180-530.100	Contract Services:						
	BERICOM IT & DESIGN	628	IT SUPPORT AFTER HR 7/18-6/	197805	07/01/2019	07/01/2019	3,846.52
	BERICOM IT & DESIGN	629	NTWK COMPUTER SUPPORT.	197863	07/03/2019	07/03/2019	11,229.44
							15,075.96
							Total Dept. Information Systems: 15,364.14
Dept: 190 Finance							
100-190-510.100	Office Supplies						
	OFFICE DEPOT	335068306001	OFFICE SUPPIES-FIN	197918	07/15/2019	07/15/2019	302.42
	U.S. BANK///	4246 0445 5572 5039A	KEYBOARD,MOUSE, SUPPLY I	197869	07/03/2019	07/03/2019	41.56

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							343.98
100-190-530.210	Temporary Staffir						
	ACCOUNTING PRINCIPALS I	10558425	TEMP SVCS-WK END 06/09/19	197794	07/01/2019	07/01/2019	1,094.40
	ACCOUNTING PRINCIPALS I	10574756	TEMP SVCS WK END 6/16/19	197871	07/15/2019	07/15/2019	1,094.40
	ACCOUNTING PRINCIPALS I	10591327A	TEMP SVCS WK END 6/23/19	197871	07/15/2019	07/15/2019	1,094.40
	ACCOUNTING PRINCIPALS I	10604124	TEMP SVCS WK END 6/30/19	197871	07/15/2019	07/15/2019	1,094.40
							4,377.60
						Total Dept. Finance:	4,721.58
Dept: 210 Police Services							
100-210-520.510	Equipment Maint:						
	BELLAGIO CAR WASH	MAY 2019	MSD CAR WASH BILL MAY 201	197804	07/01/2019	07/01/2019	10.00
							10.00
100-210-525.200	Liability Insuranc						
	LOS ANGELES COUNTY	194016CY	L.A. COUNTY SHERIFF MAY 2C	197828	07/01/2019	07/01/2019	38,896.21
							38,896.21
100-210-530.700	County Sheriff Se						
	LOS ANGELES COUNTY	194016CY	L.A. COUNTY SHERIFF MAY 2C	197828	07/01/2019	07/01/2019	390,095.34
							390,095.34
						Total Dept. Police Services:	429,001.55
Dept: 300 Municipal Services							
100-300-510.100	Office Supplies						
	OFFICE DEPOT	312327922001	OFFICE SUPPLIES-MSD	197918	07/15/2019	07/15/2019	-771.73
	OFFICE DEPOT	309639395001	OFFICE SUPPLIES-MSD	197918	07/15/2019	07/15/2019	821.72
							49.99
100-300-520.510	Equipment Maint:						
	ROSERUSH SERVICES LLC	2018-19-90260	ANNUAL TECHNICAL RENEWA	197844	07/01/2019	07/01/2019	495.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							495.00
100-300-520.600	Vehicle Maintena						
	BELLAGIO CAR WASH	MAY 2019	MSD CAR WASH BILL MAY 201	197804	07/01/2019	07/01/2019	20.00
	PEP BOYS	2166665	VEH MAINT LIC #1344874-MSD	197920	07/15/2019	07/15/2019	216.82
							236.82
100-300-530.100	Contract Services						
	ANIMAL MEDICAL CENTER	847931	VETERINARIAN SERVICES	197800	07/01/2019	07/01/2019	75.00
	LOS ANGELES COUNTY	194164CC	HEARING OFFICER FEE 6-4-2C	197828	07/01/2019	07/01/2019	60.00
	SPCA LA	2019-0531	ANIMAL SHELTERING SVC 5/2/	197852	07/01/2019	07/01/2019	5,800.00
							5,935.00
							Total Dept. Municipal Services: 6,716.81
Dept: 310 Public Works Admin.							
100-310-510.100	Office Supplies						
	OFFICE DEPOT	325891509001	OFFICE SUPPLIES PWD	197837	07/01/2019	07/01/2019	60.28
	OFFICE DEPOT	332886925001	OFFICE SUPPLIES-PWD	197918	07/15/2019	07/15/2019	29.16
							89.44
100-310-510.610	Memberships/Du						
	APWA SO CAL CHAPTER	635142	8/1/19-7/31/20 APWA MEMBERSHIP RENEWA	197886	07/15/2019	07/15/2019	850.00
							850.00
100-310-530.200	Professional Sen						
	H F & H CONSULTANTS, LLC	9716261	SOLID WASTE SVCS 3/1-3/31/1	197818	07/01/2019	07/01/2019	7,216.08
	H F & H CONSULTANTS, LLC	9716372	SOLID WASTE SVCS 4/1-4/30/1	197818	07/01/2019	07/01/2019	7,216.08
	H F & H CONSULTANTS, LLC	9716394	SW CONSULTING SVCS MAY 2	197906	07/15/2019	07/15/2019	7,216.08
	HILTON FARNKOPF & HOBBS	9716246	SOLID WASTE PROCUREMENT	197820	07/01/2019	07/01/2019	6,466.00
	HILTON FARNKOPF & HOBBS	9716397	SW PROCUREMENT (RFP) MA	197907	07/15/2019	07/15/2019	15,417.50
							43,531.74

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Total Dept. Public Works Admin.:							44,471.18
Dept: 320 Grounds Maintenance							
100-320-510.500 Uniforms							
	PRUDENTIAL OVERALL SUP	42412121	UNIFORM CLEANING SVCS 6/K	197840	07/01/2019	07/01/2019	35.68
	PRUDENTIAL OVERALL SUP	42414177	UNIFORM CLEANING SVC 6/11	197840	07/01/2019	07/01/2019	35.68
	PRUDENTIAL OVERALL SUP	42416343	UNIFORM CLEANING SVC 6/1E	197840	07/01/2019	07/01/2019	35.68
	PRUDENTIAL OVERALL SUP	42418870	UNIFORM CLEANING SVC 6/2E	197921	07/15/2019	07/15/2019	39.36
	SHOETERIA	0137152-IN	WORK BOOTS-J.MARTIN-PWD	197926	07/15/2019	07/15/2019	108.39
							254.79
100-320-515.300 Natural Gas							
	SOUTHERN CALIFORNIA GA	05/02/19-06/03/19	UTILITY GAS CHARGES	197775	06/13/2019	06/13/2019	1,382.44
	SOUTHERN CALIFORNIA GA	05/15/19-06/14/19	UTILITY GAS CHRGE 5/15-6/14	197791	06/27/2019	06/27/2019	42.68
							1,425.12
100-320-515.400 Water							
	GOLDEN STATE WATER CO.	6/6/19-6/12/19	UTILITIES WATER SERVICES	197786	06/27/2019	06/27/2019	12,760.77
							12,760.77
100-320-520.100 Maintenance Sup							
	EMPIRE CLEANING SUPPLIE	1108052	CLEANING SUPPLIES	197816	07/01/2019	07/01/2019	905.44
	EMPIRE CLEANING SUPPLIE	1119727	MAINT CLEANING SUPPLIES	197901	07/15/2019	07/15/2019	1,273.65
	PRUDENTIAL OVERALL SUP	42412120	WKLY CHARGES FOR MOPES	197840	07/01/2019	07/01/2019	8.00
	PRUDENTIAL OVERALL SUP	42414176	WKLY CHARGES FOR MOPS 6	197840	07/01/2019	07/01/2019	8.00
	PRUDENTIAL OVERALL SUP	42416342	WKLY CHARGES FOR MOPS 6	197840	07/01/2019	07/01/2019	8.00
	PRUDENTIAL OVERALL SUP	42418868	WKLY CHARGES FOR MOPES	197921	07/15/2019	07/15/2019	8.00
	VISTA PAINT	2019-902112-00	MAINTENANCE SUPPLIES-TUE	197859	07/01/2019	07/01/2019	14.00
							2,225.09
100-320-520.120 Building Equipme							
	BATEMAN TERMITE & PEST	J-8821	FUMIGATION SVCS FOR CITY	197803	07/01/2019	07/01/2019	7,285.00

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	COMPLETE FIRE SERVICE II	EE12658	FIRE EXTINGUISHER INSPECT	197895	07/15/2019	07/15/2019	1,188.43
	DUTHIE POWER SERVICES	S65102	REPAIR - BACK UP GENERATC	197900	07/15/2019	07/15/2019	1,040.43
	HONEYWELL BUILDING SOL	52482883707	HVAC COMPRESSOR/BROILEF	197821	07/01/2019	07/01/2019	8,130.48
	MITSUBISHI ELECTRIC & EL	353253	ELEVATOR GLASS REPAIR SV	197916	07/15/2019	07/15/2019	6,300.00
	TRICOM FIRE & ELECTRIC C	KK00408	FIRE SPRINKLER INSPECTION	197856	07/01/2019	07/01/2019	295.00
							24,239.34
100-320-520.200	Small Tools						
	GENERAL INDUSTRIAL TOOL	1168759-01	SAFETY T-SHIRTS P.W.D. CRI	197817	07/01/2019	07/01/2019	320.41
	TODD PIPE & SUPPLY-HAWI	S003131795-001	PLUMBING SUPPLIES FOR P.V	197855	07/01/2019	07/01/2019	811.87
							1,132.28
100-320-520.300	Grounds Mainten						
	CAL TILE CENTER	97601	EXTERIOR WALL TILE FOR C.S	197888	07/15/2019	07/15/2019	384.57
	CAPITAL OF SOUTH BAY INC	414299	LIGHTING SUPPLIES BULB RE	197890	07/15/2019	07/15/2019	292.37
							676.94
100-320-520.310	Plants & Material						
	SOUTH BAY GARDENS	94678	GAZANIANS VARIES LOCATIOI	197850	07/01/2019	07/01/2019	720.51
	SOUTH BAY GARDENS	95596	PLANTS FOR VARIOUS LOCAT	197928	07/15/2019	07/15/2019	164.05
							884.56
100-320-520.500	Equipment Renta						
	VERIZON WIRELESS	9831401828	CELL PHONE SVCS MAY 04-JL	197781	06/20/2019	06/20/2019	38.01
							38.01
100-320-520.510	Equipment Maint						
	INFANTE BROS LAWNMOVE	35817	PULL CORD FOR GENERATOR	197823	07/01/2019	07/01/2019	17.03
	INFANTE BROS LAWNMOVE	36010	CONCRETE CUTTER REPAIR	197909	07/15/2019	07/15/2019	328.48
							345.51
100-320-520.600	Vehicle Maintena						
	GARDENA AUTO BODY PLU	1008	REPAIR FOR VEHICLE #503	197904	07/15/2019	07/15/2019	525.23

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	PRECISION AUTO CARE, INC	0085031A	INSTALL NEW RADIATOR #470	197839	07/01/2019	07/01/2019	390.89
							916.12
100-320-530.100	Contract Services:						
	MITSUBISHI ELECTRIC & EL	352181	MONTHLY ELEVATOR SVC JUN	197831	07/01/2019	07/01/2019	598.50
	SOUTH BAY LANDSCAPING	18989	TREE REMOVALS VARIES LOC	197851	07/01/2019	07/01/2019	7,150.00
	SOUTH BAY LANDSCAPING	19016	TREE REMOVAL VARIOUS LOC	197929	07/15/2019	07/15/2019	2,250.00
							9,998.50
100-320-540.200	Special Expense:						
	AMERICAN STRUCTURAL PE	10567	CITY HALL KITCHEN MONTHL\	197799	07/01/2019	07/01/2019	45.00
							45.00
							Total Dept. Grounds Maintenance: 54,942.03
Dept: 330 Street Maintenance							
100-330-515.200	Electricity						
	SOUTHERN CALIFORNIA ED	5/01/19-6/01/19	UTILITIES ELECT.5/10-6/10/19	197790	06/27/2019	06/27/2019	78.86
							78.86
100-330-515.400	Water						
	GOLDEN STATE WATER CO.	6/6/19-6/12/19	UTILITIES WATER SERVICES	197786	06/27/2019	06/27/2019	16,354.66
							16,354.66
100-330-530.100	Contract Services:						
	MYERS & SONS HI WAY SAF	89899	STREET SIGNS SUPPLIES	197834	07/01/2019	07/01/2019	2,121.38
	UNDERGROUND SERVICE A	620190404	MONTHLY DATABASE MAINT. I	197932	07/15/2019	07/15/2019	100.75
							2,222.13
							Total Dept. Street Maintenance: 18,655.65
Dept: 340 Engineering							
100-340-510.650	Mileage Reimbur						
	MOGHADASI/KEVIN//	2/11/19-4/15/19	MILEAGE REIMB KEVIN MOGH	197832	07/01/2019	07/01/2019	42.92

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							42.92
100-340-530.200	Professional Sen						
	TELECOM LAW FIRM, P.C.	6487	SMALL WIRELESS 4535 ARTE	197931	07/15/2019	07/15/2019	2,450.00
	TELECOM LAW FIRM, P.C.	6491	SMALL WIRELESS 4809 MARIN	197931	07/15/2019	07/15/2019	2,450.00
	TELECOM LAW FIRM, P.C.	6489	SMALL WIRELESS 4538 W 172	197931	07/15/2019	07/15/2019	2,450.00
							7,350.00
100-340-540.200	Special Expense:						
	DAILY BREEZE-PRESS TELE	0011273092	NIB PUBLICATION SMALL CELI	197814	07/01/2019	07/01/2019	230.00
							230.00
							Total Dept. Engineering: 7,622.92
Dept: 410 Planning/Building Adm							
100-410-510.100	Office Supplies						
	LA CTY REGISTRAR-REGIS	063019	SECT LMC 17.48.050 NOTICE OF EXEMPTION LMC I	197773	06/13/2019	06/13/2019	75.00
							75.00
100-410-530.200	Professional Sen						
	SOUTH BAY CENTER FOR D	0630219	DISPUTE RESOLUTION SERVI	197927	07/15/2019	07/15/2019	1,761.00
							1,761.00
100-410-530.500	Legal Ads						
	L.A. NEWSPAPER GROUP	CDD#11281782	5007749-CDD DB 6-59 LEGAL AD 6/14/19	197912	07/15/2019	07/15/2019	232.50
	L.A. NEWSPAPER GROUP	CDD#11268786	5007749 CDD DB 6-64 LEGAL AD 6/15/19	197912	07/15/2019	07/15/2019	215.00
	L.A. NEWSPAPER GROUP	CDD#11286339	5007749-CDD CLASSIFIED LEGAL AD 6/27/19	197912	07/15/2019	07/15/2019	192.50
							640.00
100-410-530.600	Building Safety S						
	COUNTY OF LA DEPT OF PU	IN190000834	BUILDING SAFETY SVCS MAR	197812	07/01/2019	07/01/2019	27,672.49
	COUNTY OF LA DEPT OF PU	IN190000834	BUILDING SAFETY SVCS MAR	197812	07/01/2019	07/01/2019	222.67
							27,895.16

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Total Dept. Planning/Building Admin:							30,371.16
Dept: 510 Community Services Pl							
100-510-501.200 Salaries - Electec							
	CARROLL/CHRISTINA//	051319	PRSSC MTG STIPEND 5/13/19	197807	07/01/2019	07/01/2019	50.00
	HARBISON/ERICA//	051319	PRSSC MEETING STIPEND 5/1	197819	07/01/2019	07/01/2019	50.00
	HARBISON/ERICA//	061019	PRSSC MEETING STIPEND 6/1	197819	07/01/2019	07/01/2019	50.00
	RUDOLPH/SHIRLEY//	051319	PRSSC MTG STIPEN 5/13/19	197845	07/01/2019	07/01/2019	50.00
	RUDOLPH/SHIRLEY//	061019	PRSSC MTG STIPEND 6/10/19	197845	07/01/2019	07/01/2019	50.00
	SITKA/MADONNA//	051319	PRSSC MTG STIPEND 5/13/19	197847	07/01/2019	07/01/2019	50.00
	SITKA/MADONNA//	061019	PRSSC MTG STIPEND 6/10/19	197847	07/01/2019	07/01/2019	50.00
	WOODS/DANIEL T//	51319	PRSSC MTG STIPEND 5/13/19	197861	07/01/2019	07/01/2019	50.00
	WOODS/DANIEL T//	61019	PRSSC MTG STIPEND 6/10/19	197861	07/01/2019	07/01/2019	50.00
							450.00
100-510-510.100 Office Supplies							
	OFFICE DEPOT	326286621001	OFFICE SUPPLIES CSD	197837	07/01/2019	07/01/2019	47.40
	OFFICE DEPOT	329107675001	OFFICE SUPPLIES CSD	197837	07/01/2019	07/01/2019	55.29
	OFFICE DEPOT	326282478002	OFFICE SUPPLIES CSD	197837	07/01/2019	07/01/2019	16.17
	OFFICE DEPOT	326282478001	OFFICE SUPPLIES CSD	197837	07/01/2019	07/01/2019	344.51
	OFFICE DEPOT	333776626001	OFFICE SUPPLIES-CSD	197918	07/15/2019	07/15/2019	72.75
	OFFICE DEPOT	335737643001	OFFICE SUPPLIES-CSD	197918	07/15/2019	07/15/2019	83.98
							620.10
100-510-510.500 Uniforms							
	BIG 10 INC.	ES11533B	CSD / PARKS-TSHIRTS/POLOS	197806	07/01/2019	07/01/2019	1,229.68
	ICREATE GRAPHIX	05_3712	TSHIRTS FOR YOUTH ADVISO	197822	07/01/2019	07/01/2019	78.84
	ICREATE GRAPHIX	05_3813	SUMM DAU CAMP T-SHIRTS	197908	07/15/2019	07/15/2019	632.36
							1,940.88
100-510-515.300 Natural Gas							
	SOUTHERN CALIFORNIA GA	05/15/19-06/14/19	UTILITY GAS CHRGE 5/15-6/14	197791	06/27/2019	06/27/2019	3.00

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							3.00
100-510-515.400	Water						
	GOLDEN STATE WATER CO.	6/6/19-6/12/19	UTILITIES WATER SERVICES	197786	06/27/2019	06/27/2019	832.84
							832.84
100-510-520.510	Equipment Maint						
	RAMCO REFRIGERATION &	S21387	NEW COMPRESSOR FOR COC	197841	07/01/2019	07/01/2019	193.50
							193.50
100-510-530.100	Contract Services						
	ALL CITY MANAGEMENT SV	62154	SCHOOL CROSSING GUARD S	197796	07/01/2019	07/01/2019	5,796.00
	ALL CITY MANAGEMENT SV	62368	SCHOOL CROSSING GUARD S	197796	07/01/2019	07/01/2019	5,054.80
	ALL CITY MANAGEMENT SV	62368B	CROSSING GUARD SVC 6/2-6/	197796	07/01/2019	07/01/2019	684.00
	ALVAREZ/MARIA ELENA//	074	INSTRUCTION FEE-SPR-19 SE	197782	06/27/2019	06/27/2019	1,127.00
	AMERICAN STRUCTURAL PE	11024	CSD MONTHLY PEST CONTRC	197885	07/15/2019	07/15/2019	125.00
	ASCAP	500807786-06/20/19	LICENSE FEE 07/01/19-06/30/2	197887	07/15/2019	07/15/2019	361.50
	A-THRONE CO., INC	585498	PORTABLE RESTRMS 6/19-7/1	197870	07/15/2019	07/15/2019	95.11
	AVERBUKH/SVETLANA//	2019-04	SR. INSTRUCTOR FEE APRIL 2	197802	07/01/2019	07/01/2019	585.00
	AVERBUKH/SVETLANA//	2019-05	SR INSTRUCTOR FEE MAY 20	197802	07/01/2019	07/01/2019	390.00
	COMPRISE TECHNOLOGIES	1906-1114	SOFTWARE LICENSE FEE & S	197896	07/15/2019	07/15/2019	884.00
	COOK/ROSALIND//	1105B	INSTRUCTOR FEES 5/6-6/15/1	197811	07/01/2019	07/01/2019	193.90
	DUNCAN, JOSHUA	4/2019	INSTRUCTOR PAYMENT SPR 2	197899	07/15/2019	07/15/2019	138.84
	DUNCAN, JOSHUA	4-2019B	PAYMENT FOR MARTIAL ARTS	197899	07/15/2019	07/15/2019	1,144.96
	FISHER/AMALEA//	JUN-19	SR INSTRUCTOR FEES JUNE :	197902	07/15/2019	07/15/2019	520.00
	JONES/JA'VONDA//	6-2019	INSTRUCTOR FEE-JUNE 2019	197787	06/27/2019	06/27/2019	928.59
	NAPOLION/NIGEL//	11	COOKING CLASS 5/16/19-06/0	197835	07/01/2019	07/01/2019	525.00
	NATALE/LAYNE//	6-2019	SR INSTRUCTION FEE-JUNE 2	197788	06/27/2019	06/27/2019	260.00
	NATALE/LAYNE//	6-2019B	PAYMENT SENIOR FITNESS CI	197788	06/27/2019	06/27/2019	325.00
	SALDANA/MARC//	JUNE2019	SENIOR INSTRUCTOR FEE JU	197789	06/27/2019	06/27/2019	260.00
							19,398.70

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100-510-540.100	Community Even						
	ULRICH/CLARENCE A.//	LDC-0009	SENIORS LUCHEON 7/3/19	197858	07/01/2019	07/01/2019	300.00
							300.00
100-510-540.120	Recreation Activit						
	AMERICAN SOCCER CO., IN	1533238SA	2019 SUMMER YOUTH BASKE	197798	07/01/2019	07/01/2019	3,358.11
	AMERICAN SOCCER CO., IN	1533238SA-B	2019 YOUTH BASKETBALL UN	197798	07/01/2019	07/01/2019	5.85
	CITY OF LONG BEACH	72614	SUMMER DAY CAMP WEEK #5	197894	07/15/2019	07/15/2019	800.00
	FIVE STAR TRANSPORATIO	210-6/28/19	TRANSP SVCS SUMM CAMP 6.	197779	06/20/2019	06/20/2019	425.00
	FIVE STAR TRANSPORATIO	210C	SUMMER DAY CAMP TRIP 7/12	197865	07/03/2019	07/03/2019	425.00
	FIVE STAR TRANSPORATIO	210B	SUMMER DAY CAMP TRIP 7/5/	197864	07/03/2019	07/03/2019	425.00
	FIVE STAR TRANSPORATIO	210E	SUMMER DAY CAMP TRIP WK	197903	07/15/2019	07/15/2019	475.00
	FIVE STAR TRANSPORATIO	210D	SUMMER DAY CAMP TRIP WK	197903	07/15/2019	07/15/2019	475.00
	FIVE STAR TRANSPORATIO	210F	SUMMER DAY CAMP TRIP WK	197903	07/15/2019	07/15/2019	475.00
	FIVE STAR TRANSPORATIO	210G	SUMMER DAY CAMP TRIP WK	197903	07/15/2019	07/15/2019	475.00
	GLOWZONE HUNTINGTON E	21120	SUMMER DAY CAMP-07/12/201	197867	07/03/2019	07/03/2019	1,750.00
	KNOTT'S BERRY FARM	32519	SUMM DAY CAMP WK#4 07/19/	197910	07/15/2019	07/15/2019	2,604.00
	KNOTT'S SOAK CITY	3251910	SUMM DAY CAMP WK#6 08/02/	197911	07/15/2019	07/15/2019	2,156.00
	RAGING WATERS	080919	SUMM CAMP WK #7 08/09/2019	197923	07/15/2019	07/15/2019	2,030.65
							15,879.61
100-510-540.200	Special Expense:						
	SHI	B10060718	4 AV AUDIO CABLES FOR CSD	197846	07/01/2019	07/01/2019	79.38
	THE SAFEMART OF SO CAL	91435	DUPLICATE / ORIGINAL KEYS	197780	06/20/2019	06/20/2019	88.70
							168.08
100-510-540.410	Senior Activities						
	CITY OF GARDENA	0219	SR CARE MGMT SVCS FEB 20	197809	07/01/2019	07/01/2019	320.00
	CITY OF GARDENA	0319	SR CARE MGMT SVCS MARCH	197809	07/01/2019	07/01/2019	320.00
	CITY OF GARDENA	0419	SR CARE MGMT SVCS APRIL 2	197809	07/01/2019	07/01/2019	320.00
	CITY OF GARDENA	0519	SR CARE MGMT SVCS MAY 20	197809	07/01/2019	07/01/2019	400.00

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	STANTON/KESHA//	7/17-19/2019	TRVL CLUB TRIP DAILY ALLOW	197930	07/15/2019	07/15/2019	135.00
							1,495.00
Dept. Community Services Programs:							41,281.71
Total Fund General Fund:							744,374.04

Fund: 201 Gas Tax Fund

Dept: 330 Street Maintenance

201-330-520.400 Street Maintenanc

RJS CONSTRUCTION SUPPLI	3134549	GRANITE FOR STREET REPAI	197925	07/15/2019	07/15/2019	92.50	
VISTA PAINT	2019-907422-00	GRAFFITI SUPPLIES	197859	07/01/2019	07/01/2019	76.71	
VISTA PAINT	2019-908246-00	GRAFFITI / TRAFFIC / PAINT SI	197859	07/01/2019	07/01/2019	109.00	
VISTA PAINT	2019-925587-00	GRAFFITI PAINT & SUPPLIES	197859	07/01/2019	07/01/2019	200.05	
VISTA PAINT	20149-934863-00	PAINT & SUPPLIES	197933	07/15/2019	07/15/2019	158.63	
VISTA PAINT	2019-936795-00	GRAFFITI PAINT & SUPPLIES	197933	07/15/2019	07/15/2019	65.09	
							701.98

201-330-520.600 Vehicle Maintena

PRECISION AUTO CARE, INC	0085003	OIL CHANGE SVC VEHICLE #4	197839	07/01/2019	07/01/2019	36.61	
PRECISION AUTO CARE, INC	0085031	INSTALL NEW RADIATOR #470	197839	07/01/2019	07/01/2019	588.10	
							624.71

201-330-530.100 Contract Services:

CLEANSTREET	94306	STREET SWEEPING SVC MAY	197810	07/01/2019	07/01/2019	15,830.00	
COUNTY OF LA DEPT OF PU	PW-19061005772	INDUSTRIAL WASTE SVC MAY	197812	07/01/2019	07/01/2019	1,366.82	
COUNTY OF LA DEPT OF PU	PW19061006065	SIGNAL MAINT SVCS MAY-19	197897	07/15/2019	07/15/2019	6,417.21	
							23,614.03

Total Dept. Street Maintenance: 24,940.72

Total Fund Gas Tax Fund: 24,940.72

Fund: 206 Prop A - Local Transit I

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Dept: 510 Community Services Programs							
206-510-520.600	Vehicle Maintenance						
	PRECISION AUTO CARE, INC	85050	2011 FORD E450 BUS	197839	07/01/2019	07/01/2019	1,279.32
	PRECISION AUTO CARE, INC	85050B	2011 FORD E450 BUS BRAKE &	197839	07/01/2019	07/01/2019	12.17
							1,291.49
206-510-530.100	Contract Services						
	MV TRANSPORTATION INC	101284	BEAT TRANSPORTATION SVC	197833	07/01/2019	07/01/2019	35,852.26
							35,852.26
Dept. Community Services Programs:							37,143.75
A - Local Transit Program:							37,143.75
<hr/>							
Fund: 207 Prop C - Local Transit							
Dept: 000							
207-000-200.102	Retention Payabl						
	PALP, INC. DBA		PROGRESS PMT. 2 INGLEWOOD AV ST IMPVMT P	197919	07/15/2019	07/15/2019	-7,737.20
							-7,737.20
Total Dept. 000:							-7,737.20
Dept: 310 Public Works Admin.							
207-310-530.200	Professional Ser						
	KOA CORPORATION	JB83157-6	P.W.D.DIRECTOR SVC 4/29-6/2	197825	07/01/2019	07/01/2019	6,000.00
							6,000.00
207-310-700.151	Inglewd Ave Corr						
	PALP, INC. DBA		PROGRESS PMT. 2 INGLEWOOD AV ST IMPVMT P	197919	07/15/2019	07/15/2019	154,744.00
							154,744.00
Total Dept. Public Works Admin.:							160,744.00
Prop C - Local Transit Assist:							153,006.80

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 211 State COPS Grant							
Dept: 210 Police Services							
211-210-525.200	Liability Insurance						
	LOS ANGELES COUNTY	194016CY	L.A. COUNTY SHERIFF MAY 2C	197828	07/01/2019	07/01/2019	945.00
							945.00
211-210-530.700	County Sheriff Se						
	LOS ANGELES COUNTY	194016CY	L.A. COUNTY SHERIFF MAY 2C	197828	07/01/2019	07/01/2019	9,000.00
							9,000.00
Total Dept. Police Services:							9,945.00
Total Fund State COPS Grant:							9,945.00
<hr/>							
Fund: 214 Community Development							
Dept: 423 CDBG-Senior Activities							
214-423-530.200	Professional Sen						
	MICHAEL BAKER INTL, INC//	1051723B	PROFESSIONAL SVC ENDING	197830	07/01/2019	07/01/2019	380.00
							380.00
Total Dept. CDBG-Senior Activities:							380.00
Dept: 438 Grevillea Ave Resurfacing							
214-438-530.200	Professional Sen						
	MICHAEL BAKER INTL, INC//	1051723A	PROFESSIONAL SVC ENDING	197830	07/01/2019	07/01/2019	2,450.00
							2,450.00
Total Dept. Grevillea Ave Resurfacing:							2,450.00
City Development Block Gr:							2,830.00

Fund: 215 Restricted Urban Deve
Dept: 310 Public Works Admin.
 215-310-530.200 Professional Sen

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	CASC ENGINEERING & CON	40768	COMPLIANCE SVC FOR 5/1-5/19	197891	07/15/2019	07/15/2019	3,532.50
							3,532.50
Total Dept. Public Works Admin.:							3,532.50
Used Oil Recycling Grant:							3,532.50

Fund: 216 Used Oil Recycling Grant

Dept: 310 Public Works Admin.

216-310-540.200 Special Expense:

ADAPT CONSULTING, INC.	22995B*	RECYCLED PLASTIC PINT FUN	197872	07/15/2019	07/15/2019	995.55	
ADAPT CONSULTING, INC.	22997B	LOOP STYLE FILTER WRENCH	197872	07/15/2019	07/15/2019	966.34	
ADAPT CONSULTING, INC.	22994B	RECYCLED RED SHOP TOWEL	197872	07/15/2019	07/15/2019	959.29	
ADAPT CONSULTING, INC.	22998B	8X10 ZIPLOCK BAG	197872	07/15/2019	07/15/2019	938.40	
ADAPT CONSULTING, INC.	22996B	GRIPPER	197872	07/15/2019	07/15/2019	936.50	
GEO PLASTICS	72214	OIL FILTER RECYCLING CONT.	197905	07/15/2019	07/15/2019	1,897.12	
GEO PLASTICS	72212	6QT DRAINER CONTAINER	197905	07/15/2019	07/15/2019	1,288.59	
GEO PLASTICS	722143	11 QT DRAINER CONTAINER	197905	07/15/2019	07/15/2019	1,873.13	
							9,854.92
Total Dept. Public Works Admin.:							9,854.92
Used Oil Recycling Grant:							9,854.92

Fund: 217 Lawndale Cable Usage

Dept: 170 Cable Television

217-170-510.100 Office Supplies

OFFICE DEPOT	319361307001	OFFICE SUPPLIES CABLE	197837	07/01/2019	07/01/2019	484.13	
OFFICE DEPOT	319361307002	OFFICE SUPPLIES CABLE	197837	07/01/2019	07/01/2019	6.16	
							490.29
Total Dept. Cable Television:							490.29

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Lawndale Cable Usage Corp.:							490.29
<hr/>							
Fund: 239 SAFETEA-LU (678,000)							
Dept: 310 Public Works Admin.							
239-310-530.200	Professional Sen						
	KOA CORPORATION	JB83157-6	P.W.D.DIRECTOR SVC 4/29-6/2	197825	07/01/2019	07/01/2019	6,000.00
							<u>6,000.00</u>
Total Dept. Public Works Admin.:							6,000.00
Fund SAFETEA-LU (678,000):							6,000.00
<hr/>							
Fund: 244 Measure R Fund							
Dept: 310 Public Works Admin.							
244-310-530.200	Professional Sen						
	KOA CORPORATION	JB83157-6	P.W.D.DIRECTOR SVC 4/29-6/2	197825	07/01/2019	07/01/2019	6,000.00
							<u>6,000.00</u>
Total Dept. Public Works Admin.:							6,000.00
Total Fund Measure R Fund:							6,000.00
<hr/>							
Fund: 272 Measure M Local Return							
Dept: 310 Public Works Admin.							
272-310-700.127	Traffic Signal Imp						
	KOA CORPORATION	JB93043-2	TRAFFIC SIGNAL INVENTORY	197825	07/01/2019	07/01/2019	10,250.00
							<u>10,250.00</u>
Total Dept. Public Works Admin.:							10,250.00
Total Fund Measure M Local Return:							10,250.00
<hr/>							
Fund: 300 Lawndale Housing Authority							
Dept: 610 Redevelopment							

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300-610-530.310	Legal - Retainer						
	ALESHIRE & WYNDER, LLP	51865	LEGAL SVCS 05/01/19-05/31/19	197878	07/15/2019	07/15/2019	1,435.00
							<u>1,435.00</u>
						Total Dept. Redevelopment:	1,435.00
						Lawndale Housing Authority:	1,435.00

Fund: 304 Succ Agency Projects

Dept: 120 City Attorney

304-120-530.320	Legal - Litigation						
	ALESHIRE & WYNDER, LLP	51864	LEGAL SVCS 05/01/19-05/31/19	197875	07/15/2019	07/15/2019	410.00
							<u>410.00</u>
						Total Dept. City Attorney:	410.00
						Lawndale Housing Authority:	410.00

Fund: 307 2009 TABS

Dept: 000

307-000-200.102	Retention Payabl						
	NOHO CONSTRUCTORS	100137	RETENTION RELEASE BURIN	197917	07/15/2019	07/15/2019	7,442.25
							<u>7,442.25</u>
						Total Dept. 000:	7,442.25

Dept: 610 Redevelopment

307-610-530.200	Professional Sen						
	KOA CORPORATION	JB83157-6	P.W.D.DIRECTOR SVC 4/29-6/2	197825	07/01/2019	07/01/2019	6,000.00
							<u>6,000.00</u>
						Total Dept. Redevelopment:	6,000.00
						Total Fund 2009 TABS:	13,442.25

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Fund: 501 Deposit/Donations							
Dept: 000							
501-000-200.303 Travel Club							
	LEGACY TRAVEL & TOURS//	2630	SENIOR TRVL CLUB TRIP 11/8/	197913	07/15/2019	07/15/2019	400.00
							400.00
501-000-200.307 Community Centr							
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	113.00
	AL-NOOR PAKISTANI CUISIN	73306	REFUND-CANCELLATION 7/6/2	197795	07/01/2019	07/01/2019	1,500.00
	AL-NOOR PAKISTANI CUISIN	73307	REFUND CANCELLATION 7/6/1	197795	07/01/2019	07/01/2019	600.00
	CUNANAN/KAREN//	72645	REFUND SECURITY DEPOSIT	197813	07/01/2019	07/01/2019	500.00
	JONES/JA'VONDA//	71030	REFUND SECURITY DEPOSIT	197824	07/01/2019	07/01/2019	500.00
	LAWNDALE ELEM SCH DIST	F/69923	REFUND SECURITY DEPOSIT	197826	07/01/2019	07/01/2019	250.00
	LOS ANGELES COUNTY	193930CY	SECURITY SVC 5/18/2019	197828	07/01/2019	07/01/2019	1,383.87
	NUNEZ JR/JUAN R//	73451	REFUND DEPOSIT FOR COMM	197836	07/01/2019	07/01/2019	250.00
	ROGERS MIDDLE SCHOOL	71028	REFUND SECURITY DEPOSIT	197843	07/01/2019	07/01/2019	1,250.00
	WILLIAMS/MYEKA M//	73051	REFUND SECURITY DEPOSIT	197860	07/01/2019	07/01/2019	500.00
	YANES/ERIC//	F/72329	REFUND SECURITY DE 6/15/19	197862	07/01/2019	07/01/2019	1,500.00
							8,346.87
501-000-200.410 Planning Deposit							
	CHEUNG/SHUI YIN//	F/71820	REFUND SPR 19-09 DEPOSIT	197808	07/01/2019	07/01/2019	1,813.61
	SWANK/AMMIRELLE N//	F/71935	SPR 19-12 DEPOSIT/PLANNING	197854	07/01/2019	07/01/2019	1,813.61
							3,627.22
							Total Dept. 000: 12,374.09
							I Fund Deposit/Donations: 12,374.09
							Grand Total: 1,036,029.36

**MINUTES OF THE
LAWDALE CITY COUNCIL AND OTHER BODIES REGULAR MEETING
June 17, 2019**

A. CALL TO ORDER AND ROLL CALL

Mayor Pullen-Miles called the meeting to order at 6:35 p.m. in the City Hall council chamber, 14717 Burin Avenue, Lawndale, California.

Councilmembers Present: Mayor Robert Pullen-Miles, Mayor Pro Tem James H. Osborne, Councilmember Pat Kearney, Councilmember Daniel Reid, Councilmember Bernadette Suarez

Other Participants: City Clerk Rhonda Hofmann Gorman, City Manager Stephen N. Mandoki, City Attorney Tiffany J. Israel, Los Angeles County Sheriff's Department Captain Duane Allen, Community Services Director Mike Estes, Assistant to the City Manager/Human Resources Director Raylette Felton, Municipal Services Director Michael Reyes, Finance Director Marla Pendleton, Community Development Director Sean Moore, Assistant City Clerk Matthew Ceballos and approximately 20 audience members.

B. CEREMONIALS

Councilmember Suarez led the flag salute and Pastor Bob Dobranski, The Way to God Church, provided the inspiration.

C. PRESENTATIONS

1. **2019 Rotary Club Firefighter and Deputy of the Year Awards**
Presented to Firefighter Alex Rodriguez and Deputy Paul Saldana

Dr. Betsy Hamilton, Rotary Club and Lawndale School District Superintendent, presented the Deputy of the Year Award to Deputy Paul Saldana and Firefighter Year Award to Firefighter Alex Rodriguez.

2. **Recognition of Service to the City of Lawndale**
Presented to Captain John P. Burcher and Commander April Tardy

Mayor Pullen-Miles and the City Council presented the recognition of service awards to Captain John P. Burcher and Commander April Tardy.

Commander Tardy and Captain Burcher spoke about their time serving the Lawndale community.

D. PUBLIC SAFETY REPORT

Captain Duane Allen summarized recent law enforcement activities.

Mayor Pro Tem Osborne asked a technical question regarding a certain crimes charged as a felony, Captain Allen clarified.

E. ITEMS FROM CITY CLERK

City Clerk Rhonda Hofmann Gorman spoke about the City Council meetings being live streamed and archived on YouTube.

F. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

- Charles Rundle, Resident, inquired about the results of the left turn light study on Manhattan Beach Boulevard and Hawthorne Boulevard as well as the progress of the vacant lot at the same location. He went on to discuss road conditions throughout the City and the need for repair.
- Randal Abram, Resident, thanked City staff for live streaming City Council meetings on YouTube, he then spoke about illegal firework issues throughout the City and recommended different approaches in the handling of illegal fireworks use and undercover police vehicles.
- Pam London, Resident, spoke about weed abatement and other aesthetic issues involving homes throughout the City. She then went on to speak about illegal fireworks signs and fireworks sales throughout the City.

G. COMMENTS FROM COUNCIL

The City Council and staff responded generally to the comments, but did not request placement of any issues on a future meeting agenda.

H. CONSENT CALENDAR

3. Landscaping Maintenance Services Agreement

Recommendation: that the City Council approve the Contract Services Agreement with South Bay Landscape Services, for an annual amount of \$225,000 for the term beginning July 1, 2019 through June 30, 2022.

4. First Amendment to the Citywide Tree Trimming Services Agreement

Recommendation: that the City Council approve the First Amendment to the Tree Trimming Services Agreement with South Bay Landscape Services, for an annual amount of \$166,490 for the term of the Agreement from July 1, 2019 through June 30, 2022.

5. Fiscal Year 2019-2020 Appropriation Limit

Recommendation: that the City Council adopt Resolution No. CC-1906-034 approving the Appropriation Limit for fiscal year 2019-2020.

6. Letter of Support for Assembly Bill 1694 Expanding the Territory of the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) to include the Dominguez Channel Watershed and Santa Catalina Island

Recommendation: that the City Council authorize staff to submit a letter of support for Assembly Bill 1694.

7. South Bay Center for Dispute Resolution Agreement 2019-2022

Recommendation: that the City Council approve the Agreement with the South Bay Center for Dispute Resolution with a contract sum of \$41,382.00 and a 5% contingency for a total not to exceed \$43,451.10.

8. Memorandum of Understanding to Accept Local Return Funds for Participation in the National Transit Database Reporting Program for FY 2015-16

Recommendation: that the City Council (a) approve the Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority to accept \$35,029.00 of Proposition A local return funds; and (b) authorize the Mayor and City Manager to execute the MOU on behalf of the City.

9. County of Los Angeles Sheriff's Department Law Enforcement Services Agreement and Service Level Authorization

Recommendation: that the City Council (a) approve the Municipal Law Enforcement Services Agreement for 5 years with the County of Los Angeles Sheriff's Department and authorize the Mayor to execute it on behalf of the City and (b) authorize the City Manager to execute the Service Level Authorization on behalf of the City.

10. Animal Control Services

Recommendation: that the City Council (a) approve the City-County Municipal Services Agreement with the County of Los Angeles Department of Animal Care and Control; and (b) authorize the Mayor to execute it on behalf of the City; and (c) authorize the City Manager to execute the Service Level Request on Behalf of the City.

11. First Amendment to the Agreement for Sales, Use and Transactions Tax Audit Services between City and Hinderliter, de Llamas (HdL) and Associates

Recommendation: that the City Council (a) approve the First Amendment to Agreement for Sales, Use and Transactions Tax Services; and (b) authorize the City Manager to execute the Amendment on behalf of the City.

12. Accounts Payable Register

Recommendation: that the City Council adopt Resolution No. CC-1906-032, authorizing the payment of certain claims and demands in the amount of \$805,634.39.

13. Minutes of the Lawndale City Council Regular Meeting – June 3, 2019

Recommendation: that the City Council approve.

14. Federally Funded Employment and Job Training – South Bay Workforce Development Board Activities Summary

Recommendation: that the City Council receive and file the report.

REDEVELOPMENT SUCCESSOR AGENCY

15. Minutes of the Successor Agency Meeting – December 17, 2018

Recommendation: that the Board approves.

LAWNDALE HOUSING AUTHORITY

16. **Minutes of the Housing Authority Regular Meeting – June 4, 2018**
Recommendation: that the Commissioners approve.

LAWNDALE CABLE USAGE CORPORATION

17. **Minutes of the Cable Usage Corporation Board of Directors Meeting – June 4, 2018**
Recommendation: that the Directors approve.

A motion by Mayor Pro Tem Osborne to approve the consent calendar was seconded by Councilmember Kearney and carried by a vote of 5-0.

I. ADMINISTRATION

18. **FY 18/19 Annual Street Improvement Project - Authorization to Bid**
Recommendation: that the City Council (a) adopt the plans and specifications, approve the project scope of work, and authorize staff to advertise the project for bids; (b) authorize staff to allocate an amount of \$69,634 from General Fund (100-310-700.269- Hawthorne Blvd. Recondition 163rd St. to 168th St) to the Road Maintenance and Rehab Alleys FY 17/18 project; (c) authorize staff to allocate an amount of \$71,650 from General Fund (100-310-700.271-RM&R-Alleys) to the Road Maintenance and Rehab Alleys FY 17/18 project; (d) authorize staff to allocate an amount of \$60,000 from General Fund (100-310-700.267- Jane Adams Parking Lot Improvement) to the Road maintenance and Rehab Various Streets FY 18/19 project; (e) approve a twenty percent (20%) contingency of \$117,418 for Grevillea Avenue Improvement project and Road Maintenance & Rehab-Alleys FY 17/18 to avoid project delays and facilitate timely project completion; and (f) approve a twenty percent (20%) contingency of \$116,000 for Road Maintenance & Rehab Various Streets FY18/19 to avoid project delays and facilitate timely project completion.

City Manager Stephen Mandoki reported on the proposed FY 18/19 Annual Street Improvement Project.

Councilmember Kearney inquired about the Jane Adams parking lot improvement obligation of repair and suggested splitting costs with the school district.

A dialogue ensued between City Council and staff regarding the parking lot improvement and other areas that needed repair.

A motion by Councilmember Reid to adopt the plans and specifications, approve the project scope of work, and authorize staff to advertise the project for bids, authorize staff to allocate an amount of \$69,634 from General Fund (100-310-700.269 Hawthorne Blvd. Recondition 163rd St. to 168th St) to the Road Maintenance and Rehab Alleys FY 17/18 project, authorize staff to allocate an amount of \$71,650 from General Fund (100-310-700.271-RM&R-Alleys) to the Road Maintenance and Rehab Alleys FY 17/18 project, authorize staff to allocate an amount of \$60,000 from General Fund (100-310-700.267- Jane Adams Parking Lot Improvement) to the Road maintenance and Rehab Various Streets FY 18/19 project, approve a twenty percent (20%) contingency of \$117,418 for Grevillea Avenue Improvement project and Road Maintenance & Rehab-Alleys FY 17/18 to avoid project delays and facilitate timely

project completion, and approve a twenty percent (20%) contingency of \$116,000 for Road Maintenance & Rehab Various Streets FY18/19 to avoid project delays and facilitate timely project completion, was seconded by Councilmember Kearney and carried by a vote of 5-0.

19. Lawndale Beat Fixed-Route Transportation Agreement

Recommendation: that the City Council approve a three year Contract Agreement between the City of Lawndale and MV Transportation, Inc. for Lawndale Beat Fixed-route Transportation Services in the amount of \$491,175.00 annually for a total contract amount of \$1,473,513.00 for three years.

City Manager Stephen Mandoki reported on the proposed Lawndale Beat Fixed-Route Transportation Agreement.

PUBLIC COMMENT

Brett Baum, Transportation Concepts, inquired about the proposal requirements, the scoring criteria of the proposal, and cost assessments made by staff.

Mike Estes, Community Development Director, responded to the questions and explained why the agreement was awarded to MV Transportation, Inc., although they didn't not exactly match the proposal criteria.

A motion by Mayor Pro Tem Osborne to approve a three year Contract Agreement between the City of Lawndale and MV Transportation, Inc. for Lawndale Beat Fixed-route Transportation Services in the amount of \$491,175.00 annually for a total contract amount of \$1,473,513.00 for three years, was seconded by Councilmember Kearney and carried by a vote of 5-0.

CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/LAWNDALE HOUSING AUTHORITY/ LAWNDALE CABLE USAGE CORPORATION

20. Annual Municipal Budget for Fiscal Year 2019-20

Recommendation: that the City Council adopt Resolution No. CC-1906-033 which adopts the Citywide Budget for FY 2019-20.

City Manager Stephen Mandoki reported on the proposed Annual Municipal Budget for Fiscal Year 2019-20. He went on to note the minor changes: the removal of the drone purchase; removal of the "Christmas with a Cop" event; and reduction of Block Grant funding.

A motion by Councilmember Kearney to adopt Resolution No. CC-1906-033 which adopts the Citywide Budget for FY 2019-20 was seconded by Mayor Pro Tem Osborne and carried by a vote of 5-0.

J. ITEMS FROM COUNCILMEMBERS

21. Mayor/Councilmember Report of Attendance at Meetings and/or Events

Councilmember Reid attended the Solid Waste Subcommittee meeting and the Health, Safety and Pet Fair event.

Councilmember Kearney attended the Solid Waste Subcommittee, the Health, Safety and Pet Fair event, and the Sherriff's Liability Trust Fund Oversight Committee meeting

Councilmember Suarez attended the Health, Safety and Pet Fair event, the League of California Cities L.A. division meeting, and the Technology and Social Media Subcommittee.

Mayor Pro Tem Osborne attended the Health, Safety and Pet Fair event.

Mayor Pullen-Miles attended the Health, Safety and Pet Fair event, the League of California Cities L.A. division meeting, and the Technology and Social Media Subcommittee.

K. CLOSED SESSION

At 7:34 p.m. the City Council entered into closed session.

22. Conference with Labor Negotiator

The City Council will conduct a closed session, pursuant to Government Code section 54957.6, with the City Manager, the City Attorney and the City's negotiators, regarding labor negotiations with Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees.

23. Conference with Legal Counsel – Anticipated Litigation

The City Council will conduct a closed session, pursuant to Government Code section 54956.9(d)(4), because the City is considering whether to initiate litigation in one (1) case.

24. Public Employee Performance Evaluation and Compensation

The City Council will hold a closed session with the City's personnel officer, the City Manager, pursuant to Government Code Sections 54957 and 54957.6(a), to conduct an employee performance evaluation and compensation provided to the City Attorney.

LAWNDALE HOUSING AUTHORITY

25. Conference with Real Property Negotiator

The Authority will conduct a closed session, pursuant to Government Code section 54956.8, to enable the commissioners to consider negotiations and to give direction to its negotiators regarding that certain real property, 4019 W. 169th Street, APN 4074-016-015. The Authority's real property negotiators, its executive director and housing director, will seek direction from the commissioners regarding the price and terms for this property.

At 8:23 p.m. the City Council entered back into open session.

City Attorney Tiffany Israel reported the City Council met in Closed Session to discuss the four items listed on the Closed Session agenda. The City Council was updated on the item numbers 22, 24 and 25 and there was no reportable action taken. On item number 23, the City Council unanimously voted to authorize the initiation of litigation against the owners of 14410 and 14412 Mansel Avenue, Lawndale, CA 90260.

L. ADJOURNMENT

There being no further business to conduct, the mayor adjourned the meeting at 8:23 p.m.

Robert Pullen-Miles, Mayor

ATTEST:

Rhonda Hofmann Gorman, City Clerk

Approved: 7/15/2019



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Matthew Ceballos, Assistant City Clerk 
SUBJECT: Community Development Department - Building and Safety Fees for Development

New administrative fees and proposed increases in administrative fees are required to be considered in a noticed public hearing. Due to unforeseen circumstances, City staff was not able to finalize the supporting documentation for this agenda item. However, the public hearing notice had already been published in the *Daily Breeze* prior to determining that the documentation would not be ready for consideration.

Therefore staff recommends that the City Council continue the public hearing to the August 5, 2019 City Council meeting.

The Public Hearing on Building and Safety Fees for Development will be further noticed.



CITY OF LAWNDALE

14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: July 15, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager *SNM*

PREPARED BY: Kahono Oei, Interim Director of Public Works *K.O.*
Marla Pendleton, Director of Finance *Marla L. Pendleton, CPA*
Grace Huizar, Administrative Analyst *GH*

SUBJECT: Approve Second Contract Amendment - Solid Waste RFP Consulting Services

BACKGROUND

On May 21, 2018, the City Council approved an agreement with HF&H Consultants, LLC (HF&H) to provide consulting assistance for the preparation of the Solid Waste Collection Services Request for Proposal (RFP) and the new agreement for Solid Waste Handling Services.

On April 22nd, the City received a total of six proposals in response to the Solid Waste RFP. On June 3, 2019, the City Council approved the First Contract Amendment that increased the maximum contract sum by \$11,000 to include two additional proposals in the scope of services; original scope of services allowed for up to four proposals.

STAFF REVIEW

The current agreement includes funding for the consultant to negotiate and assist the City with one proposer. The agreement further states that negotiations conducted with more than one proposer will trigger the need to amend the contract to increase the budget by \$7,500 per proposer. The City selected two additional proposers for negotiations.

The Second Contract Amendment will increase the maximum contract sum by \$15,000 to include the two additional proposers in the Scope of Services. The maximum contract sum will increase from \$120,900 to 135,900. All other provisions of the agreement will remain in full force and effect.

LEGAL REVIEW

The City Attorney has reviewed the Second Amendment and approved as to form.

FUNDING

The \$15,000 increase in professional services will be reimbursed by the successful bidder. Since the total contracting costs are subject to reimbursement in the General Fund, where originally paid, we recommend a budget adjustment for the full reimbursement, in addition to the appropriation increase for the contract amendment amount in the General Fund Public Works Administration budget as follows:

Increase estimated revenue:		
100-000-450.101	Miscellaneous- Other (Reimbursement)	\$135,900
Increase appropriations:		
100-310-530.200	Professional Services	\$ 15,000

RECOMMENDATION

Staff recommends that the City Council:

1. Approve the Second Amendment to Contract Services Agreement for Solid Waste RFP Consulting Services with HF&H Consultants, LLC, increasing the amount \$15,000 for a total contract amount not to exceed \$135,900.
2. Direct the Finance Department to make a budget adjustment to increase General Fund revenue and Public Works Administration appropriations in the amounts of \$135,900 and \$15,000, respectively.

Attachments: Second Amendment to Solid Waste RFP Consulting Services

**SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR SOLID WASTE RFP CONSULTING ASSISTANCE**

This SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT **SOLID WASTE RFP CONSULTING ASSISTANCE** (the "Second Amendment") is made and entered into this 15th day of July, 2019, by and between the CITY OF LAWNDALE, a municipal corporation (herein "City") and HF&H Consultants, LLC, a limited liability company (herein "Consultant").

RECITALS

WHEREAS, City and Consultant entered into that certain Agreement entitled "Contract Services Agreement for Solid Waste RFP Consulting Assistance" (the "Agreement") on or about May 21, 2018; the First Amendment to the Agreement on June 3, 2019; and

WHEREAS, the Agreement includes funding for the Consultant to negotiate and assist the City with one negotiation session with one proposer and states that negotiations conducted with more than one proposer will trigger the need to amend the contract. The City has chosen to undertake further negotiations with three proposers (rather than one as initially contemplated) in response to its Solid Waste RFP. Such additional negotiations with two additional proposers will require a budget increase of \$7,500 per additional negotiation (i.e., a total budget increase of \$15,000 for negotiations with the two additional proposers). With Consultant's assistance, the City shall negotiate with the three preferred proposers until such point that one finalist is chosen by the City Council for award of a solid waste franchise contract; and

WHEREAS, it is the desire of the City and the Consultant to amend the Agreement, as set forth in this Second Amendment to address this cost increase.

AGREEMENT

NOW, THEREFORE, it is hereby agreed that the Agreement is amended in the following particulars only:

SECTION 1. Section 1.1 of the Agreement, entitled "Scope of Services", and Exhibit "A" to the Agreement are amended to revise the services described as Task 4A as set forth on the "Second Supplemental Scope of Work" attached hereto as "Exhibit A-2, to this Second Amendment, which exhibit is incorporated herein by this reference as if set forth in full. All references to Exhibit A in the Agreement after the date of this Second Amendment shall hereafter mean and refer to both Exhibit "A" and Exhibit "A-2".

SECTION 2. Section 2.1 of the Agreement, entitled "Contract Sum", is amended to increase the maximum Contract Sum by eleven thousand dollars (\$15,000). The maximum Contract Sum is hereby increased from one hundred and twenty thousand nine hundred dollars (\$120,900) to one hundred and thirty five thousand nine hundred dollars (\$135,900) as set forth on the "Second Supplemental Schedule of Compensation" attached hereto as "Exhibit C-2". All

references to Exhibit "C" in the Agreement after the date of this Second Amendment shall hereafter mean and refer to both Exhibit "C" and Exhibit "C-2".

SECTION 3. Except as expressly provided for in this Second Amendment, all other provisions of the Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed and entered into this Amendment as of the date first written above.

CITY:

By: _____
Robert Pullen-Miles, Mayor

ATTEST:

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:
Aleshire & Wynder, LLP

Tiffany J. Israel, City Attorney

CONSULTANT:
HF&H Consultants, LLC,
a limited liability company

By: _____
Name: Richard J. Simonson
Title: Vice President

By: _____
Name: John W. Farnkopf
Title: Secretary

Address: 19200 Von Karman Avenue, Suite 360
Irvine, CA 92612
Tel (949) 251-1106

EXHIBIT "A-2"

SECOND SUPPLEMENTAL SCOPE OF SERVICES

As of the effective date of the Second Amendment, Subtask 4A is replaced to read as follows:

“Subtask 4A: Participate in Negotiation Session

Consultant will participate in negotiation sessions with City staff and up to three haulers”.

EXHIBIT "C-2"

SECOND SUPPLEMENTAL SCHEDULE OF COMPENSATION

Consultant will perform the work described in Exhibit "A" based on time and materials. The not to exceed Contract Sum is \$135,900. Consultant will bill in increments of six minutes (0.1 hours) and will not bill for travel time.

The Contract Sum includes preparation of the RFP, gathering operating data, soliciting proposals, conducting a pre-proposal conference, issuing RFP addenda, evaluating up to six proposals, interviewing proposers, preparing and negotiating the final agreement during one negotiation session with three proposers and assisting with the implementation of the new contract. If negotiations are conducted with more than one proposer, Consultant may request a Contract Sum increase by \$7,500 per proposer. Any increase will require an amendment to this Agreement.

The work plan itemizes hours by task and staff classification. Hours may be shifted among tasks if approved by City staff. Consultant will bill the City once per month based on the number of hours worked and expenses incurred.

Hourly rates are as follows:

<u>Position</u>	<u>Rate</u>
President/Senior Vice President	\$279
Vice President	\$250
Senior Project Manager	\$245
Project Manager	\$215 to \$219
Senior Associate	\$175 to \$205
Associate Analyst	\$135 to \$165
Assistant Analyst	\$115 to \$130
Administrative Staff	\$95
Intern Consultant	\$45

Expenses will be billed as follows:

Mileage	Standard IRS allowance per mile
Outside document reproduction/couriers/postage	Actual
Public conveyances and parking	Actual
All other out-of-pocket expenses approved in advance by the City	Actual

Task Description	Sr. Vice President	Sr. Project Manager	Associate Analyst	Total Hours*
1. Determine City's Collection Needs				
A. Initiate project				
1 Analyze existing documents and recommend enhancements	4	13	-	17
2 Develop meeting document and meet with City staff	4	5	-	9
3 Prepare meeting notes	2	2	-	4
4 Prepare for and attend City Council briefing	4	6	-	10
B. Gather and review hauler operating data for request for proposals	4	8	12	24
Subtotal: Task 1 Hours	18	34	12	64
2. Prepare and Issue Request for Proposals				
A. Prepare draft RFP and agreement	8	40	8	56
B. Revise documents once after review by City Attorney and other City staff	4	8	-	12
C. Prepare for and attend Council meeting to approve RFP package	-	6	-	6
D. Prepare for and attend proposers' conference	5	6	-	11
E. Prepare addenda	4	8	-	12
Subtotal: Task 2 Hours	21	68	8	97
3. Review and Evaluate Proposals				
A. Review proposals for completeness	2	8	-	10
B. Evaluate complete proposals (maximum of six)	15	42	-	57
C. Prepare follow-up questions for proposers	4	12	-	16
D. Review responses and clarify unresolved issues	6	10	-	16
E. Discuss preliminary evaluation with City staff	8	8	-	16
F. Prepare for interviews and Interview proposers	8	14	-	22
G. Contact references for recommended proposer	1	2	4	7
H. Prepare evaluation report and presentation	10	26	5	41
I. Prepare for and attend Council meeting for contractor selection	5	5	-	10
Subtotal: Task 3 Hours	59	127	9	195
4. Negotiate Final Agreement and Prepare a New Agreement				
A. Prepare for and participate in one negotiating session	24	44	18	86
B. Prepare revised portions of Agreement	8	12	-	20
C. Prepare for and attend Council meeting for approval of final agreement	5	5	-	10
Subtotal: Task 4 Hours	37	61	18	116
5. Provide Implementation Assistance	24	42	20	86
Total Hours	159	332	67	558
Hourly Rate	\$ 279	\$ 245	\$ 145	
Subtotal	\$ 44,361	\$ 81,340	\$ 9,715	\$ 135,416
Expenses				\$ 484
Total Fees and Expenses				\$ 135,900

* Hours may be shifted among tasks



CITY OF LAWNDALE

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PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: July 15, 2019

TO: Honorable Mayor and City Council

FROM: Stephen N. Mandoki, City Manager 

PREPARED BY: Matthew Ceballos, Assistant City Clerk 

SUBJECT: Cable Commission Dissolution and Creation of the Media and Technology Advisory Committee

BACKGROUND

On June 26, 1995 the City Council adopted Ordinance No. 786-95 which established the Lawndale Cable Commission for the purpose of: making recommendations regarding Lawndale community cable television programming; approving grants for community access productions; developing and recommending a promotion plan to enhance channel usage and viewership; reviewing effectiveness of outreach efforts; creating maximum interest in local events, people, places and issues via community cable television; providing Lawndale residents, businesses and organizations an opportunity to produce and participate in community television; encourage the education of Lawndale students in community television programming and production; producing cable television productions of interest to residents of Lawndale; and assessing, reviewing and making recommendations regarding the adequacy of community access equipment and facilities.

On July 7, 2008 the City Council adopted Ordinance No. 1012-08 to consolidate and reorganize the Cable Commission including, but not limited to, member qualifications, appointment and removal processes, compensation, and powers and duties.

Through the years, various updates have been added to Council Policy Nos. 93-09, 97-11, and 99-11, dealing with the operation, administration, and the responsibility of the Cable Commission.

On May 6, 2019 City Council gave direction to staff to collaborate with the Social/Digital Media Subcommittee to decide the future of the Cable Commission.

On June 13, 2019 the Social/Digital Media Subcommittee met with staff and came up with a plan to replace the existing Cable Commission with a new committee, focused on Media and Technology.

STAFF REVIEW

In recent years, the Cable Commission has been relatively inactive and has not passed any significant action as it applies to the purpose of its formation, as stated above. In the past 5 years they have averaged one meeting a year. Recently, finding interested applicants and obtaining a quorum has been difficult

for staff. The Cable Commission is limited in its authority to distribute funds, and changes in state law have reduced prior funding sources such that the last community access grant was last distributed in 2015.

Since the Cable Commission has been inactive for many years, does not raise funds or have assets, does not have any existing contracts or agents in place, will not affect anything in the course of City business, and does not have the authority to expend funds without City Council consent, it is recommended to dissolve the body.

After working with the Social/Digital Media Subcommittee, there has been an expressed desire to have continued input and recommendations on cable television programming from the community. In addition to that, there is also a desire to expand the roll and scope involving other media and technology that the City may choose to explore. Due to this, staff is recommending replacement of the Cable Commission with the Media and Technology Advisory Committee.

Ordinance No.1162-19 will dissolve the Cable Commission, while Resolution No. CC-1907-037 will remove any references of the Cable Commission, create the Media and Technology Advisory Committee, and implement the former duties/responsibilities of the Cable Commission.

LEGAL REVIEW

City Attorney Tiffany Israel reviewed the attached ordinance and resolution and approves them as to form.

FUNDING

Minimal savings of \$30 stipend per meeting for each attending Commissioner.

RECOMMENDATION

Staff recommends that the City Council (a) approve the first reading to introduce Ordinance No.1162-19, amending Chapter 2.40 of the Municipal Code dissolving the Lawndale Cable Commission; and (b) adopt Resolution No. CC-1907-037, removing references to the the Cable Commission and creating the Media and Technology Advisory Committee.

Attachments: Ordinance No. 1162-19
 Resolution No. CC-1907-037

ORDINANCE NO. 1162-19

AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA,
AMENDING THE LAWNSDALE MUNICIPAL
CODE CHAPTER 2.40 TO DISSOLVE THE CITY'S
CABLE COMMISSION

SUMMARY: This ordinance revises the municipal code to reflect the elimination of the Cable Commission.

WHEREAS, Lawnsdale Municipal Code Chapter 2.40 sets forth policies pertaining to the composition, powers and duties, and service limitations of the City's commissions including the Cable Commission; and

WHEREAS, the City Council has determined that the Cable Commission meets infrequently and has been relatively inactive; and

WHEREAS, the City Council has further determined that City staff and the City Council will be more effective in carrying out the powers and duties previously granted to the Cable Commission; and

WHEREAS, in order to effectively achieve this, the City Council has determined that the Cable Commission should be disbanded and all Lawnsdale Municipal Code provisions pertaining to the Cable Commissions should be rescinded.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2.40.200 of the Lawnsdale Municipal Code is hereby amended, to read as follows (deletions in ~~striketrough~~, additions in ***bold and italics***):

"2.40.200 Commissions created

A planning commission, and a parks, recreation and social services commission ~~and a cable commission~~ are established with membership, powers and duties as provided for in this chapter and other applicable law."

SECTION 2. Sections 2.40.510 and 2.40.520 of the Lawnsdale Municipal Code is hereby amended, to read as follows (deletions in ~~striketrough~~, additions in ***bold and italics***):

~~"2.40.510~~ ~~Composition and meetings~~

~~———— The cable commission shall consist of five members who shall meet once every two months on regularly scheduled dates as established by resolution of the cable commission.~~

~~2.40.520~~ ~~Powers and duties~~

- ~~_____ The commission shall:~~
- ~~_____ A. _____ Make recommendations regarding Lawndale community cable television programming;~~
 - ~~_____ B. _____ Approve grants for community access productions;~~
 - ~~_____ C. _____ Develop and recommend a promotion plan to enhance channel usage and viewership;~~
 - ~~_____ D. _____ Review effectiveness of outreach efforts;~~
 - ~~_____ E. _____ Create maximum interest in local events, people, place and issues via community cable television;~~
 - ~~_____ F. _____ Provide Lawndale residents, businesses and organizations an opportunity to produce and participate in community television;~~
 - ~~_____ G. _____ Encourage the education of Lawndale students in community television programming and production;~~
 - ~~_____ H. _____ Produce cable television productions of interest to residents of Lawndale; and~~
 - ~~_____ I. _____ Assess, review and make recommendations regarding the adequacy of community access equipment and facilities.”~~

SECTION 3. Lawndale Municipal Code Section 2.40.610 and subsequent sections are renumbered 2.40.510 through 2.40.560, respectively.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this ordinance, and shall make a minute of the passage and adoption thereof in the records of and the proceedings of the City Council at which the same is passed and adopted. This ordinance shall be in full force and effect thirty (30) days after its final passage and adoption, and within fifteen (15) days after its final passage, the City Clerk shall cause it to be published in a newspaper of general circulation and shall post the same at the City Hall and the United States Post Office, Lawndale Branch.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2019.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the foregoing Ordinance No. 1162-19 was presented at a regular meeting of the City Council held on the 15th day of July, 2019, and no action was taken.

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Daniel Reid					
Bernadette Suarez					
Pat Kearny					

Rhonda Hofmann Gorman, City Clerk

Date

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

RESOLUTION NO. CC-1907-037

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LAWNSDALE, CALIFORNIA
AMENDING CITY COUNCIL POLICY NOS. 93-09, 94-09, 97-11 AND 99-11, IN
CONJUNCTION WITH THE DISSOLUTION OF THE CABLE COMMISSION AND THE
CREATION OF THE MEDIA AND TECHNOLOGY ADVISORY COMMITTEE**

WHEREAS, the City Council of the City of Lawndale has established a Council Policy Manual to set forth and identify policies of the City Council which may not otherwise be established in ordinances of the City, or which are restated to further amplify existing City policy; and

WHEREAS, all policies included in the Council Policy Manual are adopted by resolution; and

WHEREAS, the City Council is concurrently dissolving the Cable Commission and transferring the responsibilities of the commission to a new entity; and

WHEREAS, the City Council desires the establishment of a Media and Technology Advisory Committee, which committee is in line with the City Council's goals and objectives for community input on information, media, and communications technology for the City; and

WHEREAS, the City Council has determined that there is a need to amend previous policies pertaining to the Cable Commission and due to the creation of the Media and Technology Advisory Committee.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAWNSDALE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The recitals set forth above are true and correct and are incorporated herein by reference.

SECTION 2. That the City Council approves the amended and restated Policy No. 93-09, entitled "Commissions, Committees and Boards - General Policies ", attached hereto and incorporated herein as Exhibit "A".

SECTION 3. That the City Council approves the amended and restated Policy No. 94-09, entitled "Policies Pertaining to City Council Formed Committees ", attached hereto and incorporated herein as Exhibit "B".

SECTION 4. That the City Council approves the amended and restated Policy No. 97-11, entitled "Lawndale Community Television Policies and Guidelines ", attached hereto and incorporated herein as Exhibit "C".

SECTION 5. That the City Council approves the amended and restated Policy No. 99-11, entitled "Lawndale Community Television Sponsorship Policy ", attached hereto and incorporated herein as Exhibit "D".

SECTION 6. The City Clerk's Department is directed to enter said updated policies into the Council Policy Manual upon the effective date of this resolution.

SECTION 7. This resolution shall take effect 30 days after the passage and adoption of Ordinance 1162-19.

PASSED, APPROVED AND ADOPTED this 15th day of July, 2019.

Robert Pullen-Miles, Mayor

ATTEST:

State of California)
County of Los Angeles) SS
City of Lawndale)

I, Rhonda Hofmann Gorman, City Clerk of the City of Lawndale, California, do hereby certify that the City Council of the City of Lawndale duly approved and adopted the foregoing Resolution No. CC-1907-037 at a regular meeting of said Council held on the 15th day of July, 2019, by the following roll call vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Robert Pullen-Miles, Mayor					
James H. Osborne, Mayor Pro Tem					
Pat Kearney					
Daniel Reid					
Bernadette Suarez					

Rhonda Hofmann Gorman, City Clerk

APPROVED AS TO FORM:

Tiffany J. Israel, City Attorney

COUNCIL POLICY

EXHIBIT A

<u>SUBJECT:</u> Commissions, Committees and Boards - General Policies	<u>POLICY NO.:</u> 93-09	<u>DATE ADOPTED:</u> 5/4/09...
	<u>AUTHORITY:</u> Resolution No. CC-0905-030... Resolution No. CC-1410-056 Resolution No. CC-1708-040 <u>Resolution No. CC-1907-037</u>	10/6/14 8/21/17 <u>7/15/2019</u>

PURPOSE:

In their role as advisory bodies to the City Council, and particularly when authorized to take independent action, the City's commissions, committees and boards directly impact the lives of the community's residents and business people. Therefore, it is the City Council's desire to establish certain policies pertaining to the conduct of appointees in their capacity as City of Lawndale public officials. This policy does not apply to *ad hoc* committees not subject to the provisions of the Ralph M. Brown Act.

POLICY:

I. General Duties of City Commissions, Committees and Boards

Compliance with Laws and Regulations

It shall be the duty of all members of commissions, committees and boards to take an oath of office, as prescribed by state law, as a condition of assuming office. Members are governed by the provisions of the Ralph M. Brown Act, state and city conflict of interest laws and regulations, and state and city ethics laws, and shall comport themselves accordingly.

Advisory Body Handbook

To ensure that members receive appropriate instruction and guidance regarding pertinent state and local laws, City staff shall develop and maintain a handbook for commissioners, committee members and board members subject to the approval of the City Attorney. Such handbook shall summarize the responsibilities, prerogatives, and duties of each advisory body, the duties of the members, and provide summaries of state and municipal laws and regulations governing the performance of those duties (including summaries of the Ralph M. Brown Act, the Political Reform Act, the Lawndale Code of Ethics, conflict of interest laws, the California Tort Claims Act [as that may apply to actions of commissioners, committee or board members], and a periodic update on important cases having bearing on the duties of public officials).

Members of commissions, committees and boards are expected to periodically review such handbook, familiarize themselves with the information contained therein, and comport themselves in conformance with the advice contained therein. Where necessary, members may consult with the City Manager (or his or her designee) regarding questions about a proposed course of action or conduct which may be implicated by the handbook, or questions regarding the interpretations of handbook. As necessary, the City Manager (or his or her designee) may consult with the Mayor, members of or the entire City Council (as allowed by law), the City Attorney or City staff to seek answers to questions or guidance on actions,

conduct, or proposed actions or courses of conduct, or interpretations of the handbook raised by a member.

Ethics Training

Pursuant to Government Code section 53235, the city will conduct an ethics training class for advisory body members who receive compensation for their services or reimbursement of expenses incurred while conducting city business. Such training will occur within 90 days after the start of each new term of office, and shall be conducted by the city attorney's office or other person licensed to practice law in California and knowledgeable about state ethics laws.

II. Background Checks

It shall be the duty of each newly appointed commissioner, committee member or board member to submit to a background check upon appointment ~~or reappointment~~, except that minors shall be exempt from this requirement. Such a background check shall be the same as that conducted for new employees and/or volunteers, and may shall consist of a:

- Criminal history check
- Credit check history (in accordance with the requirements of Labor Code section 1024.5(a), only if the advisory body member will have access to confidential/proprietary information or will be authorized to transfer funds, enter into financial contracts or be named signatory.)

The background check shall be conducted by City staff in conjunction prior to City Council ratification of with the processing of appointments to commissions, committees and boards. Staff shall review results of the background investigation, and make a recommendation to the City Council on such results, if considered warranted by the City Manager. Background check reports are confidential records and shall be treated accordingly.

III. Compensation

Members of city commissions shall receive stipends for meetings attended as described below:

<u>Commission</u>	<u>Stipend Amount per Meeting</u>
Planning Commission	\$50, not to exceed \$100/month
Parks, Recreation and Social Services Commission	\$50, not to exceed \$100/month
Cable Commission	\$30

Commissioners may receive reimbursement for necessary travel and other expenses incurred in the performance of an official duty when such expenditures are first authorized by the City Council.

Members of city committees and boards shall not receive a meeting stipend, nor shall they receive reimbursement for expenses.

COUNCIL POLICY

EXHIBIT B

<u>SUBJECT:</u> Policies Pertaining to City Council Formed Committees	<u>POLICY NO.:</u> 94-09	<u>DATE ADOPTED:</u> 5/4/09...
	<u>AUTHORITY:</u> Resolution No. CC-0905-031... Resolution No. CC-1407-032 Resolution No. CC-1410-056 Resolution No. CC-1507-030 Resolution No. CC-1708-039 Resolution No. CC-1907-037	7/7/14 10/6/14 7/6/15 8/21/17 7/15/19

PURPOSE:

- 1) To state policies pertaining to committees formed by the City Council which are not contained in state laws and regulations, the Lawndale Municipal Code and other written City policies.
- 2) To state policies which are unique to individual committees.

POLICY:

COMMITTEES GENERALLY

Unless prescribed otherwise in this policy, the following policies shall pertain to all committees that are formed by the City Council:

Term: Committee members shall serve a two-year term, unless earlier terminated as provided in Lawndale Municipal Code Chapter 2.40. Except as hereinafter described, the term of each member shall commence on March 1 of each odd-numbered year and terminate two years later on February 28 of the succeeding odd-numbered year.

Meetings: The proceedings of the committee shall be conducted in accordance with its bylaws or, in the absence of adopted bylaws, in accordance with the City's *Manual of Procedural Guidelines for the Conduct of City Council Meetings*.

BEAUTIFICATION COMMITTEE (BC)

Purpose of the Committee: The purposes of the Beautification Committee are as follows:

- Sponsor a "Clean Up Week" activity;
- Sponsor holiday decoration competition(s);
- Sponsor a program of awards for recognition of homes with significantly improved appearances;
- Sponsor a program of awards for recognition of businesses with significantly improved appearances;
- Develop a beautification program in conjunction with City-sponsored community functions;
- Participate in the City's Art in Public Places Program as provided in Council Policy No. 88-06; and
- Any other purposes which the City Council may from time to time assign.

Composition and Qualifications:- The committee shall consist of seven members, eighteen (18) years of age or older. To qualify for appointment, applicants must have resided in Lawndale for at least thirty consecutive days prior to submitting the written application.

SENIOR CITIZEN ADVISORY COMMITTEE (SCAC)

Purpose of the Committee: The primary function of the committee shall be to advise the Parks, Recreation and Social Services Commission on matters relating to senior citizen programs and needs in the City of Lawndale.

Composition and qualifications: The committee shall be comprised of 12 individuals, 55 years of age or older. Committee members shall reside (a) within the city of Lawndale; or (b) participate in the City's senior citizen program and reside within any of those cities commonly known as the South Bay Cities; specifically, the cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, or Torrance; or (c) participate in the City's senior citizen program and reside within the unincorporated portion of Los Angeles County known as El Camino Village.

One member of the Parks, Recreation and Social Services Commission shall serve as an ex-officio member of the Senior Citizen Advisory Committee.

MEDIA AND TECHNOLOGY ADVISORY COMMITTEE (MTAC)

Purpose of the Committee: The purposes of the Media and Technology Advisory Committee are as follows:

- Reviewing and commenting on the current use of technology and service approaches
- Providing feedback on the City's future technology plans
- Assisting City staff in exploring the feasibility of new technology
- Serving as informed communicators to others in the community of current policies, activities, and plans of the City of Lawndale
- And implementing the Lawndale Community Television Policies and Guidelines and Lawndale Community Television Sponsorship Policy as set forth in City Council Policies 97-11 and 99-11, respectively, formerly the duties/responsibilities of the Cable Commission:
 1. Make recommendations regarding Lawndale community cable television programming;
 2. Develop and recommend a promotion plan to enhance channel usage and viewership;
 3. Review effectiveness of outreach efforts;
 4. Create maximum interest in local events, people, place and issues via community cable television;
 5. Provide Lawndale residents, businesses and organizations an opportunity to produce and participate in community television;
 6. Encourage the education of Lawndale students in community television programming and production;

Composition and Qualifications: The committee shall consist of five members, eighteen (18) years of age or older. To qualify for appointment, applicants must have resided in Lawndale for at least thirty consecutive days prior to submitting the written application. No technology experience is necessary to apply, although it is preferable. Applicants are selected on the basis of individual interest, experience, expertise, and ability to provide objective feedback and input to City staff.

Meeting Schedule: The committee shall meet no less than once every 3 months (quarterly).

YOUTH ADVISORY COMMITTEE (YAC)

Purpose of the Committee: The committee shall be an advisory body to the City Council on matters relating to youth and teen programs and activities. When requested by the City Council, the Committee shall identify the needs of youth and teens and propose new programs intended to meet those needs. The Committee shall periodically review existing programs and shall report its conclusions and recommend actions by the City Council.

Composition and Qualifications: The committee shall consist of seven (7) Lawndale residents in grades six through 12, who are 18 years of age or less. To qualify for appointment, members must submit an Application for Appointment to the Youth Advisory Committee to the city clerk. If the applicant is a minor, a parent or legal guardian must sign the application.

Term of Office: Each appointed member shall serve a two-year term beginning October 1 of each even-numbered year and ending September 30 of the succeeding even-numbered year.

Other Committee Activities: The committee members will be encouraged to assist in the planning and organizing of and attend youth and teen events planned for Lawndale residents.

Meeting Schedule: The committee shall meet no less than once per month.

COUNCIL POLICY

EXHIBIT C

<u>SUBJECT:</u> Lawndale Community Television Policies and Guidelines	<u>POLICY NO.:</u> 97-11	<u>DATE ADOPTED:</u> 6/20/11
	<u>AUTHORITY:</u> Resolution No. CC-1106-047 <u>Resolution No. CC-1907-037</u>	<u>7/15/2019</u>

I. PURPOSE

The City of Lawndale's Community Television is a source for informing the Lawndale community of city issues, programs, events and services, and to increase their knowledge and level of participation on the various services and functions performed by their local government. Lawndale's Community Television is viewed over channel 3 and channel 22 on Time Warner Cable, channel 3 and channel 29 on Verizon FiOS and channel 99 on AT&T U-Verse on a 24/7 schedule. The City of Lawndale's policies relating to Lawndale Community Television are designed and implemented to comply with state and federal law and to maintain, develop and implement appropriate programming, as well as to allow for technical and broadcast improvements as needed or desired.

II. INTENT

- (a) To identify and establish the criteria for appropriate government programming.
- (b) To define and establish policies for the branding and use of the City of Lawndale's Community Television (Time Warner channel 3 and channel 22, channel 3 and channel 29 on Verizon FiOS and AT&T channel 99).
- (c) To identify and encourage the use of new and emerging media technologies and to best position the City's Community Television and the content provided through it, so as to effectively serve the public's information needs.

III. DEFINITIONS

- (a) **Branding:** On-going efforts by the City to identify, promote and improve awareness of Government access television programming content.
- (b) **Grant:** Funding awarded on a discretionary basis by the Lawndale ~~Cable Commission~~City Council to produce non-commercial community related programming. This award provides funding for individuals or community groups to produce programming as approved by the Lawndale ~~Cable Commission~~City Council and must comply with these Policies and Guidelines. The grant monies awarded is to aid and/or supplement the costs related to production.
- (c) **Lawndale CityTV:** A channel branding designation for video programming on the City of Lawndale's government access channel. This content will be aired on channel 3

on Time Warner Cable and Verizon FiOS cable systems in order to more clearly, consistently and effectively communicate the purpose of Lawndale Community Television over multiple systems. AT&T U-Verse system utilizes a menu driven channel selection system on channel 99 for all PEG access channels. Any additional video service providers shall provide an appropriate channel and number in compliance with the State of California's Digital Infrastructure and Video Competition Act of 2007.

- (d) **Lawndale Community Television:** Government access television serving the residents of Lawndale and includes both Lawndale CityTV and the Lawndale CommunityTV.
- (e) **Lawndale CommunityTV:** A channel with an electronic community bulletin board composed of graphical, text and media based content and Government Agency Programs. This content will air on channel 22 in the Time Warner Cable system and on channel 29 in the Verizon FiOS cable system. AT&T U-Verse system utilizes a menu driven channel selection system on channel 99 for all PEG access channels. Any additional video service providers shall provide an appropriate channel and number in compliance with the State of California's Digital Infrastructure and Video Competition Act of 2007.
- (f) **P.E.G. Access Channels:** Public, educational and governmental access channels.
- (g) **Sponsorship Policy:** The Lawndale Community Television Sponsorship Policy adopted by the Lawndale City Council by resolution.

IV. TYPES OF PROGRAMMING

- (a) **Lawndale CityTV:** Programming aired on Lawndale CityTV will fall into one of the following programming categories, listed in order of priority:
 - (i) **Emergency:** Emergency programming includes emergency operations for natural or man-made disasters, weather phenomena, poison prevention, first aid, and the like.
 - (ii) **Public Meetings:** Live and pre-recorded public meetings of the City Council will be aired. Redevelopment Agency, Housing Authority, Cable Usage Corporation, Planning Commission, Parks & Recreation and Social Services Commission and various other appointed committee or board meetings may be aired based on approval from City Council. Live public meetings will be aired gavel-to-gavel and will not be edited nor subject to editorial comment. The City is not responsible for any statements made during public meetings. For playback purposes, public meetings that include long delays for recesses or closed sessions may be edited but only the recesses will be edited out or any other editing as required by law or FCC regulations. Public forums or symposiums which are not a matter of public record, and/or in which a quorum of elected officials do not attend and/or vote may be edited for playback when the program is intended for (and is presented as) portions or highlights of the meeting. Broadcast coverage of a meeting's procedures should be objective and should not portray anyone in a particularly negative or unfavorable manner.

- (iii) City Programs: City programs may include any program produced, organized or sponsored by the City, the Lawndale Cable Usage Corporation or the Lawndale Media and Technology Advisory Committee~~Cable Commission~~. Additionally, programming produced by the City or a City paid vendor, including programs for and about City departments, issues related to City government or the Lawndale community, activities and events including local sporting events, or programs produced by individuals or organizations that are provided City funds including a grant from the Lawndale ~~Cable Commission~~City Council, CDBG funds or other funding sources are City programs. City programs shall also include any event approved in advance by the City Council as a City program.
 - (iv) Government Agency Programs: Programs submitted by other governmental agencies, including local school districts, local, county, state or federal agencies that are of general interest to the residents of the City of Lawndale may be aired if said programs comply with these guidelines.
 - (v) Outside Programming: Pre-recorded material for playback including programs offered on a variety of topics regarding government or economic issues or other topics believed to be of interest to the community and which are deemed educational, informational, non-partisan and non-political in nature. This may include shows affiliated with or obtained through the States of California and Nevada Chapter of the National Association of Telecommunication Offices and Advisors, (SCAN-NATOA). Programming must comply with the policies set-forth in these guidelines.
- (b) **Lawndale CommunityTV**: Programming aired on the Lawndale CommunityTV shall include the following:
- (i) Electronic Bulletin Board Messages and Public Service Announcements: Content includes graphical and text based messages, video based messages, RSS feeds of relevant information, webcams and other future video or media sources related to City activities, programs, services and events. Additionally, messages from other local, regional, state and federal government agencies are permissible. Other relevant messages from non-profit corporations, service clubs and organizations, local and regional educational agencies and institutions are permissible. Messages recognizing Lawndale Community Television sponsors are also permissible. Editing by city staff to provide clarity, improve readability and maximize utilization of pages may be required without the consent of the advertiser.
 - (ii) Government Agency Programs: Programs submitted by other governmental agencies, including local school districts, local, county, state or federal agencies that are of general interest to the residents of the City of Lawndale may be aired if said programs comply with these guidelines.
- (c) **Scheduling**: The Cable Television Supervisor shall schedule programming in accordance with the priorities as listed in subsection (a) above and shall further

schedule programs to maximize viewer interest. The Cable Television Supervisor shall schedule all programming on a non-discriminatory basis.

V. PROGRAMMING APPROVAL

Any proposed programming must meet the programming restrictions criteria of section IV above and must be authorized in accordance with the following.

(a) Requests to Air Programming:

- (i) Any request to air programming must be authorized by the City Manager or his/her designee, or the City Council when appropriate. Any decision of the City Manager may be appealed in accordance with the Grievance Procedure at section IX(a) below. As the sole and exclusive programmer of Lawndale Community Television, the City reserves the right to review all proposed programming to determine compliance with these guidelines and objectives. The City also reserves the right to assess any proposed programming based on timeliness. Any program under consideration may be accepted as presented, may be turned down completely, or may be given conditional approval. In the case of a conditional approval, the program may be required to be edited in accordance with policies. Any significant departure from the policies established herein or city past practice is subject to authorization by the Lawndale City Council.
- (ii) Program content, complaints, customer service, scheduling and playback will be managed by the Cable Television Division in accordance with these Policies and Guidelines.
- (iii) Programming requested through the Lawndale ~~Cable-Commission's~~City Council's grant application process, is approved at the discretion of the Lawndale ~~Cable-Commission~~City Council. Individuals or community organizations may submit grant applications to develop and produce community related television programming to air on Lawndale Community Television. Programming approved for production by the Media and Technology Advisory Committee~~Cable-Commission~~ will be produced by and in conjunction with the Cable Television Division. Cable Television Division staff will be available to assist with budgeting and staffing for a production and subsequent presentation to the Media and Technology Advisory Committee~~Cable-Commission~~.

(b) Bulletin Board Messages:

- (i) Any public service messages to be displayed on Lawndale CommunityTV must be submitted in writing, and must be submitted at least three working days prior to the requested start date. Qualifying messages may be emailed, mailed or hand delivered to the Cable Television Division. No announcements will be taken over the phone, except in the case of an emergency.
- (ii) All messages submitted must be approved by the City Manager or his/her designee, or the Cable Television Division when appropriate. All messages must comply with Section VIII Programming Restrictions.
- (iii) Messages should be concise, and should contain basic information concerning what, when, where, and how. Messages may be edited for time and space

consideration as determined by the Cable Television Supervisor. Every effort will be made to include all vital information and maintain the spirit of the message.

- (iv) All submitted messages must be accompanied by the name of the submitting organization or department, the name and phone number of a contact person, and whether or not that information is to appear in the message. Submissions must include desired start and end dates.
- (v) Receipt of a public service message does not in any way guarantee its airing.
- (c) **Emergency Broadcasts:** All emergency programming shall be authorized by the City Manager, or in his/her absence the acting manager in charge or in his/her absence the Cable Television Supervisor. Emergency programming may only be originated by city, county, state or federal departments including police, public works, fire or other emergency service personnel. Under no circumstances will access for emergency communications be granted to anyone who does not have the proper authority to initiate emergency procedures.

VI. COMMUNITY ACCESS GRANTS

(a) Purpose:

- (i) The Lawndale ~~Cable Commission~~City Council approves a limited number of grants to individuals and community groups to aid in the production of non-commercial programming to be aired on Lawndale CityTV.
- (ii) Grants may be used for production expenses such as: city staff time reimbursement, special sets and props, copyright or royalty fees, rental of special production equipment, digital media, and the completion of in process projects.

(b) Eligibility:

All city of Lawndale residents and Lawndale based non-profit organizations are eligible for a grant.

(c) Application Process:

- (i) All persons, desiring a Lawndale ~~Cable Commission~~City Council grant may apply by completing a grant application form including a budget worksheet and statement of compliance form.
- (ii) Grants will be reviewed on a first come, first served basis. The Lawndale ~~Cable Commission~~City Council reserves the right to make any reasonable conditions or changes to an applicant's grant including, but not limited to, financial compensation for programming that may generate revenues from distribution.
- (iii) Producers applying for a grant are limited to one grant per fiscal year. The maximum total value allowable of any grant awarded by the Lawndale ~~Cable Commission~~City Council is \$4,000.00. If a grant in excess of \$4,000.00 is

considered warranted, the Lawndale ~~Cable Commission~~City Council should review such requests with staff and provide a recommendation ~~to the City Council~~ on its merits.

(d) Timeline:

- (i) Community access grants issued from September through January must be used towards programming that is completed by June of the same year.
- (ii) Community access grants issued from February through August must be used toward programming that is completed by December of the same year.

(e) Incomplete Grant Projects: Incomplete grant projects shall become the property of the Lawndale City Council~~Cable Commission~~. All copyright privileges to the project or program shall be granted to the Lawndale City Council ~~Cable Commission~~ for continuation or completion of the project.

(f) Use of City Facilities and Equipment: Grant recipients and other authorized persons who wish to use City facilities and/or equipment shall be accompanied by Cable Division technical staff member. The Cable Television Supervisor may refuse to permit any person to use any facilities and/or equipment at his/her discretion, based on the person's failure to demonstrate responsible behavior or ability to safely and properly handle equipment.

(g) Minors (Persons under the age of 18): Minors using facilities and/or equipment must have on file a signed parental consent form. The parent or guardian who signs the form assumes responsibility for any liability arising from the minor's granted use of facilities and/or equipment.

(h) Refusal of Services: The City reserves the right to suspend or revoke the privilege of any user who appears to be under the influence of alcohol or drugs; interferes with the orderly conduct of business; refuses to cooperate with or in any way mistreats City of Lawndale employees, interns or volunteers; misuses equipment; fails to return equipment on time; represents to any other party that he/she, or any other person involved, represent the City or the Lawndale City Council ~~Cable Commission~~ in any manner; fails to sign and adhere to the terms of the statement of compliance; and/or has violated any law, city rule or regulation or any of the policies or guidelines herein.

(i) Authorizations: All grant recipients are responsible for the content of their programs and for obtaining all rights necessary to cablecast any program material on the system. All recipients are responsible for providing proof that they have obtained in writing all necessary approvals, clearances, licenses, or the like, for the use of any program material which the recipient proposes for cablecast, including but not limited to approvals by broadcast stations, networks, sponsors, music licensing organizations, copyright owners, performers' representatives, all persons appearing in or referred to in programs material, and approvals that may be necessary to transmit program material over the cable television system.

- (j) **Insurance:** Grant recipients are required to obtain insurance to the satisfaction of the City. However, the City Manager or his or her designee shall have the authority to waive insurance requirements when appropriate.
- (k) **Indemnification:** Grant recipients must agree to defend, indemnify, and hold harmless the Lawndale ~~City Council Cable Commission~~, the City of Lawndale and its employees and agents, against any claims arising out of any use of City facilities or equipment, or other production activities, or use of program material that is being cablecast or any breach of the Policies and Guidelines, including by not limited to any claims in the nature of libel, slander, invasion of privacy or publicity rights, non-compliance with applicable laws and unauthorized use of copyrighted material. All grant recipients should note that he/she may be criminally or civilly liable for performing or producing such material which is cablecast.

VII. FORMAT REQUIREMENTS

- (a) **Digital Media Preferred:** The City prefers that all programming submitted be supplied in digital format, including DVDs. Programming submitted on VHS may be accepted, at the City's option, however, other formats will be the responsibility of the producer to transfer to an approved format.
- (b) **Length of Programs:**
 - (i) Programs scheduled in half hour time slots must not exceed 28 minutes.
 - (ii) Programs scheduled in hour time slots must not exceed 58 minutes.
 - (iii) Programs exceeding 58 minutes will be scheduled according to available channel air time.
 - (iv) Programs under 28 minutes or between 28 - 58 minutes will be considered "filler programming" and may be scheduled less frequently.
- (c) **Labeling:** All media submitted must be clearly labeled with title, date of production, name, address and telephone number of user. Both the media and container must be labeled.
- (d) **Technical Quality:** The City reserves the right to reject any proposed programming which, in its discretion, do not meet technical standards (see attachment entitled "VIDEO MEDIA TECHNICAL STANDARDS").
- (e) **Reservation of Rights:** The City reserves the right to schedule or reschedule programs or require any viewer discretion tags at the beginning and end of each program that the City deems appropriate.

VIII. PROGRAMMING RESTRICTIONS

- (a) **Political/Campaign:** Lawndale Community Television is not intended to be used as a political forum by an individual or group, nor as a mechanism for building exclusive

support for a particular person or issue. As such, neither political advocacy nor promotional announcements for political and campaign events or activities are permitted. Political programming that only provides factual or educational information on a ballot issue affecting a state, city or county government service or ballot issue directly affecting city residents shall be permitted.

- (b) **Endorsements or Solicitation:** At all times Lawndale Community Television shall remain non-commercial. No use of the channel for any personal gain shall be permitted.
- (c) **Sponsorship:** Any program which was funded, sponsored or underwritten, in part or in full, by any individual, business or non-profit organization may credit that support in the following manner: "This program was made possible with funds provided by _____ (name of sponsor)." Further sponsorship recognition is subject to the Lawndale Community Television Sponsorship Policy.
- (d) **Promotional Announcements:** Promotional announcements for City-sponsored events, or events or services provided or organized by a non-profit organization, will be permitted on the Lawndale's Community Television. All other promotional announcements shall not be permitted unless in accordance with subsection (c) above.
- (e) **Lottery:** No programming containing advertisement or information regarding any lottery shall be aired.
- (f) **Alcohol or Tobacco:** No material that can be construed as promoting alcohol or tobacco shall be aired.
- (g) **Indecency, Obscenity and Defamation:** No sexual, obscene, indecent, defamatory or offensive material or language shall be aired. Community standards of good taste will be adhered to at all times.
- (h) **Copyright and Trademark:** No copyrighted or trademarked material shall be aired unless clearances for use have been obtained, and written proof of such clearance is provided to the Cable Television Division. The producers submitting programs to be aired shall hold the City harmless in any case of copyright or trademark infringement.
- (i) **Other Prohibited Material:** No material which constitutes libel, slander, invasion of privacy or publicity rights, or unfair competition shall be aired.
- (j) **FCC Guidelines:** Use of the channel shall be governed by the operating procedures as set forth herein and by the rules of the Federal Communications Commission (FCC) as they may apply to operations of the City's channels.
- (k) **Compliance with All Laws:** No programming shall be permitted that is not in compliance with any applicable federal, state or local law, code or regulation.

IX. GRIEVANCE PROCEDURES

- (a) **Applicability:** Any person or persons wishing to protest decisions made by the Cable Television Supervisor or City Manager (i.e. in regards to playback scheduling,

production scheduling, refusal of program due to content or length, or any conflict arising in question to the Lawndale ~~City Council Cable Commission~~-rules and regulations) may file a grievance and request a hearing before the Lawndale ~~City Council Cable Commission~~.

(b) Protest Procedure(s):

- (i) Any applicant wishing to file a protest must submit a detailed report regarding the complaint, along with any Lawndale ~~City Council Cable Commission~~-forms involved with the dispute, to the Cable Television Supervisor or City Manager no later than fourteen (14) calendar days from the date of the decision being grieved. All protests must be received no later than two (2) weeks prior to an upcoming Lawndale ~~City Council Cable Commission~~-meeting. The applicant will then be placed on the following meeting's agenda at which time the applicant may present his/her said case. Based upon all evidence in the record, the ~~City Council Cable Commission~~-shall render its decision. If the applicant wishes to appeal the Commission decision to the City Council, he or she shall do so within fourteen (14) days of the date of the decision. Said appeal shall be heard at the next City Council meeting in compliance with all public meeting notice requirements. The City Council's decision shall be final.
- (ii) If any protest is received by the Cable Television Supervisor prior to airing of any program that is the subject of protest, the program may still be shown at the discretion of the Cable Television Supervisor and subject to a consensus by the City Manager or the City Manager's designee. If deemed appropriate by the City Manager or the City Manager's designee, an emergency Lawndale City Council meeting may be called to render a decision. The Lawndale City Council shall render the final decision.

X. CITY LIABILITY AND RIGHTS

- (a) **Editing:** The City reserves its right to edit any program in accordance with the guidelines and policies herein. Alternatively, the City's Cable Television Division may notify a producer of all program portions in need of editing and request said editing be completed. The producer will then have the option of making all specified changes or declining to have the program aired.
- (b) **Accuracy:** The City does not guarantee the accuracy of the information aired on Lawndale Community Television. No agents, employees or officials of the City, shall be held liable, and shall be held harmless, for the cablecast of inaccurate or incorrect information.
- (c) **Statement of Compliance:** Any programming not produced by the City of Lawndale or its representatives must fill out a statement of compliance to ensure that the content meets the requirement set forth in this document. Failure to submit a statement of compliance shall result in a delay of airing or revocation of approval. Statement of compliance forms may be obtained from the Cable Television Division.

XI. OWNERSHIP, STORAGE AND COPIES

- (a) **Ownership:** The ownership and copyright for any program produced by the City of Lawndale shall be held by the City of Lawndale.
- (b) **Storage:** Recordings of public meetings and other events will be stored by Lawndale as required by the City's record retention policy. These copies shall not be considered the official record of any meeting and the City shall not be held liable for the inadvertent erasure or omissions of any portion of such recordings.
- (c) **Copies:** Copies of recordings of public meetings may be purchased from the City Clerk's office. Copies of all other events may be purchased from the Cable Television Division. The cost to purchase a copy of a recording shall be determined by the schedule of fees adopted by the City Council, as may be amended from time to time.

LAWNDALE COMMUNITY TELEVISION VIDEO MEDIA TECHNICAL STANDARDS

All video media submitted for cable-casting on Lawndale Community Television must adhere to the following standards:

- A. Video Media Formats – All analog tapes must be NTSC 3/4" U-Matic cassettes or VHS masters. All digital videotapes must be DVCPRO25, DVCPRO50 or DV format. Standard DVDs are also acceptable. Digital video files may be submitted on disc or transmitted electronically. Suitable digital video formats can include but are not limited to Apple Quicktime (.mov), Microsoft Windows Video Media (.wvm) and Advanced Video Interleaved (.avi), Adobe Flash Video (.flv), Google Video Media (.gvi), DivX Media Format (.divx), MPEG2 (.mp2), MPEG4 (.mp4), and H26L Series Video files.
- B. Video Media Technical Specifications – All analog video submitted must meet the following specifications:
1. Active analog video should be between 7.5 and 100 IRE.
 2. Chrominance must not exceed 80%.
 3. Sync pulse should be -40 IRE.
 4. Sync and blanking portions of the video should be the RS170A standard compliant.

All video (including digital video) must meet the following specifications:

5. Thirty to sixty (30-60) seconds NTSC color bars and 0db 1khz test tone;
 6. Slate: title of program, program length, producer's name and contact information, date edited, and relevant engineering information such as type of time code if any, number and type of audio channels;
 7. Ten second countdown with the last two seconds consisting of black;
 8. Program Material;
 9. At least ten (10) seconds sync/black following end of program.
- C. All video media submitted must be of good quality with no damage, loss of sync, excessive or significant video/audio dropouts. Video media must be housed in an appropriate case to prevent damage to the media.
- D. Video media and media cases must be properly labeled with the following information.
1. Program Title
 2. Program Length - 00:00 (minutes and seconds)
 3. Name of user, owner, institution or organization and return address
 4. Production date

Media not meeting the above standards may be rejected.

COUNCIL POLICY

EXHIBIT D

<u>SUBJECT:</u> Lawndale Community Television Sponsorship Policy	<u>POLICY NO.:</u> 99-11	<u>DATE ADOPTED:</u> 6/20/11
	<u>AUTHORITY:</u> Resolution No. CC-1106-047 <u>Resolution No. CC-1907-037</u>	<u>7/15/2019</u>

PURPOSE:

The purpose of the Lawndale Community Television Sponsorship Policy is to provide a set of objective criteria to be applied uniformly in determining the appropriateness of sponsorship, donation or advertising arrangements between an agency, group or individual and the Lawndale City Council.

POLICY:

I. DEFINITIONS

City: The City of Lawndale.

Donor: An agency, group or individual giving money, materials or services with no expectation of recognition or consideration in return. The City may choose to provide recognition to donors. Such recognition shall be solely determined, controlled and prescribed by the City. Examples of such recognition may include, but are not limited to, letters of appreciation and certificates of commendation.

Lawndale Cable Usage Corporation (LCUC): The non-profit, public benefit corporation which is intended to receive and allocate funds and other consideration to promote and develop local usage of the cable system, including programming development.

Lawndale CommunityTV: Primarily a bulletin board with computer generated graphic sequence or video and audio-based information as well as government access programs financed primarily with general or other City funds or monies received by the Corporation or City, and planned, organized and scheduled by the City.

Lawndale Community Television (LCTV) Channel: A six megahertz (MHz) frequency band, which is capable of carrying either one standard video signal, a number of audio, digital or other non-video signals or some combination of such signals, for the purpose of providing many forms of information or entertainment to the community. This may also include future technological advancements or conditions that warrant the distribution of the signal, in part or as a whole, through the internet or other delivery medium at the discretion of the City. The two channels have been branded "Lawndale City TV" and "Lawndale Community TV."

Lawndale Community Television (LCTV) Programming: Television based program or program series financed primarily with general or other City funds or monies received by the Corporation or City, and planned, organized and scheduled by the City, and which includes televised City Council meetings,

Planning Commission meetings; meetings of other bodies governed by the Ralph M. Brown Act, elections results coverage or other programming which is intended to televise the functioning of the various legislative bodies of the City, the Lawndale Redevelopment Agency, the Lawndale Housing Authority, the Corporation or such other subordinate or inferior legislative bodies of the City. Further, LCTV Programming includes City produced or supported television programming such as sporting event coverage or highlights, community event coverage or highlights, City solicited programming, educational or informational programming.

Lawndale Community Television (LCTV) Review Committee: The Lawndale Community Television (LCTV) Review Committee is composed of the City Manager (and/or his designee) and the Chair of the ~~Cable Commission~~ Media and Technology Advisory Committee. The purpose of the "Review Committee" is to review and approve sponsorships or to make recommendations to the Lawndale City Council for sponsorship approval or denial.

Sponsor: An agency, business, group, individual or IRS certified non-profit entity providing either funds to offset the cost and/or services or materials in support of LCTV Channel, or program or program series. Sponsorship does not authorize the agency, group or individual to plan, organize, conduct or influence the City television programming operation, but shall allow recognition consistent with this Sponsorship Policy and which has been recommended by staff and approved by the Review Committee and/or the City Council.

Sponsor Paid Advertising: Permitted sponsorship features arranged for an agency, group or individual that provides money in exchange for recognition as part of an approved sponsorship of a specified community television program, program series, LCTV channel or LCTV Bulletin Board. Sponsor produced advertising may be authorized if it adheres to this policy and meets all technical specifications. Such advertising is subject to approval from the Review Committee and/or the City Council.

Supported Television Programs (Co-Sponsored): Programming which the City jointly produced with another agency, group or individual to serve the community for a public purpose including, but not limited to, television programs that the City would directly finance or operate if there were adequate resources available to do so.

II. PERMITTED SPONSORSHIP

The City shall seek and approve sponsorships and/or donations for Lawndale Community Television Programming (LCTV) that are consistent with the subject, purpose and audience of the program and recognize the sponsor in accordance with this policy, the Federal Communications Commission (FCC) Standards for underwriting or sponsorship credits (FCC 86-161) and Public Broadcasting System (PBS) *Funding Standards and Practices: Overall Appearance and Effect of Credits*. No sponsorship is available for any legislative body or public meetings.

The sponsorship features allowed by this policy include, but are not necessarily limited to, the following:

- Logograms or slogans which identify but do not promote;
- Location information, telephone numbers and web pages;
- Value neutral descriptions of a product line or service;
- Brand and trade names and product or service listings; and

- Visual depictions of specific products.

Further, any program which is funded, sponsored or underwritten, in part or in full, by any individual, business or non-profit organization may be verbally recognized in the following manner: "*This program was made possible with funds provided by _____(name of sponsor).*"

In the event it shall be become necessary, the City Manager shall establish administrative procedures to implement or clarify this policy. The administrative procedures shall be consistent with all appropriate provisions of the Lawndale Municipal Code, the Bylaws of the Lawndale Cable Usage Corporation, the Lawndale Community Television Policies and Guidelines, any relevant contracts of the Lawndale Cable Usage Corporation, and state and federal law.

III. PROHIBITED ADVERTISING

All sponsorship advertising is subject to the following prohibitions:

- A. Political Content: To avoid any appearance of partiality, or the appearance of the impermissible use of public resources, the City will not accept advertising with political advocacy. For purposes of this policy, advertising with political advocacy is any advertising involving promotional announcements for political issues, or candidates, including but not limited to candidate advertising and ballot issue advocacy. However, informational only, political advertising consistent with the Lawndale Community Television Policies and Guidelines, shall be permitted.
- B. Sexual Content: To protect the public, and especially minors, the City will not accept advertising that contains sexual content. For purposes of this policy, advertising with sexual content is any advertising that contains depictions or descriptions that are obscene or lewd as defined in California Penal Code section 311 or applicable federal law or which would be deemed indecent in accordance with current case law. Advertising with sexual content is also any advertising promoting products or services involving obscene, lewd or indecent content or conduct or depicts specified anatomical areas or specified sexual activities as defined by section 17.94.010 of the Lawndale Municipal Code.
- C. Tobacco Products: Because the use of tobacco products has a detrimental effect on public health, the City will not accept advertising promoting tobacco products.
- D. Alcohol Products: Because of the abuse of alcohol has a detrimental effect on public health and safety, City will not accept advertising promoting alcohol products.

IV. PROCEDURE

- A. Review Process: A sponsorship proposal must be completed on a City approved Television Sponsorship form and submitted to the Cable Television Supervisor for review. The Television Sponsorship form must include the following:
 - 1. Identification of program, series, channel selected for sponsorship;
 - 2. Name, address and telephone number of agency, group or individual, including contact person;
 - 3. Type of sponsorship being requested;
 - 4. Monetary value of funding or estimated value of service being provided; and
 - 5. Cost to the City, if any, to administer the program.

The Cable Television Supervisor shall receive and review applications for sponsorship and make a recommendation to accept or deny the same. The LCTV "Review Committee" shall review the recommendations as well as the applications including the financial contribution offered.

Based upon the criteria listed herein, the Review Committee shall either accept or deny the proposed sponsorship, or the Review Committee may determine that an individual application requires further review by the City Council. In the event that said sponsorship warrants further review, the proposed sponsorship shall be put before the City Council at its next regularly scheduled meeting.

Upon approval of a sponsorship application, the sponsorship opportunity may be renewed annually without further review unless there are significant changes to the sponsorship applicant, program, series, channel, facility, or this policy.

- B. Inventory: The Cable Television Supervisor shall establish and maintain a database of programs, series, channels, facilities and services that may be eligible for sponsorship. This inventory shall include a listing of existing sponsors, time frame designated for sponsor participation, and sponsorship level designation.
- C. MOU or Contract Requirements: Depending on the complexity or dollar value involved in a sponsorship, the City Manager may require a memorandum of understanding (MOU) or formal contract with the sponsor requiring approval of the City Council. Unless expressly provided otherwise by the City Council, the MOU or contract shall contain these items:
1. An agency, group or individual desiring to sponsor a program must demonstrate that its purpose is consistent with the City's mission to enhance service to the community.
 2. Sponsors may provide funds or pay for facilities, equipment, supplies, staff services, security services, consultation, public relations services, and/or materials.
 3. The sponsor shall not directly seek to make a profit from the sponsorship. However, building community interest on a subject or gaining professional exposure is acceptable.
 4. The City must be appropriately represented and/or acknowledged in any publicity or public announcements for a television program, series, channel or facility. The City Manager or designee shall review and approve all publicity such as media releases, posters, flyers, etc.
 5. The approval of a sponsorship project or program shall in no way obligate the City to continue the arrangement in the future.
 6. Compliance with all appropriate provisions of the Lawndale Municipal Code, Lawndale Community Television Policies and Guidelines, , the Bylaws of the Lawndale Cable Usage Corporation, any relevant contracts of the Lawndale Cable Usage Corporation, state and federal law and Public Broadcasting System (PBS) *Funding Standards and Practices: Overall Appearance and Effect of Credits*.

V. **OTHER**

- A. DONATIONS: All donations for events, activities or facilities must be in accordance with the City's existing practices for receiving donations. Donors may be recognized within the guidelines of this policy.
- B. RESERVATION OF RIGHTS: The City retains the right to not offer particular programming for sponsorships by entities which would be incompatible with LCTV operations and the City's mission or policies and procedures.

C. AMENDMENTS: This Policy may be amended by a resolution of the City.



CITY OF LAWDALE

14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200, FAX (310) 644-4556
www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Stephen N. Mandoki, City Manager 
PREPARED BY: Matthew Ceballos, Assistant City Clerk 
SUBJECT: League of California Cities Annual Conference

BACKGROUND

The League of California Cities annual conference will be held from October 16 to 18, 2019 in Long Beach. During the annual business meeting/luncheon on Friday, October 18, the general assembly will consider and act upon resolutions that establish policy for the coming year. Pursuant to the League's bylaws, to vote on the resolutions, each city council must formally designate a delegate and up to two alternates to represent the city at this meeting. This year, the League advises that member cities Council take action on their voting delegates no later than Friday, August 30. The voting delegate/alternate form must be completed and returned by Friday, October 4.

STAFF REVIEW

Designation of Delegate/Alternates. League procedures allow each city council to designate its voting delegate and alternate(s) via resolution or minute action. In the past, the mayor has polled the City Council to determine which members wished to attend the conference. Council then designated a delegate and alternate(s) by minute action. We recommend the same process.

Lawndale's most recent delegates have been the following:

Year	Delegate	Alternate(s)
2018	Councilmember Osborne	Mayor Pullen-Miles
2017	Mayor Pullen-Miles	None
2016	Mayor Pullen-Miles	Councilmember Osborne
2015	Mayor Pullen-Miles	Councilmember Kearney
2014	Councilmember Reid	Mayor Pullen-Miles, Mayor Pro Tern
2013	Councilmember Pullen-Miles	Mayor Hofmann
2012	Mayor Hofmann	Councilmember Pullen-Miles
2011	Mayor Hofmann	Councilmember Kearney
2010	Councilmember Rudolph	Mayor Pro Tern Pullen-Miles Councilmember Osborne

Conference Resolutions. Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the annual business meeting. Resolutions should focus on direct municipal issues of statewide importance and must be accompanied by written documentation of concordance by at least five cities. This year's resolutions will not be distributed to cities until at least the end of July. The City Council may wish to take a position on a resolution and give direction to the city's delegate in accordance with that position. Should that occur, councilmembers should request that an item be placed on the agenda. We recommend that such request be forwarded to the city manager no later than September 5 for placement on the September 16 agenda.

Conference Registration and Expenses. Each delegate and alternate must register for the conference; single day registration for the Friday voting meeting is acceptable. Registration for the full conference is \$550 until August 14 and \$600 thereafter. Single day registration can be purchased for \$325. Full conference registration will cover a reception on Wednesday evening, and luncheons on Thursday and Friday. Other reimbursable travel expenses might include mileage, parking and meals.

Hotel accommodations have not been included in the budget for this conference, due to the conference proximity to Lawndale, and consistent with the travel policy No. 42-97 - Travel and Lodging. Upon request, a city vehicle may be available for elected officials to travel to and from the conference on a daily basis.

FISCAL IMPACT

The council's travel and meetings account sets aside sufficient funding for two elected officials to attend this conference as the designated voting delegate and voting alternate. No additional funding is requested.

RECOMMENDATION

Staff recommends that the City Council select a delegate and an alternate to represent the city at the League of California Cities Annual Conference.

ATTACHMENT

2019 League of California Cities Annual Conference Voting Delegate/Alternate Form



CITY: _____

**2019 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, October 4, 2019. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____

Email _____

Mayor or City Clerk _____

Date _____ Phone _____

(circle one) (signature)

Please complete and return by Friday, October 4, 2019

League of California Cities
ATTN: Darla Yacub
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: dyacub@cacities.org
(916) 658-8254



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *MR*
SUBJECT: Mayor/Councilmember Report of Attendance at Meetings and/or Events

No supporting documentation was forwarded to the City Clerk Department for this item.



CITY OF LAWDALE
14717 BURIN AVENUE, LAWDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: July 15, 2019
TO: Honorable Mayor and City Council
FROM: Matthew R. Ceballos, Assistant City Clerk *mw*
SUBJECT: Public Employee Performance Evaluation and Compensation - City Attorney

No public documents were forwarded to the City Clerk Department for this item.



CITY OF LAWNDALE
14717 BURIN AVENUE, LAWNDALE, CALIFORNIA 90260
PHONE (310) 973-3200 ♦ www.lawndalecity.org

DATE: July 15, 2019

TO: Honorable Mayor and City Council

FROM: Matthew R. Ceballos, Assistant City Clerk *mc*

SUBJECT: Conference with Labor Negotiator - Local 1895, Council 36, American Federation of State, County and Municipal Employees, AFL-CIO, representing the City's mid-management and classified employees

No public documents were forwarded to the City Clerk Department for this item.